

20150625 Item 5.1 Report Adoption of 2015-2016 Rate Notice Due Dates

Objective Reference:	A166817 Reports and Attachments (Archives)
Authorising Officer:	Linnet Batz Chief Financial Officer
Responsible Officer:	Noela Barton Service Manager Revenue & Collections Management
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PURPOSE

The purpose of this report is for Council to adopt the dates by which the rates or charges must be paid in the 2015-2016 financial year.

BACKGROUND

Section 118 of the *Local Government Regulation 2012* requires a local government to decide the date by which, or the period within which, rates or charges must be paid. The dates must be resolved at the budget meeting.

ISSUES

The following dates are applicable for rates or charges levied in the 2015-2016 financial year:

	Quarter 1	Quarter 2	Quarter 3	Quarter 4
Charge Date for Levy	1 Jul 2015	1 Oct 2015	1 Jan 2016	1 Apr 2016
Rate Notice Issue Date	10 Jul 2015	9 Oct 2015	11 Jan 2016	8 Apr 2016
Due Date for Payment	11 Aug 2015	9 Nov 2015	12 Feb 2016	9 May 2016

STRATEGIC IMPLICATIONS**Legislative Requirements**

Section 118(1) of the *Local Government Regulation 2012* (Regulation) requires a local government to decide the date by which, or the period within which, rates or charges must be paid.

Section 118(2) of the Regulation specifies that the date by which, or the period within which, the rates or charges must be paid must be at least 30 days after the

rate notice for the rates or charges issued, or subject to part 10 (Concessions) the same date or period for each person liable to pay the rates or charges.

Section 118(3) of the Regulation specifies the local government must by resolution make the decision at its budget meeting.

Risk Management

The Due Dates for 2015-2016 have been prepared in consultation with key staff in the Rating Services team and with consideration to approved public holidays.

Financial

There is no anticipated financial impact on the organisation with respect to the dates that have been determined.

People

Customer contact escalates with the issue of each rate notice and on due date. Departmental areas, such as the Integrated Customer Contact Centre and teams within the Revenue and Collections Management business unit, are required to ensure staffing levels are appropriate during these times to accommodate the increased customer contact.

Environmental

Nil impact expected as the purpose of the report is to adopt the due date for payment of rate notices issued in the 2015-2016 financial year.

Social

Nil impact expected as the purpose of the report is to adopt the due date for payment of rate notices issued in the 2015-2016 financial year.

Alignment with Council's Policy and Plans

This report aligns with Council's Corporate Plan 2015-2020 key outcome:

8. Inclusive and ethical governance – Deep engagement, quality leadership at all levels, transparent and accountable democratic processes and a spirit of partnership between the community and Council will enrich residents' participation in local decision-making to achieve community's Redlands 2030 vision and goals.

CONSULTATION

The due dates for the 2015-2016 rate notices have been prepared in consultation with key staff in the Rating Services team and with consideration to approved public holidays.

OPTIONS

1. That Council resolves to adopt the due dates for payment of rates or charges levied in the 2015-2016 financial year as given in the following table:

	Quarter 1	Quarter 2	Quarter 3	Quarter 4
Charge Date for Levy	1 Jul 2015	1 Oct 2015	1 Jan 2016	1 Apr 2016
Rate Notice Issue Date	10 Jul 2015	9 Oct 2015	11 Jan 2016	8 Apr 2016
Due Date for Payment	11 Aug 2015	9 Nov 2015	12 Feb 2016	9 May 2016

2. That Council resolves to seek further information.

OFFICER'S RECOMMENDATION

That Council resolves to adopt the due dates for payment of rates or charges levied in the 2015-2016 financial year as given in the following table:

	Quarter 1	Quarter 2	Quarter 3	Quarter 4
Charge Date for Levy	1 Jul 2015	1 Oct 2015	1 Jan 2016	1 Apr 2016
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