

**Redland**  
CITY COUNCIL

# **AGENDA**

## **GENERAL MEETING**

**Wednesday, 31 July 2019**  
**commencing at 9.30am**

**The Council Chambers**  
**91 - 93 Bloomfield Street**  
**CLEVELAND QLD**

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## 1 DECLARATION OF OPENING

On establishing there is a quorum, the Mayor will declare the meeting open.

### Recognition of the Traditional Owners

Council acknowledges the Quandamooka people who are the traditional custodians of the land on which we meet. Council also pays respect to their elders, past and present, and extend that respect to other indigenous Australians who are present.

## 2 RECORD OF ATTENDANCE AND LEAVE OF ABSENCE

Motion is required to approve leave of absence for any Councillor absent from today's meeting.

## 3 DEVOTIONAL SEGMENT

Member of the Ministers' Fellowship will lead Council in a brief devotional segment.

## 4 DECLARATION OF MATERIAL PERSONAL INTEREST OR CONFLICT OF INTEREST ON ANY ITEMS OF BUSINESS

Councillors are reminded of their responsibilities in relation to a councillor's material personal interest and conflict of interest at a meeting (for full details see Division 5A of the *Local Government Act 2009*).

In summary:

### **If a councillor has a material personal interest, in a matter before the meeting:**

Under s.175C *Local Government Act 2009*, the councillor must inform the meeting of the councillor's material personal interest in the matter, including the following particulars:

- *The name of the person or other entity who stands to gain benefit or suffer a loss from the outcome of the consideration of the matter at the meeting;*
- *How the person or other entity stands to gain the benefit or suffer the loss;*
- *If the person or other entity who stands to gain the benefit or suffer the loss is not the councillor, the nature of the councillor's relationship to the person or entity.*

***If the councillor has a material personal interest they must leave the meeting, including any area set aside for the public while the matter is discussed and voted on, unless the councillor has approval from the Minister to be present while the matter is discussed and voted on pursuant to section 175F.***

### **Record of material personal interest**

*Under s.175J of the Local Government Act 2009, if a councillor has a material personal interest under section 175C of the Local Government Act 2009, the following information must **be recorded in the minutes of the meeting, and published on the local government's website**—*

- (a) the name of the councillor who has the material personal interest in the matter;*
- (b) the material personal interest including the particulars mentioned in section 175C(2)(a) as described by the councillor;*
- (c) whether the councillor participated in the meeting, or was present during the meeting, under an approval given by the Minister under section 175F.*

**If a councillor has a conflict of interest (a real conflict of interest), or could reasonably be taken to have a conflict of interest (a perceived conflict of interest) in a matter before the meeting:**

*The councillor must, under s.175E of the Local Government Act 2009, inform the meeting about the councillor's personal interests in the matter, including the following particulars:*

- *The nature of the interest;*
- *If the personal interest arises because of the councillor's relationship with, receipt of a gift from, another person-*
  - *The name of the other person;*
  - *The nature of the relationship or the value and date of the receipt of gift; and*
  - *The nature of the other person's interest in the matter.*

***If the other councillors in the meeting are informed about a councillor's personal interests in a matter and the councillor has not voluntarily left the meeting while the matter is discussed and voted on, the other councillors must decide:***

- *Whether there is a real or perceived conflict; and*
- *If the councillors decide that there is a real or perceived conflict, whether the councillor-*
  - *Must leave the meeting including any area set aside for the public, while the matter is voted on and discussed; or*
  - *May participate in the meeting in relation to the matter, including voting on the matter.*

**Record of conflict of interest**

Under s.175J of the *Local Government Act 2009*, if a councillor has a conflict of interest under section 175E, the following information must be **recorded in the minutes of the meeting, and published on the local government's website**—

*(a) the name of the councillor who has a real conflict of interest or perceived conflict of interest in the matter;*

*(b) the councillor's personal interests in the matter, including the particulars mentioned in section 175E(2) as described by the councillor;*

*(c) the decisions made by the other councillors in relation to the existence and nature of the conflict and whether the councillor was permitted to participate in the meeting in relation to the matter, and the reasons for the decisions;*

*(d) whether the councillor participated in the meeting, or was present during the meeting, under an approval under section 175F;*

*(e) if the councillor voted on the matter—how the councillor voted on the matter;*

*(f) how the majority of councillors who were entitled to vote at the meeting voted on the matter.*

**Duty to report another councillor's material personal interest or conflict of interest**

Section 175G of the *Local Government Act 2009* imposes an obligation on councillors to report undisclosed material personal interests and conflicts of interest at a meeting relating to other councillors.

**If a councillor at a meeting reasonably believes, or reasonably suspects:**

- *That another councillor at a meeting has a material personal interest or a real or perceived conflict in a matter; and*

- *The other councillor has not informed the meeting about the interest under section 175C(2) or 175E(2);*

*The councillor who has the belief or suspicion, must as soon as practicable, inform the person who is presiding at the meeting about the facts and circumstances that form the basis of the belief or suspicion.*

*Note: Section 175H makes it an offence for a person to prejudice, intimidate or harass a councillor or another person take action that is likely to be detrimental to a councillor because a councillor has complied with their disclosure obligation under s.175G.*

## **5 RECOGNITION OF ACHIEVEMENT**

Mayor to present any recognition of achievement items.

## **6 RECEIPT AND CONFIRMATION OF MINUTES**

General Meeting - 17 July 2019

## **7 MATTERS OUTSTANDING FROM PREVIOUS COUNCIL MEETING MINUTES**

### **7.1 OPPORTUNITY TO PARTICIPATE IN A JOINT LOCAL GOVERNMENT ACTIVITY – REGIONAL APPROACH TO WASTE AND RESOURCE MANAGEMENT**

At the General Meeting 12 December 2018 (Item 19.8 refers), Council resolved as follows:

*That Council resolves as follows:*

- 1. In accordance with section 228 2(b) of the Local Government Regulation 2012 to invite Expressions of Interest for the provision of waste disposal services, including the use of alternative waste disposal and recycling technologies, to service the needs of the Redland City Council (Council) Local Government Area, or as part of a regional arrangement, joint government entity or joint local government with other Councils in South East Queensland.*
- 2. To record its reasons for making the resolution, as detailed in Clause 1 above, as follows:*
  - a) A regional waste management solution may make alternative waste technologies feasible and economical where those technologies would not otherwise be viable options for Council due to the relatively small volume of waste disposed of by Council each year;*
  - b) A regional waste management solution may enable Council to implement an advanced solution to waste disposal not seen before in Queensland or Australia and be at the forefront of advanced alternative waste technology in Australia;*
  - c) Redland City Council and the SEQ-West region of councils are each involved in the management of recyclables and residual waste in their respective local government area;*
  - d) Redland City Council recognises that some existing methods of waste treatment and disposal including landfill disposal may not be sustainable in the long term;*
  - e) Redland City Council wishes to understand and compare all available options for long term treatment and/or disposal solution(s) for residual waste under their management;*
  - f) Redland City Council wishes to be positioned to benefit from and respond to developments in Queensland's new Waste Strategy and associated regulatory frameworks and local industry developments. Notably, the recently announced landfill levy (to be introduced in July 2019) may provide direct or indirect incentives for resource recovery projects; and*

- g) Redland City Council believes that it is in its interests and its community's interests to investigate a regional approach to waste treatment and disposal, consider alternative waste treatment technologies and solutions, including energy from waste solutions, and derive the benefits from greater waste volumes. Noting that this investigation opportunity does not preclude RCC from pursuing or participating in other market based waste collection and disposal service delivery options and/or maintaining an active engagement with BCC, to understand future waste disposal contract opportunities and costs that may be offered by BCC.*
- 3. To delegate to the Chief Executive Officer under s.257 (1)(b) of the Local Government Act 2009, the authority to prepare and adopt a Tender Consideration Plan in accordance with section 230 of the Local Government Regulation 2012 outlining how Redland City Council can proceed to implement a local solution if required following the EOI process;*
  - 4. To delegate to the Chief Executive Officer under s.257 (1)(b) of the Local Government Act 2009, the authority to execute any agreements between councils participating in the Expression of Interest process, as detailed in Clauses 1 and 3 above; and*
  - 5. The Group Manager Water and Waste Infrastructure be requested to submit a report to a future meeting detailing the outcomes of the Expressions of Interest, as detailed in Clause 1 and 3 above.*

A report will be presented to Council at the end of the year.

## **7.2 SOUTHERN MORETON BAY ISLANDS (SMBI) PASSENGER FERRY TERMINAL UPGRADE**

At the General Meeting 19 June 2019 (Item 19.3 refers), Council resolved as follows:

*That Council resolves as follows:*

- 1. To accept the Queensland State Government's (the State's) Southern Moreton Bay Islands passenger ferry terminal upgrade funding offer and future ownership proposal, made by letter dated 28 March 2019, by the State Minister for Transport and Main Roads to the Mayor of Redland City Council.*
- 2. To request the Mayor and Chief Executive Officer to write to the State Minister for Transport and Main Roads and the Director General Department of Transport and Main Roads respectively, confirming Council's acceptance of the State's offer.*
- 3. To bring back to Council for approval, a Deed of Agreement between the Department of Transport and Main Roads and Council, for the upgrade of the Southern Moreton Bay Islands passenger ferry terminals, which may include, but not be limited to, passenger ferry terminal upgrade funding arrangements, post upgrade ownership and tenure arrangements and post upgrade commercial and development opportunities.*
- 4. That this report and attachments remain confidential until a Deed of Agreement for the upgrade of the Southern Moreton Bay Islands passenger ferry terminals between the State and Council has been executed, subject to maintaining the confidentiality of legally privileged, private and commercial in confidence information.*

A report will be brought to a future meeting of Council.

## **8 PUBLIC PARTICIPATION**

In accordance with s.31 of POL-3127 Council Meeting Standing Orders:

1. In each meeting (other than special meetings), a period of 15 minutes may be made available by resolution to permit members of the public to address the local government on matters of public interest relating to the local government. This period may be extended by resolution.
2. Priority will be given to members of the public who make written application to the CEO no later than 4.30pm two days before the meeting. A request may also be made to the chairperson, when invited to do so, at the commencement of the public participation period of the meeting.
3. The time allocated to each speaker shall be a maximum of five minutes. The chairperson, at his/her discretion, has authority to withdraw the approval to address Council before the time period has elapsed.
4. The chairperson will consider each application on its merits and may consider any relevant matter in his/her decision to allow or disallow a person to address the local government, e.g.
  - a) Whether the matter is of public interest;
  - b) The number of people who wish to address the meeting about the same subject
  - c) The number of times that a person, or anyone else, has addressed the local government previously about the matter;
  - d) The person's behaviour at that or a previous meeting' and
  - e) If the person has made a written application to address the meeting.
5. Any person invited to address the meeting must:
  - a) State their name and suburb, or organisation they represent and the subject they wish to speak about;
  - b) Stand (unless unable to do so);
  - c) Act and speak with decorum;
  - d) Be respectful and courteous; and
  - e) Make no comments directed at any individual Council employee, Councillor or member of the public, ensuring that all comments relate to Council as a whole.

## **9 PETITIONS AND PRESENTATIONS**

Councillors may present petitions or make presentations under this section.

## **10 MOTION TO ALTER THE ORDER OF BUSINESS**

The order of business may be altered for a particular meeting where the Councillors at that meeting pass a motion to that effect. Any motion to alter the order of business may be moved without notice.

## **11 REPORTS FROM THE OFFICE OF THE CEO**

Nil

## 12 REPORTS FROM ORGANISATIONAL SERVICES

### 12.1 JUNE 2019 INTERIM MONTHLY FINANCIAL REPORT

#### Objective Reference:

**Authorising Officer:** Deborah Corbett-Hall, Chief Financial Officer

**Responsible Officer:** Deborah Corbett-Hall, Chief Financial Officer

**Report Author:** Udaya Panambala Arachchilage, Corporate Financial Reporting Manager

**Attachments:** 1. June 2019 Interim Monthly Financial Report

#### PURPOSE

The purpose of this report is to note the year to date interim financial results as at 30 June 2019.

#### BACKGROUND

Council adopts an annual budget and then reports on performance against the budget on a monthly basis. This is not only a legislative requirement but enables the organisation to periodically review its financial performance and position and respond to changes in community requirements, market forces or other outside influences.

#### ISSUES

##### *Interim results*

The interim June 2019 Monthly Financial Performance Report is prepared based on interim financial results for the year ended 30 June 2019 (prior to the finalisation of the end of year accounts). Significant movement is expected through the finalisation of accruals, deferrals and other year-end adjustments over the coming weeks. The final results for the year ended 30 June 2019 will be reflected in the audited annual financial statements.

##### ***Revaluation of other infrastructure assets and condition assessment on final one third of the sewerage pump stations***

Inspection of the other infrastructure assets has been completed in line with the 2018-2019 comprehensive valuations and the final one third of the sewerage pump stations have been condition assessed, in accordance with Australian Accounting Standard 116 *Property, Plant and Equipment*.

#### STRATEGIC IMPLICATIONS

Council has either achieved or favourably exceeded the following key financial stability and sustainability ratios as at the end of June 2019.

- Net financial liabilities
- Level of dependence on general rate revenue
- Ability to pay our bills – current ratio
- Ability to repay our debt – debt servicing ratio
- Cash balance
- Cash balances – cash capacity in months
- Longer term financial stability – debt to asset ratio
- Operating performance
- Interest coverage ratio

The following ratios did not meet the target at the end of June 2019:

- Operating surplus ratio
- Asset sustainability ratio

Council's operating surplus ratio for the interim period ending 30 June 2019 is -0.98%. It is slightly below the target range of 0% - 10%. The ratio indicates the extent to which recurrent revenue covers recurrent expenditure. Council reported a year to date interim operating deficit of \$2.7M compared to year to date budget deficit of \$2.9M.

The asset sustainability ratio did not meet the target at the end of June 2019 and continues to be a stretch target for Council with renewal spends of \$23.80M and depreciation expense of \$56.29M year to date on infrastructure assets. This ratio is an indication of how Council currently maintains, replaces and renews its existing infrastructure assets as they reach the end of their useful life. Capital spend on non-renewal projects increases the asset base and therefore increases depreciation expense, resulting in a lower asset sustainability ratio.

Council's Capital Works Prioritisation Policy (POL-3131) demonstrates its commitment to maintaining existing infrastructure and the adoption of a renewal strategy for its existing assets ahead of 'upgrade' and/or 'new' works.

### **Legislative Requirements**

The interim June 2019 financial reports are presented in accordance with the legislative requirement of section 204(2) of the *Local Government Regulation 2012*, requiring the Chief Executive Officer to present the financial report to a monthly Council meeting.

### **Risk Management**

The interim June 2019 financial reports have been noted by the Executive Leadership Team and relevant officers who can provide further clarification and advice around actual to budget variances.

### **Financial**

There is no direct financial impact to Council as a result of this report; however it provides an indication of interim financial outcomes at the end of June 2019.

### **People**

Nil impact expected as the purpose of the attached report is to provide financial information to Council based upon actual versus budgeted financial activity.

### **Environmental**

Nil impact expected as the purpose of the attached report is to provide financial information to Council based upon actual versus budgeted financial activity.

### **Social**

Nil impact expected as the purpose of the attached report is to provide financial information to Council based upon actual versus budgeted financial activity.

### **Alignment with Council's Policy and Plans**

This report has a relationship with the following items of Council's 2018-2023 Corporate Plan:

#### 8. Inclusive and ethical governance

Deep engagement, quality leadership at all levels, transparent and accountable democratic processes and a spirit of partnership between the community and Council will enrich



residents' participation in local decision-making to achieve the community's Redlands 2030 vision and goals.

- 8.2 Council produces and delivers against sustainable financial forecasts as a result of best practice Capital and Asset Management Plans that guide project planning and service delivery across the city.

## CONSULTATION

Consulted	Date	Comment
Council departmental officers	Year to date June 2019	Consulted on financial results and outcomes
Financial Services Group officers	Year to date June 2019	Consulted on financial results and outcomes
Executive Leadership Team and Senior Leadership Team	Year to date June 2019	Recipients of variance analysis between actual and budget. Consulted as required

## OPTIONS

### Option One

That Council resolves to note the interim financial position, results and ratios for June 2019 as presented in the attached Monthly Financial Report.

### Option Two

That Council resolves to request additional information.

## OFFICER'S RECOMMENDATION

**That Council resolves to note the interim financial position, results and ratios for June 2019 as presented in the attached Monthly Financial Report.**

# Monthly Financial Report

## Interim June 2019



MAKE A  
**DIFFERENCE**  
MAKE IT  
**COUNT**

Note: This interim report is prepared at year end pending finalisation of the statutory financial statements due 9 October 2019.





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## 1. EXECUTIVE SUMMARY

This monthly report illustrates the financial performance and position of Redland City Council compared to its adopted budget at an organisational level for the period ended 30 June 2019. The year to date and annual revised budget referred to in this report reflects the final revised budget as adopted by Council on 8 May 2019.

The June 2019 Monthly Financial Report is prepared based on interim financial results for the year ended 30 June 2019 (prior to the finalisation of the end of year accounts) and significant movement is expected through the finalisation of accruals, deferrals and other year-end adjustments. The final results for the year ended 30 June 2019 will be reflected in the audited financial statements.

### Key Interim Financial Highlights and Overview

Key Interim Financial Results (\$000)	Annual Revised Budget	YTD Revised Budget	YTD Actual	YTD Variance	YTD Variance %	Status Favourable ✓ Unfavourable ✗
Operating Surplus / (Deficit)	(2,900)	(2,900)	<b>(2,692)</b>	208	7%	✓
Recurrent Revenue	276,881	276,881	<b>274,876</b>	(2,005)	-1%	✗
Recurrent Expenditure	279,781	279,781	<b>277,568</b>	(2,213)	-1%	✓
Capital Works Expenditure	91,252	91,252	<b>62,670</b>	(28,582)	-31%	✓
Closing Cash & Cash Equivalents	137,269	137,269	<b>162,096</b>	24,827	18%	✓

Council reported a year to date interim operating deficit of \$2.7M. Recurrent revenue is below budget mainly due to below budget fee revenue and bulk water consumption being lower than expected, resulting in lower than budgeted revenue. The favourable variance in recurrent expenditure is mainly due to underspend in contractor costs and vacancies across the organisation.

The lower than budget capital revenue is largely the result of developer cash and non-cash contributions decreasing due to building activity moderating. Loss on disposal of non-current assets is mainly due to sale of fleet assets and replacement of road assets.

Council's capital works expenditure is below budget by \$28.6M due to underspend in the fleet replacement program, land acquisition and timing of works for a number of infrastructure projects.

In June 2019 additional borrowings of \$2.5M were undertaken as part of Council's Capital Works Plan.

Cash balance is higher than budget mainly due to underspend on payments for property, plant and equipment as well as the receipt of the \$4.7M advanced waste levy payment from the state government. Constrained cash reserves represent 68% of the cash balance.

## 2. INTERIM KEY PERFORMANCE INDICATORS

### Interim Key Performance Indicators

Interim Financial Stability Ratios and Measures of Sustainability	Status Achieved ✓ Not achieved ✗	Annual Revised Budget	YTD June 2019	Target
Operating Surplus Ratio (%)	✗	-1.05%	<b>-0.98%</b>	Between 0% and 10% (on average over the long-term)
Asset Sustainability Ratio (%)	✗	70.28%	<b>42.29%</b>	Greater than 90% (on average over the long-term)
Net Financial Liabilities (%)*	✓	-29.78%	<b>-39.63%</b>	Less than 60% (on average over the long-term)
Level of Dependence on General Rate Revenue (%)	✓	35.27%	<b>35.47%</b>	Less than 37.5%
Ability to Pay Our Bills - Current Ratio	✓	3.11	<b>3.68</b>	Between 1.1 & 4.1
Ability to Repay Our Debt - Debt Servicing Ratio (%)	✓	2.83%	<b>2.85%</b>	Less than or equal to 10%
Cash Balance \$M	✓	\$137.269M	<b>\$162.096M</b>	Greater than or equal to \$50M
Cash Balances - Cash Capacity in Months	✓	7.70	<b>8.96</b>	Greater than 3 months
Longer Term Financial Stability - Debt to Asset Ratio (%)	✓	1.34%	<b>1.35%</b>	Less than or equal to 10%
Operating Performance (%)	✓	24.76%	<b>23.13%</b>	Greater than or equal to 15%
Interest Coverage Ratio (%)**	✓	-0.81%	<b>-0.87%</b>	Less than 5%

\* The net financial liabilities ratio exceeds the target range when current assets are greater than total liabilities (and the ratio is negative)

\*\* The interest coverage ratio exceeds the target range when interest revenue is greater than interest expense (and the ratio is negative)

The Interim Key Performance Indicators above are based on interim financial results prior to the finalisation of end of year accounts. Significant movement is expected over the coming weeks and the final financial results will be reflected in the audited financial statements for the year ended 30 June 2019. The final Key Performance Indicators will be presented as part of the 2018/2019 Annual Report.





### 3. INTERIM STATEMENT OF COMPREHENSIVE INCOME

INTERIM STATEMENT OF COMPREHENSIVE INCOME					
For the period ending 30 June 2019					
	Annual	Annual	YTD	YTD	YTD
	Original	Revised	Revised	Actual	Variance
	Budget	Budget	Budget	\$000	\$000
	\$000	\$000	\$000		
<b>Recurrent revenue</b>					
Rates charges	100,486	100,486	100,486	<b>100,314</b>	(172)
Levies and utility charges	146,618	145,046	145,046	<b>142,668</b>	(2,378)
Less: Pensioner remissions and rebates	(3,493)	(3,313)	(3,313)	<b>(3,247)</b>	66
Fees	13,673	14,367	14,367	<b>13,323</b>	(1,044)
Rental income	912	912	912	<b>763</b>	(149)
Interest received	4,289	4,675	4,675	<b>4,809</b>	134
Dividend received	1,000	-	-	-	-
Sales revenue	3,735	3,745	3,745	<b>3,663</b>	(82)
Other income	694	764	764	<b>1,485</b>	721
Grants, subsidies and contributions	11,223	10,199	10,199	<b>11,098</b>	899
<b>Total recurrent revenue</b>	<b>279,136</b>	<b>276,881</b>	<b>276,881</b>	<b>274,876</b>	<b>(2,005)</b>
<b>Recurrent expenses</b>					
Employee benefits	86,248	87,685	87,685	<b>86,655</b>	(1,030)
Materials and services	129,100	126,739	126,739	<b>125,600</b>	(1,139)
Finance costs	2,840	2,856	2,856	<b>2,914</b>	58
Depreciation and amortisation	63,505	62,577	62,577	<b>62,779</b>	202
Other expenditure	507	630	630	<b>448</b>	(182)
Net internal costs	(713)	(705)	(705)	<b>(828)</b>	(123)
<b>Total recurrent expenses</b>	<b>281,487</b>	<b>279,781</b>	<b>279,781</b>	<b>277,568</b>	<b>(2,213)</b>
<b>OPERATING SURPLUS / (DEFICIT)</b>	<b>(2,351)</b>	<b>(2,900)</b>	<b>(2,900)</b>	<b>(2,692)</b>	<b>208</b>
<b>Capital revenue</b>					
Grants, subsidies and contributions	32,501	20,549	20,549	<b>17,000</b>	(3,549)
Non-cash contributions	6,868	10,219	10,219	<b>6,450</b>	(3,769)
<b>Total capital revenue</b>	<b>39,369</b>	<b>30,768</b>	<b>30,768</b>	<b>23,450</b>	<b>(7,318)</b>
<b>Capital expenses</b>					
(Gain) / loss on disposal of non-current assets	289	101	101	<b>3,336</b>	3,235
<b>Total capital expenses</b>	<b>289</b>	<b>101</b>	<b>101</b>	<b>3,336</b>	<b>3,235</b>
<b>TOTAL INCOME</b>	<b>318,505</b>	<b>307,649</b>	<b>307,649</b>	<b>298,326</b>	<b>(9,323)</b>
<b>TOTAL EXPENSES</b>	<b>281,776</b>	<b>279,882</b>	<b>279,882</b>	<b>280,904</b>	<b>1,022</b>
<b>NET RESULT</b>	<b>36,729</b>	<b>27,767</b>	<b>27,767</b>	<b>17,422</b>	<b>(10,345)</b>
<b>Other comprehensive income / (loss)</b>					
Items that will not be reclassified to a net result					
Revaluation of property, plant and equipment	-	-	-	-	-
<b>TOTAL COMPREHENSIVE INCOME</b>	<b>36,729</b>	<b>27,767</b>	<b>27,767</b>	<b>17,422</b>	<b>(10,345)</b>

The Statement of Comprehensive Income will adjust over coming weeks as the accounts are being finalised and the final results will be reflected in the audited financial statements for the year ended 30 June 2019. Other Comprehensive Income will change as a result of asset revaluations. The audited financial statements for the year ended 30 June 2019 will reflect the final revalued position and impact and will be presented as part of the 2018/2019 Annual Report.







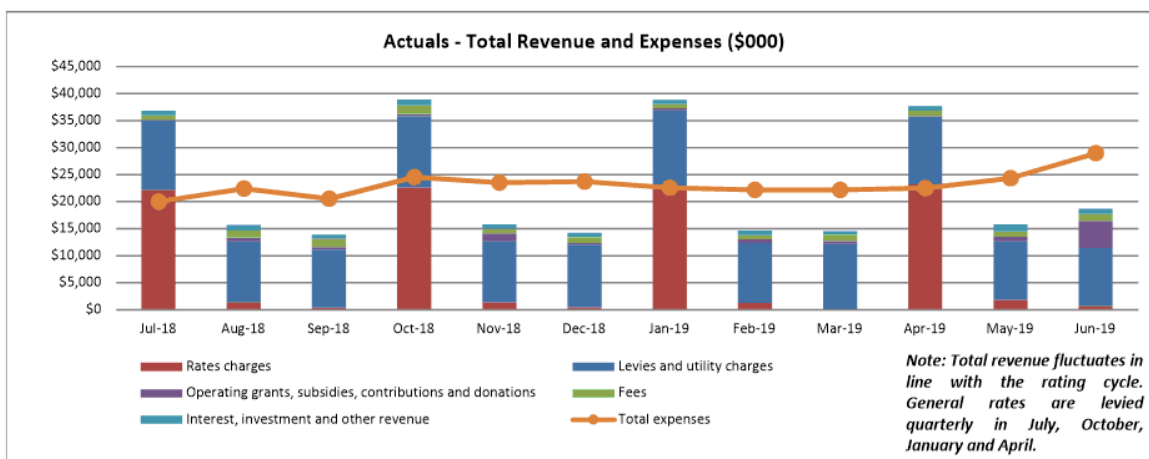
**3. INTERIM STATEMENT OF COMPREHENSIVE INCOME - CONTINUED**

<b>INTERIM LEVIES AND UTILITY CHARGES ANALYSIS</b>					
<b>For the period ending 30 June 2019</b>					
	Annual	Annual	YTD	YTD	YTD
	Original	Revised	Revised	Actual	Variance
	Budget	Budget	Budget	\$000	\$000
	\$000	\$000	\$000		
<b>Levies and utility charges</b>					
Refuse collection rate charge	24,307	24,307	24,307	24,188	(119)
Special charges	723	723	723	723	-
SES separate charge	478	478	478	482	4
Environment separate charge	8,180	8,181	8,181	8,168	(13)
Separate charge landfill remediation	3,106	3,106	3,106	3,102	(4)
Wastewater charges	44,951	44,951	44,951	44,159	(792)
Water access charges	18,665	18,591	18,591	18,571	(20)
Water consumption charges	46,207	44,709	44,709	43,275	(1,434)
<b>Total levies and utility charges</b>	<b>146,618</b>	<b>145,046</b>	<b>145,046</b>	<b>142,668</b>	<b>(2,378)</b>

<b>INTERIM MATERIALS AND SERVICES ANALYSIS</b>					
<b>For the period ending 30 June 2019</b>					
	Annual	Annual	YTD	YTD	YTD
	Original	Revised	Revised	Actual	Variance
	Budget	Budget	Budget	\$000	\$000
	\$000	\$000	\$000		
<b>Materials and services</b>					
Contractors	33,755	33,967	33,967	33,129	(838)
Consultants	4,500	4,106	4,106	3,781	(325)
Other Council outsourcing costs*	16,902	17,529	17,529	18,000	471
Purchase of materials	48,229	46,340	46,340	46,671	331
Office administration costs	8,649	8,056	8,056	7,981	(75)
Electricity charges	5,786	5,786	5,786	5,475	(311)
Plant operations	4,190	4,302	4,302	4,015	(287)
Information technology resources	2,820	2,623	2,623	2,839	216
General insurance	1,423	1,142	1,142	1,092	(50)
Community assistance**	1,583	1,627	1,627	1,334	(293)
Other material and service expenses	1,263	1,261	1,261	1,283	22
<b>Total materials and services</b>	<b>129,100</b>	<b>126,739</b>	<b>126,739</b>	<b>125,600</b>	<b>(1,139)</b>

\* Other Council outsourcing costs are various outsourced costs including refuse collection and disposal, waste disposal, legal services, traffic control, external training, valuation fees, etc.

\*\* Community assistance costs represent community related costs including community grants, exhibitions and awards, donations and sponsorships.



The Interim Operating Statement will adjust over the coming weeks as the accounts are being finalised and the final results will be reflected in the audited financial statements for the year ended 30 June 2019. The financial statements will be presented as part of the 2018/2019 Annual Report.





#### 4. INTERIM STATEMENT OF FINANCIAL POSITION

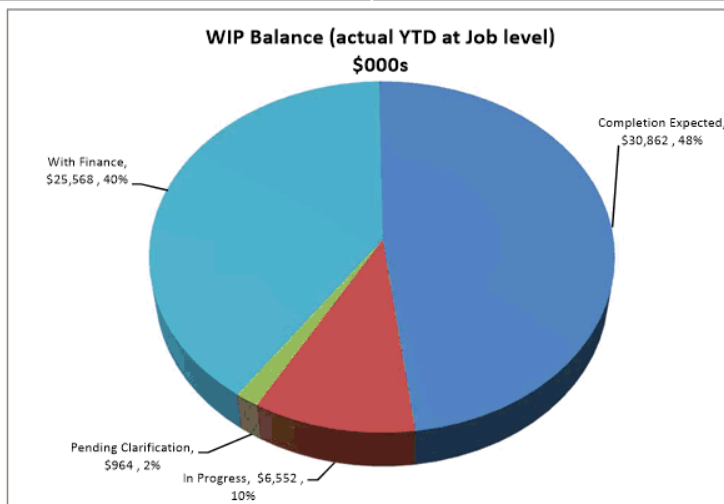
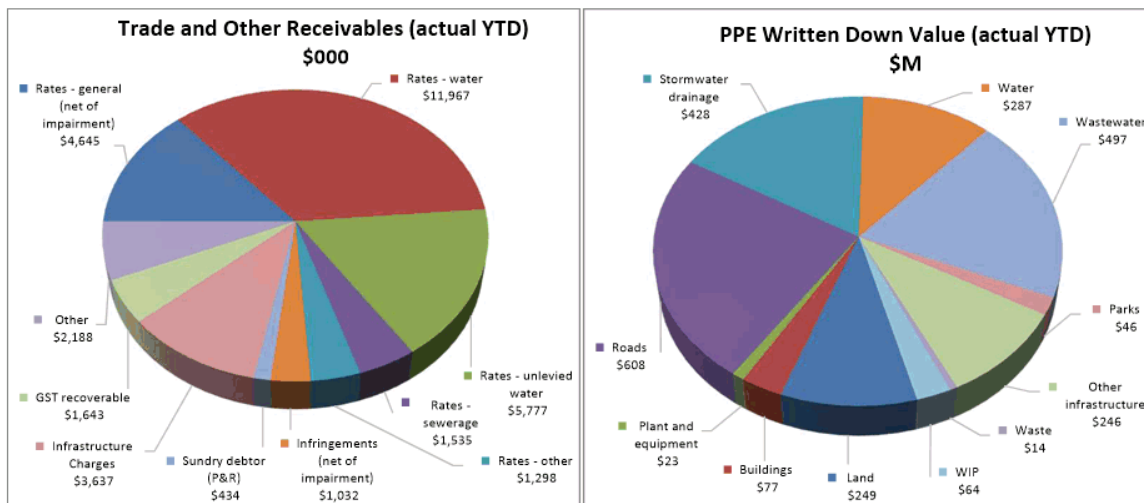
INTERIM STATEMENT OF FINANCIAL POSITION As at 30 June 2019				
	Annual	Annual	YTD	YTD
	Original Budget \$000	Revised Budget \$000	Revised Budget \$000	Actual \$000
<b>CURRENT ASSETS</b>				
Cash and cash equivalents	167,263	137,269	137,269	162,096
Trade and other receivables	27,273	33,477	33,477	34,156
Inventories	556	1,108	1,108	857
Non-current assets held for sale	262	11,113	11,113	11,113
Other current assets	2,073	2,033	2,033	2,014
<b>Total current assets</b>	<b>197,428</b>	<b>185,000</b>	<b>185,000</b>	<b>210,236</b>
<b>NON-CURRENT ASSETS</b>				
Investment property	1,091	1,091	1,091	1,091
Property, plant and equipment	2,608,476	2,575,809	2,575,809	2,538,708
Intangible assets	826	1,011	1,011	1,538
Other financial assets	73	73	73	73
Investment in other entities	14,712	14,791	14,791	14,550
<b>Total non-current assets</b>	<b>2,625,178</b>	<b>2,592,775</b>	<b>2,592,775</b>	<b>2,555,960</b>
<b>TOTAL ASSETS</b>	<b>2,822,606</b>	<b>2,777,775</b>	<b>2,777,775</b>	<b>2,766,196</b>
<b>CURRENT LIABILITIES</b>				
Trade and other payables	40,840	31,435	31,435	31,341
Borrowings - current	7,713	7,728	7,728	7,853
Provisions - current	13,742	15,747	15,747	10,097
Other current liabilities	1,747	4,654	4,654	7,814
<b>Total current liabilities</b>	<b>64,041</b>	<b>59,564</b>	<b>59,564</b>	<b>57,105</b>
<b>NON-CURRENT LIABILITIES</b>				
Borrowings - non-current	29,651	29,537	29,537	29,413
Provisions - non-current	12,115	13,449	13,449	14,799
<b>Total non-current liabilities</b>	<b>41,766</b>	<b>42,986</b>	<b>42,986</b>	<b>44,211</b>
<b>TOTAL LIABILITIES</b>	<b>105,807</b>	<b>102,550</b>	<b>102,550</b>	<b>101,316</b>
<b>NET COMMUNITY ASSETS</b>	<b>2,716,799</b>	<b>2,675,225</b>	<b>2,675,225</b>	<b>2,664,880</b>
<b>COMMUNITY EQUITY</b>				
Asset revaluation surplus	1,070,838	1,003,168	1,003,168	1,003,168
Retained surplus	1,517,043	1,570,374	1,570,375	1,551,781
Constrained cash reserves	128,918	101,683	101,683	109,931
<b>TOTAL COMMUNITY EQUITY</b>	<b>2,716,799</b>	<b>2,675,225</b>	<b>2,675,225</b>	<b>2,664,880</b>

The Interim Statement of Financial Position will adjust over the coming weeks as the accounts are being finalised and the final results will be reflected in the audited financial statements for the year ended 30 June 2019. The financial statements will be presented as part of the 2018/2019 Annual Report.





**4. INTERIM STATEMENT OF FINANCIAL POSITION - CONTINUED**



<b>INTERIM PROPERTY, PLANT AND EQUIPMENT (PPE) MOVEMENT*</b>				
<b>For the period ending 30 June 2019</b>				
	Annual Original Budget \$000	Annual Revised Budget \$000	YTD Revised Budget \$000	YTD Actual Balance \$000
<b>PPE movement</b>				
Opening balance (includes WIP from previous years)	2,598,959	2,537,638	2,537,638	<b>2,537,638</b>
Acquisitions and WIP in year movement	73,748	101,455	101,455	<b>68,735</b>
Depreciation in year	(62,532)	(61,585)	(61,585)	<b>(61,782)</b>
Disposals	(1,699)	(1,699)	(1,699)	<b>(6,125)</b>
Other adjustments**	-	-	-	<b>242</b>
<b>Closing balance</b>	<b>2,608,476</b>	<b>2,575,809</b>	<b>2,575,809</b>	<b>2,538,708</b>

\* This table includes movement relating to property, plant and equipment only and is exclusive of intangible assets.

\*\* Other adjustments include transfers between asset classes, revaluation adjustments, prior period adjustments and depreciation thereon.

The Interim Statement of Financial Position will adjust over the coming weeks as the accounts are being finalised and the final results will be reflected in the audited financial statements for the year ended 30 June 2019. The financial statements will be presented as part of the 2018/2019 Annual Report.

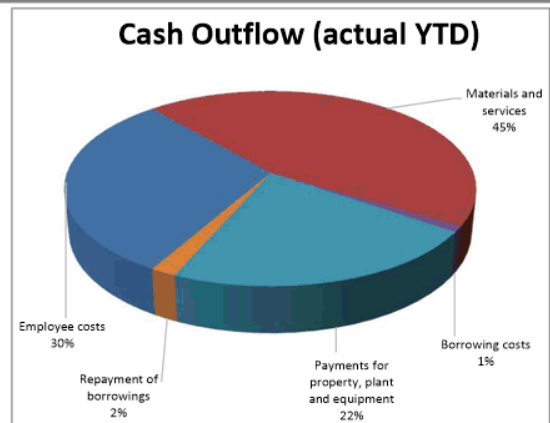
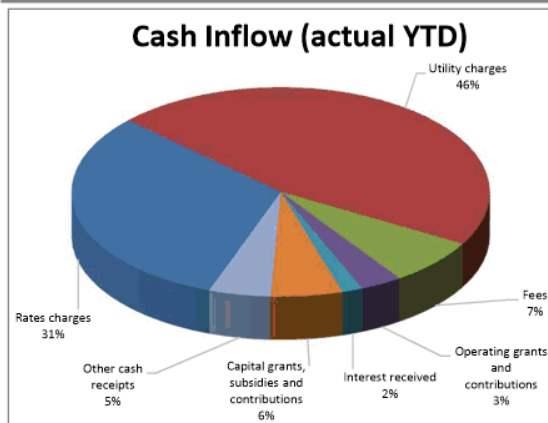






5. INTERIM STATEMENT OF CASH FLOWS

INTERIM STATEMENT OF CASH FLOWS For the period ending 30 June 2019				
	Annual Original Budget \$000	Annual Revised Budget \$000	YTD Revised Budget \$000	YTD Actual \$000
<b>CASH FLOWS FROM OPERATING ACTIVITIES</b>				
Receipts from customers	261,712	264,862	264,862	265,273
Payments to suppliers and employees	(213,794)	(210,992)	(210,992)	(214,286)
Interest received	4,289	4,675	4,675	4,809
Dividend received*	1,000	-	-	1,500
Rental income	912	912	912	763
Non-capital grants and contributions	11,223	10,199	10,199	10,063
Borrowing costs	(2,809)	(2,809)	(2,809)	(2,809)
<b>Net cash inflow / (outflow) from operating activities</b>	<b>62,533</b>	<b>66,846</b>	<b>66,846</b>	<b>65,313</b>
<b>CASH FLOWS FROM INVESTING ACTIVITIES</b>				
Payments for property, plant and equipment	(66,880)	(91,236)	(91,236)	(62,255)
Payments for intangible assets	-	(16)	(16)	(415)
Proceeds from sale of property, plant and equipment	1,410	1,598	1,598	2,789
Capital grants, subsidies and contributions	32,501	20,549	20,549	17,137
Other cash flows from investing activities**	-	3,500	3,500	3,500
<b>Net cash inflow / (outflow) from investing activities</b>	<b>(32,969)</b>	<b>(65,605)</b>	<b>(65,605)</b>	<b>(39,244)</b>
<b>CASH FLOWS FROM FINANCING ACTIVITIES</b>				
Proceeds of borrowings	2,500	2,500	2,500	2,500
Repayment of borrowings	(5,035)	(5,035)	(5,035)	(5,035)
<b>Net cash inflow / (outflow) from financing activities</b>	<b>(2,535)</b>	<b>(2,535)</b>	<b>(2,535)</b>	<b>(2,535)</b>
<b>Net increase / (decrease) in cash held</b>	<b>27,030</b>	<b>(1,293)</b>	<b>(1,293)</b>	<b>23,534</b>
<b>Cash and cash equivalents at the beginning of the year</b>	<b>140,234</b>	<b>138,562</b>	<b>138,562</b>	<b>138,562</b>
<b>Cash and cash equivalents at the end of the financial year / period</b>	<b>167,263</b>	<b>137,269</b>	<b>137,269</b>	<b>162,096</b>



<b>Total Cash Funding (Actual YTD)</b>	<b>308,334</b>	<b>Total Cash Expenditure (Actual YTD)</b>	<b>284,800</b>
<b>Total Cash Funding (Annual Revised Budget)</b>	<b>308,795</b>	<b>Total Cash Expenditure (Annual Revised Budget)</b>	<b>310,088</b>
<b>% of Budget Achieved YTD</b>	<b>100%</b>	<b>% of Budget Achieved YTD</b>	<b>92%</b>

\* Reclassified as operating cash flow to align with Annual Financial Statements and permitted by Australian Accounting Standard AASB 107 Statement of Cash Flows.

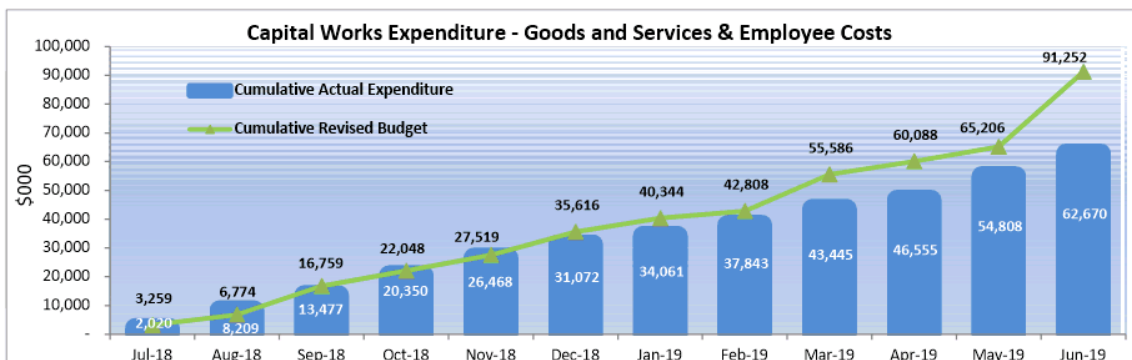
\*\* Reclassified as cash flows from investing activities to align with Annual Financial Statements and permitted by Australian Accounting Standard AASB 107 Statement of Cash Flows.

The Interim Statement of Cash Flows will adjust over the coming weeks as the accounts are being finalised and the final results will be reflected in the audited financial statements for the year ended 30 June 2019. The financial statements will be presented as part of the 2018/2019 Annual Report.



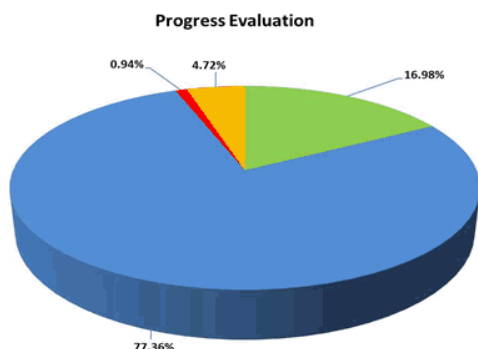


### 6. INTERIM CAPITAL EXPENDITURE



	Annual Revised Budget \$000	YTD Revised Budget \$000	YTD Actual \$000	YTD Variance \$000
Capitalised goods and services	84,141	84,141	55,760	(28,381)
Capitalised employee costs	7,111	7,111	6,910	(201)
<b>Total</b>	<b>91,252</b>	<b>91,252</b>	<b>62,670</b>	<b>(28,582)</b>

### 7. INTERIM PROGRAM AND PROJECT UPDATE



Programs and projects are what Council uses to introduce change to achieve corporate outcomes. They allow new infrastructure, products, systems, procedures and services to be delivered. Projects may be undertaken on a standalone basis or as part of a program. Programs and projects may span multiple financial years.

Council is currently progressing 154 programs and projects.

Total Programs and Projects in Progress	Annual Revised Budget \$000	YTD Actual \$000	Commitments \$000
Capital*	73,071	52,843	8,370
Operational	7,349	7,156	2,130

\*The capital spend on programs and projects is a subset of Council's total capital budget and excludes business as usual capital spend such as replacement of computers, fleet etc.

### Notable Projects

Financially significant programs and projects with an annual budget of more than \$1M constitute 21 programs and projects and accounts for 68% of the total programs and projects budget. The status of two notable projects are as follows:

Project description	Progress
Upgrade Sewerage Pump Station #5 (Redland Performing Arts Centre) Project to install new switchboard and generator, two new pumps and associated pipe work, and upgrade to external valve pit at Sewerage Pump Station #5. Project scope completed on schedule and within budget in FY1819. Project benefits realised.	Favourable
Coochiemudlo Island Shoreline Erosion Management Plan (SEMP) Project Consultants have almost completed the Shoreline Erosion Study which informs the Coochiemudlo Shoreline Erosion Management Plan and Operational Plan. Regular meetings are ongoing with Coochiemudlo Shoreline Erosion Community Reference Group. Draft SEMP due in October 2019 as per advice to community reference group. Budget approved to complete in 2019/20.	Meeting Expectations

The Interim Capital Funding Statement will adjust over the coming weeks as the accounts are being finalised and the final results will be reflected in the audited financial statements for the year ended 30 June 2019. The financial statements will be presented as part of the 2018/2019 Annual Report.

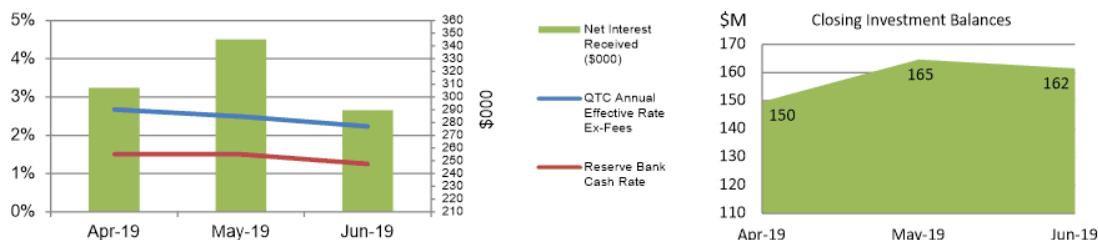




**8. INTERIM INVESTMENT & BORROWINGS REPORT**

For the period ending 30 June 2019

**INVESTMENT RETURNS - QUEENSLAND TREASURY CORPORATION (QTC)**



**Total Investment at End of Month was \$161.55M**

All Council investments are currently held in the Capital Guaranteed Cash Fund, which is a fund operated by the Queensland Treasury Corporation (QTC).

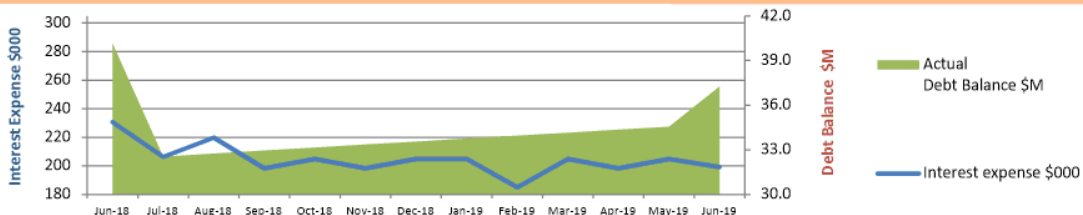
The movement in interest earned is indicative of both the interest rate and the surplus cash balances held, the latter of which is affected by business cash flow requirements on a monthly basis as well as the rating cycle.

Note: the Reserve Bank reduced the cash rate down to 1.25% in the June 2019 sitting - further reduction to 1.00% occurred on 2 July 2019.

On a daily basis, cash surplus to requirements is deposited with QTC to earn higher interest as QTC is offering a higher rate than what is achieved from Council's transactional bank accounts. The current annual effective interest rate paid by QTC of 2.23% exceeds the Bloomberg AusBond Bank Bill Index (previously the UBS Bank Bill Index) of 1.99% as at the end of June 2019 in accordance with Corporate POL-3013. Term deposit rates are being monitored to identify investment opportunities to ensure Council maximises its interest earnings.

Council adopted its revised Investment Policy (POL-3013) in June 2018 for the 2018/2019 financial year

**BORROWINGS AND BORROWING COSTS**



The existing loan accounts were converted to fixed rate loans on 1 April 2016 following a QTC restructure of loans and policies. In line with Council's debt policy, debt repayment of \$7.84M, being \$5.03M principal and \$2.81M interest has been made *annually* in advance for 2018/2019 which will result in the loans being repaid approximately one year earlier.

The debt balance shows a decrease as the Annual Debt Service Payment (ADSP) was made during July 2018. Interest will accrue monthly on a daily balance until next ADSP in July 2019 which is reflected in the increasing debt balance.

In June 2019 additional borrowings of \$2.5M were undertaken as part of Council's Capital Works Plan.

**Total Borrowings at End of Month were \$37.27M**

General pool allocated to capital works is 99.44% and 0.56% is attributable to RedWaste.

Council adopted its revised Debt Policy (POL-1838) in June 2018 for the 2018/2019 financial year





**9. INTERIM CONSTRAINED CASH RESERVES**

Reserves as at 30 June 2019	Purpose of reserve	Opening Balance	To Reserve	From Reserve	Closing Balance
		\$000	\$000	\$000	\$000
<b>Special Projects Reserve:</b>					
Weinam Creek Reserve	Maintenance and improvements associated with Weinam Creek projects	3,625	598	(909)	3,314
Red Art Gallery Commissions & Donations Reserve	Purchases of art work for the RCC art collection	7	-	(7)	-
Raby Bay Revetment Wall Reserve	To fund Raby Bay revetment wall works program	-	2,978	(1,203)	1,775
Fleet Plant & Capital Equipment Reserve	To support the long term fleet replacement program	-	8,159	(3,776)	4,383
		<b>3,632</b>	<b>11,735</b>	<b>(5,895)</b>	<b>9,472</b>
<b>Constrained Works Reserve:</b>					
Public Parks Trunk Infrastructure Reserve	Capital projects for public parks trunk infrastructure	7,324	2,271	(807)	8,788
Land for Community Facilities Trunk Infrastructure Reserve	Land for community facilities trunk infrastructure	2,192	359	-	2,551
Water Supply Trunk Infrastructure Reserve	Upgrade, expansion or new projects for water supply trunk infrastructure	10,107	4,166	-	14,273
Sewerage Trunk Infrastructure Reserve	Upgrade, expansion or new projects for sewerage trunk infrastructure	9,222	2,394	(8)	11,608
Constrained Works Reserve-Capital Grants & Contributions	Unexpended capital grants and contributions received for specific projects	651	-	(225)	426
Local Roads Trunk Infrastructure Reserve	Capital projects for local roads trunk infrastructure	35,922	5,189	(4,870)	36,241
Cycleways Trunk Infrastructure Reserve	Capital projects for cycleways trunk infrastructure	10,783	1,812	(33)	12,562
Stormwater Trunk Infrastructure Reserve	Capital projects for stormwater trunk infrastructure	8,884	1,112	-	9,996
Constrained Works Reserve-Operating Grants & Contributions	Unexpended operating grants and contributions received for specific projects	919	-	(711)	208
Tree Planting Reserve	Acquisition and planting of trees on footpaths	88	47	(50)	85
		<b>86,092</b>	<b>17,350</b>	<b>(6,704)</b>	<b>96,738</b>
<b>Separate Charge Reserve - Environment:</b>					
Environment Charge Acquisition Reserve	Acquisitions of land and facilities to support or enhance environmental outcomes	234	1,223	-	1,457
Environment Charge Maintenance Reserve	Ongoing conservation and maintenance operations	1,708	6,934	(7,315)	1,327
SES Separate Charge Reserve	On-going costs of maintaining the Redland SES	-	481	(399)	82
		<b>1,942</b>	<b>8,638</b>	<b>(7,714)</b>	<b>2,866</b>
<b>Special Charge Reserve - Other:</b>					
Bay Island Rural Fire Levy Reserve	Pass on revenue collected from levy to the Bay Island Rural Fire Brigade	-	224	(220)	4
SMBI Translink Reserve*	Offset payment made to the State Govt. to assist with transport service to the Bay Islands	(8)	483	(475)	-
		<b>(8)</b>	<b>707</b>	<b>(695)</b>	<b>4</b>
<b>Special Charge Reserve - Canals:</b>					
Aquatic Paradise Canal Reserve	Maintenance and repairs of Aquatic Paradise canals	743	11	-	754
Sovereign Waters Lake Reserve	Maintenance and repairs of Sovereign Lake	422	6	-	428
1718 Raby Bay Canal Reserve	Service, facility or activity of works in respect of the canals of the Raby Bay canal estate	1,036	-	(816)	220
1718 Aquatic Paradise Canal Reserve	Service, facility or activity of works in respect of the canals of the Aquatic Paradise canal estate	(495)	-	-	(495)
1718 Sovereign Waters Lake Reserve	Service, facility or activity of works in respect of the lake	(56)	-	-	(56)
		<b>1,650</b>	<b>17</b>	<b>(816)</b>	<b>851</b>
<b>TO TALS</b>		<b>93,308</b>	<b>38,447</b>	<b>(21,824)</b>	<b>109,931</b>

\* Note: During the month the SMBI Translink reserve was closed. Prior to its closure the reserve was approximately \$6K overdrawn, which may be attributed to a number of different rating factor calculations. There remains a continuing unpaid rates debt and interest component that Council will continue to recover through normal operations.

Closing cash and cash equivalents	<b>162,096</b>
Reserves as percentage of cash balance	<b>68%</b>





## 10. INTERIM REDLAND WATER STATEMENTS

INTERIM REDLAND WATER SUMMARY OPERATING STATEMENT For the period ending 30 June 2019					
	Annual Original Budget \$000	Annual Revised Budget \$000	YTD Revised Budget \$000	YTD Actual \$000	YTD Variance \$000
Total revenue	112,745	111,253	111,253	109,199	(2,054)
Total expenses	66,297	65,023	65,023	63,495	(1,528)
Earnings before interest, tax and depreciation (EBITD)	46,448	46,230	46,230	45,704	(526)
Interest expense	15,352	15,352	15,352	15,352	-
Depreciation	23,228	23,586	23,586	23,798	212
Operating surplus / (deficit)	7,868	7,292	7,292	6,554	(738)

INTERIM REDLAND WATER CAPITAL FUNDING STATEMENT For the period ending 30 June 2019					
	Annual Original Budget \$000	Annual Revised Budget \$000	YTD Revised Budget \$000	YTD Actual \$000	YTD Variance \$000
Capital contributions, donations, grants and subsidies	6,798	6,560	6,560	2,793	(3,767)
Net transfer (to) / from constrained capital reserves	(6,608)	(4,160)	(4,160)	(6,543)	(2,383)
Non-cash contributions, proceeds on disposal of non-current assets	6,648	6,202	6,202	2,282	(3,920)
Funding from utility revenue	5,614	5,880	5,880	5,835	(45)
Total sources of capital funding	12,452	14,482	14,482	4,367	(10,115)
Contributed assets	6,648	6,202	6,202	2,221	(3,981)
Capitalised expenditure	5,804	8,279	8,280	2,146	(6,134)
Total application of capital funds	12,452	14,482	14,482	4,367	(10,115)

## 11. INTERIM REDWASTE STATEMENTS

INTERIM REDWASTE OPERATING STATEMENT For the period ending 30 June 2019					
	Annual Original Budget \$000	Annual Revised Budget \$000	YTD Revised Budget \$000	YTD Actual \$000	YTD Variance \$000
Total revenue	25,901	25,901	25,901	26,415	514
Total expenses	19,155	19,557	19,557	19,885	328
Earnings before interest, tax and depreciation (EBITD)	6,746	6,344	6,344	6,530	186
Interest expense	30	26	26	26	-
Depreciation	216	266	266	265	(1)
Operating surplus / (deficit)	6,500	6,052	6,052	6,239	187

INTERIM REDWASTE CAPITAL FUNDING STATEMENT For the period ending 30 June 2019					
	Annual Original Budget \$000	Annual Revised Budget \$000	YTD Revised Budget \$000	YTD Actual \$000	YTD Variance \$000
Non-cash contributions	-	-	-	-	-
Funding from utility revenue	547	679	679	683	4
Total sources of capital funding	547	679	679	683	4
Capitalised expenditure	456	589	589	593	4
Loan redemption	91	90	90	90	-
Total application of capital funds	547	679	679	683	4

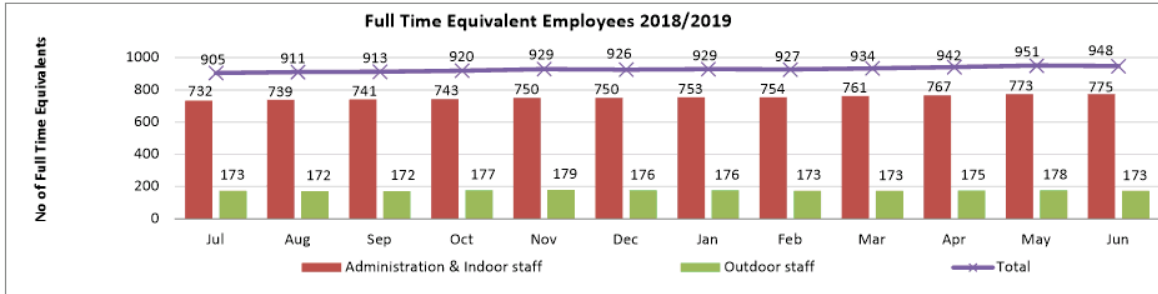






**12. APPENDIX: ADDITIONAL AND NON-FINANCIAL INFORMATION**

**Workforce Reporting**



June 2019: Headcount	Employee Type						
	Casual	Contract of Service	Perm Full	Perm Part	Temp Full	Temp Part	Total
Office of CEO	9	2	30	4	8	1	54
Organisational Services	8	6	179	13	27	3	236
Community and Customer Services	35	5	233	63	47	13	396
Infrastructure and Operations	29	6	306	17	23	1	382
<b>Total</b>	<b>81</b>	<b>19</b>	<b>748</b>	<b>97</b>	<b>105</b>	<b>18</b>	<b>1,068</b>

*Note: Full Time Equivalent Employees includes all full time employees at a value of 1 and all other employees, at a value less than 1. The table above demonstrates the headcount by department (excluding agency staff) and does not include a workload weighting. It includes casual staff in their non-substantive roles as at the end of the period where relevant.*

**Overdue Rates Debtors**

Days Overdue	Jun-19	% Overdue	Jun-18	% Overdue	\$ Variance	% Variance	Comment
0 - 30	\$3,172	0.0%	\$2,072	0.0%	\$1,100	0.0%	Revenue Collection team continues to monitor and work with ratepayers who are unable to promptly meet their financial obligation to Council.
31 - 60	\$4,110,414	1.5%	\$3,820,249	1.5%	\$290,165	0.0%	
61 - 90	\$1,230	0.0%	\$814	0.0%	\$416	0.0%	
91 - 180	\$1,748,597	0.7%	\$1,744,190	0.7%	\$4,407	0.0%	
>180	\$3,589,357	1.3%	\$3,388,645	1.3%	\$200,712	0.0%	
<b>Total</b>	<b>\$9,452,770</b>	<b>3.5%</b>	<b>\$8,955,970</b>	<b>3.5%</b>	<b>\$496,800</b>	<b>0.0%</b>	





### 13. GLOSSARY

#### Key Terms

**Written Down Value:**

*This is the value of an asset after accounting for depreciation or amortisation, and it is also called book value or net book value.*

**Work In Progress:**

*This represents an unfinished project that costs are still being added to. When a project is completed, the costs will be either capitalised (allocated to relevant asset class) or written off.*

#### Definition of Ratios

**Operating Surplus Ratio\*:**

*This is an indicator of the extent to which revenues raised cover operational expenses only or are available for capital funding purposes*

$$\frac{\text{Net Operating Surplus}}{\text{Total Operating Revenue}}$$
**Asset Sustainability Ratio\*:**

*This ratio indicates whether Council is renewing or replacing existing non-financial assets at the same rate that its overall stock of assets is wearing out*

$$\frac{\text{Capital Expenditure on Replacement of Infrastructure Assets (Renewals)}}{\text{Depreciation Expenditure on Infrastructure Assets}}$$
**Net Financial Liabilities\*:**

*This is an indicator of the extent to which the net financial liabilities of Council can be serviced by operating revenues*

$$\frac{\text{Total Liabilities - Current Assets}}{\text{Total Operating Revenue}}$$
**Level of Dependence on General Rate Revenue:**

*This ratio measures Council's reliance on operating revenue from general rates (excludes utility revenues)*

$$\frac{\text{General Rates - Pensioner Remissions}}{\text{Total Operating Revenue - Gain on Sale of Developed Land}}$$
**Current Ratio:**

*This measures the extent to which Council has liquid assets available to meet short term financial obligations*

$$\frac{\text{Current Assets}}{\text{Current Liabilities}}$$
**Debt Servicing Ratio:**

*This indicates Council's ability to meet current debt instalments with recurrent revenue*

$$\frac{\text{Interest Expense} + \text{Loan Redemption}}{\text{Total Operating Revenue - Gain on Sale of Developed Land}}$$
**Cash Balance - \$M:**

*Cash balance includes cash on hand, cash at bank and other short term investments.*

Cash Held at Period End

**Cash Capacity in Months:**

*This provides an indication as to the number of months cash held at period end would cover operating cash outflows*

$$\frac{\text{Cash Held at Period End}}{\text{[(Cash Operating Costs + Interest Expense) / Period in Year]}}$$
**Longer Term Financial Stability - Debt to Asset Ratio:**

*This is total debt as a percentage of total assets, i.e. to what extent will our long term debt be covered by total assets*

$$\frac{\text{Current and Non-current loans}}{\text{Total Assets}}$$
**Operating Performance:**

*This ratio provides an indication of Council's cash flow capabilities*

$$\frac{\text{Net Cash from Operations} + \text{Interest Revenue and Expense}}{\text{Cash Operating Revenue} + \text{Interest Revenue}}$$
**Interest Coverage Ratio:**

*This ratio demonstrates the extent to which operating revenues are being used to meet the financing charges*

$$\frac{\text{Net Interest Expense on Debt Service}}{\text{Total Operating Revenue}}$$

\* These targets are set to be achieved on average over the longer term and therefore are not necessarily expected to be met on a monthly basis.



### 12.2 STRATEGIC ASSET MANAGEMENT PLAN (SAMP)

**Objective Reference:**

**Authorising Officer:** John Oberhardt, General Manager Organisational Services

**Responsible Officer:** Vivek Vivekanandam, Group Manager Corporate Strategy and Performance

**Report Author:** Leticia O'Donovan, Service Manager Asset Management

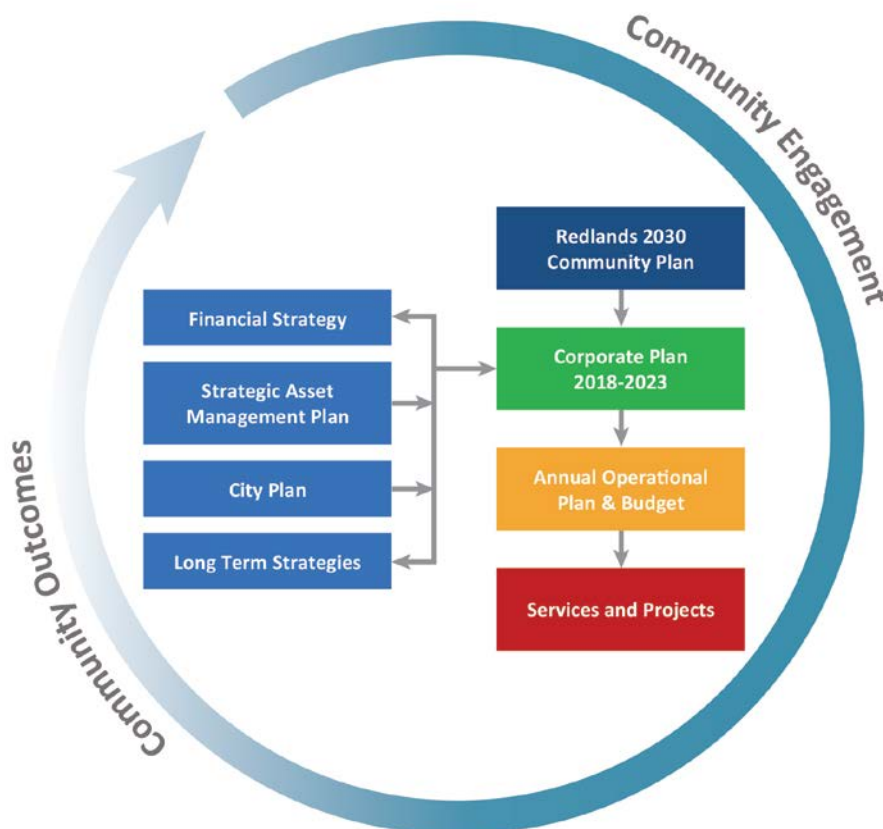
**Attachments:** 1. 20190731 - Strategic Asset Management Plan (SAMP)

#### PURPOSE

The purpose of this report is to seek endorsement of the final Strategic Asset Management Plan (SAMP).

Our SAMP is specific to Redland City Council and aligns Council’s organisational objectives to Asset Management objectives, the approach to developing ASMPs and the role of Asset Management System (AMS).

The relationship between the SAMP and Council’s Corporate Planning framework is shown in the diagram below.





The Queensland *Local Government Act 2009* requires Council to have a Long Term Asset Management Plan.

The Queensland *Local Government Regulation 2012*, states that the long-term asset management plan must -

- a) provide for strategies to ensure the sustainable management of the assets mentioned in the local government's asset register and the infrastructure of the local government; and
- b) state the estimated capital expenditure for renewing, upgrading and extending the assets for the period covered by the plan; and
- c) be part of, and consistent with, the long-term financial forecast.

The SAMP has a pivotal role in the asset management document hierarchy and an ISO55001 compliant planning process.

## **BACKGROUND**

The current Long Term Asset and Service Management Plan was completed in 2015, and while the plan is still relevant, updating this with the SAMP is consistent with Council's aspiration to optimise its asset management practice by being compliant with the international standard ISO55000.

Council's current level of asset management practice, as determined from recent independent and internal assessments of practice maturity show that there are opportunities for improvement, and the SAMP provides the strategic direction for Council to have an organisationally integrated Asset Management System (AMS).

In the hierarchy of asset management at Redland City Council, the Asset Management Policy provides the direction and Council's commitment to Asset Management, which informs the direction of the SAMP.

The objective of the Asset Management Policy (POL-3118) is to:

- Optimise the utilisation of current and future assets for the benefit of our community.
- Ensure efficient and effective balancing of whole of life asset related costs.
- Ensure the management of relevant risks and asset performance are considered when making decisions relating to assets.
- Integrating and aligning Strategic Asset Management Plan requirements with Council's Long Term Financial Plan.
- While providing solid customer service and supporting ongoing growth in the region.

To do this Council and the Executive Leadership Team (ELT) are committed to effective asset management, utilising industry best practice and current technology to meet the economic and sustainability principles highlighted in Council's Corporate Plan 2018-2023.

The SAMP outlines the scope of Council's AMS and its enablers (people, processes and technology), which is a systematic process of planning, acquiring, operating, maintaining, and disposing of assets while balancing performance, cost and risk, with the community's interest at the forefront of all decisions.

The Asset and Service Management Plans (ASMPs) support the SAMP by providing the data required at a tactical level to support the decision making process, and provide the asset performance measures that inform the Asset Management Objectives.

Council's Asset Management Objectives have been established to link the organisational objectives within the Corporate Plan where Council commits to delivering quality services to facilitate sustainable growth through inspired leadership, community engagement and sound financial management.

### **Asset Management Objectives**

The SAMP will be an effective communication tool that supports the delivery of the right information to the right people at the right time, and the key fundamental Asset Management Objectives of Redland City Council are anchored from these points.

#### Right systems and processes

- Apply the Asset Management Policy, as approved by Council
- Optimise compliance of the AMS with the Standard ISO 55001:2014 Asset Management System
- Maximise asset reliability, availability and performance through proactive maintenance
- Deliver compliance and legislation requirements
- Establish processes and systems capacity for consistent, complete and accurate data

#### Right people

- Establish innovative ways of engaging and collaborating with community and strategic partners
- Build capability with committed and competent staff
- Implement Asset Management Roles and Responsibilities with sufficient resources

#### Right decisions

- Establish decision making process that supports Council's strategy and growth, and is evidence based
- Balance performance, cost and risk, with the community's interest at the forefront of all decisions
- Ensure that the 10 Year Capital and Operational Plan is sustainable and prioritised to maintain service levels
- Be alert to opportunities for alternative funding of facilities and services
- Minimise waste (Processes, Energy, Resources, Landfill and Asset disposals)

Council continuously considers the current and future needs of the community and its ability to provide assets to deliver these needs. Council also considers the financial implications of maintaining community assets and the balancing of this expenditure and operational realities against other community priorities and regulatory requirements.

### **ISSUES**

The current Long Term Asset and Service Management Plan was adopted in 2015. The SAMP is the next stride in the journey of maturing the Asset Management practice within Council.

Redland City Council is constantly reviewing and analysing the changing environment of today's world, and continue to align Council's strategies to succeed and address the areas of greatest opportunity and challenge for the Redlands.

The SAMP identifies these opportunities and challenges within six categories under the banner of "Looking Forward", these include:

- Population Growth
- Demographics
- Climate change
- Technological progress
- Legislative and Policy reforms
- Community Service Levels

## **STRATEGIC IMPLICATIONS**

### **Legislative Requirements**

The principal legislation in Queensland governing the establishment and operation of councils is the *Queensland Local Government Act 2009* along with the *Queensland Local Government Regulation 2012*.

The legislative requirements for developing the SAMP, are as follows:

- The *Queensland Local Government Act 2009* requires Council to have a Long Term Asset Management Plan.
- The *Queensland Local Government Regulation 2012*, states that the long-term asset management plan must -
  - a) provide for strategies to ensure the sustainable management of the assets mentioned in the local government's asset register and the infrastructure of the local government; and
  - b) state the estimated capital expenditure for renewing, upgrading and extending the assets for the period covered by the plan; and
  - c) be part of, and consistent with, the long-term financial forecast.

### **Risk Management**

Endorsing the SAMP does not result in a direct risk to Council, however its implementation does provide opportunities, two examples being from technological and process changes via the Asset Management objective of "Right systems and processes", in addition to the integration of Asset Management activities with other operational activities to provide improvement in quality and cost reduction.

### **Financial**

The SAMP does not commit Council to a forward program of works or budget, it outlines the alignment of Council's organisational objectives to Asset Management objectives, the approach to developing ASMPs and the role of Asset Management System (AMS). The SAMP will be used to inform the annual budget and operational planning process.

## People

The SAMP is a communication tool to provide both Council employees and the community with a clear understanding of:

- The alignment between organisational and Asset Management objectives, for example, objectives about service levels can translate into asset reliability or availability requirements.
- The approach to developing ASMPs; for example, risk based, and life-cycle management.
- How the Asset Management System is going to turn these strategic-level plans into delivery plans, for example resourcing, governance and improvement activities.
- The SAMP will assist Council in the development of future planning projects, programs and Asset Management initiatives, as an effective communication tool used to deliver the right information to the right people.

## Environmental

There are no environmental implications resulting from endorsing the SAMP.

## Social

The SAMP outlines the scope of Council's AMS and its enablers (people, processes and technology), which is a systematic process of planning, acquiring (build, buy, inherit), operating, maintaining, and disposing of assets while balancing performance, cost and risk, with the community's interest at the forefront of all decisions.

## Alignment with Council's Policy and Plans

The SAMP has been developed to align with the Corporate Plan, and Community Plan, as well as the Asset Management Policy (POL-3118), to provide excellent customer service and support ongoing growth in the region.

## CONSULTATION

The strategy has followed a business consultation process across Council, which included the following:

Consulted	Consultation Date	Comments/Actions
Asset Management Network (Asset Class Custodians, Asset Managers, Asset Operators)	August 2018	All feedback provided was considered and where possible incorporated into the current document. If the feedback was not incorporated this was explained to the feedback provider.
Corporate Strategy & Performance Group	Ongoing – July 18 to June 19	Collaborative approach guided in principle by the Senior Advisor Corporate Strategy & Performance.
General Manager Organisational Services, General Manager Infrastructure & Operations and Chief Financial Officer	Ongoing – August 18 to June 19	Detailed review with feedback incorporated.
Senior Leadership Team (SLT)	August 2018	Limited feedback provided.
Executive Leadership Team (ELT)	Ongoing – August 18 to June 19	Discussions were held at scheduled ELT meetings August 2018 in context with the Asset Maturity Assessment, and February 2019 in context with the Asset Class Custodianship Profile document.
Council	May 2019	Council workshop held May 2019, with follow up meetings held with Cllr Huges and Cllr Boglary.
Capital & Operational Advisory	June 2019	COAB meeting held June 2019 providing advice

Consulted	Consultation Date	Comments/Actions
Board (COAB)		regarding the document and future improvements to the AMS, all advice has been taken on board.

## OPTIONS

### Option One

That Council resolves to endorse the Strategic Asset Management Plan (SAMP), and release the endorsed strategy to the community.

### Option Two

That Council resolves to endorse the Strategic Asset Management Plan (SAMP), subject to minor amendments and release the endorsed strategy to the community.

### Option Three

That Council resolves to not endorse the Strategic Asset Management Plan (SAMP).

## OFFICER'S RECOMMENDATION

**That Council resolves to endorse the Strategic Asset Management Plan (SAMP), and release the endorsed strategy to the community.**



Redland City Council  
**Strategic Asset Management Plan**  
2019-2029





Redland City Council  
**Strategic Asset Management Plan**

## Document Control

Version	Date	Change Description	Owner
1.0	August 2018 Document covers 2018-2028	<p>The Redland City Council Strategic Asset Management Plan (SAMP) replaces Council's Long Term Asset and Service Management Plan. This SAMP provides the linkage between the organisational objectives of Council and the assets management objectives to be delivered by the assets. It also details the portfolio wide asset planning and investment process that considers performance, risk, and cost.</p> <p>It is expected that this document be reviewed periodically. This is an inaugural document and further iterations will build upon the information and contemporary practices in asset management going forward.</p>	Group Manager – Corporate Strategy and Performance



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Redland City Council  
**Strategic Asset Management Plan**

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Redland City Council  
**Strategic Asset Management Plan**

## Executive Summary

This Strategic Asset Management Plan (SAMP) establishes clear alignment between Redland City Council's (Council) Asset Management System (AMS) and Council's vision of 'Forward thinking, engaged and focused on enriching community lifestyles.' It links the Asset Management Objectives directly with Council's strategic objectives to ensure that the outcomes are understood by stakeholders and are measurable for reporting and improvement purposes.

Further, this SAMP promulgates a robust, transparent, consistent and accountable planning process for determining the future of Council's assets in terms of all stakeholders knowing the future intentions and for prioritising investment and works on the facilities. The top-down planning considers new or changed Council services as would emanate from strategic planning including the Redlands 2030 Community Plan. The bottom-up planning brings existing asset performance, risks and costs to the decision table. The subsequent prioritised list of projects and programmes is founded on solid bases, essential for sustainable and affordable investment decision-making.

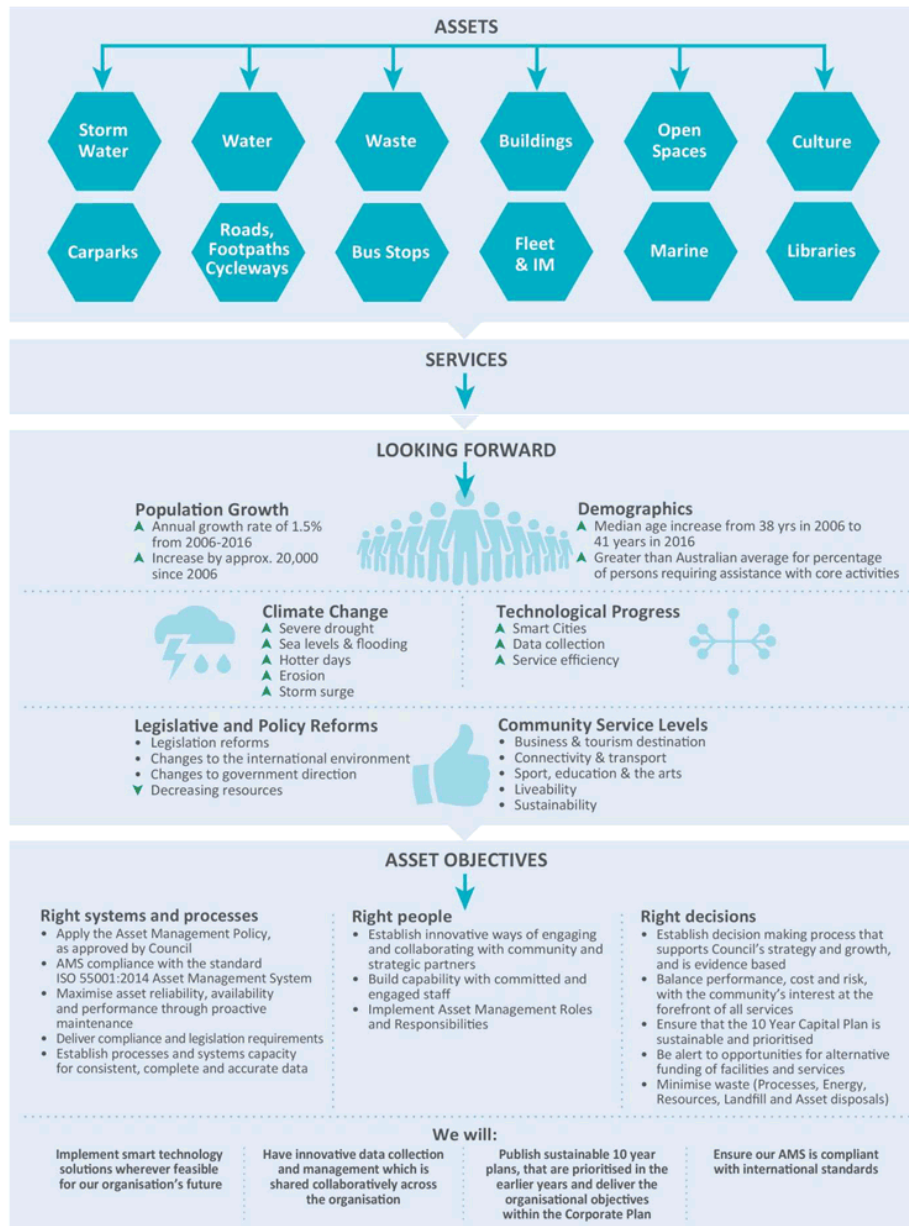
This SAMP is aligned with the requirements for an Asset Management System as identified in the International Standard ISO 55001:2014 Asset Management System – System Requirements.

The current level of asset management practice, as determined from recent independent and internal assessments of practice maturity shows that there are opportunities for improvement. Accordingly, the current level of practice is considered operational, whereas the aspiration of Council is to optimise the asset management practice by ensuring compliance with the international Standard ISO 55000, being an organisationally integrated Asset Management System.

Redland City Council is undertaking a business transformation process to improve its Asset Management capability. A dedicated Asset Management Unit has been tasked with asset management improvement at a corporate strategic level. The Asset Management Unit will partner with the Asset Class Custodians, Asset Managers and Asset Operators to implement the Strategic Asset Management Plan, and improvement implementation within each Asset Class. The result Council aims to achieve is the development of optimised Asset and Service Management Plans with more focused and class-specific activities that will inform future revisions of this Strategic Asset Management Plan.



Redland City Council  
Strategic Asset Management Plan





## Redland City Council definitions

10 Year Capital Works Program	This program is a 10 year schedule of identified future works that create an asset. The program includes activities that are considered necessary for the future growth and sustainability of Council and its services. Work activities can include renewal, upgrade, expansion or new assets. Potential projects are justified and grouped into asset class specific programs, but not approved for implementation until adoption of the annual budget.
10 Year Operational Plan	This program is a 10 year schedule of identified future and cyclic operational and maintenance requirements. The program includes activities that are required to maintain the current service levels and asset performance, and are often made up of supplies and materials which by their nature are consumable and / or have a useful lifetime of less than one year.
Asset	A resource controlled by Council which is used to deliver services to the community. This includes: <ul style="list-style-type: none"> <li>• Tangible assets such as roads, drains, parks and buildings</li> <li>• Intangible assets such as software systems</li> </ul> <p>Council treats anything valued over a threshold value, and with a life longer than 12 months, as a financial asset.</p>
Backlog Maintenance	Defined as tasks that are essential to repair or prevent equipment failures that have not been completed yet, but are deemed necessary to bring the condition of a maintainable asset up to a standard or acceptable level of risk that will enable the required service delivery functions of the asset to continue.
Condition Assessment	The inspection, assessment, measurement and interpretation of the resultant data, to indicate the condition of a specific asset or component. Where condition data is available, it can assist in estimating remaining useful life as input into the capital renewal projections, and also be the basis for planning maintenance requirements.
Asset class	A group of assets having a similar nature or function in the operations of an entity, and which, for purposes of disclosure, is shown as a single item.
Disposal	A work activity that decommissions an asset and removes it from the asset register. This activity is triggered when the asset is not required by the organisation. Disposal covers sale, abandonment, demolition, and gifting the asset to another organisation/party.
Expansion	Extension of an existing asset, at the same standard as is currently enjoyed by residents, to a new group of users
Information Asset	Assets that are identified in the asset register to inform renewal, operational and maintenance requirements, but are not depreciated.
Whole of Life-cycle Cost	The combined cost of asset ownership over a lifetime, being the sum of the acquisition cost, maintenance and operations costs and disposal costs
Total Cost of Ownership	Total cost of ownership (TCO) is a financial estimate intended to help with evidence based decision making, as we need to determine the direct and indirect costs of a product or system. It is a management accounting concept that can be used in full cost accounting and can also consider environmental impacts and social costs.



Redland City Council  
Strategic Asset Management Plan

Maintenance	A work activity that responds to defects, breakdowns, replacement of consumable items, and failure of minor components.
New	A work activity that creates an asset that did not previously exist. Work activities may include new construction, acquisition by purchase or inheriting an asset.
Operations	Regular work activities to provide services.
Preventative Maintenance	Periodic maintenance activities that prevent failure to ensure reliable operation and general good maintenance practice to preserve assets in a condition appropriate for service delivery.
Reactive Maintenance	Unplanned repair work that is carried out in response to service requests and management / supervisory direction.
Refurbishment	A work activity that restores the service potential of the asset, also referred to as renovate. Refurbishment can defer the capital cost of replacing an asset.
Renewal	Expenditure on an existing asset, to return it to its original state and level of service. This includes the removal and replacement of one asset for another of the same specification, for example replacing a section of a drainage network with pipes of the same capacity.  Asset renewal may reduce operating/maintenance expenditure if completed at the optimum time. For example resurfacing part of a road network (before pot-holes develop).
Level of Service	How the community receives a given service and how it supports the community through operational or technical measures of performance.
Statutory Maintenance	A subcategory of preventative maintenance that includes activities associated with undertaking maintenance to meet mandatory requirements of various regulations such as the servicing of fire protection systems.
Upgrade	The enhancement of an existing asset to provide a higher level of service.

### Acronyms

AM	Asset Management
AMN	Asset Management Network
AMS	Asset Management System
AMTSC	Asset Management Team Steering Committee
ASMP	Asset and Service Management Plan
CS&P	Corporate Strategy and Performance
CWP	Capital Works Plan
ELT	Executive Leadership Team
PMO	Portfolio Management Office
SAMP	Strategic Asset Management Plan
TOC	Total Cost of Ownership
WOLC	Whole of Lifecycle Costs





Redland City Council  
Strategic Asset Management Plan

## Redland City Council

Redland City, fast becoming known as Redlands Coast to drive tourism and investment opportunities, is a local government area located in South East Queensland. Home to the crystal blue waters of southern Moreton Bay, which teems with an abundance of marine life, approximately 335km of coastline, beautiful hinterland and coastal, seven island gems just a short hop from Brisbane and so much more, Redlands Coast is a naturally wonderful destination for locals, business and visitors.

Its mainland borders the City of Brisbane to the west and north-west, and Logan City to the south-west and south. The Council serves a resident population of approximately 154,000 and being a coastal environment, it also caters for influxes of visitors, particularly on North Stradbroke Island.

Council recently completed one of the largest consultation processes led by a local government in Australia for a place brand, with approximately 5000 residents, business owners and visitors contributing to its development. The new destination brand being enthusiastically embraced by businesses and organisations in the city and beyond is 'Redlands Coast – Naturally Wonderful'. And that is what we are.





# 1. The Objectives of this SAMP

This SAMP is specific to Redland City Council; however the scope of this document does not extend to its controlled entities within the Redland City Council Group. The SAMP aligns Council’s organisational objectives to Asset Management objectives, the approach Council takes for developing its Asset and Service Management Plans (ASMPs), and the role of its AMS in supporting the delivery of the Asset Management objectives and community services.

The SAMP has a pivotal role in the Asset Management document hierarchy within Council, as per the figure below.

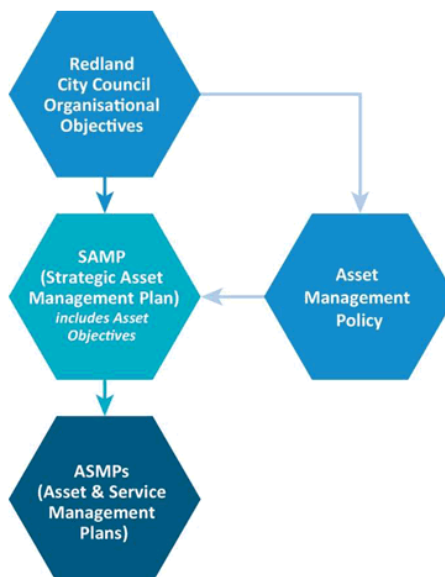


Figure 1: Redland City Council’s Asset Management document hierarchy

The *Queensland Local Government Act 2009*, s104 (5) requires Council to have a Long Term Asset Management Plan (LTAMP) that directly links to a long term financial forecast and with a minimum time frame of 10 years.

“The system of financial management established by a local government must include— (a) the following financial planning documents prepared for the local government— (ii) a long-term asset management plan;”

The *Queensland Local Government Regulation 2012*, s167 (2) requires:

“A local government’s long term asset management plan must – a) provide for strategies to ensure the sustainable management of the assets mentioned in the local government’s asset register and infrastructure of the local government; and b) state the estimated capital expenditure for renewing, upgrading and extending the assets for the period covered by the plan; and c) be part of and consistent with, the long term financial forecast.”

Council’s organisational objectives and strategic priorities guide prioritisation and investment in transformational initiatives alongside the commitments in our Corporate Plan and other responsibilities to the community. Both also ensure there is clear alignment with the goals and priorities of the state and federal governments for a liveable, prosperous and sustainable South East Queensland region.



Redland City Council  
**Strategic Asset Management Plan**

In the hierarchy of asset management at Redland City Council, the Asset Management Policy provides the direction and Council's commitment to Asset Management, which informs the direction of the SAMP.

The objective of the Asset Management Policy (POL-3118) is to:

- optimise the utilisation of current and future assets for the benefit of our community;
- ensure efficient and effective balancing of whole of life asset related costs;
- ensure the management of relevant risks and asset performance are considered when making decisions relating to assets;
- integrating and aligning Strategic Asset Management Plan requirements with Council's Long Term Financial Plan;
- while providing solid customer service and supporting ongoing growth in the region.

To do this Council and the Executive Leadership Team (ELT) are committed to effective asset management, utilising industry best practice and current technology to meet the economic and sustainability principles highlighted in *Council's Corporate Plan 2018-2023*.

The SAMP outlines the scope of Council's AMS and its enablers (people, processes and technology), which is a systematic process of planning, acquiring (build, buy, inherit), operating, maintaining, and disposing of assets while balancing performance, cost and risk, with the community's interest at the forefront of all decisions. This document also explains the decision-making processes for Asset Management planning to achieve the objectives and continuous improvement of the AMS. The SAMP will be an effective communication tool used to deliver the right information to the right people at the right time.

The Asset and Service Management Plans (ASMPs) support the SAMP by providing the data required at a tactical level to support the decision making process, and provide the asset performance measures that inform the Asset Management Objectives. An integral part of the decision making is managing performance, risk and cost, at an asset level.

Ongoing development and periodical review of this SAMP will promote the viability and long-term use of assets in line with the Council's organisational objectives. The relationship between this SAMP and Council's corporate planning framework is shown in Figure 2.





Redland City Council  
Strategic Asset Management Plan

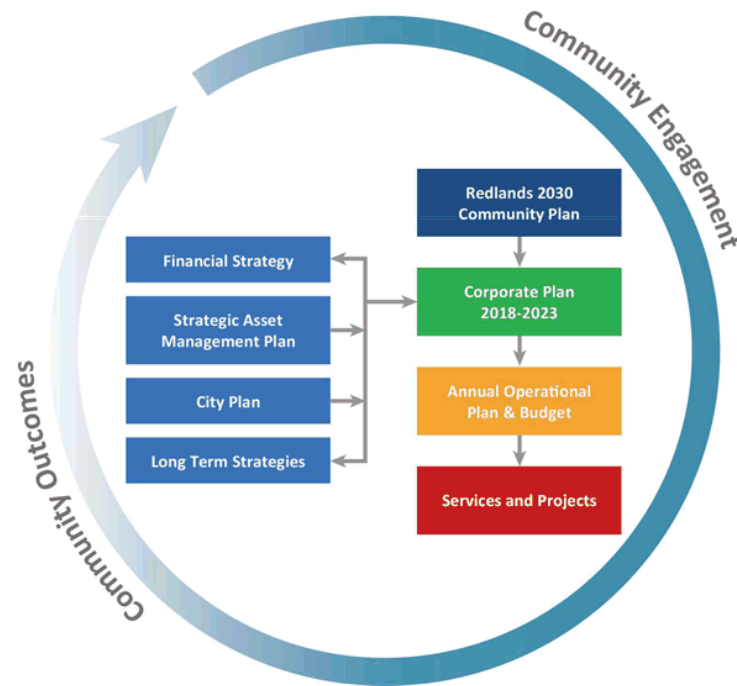


Figure 2: Redland City Council's Strategic Planning Framework

Whilst the Asset Management document hierarchy appears to be top down, in practice the delivery of services is linked to asset performance, risk and costs. Data collected at the asset or operational level informs the decision-making process and may, or indeed should, challenge achievement of the Asset Management Objectives leading to a continual appraisal of the AMS, resulting in adjustments and alterations where necessary. Likewise, changes to business objectives may also result in modifications to the AMS. The AMS is a live system, with ongoing improvements which need to be documented and challenged.



## 2. Redland City Council Assets

Assets are fundamental to the overall Council service delivery and planning. Taking effective responsibility for asset planning requires a strong and informed Council and management team, in addition to an engaged community. The long-lived nature of many assets and the need for their ongoing renewal means that planning must be based on an understanding of the full costs throughout the lifecycle of the assets.

Council’s assets are currently managed, operated and maintained as grouped below, through 21 Asset & Service Management Plans and separate management documents for land, including Conservation Management Plans.

Buildings	Marine Estates	Stormwater
Bus Stops	Marine Foreshores	Stormwater drainage
Carparks	Marine Infrastructure	Traffic facilities and street lighting
Fleet	Parks and Open Space	Waste (Landfill)
Footpaths & Cycleways	Redland Performing Arts Centre	Wastewater collection
Information Management	Redlands Art Gallery	Wastewater treatment
Land	Roads and Bridges	Water supply
Libraries		

The replacement value of these assets, in 2018, is estimated at \$3.6B.

### 2.1 Current Asset Details

Throughout the city, Council has many kilometres and thousands of physical assets. In financial terms these assets are often referred to as fixed assets because unlike liquid assets, such as cash, their potential value is locked and realised over time. In the case of some assets, such as roads, bridges and buildings, this can be 50-100 years or more. The key focus of asset management is to realise value from the significant investment we make in these assets.

Council’s significant investment in assets enables the delivery of services to our community, Redland City Council understands the importance of being able to monitor the effectiveness and performance of all assets in meeting expected and required service levels. Council monitors its assets in terms of:

- **Condition:** the actual physical and technical state of the asset
- **Functionality:** the ability of the physical infrastructure to meet service needs including social, environmental and economic performance
- **Capacity:** the ability of the physical infrastructure to meet demand



## Redland City Council Strategic Asset Management Plan

The details provided in the table below are based on the values in the asset register as at 1 July 2018.

**Table 1: Redland City Council's Current Assets**

ASMP	Current Asset Details \$'000 as at 1 July 2018		
	Replacement Cost	Accumulated Depreciation	Written Down Value
Buildings	133,831	52,533	81,298
Bus Stops	8,608	5,059	3,549
Carparks	21,205	8,576	12,629
Fleet (including Plant & Equipment)	21,228	9,514	11,714
Footpaths & Cycleways	116,289	44,418	71,871
Information Management	14,598	9,304	5,295
Land	246,598	0	246,598
Libraries	8,759	4,667	4,092
Marine Estates	260,697	31,334	229,362
Marine Foreshore	3,161	1,310	1,852
Marine Infrastructure	28,088	12,074	16,014
Open Space	72,805	35,628	37,177
Redland Art Gallery	823	32	791
Roads & Bridges	683,582	191,827	491,755
RPAC	792	508	284
Stormwater Drainage	581,923	155,998	425,926
Stormwater Quality	4,070	869	3,201
Traffic Facilities & Street Lighting	41,874	17,170	24,704
Waste (Landfill)	13,538	2,064	11,474
Wastewater Collection	664,413	255,364	409,049
Wastewater Treatment	158,140	63,580	94,560
Water Supply	500,679	208,541	292,138
Office Furniture	5,034	3,718	1,316
<b>Total</b>	<b>3,590,736</b>	<b>1,114,088</b>	<b>2,476,648</b>

## 3. Asset Management Policy

### 3.1 Enterprise Asset and Services Management Policy statement

The Enterprise Asset and Services Management Policy statement is:

*Redland City Council will progressively implement and advance all aspects of Enterprise Asset and Services Management to the overall advantage of the community, the organisation and other relevant stakeholders. This will be undertaken in alignment to the corporate values.*



## Redland City Council Strategic Asset Management Plan

### 3.2 Communication of the Policy

Redland City Council's Executive Leadership Team (ELT) has ensured that appropriate internal communication processes are established, and that various communication tools are available so that the communicator can choose a method that's effective for the topic and the audience.

The Senior Leadership Team (SLT), Asset Management Network, and Corporate Strategy & Performance Group were consulted on the draft SAMP document prior to finalisation, which included a review of the Enterprise Asset and Services Management Policy (POL-3118). All policy documents are adopted by Council and readily available in a register for 'Policies, Guidelines and Procedures', available in Council's EDRMS (Electronic document and records management system). Council also has an internal intranet page for Asset Management, which has an easily identifiable link to the Enterprise Asset and Services Management Policy. External stakeholders are informed through the publishing of the policy and the SAMP on the Council website.

## 4. Looking forward

Redland City Council are constantly reviewing and analysing the changing environment of today's world, and continue to align Council's strategies to succeed and address the areas of greatest opportunity and challenge for the Redlands.

To achieve this, we must have assets and infrastructure that are recognised as functional, versatile and innovative to support our service delivery. In order to maintain our standing as an enviable destination for business and tourism, we need to be aware of the challenges that could undermine our position and plan for our future. Opportunities will also arise from these changes and it will be important to be agile and leverage these to our advantages.

Key challenges Redland City Council faces include:

- population growth;
- demographics;
- climate change,
- technological progress;
- community expectations & service levels; and
- legislative and policy reforms.

### 4.1 Population growth

Redland City is a relatively slow growing area with an average annual growth rate of 1.5% over ten years. The population of the City has increased by approximately 20,000 people since 2006. Our projected usual resident population in 2041 is expected to be 192,431. While this growth isn't significant it is still an important strategic factor when planning for necessary infrastructure.

52.5% of Redland City's working residents travel outside of the area to work, predominantly travelling to Brisbane, which is an important consideration when planning for transport and connectivity.

On 1 July 2018, Council adopted Local Government Infrastructure Plan (LGIP) came into effect in accordance with the *Planning Act 2016 (Qld)*. The Local Government Infrastructure Plan alongside Council's Netserv Plan is Council's latest



## Redland City Council Strategic Asset Management Plan

vision to establish a sustainable program of local higher order infrastructure necessary to support population and employment growth.

The LGIP is part of the Redlands Planning Scheme and allows Council to condition identified trunk infrastructure as part of the development approval process. It also helps Council manage its Capital Works Program by identifying and planning for the delivery of trunk infrastructure.

### 4.2 Demographics

The increase in the median age of Redland City over 2006-2016 years surpassed Greater Brisbane, Queensland, Sunshine Coast, and Australia. The city is ageing faster than other areas.

In 2016, the median age of the Redland City population was 41 years. This has risen from the 2006 median age of 38. In 2016, children aged 0 - 14 years made up 18.8% of the population and people aged 65 years and over made up 17.8% of the population. The proportion of our older age groups (55+) has continued to grow over the last decade.

Redland City now surpasses the Australian (5.1%), Queensland (5.2%) and greater Brisbane (4.9%) population percentage of persons requiring assistance with core activities.

Redland City Council actively gathers and uses widespread demographic data in its planning for the future. By overlaying this with specific asset data and engaging with the community more innovatively, we will be better able to respond to this profile change when planning, creating and renewing our assets.

### 4.3 Climate change

Climate change is and will impact on the way we live and work in the Redlands. Scientific evidence suggests we can expect our future climate to be hotter and drier with more frequent and severe drought. We will experience more intense rainfall events, associated flooding and increased intensity of storms and winds. Combined with rising sea levels, these changes may result in more frequent and extreme storm tides, and greater potential for coastal flooding. This will impact on everyone in the Redlands.

There is an understanding of the potential impact of climate change on our assets and how some assets, such as our stormwater drainage, are likely to be more vulnerable than others. For example, an increased frequency in extreme rainfall events would affect the capacity and maintenance of the stormwater drains; sea level rise could affect residential property and offices; and buildings and infrastructure such as bridges would be affected by increased rain, wind and lightning.

Redland City Council recognises climate change as a key challenge and has previously led the way forward by reducing greenhouse gas emissions from its fleet, buildings, activities and services. Council's new strategy, *Confronting Our Climate Future*, supersedes the former plan to outline our approach to future climate change management to 2030 for City, Council and community.

Additional Council strategies to respond to the effect of climate change include the Redlands Coastal Hazard Adaptation Strategy (CHAS). Currently in development, the CHAS is a robust strategic plan that addresses climate change related coastal hazards such as sea level rise, storm tide inundation and coastal erosion by considering their potential impact on public assets and future land use planning. The CHAS will assess the level of risk and vulnerability of key infrastructure and assets from long term coastal hazards and recommend adaptation actions that will manage the risk to an acceptable level.

Strategic Asset Management has informed investment in climate resilient assets within Fleet, introducing the Council's first electric vehicle (Mitsubishi Outlander PHEV) and associated charging equipment. Both the Asset Managers for fleet and buildings worked collaboratively to install an extensive 330 KwHr solar panel array at the depot workshop, achieving self-sufficiency of electrical supply to the building with the future potential to sell back to the grid any residual generation.





## Redland City Council Strategic Asset Management Plan

### 4.4 Technological progress

One of the strategic drivers in Asset Management is for Redland City Council to be a city of innovation and opportunity. Council plans to foster innovative solutions and partnerships that improve the liveability, prosperity and sustainability of the city and the region in line with the Australian Government's Smart Cities Plan and international best practice.

Technological advance is rapid, with digital technologies shaping and reshaping the way the city operates. These changes are affecting the way we think about and deliver services and, by extension, our assets. They are also fundamentally changing the way the community engages with government.

These changes pose a significant challenge to Redland City Council in terms of keeping pace with new technology but also represent a phenomenal opportunity for our strategic asset management systems. Council plans and advocates for investment in smart local and regional solutions that address community needs and opportunities to launch collaboration in the development and growth of innovation ecosystems.

Data is increasingly the link between the built form, the community and Redland City Council. Data analysis also informs many of our asset decisions such as strategic planning and 10 year capital works programs. The increase in technology availability, such as cloud-based services, smart phones and smart meters, networks of sensors and Radio Frequency Identification Devices (RFIDs), opens up innovative methods of exchanging information, collaborating and collectively solving problems.

Library Services is currently planning to replace existing barcode scanning equipment (used to manage the circulation of stock in libraries) with a Radio Frequency Identification (RFID) alternative, which will increase the level of service offered to the community by enabling increased self-service for check-out, resulting in a quicker and easier process for the community.

Advanced data systems, processes and analysis capability will enable Council to better understand the current performance of its assets and complete predictive modelling of what will be required in the future. This data will also allow the community to participate more fully in asset prioritisation and decision-making.

Disruptive technology is a consideration for Council, as it can considerably change the way we operate and it may force Council to alter the way business is conducted. The unstoppable wave of advancement that comes with technology is here to stay, and Council needs to adapt well to this by fostering a culture to embrace rather than be threatened by technology.

### 4.5 Community expectations & service levels

A key focus of Asset Management is the level of service the assets we invest in are able to deliver to the community. It is therefore essential that Council understands what our customers and the community need and value, and how this changes over time.

When developing strategies and plans, Council ascertain the needs and aspirations of our community through various community engagement activities. A comprehensive community survey is also undertaken every two years to help us understand how we are meeting these needs and aspirations by measuring satisfaction of our services, customer service, communication, and overall management of the City. The results of this survey help us to prioritise changes in future service and asset planning to ensure a balance in value for money.

The survey also provides insight for Council on the community's satisfaction with State and Federal government services which help us to prioritise advocacy actions for things such as State controlled roads and transport or community support and safety services.



## Redland City Council Strategic Asset Management Plan

The challenge that Council faces is being able to anticipate future changes in community values while meeting community services and needs. Council minimises this challenge by building flexibility into asset planning and design to allow for adaptation and repurposing.

Through collaboration and the development of strong industry partnerships and regional connections, Redland City Council are continually looking to build and acquire assets that are multi-functional, such as community hubs enabling the delivery of several services and community amenities, including health services, social activities and programs, respite, counselling and community meeting spaces. The advantages of the facility could extend to economic growth with space for new retail and commercial services, bringing new business and employment opportunities to the city.

### 4.6 Legislative and policy reforms

Future asset management for Waste (landfill) needs to consider the recent legislation reforms, changes to the international environment, decreasing available space for landfill and the future zero waste to landfill targets.

The Queensland Government has made a range of legislative and policy reforms with respect to the management of the waste industry which will significantly change the way in which we deal with waste in Queensland.

The expiry of chapter 5A of the *Environmental Protection Regulation 2008 (Qld)*, transfers the regulation of waste management to local governments. The Queensland Government has now taken to setting the strategic direction and approach to resource recovery, recycling and waste management for Queensland.

China was Australia's biggest market for recycling waste, however the recent ban on the import of Australian plastics, textiles and paper is expected to put pressure on landfill sites in the long-term if alternative solutions are not provided, including the development of micro-industries in recycling and manufacturing.

Other external factors for Council consideration when planning their waste asset base, is the reducing availability of landfill airspace in close proximity to the Redlands, existing contract expiry dates, and a new waste levy.

Council also needs to consider that the Australian Government are considering ratifying the *Minamata Convention on Mercury*, and in turn banning the import of High Pressure Mercury Vapour (HPMV) lamps which will require a modification to the capital replacement practices as Council consider new lamp technologies.

### 4.7 Council's Strategic Asset Management approach

As well as assisting to meet current demands, this SAMP will help us plan for the future and meet the community's longer term aspirations. The Strategic Asset Management Plan's aim is to transform the way that Council manages assets to enable long-term sustainability. Council wants Redland City to grow and prosper over the next decade without diminishing service levels.

The below figure demonstrates Council's current approach to Asset Management, the challenges and achievements required to reach the desired Strategic approach to Asset Management within Redland City Council.



Redland City Council  
Strategic Asset Management Plan

Redland City Council's Strategic Asset Management Pathway



Figure 3: Redland City Council's Strategic Asset Management Pathway

Organisational objectives are goals that an organisation seeks to accomplish. An organisation's objectives play a large part in developing organisational policies and determining the allocation of organisational resources.

Council has developed its organisational objectives to focus its services on the community it serves. These objectives have been developed in consultation with the stakeholders to achieve agreement on the scope and level of service provided. Council has produced various documents within their planning framework that provides direction and guidance for Council activities, services and assets. The Redland City Council Asset Planning Framework is shown in Figure 4.

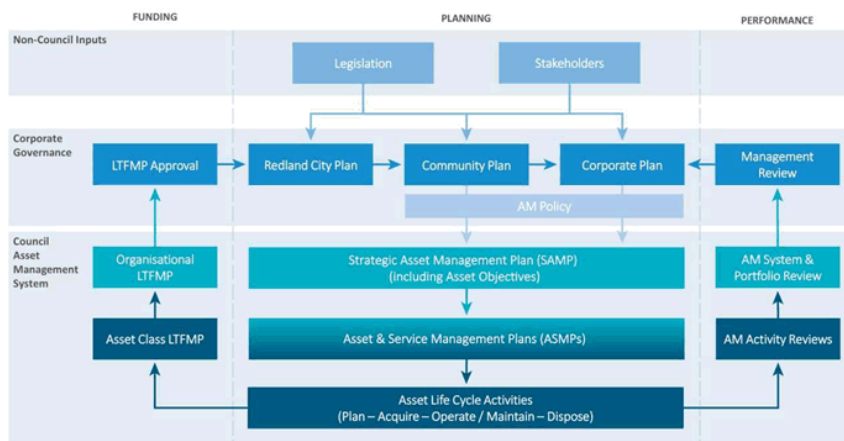


Figure 4: Redland City Council's Asset Planning Framework





Redland City Council  
Strategic Asset Management Plan

The eight Vision themes outlined in the Redlands 2030 Community Plan are:

1. Healthy natural environment
2. Green living
3. Embracing the bay
4. Quandamooka Country
5. Wise planning and design
6. Supportive and vibrant economy
7. Strong and committed communities
8. Inclusive and ethical governance

For each Vision theme, there is related Performance Outcomes which are interpreted as the Council' corporate objectives.

## 5. Asset Management Objectives

Council's Asset Management Objectives have been established to link the organisational objectives within the Corporate Plan where Council commits to delivering quality services to facilitate sustainable growth through inspired leadership, community engagement and sound financial management.

Council is governed by the principles of the *Local Government Act 2009 (Qld)* for sustainable development and management of assets and infrastructure and delivery of effective services. These requirements are addressed in each of the individual Asset and Service Management Plans, as these plans deliver the Asset Management Objectives, within the adopted budget and with the resources available, and ensuring that appropriate levels of service are achieved.

The AM (Asset Management) Objectives have been designed with the emphasis on the delivery of quality service levels to the community to meet their needs and values. This process is demonstrated in Figure 5.

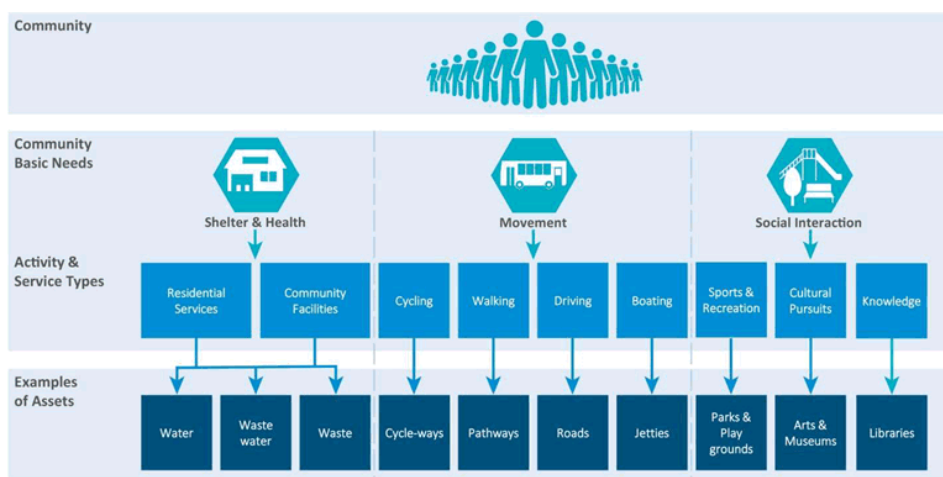


Figure 5: Linking the Community to Assets



## Redland City Council Strategic Asset Management Plan

### 5.1 Redland City Council Asset Management Objectives

The SAMP will be an effective communication tool that supports the delivery of the right information to the right people at the right time, and the key fundamental Asset Management Objectives of Redland City Council are anchored from these points.

#### Right systems and processes

- Apply the Asset Management Policy, as approved by Council
- Optimise compliance of the AMS with the Standard ISO 55001:2014 Asset Management System
- Maximise asset reliability, availability and performance through proactive maintenance
- Deliver compliance and legislation requirements
- Establish processes and systems capacity for consistent, complete and accurate data

#### Right people

- Establish innovative ways of engaging and collaborating with community and strategic partners
- Build capability with committed and competent staff
- Implement Asset Management Roles and Responsibilities with sufficient resources

#### Right decisions

- Establish decision making process that supports Council's strategy and growth, and is evidence based
- Balance performance, cost and risk, with the community's interest at the forefront of all decisions
- Ensure that the 10 Year Capital and Operational Plan is sustainable and prioritised to maintain service levels
- Be alert to opportunities for alternative funding of facilities and services
- Minimise waste (Processes, Energy, Resources, Landfill and Asset disposals)

Council continuously considers the current and future needs of the community and its ability to provide assets to deliver these needs. Council also considers the financial implications of maintaining community assets and the balancing of this expenditure and operational realities against other community priorities and regulatory requirements.

### 5.2 ISO Compliance roadmap

To deliver on the Asset Management Objective "Optimise compliance of the AMS with the Standard ISO 55001:2014 Asset Management System", the Asset Management System has developed a road map, to assist Council in defining this goal, and identifying the major steps or milestones needed to reach it. It also serves as a communication tool, a high-level figure that helps articulate the strategic thinking behind the goal and the plan for getting there.



Redland City Council  
Strategic Asset Management Plan

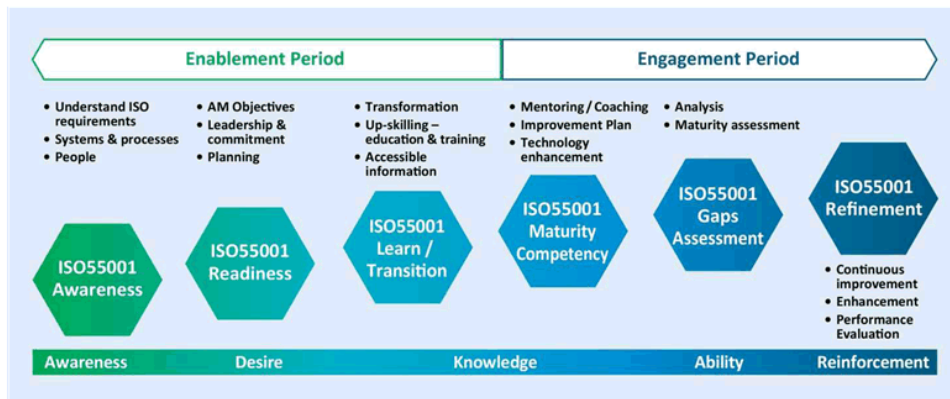


Figure 6: Redland City Council's ISO compliance Roadmap

This roadmap will encompass various activities and the implementation of processes enabling Council to meet their Asset Management Objectives, as outlined in Figure 7.



Figure 7: Redland City Council's Roadmap of Strategic Asset Management



Redland City Council  
Strategic Asset Management Plan

**5.3 Performance measurement of Asset Management Objectives**

The Asset Management Objectives are outcome focused. The below table identifies the proposed measurements.

**Table 2: Redland City Council's Asset Management Objectives - Performance measures**

Objective Group (anchor)	Asset Management Objective	Measurement	Area
<b>Right systems and processes</b>	• Apply the Asset Management Policy, as approved by Council	Policy commitments are being achieved	Performance
	• Optimise compliance of the AMS with the Standard ISO 55001:2014 Asset Management System	Monitor compliance against road map	Performance
	• Maximise asset reliability, availability and performance through proactive maintenance	Assets available for operation Reduction in asset related Customer Requests	Performance
	• Deliver compliance and legislation requirements	Zero outstanding compliance issues	Risk
	• Establish processes and systems capacity for consistent, complete and accurate data	Quality control Consistency measures Accuracy measure	Performance Risk Cost
<b>Right people</b>	• Establish innovative ways of engaging and collaborating with community and strategic partners	Community survey results Agreed level of services Economic growth	Performance
	• Build capability with committed and engaged staff	Vacancies are filled within agreed timeframe Workforce plan Adequate training provided	People
	• Implement Asset Management Roles and Responsibilities with sufficient resources	Measure responsibilities and accountabilities	People Performance
<b>Right decisions</b>	• Establish decision making process that supports Council's strategy and growth, and is evidence based	Asset acquisition matches the Corporate Plan and Strategic objectives	Performance
	• Balance performance, cost and risk, with the community's interest at the forefront of all decisions	Community survey results Agreed level of services	Performance Risk Cost
	• Ensure that the 10 Year Capital and Operational Plan is sustainable and prioritised to maintain service levels	Each project in the 10 Year Capital Plan has a priority rating. Future financial liability is manageable Financial ratios	Cost
	• Be alert to opportunities for alternative funding of facilities and services	Measure additional income that is asset related	Cost
	• Minimise waste (Processes, Energy, Resources, Landfill and Asset disposals)	Energy reduction Landfill reduction Paper minimisation Disposals	Environmental Cost Efficiencies



## 6. The Asset Management System

Redland City Council's Asset Management System (AMS) comprises formal, coordinated, systematic activities and practices through which it optimally and sustainably manages its assets, their associated performance, risk and cost over their lifecycle, for the purpose of achieving its organisational objectives and goals that align to the eight Vision themes within the Redlands 2030 Community Plan.

### 6.1 Asset Management System Description

As per the Asset Management Objectives, Council is ensuring its AMS is compliant with ISO 55001. As a management system, it describes the system enablers, people, processes and technologies required to manage the assets to optimise benefits to the organisation.

The AMS is directed by the organisational objectives and goals, which are translated into an Asset Management Policy and Asset Management Objectives, and is governed by the Asset Management roles and responsibilities with three levels: decision making, strategic and operational.

The Strategic Asset Management Plan (SAMP) establishes the top-down / bottom up approach of aligning the management of assets to the organisational needs and the life-cycle management of physical assets. It describes the strategies for informed decision making for planning, acquiring, owning and disposing of assets and the data required for this.

At the operational level, Asset and Service Management Plans (ASMPs) describe the life-cycle management for asset classes which have similar management requirements. Each asset class has its own ASMP, in which are the asset class specific performance, risk and cost assessments, and Key Performance Indicators (KPIs) for reporting purposes to meet the Asset Management Objectives.

The ASMPs point to the Operations and Maintenance Plans for specific assets. They describe the standard operating procedures, maintenance tasks and activities related to asset preservation, materials and labour management.

The AMS is shown in Figure 8. The organisational objectives provide direction for the Asset Management Policy and Asset Management Objectives, which in turn direct the life-cycle management of assets and linkages to service delivery expectations, affordability, sustainability and risk management:



Redland City Council  
Strategic Asset Management Plan

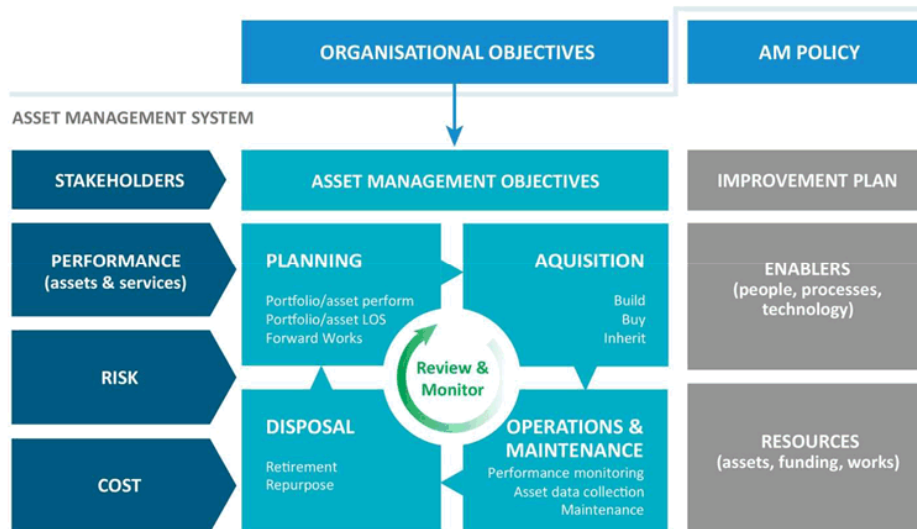


Figure 8: Asset Management System (AMS)

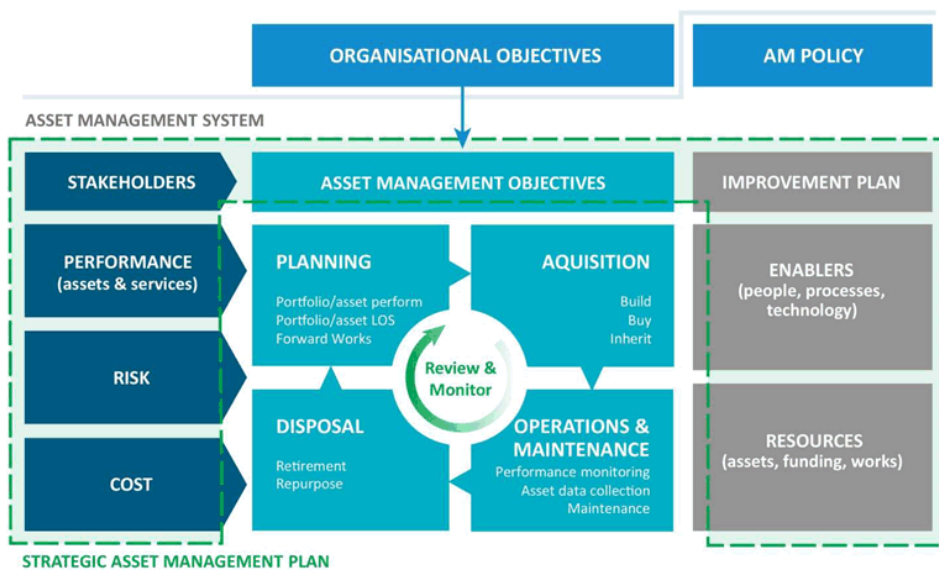


Figure 9: Strategic Asset Management Plan alignment to the Asset Management System

A conceptual diagram showing the relevant elements, specific to Redland City Council, is presented in Appendix A.





### 6.2 Integration with other Management Systems

The Asset Management System (AMS) is a business system which covers the whole organisation. The figure below shows the main business systems within Redland City Council. Whilst it shows the AMS at the centre, from the Council’s perspective, the main purpose is to identify the interfaces and interdependencies in the business and management systems throughout the organisation.

Redland Council generally aligns its Management Systems (MSs) to acknowledged practices but it does not pursue all available ISO certifications. The Asset Management System and its interdependence with other management systems across the Council are shown diagrammatically in Figure 10.



Figure 10: Redland City Council Asset Management System Interdependencies

### 6.3 Enablers

#### Asset Management Governance and enablers

The AMS requires people to have defined roles, responsibilities, and accountabilities. To enable the successful management of assets, the Council has specifically configured its people resources to align with its key planning and implementation activities. Council’s corporate functions have AMS enabling roles and responsibilities.

Council has established an Asset Management Governance Model with associated roles and responsibilities, as identified in Figure 11.



Redland City Council  
Strategic Asset Management Plan

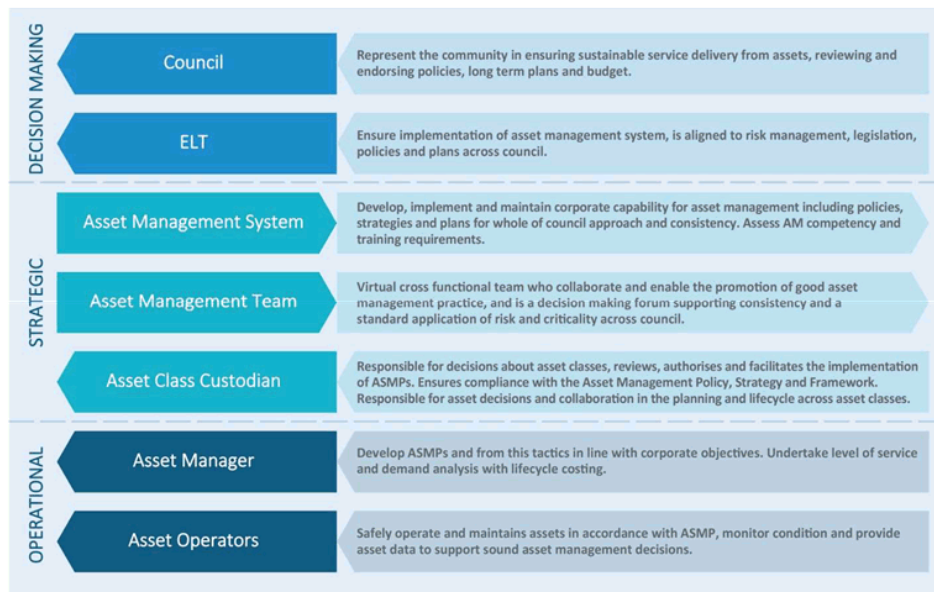


Figure 11: Redland City Council's Asset Management Governance Model





Redland City Council  
Strategic Asset Management Plan

**Asset Management planning structure**

Redland City Council’s Asset Management planning process reflects the Asset Model Governance Model structure, and is detailed in the below Figure 12:

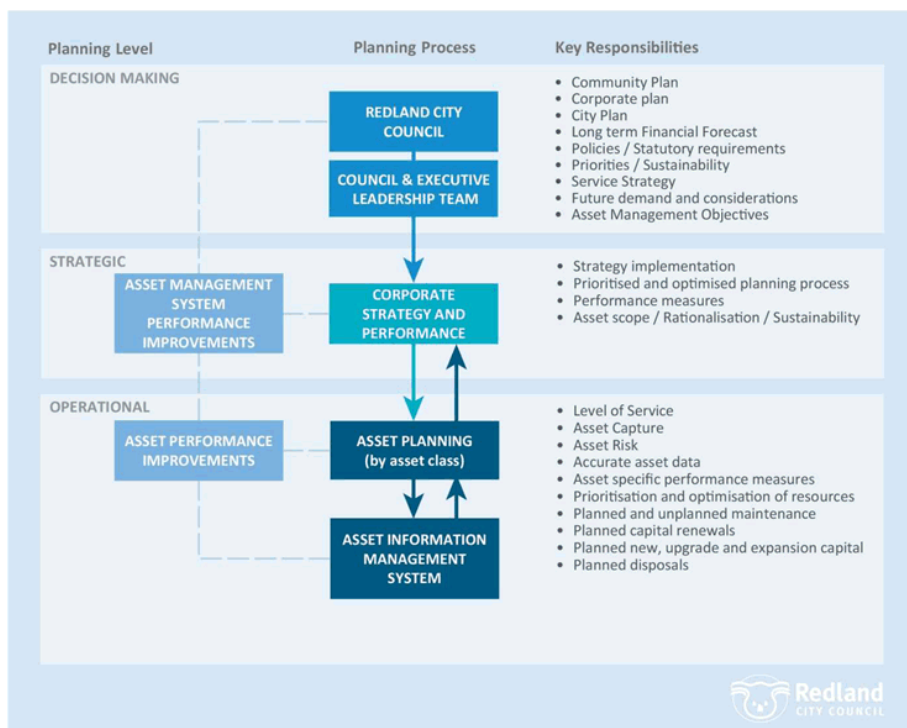


Figure 12: Redland City Council's Asset Management Planning Structure

**Asset Management Roles and Responsibilities**

Council are dedicated to evolving the current asset management practice towards a whole of council Asset Management System, and as per Figure 1113: Redland City Council's Asset Management Governance Model, have identified specific roles and responsibilities, to support the AMS, to deliver the Asset Management Objectives, and to implement the activities specified in the ASMPs.

The Strategic Asset Management Unit will work with both management and the AMTSC, to provide suitable training and mentoring programs, consider employee re-assignment and knowledge sharing, and the contracting of specialists, to ensure that capacity and capability are constantly evaluated and addressed.

An external assessment process shall be established and reviewed periodically to ensure that workloads are equitable, capability is balanced and meets the evolving business needs, and that the system requirements are compliant with ISO 55001.



## Redland City Council Strategic Asset Management Plan

### Asset Management Planning

Asset Management planning involves:

#### Asset Improvements

Council's Corporate Plan, Asset Objectives and the 'Looking forward' considerations within this SAMP, provide the basis for determining the future asset requirements.

#### Asset Needs

Informed planning is based on asset condition data and asset performance information. Remaining life is a function of the condition and performance of an asset and with sufficient records and knowledge remaining life can be computed. However, renewal strategies and intervention criteria will determine an optimal time when assets need to be renewed or replaced to avoid increasing ownership costs and operational or safety risks.

Using condition data, asset performance information and intervention criteria to inform decisions on renewals, the AMS maintains an evolving 10 Year Capital Works Program.

Asset planning also considers LGIP and Netserv Plans.

Refer to Appendix B for the current 10 Year Capital Works Program.

#### Acquisition

Acquisition processes follow the established Council procedures, and where necessary will also initiate change management deemed processes including an operational readiness checking procedure.

#### Operations and Maintenance

Operations and maintenance activities are aligned to the asset strategies detailed in the specific Asset and Service Management Plans (ASMPs). Assets are maintained based on a combined assessment of cost, risk, condition and business needs.

Further, ASMPs:

- ensure that the asset is operated and maintained in accordance with the asset design;
- identify and incorporate all safety related conditions, which specify how the use of the asset might be restricted, and the conditions that are in place for its use; and
- specify the on-going management decisions to be made for the asset class, relating to risk, costs and performance.

ASMPs for each asset class detail the specific life-cycle management processes. As general guidance, Operations and Maintenance Planning should include:

- evidence of ongoing compliance with relevant standards and processes and management of identified risks;
- documented asset maintenance plans and procedures;
- evidence of identifying and eliminating safety risks;
- evidence of reporting and managing any performance issues and corrective actions;



## Redland City Council Strategic Asset Management Plan

- evidence of the use of trending performance against the predicted strategic life of an asset for tracking performance and planning for renewals;
- processes for identifying faults and failures and undertaking corrective action; and ensure that:
- assets are operated and maintained in accordance with the relevant manuals;
- the condition of the assets is monitored;
- equipment and tools needed to test, inspect and maintain assets are appropriately controlled, calibrated and maintained;
- spares are available for maintenance, especially for the safety critical assets;
- operators and maintainers are competent and the resources are sufficient for the workload;
- maintenance is delivered to schedule;
- work instructions are available for safety critical activities; and
- documentation is adequate and accurate.

### Disposal

Disposal of assets, whether by sale, gifting, demolition, or scrapping, is generally related to the asset valuation which in turn is associated with a delegation approved by the Council.

### Technologies

Access to accurate asset data is the first step in successful strategic asset management practice, and capturing this information in an independent, repeatable manner is essential. Council ensures all asset data is captured efficiently and stored in a central location, enabling informed decision making and optimised capital expenditure.

## 7. The Asset Classes

### 7.1 Asset Class Configuration

The configuration of the assets into classes relates to the specific requirements for similar asset types and the associated, budgeting, technical knowledge and roles and responsibilities in the AMS.

The AMS, in consultation with the AMTSC & ELT, is looking at the consolidation of asset classes within Council, as well as reviewing the Asset Category (Sub Class) to define what sub classes sit within each asset class. This will be agreed with Community Service Levels at the forefront of the decisions, also ensuring that those with expert knowledge of the asset base are responsible and accountable for the asset sub class. Once defined the asset structure will be documented and implemented to ensure consistency across Council.

The ASMPs describe the planning processes and lifecycle management practices for that asset class. Asset condition and performance assessments also form the basis for deriving the Fair Value of assets. The Fair Value relative to the Replacement Value provides an indication of total asset consumption and the associated annualised depreciated value.

The value of an asset at Fair Value (FV) or Replacement Value (RV) will be different, as Fair Value is the depreciated current market value for the asset, while Replacement Value will be the market value of a brand new (or even second hand asset) to replace that asset.



## 7.2 Asset Class Key Performance Indicators

Performance measurement links the strategic and operational levels to assist Council in determining if it is achieving its desired outcomes in the most effective manner. Through the use of evaluation and reporting, performance measurement raises the council awareness of the responsibilities, opportunities and risks inherent in asset management.

Performance indicators commonly relate to statutory limits, safety, responsiveness, cost, asset performance, reliability, efficiency, environmental protection and customer satisfaction.

The performance requirements and measures for each asset class are contained in the respective Levels of service in the specific ASMPs. The outcomes are reported periodically. These outcomes, along with asset inspection data, help inform the Asset Management System strategic direction for the future.

As part of the Asset Management Improvement Plan, the AMS, in consultation with the AMTSC & ELT, will be establishing performance measures at the Asset Class level.

# 8. Asset Management Stakeholders

## 8.1 Internal stakeholder engagement

Engagement with internal stakeholder groups is achieved through a variety of formal and informal communication channels including; email, meetings, performance appraisals, workshops and formal asset management training.

The AMTSC objectives are to:

- Collaborate across Asset Classes for a consistent and mature approach to Asset Management
- Address any challenges with a whole of council approach and present new ideas for improvements
- Support Council AMS
- Develop and discuss Programs, Projects, Systems and Plans
- Align the Council Asset & Service activities with the Corporate plan
- Understand and discuss interdepartmental responsibilities
- Discuss the value and costs – Economies of Scale
- Report to Executive Leadership Team for decision making
- Compliance of Asset Management practice with the ISO 55000 standard

Within Council, the AMTSC meets on a monthly basis.



## 8.2 External stakeholder engagement

The primary external stakeholders in the AMS are the main beneficiaries of the services, the community. They also contribute the bulk of the operating funds through rates and fees. There are other groups with external stakeholder interests including:

- Redlands Community
- Goods and services providers to Council
- Both Federal and State Governments
- Developers
- Visitors

Council engages with the community via a biennial survey process to gauge the community's service level expectations and performance satisfaction rating. This process informs Council and enables it to structure and prioritise its service delivery programs. The satisfaction rating feedback on performance helps Council determine its effectiveness in service delivery, and provides information to guide system improvements.

The Department of Local Government, Racing and Multicultural Affairs (DLGRMA) administers the *Local Government Act 2009* which stipulates various Council obligations, duties and administrative requirements. The Department also ensures that activities at the local level are aligned with the Queensland Government's local and regional priorities. Council's management is audited by the Government Audit Office and Treasury sets out the accountability and reporting requirements.

Developers rely on Council to provide guidance and planning approvals that ensure the desired levels of service are delivered in new developments. It is common practice that Developers will contribute infrastructure assets (e.g. roads, drainage, footpaths, parks, and lighting) to Council when new developments are commissioned. These assets expand the asset base which Council manages.

Visitors are stakeholders as they not only use Council infrastructure but also support the viability of the community through spending, which in turn creates employment in both the private and local Government sectors.



## 9. Strategic Asset Planning Process

### 9.1 Strategic Asset Planning

Council’s planning is a blended approach. Corporate initiatives, such as new assets and changes in services inform the Capital Works Program, as does the performance of existing assets. New capital projects are considered in line with service levels and their operating and maintenance requirements as part of the prioritisation process for the 10 Year Capital Works Program and subsequent inclusion in the annual budget. The Capital planning process is shown in Figure 13.

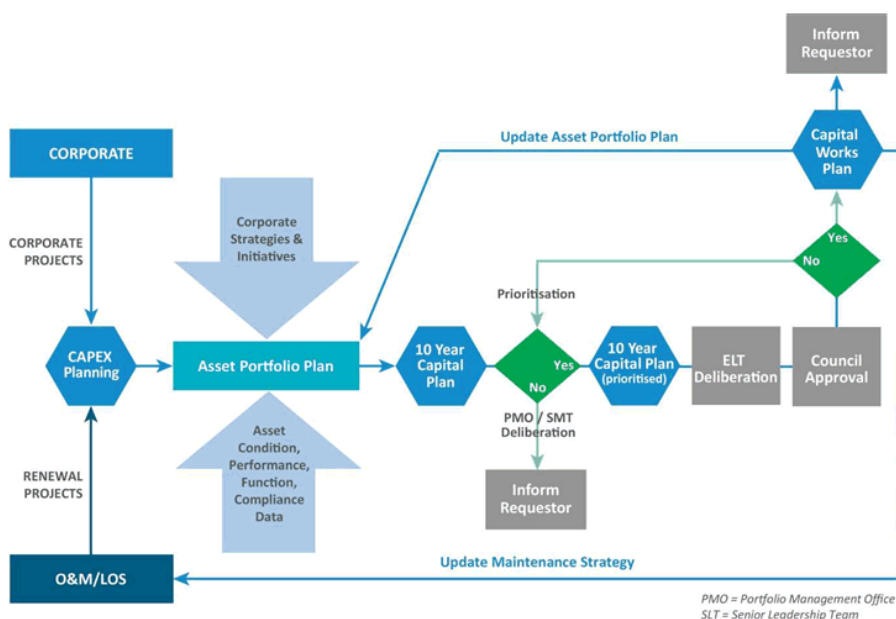


Figure 14: Redland City Council's Capital Works Planning and Approval Process

Redland Council’s capital plan is a forward, annualised 10-year planned horizon for preservation or change actions (renewal, upgrade, expansion, repurpose, new or dispose) on its major assets. These change actions are submitted annually in the form of a draft 10 Year Capital Plan. This plan is then to produce a 10 year Capital Works Program, for SLT (Senior Leadership Team) & ELT (Executive Leadership Team) review and subsequent approval by Council. Approved projects form the Capital Works Program are delivered as capital (CAPEX) works.

The value of the Capital Portfolio Plan, to the asset management practice, is the Council’s commitment to its major assets and services into the future. This commitment informs the asset management practice. For instance, if a major asset is due to be renewed, in the near future, the maintenance effort on it should be reduced accordingly. On this basis, an appropriate maintenance strategy and intervention criteria can be determined, adopted and implemented.

Once projects are approved, the maintenance teams are informed so that the strategies for affected major assets can be altered accordingly.

See Appendix B 10 Year Capital Plan by Asset & Service Management Plan.





## 9.4 Operations and Maintenance Planning

Assets are operated and maintained daily, using in-house staff and specialist contractors according to Council's ASMPs and maintenance Standard Operating Procedures (SOPs).

Budgeting for the day-to-day Operations and Maintenance is known as the OPEX (Operational) budget for asset management. In general, it is derived annually based on the anticipated workload from operations, preventive maintenance and repairs and is relatively consistent, escalated by labour and material cost increases and adjusted by the addition or disposal of assets. There are pressures on increasing operational budgets; however there are also factors that can save costs.

### Maintenance Strategies and Works Delivery

As the knowledge and asset performance data improves the operational and maintenance approach can be adjusted with the aim of optimising the operational budget, which will also be linked to the Service Strategy objectives in the future. The general theory of maintenance management is that unforeseen breakdowns and repairs diminish as the preventive maintenance effort increases. However, in theory, there is a "break-even" point where over maintaining costs more than the return on investment.

Minor assets are often run to failure if spare parts are readily available and the impact of failure is minor.

Other assets are maintained on a time or use routine basis, or on condition, which is assessed using condition monitoring equipment e.g. thermographic surveying, pipeline cameras, vibration analysis, oil analysis or visual inspections.

Council has considerable in-house expertise for much of the operational and maintenance activities. However, where it is more economical, or it is difficult to attract and retain skilled workers, specialist contractors are engaged.

The maintenance approach for each asset class is articulated in the respective Operations and Maintenance Plans.

The maintenance approach commits to:

- developing, implementing and reviewing long term maintenance management strategic plan;
- ensuring annual average reactive maintenance, except for natural disaster periods, cost is less than 30% or agreed percentage of total maintenance costs through implementing optimum level pro-active maintenance;
- planning, scheduling and managing maintenance to deliver the agreed level of services;
- optimising pro-active maintenance programs periodically to ensure that the lowest life cycle cost is achieved whilst maintaining agreed levels of service;
- actively benchmarking to ensure Council is adopting risk based, evidence based (condition, meter readings, seasonal) best practice maintenance management methods;
- improving and maintaining and enhancing asset systems resilience;
- continuous improvement towards reliability centred maintenance at lowest possible costs;
- ensuring required pro-active maintenance practices are in place from the time that the asset is placed in service; and
- ensuring consistency using corporate systems and frameworks.



## 10. Assessment and Improvement Plan

### 10.1 Internal Audits/Assessment

It is the intent of Council to ensure its AMS is compliant to ISO 55001. Should the AMS be compliant with this Standard in the future, it would require regular internal and external auditing to satisfy the Standard.

This process would include the following requirements specific to ISO 55001:

- plan, establish, implement and maintain an audit program;
- define the audit criteria and scope for each audit;
- select auditors and conduct audits who are objective / impartial;
- ensure that the audit results are reported to management;
- retain documented information as evidence of the audit; and
- develop a preventative action, correction action and continuous improvement process and register.

While not considered an audit, there is a performance monitoring and reporting process incorporated at organisational (management review), portfolio (asset management objectives), and asset (level of service and interventions) levels.

### 10.2 Management Review

Regular management reviews will be established as part of the Improvement Plan to include the following asset management items:

- status of actions from previous management reviews;
- external / internal issues that are relevant to the AMS;
- information on the asset management performance, including: nonconformities and corrective actions and monitoring and measurement results;
- Asset Management activity;
- opportunities for continual improvement;
- changes in the profile of risks and opportunities; and
- retain documented information as evidence of the management review.

### 10.3 Maturity assessment

Redland City Council acknowledges that significant expenditure is required to annually manage and maintain existing infrastructure and has highlighted the importance of employing high-level management skills and practices to ensure that services are delivered economically and sustainably. In recognition of the need to establish an appropriate balance between developing new assets and maintaining its existing asset base, Redland City Council is committed to managing its assets in accordance with recognised best practice and therefore has been progressing with its organisational capability for management of its infrastructure assets.

Pivotal to this is for Redland City Council to periodically self-assess the level of maturity achieved by the key asset management practices areas across Council. In October 2016, Council contracted an initial infrastructure asset management maturity (self-assessment) from which Council then supported a number of asset management





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improvement recommendations. Some 18 months further on Council undertook another Asset Management self-assessment in order to understand the progress made and also to assist with identification of further targeted Asset Management advancement initiatives.

The following recommendations are the result of the June 2018 *Infrastructure Asset Management Maturity Self-Assessment*, which the Asset Management System will look to implement in the timeframes, indicated. Please see Table 3 below for the recommendations.

**Table 3: Infrastructure Asset Management Maturity Self-Assessment – Recommendations**

**Recommendations for consideration**

Timeframe	Description
Immediate (within the next 6 months)	<p><b>Governance: Structure, policy &amp; people</b></p> <ol style="list-style-type: none"> <li>1) Review the AM structural arrangements and position descriptions for AM personnel specified in the AM policy to ensure alignment and reflection of clear lines of AM responsibility and duties.</li> <li>2) Review the current duties and responsibilities for key asset management personnel and consider the current resource allocations and where necessary re-allocate resources.</li> <li>3) Convene a session between key representative AM stakeholders to discuss the AM maturity review findings and confirm next steps.</li> <li>4) Consideration be given to the adoption of 'fit for purpose' infrastructure asset renewal modelling tool(s).</li> </ol>
Medium term (within the next 6 to 18 months)	<p><b>AM standards, data, processes &amp; systems</b></p> <ol style="list-style-type: none"> <li>5) For stage 2 of the AM project - seek agreement relating to physical and financial infrastructure asset data capture and maintenance (systems, processes and people) for each asset class. Data cleansing and asset component register updates pre implementation of the formally adopted corporate AM system(s). Immediately following implementation of the corporate system a comprehensive revision of the asset management processes and procedures to be undertaken. This should also include re-alignment of responsibilities and accountabilities for maintenance of the AM register (i.e. physical attribute data), and GIS process flows.</li> </ol>
Longer term (greater than 18 months)	<p><b>Service levels, risks and (whole of life) costs</b></p> <ol style="list-style-type: none"> <li>6) Service level and asset specific risk management application and population of asset risk registers. Include the risk response options into the ASMPs.</li> <li>7) Ongoing effective coordination of AM improvements, ensuring:                         <ol style="list-style-type: none"> <li>a. agreed AM practices achieve a core level of maturity; and</li> <li>b. individual business areas maintain corporate alignment when advancing their AM practices.</li> </ol> </li> <li>8) Revisions and updating of service levels and lifecycle management and refresh of the ASMPs</li> <li>9) Review the links between the ASMPs &amp; RCCs LTFP. Undertake sustainability reviews and seek formal approval as per the revised integrated process</li> <li>10) Subject selected ASMPs for:                         <ol style="list-style-type: none"> <li>a. peer review; and/or</li> <li>b. audit review and consider findings as part of the next generation/update.</li> </ol> </li> <li>11) Revise and update the infrastructure asset management improvement plan.</li> </ol>



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## 10.4 SAMP Identified Improvement Plan

In addition and in parallel with the recommendations resulting from the *Infrastructure Asset Management Maturity Self-Assessment*, the Asset Management System has identified the following improvement actions in the preparation of this SAMP.

**Table 4: Redland City Council's SAMP Improvement Plan**

SAMP Section	Action	Owner	Year
3.1 AMS Development and Integration	Evolve the current asset management practice towards a whole of council Asset Management System and in particular the effectiveness and performance of the AMS.	AMS (AM Maturity Assessment recommendations 1 & 2)	On-going
3.3 Asset Data and Technologies	Define the data requirements to support the SAMP, and its asset portfolio planning process. This may be in the form of an Asset Data Management Plan, which should extend across the whole AMS.	AMTSC (AM Maturity Assessment recommendations 3 & 4)	Yr 1 & Yr 2
8.1 Review and complete ASMPs	Ensure each ASMP adequately documents the current asset management practice. While the practice is generally advanced, the supporting documentation is lagging and needs to reflect current practice. The ASMPs should be reviewed / updated annually as part of good practice and again reflect the overall desires of the SAMP.	Asset Class Custodians (AM Maturity Assessment recommendations 6,7,8,9 & 10)	Yr 1
8.1 Asset Classes and Asset Categories (Sub Classes)	Redefine and consolidate the asset classes to achieve more logical groupings of assets for improved asset management and reporting. Asset Categories (Sub Classes) also need to be reviewed to refine the AMS to benefit the community.	AMS & AMTSC (AM Maturity Assessment recommendation 5)	Yr 1 & Yr 2
8.1 Asset Valuations	Reconcile the asset register, asset condition, asset performance, and asset remaining life assessments with the valuation process and reporting outputs.	AMS & AMTSC	On-going
11.1 Develop Asset Management Performance Monitoring (KPIs)	The AMS would benefit from an improved asset evaluation process to measure and monitor achievement of asset management at different planning and delivery levels. This would include organisational (key asset management objectives), portfolio level and asset level.	AMS	Yr 2



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11.2	Internal Audit / Assessments	Internal and external auditing cycles to be put in place to satisfy the standard ISO 55001	AMS & AMTSC	On-going
11.3	Management Review	Implement annual management review process to assess performance at Asset Class level.	AMS & AMTSC	On-going
11.5	Leading Transformational Change through the AMS	Any change to current practice needs to be managed in accordance with Council management of change procedures. It is further suggested that the change management plan includes a detailed training program, since these activities will be closely related and complimentary.	AMS (AM Maturity Assessment recommendation 11)	On-going

**10.5 Management of Change and Implementation**

Council operates a consistent and formal process for managing change across its functional areas, including asset management. Awareness training is a key component of managing and implementing change. Developing knowledge and engagement of all stakeholders is essential to successful implementation.



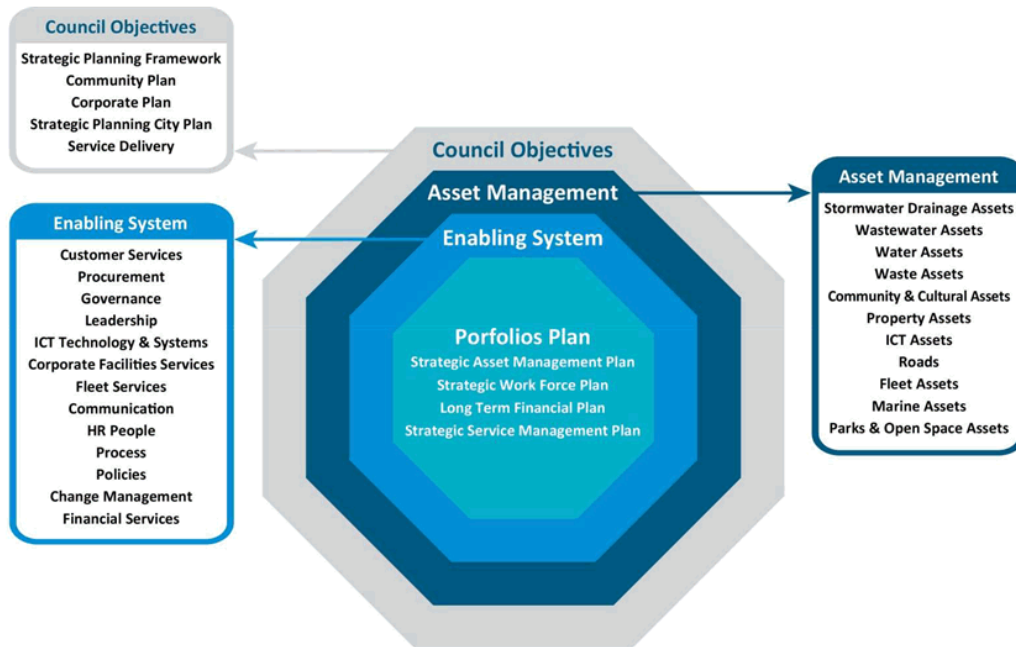
## **APPENDIX A**

### **Redland City Council Conceptual AMS Diagram and Strategic Asset Management purpose**



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Redland City Council's Conceptual AMS

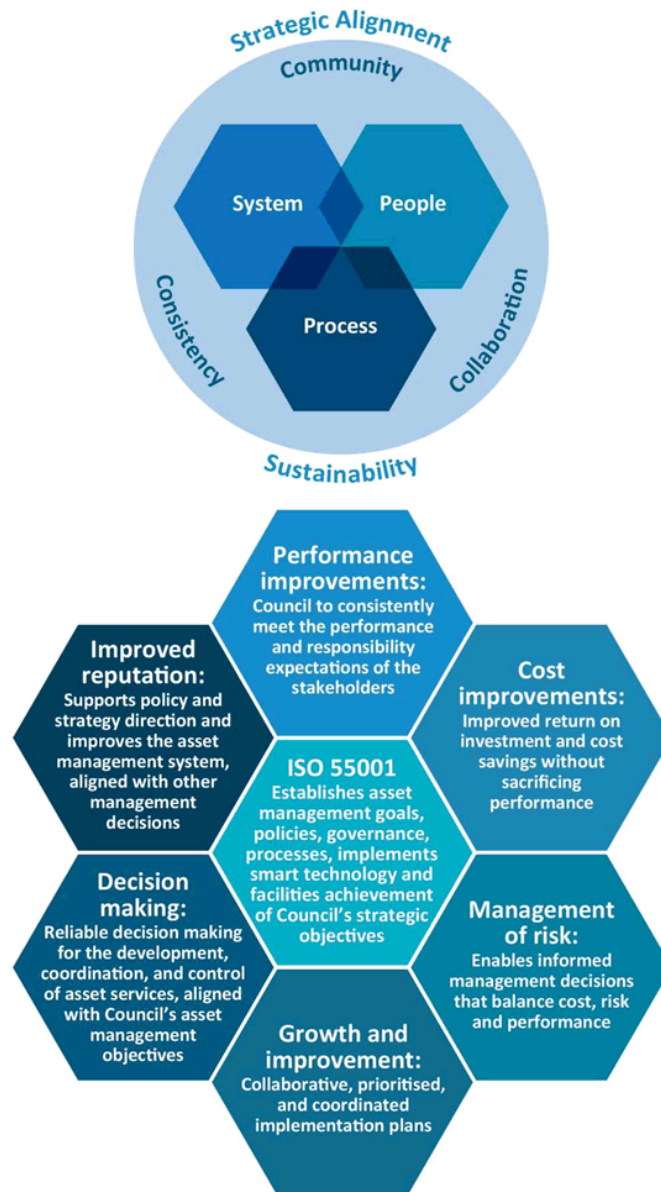




Redland City Council  
Strategic Asset Management Plan

**Redland City Council's Strategic Asset Management Purpose**

*Enabling strategically aligned and sustainable asset management to deliver the community's expectations while balancing service levels, risk and cost.*





**APPENDIX B**  
**10 Year Capital Plan**





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Strategic Asset Management Plan

10 Year Capital Plan

Please note the below figures are prior to prioritisation and subject to annual budget adoption

Years 1 to 10

Category Code	Year 1 Forecast				Year 2 Forecast				Year 3 Forecast			
	2020	2020	2020	2020	2021	2021	2021	2021	2022	2022	2022	2022
	Renewal	Upgrade	Expansion	Total	Renewal	Upgrade	Expansion	Total	Renewal	Upgrade	Expansion	Total
Water, Wastewater & Waste	4,550,466	982,200	286,216	5,818,882	7,771,377	1,870,208	906,583	10,548,168	11,110,074	5,387,614	7,760,661	24,258,349
Infrastructure & Buildings	18,708,937	7,499,815	5,198,947	31,407,699	25,616,037	17,698,065	14,583,755	57,897,857	38,679,433	21,514,910	42,702,592	102,896,936
Open Space & Land	5,675,501	1,352,136	2,360,856	9,388,492	14,462,295	18,270,583	16,262,063	48,994,941	2,380,765	10,436,079	9,682,475	22,499,319
Marine	1,806,482	2,232,444	2,542,073	6,580,999	15,731,963	9,287,176	455,000	25,474,139	17,515,066	9,113,149	6,052,750	32,680,965
Community & Corporate	6,416,791	863,676	650,000	7,930,467	7,518,214	1,019,118	1,342,750	9,880,081	7,091,034	930,631	1,213,300	9,234,965
<b>Total</b>	<b>37,158,177</b>	<b>12,930,270</b>	<b>11,038,092</b>	<b>61,126,539</b>	<b>71,099,886</b>	<b>48,145,149</b>	<b>33,550,151</b>	<b>152,795,186</b>	<b>76,776,372</b>	<b>47,382,383</b>	<b>67,411,779</b>	<b>191,570,534</b>

Category Code	Year 4 Forecast				Year 5 Forecast				Year 6 Forecast			
	2023	2023	2023	2023	2024	2024	2024	2024	2025	2025	2025	2025
	Renewal	Upgrade	Expansion	Total	Renewal	Upgrade	Expansion	Total	Renewal	Upgrade	Expansion	Total
Water, Wastewater & Waste	11,292,927	3,783,180	10,192,654	25,268,761	8,219,719	14,388,592	1,701,839	24,310,150	6,335,038	9,541,036	313,654	16,189,728
Infrastructure & Buildings	23,907,675	12,539,280	18,471,135	54,918,090	23,897,838	19,383,580	6,998,333	50,279,750	19,142,492	2,625,780	4,481,162	26,249,434
Open Space & Land	4,654,185	11,218,366	10,750,250	26,622,801	3,800,133	4,854,572	4,447,060	13,101,765	7,348,804	5,415,754	6,357,508	19,117,067
Marine	4,738,942	2,878,486	3,326,000	10,943,428	13,811,515	1,652,389	3,258,000	18,721,904	3,458,109	1,511,906	1,529,000	6,538,615
Community & Corporate	7,846,230	1,151,243	1,159,930	10,157,403	7,762,938	797,876	959,823	9,520,736	6,527,644	918,100	1,024,315	8,470,059
<b>Total</b>	<b>52,439,959</b>	<b>31,580,555</b>	<b>48,899,969</b>	<b>127,920,482</b>	<b>57,492,143</b>	<b>40,977,009</b>	<b>17,365,154</b>	<b>115,834,307</b>	<b>42,837,078</b>	<b>20,012,176</b>	<b>13,705,640</b>	<b>76,554,894</b>

Category Code	Year 7 Forecast				Year 8 Forecast				Year 9 Forecast			
	2026	2026	2026	2026	2027	2027	2027	2027	2028	2028	2028	2028
	Renewal	Upgrade	Expansion	Total	Renewal	Upgrade	Expansion	Total	Renewal	Upgrade	Expansion	Total
Water, Wastewater & Waste	9,884,470	17,475,367	744,160	28,103,997	4,569,847	10,743,763	363,382	15,676,993	4,526,996	559,837	360,724	5,447,556
Infrastructure & Buildings	19,312,000	2,293,780	4,748,320	26,349,100	20,714,325	2,308,780	4,661,998	27,685,103	20,803,342	2,308,780	5,003,327	28,115,449
Open Space & Land	4,824,535	5,648,390	4,069,193	14,542,125	5,304,608	5,914,789	5,038,903	16,258,300	5,513,023	6,219,992	4,155,264	15,888,279
Marine	6,965,180	1,178,051	315,000	8,458,231	8,974,188	1,119,222	550,000	10,643,410	5,620,482	399,271	376,000	6,395,753
Community & Corporate	7,417,773	690,800	1,071,147	9,179,720	7,720,699	1,256,500	1,202,462	10,179,661	6,945,475	1,084,000	986,308	9,015,783
<b>Total</b>	<b>48,403,958</b>	<b>27,283,395</b>	<b>10,942,820</b>	<b>86,630,173</b>	<b>47,283,467</b>	<b>21,343,054</b>	<b>11,816,745</b>	<b>80,443,267</b>	<b>49,409,319</b>	<b>10,571,879</b>	<b>10,881,622</b>	<b>64,862,821</b>

Category Code	Year 10 Forecast			
	2029	2029	2029	2029
	Renewal	Upgrade	Expansion	Total
Water, Wastewater & Waste	6,546,021	6,512,057	391,283	13,449,360
Infrastructure & Buildings	21,482,500	5,247,500	7,250,000	33,980,000
Open Space & Land	5,480,194	6,569,827	4,068,903	16,118,924
Marine	6,213,755	391,663	820,000	7,425,418
Community & Corporate	8,311,570	715,500	1,046,738	10,073,808
<b>Total</b>	<b>48,034,040</b>	<b>19,436,547</b>	<b>13,576,924</b>	<b>81,047,510</b>

Category Code	10 Year
	Total
Water, Wastewater & Waste	166,971,734
Infrastructure & Buildings	439,779,418
Open Space & Land	202,542,013
Marine	133,849,862
Community & Corporate	93,642,684
<b>Total</b>	<b>1,038,785,712</b>



### 12.3 2019 LGAQ CONFERENCE AND REDLAND CITY COUNCIL MOTIONS

**Objective Reference:****Authorising Officer:** John Oberhardt, General Manager Organisational Services**Responsible Officer:** Tony Beynon, Group Manager Corporate Governance**Report Author:** Marita West, Governance Service Manager

- Attachments:**
1. Assistance for Drought affected Queensland areas
  2. Delivering better managed and coordinated infrastructure
  3. Providing greater certainty for the community in the Queensland planning framework
  4. Reinvesting the State Government Waste Levy back into the State environment
  5. Transport Hub Infrastructure

**PURPOSE**

The purpose of this report is to:

1. Advise Council of the 2019 Local Government Association of Queensland (LGAQ) Annual Conference to be held in Cairns 14 - 16 October 2018.
2. Seek approval for the Mayor and one other Councillor delegate to represent Council at the conference.
3. Allocate Council's voting rights for the conference.
4. Endorse the motions that Council intends to put forward at the conference.

**BACKGROUND**

The LGAQ's 123rd Conference is to be held in Cairns from 14 - 16 October 2019. It is the principal conference in Queensland relating to local government. The conference brings together delegates from all tiers of government, external stakeholders and the media to consider the challenges facing local government and their communities.

A broad array of speakers will be presenting at the conference on a range of topics.

**ISSUES**

Council can send two official delegates to the LGAQ Annual Conference, as a full member of the LGAQ. Other attendees are also welcome to attend.

Council is entitled to vote on any motions put forward by members. Council has six votes at the LGAQ Annual Conference, which can be wholly exercised by one delegate or may be split in any proportion Council determines between two delegates.

Local governments are also invited to put forward motions for discussion on any subject pertaining to matters of common concern to members (local governments). Council proposes to put forward five motions as follows:

1. Assistance for Drought affected Queensland areas.
2. Delivering better managed and coordinated infrastructure.
3. Providing greater certainty for the community in the Queensland planning framework.

4. Reinvesting the State Government waste levy back into the State environment.
5. Transport Hub Infrastructure.

For details relating to the proposed motions, please refer to the attachments.

## STRATEGIC IMPLICATIONS

### Legislative Requirements

There are no legislative requirements associated with this report.

### Risk Management

Non-attendance by Council at the conference results in a lost opportunity for Redland City Council to voice its views in matters being considered (voted on) at the conference and sharing current issues and proposals relevant to local government.

### Financial

This recommendation does not require any change to the current year's budget as funds have already been allocated. There are no conference fees for Council's official delegates, as the cost of attendance for two representatives is included in Council's annual membership to the LGAQ. Accommodation and travel costs for the conference are included in the 2019/2020 operational budget.

### People

Council's representation at the LGAQ Annual Conference provides the opportunity for Councillors to keep abreast of contemporary and emerging issues in local government and network with leaders in this field and other elected representatives from across Queensland.

### Environmental

There are no environmental issues associated with this report.

### Social

Attendance at the LGAQ Annual Conference supports Councillors to provide the highest level of leadership to the organisation and the Redland's community.

### Alignment with Council's Policy and Plans

The recommendation primarily supports Council's Corporate Plan 2018-2023 Outcome 8 Inclusive and ethical governance.

## CONSULTATION

Consulted	Consultation Date	Comments/Actions
Councillors	17 June 2019 & 15 July 2019	Email sent to Councillors to call for motions for the conference.
Executive Leadership Team, Strategic Leadership Team and Operational Leadership Team	17 June 2019 & 15 July 2019	Email sent to call for motions for the conference.

**OPTIONS****Option One**

That Council resolves as follows:

1. That Council be represented by the Mayor and one other Councillor as official delegates at the 2019 LGAQ Annual Conference.
2. That Council's voting rights at the conference are split equally between the two official delegates.
3. That the attached motions be endorsed for submission to the 2019 LGAQ Annual Conference.

**Option Two**

That Council resolves as follows:

1. That Council be represented by the Mayor as the official delegate at the 2019 LGAQ Annual Conference with full voting rights.
2. That the attached motions be endorsed for submission to the 2019 LGAQ Annual Conference.

**Option Three**

That Council is not represented at the 2019 LGAQ Annual Conference.

**OFFICER'S RECOMMENDATION**

That Council resolves as follows:

1. That Council be represented by the Mayor and one other Councillor as official delegates at the 2019 LGAQ Annual Conference.
2. That Council's voting rights at the conference are split equally between the two official delegates.
3. That the attached motions be endorsed for submission to the 2019 LGAQ Annual Conference.

## LGAQ ANNUAL CONFERENCE MOTION – 2019

<b>Title of Motion</b>	Assistance for Drought affected Queensland areas
<b>Category</b>	Environment and Health
<b>Motion</b>	That the State Government investigates increased support to be given to drought affected Queensland areas in all aspects, including grants and consideration of relaxations in regards to Mulga clearing where necessary for food for remaining live stock.
<b>Background</b>	Queensland has been griped in one of the worst droughts on record and farmers are having to leave their land, which when purchased by multinational businesses for carbon off sets become unproductive. Towns lose children at their schools and the country towns are suffering holistically, socially, environmentally and economically. Mulga clearing relaxations would require careful monitoring and of a technique where the tree isn't uprooted but only the canopy is used. The drought is having a devastating effect on all Queenslanders and the economy, whether they realise it or not. Support by relaxations in regards to there being sufficient food and water for stock has to be considered as some support for our struggling rural country.
<b>What is the desired outcome sought?</b>  (Include the specific funding, legislative change or other mechanism to resolve the issue. Include the positive and/or negative impact to the Local Government Sector)	Increase support and funding targeted at drought stricken areas to save our country towns and farms.

## LGAQ ANNUAL CONFERENCE MOTION – 2019

<b>Title of Motion</b>	Delivering better managed and coordinated infrastructure
<b>Category</b>	Planning and Infrastructure
<b>Motion</b>	That the Local Government Association of Queensland make representation to the State Government to replace the 5-15 year opportunities in the State Infrastructure Plan with a prioritised list of projects over this timeframe to align with State Government growth targets and guide and inform local government infrastructure plans.
<b>Background</b>	<p>The State Infrastructure Plan (SIP) seeks to prioritise the delivery of key infrastructure across the State based on a two tiered timeline, being 1-4 years (projects) and 5-15 years opportunities. While the benefits of including shorter term horizon and greater detail on these projects is acknowledged, the inclusion of more detail about key infrastructure projects in the medium to long term pipeline (i.e. 5-15 year and beyond) is in Council's opinion, critical.</p> <p>Local governments are required to prepare 10 to 15 year Local Government Infrastructure Plan and 10 year Capital Expenditure Forecasts. Furthermore, both local government planning schemes and the State's South East Queensland Regional Plan (SEQRP) have been established on a 25 year planning horizon. Recognising the above, it is considered that at a minimum, the SIP should incorporate a prioritised list of projects over 15 years to align with local government infrastructure planning. This would provide direction and confidence in infrastructure decision making across all levels of government, the community and private sector.</p> <p>The inclusion of detailed costs and a timeframe for completion in the 5 to 15 year period would ensure appropriate consideration and evaluation of these projects is undertaken on a regular basis over the life of Local, Regional and State infrastructure works programs. In addition, it would be highly beneficial to introduce a new infrastructure category beyond 15 years that extends out to a 25 year planning horizon to align with both Regional Plans and Planning Schemes. This would ensure there is appropriate nexus between land use planning and infrastructure delivery and allow key aspirational and transformational projects to be identified.</p>
<b>What is the desired outcome sought?</b>  <b>(Include the specific funding, legislative change or other mechanism to resolve the issue. Include the positive and/or negative impact to the Local Government Sector)</b>	<p>For the State Infrastructure Plan to be amended to include:</p> <ul style="list-style-type: none"> <li>• Replacing the 5-15 year opportunities with a prioritised list of projects over this timeframe to guide and inform local government infrastructure plans; and</li> <li>• Creating an additional 15-25 year timeline to align with regional plans and local planning schemes as well as providing an opportunity for the identification of key aspirational and transformational projects.</li> </ul>



## LGAQ ANNUAL CONFERENCE MOTION – 2019

<b>Title of Motion</b>	<b>Providing greater certainty for the community in the Queensland planning framework</b>
<b>Category</b>	Planning and Development
<b>Motion</b>	<p>That the Local Government Association of Queensland make representation to the State Government to commit to changing the planning framework to:</p> <ul style="list-style-type: none"> <li>• Support greater flexibility for planning schemes to include prescriptive assessment benchmarks to address matters where local communities expect certainty;</li> <li>• Reduce complexity and make planning schemes more understandable to the community; and</li> <li>• Initiate a broad education campaign explaining how performance based planning in Queensland works, the roles of State and Local Government and opportunities for the community to be involved in planning.</li> </ul>
<b>Background</b>	<p>Queensland's performance based planning framework is failing in certain circumstances to provide the certainty of planning outcomes that many local communities expect. Performance based planning allows development applications to be approved even if they conflict with assessment benchmarks of the planning scheme.</p> <p>This is difficult for local communities to understand, resulting in a lack of clarity regarding what is and isn't possible with regards to planning and what councils can and can't do with respect to development applications.</p> <p>Allowing for greater prescription in the planning framework to address matters where local communities expect certainty would:</p> <ul style="list-style-type: none"> <li>• improve the certainty of development outcomes for the community;</li> <li>• increase community trust in the planning process; and</li> <li>• increase support for performance based planning in many circumstances.</li> </ul> <p>Currently planning continues to be a matter of significant confusion for the community, highlighting more needs to be done to educate the community about how planning works and what role the community and different levels of government play in planning across the State.</p>
<p><b>What is the desired outcome sought?</b></p> <p><b>(Include the specific funding, legislative change or other mechanism to resolve the issue. Include the positive and/or negative impact to the Local Government Sector)</b></p>	<p>That the State Government commits to supporting:</p> <ul style="list-style-type: none"> <li>• a greater level of prescription in planning schemes in relation to matters where local communities expect certainty;</li> <li>• a clearer and simpler planning framework; and</li> <li>• delivering an education campaign to better inform the community about planning and opportunities to be involved in planning under the State Government planning legislation.</li> </ul>

## LGAQ ANNUAL CONFERENCE MOTION – 2019

<b>Title of Motion</b>	<b>Reinvesting the State Government waste levy back into the State environment</b>
<b>Category</b>	Environment and Health
<b>Motion</b>	<p>That the Local Government Association of Queensland make representation to the State Government requesting they commit to:</p> <p>(1) reinvesting 100% of funds raised through the State waste levy back into initiatives that benefit both the implementation of the QLD Waste management and Resource Recovery Strategy and other wider State and local environmental initiatives; and</p> <p>(2) further commit to continuing reinvesting all of these funds and paying advanced levy payments to local government beyond 2022.</p>
<b>Background</b>	<p>In November 2018 the State Government introduced a waste levy that has seen \$75 per tonne levied on waste to landfill in Queensland. This levy commenced on 1 July 2019.</p> <p>The levy zone includes 39 out of 77 local government areas. This covers around 90 per cent of Queensland's population and is where the majority of waste is generated and disposed.</p> <p>The levy will apply to commercial waste collected, with the State paying an advanced payment to offset the costs for Queensland households.</p> <p>The State Government expects that between 2019 and 2022 70% of revenue generated through the waste levy will be allocated to industry programs, environmental initiatives and advanced payments to councils. There is currently no commitment beyond 2022.</p>
<p><b>What is the desired outcome sought?</b></p> <p><b>(Include the specific funding, legislative change or other mechanism to resolve the issue. Include the positive and/or negative impact to the Local Government Sector)</b></p>	<p>To provide greater transparency that the funds raised through the waste levy are used to benefit the Queensland environment and that local communities have the long term certainty that individuals won't be left out of pocket through the waste levy.</p>

## LGAQ ANNUAL CONFERENCE MOTION – 2019

<b>Title of Motion</b>	Transport Hub Infrastructure
<b>Category</b>	Connectivity, Communications and Innovation
<b>Motion</b>	That the Local Government Association of Queensland lobby the State Government to supply sufficient infrastructure, including car parking, at the Queensland railway stations to accommodate and encourage use of public transport such as the trains.
<b>Background</b>	<p>South East Queensland is one of the fastest growing regions in Australia and with this influx of density, Redlands like other areas, has increased pressures placed on our road network. There is a need to encourage people to use public transport and this includes making the transport hubs user friendly for all stakeholders.</p> <p>All areas have seen City Plans changed over the past 10 years to increase density in close proximity to transport nodes such as train stations for more efficient use of existing infrastructure and to mitigate urban sprawl. This "infill" has impacted on existing residents and public transport commuters.</p> <p>Unfortunately there has been minimal recognition given to the increase in patronage and to encourage further usage to get cars off the roads. There has to be an increase in infrastructure such as sufficient car parking and station amenities.</p> <p>At present, the increased impacts of lack of car parking in particular, is a disincentive for use and also has placed an unacceptable burden on what were once quiet neighbourhood streets.</p>
<b>What is the desired outcome sought?</b>  <b>(Include the specific funding, legislative change or other mechanism to resolve the issue. Include the positive and/or negative impact to the Local Government Sector)</b>	More funding to be allocated to Queensland railway stations for car parking to encourage users and to mitigate impacts on existing residents.

## 12.4 RECONCILIATION ACTION PLAN

### Objective Reference:

**Authorising Officer:** John Oberhardt, General Manager Organisational Services

**Responsible Officer:** John Oberhardt, General Manager Organisational Services

**Report Author:** Tony Beynon, Group Manager Corporate Governance

**Attachments:** 1. Reconciliation Action Plan

### PURPOSE

To seek Council's endorsement of the Redland City Council's first Reconciliation Action Plan.

### BACKGROUND

Redland City Council has a long history in recognising and respecting all Aboriginal and Torres Strait Island people living in the Redlands. Redland City Council and the Quandamooka Land Council signed the Native Title Process Agreement in 1997 and since then Council has introduced Indigenous cultural protocols and has included a major emphasis on the recognition and development of Indigenous partnerships through the City's Community Plan, Corporate Plan and Operational Plan. It also seeks to build on this history through our reconciliation activities and create a framework for future reconciliation efforts within the organisation and the Redlands community with the goal of introducing a formalised Reconciliation Action Plan (RAP) for Council.

In October 2018 a Reconciliation Action Plan Committee was formed from 16 Redland City Council employees from diverse backgrounds representing all parts of our organisation.

A series of formal and informal meetings have been held since October where members have learned and re-learned our history in regard to our Aboriginal and Torres Strait Island brothers and sisters.

The results of these meetings is Council's first Reconciliation Action Plan.

### ISSUES

Redland City Council has for many years been at the forefront in recognising and respecting all Aboriginal and Torres Strait people who live within Redlands signing its first Native Title Process Agreement with the Quandamooka Land Council in 1997, adopting the Aboriginal and Torres Strait Islanders Community Policy in 2008 and signing the Indigenous Land Use Agreement (ILUA) between the Quandamooka Peoples and Redland City Council was signed off on 4 July 2011 recognising the Quandamooka Peoples native title rights and interests over North Stradbroke Island and surrounding islands and waters of Moreton Bay.

Additionally the City's Community Plan, Corporate Plan and Operational Plan recognise the rich Aboriginal heritage of the Redlands (Quandamooka Country) and the Traditional Owners' ongoing custodianship of Quandamooka land and waters.

The Reconciliation Action Plan is the next step on the journey.

In October 2018, a committee of 16 staff members from diverse backgrounds representing all Departments of our organisation formed Council's first Reconciliation Action Plan Committee. The purpose of the Committee was to deliver Council's first Reconciliation Action Plan.

The Committee has worked diligently to develop the RAP, having learnt and relearnt our history, producing a living document which will be our organisation's road map for reconciliation.

## STRATEGIC IMPLICATIONS

### Legislative Requirements

Nil

### Risk Management

Redland City Council is known as a leader in recognising and respecting Aboriginal and Torres Strait Islander people. The Corporate Plan and Vision Outcome 4 recognises our rich Aboriginal heritage of the Redlands Coast on Quandamooka Country. The endorsement of the Reconciliation Action Plan will further enhance Redland City Council's strong reputation in recognising and respecting Aboriginal and Torres Strait Islander people.

### Financial

There are budget funds within the Indigenous Partnership programme to implement the Reconciliation Action Plan.

### People

No additional staff resources are required to implement the RAP.

### Environmental

Not applicable.

### Social

The roll out of the RAP throughout the organisation will continue to build on the recognition and respect of Aboriginal and Torres Strait Islander people who work at Redland City Council and live within Redlands Coast and acknowledgement of the Traditional Owners of Quandamooka Country.

### Alignment with Council's Policy and Plans

Vision Outcome 4 Quandamooka Country – the rich Aboriginal heritage of the Redlands (Quandamooka) and the Traditional Owners' ongoing custodianship of Quandamooka land and waters will be widely understood and respected, and we will work together for the future of Quandamooka country.

## CONSULTATION

Consulted	Consultation Date	Comments/Actions
Councillors Workshop	April 2019	Presentation of Draft RAP and background of the Plan's development
Executive Leadership Team	April 2019	Presentation of the progress of the development of the RAP as well as presentation of draft RAP
Senior Leadership Team	February 2019 June 2019	Presentation of the RAP Committee's journey in the development of the RAP, including draft versions of RAP
Operational Leadership Group	March 2019	Presentation of RAPs and Committee's journey in the development of a RAP

**OPTIONS****Option One**

That Council resolves to endorse Council's Reconciliation Action Plan as presented.

**Option Two**

That Council resolves to not endorse Council's Reconciliation Action Plan.

**OFFICER'S RECOMMENDATION**

**That Council resolves to endorse Council's Reconciliation Action Plan as presented.**



# Kanara Malara – One People

2019–2021



Internal Redland City Council Reconciliation Action Plan





## FRONT COVER ART ARTIST JOSH WALKER

Creator of the Reconciliation Artwork, “*Kanara Malara*” – One People, Quandamooka Traditional Owner and recipient of 2019 Redlands Coast Australia Day Reconciliation Award.

### *Kanara Malara* story

“The red triangle line work on the outside of the canvas represents the red earth, while the yellow circle patterns represent the sand and waters.

The serpents in the middle of the emu and kangaroo tracks represent wisdom.

The emu and kangaroo tracks represent the Australian Coat of Arms that Indigenous and non-Indigenous brothers-in-arms fought under, not forgetting the women who served also in the defence of our nation.

The emu and kangaroo also represent the Indigenous marriage system, Emu People marry Kangaroo People and create a sacred relationship and are forbidden to fight or swear at one another and can’t say no to one another, keeping in mind that this relationship is reciprocal.

The concentric circles on either side of the canvas that are surrounded by the ‘U’ shapes represent



the Indigenous and non-Indigenous people sitting in their camps discussing reconciliation, and sending three delegates from each side to sit in the middle and talk about reconciliation and how they can move forward together in harmony like the Emu and Kangaroo families that marry into one another.

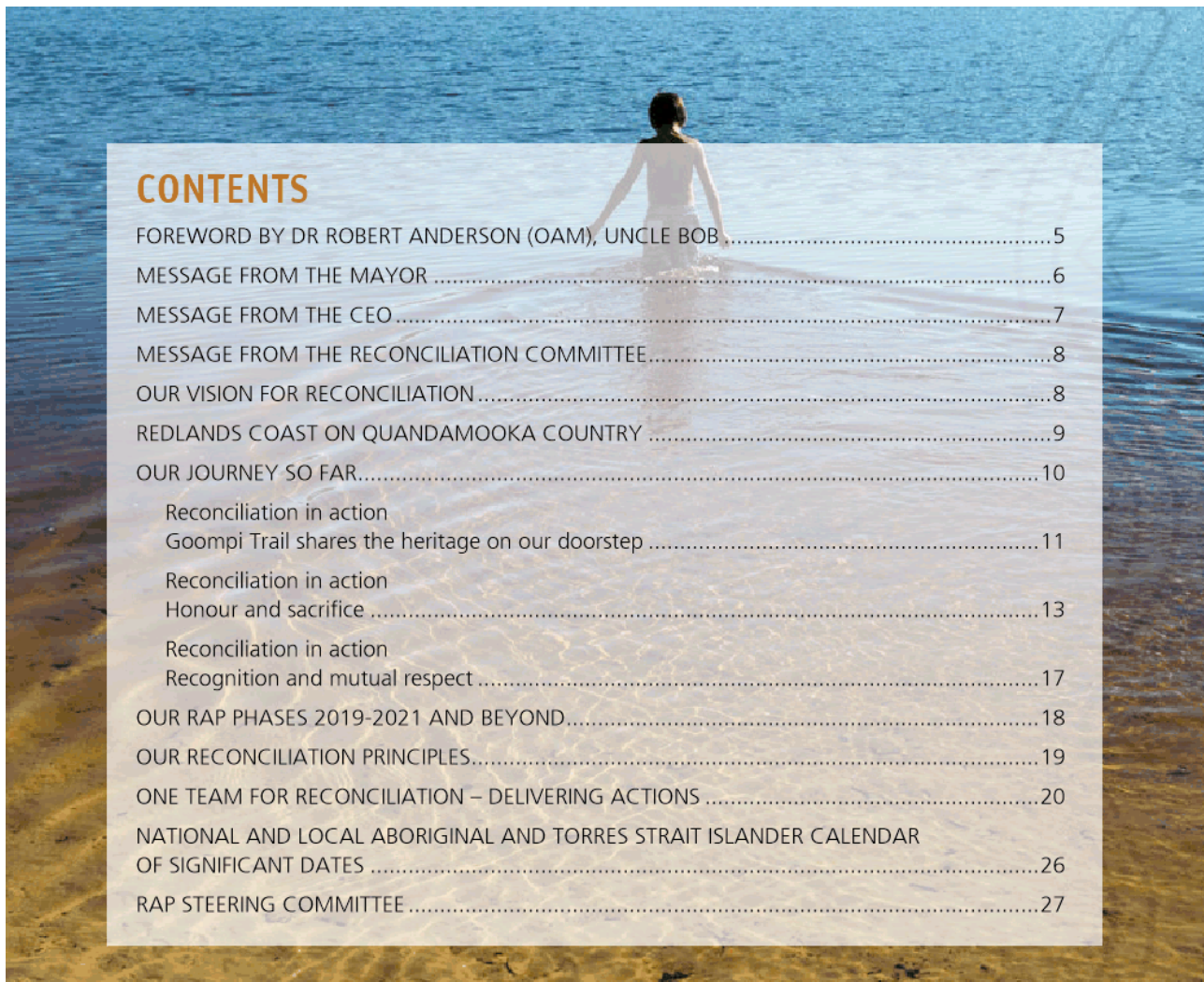
The red ‘U’ shapes represent the Indigenous people of Australia.

The yellow ‘U’ shapes represent the non-Indigenous people of Australia.

The large semi-circle shapes on either side of the canvas, one yellow, the other red, represent the people having empathy for the other side while discussing reconciliation and moving forward for a better future for all.”



Quandamooka Traditional Owner and contributing artist Josh Walker



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## ACKNOWLEDGEMENT OF QUANDAMOOKA COUNTRY

Redland City Council recognises that the Quandamooka People are the Traditional Owners of the Moreton Bay area, descendants of those who lived there prior to British arrival in 1788. The Quandamooka People are a society united in, and by, their continued acknowledgement and observance of traditional laws and customs. Through this, the Quandamooka People maintain an unbroken connection to their country, and, since July 2011, the Australian legal system has recognised them as the Traditional Owners of this area.

The Quandamooka People comprise the Nunukul, Ngugi and Goenpul clans. Nunukul and Goenpul belong to the Jandai language group. The Ngugi belong to the language dialect of Gowar. Together they are people

of the sand and sea. Council recognises and respects their lands, winds and waters that provide for our community. It also has deep respect for the Quandamooka People's Ancestors who have walked and managed them as the traditional custodians and caretakers for many generations.

Council also welcomes and respects its partnership with the Quandamooka People's Elders, who are the knowledge holders, teachers and foundation of their community, and with young people, the future leaders who represent hope for a bright future.

Council recognises that, for all time, our community continues to live and prosper on Quandamooka country.

*Source: Quandamooka Country Statement of Recognition*

Readers are advised this document may contain images of deceased persons.

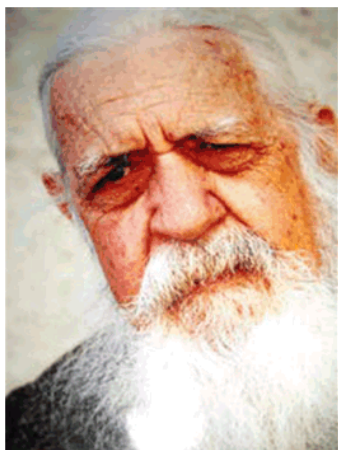






Uncle Bob at a Council employee cultural day





**FOREWORD**

**DR ROBERT ANDERSON (OAM), UNCLE BOB**

*“A united Australia which respects this land of ours; values the Aboriginal and Torres Strait Islander heritage; and provides justice and equity for all.”*

The genesis of the Reconciliation movement followed a recommendation contained in the Aboriginal Deaths in Custody Report. It introduced a 10-year process of Reconciliation in the lead up to the centenary of Australian Federation in 2001. Patrick Dodson, known as the ‘Father of Reconciliation’, was the first Chairperson of the Council for Aboriginal Reconciliation established in 1991.

In 1996, Uncle Bob Anderson was appointed Chair of the inaugural Queensland State Reconciliation Committee, the Queensland State Organisation of the Council for Aboriginal Reconciliation.

**Redland City Council Reconciliation Action Plan - Walking together**

Yura,

You are invited to walk together with the Quandamooka Peoples in harmony on your journey of Reconciliation to celebrate the gifts of Yoolooburrabee.

Yoolooburrabee refers to the people of the sand and water and calls to mind the many lakes and streams that proliferate our Lands and our Seaways that bestow upon

us their bounties sustaining our bodies and strengthening our spirits.

The Quandamooka peoples are a society who carry out their responsibilities to their cultural estate. Each year, events during the Quandamooka Festival celebrate who we are as a society such as Buangan Biyigi, Yura Yalingbila, Kunjiel.

I encourage you to see what interests we share in common. It may be reconciliation or our love of the beautiful waters of Moreton Bay.

As Australia, a multicultural society, embraces the First Nations’ calls for Voice, Treaty and Truth, we will no longer be bereft, suffering loss, deprived by dispossession. We will no longer suffer ill will, racism, rancour or malice.

We are making our journey through two systems of law yet sharing a common destiny, the ancient Laws of Indigenous Peoples and the Western Law of modern Australia.

When the concept of reconciliation is a part of peoples’ hearts and minds, the concept begins to flourish.

I wish you well as we walk together,

**Uncle Bob Anderson,  
Dr Robert V Anderson OAM  
Ngugi Elder, Quandamooka**





## MESSAGE FROM THE MAYOR

The lands, seas and waters of Redlands Coast are of great social, cultural and spiritual importance to the Quandamooka People, who have lived in this area for at least 21,000 years.

Redland City Council is committed to building meaningful and positive relationships with the Quandamooka People as Traditional Owners of much of Redlands Coast. This commitment extends beyond the formal obligations of our shared Indigenous Land Use Agreement 2011, to many other initiatives undertaken with our community partners.

It is important we recognise that reconciliation is much broader than a local conversation. Council also seeks to extend the spirit of respect and cultural safety to all Aboriginal and Torres Strait Islander people who live and work on Redlands Coast.

From the Quandamooka Statement of Recognition outside our Cleveland chambers, to the ongoing delivery, or sponsorship of, community events, every step – small or large – moves us further in our reconciliation process. Our Reconciliation Action Plan (RAP) is our next step forward.

This Reconciliation Action Plan is about building strong foundations on which to continue our investment in reconciliation.

It aims to encourage greater understanding and respect and ensure that Council employees and elected representatives are able to actively contribute to the reconciliation process.

Its focus is on what we can do internally to help better inform our employees and grow their cultural awareness and knowledge of Aboriginal and Torres Strait Islander history and culture.

The RAP will be an important tool in strengthening Council's ability to be a culturally safe, inclusive and resilient workplace. This in turn will ensure we are well positioned to create and strengthen effective and lasting relationships with local Aboriginal and Torres Strait Islander communities, and explore new opportunities for a sustainable shared future.

Our approach to reconciliation is one of leadership and collaboration. I believe that through the actions of this and future RAPs, Redland City Council will continue to develop a culture of inclusiveness and celebration of the cultures and traditions of the First Nations People of this land.

**Cr Karen Williams**  
**Mayor of Redland City**



### MESSAGE FROM THE CEO

The development of Redland City Council's first Reconciliation Action Plan is a significant milestone for our organisation.

We know that significant work has already been undertaken to advance our reconciliation process. A most noteworthy milestone in that journey has been the signing of Council's Indigenous Land Use Agreement with the People of Quandamooka on 4 July 2011, the same day of their landmark Native Title determination.

Council has many other external achievements worthy of acknowledgment; art exhibitions, NAIDOC showcases and Council's founding and continuing sponsorship of the Quandamooka Festival being just some of those, but all come with the understanding that reconciliation is a process without an end date. And there is still much to do.

In this RAP, we have now formalised an internal vision and set of principles that will guide the way we work, along with an agenda of action outlining the practical things we will do to advance reconciliation in our organisation.

I am particularly proud of the way this Plan was compiled. Utilising the passion, experience and dedication of a self-selected group of Council employees, this internal-facing document is focused on increasing our people's knowledge of our shared history and the challenges of today. This will better equip our employees to build the strong, mutually beneficial and productive relationships we seek to have with all Aboriginal and Torres Strait Islanders who call Redlands Coast on Quandamooka Country home.

It is a firm starting point, but is designed to be a living document that will be reviewed and adjusted as opportunities arise.

I encourage all employees to view this document not only as a guide of direction, but a source of inspiration.

Embrace its actions, and bring its ambitions and ideals to life in your efforts to best serve Council and our Redlands Coast community.

**Andrew Chesterman**  
CEO of Redland City





## MESSAGE FROM THE RECONCILIATION COMMITTEE

Enriched by our different backgrounds and brought together by our collective passion to ensure Redland City Council is a culturally safe place for all Aboriginal and Torres Strait Islander employees, the Committee is proud to champion "*Kanara Malara – One People*", Council's first *Reconciliation Action Plan 2019-2021 (RAP)*.

The purpose of the RAP is to acknowledge the importance of reconciliation and demonstrate the commitment to building cultural knowledge, understanding and capability within our organisation.

The RAP identifies the specific and practical actions needed to lead and embed reconciliation in our hearts, minds and thinking. Our actions will give voice to our motivation.

## OUR VISION FOR RECONCILIATION

Council's vision for reconciliation is to be an inclusive organisation that welcomes, celebrates and deeply values Aboriginal and Torres Strait Islander peoples, heritage and cultures.

The vision builds on the *Redlands 2030 Community Plan* outcomes and goals in which we committed to 'strengthening reconciliation through partnership' by:

- Shared responsibilities and strong relationships
- Working together in the spirit of cooperation
- Ensuring an enduring and living culture that is widely understood

Guided by our mission to 'Make a difference. Make it Count.' Council is deeply committed to reconciliation, as a journey of life-long learning and we believe that we can achieve much more together than we can apart.



## REDLANDS COAST ON QUANDAMOOKA COUNTRY

### Our Region

Redlands Coast is located along the southern coast of Moreton Bay within South-East Queensland. It is a diverse region with approximately 335km of unique coastline, six residential islands and a mainland with coastal townships, rural areas, bushland, national park, internationally significant coastal wetlands and other waterways.

The area is the ancestral homeland of the Quandamooka People with archaeological evidence dating the occupation of North Stradbroke Island (Minjerrabah) at approximately 21,000 years. The traditional lands of Quandamooka extend beyond the Redlands Coast, including Moreton Island (Moorgumpin), South Stradbroke Island and the mainland from the mouth of the Brisbane River, Wynnum, Chandler, Lytton, Belmont, Tingalpa, south to Cleveland and the Logan River.

Today, Redlands Coast has an estimated resident population of 156,863 (ABS, 2018). The City has an annual average growth rate of 0.9% and is expected to reach a population of over 192,000 by 2041.

An estimated 2.3% of the Redlands Coast community identify as an Aboriginal and or Torres Strait Islander person. This marks an increase from 2,620 in the 2011 Census to 3,431 in 2016. However, the Australian Bureau of Statistics believes a significant undercount exists for Aboriginal and Torres Strait Islander people in the region and that the actual figures are likely to be considerably higher.

While Quandamooka People comprise a significant number of our Aboriginal and Torres Strait Islander population, there is a growing number of other First Nations People that are also calling Redlands Coast their home or place of work.

### Our Council

Local governance of the Redlands Coast area dates back to the 1880s. Redland Shire Council was established in 1949 and became Redland City Council in 2008. Council is a major employer in the community with approximately 1,000 employees. At present, Council does not record employee data of who identifies as being Aboriginal and/or Torres Strait Islander, but will seek to do so as a desired action of this RAP.

Council has had a dedicated Senior Adviser Indigenous Partnerships since 2012 and has a target for recruiting Aboriginal and Torres Strait Islander people through its traineeship program. However, there are still many gaps and this RAP will be a step towards strengthening our recruitment and training activities to bring about further opportunities.

Council is also a major provider of training and procurement opportunities for the community and local businesses. As part of our current and future reconciliation activities, Council is committed to identifying opportunities that can help 'close the gap' in these key areas for our Aboriginal and Torres Strait Islander people and businesses. Cultural tourism is also an emerging industry in our local economy and we will continue to identify and promote opportunities for partnerships to drive growth and investment in this sector.

'Quandamooka' is a word from the Jandai language used to describe Moreton Bay and the islands within it. Therefore, the Quandamooka People are the people of Moreton Bay.

## OUR JOURNEY SO FAR

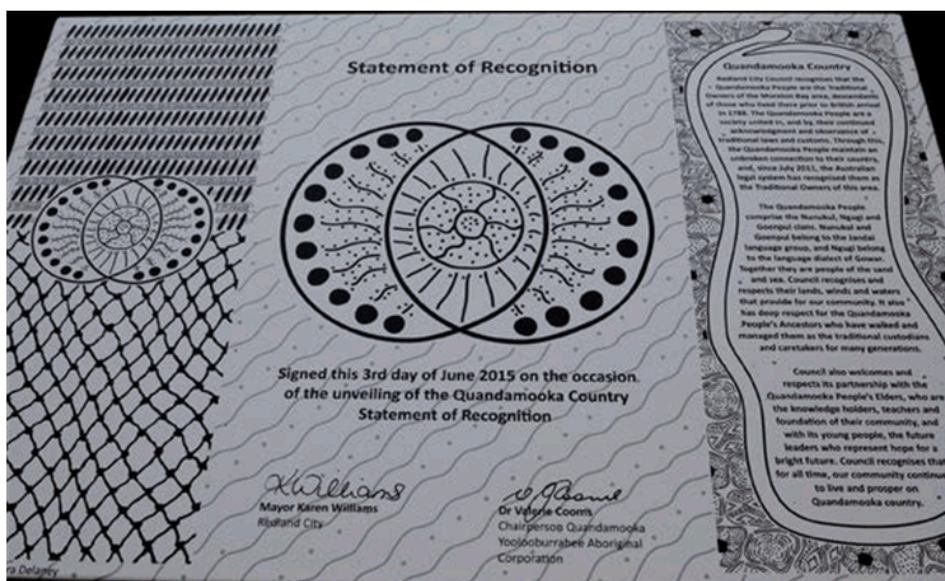
### Our Reconciliation Journey

Council's first formal journey began in 1997 with the signing of the Native Title Process Agreement between Redland Shire Council and the Quandamooka Land Council marking an important step towards reconciliation for Redlands Coast.

In 2008 Council adopted the Indigenous Community Policy as a significant milestone in Council's acknowledgement of cultural protocols. Since then the Aboriginal and Torres Strait Islander flags are raised outside Council's Cleveland chambers every business day that Council operates, Acknowledgement of Country is made at Council meetings and other Council public events, and Council participates in National Reconciliation Week and NAIDOC celebrations.

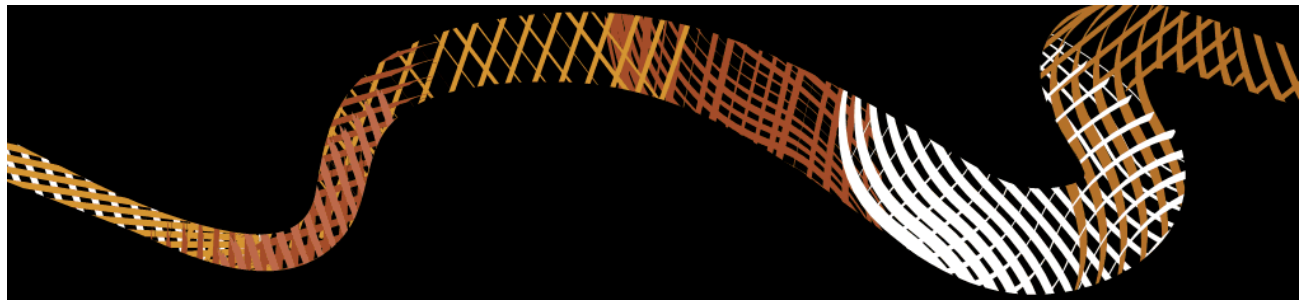
On Monday 4 July 2011, the Federal Court of Australia made two native title consent determinations recognising the Quandamooka People's native title rights and interests. On the same day, Redland City Council and the Quandamooka People signed an historic Indigenous Land Use Agreement, setting out broad principles and mechanisms for how the parties will work together to benefit the community.

Since then Council has worked together with the Quandamooka People to improve opportunities and promote the aspirations of the Aboriginal and Torres Strait Islander community. The journey has not been without its challenges and with an improved cultural understanding and awareness within Council, there is the potential to achieve more.



Commemorative Statement of Recognition plaque





## Reconciliation in action

### Goompi Trail shares the heritage on our doorstep

In the spirit of ongoing learning, Council offers employees the opportunity to take part in a cultural information session on North Stradbroke Island (Minjerribah).

The Goompi Trail, (being the Jandai word for Dunwich), is hosted by Quandamooka Traditional Owner Matthew Burns, who shares his knowledge of local Aboriginal culture.

The open air training allows participants to visit sites of significance and learn about their importance to Traditional Owners as well as gaining insights into bush medicines, local food,

artefacts and how tools continue to be made and used today.

In having first-hand experiences, staff are able to share this information with others and use their learnings about Aboriginal Cultural heritage to inform their daily work and provide understanding to take further steps in reconciliation.

These sessions have proven extremely popular and are now offered monthly through Council's regular internal training schedule.



Quandamooka Traditional Owner Matthew Burns shares sites of significance along the Goompi Trail, North Stradbroke Island (Minjerribah)

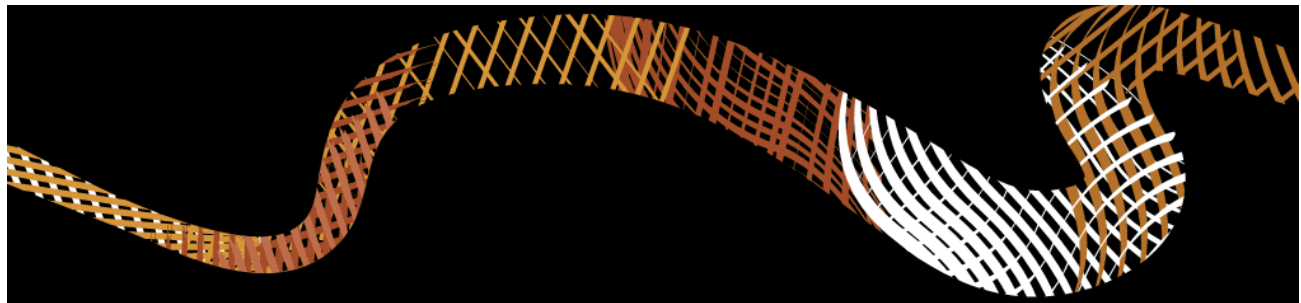
**Milestones**

<b>1997</b>	<b>Council and the Quandamooka Land Council sign the Native Title Process Agreement</b>
<b>2001</b>	Council commences a joint three-year planning process to develop the North Stradbroke Island (Minjerribah) Planning and Management Study
<b>2005</b>	Council is a signatory to the Shared Responsibility Agreement between the Quandamooka people, the Federal Government, the Queensland Department of Aboriginal and Island Policy and Redland Shire Council
<b>2007</b>	Council commences an Indigenous cultural protocols project
<b>2008</b>	Council adopts a new cultural plan 'Our City, Our Culture' Council adopts an Indigenous Community Policy and action framework Council commissions the Murren Report to provide advice on a strategic policy framework to guide Council's relationship with and support to the Indigenous community
<b>2010</b>	Council adopts the Redlands 2030 Community Plan with a specific outcome and goals for 'Quandamooka Country' including strengthening reconciliation through partnership
<b>2011</b>	Council and the Quandamooka People sign the Indigenous Land Use Agreement recognising Quandamooka People's native title rights and interests over North Stradbroke Island (Minjerribah) and surrounding islands and waters of Moreton Bay
<b>2012</b>	Council commences the implementation of the ILUA, including supporting the land management aspirations of the Quandamooka People Council commits to funding the Quandamooka Festival and participates in other significant events such as National Reconciliation Week and NAIDOC Week
<b>2015</b>	The Quandamooka Statement of Recognition is installed at the front of Council's Cleveland Administration Building (June 2015) Council establishes an annual NAIDOC Ambassadors Awards program
<b>2017</b>	Over 500 Council employees engage in the 2017 National Reconciliation Week program CEO Vision Statement for the organisation makes a commitment to developing our own Reconciliation Action Plan (RAP)
<b>2018</b>	Council adopts a new Public Art Framework that promotes Aboriginal and Torres Strait Islander art and themes A RAP Steering Committee is established to lead the development of Council's first RAP
<b>2019</b>	Work commences on the development of a draft RAP RAP committee members promote cultural awareness across Council



2017 National Reconciliation Week





## Reconciliation in action Honour and sacrifice

In 2014, Council worked with the community to create a public exhibition of Aboriginal and Torres Strait Islander war memorabilia.

As part of this process, following collaboration with local families and research by the Senior Advisor of Indigenous Partnerships, a special 'Honour Roll' poster listing the names of local Aboriginal and Torres Strait Islander servicemen and servicewomen was created.

The exhibition culminated in a public event, attended by hundreds of community members, where the names of Aboriginal and Torres Strait Islander servicemen and servicewomen of Redlands Coast were announced by their family members or Quandamooka People.

This moving event went on to create significant media interest



Decorated servicewoman and Quandamooka woman Lorraine Hatton announcing names

### Highlights to date

Redland City Council has also been proactive in building relationships and is proud to highlight some of our achievements to date:

- Redland Art Gallery and Redland Performing Arts Centre are proactive in recognising local artists and holds Indigenous art and themed exhibitions and annual showcase events within National Reconciliation and NAIDOC Weeks.
- Redland Libraries coordinate a series of programs focusing on Aboriginal culture and history. This has included pop-up libraries during NAIDOC week, school visits, children's story time and readings with Quandamooka authors including Sandra Delaney.
- Council works with the community to develop a display of Aboriginal and Torres Strait Islander War Memorabilia, culminating in a public event with Quandamooka representatives doing a roll-call of local Aboriginal and Torres Strait Islander Servicemen and Servicewomen.
- Creation of two meeting rooms available for use by residents that commemorate the Council's commitment to National Reconciliation Week. The Elders Room in Cleveland Library displays the photos of twenty-seven local Elders and a number of local Aboriginal artworks to represent the rich Aboriginal history of the Redlands.
- Naming of the Mil Binnung room which translates to, "listen and observe" which features a photo of Dr Robert ('Uncle Bob') Anderson OAM along with the speech he gave at the Consent Determination Hearing when native title was granted in 2011.
- Council encourages and provides funding for community event operators to include Quandamooka experiences at all local events such as the 2019 Straddie Salute Triathlon Festival, RedFest, Redlands Easter Family Festival, Goompi NAIDOC Community Day, 2019 Straddie Assault, Kozi Iron Challenge and Come to Coochie with Bay FM.
- Council actively engages Quandamooka Elders and artists to participate in Council events to perform Welcome to Country including Citizenship Ceremonies, Australia Day Awards, Christmas by Starlight, Mayoral Prayer Breakfast, Redland Performing Arts Centre events, Redland Art Gallery events, and Redland Library events.
- Council collaborated with Quandamooka Elders and artists to develop the city's new place brand 'Redlands Coast – Naturally Wonderful'. Quandamooka Coast has been integrated with the Redlands Coast place brand and is showcased throughout the marketing campaign for 'Discover Naturally Wonderful'.



The Art of Reconciliation 2015

- Dual Quandamooka naming throughout content in tourism marketing material including the 'Redlands Coast on Quandamooka Country' Holiday Guide.
- Dual Quandamooka naming on Wellington Point Village (Cullen-Cullen) signage.
- Quandamooka Welcome (Yura) in prominent position at new Redlands Coast Visitor Information Centre at Raby Bay.
- Council supports the Quandamooka Festival run by the Quandamooka Yoolooburrabee Aboriginal Corporation (QYAC) through grant funding and media promotion. Council also coordinates a series of arts events on the mainland throughout the festival.
- Council's biennial Community Satisfaction Survey includes a measure of awareness of Quandamooka culture.
- Inclusion of Acknowledgement of Country on all Council website pages, email signatures and regular snapshot advertisement in Redland City Bulletin.
- Implementation of internal procedures and training for Council employees to ensure the correct method for managing Native Title and Cultural Heritage matters for works undertaken by Council.
- Cultural awareness information in all employee inductions commenced in 2018 together with a Quandamooka Cultural Day now available to all employees. Aboriginal Cultural Heritage training for the Executive and Senior Leadership Team is offered by QYAC during the year.
- Establishment of the largest Land for Wildlife area on Redlands Coast (1400 hectares) in 2015 in a partnership between QYAC, Council and Healthy Land & Water.
- QYAC representation on Local Disaster Management Group.
- Redland Libraries launched 'Remembering them: Honouring the First World War servicemen and women of the Redlands' in April 2018, highlighting the contribution of 12 local indigenous servicemen and servicewomen.



Songlines in the Redlands 2016







Aunty Rose as Baton Bearer on North Stradbroke Island (Minjerrabah) for the Queens' Baton Relay 2018

Quandamooka is the ancestral homeland of the Nunukul, Ngughi and Goenpul peoples, the sub-groups that make up the Quandamooka People.



Artwork at Raby Bay, Cleveland by Craig Tapp for the Queens' Baton Relay 2018



Opening of the Quandamooka Festival 2016

## Reconciliation in action

### Recognition and mutual respect

Two sculptural metal panels recognising the Quandamooka People's traditional identity and culture were unveiled at the front of Council's Cleveland Customer Service Centre during National Reconciliation Week 2015.

The unveiling of the Quandamooka Statement of Recognition represented a proud milestone in the relationship between Council and the Traditional Owners of our region.

Designed by local artist Sandra Delaney, a Quandamooka woman from North Stradbroke Island (Minjerribah), the two panels tell a powerful story of the Quandamooka People's

connection to Redlands Coast, stretching back tens of thousands of years.

The panels were more than a year in the making, with a design focussing on foundations of respect, acknowledgement, commitment, friendship and peace.

The installation of the Statement of Recognition at the heart of Redland City Council, where much of the planning for the future of our community takes place, serves as an ongoing public statement of what we hope to achieve in the spirit of reconciliation and mutual respect.



Ceremony and traditional dance marked the unveiling of the Quandamooka Statement of Recognition





Minjerribah fire trail sod turning 2016

## OUR RAP PHASES 2019-2021 AND BEYOND

The first phase of the RAP is the development of an inward-facing document with a set of actions to help create greater organisational focus on reconciliation and the work and operations of Council. Within these actions there are also transitional steps to establish an outward-facing RAP that will be developed in partnership with the Aboriginal and Torres Strait Islander community. The RAP will then continue to evolve through innovation and improved relationships.

### First RAP (2 Years) - inward facing

Organisational focus on cultural awareness and setting measurable targets to embed reconciliation within the organisation



### Second RAP (2-3 years) - outward facing

Organisational focus on engaging and co-partnering with the Aboriginal and Torres Strait Islander Community



### Future RAPs - outward facing

Organisational focus on innovation and actively working with the Aboriginal and Torres Strait Islander Community to advance reconciliation



Council NAIDOC Ambassadors 2019

## OUR RECONCILIATION PRINCIPLES

### Respect

We will work in a meaningful and respectful way with Aboriginal and Torres Strait Islander peoples.

### Resilience

We will strengthen the resilience of Council to champion reconciliation by bringing together people, knowledge and ideas.

### Knowledge

We will foster a continuous process of unlearning and relearning our shared history – right the future by learning from the past.

### Safety

We will create a culture of safety where Aboriginal and Torres Strait Islander peoples feel valued, understood and empowered to actively participate within Council.

### Understanding

We will foster a deep understanding of Aboriginal and Torres Strait Islander peoples, their histories and cultures.

### Leadership

We will support corporate bravery and empower individuals to lead reconciliation within Council.



Redlands Coast logo - a collaboration with Quandamooka artist Delvene Cockatoo-Collins

## ONE TEAM FOR RECONCILIATION – DELIVERING ACTIONS

The Reconciliation Action Plan Steering Committee and Corporate Governance will be the lead in delivering identified actions, together with critical partners across the organisation.

### Understanding the journey

Outcomes and Drivers	Deliverables	Timeline	Critical Partners
<b>1. Establish an internal RAP Steering Committee to develop a RAP and allocate tasks to responsible groups.</b> <i>Provide a strong foundation to drive our reconciliation journey.</i>	Establish a RAP Steering Committee that will oversee the development, endorsement and launch of the RAP.	December 2018	Office of the CEO
	Undertake consultation with key internal stakeholders including the Senior and Executive Leadership Teams to ensure actions included in the RAP are deliverable and supported.	April-June 2019	Corporate Governance
	Host a Council event to launch the RAP to the organisation.	August 2019	Corporate Governance
<b>2. Raise internal awareness of the RAP.</b> <i>Engage with the organisation about the RAP, its initiatives and outcomes.</i>	Develop and implement a communications plan to raise awareness amongst all employees across the organisation about our RAP commitments.	August 2019	Communication, Engagement and Tourism
	Develop and implement a plan to engage and inform key internal stakeholders of their responsibilities within our RAP.	December 2019	Corporate Governance
	Design a Reconciliation @ Redland City Council presentation/pack for inclusion in the corporate induction process.	December 2019	People and Culture
	Include an annual organisational RAP awareness workshop to share activities and progress on the RAP on the staff training calendar, such as part of the Organisational Leadership Team agenda.	Annually	Corporate Governance
	Install the RAP artwork in a place of significance at the Council Cleveland Administration Building.	August 2019	Corporate Governance
	Publish the RAP on the Council intranet for easy access by employees.	August 2019	Corporate Governance
<b>3. Explore opportunities for integrating Indigenous design into Council's corporate branding.</b> <i>Provide visibility of the RAP artwork and other Indigenous design.</i>	Incorporate Indigenous design into Council's corporate uniform and merchandise suite.	August 2020	Corporate Governance
	Incorporate the RAP artwork in corporate communications around reconciliation where appropriate.	Ongoing	Communication, Engagement and Tourism
	Identify opportunities to wrap selected Council fleet vehicles with our RAP artwork and relevant key messages.	May 2020	Fleet Services

**Raising cultural awareness**

Outcomes and Drivers	Deliverables	Timeline	Critical Partners
<p><b>4.</b> Recognise and celebrate National Reconciliation Week (NRW).</p> <p><i>Provide opportunities for employees to learn about our RAP and begin to learn more about indigenous history.</i></p>	Coordinate a series of activities and displays across Council that celebrate the theme of NRW and raise awareness about the history of reconciliation.	Annually (27 May – 3 June)	Corporate Governance
	Provide opportunities for Council employees to participate in NRW community events.	Annually (27 May – 3 June)	Corporate Governance
<p><b>5.</b> Recognise and celebrate NAIDOC Week and other dates of cultural significance.</p> <p><i>Provide opportunities to celebrate the history, culture and achievements of Aboriginal and Torres Strait Islander peoples.</i></p>	Organise a NAIDOC Week initiative for Council employees to showcase Aboriginal and Torres Strait Islander artists, storytellers and performers.	Annually (July)	Corporate Governance Redland Performing Arts Centre
	Promote stronger understanding of, and opportunities for, Council employees to participate in NAIDOC week community events.	Annually (July)	Communication, Engagement and Tourism
	Continue to coordinate Council's NAIDOC Ambassador Awards Program to recognise Council employees who have contributed to reconciliation at Council and in the community.	Annually (July)	Corporate Governance
	Increase internal awareness of Council's online Aboriginal and Torres Strait Islander cultural events calendar and encourage employee participation.	Ongoing	Communication, Engagement and Tourism
	Continue to recognise and support the Quandamooka Festival and identify opportunities to run parallel events that celebrate Aboriginal and Torres Strait Islander art and culture.	Annually (June-August)	Redland Performing Arts Centre
<p><b>6.</b> Create opportunities for cultural awareness and knowledge sharing for employees.</p> <p><i>Provide regular opportunities to build cultural awareness through Aboriginal and Torres Strait Islander arts, film and literature.</i></p>	Develop and implement a program to increase cultural awareness of employees across Council that includes: <ul style="list-style-type: none"> <li>• Fact sheets on Australia's history, local history and 'myth busting'.</li> <li>• A series of short film, book and performance reviews.</li> <li>• A series of news and media reviews.</li> </ul>	Ongoing	Corporate Governance
	Share this information and Good News Stories across Council including through Council's intranet and Yammer.	Ongoing	Communication, Engagement and Tourism
	Expand welcoming, inclusive and educational spaces within our physical work space that celebrate Aboriginal and Torres Strait Islander cultures (such as placement of appropriate items in our physical work space – examples may include plaques, photos, artwork, artefacts)	Ongoing	Redland Art Gallery



Outcomes and Drivers	Deliverables	Timeline	Critical Partners
<b>7.</b> Explore/create opportunities for cultural learning and development. <i>Provide new opportunities for staff to increase their cultural knowledge and understanding.</i>	Support employee participation in the National RAP Conference or relevant reconciliation summit event annually.	Annually	Corporate Governance
	Conduct a review to determine cultural awareness training needs within the organisation, including areas for development and method of delivery.	June 2020	People and Culture Internal Audit
	Support the RAP Steering Committee to build up a knowledge base that would contribute to the development of a formal training tool for employees.	Ongoing	Corporate Governance
	Encourage employee participation in existing cultural awareness and Aboriginal Cultural Heritage training.	Ongoing	People and Culture
	Hold annual organisational workshops and or guest speaker series to increase organisational cultural awareness.	Annually	Corporate Governance
<b>8.</b> Raise understanding of Aboriginal and Torres Strait Islander cultural protocols. <i>Continue to build cultural understanding and confidence around the use of cultural protocols.</i>	Increase awareness and understanding of the meaning and significance behind Acknowledgement of Country and Welcome to Country protocols.	Ongoing	Corporate Governance
	Install Acknowledgement of Country statements in key Council meeting rooms and facilities.	February 2020	Facility Services
	Develop Acknowledgement of Country cards to support employees and communicate opportunities for appropriate usage.	August 2019	Communication, Engagement and Tourism
	Update internal style guides on appropriate terminology to use when communicating about Aboriginal and Torres Strait Islander people and issues and promote appropriate usage to employees.	February 2020	Communication, Engagement and Tourism



**Fostering a culturally inclusive workplace**

Outcomes and Drivers	Deliverables	Timeline	Critical Partners
<p><b>9.</b> Investigate opportunities to improve Aboriginal and Torres Strait Islander employment outcomes within our workplace. <i>Engage with existing Aboriginal and Torres Strait Islander employees and create opportunities across the organisation for employment and development pathways.</i></p>	Ensure Council's new Human Resource Information System is leveraged to collect data on employees that identify as Aboriginal and/or Torres Strait Islander to inform future employment initiatives and targets.	September 2019	People and Culture
	Engage with Aboriginal and Torres Strait Islander employees to gain feedback on employment that includes: <ul style="list-style-type: none"> <li>Human resource policies and procedures including flexible work arrangements to allow employees to meet extended family and community cultural obligations.</li> <li>Attraction and retention strategies including professional development opportunities such as mentoring, coaching and learning and development.</li> </ul>	March 2020	People and Culture
	Target job advertisements with job boards that specialise in Aboriginal and Torres Strait Islander recruitment.	Ongoing	People and Culture
	Continue to commit at least one traineeship position each intake period for an Aboriginal and/or Torres Strait Islander person.	Ongoing	People and Culture
	Develop a process to identify genuine positions across the organisation to be filled by Aboriginal and Torres Strait Islander applicants, where there is a genuine occupational requirement and/or to promote equal opportunity in strategic priority areas.	August 2020	People and Culture
<p><b>10.</b> Identify opportunities to foster a supportive and culturally safe work environment for Aboriginal and Torres Strait Islander employees. <i>Build awareness of creating a culturally inclusive and safe work environment, where Aboriginal and Torres Strait Islander employees feel welcomed, valued and respected.</i></p>	Explore opportunities for creating a culturally safe workplace for Aboriginal and Torres Strait Islander employees such as interfacing with Council's Diversity and Inclusion Program.	November 2020	People and Culture
	Support the Indigenous Partnership and Program Coordinator to explore the establishment of an Aboriginal and Torres Strait Islander employee peer support network.	May 2020	Corporate Governance

**Strengthening connections**

Outcomes and Drivers	Deliverables	Timeline	Critical Partners
<p><b>11.</b> Explore opportunities to establish alliances with other local governments that actively support reconciliation.</p> <p><i>Promote exchange and learnings around local government work in reconciliation.</i></p>	Initiate up to two partnerships with Councils with RAPs or similar Indigenous strategies to share lessons and opportunities.	May 2020	Corporate Governance
	Investigate opportunities for employee exchanges with Councils in the RAP network.	May 2020	Corporate Governance
<p><b>12.</b> Reflect on existing Council activities, initiatives and work practices to identify touch points, gaps and opportunities for learning and collaboration.</p> <p><i>Provide opportunities for learning and collaboration with existing Council reconciliation activities and initiatives.</i></p>	Document and share past and current Council reconciliation activities, initiatives and work practices and identify opportunities for learning and collaboration.	August 2020	Corporate Governance
	Promote a better understanding across Council of the Indigenous Land Use Agreement (ILUA) and Council's Diversity and Inclusion Program and how this supports reconciliation.	June 2020	Corporate Governance People and Culture
<p><b>13.</b> Provide opportunities for strengthening connections with Aboriginal and Torres Strait Islander community members as the RAP moves into the second phase.</p> <p><i>Provide opportunities for employees to engage and learn directly from Aboriginal elders through storytelling and other activities</i></p>	Develop an Aboriginal and Torres Strait Islander guest speaker series such as 'Aunties Yarning Up' and 'Uncles Yarning Up'.	August 2020	Redland Performing Arts Centre
	Review existing relationships with Aboriginal and Torres Strait Islander organisations and communities and consider ways to ensure these relationships are valued and managed. Consider other organisations, communities and individuals with whom we need to build relationships to support our reconciliation efforts.	Ongoing	Corporate Governance
	Promote and advocate for Council employees to attend local and regional Aboriginal and Torres Strait Islander cultural events and activities (for example Sunshine Coast community and the Bunya Nut Festival)	Ongoing	Corporate Governance
	Develop a business case for a 'Redlands Coast on Quandamooka Country' summit to inform Council's future reconciliation plans, exchange knowledge, yarn and inspire.	February 2021	Corporate Governance

Tracking progress and next steps

Outcomes and Drivers	Deliverables	Timeline	Critical Partners
<b>14.</b> Establish governance mechanisms to support the successful implementation of the RAP.  <i>Drive implementation and report RAP achievements, challenges and learnings.</i>	Establish a RAP Implementation Committee chaired by the CEO that will oversee implementation and reporting on the RAP.	August 2019	Office of the CEO
	Define systems and processes to track, measure and report on RAP activities.	September 2019	Corporate Governance
	Report bi-annually on RAP progress to the Executive Leadership Team and Council.	Bi-annually (November and May close to Reconciliation Week)	Corporate Governance
	Publish information on the RAP in Council's Annual Report.	Annually	Corporate Governance
<b>15.</b> Establish an annual barometer to measure cultural awareness and RAP progress.  <i>Measure and monitor the level of cultural awareness across the organisation.</i>	Include questions on cultural awareness in the MySay and MySay Pulse surveys and ensure data is leveraged to review approaches to increasing cultural awareness.	Ongoing	People and Culture
	Record and track employee participation at reconciliation-related initiatives.	Ongoing	People and Culture Communication, Engagement and Tourism
<b>16.</b> Review, refresh and update the RAP.  <i>Establish a learning and engagement process that will take the RAP into the next phase.</i>	Review the RAP based on lessons learned, acknowledge ongoing challenges and celebrate achievements.	March-May 2020	Corporate Governance
	Establish a process for developing our second RAP based on learnings, challenges and achievements that involves the Redlands Coast community.	March-May 2020	Corporate Governance
	Establish a new RAP Steering Committee which includes community stakeholders that will oversee the development of our second RAP.	August 2020	Office of the CEO

## NATIONAL AND LOCAL ABORIGINAL AND TORRES STRAIT ISLANDER CALENDAR OF SIGNIFICANT DATES

26 January	Australia Day/Day of Mourning
13 February	National Apology Day
21 March	National Close the Gap Day and National Harmony Day
26 May	National Sorry Day/National Day of Healing
27 May – 3 June	National Reconciliation Week
1 June – 30 August	Quandamooka Festival
3 June	Mabo Day
1 July	Coming of the Light Festival (Torres Strait Islander celebration)
4 July	Anniversary Quandamooka People’s Native Title Determination and signing of ILUAs with State Government and Redland City Council
First week of July	NAIDOC Week
4 August	National Aboriginal and Torres Strait Islander Children’s Day
9 August	International Day of the World’s Indigenous People
5 September	Indigenous Literacy Day

Parts of Quandamooka Country exist in four Queensland local government areas – Brisbane City, Redlands Coast, Logan City and Gold Coast.

## RAP STEERING COMMITTEE

The following employees formed the Redland City Council Reconciliation Action Plan Steering Committee that developed this Reconciliation Action Plan (2019 to 2021).

- Jonathon Lamb, *Team Leader, City Planning and Assessment (Co-Chair)*
- Christine Cartwright, *External Funding Manager, Corporate Strategy and Performance (Co-Chair)*
- Jeanette Adams, *Operations Manager IndigiScapes, Environment and Regulation*
- Jason Atherinos, *Service Manager Business Innovation and Development, Corporate Services*
- Ross Barnett, *Adviser Public Place Design, City Infrastructure*
- Jenny Cross, *Project Officer, Strategy and Governance*
- Laura Denmeade, *Senior Business Support Officer, City Planning and Assessment*
- Craig Dickson, *Business Systems Analyst, Corporate Services*
- Siobhan Hessing, *PA to General Manager Community and Customer Services*
- Brett Hookway, *Principal Strategic Planner, City Planning and Assessment*
- Merrin Mcculloch, *Senior Talent Acquisition and Engagement Adviser, People and Culture*
- Noreen Orticio, *Senior Adviser – Strategic Economic Development, Community and Economic Development*
- Megan Praeger, *Executive Officer – Office of CEO*
- Tom Short, *Applications Support Officer, Corporate Services Group*
- David Scott (not present in photo), *Community Development Officer, Community and Economic Development*
- Di Andrews, *Former Senior Adviser Indigenous Partnerships (Former Co-Chair)*



The RAP Steering Committee



**Disclaimer**

The information contained in this document or its attachments is to the best of our knowledge accurate at the time of authorising the printing of the publication in July 2019. Any representation, statement, opinion or advice, expressed or implied in this publication is made in good faith for general information purposes but and on the basis that the Redland City Council, its agents and employees are to the extent permissible by law, not liable (whether by reason of negligence, lack of care or otherwise) to any person for any damage or loss whatsoever that has occurred or may occur in relation to that person taking or not taking (as the case may be) action in respect of any representations, statement or advice referred to above.



## 12.5 POL-3127 COUNCIL MEETING STANDING ORDERS

### Objective Reference:

**Authorising Officer:** John Oberhardt, General Manager Organisational Services

**Responsible Officer:** John Oberhardt, General Manager Organisational Services

**Report Author:** Tony Beynon, Group Manager Corporate Governance

**Attachments:**

1. Revised POL-3127 Council Meeting Standing Orders
2. Existing POL-3127 Council Meeting Standing Orders
3. Spreadsheet of changes to POL-3127 Council Meeting Standing Orders

### PURPOSE

The purpose of this report is for Council to adopt the revised Policy POL-3127 – Council Meeting Standing Orders.

### BACKGROUND

Council adopted Policy POL-3127 - Council Meeting Standing Orders in May 2015. A review has been undertaken to ensure Council's Standing Orders are still current and meet our obligations under the *Local Government Act 2009* and *Local Government Regulation 2012*.

### ISSUES

A review of Council's Standing Orders was required to update with current legislative information and include new mandatory information that was introduced following the Belcarra Report and recent changes to legislation.

Main changes are as follows:

1. Inclusion of model meeting procedures (legislative requirement)
2. Structure of document changed
3. Process of motions defined

### STRATEGIC IMPLICATIONS

#### Legislative Requirements

Both the *Local Government Act 2009* and the *Local Government Regulation 2012* set out how Council is to manage its statutory meetings.

#### Risk Management

There is a risk that Council will not meet its statutory obligations if the revised Policy is not approved.

#### Financial

There are no financial implications.

#### People

There are no people implications.

#### Environmental

There are no environmental implications.



**Social**

There are no social implications.

**Alignment with Council's Policy and Plans**

The recommendation primarily supports Council's Corporate Plan 2018-2023: Outcome 8 Inclusive and ethical governance.

**CONSULTATION**

Consulted	Consultation Date	Comments/Actions
Chief Executive Officer	May and July 2019	NA
General Manager Organisational Services	May and July 2019	NA
Elected Members	May and July 2019	NA
Corporate Governance Group Manager	Development	NA
Governance Services Manager	Development	NA
External Lawyers	May and July 2019	Revised Policy meets statutory obligations.

**OPTIONS****Option One**

That Council resolves to adopt Statutory Policy POL-3127 Council Meeting Standing Orders as attached in Attachment 1 to this report.

**Option Two**

That Council resolves to not adopt Statutory Policy POL-3127 Council Meeting Standing Orders as attached to this report.

**OFFICER'S RECOMMENDATION**

**That Council resolves to adopt Statutory Policy POL-3127 Council Meeting Standing Orders as attached in Attachment 1 to this report.**

# policy document



## Corporate POL - 3127

### Council Meeting Standing Orders

#### Head of Power

This policy supports Council's responsibilities for the conduct of meetings under the *Local Government Act 2009* and *Local Government Regulation 2012*.

#### Policy Objectives

To support the statutory meeting provisions of the *Local Government Act 2009* and *Local Government Regulation 2012* and provide a framework to ensure that all meetings of the local government and its committees are conducted in an efficient, effective, fair and transparent manner to facilitate appropriate contributions from elected members, staff and the community in a way that supports the highest standards of democratic governance.

#### Policy Statement

Council is committed to:

1. conducting its meetings in accordance with the principles of the *Local Government Act 2009* to ensure an accountable, effective, efficient and sustainable system of local government.
2. Councillors performing their responsibilities as required under the *Local Government Act 2009*.
3. providing meeting processes that support effective contributions from elected members, staff and residents in the best interest of the community.
4. conducting its meetings in accordance with Council's Meeting Standing Orders (**attached**).

#### Version Information

Version No.	Date	Key Changes
1	May 2013	New Policy
2	June 2015	Review of policy to remove duplication, unnecessary provisions and all statutory references that are already covered in the <i>Local Government Act 2009</i> and the <i>Local Government Regulation 2012</i> . Changes to: Agenda approval and timings; removal of items from the agenda; amendment of motions; right of reply for mover of amended motion; recording of votes; simplification of procedural motions to adjourn debate; put motions; motion that a report be tabled; motion to suspend rules; mayoral minutes; disorder; attendance of Councillors at meetings; public participation; public behaviour; urgent business; and the recording of meetings.
3	May 2019	New meeting standing orders pages 2 to 33.

CMR Team use only

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**Group:** Corporate Governance  
**Approved:** General Meeting  
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### 1 Preliminary

#### 1.1 Purpose

- 1.1.1 These meeting standing orders provide a framework to ensure that all statutory meetings of the local government (including special meetings and the post-election meeting) are conducted in an efficient, effective, fair and transparent manner to facilitate appropriate contributions from elected members, staff and the community in a way that supports the highest standards of democratic governance.
- 1.1.2 This document should be read in conjunction with its appendices which specify particular requirements for a local government meeting.

#### 1.2 Applicable Legislation

- 1.2.1 The State Government administers the following legislation to provide for the good governance of all Queensland local governments. It ensures local governments are accountable, effective, efficient and sustainable:
- (a) *Queensland Local Government Act 2009*;
  - (b) *Queensland Local Government Regulation 2012*;
  - (c) *Queensland Public Sector Ethics Act 1994*;
  - (d) *Queensland Local Government Electoral Act 2011*.

#### 1.3 Principles

- 1.3.1 The *Local Government Act 2009* creates clear obligations for Councillors in carrying out their responsibilities. Section 4(2) of the *Local Government Act 2009* provides five core principles:
- (a) transparent and effective processes and decision making in the public interest;
  - (b) sustainable development and management of assets and infrastructure and delivery of effective services;
  - (c) democratic representation, social inclusion and meaningful community engagement;
  - (d) good governance of, and by, local government;
  - (e) ethical and legal behaviour of Councillors and local government employees.

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### 2 Meeting of the Local Government

#### 2.1 Time of General Meetings

- 2.1.1 The local government may, by resolution, fix dates and times for general meetings (The local government must meet at least once in each month (See section 257(1) of the *Local Government Regulation 2012*).
- 2.1.2 If there is no resolution fixing the date and time for a general meeting, the Chief Executive Officer must fix the date and the time for the meeting.
- 2.1.3 Before the Chief Executive Officer fixes the date and time for a general meeting, the Chief Executive Officer must, if practicable, consult with the Mayor about the proposed date and time for the meeting.

#### 2.2 Time of Special Meetings

- 2.2.1 The Chief Executive Officer must call a special meeting of the local government if:
- (a) the special meeting is required by a resolution of the local government; or
  - (b) a written request for the special meeting is received by the Chief Executive Officer which:
    - (i) is made by either the Mayor or three or more Councillors;
    - (ii) proposes a day and time for the holding of the special meeting; and
    - (iii) specifies the business to be conducted at the special meeting and includes a brief explanation of why this business cannot wait until the next available general meeting.
- 2.2.2 To remove any doubt, it is confirmed that a "written request" for a special meeting includes a request received electronically.

#### 2.3 Agenda for Meetings

- 2.3.1 The agenda for a meeting must include:
- (a) items required under these meeting standing orders to be included on the agenda;
  - (b) items that are by resolution of the local government to be included on the agenda; and
  - (c) any other items approved by the Chief Executive Officer to be included on the agenda.
- 2.3.2 The Chief Executive Officer may approve for inclusion on the agenda:
- (a) any reports from local government employees that are approved by a member of the Executive Leadership Team;
  - (b) notices of motion from Councillors; and
  - (c) any other matter the Chief Executive Officer so decides in his/her discretion.

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2.3.3 The Chief Executive Officer may exercise discretion not to approve any report or notice of motion which if adopted would:

- (i) be unlawful;
- (ii) be outside the scope of a local government to implement; or
- (iii) unilaterally change an agreement or understanding between the local government and another party.

2.3.4 Agendas for statutory meetings, where possible, are to be provided to all Councillors at least two business days prior to the meeting and will be published for public inspection at the same time as the agenda is provided to Councillors.

2.3.5 The local government may by resolution accept a late report onto the agenda at the commencement of the meeting. This will generally occur when there is some urgency to deal with the matter rather than holding it until the next general meeting. Any such report must be distributed to all Councillors as soon as possible prior to the meeting and be available for public inspection with the exception of confidential reports.

2.3.6 Once the meeting agenda has been distributed to Councillors and published, it cannot be changed unless by resolution at the meeting to which it relates.

## 2.4 Notice of Meetings and Publishing of Agendas

2.4.1 The Chief Executive Officer must give written notice of a statutory meeting setting out the date, time and place of the meeting, and the business to be considered at the meeting, to Councillors.

2.4.2 The notice must be given, if practicable, at least two business days before the day of the meeting.

2.4.3 A list of the items to be discussed at a meeting must be open to inspection by the public at the same time the agenda for the meeting is made available to Councillors.

## 2.5 Post-Election Meetings

2.5.1 The Chief Executive Officer will ensure the postelection meeting is conducted as soon as practically possible, and not more than 14 days after the declaration of the last poll.

2.5.2 The appointment of the Deputy Mayor and other relevant matters are to be included on the Agenda.

## 2.6 Committees

2.6.1 Committee meetings will be held at the times and places decided by the committee.

2.6.2 Any reports to committees must be submitted to a meeting of the local government under the approval of the Chief Executive Officer.

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- 2.6.3 Any Councillor is entitled to attend a committee meeting irrespective of their membership of that committee. Only those Councillors who are members of the committee may vote on a matter before the committee. The Chairperson may allow a non-member Councillor to address the meeting and ask questions subject to the committee's procedures.

### 3 Conduct of Statutory Meetings

#### 3.1 Presiding Officer

- 3.1.1 The Mayor will preside at a meeting of the local government.
- 3.1.2 If the Mayor is absent or unavailable to preside, the Deputy Mayor will preside.
- 3.1.3 If both the Mayor and the Deputy Mayor are absent or unavailable to preside, a Councillor chosen by the Councillors present at the meeting must preside at the meeting.
- 3.1.4 The local government will choose the Chairperson for a committee meeting. This Chairperson will normally preside over meetings of the committee.
- 3.1.5 If the Chairperson of a committee is absent or unavailable to preside, a Councillor chosen by the Councillors present will preside over the committee meeting.

#### 3.2 Quorum

- 3.2.1 A quorum must be present to conduct a meeting of the local government.
- 3.2.2 A quorum of a statutory meeting is a majority of its Councillors.
- 3.2.3 If the number of Councillors is an even number (including the Mayor) one half of the number is a quorum.

#### 3.3 Minutes of Meetings

- 3.3.1 The Chief Executive Officer will ensure that minutes of a meeting are taken and made available within the legislated timeframes.
- 3.3.2 The following must be recorded in the minutes:
- (a) attendance and leave of absence;
  - (b) declarations of interest being:
    - (i) a material personal interest;
    - (ii) a conflicts of interest;
  - (c) an order given by the Chairperson for unsuitable meeting conduct;
  - (d) division.

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### 3.4 Adjournment of Meetings

- 3.4.1 The majority of Councillors present at a meeting of a local government may adjourn the meeting to a later hour of the same day or to a later day.
- 3.4.2 If a quorum is not present within 15 minutes after the time appointed for the meeting, the meeting may be adjourned to a later hour or another day within 14 days after the day of adjournment, by:
- (a) a majority of the Councillors present; or
  - (b) if only one Councillor is present – the Councillor; or
  - (c) if no Councillors are present – the Chief Executive Officer.

### 3.5 Procedure at Meetings

- 3.5.1 The procedure for dealing with business must be in accordance with these meeting standing orders or, in the absence of a standing order governing a particular matter, as decided by the Chairperson of the meeting.
- 3.5.2 However, the local government may, by resolution:
- (a) suspend a standing order; or
  - (b) overrule a decision on a procedural question made by the Chairperson.

### 3.6 Admission of Non-Members to Debate/Discussion

- 3.6.1 The local government may, at its sole discretion, allow a non-member to participate on the discussion of a particular item of business before the local government, on conditions decided by the local government.
- 3.6.2 The local government may, as a mark of distinction, admit a non-member to be a part of the local government chamber normally reserved for Councillors during the conduct of local government business.

## 4 Maintenance of Good Order

### 4.1 Acts of Disorder by Non-Members

- 4.1.1 A person who is not a member of the local government must not interrupt or obstruct the proper conduct of a meeting of the local government.
- 4.1.2 If a person (other than a member) interrupts or obstructs the proper conduct of a meeting of the local government, the Chairperson may ask the person to withdraw from the meeting place.
- 4.1.3 A person asked to withdraw from a meeting place under section 4.1.2 of these meeting standing orders must immediately withdraw from the place and must remain away until the end of the meeting or for a lesser period fixed by the Chairperson.

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4.1.4 If a person contravenes section 4.1.3 of these meeting standing orders an authorised person may, at the request of the Chairperson, exercise reasonable force to remove the person, and keep the person away from the meeting place.

4.1.5 Where disorder occurs at a meeting, the meeting may be adjourned by the Chairperson for a period not exceeding 30 minutes; or by resolution for a longer period. On resumption of the meeting, the Chairperson must move a motion, which shall be put without debate, to determine whether the meeting shall proceed.

## 5 Record of Meetings

### 5.1 Minutes of Meetings

5.1.1 Minutes of a meeting of the local government must include:

- (a) a copy of any report adopted by the meeting; and
- (b) a copy of other documentary material necessary for a proper understanding of the proceedings of the meeting.

5.1.2 Minutes of statutory meetings must be displayed on the local government's website and customer service centres within 10 days from the close of the meeting.

### 5.2 Audio and Video Recording of Meetings

5.2.1 The local government will record, in both audio and video, its statutory meetings for the periods that they are open to the public. The recordings will be made available to the public online at the earliest opportunity after the meeting has concluded.

5.2.2 All participants at meetings are reminded that parliamentary privilege does not apply to local government. Individuals must take responsibility for their own words and actions. The local government may, at the discretion of the Chief Executive Officer, remove any part of a recording for publication only where there is real concern that not to do so would expose the local government to risk of an action for publishing defamatory material or releasing personal information contrary to legislation.

5.2.3 Any person publishing part or all of a recording of a meeting assumes full responsibility for the release of that information, including the risks associated with the publication of potentially defamatory material or personal information.

5.2.4 Recordings will be retained for a period no shorter than the statutory minimum for the retention of official records.

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### 6 Standing Orders and Procedures for Statutory Meetings

#### 6.1 Application of Meeting Standing Orders

- 6.1.1 These meeting standing orders provide rules for the conduct and shall apply to all statutory meetings including the post-election meeting of the local government.
- 6.1.2 Any provision of these meeting standing orders may be suspended, for a specified time or purpose, by resolution of a meeting of the local government and must specify the purpose of each suspension.
- 6.1.3 Where a matter arises at a meeting of the local government which is not provided for in these meeting standing orders, the matter shall be determined by the Chairperson subject to any contrary resolution of the local government.

#### 6.2 Order of Business

- 6.2.1 The local government must proceed with its business at a meeting in the order indicated in the agenda, unless amended by resolution.
- 6.2.2 Unless otherwise altered, the general order of business shall be as follows:
  - (a) Declaration of Opening.
  - (b) Record of Attendance and Leave of Absence.
  - (c) Devotional Segment.
  - (d) Recognition of Achievement.
  - (e) Receipt and Confirmation of Minutes.
  - (f) Matters Outstanding from Previous Council Meeting Minutes.
  - (g) Mayoral Minute.
  - (h) Public Participation.
  - (i) Petitions and Presentations.
  - (j) Motion to Alter the Order of Business.
  - (k) Declarations of Interest
  - (l) Reports to the Local Government.
  - (m) Notices of Motion to Repeal or Amend Resolutions.
  - (n) Notices of Motion.
  - (o) Urgent Business without Notice.
  - (p) Confidential Items.
  - (q) Meeting Closure.

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6.2.3 Business not on the Agenda or not fairly arising from the Agenda shall not be considered at any meeting unless permission for that purpose is given by the local government at such meeting.

### 6.3 Declaration of Opening

6.3.1 The Mayor/Chairperson opens the meeting by welcoming Councillors and members of the Public to the Meeting. The Chairperson acknowledges the traditional custodians of the land.

### 6.4 Record of Attendance and Leave of Absence

6.4.1 Each Councillor present at a meeting will be recorded in the minutes as in attendance.

6.4.2 A Councillor who has a valid reason for being absent from a meeting must seek the leave of the local government.

6.4.3 Section 162(1)(e)(ii) of the *Local Government Act 2009* provides that a Councillor's office becomes vacant if the Councillor is absent from 2 or more consecutive ordinary meetings of the local government over a period of at least 2 months, unless the Councillor is absent with the local government's leave.

6.4.4 For the purpose of these meeting standing orders where a Councillor advises the Chairperson of an impending absence from a meeting, the Chairperson advises the local government of the Councillor's absence and the local government grants the leave, section 162(1)(e)(ii) of the *Local Government Act 2009* will be satisfied.

6.4.5 For the purposes of section 276 of the *Local Government Regulation 2012*, a Councillor taking part in a meeting by teleconferencing is taken to have attended the meeting if:

- (a) the Councillor was simultaneously in audio contact with each other person at the meeting; and
- (b) the local government approved the teleconferencing arrangement.

6.4.6 A Councillor using a teleconferencing facility must be able to maintain confidentiality throughout any part of a meeting where the public is excluded.

### 6.5 Devotional Segment

6.5.1 An invited person leads the local government in a brief devotional segment.

6.5.2 The Mayor/Chairperson and the local government acknowledge the passing of "significant" members of the Redland City community.

### 6.6 Recognition of Achievement

6.6.1 Acknowledgement of members of the Redland City community who contribute to the advancement of the City.

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### 6.7 Receipt and Confirmation of Minutes

- 6.7.1 When confirming the minutes of a meeting the Chairperson initially calls for a mover and seconder.
- 6.7.2 No discussion shall be permitted except in respect to the accuracy of the minutes as a record of the proceedings.

### 6.8 Matters Outstanding from Previous Council Meeting Minutes

- 6.8.1 The Chief Executive Officer will provide an update on any matters outstanding from previous General Meetings of Council.

### 6.9 Mayoral Minute

- 6.9.1 The Mayor, may, by a signed minute (a Mayoral Minute), introduce a matter within the jurisdiction or official cognisance of the local government which is not on the agenda.
- 6.9.2 A Mayoral Minute shall take precedence over all business before the local government, except confirmation of the minutes.
- 6.9.3 A Mayoral Minute may be moved by the Mayor from the chair without being seconded.
- 6.9.4 The Mayor may direct the attention of the local government at a meeting to a matter not on the agenda by means of a Mayoral Minute. The Mayor must deliver a copy of the Mayoral Minute to the Chief Executive Officer.
- 6.9.5 Where practical, the Mayor shall distribute the Mayoral Minute to Councillors prior to the meeting.
- 6.9.6 A Mayoral Minute may be introduced by the Mayor at any time during the meeting (although usually at the place in the agenda where specified.)
- 6.9.7 A motion proposed by the Mayoral Minute, if adopted by the local government, becomes a resolution of the local government.
- 6.9.8 Another Councillor may present a Mayoral Minute on behalf of the Mayor if the Mayor is absent from the meeting.

### 6.10 Public Participation

- 6.10.1 An individual or deputation wishing to attend and address a meeting of the local government shall apply in writing to the Chief Executive Officer by midday on the Monday preceding the meeting. The Chairperson of a meeting may, at their discretion, invite public participation at the meeting.
- 6.10.2 The Chief Executive Officer, on receiving an application to attend and address a meeting shall notify the Chairperson who shall determine whether the individual or deputation may be heard. The Chief Executive Officer shall inform the applicant of the determination in writing. Where it has been determined the individual or deputation will be heard, a convenient time shall be arranged for that purpose.

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- 6.10.3 For deputations comprising three or more persons, only three persons shall be at liberty to address the local government unless the Councillors at the meeting determine otherwise by resolution. A deputation shall be given adequate opportunity to explain the purpose of the deputation.
- 6.10.4 Public participation/deputations will be for a period of 15 minutes. This period may be extended by resolution. In any event each individual shall speak for no longer than 5 minutes.
- 6.10.5 If a member of the deputation, other than the appointed speaker/s, interjects or attempts to address the local government, the Chairperson may finalise the deputation.
- 6.10.6 Any person addressing the meeting must:
- stand (unless unable to do so);
  - act and speak with decorum;
  - be respectful and courteous; and
  - make no comments directed at any individual local government employee, Councillor or member of the public, ensuring that all comments relate to local government as a whole.
- 6.10.7 The Chairperson may terminate an address by a person at any time where:
- the Chairperson is satisfied that the purpose has been sufficiently explained to the Councillors at the meeting;
  - the time period allowed has expired; or
  - the person uses insulting or offensive language or is derogatory towards Councillors or staff members.

### 6.11 Petitions/Presentations

- 6.11.1 Any petition presented to a meeting shall:
- be in legible writing or typewritten and contain a minimum of ten (10) signatures;
  - include the name and contact details of the Principal Petitioner (i.e., one person who is the organiser and who will act as the key contact for the issue);
  - include the postcode of all petitioners; and
  - have the details of the specific request/matter appear on each page of the petition.
- 6.11.2 Any petition presented to a meeting of the local government must be received by the Chief Executive Officer seven (7) days prior to the meeting at which it is to be presented.
- 6.11.3 Where a Councillor presents a petition to a meeting of the local government no debate on or in relation to it shall be allowed and the only motion which may be moved is that the petition:
- be received;

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- (b) be received and referred to the Chief Executive Officer for consideration and report to the local government;
  - (c) is of an operational nature and be received and referred to the Chief Executive Officer for consideration; or
  - (d) not be received because it is deemed invalid.
- 6.11.4 A petition may be presented to a meeting by a Councillor who, before presenting the petition, must, as far as practicable, become acquainted with the subject matter.
- 6.11.5 On presenting a petition to a meeting, a Councillor must:
- (a) state the nature of the petition;
  - (b) read the petition; and
  - (c) move the relevant motion.
- 6.11.6 The local government will respond to the Principal Petitioner regarding the outcome of the petition.
- 6.11.7 Presentations are provided by Councillors to inform the local government of an event or conference that they had been in attendance.

### 6.12 Motion to Alter the Order of Business

- 6.12.1 The Chairperson will request any motions to alter the order of business.

### 6.13 Declarations of Interest

#### Material Personal Interest

- 6.13.1 Councillors are ultimately responsible for informing of a material personal interest on matters to be discussed at a local government or committee meeting. When dealing with a material personal interest, Councillors must abide by the following procedures:
- (a) A Councillor with a material personal interest must inform the meeting of the local government of their material personal interest and set out the nature of the interest, including:
    - (i) the name of the person or other entity who stands to gain a benefit, or suffer a loss, depending on the outcome of the consideration of the matter at the meeting;
    - (ii) how a person or other entity stands to gain the benefit or suffer the loss;
    - (iii) if the person or other entity who stands to gain the benefit or suffer the loss is not the Councillor – the nature of the Councillor's relationship to the person or entity.
  - (b) The Councillor must then leave the place of the meeting and stay away while the matter is being discussed and voted on unless the subject Councillor has Ministerial approval to participate in the matter. The Councillor must not influence

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or attempt to influence the remaining Councillors to vote on the matter in a particular way.

- (c) Once the Councillor has left the area where the meeting is being conducted, the local government can continue discussing and deciding on the matter at hand.
- (d) If a Councillor at a meeting reasonably believes, or reasonably suspects that another Councillor has a material personal interest in a matter to be discussed at the meeting and has not informed the meeting about the interest, the Councillor must advise the Chairperson of the meeting, as soon as practicable, about their belief or suspicion, and the facts and circumstances that form the basis of the belief or suspicion.
- (e) The Chairperson then should ask the Councillor with the suspected material personal interest whether they do in fact have a material personal interest. If that is the case, the Councillor must follow the above procedures from section 6.13.1(a) of these meeting standing orders.
- (f) In the event the majority of Councillors inform a meeting of a material personal interest regarding a matter:
  - (i) the local government must resolve to delegate the consideration and decision on the matter, pursuant to section 257 of the *Local Government Act 2009*;
  - (ii) if the matter cannot be delegated under section 257 of the *Local Government Act 2009*, the local government should seek Ministerial approval for the Councillors to be able to consider and vote on the matter, subject to any conditions the Minister for Local Government may impose.
- (g) Where a Councillor informs a meeting of a material personal interest in a matter, the Chairperson must ensure the minutes of the meeting (to be posted on the local government's website) record:
  - (i) the name of the Councillor who has a material personal interest in the matter;
  - (ii) the material personal interest, including the particulars mentioned by the Councillor regarding the material personal interest;
  - (iii) whether the Councillor participated in the meeting, or was present during the meeting, under an approval granted by the Minister for Local Government.

### Conflict of Interest

6.13.2 Councillors are ultimately responsible for informing of any personal interest where they have a real or perceived conflict of interest on matters to be discussed at local government or committee meetings (other than ordinary business matters). When dealing with a conflict of interest, Councillors must abide by the following procedures:

- (a) A Councillor with a real or perceived conflict of interest must inform the meeting of the local government of their personal interest and set out the nature of the interest, including:

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- (i) the nature of the interest;
- (ii) if the Councillor's personal interest arises because of the Councillor's relationship with, or receipt of a gift or benefit from, another person:
  - A. the name of the other person;
  - B. the nature of the relationship or value and date of receipt of the gift or benefit received; and
  - C. the nature of the other person's interests in the matter.
- (b) The subject Councillor may themselves elect to leave the meeting while the matter is being discussed and voted on due to a perceived conflict of interest or conflict of interest. If the Councillor does not leave the meeting, they may advise the other Councillors why they believe they are able to act in the public interest while remaining in the meeting. This could include prior advice from the Integrity Commissioner on the personal interest.
- (c) The other Councillors entitled to vote at the meeting must then decide whether the subject Councillor has a conflict of interest (including a perceived conflict of interest) in the matter due to their personal interest. A Councillor who has declared a personal interest in relation to a matter, must not vote under section 175E(4) of the *Local Government Act 2009* as to whether another Councillor may stay in the meeting.
- (d) If the other Councillors decide there is no conflict of interest or a perceived conflict of interest, the subject Councillor may remain in the meeting and the meeting may continue.
- (e) If the other Councillors decide there is a conflict of interest they must then decide whether the subject Councillor must leave the meeting while the matter is being discussed and voted on or can participate in the meeting in relation to the matter including voting on the matter. If the Councillor must leave the place of the meeting the Councillor must not influence or attempt to influence the remaining Councillors to vote on the matter in a particular way.
- (f) When deciding whether a Councillor may stay in a meeting and vote following the decision of a conflict of interest, the other Councillors must consider significant variables including, but not limited to:
  - (i) the size or significance of the benefit the subject Councillor stands to receive or benefit;
  - (ii) the benefit the subject Councillor stands to receive versus the benefit the community stands to receive from the potential decision;
  - (iii) the closeness of any relationship the subject Councillor may have with a given person or group.
- (g) In making the decision under section 6.13.2(f) of these meeting standing orders, it is irrelevant how the subject Councillor intended to vote on the issue or any other issue (if known or suspected).

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- (h) If a Councillor at a meeting reasonably believes, or reasonably suspects that another Councillor has a real or perceived conflict of interest in a matter to be discussed at the meeting and has not informed the meeting about the interest, the Councillor must advise the Chairperson of the meeting, as soon as practicable, about their belief or suspicion, and the facts and circumstances that form the basis of the belief or suspicion.
- (i) The Chairperson then should ask the Councillor with the suspected conflict of interest to inform the meeting of any personal interest they have in the matter and follow the above procedures from section 6.13.2(a) of these meeting standing orders.
- (j) In the event the majority of Councillors inform of a personal interest in a matter:
  - (i) the local government must resolve to delegate the consideration and decision on the matter, pursuant to section 257 of the *Local Government Act 2009*; or
  - (ii) if the matter cannot be delegated under the section 257 of the *Local Government Act 2009*, the local government should seek Ministerial approval for the Councillors to be able to consider and vote on the matter, subject to any conditions the Minister for Local Government may impose.
- (k) Where a Councillor informs a meeting of a personal interest in a matter, the Chairperson must ensure the minutes of the meeting (to be posted on the local government's website) record:
  - (i) the name of the Councillor who has declared the conflict of interest;
  - (ii) the nature of the personal interest, as described by the Councillor;
  - (iii) the decisions made under section 6.13.2(c) and section 6.13.2(e) of these meeting standing orders;
  - (iv) whether the Councillor participated in the meeting under an approval by the Minister;
  - (v) if the Councillor voted on the matter, how they voted;
  - (vi) how the majority of Councillors voted on the matter.

### 6.14 Reports to Council

- 6.14.1 Reports are presented by the Chief Executive Officer and General Managers for consideration by the local government.

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### 6.15 Notice of Intention to Repeal or Amend Resolutions

- 6.15.1 Section 262 of the *Local Government Regulation 2012* provides that “A resolution of a local government may be repealed or amended only if notice of intention to propose the repeal or amendment is given to each Councillor at least 5 days before the meeting at which the proposal is to be made”. Motions to repeal or amend a resolution are to be made by a Notice of Intention signed by a Councillor and lodged with the Chief Executive Officer at least 8 days before the meeting to ensure it is distributed to Councillors at least 5 days before the meeting.
- 6.15.2 A Notice of Intention may also be submitted by local government officers by preparing a report to a meeting that repeals or amends a previous motion. Legislative notification provisions apply.
- 6.15.3 Where a motion (a relevant motion) to repeal or amend a resolution is defeated, a motion to the same, or like effect, must not be moved until at least 3 months after the date on which the relevant motion was defeated.
- 6.15.4 To remove any doubt, where a motion (a relevant motion) to repeal or amend a resolution is defeated, a motion that would have the effect of repealing particular aspects or parts of the previous resolution must not be moved until at least 3 months after the date on which the relevant motion was defeated.
- 6.15.5 To facilitate the lodgement of a Notice of Intention by a Councillor under section 6.15.1 of these meeting standing orders, the Chief Executive Officer shall not implement a resolution of the local government for at least one business day following the making of the resolution unless:
- the resolution specifically directs the Chief Executive Officer to implement the resolution immediately; or
  - the Chief Executive Officer is of the view that the public interest requires the resolution to be implemented immediately.

### 6.16 Notices of Motion

- 6.16.1 Reports and notices of motion to be included on the agenda for general meetings must be submitted to the Chief Executive Officer no later than eight (8) business days prior to the meeting date. This section does not relate to section 6.15 of these meeting standing orders.

### 6.17 Urgent Business Without Notice

- 6.17.1 A Councillor may seek to propose a motion as an urgent item of business at a meeting. The Councillor must explain the nature of the urgency and answer questions about the urgency, after which the Chairperson will seek a resolution to allow the matter to proceed.
- 6.17.2 If that motion is lost, the matter will not proceed at that meeting. If the motion is won, the Councillor proposing the motion will require another Councillor to second it before it is presented and debated.

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6.17.3 Wherever possible, a Councillor must provide a copy of a proposed motion under urgent business to all other Councillors as soon as practical before the meeting.

### 6.18 Confidential Items

- 6.18.1 Local government and standing committees may resolve that a meeting be closed to the public if its Councillors or members consider it necessary to discuss any of the following matters:
- (a) appointment, dismissal or discipline of employees;
  - (b) industrial matters affecting employees;
  - (c) the local government's budget;
  - (d) rating concessions or contracts proposed to be made by the local government or starting or defending legal proceedings involving the local government;
  - (e) any action to be taken by the local government under the *Planning Act 2016*, including applications made to it under the *Planning Act 2016*;
  - (f) business for which a public discussion would be likely to prejudice the interests of the local government or someone else or enable a person to gain a financial advantage.
- 6.18.2 A local government or committee must not make a resolution (other than procedural) in a closed session meeting. If a closed session includes attendance by teleconference, the Councillor/s attending by teleconference must maintain confidentiality by ensuring no other person can hear their conversation.
- 6.18.3 To take an issue into a closed session, the local government must first pass a resolution to do so.
- 6.18.4 In the interests of accountability and transparency, the local government must specify the nature of the matter to be discussed and the reasoning of the Councillors for going into closed session.
- 6.18.5 If the matter is known in advance, the agenda should clearly identify that the matter will be considered in closed session and name the topic to be discussed and a brief explanation of why it is deemed necessary to take the issue into closed session.
- 6.18.6 The minutes of a local government meeting must detail the matter discussed and reasoning for discussing the matter in closed session. The local government must also ensure that it complies with the statutory obligations associated with recording of resolutions.

### 6.19 Meeting Closure

- 6.19.1 The Chairperson will close the meeting after all items of business have been completed. The time of closure is to be recorded in the minutes.

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### 7 Motions and Process

#### 7.1 Motions to be Moved

- 7.1.1 A Councillor is required to 'move' a motion and then another Councillor is required to 'second' the motion. Refer to Process of Motions in Appendix 3.
- 7.1.2 When a motion has been moved and seconded, it shall become subject to the control of the local government and shall not be withdrawn without the consent of the local government.
- 7.1.3 Other Councillors can propose amendments to the motion which must be voted on before voting on the final motion.
- 7.1.4 A motion brought before a meeting of the local government in accordance with the *Local Government Act 2009* or these meeting standing orders shall be received and put to the meeting by the Chairperson. The Chairperson may require a motion or amendment to a motion to be stated in full or be in writing before permitting it to be received.
- 7.1.5 The Chairperson may call the notices of motion in the order in which they appear on the agenda, and where no objection is taken to a motion being taken as a formal motion, the Chairperson may put the motion to the vote without discussion.

#### 7.2 Absence of Mover of Motion

- 7.2.1 Where a Councillor who has given notice of a motion is absent from the meeting at which the motion is to be considered, the motion may be moved by another Councillor at the meeting or deferred to the next meeting.

#### 7.3 Motion to be Seconded

- 7.3.1 A motion or an amendment to a motion must not be debated at a meeting of the local government until the motion or the amendment is seconded, with the exception of a procedural motion.
- 7.3.2 A motion or an amendment to a motion (other than a procedural motion) that is not seconded, lapses for want of a seconder.
- 7.3.3 Notwithstanding sections 7.3.1 and 7.3.2 of these meeting standing orders, a Councillor who moves a motion or an amendment to a motion may, with the permission of the Chairperson, speak in support of the motion or amendment before it is seconded.

#### 7.4 Amendment of Motion

- 7.4.1 An amendment to a motion shall be in terms which maintain or further clarify the intent of the original motion and does not contradict the motion.

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- 7.4.2 Where an amendment to a motion is before a meeting, no other amendment to the motion can be considered until after the first amendment has been put. The amended motion, with the proposer's approval, may have some minor changes to words to ensure that its intent is better understood without changing the meaning of the amended motion.
- 7.4.3 Where a motion (the original motion) is amended by another motion (the other motion), the original motion must not be put as a subsequent motion to amend the other motion.
- 7.4.4 A Councillor who proposes or seconds a motion must not propose or second an amendment to the motion.

### 7.5 Speaking to Motions and Amendments

- 7.5.1 The mover of a motion or amendment shall read it and shall state that it is so moved but shall not speak to it until it is seconded, unless approval is provided by the Chairperson.
- 7.5.2 The Chairperson will manage the debate by allowing the Councillor who proposed the motion the option of speaking first on the motion. The Chairperson will then call on any other Councillor who wishes to speak against the motion and then alternatively for and against the motion as available, until all Councillors who wish to speak have had the opportunity.
- 7.5.3 A Councillor may make a request to the Chairperson for further information before or after the motion or amendment is seconded.
- 7.5.4 A motion or amendment may be withdrawn by the mover thereof with the consent of the local government, which shall be withdrawn without debate, and a Councillor shall not speak upon such motion or amendment thereof after the mover has been granted permission by the local government for its withdrawal.
- 7.5.5 The mover of a motion or amendment shall have the right to reply. Each Councillor shall speak no more than once to the same motion or same amendment except as a right of reply.
- 7.5.6 Each speaker shall be restricted to not more than five (5) minutes unless the Chairperson rules otherwise.
- 7.5.7 Where two or more Councillors indicate they may wish to speak at the same time, the Chairperson shall determine who is entitled to priority.
- 7.5.8 In accordance with section 273 of the *Local Government Regulation 2012*, if a decision made at a meeting is inconsistent with a recommendation or advice given to the local government by an advisor of the local government, the Chief Executive Officer must ensure the minutes of the meeting include a statement of the reasons for not adopting the recommendation or advice where either or both of the following apply to the decision:
- (a) the decision is about entering into a contract the total value of which is more than the greater of the following:
    - (i) \$200,000 exclusive of GST;

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- (ii) 1% of the local government's net rate and utility charges as stated in the local government's audited financial statements included in the local government's most recently adopted annual report;
- (b) the decision is inconsistent with:
  - (i) the policy or approach ordinarily followed by the local government for the type of decision; or
  - (ii) a policy previously adopted by the local government by resolution, whether or not as required by the *Local Government Act 2009*, and still in force.

### 7.6 Procedural Motions

- 7.6.1 A Councillor at a meeting of the local government may, during the debate of a matter at the meeting, move, as a procedural motion, without the need for a seconder the following motions:
- (a) that the question/motion be now put;
  - (b) that the motion or amendment now before the meeting be adjourned;
  - (c) that the meeting proceed to the next item of business;
  - (d) that the question/motion lie on the table;
  - (e) a point of order;
  - (f) a motion of dissent against the Chairperson's decision;
  - (g) that this report/document be tabled;
  - (h) to suspend the rule requiring that (insert requirement);
  - (i) that the meeting stand adjourned.
- 7.6.2 A procedural motion, that the question be put, may be moved and where such a procedural motion is carried, the Chairperson shall immediately put the question to the motion or amendment to that motion under consideration. Where such procedural motion is lost, debate on the motion or amendment to that motion shall continue.
- 7.6.3 A procedural motion, that the motion or amendment now before the meeting be adjourned, may specify a time or date, to which the debate shall be adjourned. Where no date or time is specified:
- (a) a further motion may be moved to specify such a time or date; or
  - (b) the matter about which the debate is to be adjourned, shall be included in the business paper for the next meeting.
- 7.6.4 Where a procedural motion that the meeting proceed to the next item is carried, debate on the matter that is the subject of the motion shall cease and may be considered again by the local government on the giving of notice in accordance with these meeting standing orders.

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- 7.6.5 A procedural motion, that the question lie on the table, shall only be moved where the Chairperson or a Councillor requires additional information on the matter before the meeting (or the result of some other action of the local government or person is required) before the matter may be concluded at the meeting. Where such a procedural motion is passed, the local government shall proceed with the next matter on the business paper. The motion, that the matter be taken from the table, may be moved at the meeting at which the procedural motion was carried or at any later meeting.
- 7.6.6 Any Councillor may ask the Chairperson to decide on a 'point of order' where it is believed that another Councillor:
- has failed to comply with proper procedures;
  - is in contravention of a legislative requirement; or
  - is beyond the jurisdiction power of the local government.
- 7.6.7 Examples of what is deemed a point of order:
- not speaking to a motion;
  - contravening these meeting standing orders;
  - repeating the same points already made;
  - contravening local laws;
  - time limit has expired;
  - language and tone is offensive;
  - no quorum.
- 7.6.8 Examples of what is not deemed a point of order:
- Disagreeing with what is being discussed/point of view.
- 7.6.9 Points of order cannot be used as a means of contradicting a statement made by the Councillor speaking. Where a 'point of order' is moved, consideration of the matter to which the motion was moved shall be suspended. The Councillor raising the point of order may speak to it prior to the Chairperson making the ruling. The Chairperson shall determine whether the point of order is upheld.
- 7.6.10 A Councillor may move a motion of dissent in relation to a ruling of the Chairperson on a point of order, or any other matter, except a decision made by the Chairperson in relation to inappropriate conduct under section 150K *Local Government Act 2009*. The mover of the motion may speak to it and the Chairperson may respond prior to taking a vote. If the vote overturns the Chairperson's decision, the meeting will proceed as if the Chairperson's decision had not been made.
- 7.6.11 Upon the question of order suddenly arising during the process of a debate, a Councillor may raise a point of order, and thereupon the Councillor against whom the point of order is raised, shall immediately cease speaking. Notwithstanding anything contained in these meeting standing orders to the contrary, all questions or points of order at any time arising shall, until decided, suspend the consideration and decision of every other question.

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- 7.6.12 A Councillor may move 'a motion of dissent' in relation to a ruling of the Chairperson on a point of order. Where such motion is moved, further consideration of any matter shall be suspended until after a ruling is made. Where a motion of dissent is carried, the matter to which the ruling of the Chairperson was made shall proceed as though that ruling had not been made. Where as a result of that ruling the matter was discharged as out of order, it shall be restored to the business paper and be dealt with in the normal course of business.
- 7.6.13 A procedural motion, to seek to table a report or document, may be used by a Councillor to introduce a report or other document to the meeting, only if the report or other document is not otherwise protected under confidentiality or information privacy laws. On tabling the document, it ceases to be a confidential document and is available for public scrutiny.
- 7.6.14 A procedural motion to suspend one or more rules may be made by any Councillor in order to permit some action that otherwise would be prevented by a procedural rule. A motion to suspend a rule shall specify the duration of such a suspension.
- 7.6.15 A procedural motion, that the meeting stands adjourned, may be moved by a Councillor at the conclusion of debate on any matter on the business paper or at the conclusion of a Councillor's time for speaking to the matter, and shall be put without debate. Such a procedural motion will specify a time for the resumption of the meeting and on resumption of the meeting the local government shall continue with the business before the meeting at the point where it was discontinued on the adjournment.

### 7.7 Method of Taking Vote

- 7.7.1 Before any matter is put to the vote, the Chairperson may direct that the motion or amendment be read again by the mover.
- 7.7.2 The Chairperson will call for all Councillors in favour to indicate their support. The Chairperson will then call for all Councillors against the motion to indicate their objection.
- 7.7.3 The local government must vote by a show of hands or as otherwise directed by the Chairperson.
- 7.7.4 The Chairperson shall, in taking the vote on a motion or an amendment, put the question, first in the affirmative and then in the negative and may do so as often as necessary to form and declare an opinion as to whether the affirmative or the negative has the majority vote.
- 7.7.5 The Chief Executive Officer records the number and names of Councillors voting in the affirmative and in the negative.
- 7.7.6 The Chairperson must declare the result of a vote or a division as soon as it has been determined.

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### 8 Conduct During Meetings

#### 8.1 Councillor Conduct During Meetings

- 8.1.1 Councillors will conduct themselves during meetings in accordance with the principles of the *Local Government Act 2009* and the standards of behaviour set out in the Code of Conduct. The Chairperson may observe or be made aware of instances of possible unsuitable meeting conduct and follow the adopted Unsuitable Meeting Conduct Process to manage the conduct (see Appendix 1).
- 8.1.2 After a meeting of the local government has been formally constituted and the business commenced, a Councillor must not enter or leave the meeting without first notifying the Chairperson.
- 8.1.3 After a meeting of the local government has been formally constituted and the business has commenced, a Councillor must turn their mobile to silent mode and must leave the meeting to take or make any calls.
- 8.1.4 Councillors must address the Chairperson when:
- moving any motion or amendment;
  - seconding a motion;
  - taking part in debate or discussion;
  - asking or responding to questions; or
  - addressing the local government for any other purpose.
- 8.1.5 Councillors must address each other and local government officers respectfully at all times. Councillors shall speak of each other during the local government meeting by their respective titles, "Mayor" or "Councillor", and in speaking of or addressing officers shall designate them by their respective official or departmental title and shall confine their remarks to the matter then under consideration.
- 8.1.6 Only one Councillor should speak at a time, as directed or invited by the Chairperson. A Councillor must not interrupt another Councillor who is speaking except upon a point of order.
- 8.1.7 When the Chairperson speaks during the process of a debate, the Councillor then speaking or offering to speak shall immediately cease speaking, and each Councillor present shall preserve strict silence so that the Chairperson may be heard without interruption.
- 8.1.8 A Councillor must not make personal reflections on or impute improper motives to another Councillor or local government employee.

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### 8.2 Questions

- 8.2.1 A Councillor may at a local government meeting, through the Chairperson, ask a question for reply by another Councillor or an officer regarding any matter under consideration at the meeting. A question shall be asked categorically and without argument and no discussion shall be permitted at the meeting of the local government in relation to a reply or a refusal to reply to the question. A Councillor or officer to whom a question is asked without notice may request that the question be taken on notice for the next meeting. Councillors should not ask questions, the answers for which have already been provided to the Councillor.
- 8.2.2 A Councillor who asks a question at a meeting, whether or not upon notice, shall be deemed not to have spoken to the debate of the motion to which the question relates.
- 8.2.3 The Chairperson may disallow a question which is considered inconsistent with an acceptable request or good order, provided that a Councillor may move a motion that the Chairperson's ruling be disagreed with, and if such motion be carried the Chairperson shall allow such question.

### 8.3 Attendance of Public and Media at Meetings

- 8.3.1 An area shall be made available at the place where any meeting of the local government is to take place for members of the public and representatives of the media to attend the meeting and as many members of the public as reasonably can be accommodated in that area shall be permitted to attend the meeting.
- 8.3.2 When the local government is sitting in closed session, the public and representatives of the media must be excluded.
- 8.3.3 The resolution that the local government proceed into Closed Session must specify the nature of the matters to be considered and these matters must be in accordance with section 275 of the *Local Government Regulation 2012*. The Chairperson may direct any persons improperly present to withdraw immediately. The local government must not make a resolution (other than a procedural resolution) in a closed session. The local government must resolve to move out of closed session so that a resolution can be passed on the matters considered in closed session.

### 8.4 Public Conduct During Meetings

- 8.4.1 All members of the public present at a meeting must:
- not, without the prior approval of the Chairperson, make any audio or video recording, or take any photographs;
  - remain quiet and not disrupt the meeting in any way;
  - not bring into the meeting any signs, placards or items that may cause a hazard, or interfere with any person present;
  - be suitably dressed; and
  - turn all mobile devices to silent mode and leave the meeting to take any calls.

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8.4.2 The Chairperson may warn a member of the public present at a meeting who is not complying with a of requirement in section 8.4.1 of these meeting standing orders and may, with or without such warning, require the person to leave the meeting and not return for such period as the Chairperson decides. This period may include future meetings.

### 8.5 Procedure not Provided For

8.5.1 If an appropriate or adequate method of dealing with a matter is not provided for in these Standing Orders, the method of dealing with the matter may be determined by resolution of the local government upon a motion which may be put without notice in conformity with the standing orders.

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### Appendix 1: Unsuitable Meeting Conduct Process

1. When dealing with an instance of unsuitable conduct by a Councillor in a meeting, the following procedures must be followed:
  - (a) The Chairperson must decide whether or not unsuitable meeting conduct has been displayed by a Councillor.
  - (b) If the Chairperson decides the unsuitable meeting conduct has occurred, the Chairperson must consider the severity of the conduct and whether the Councillor has had any previous warnings for unsuitable meeting conduct issued. If the Chairperson decides the conduct is of a serious nature, refer to paragraph 1(g) below for the steps to be taken.
  - (c) If the Chairperson decides unsuitable meeting conduct has occurred but is of a less serious nature, the Chairperson may request the Councillor take remedial actions such as:
    - (i) ceasing the unsuitable meeting conduct and refraining from exhibiting the conduct;
    - (ii) apologising for their conduct;
    - (iii) withdrawing their comments.
  - (d) If the Councillor complies with the Chairperson's request for remedial action, no further action is required.
  - (e) If the Councillor fails to comply with the Chairperson's request for remedial action, the Chairperson may warn the Councillor that failing to comply with the request may result in an order being issued.
  - (f) If the Councillor complies with the Chairperson's warning and request for remedial action, no further action is required.
  - (g) If the Councillor still continues to fail to comply with the Chairperson's request for remedial actions or the conduct is of a serious nature as identified in paragraph 1(b) above, the Chairperson may make one or more of the orders below:
    - (i) an order reprimanding the Councillor for the conduct;
    - (ii) an order requiring the Councillor to leave the meeting, including any area set aside for the public and stay out for the duration of the meeting.
  - (h) If the Councillor fails to comply with an order to leave and stay away from the meeting, the Chairperson can issue an order that the Councillor be removed from the meeting by an appropriate officer. The meeting must be adjourned whilst the Councillor is being removed.
  - (i) Following the completion of the meeting, the Chairperson must ensure:
    - (i) details of any order issued are recorded in the minutes of the meeting;

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- (ii) if it is the third (3rd) or more order within a 12-month period made against a Councillor or the Councillor has refused to leave following an order issued to leave the meeting, these matters are to be dealt with at the next meeting of the local government and treated as inappropriate conduct pursuant to the *Local Government Act 2009*.
    - (iii) the local government's Chief Executive Officer is advised to ensure details of any order made must be updated in the local government's Councillor Conduct Register pursuant to the *Local Government Act 2009*.
2. Any Councillor aggrieved with an order issued by the Chairperson can move a motion of dissent for paragraphs 1(a), (g) or (h) above.
3. The Chairperson of the meeting is carrying out a statutory responsibility under the *Local Government Act 2009* to manage and lead the meeting. As such, if the Chairperson is suspected of demonstrating unsuitable meeting conduct this may be the subject of a complaint to the Independent Assessor. The Independent Assessor will be responsible for assessing and investigating any instances of suspected unsuitable meeting conduct.

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### Appendix 2: Referred Suspected Inappropriate Conduct

1. Pursuant to section 150AF of the *Local Government Act 2009*, after receiving a referral by the Independent Assessor or under Appendix 1 paragraph 1(i)(ii) of these meeting standing orders of an instance of suspected inappropriate conduct, the local government must complete an investigation into the alleged conduct.
2. After the completion of the investigation, the local government must decide whether the Councillor has engaged in inappropriate conduct in a local government meeting, unless it has delegated responsibility for this decision under section 257 of the *Local Government Act 2009*.
3. When dealing with an instance of suspected inappropriate conduct which has been referred to a local government by the Independent Assessor, the local government must:
  - (a) Be consistent with the local government principle of transparent and accountable decision making in the public interest, by dealing with suspected inappropriate conduct in an open meeting of the local government. Where the complainant or other parties may be adversely affected due to the nature of the complaint, the local government may resolve to go into closed session under section 275 of the *Local Government Regulation 2012*.
  - (b) When deliberating on the issue the subject Councillor must leave the place where the meeting is being held, including any area set aside for the public. Should the complainant be a Councillor, that Councillor must inform the meeting of a personal interest and follow the conflict of interest procedures in section 6.13.2 of these meeting standing orders.
  - (c) The local government should then debate the issue and decide whether the accused Councillor engaged in inappropriate conduct.
  - (d) If the local government decides that the subject Councillor has engaged in inappropriate conduct, the local government is then required to decide what penalty or penalties from the following orders, if any, to impose on the subject Councillor:
    - (i) an order that the Councillor make a public admission that the Councillor has engaged in inappropriate conduct;
    - (ii) an order reprimanding the Councillor for the conduct;
    - (iii) an order that the Councillor attend training or counselling to address the Councillor's conduct, including at the Councillor's expense;
    - (iv) an order that the Councillor be excluded from a stated local government meeting;
    - (v) an order that the Councillor is removed, or must resign, from a position representing the local government, other than the office of Councillor, for example, the Councillor is ordered to resign from an appointment representing the local government on a State board or committee;

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- (vi) an order that if the Councillor engages in the same type of conduct again, it will be treated as misconduct;
- (vii) an order that the Councillor reimburse the local government for all or some of the costs arising from the Councillor's inappropriate conduct.
- (e) When making an order, the local government can take into consideration any previous inappropriate conduct of the Councillor, and any allegation made in the investigation that was admitted, or not challenged and that the local government is reasonably satisfied is true.
- (f) The subject Councillor and where relevant the complainant Councillor, must be invited back into the place where the meeting is being held once a decision has been made.
- (g) The local government must ensure the meeting minutes reflect the resolution made.

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### Appendix 3: Process of Motions

#### Moving Motions for Reports

The following process is to be followed to move a motion:

1. The Chairperson calls for a motion to be moved.
2. A Mover may move a motion that:
  - a. is the same as the Officer's Recommendation; or
  - b. includes the Officer's Recommendation with amendments/additions; or
  - c. is different from the Officer's Recommendation.
3. If a motion in paragraphs 2(b) or (c) above is not seconded or is lost, the Chairperson may call for a motion to move the Officer's Recommendation or call for any other motions.
4. If a motion in paragraph 2(a) above is not seconded or is lost, the Chairperson calls for any other motions.
5. If a motion is not moved and seconded, the Officer's Recommendation is deemed to have lapsed and the Chairperson moves on to the next item of business.

#### Amendment Motions

Amendment motions can only be made once there is a motion open for debate.

The following process is to be followed when a motion is moved, seconded and open for debate:

1. The Chairperson calls for a motion to be moved.
2. If the motion is moved and seconded, the Chairperson opens up debate on the motion.
3. Once debate is opened, amendment motions can be raised.
4. The motion or amendment motion is put and voted on.
5. If a vote on an amendment motion is lost, the original motion stands and is put to the vote.
6. If the original motion is lost, the Chairperson calls for any counter motion (i.e. a motion opposite to the original motion or a motion that otherwise more drastically alters the original motion than is permitted by amendment).
7. If a counter motion is not moved and seconded, the Chairperson moves to the next item of business.

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## Council Meeting Standing Orders

### [Version Information](#)

#### Head of Power

This policy supports Council's responsibilities for the conduct of meetings under the *Local Government Act 2009* and *Local Government Regulation 2012*.

#### Policy Objectives

To support the statutory meeting provisions of the *Local Government Act 2009* and *Local Government Regulation 2012* and provide a framework to ensure that all meetings of Council and its Committees are conducted in an efficient, effective, fair and transparent manner to facilitate appropriate contributions from elected members, staff and the community in a way that supports the highest standards of democratic governance.

#### Policy Statement

Council is committed to:

1. Conducting its meetings in accordance with the principles of the *Local Government Act 2009* to ensure an accountable, effective, efficient and sustainable system of local government;
2. Councillors performing their responsibilities as required under the *Local Government Act 2009*;
3. Providing meeting processes that support effective contributions from elected members, staff and residents in the best interest of the community;
4. Conducting its meetings in accordance with Council's Meetings Standing Orders (attached).

#### Version Information

Version No.	Date	Key Changes
1	May 2013	New Policy
2	June 2015	Review of policy to remove duplication, unnecessary provisions and all statutory references that are already covered in the <i>Local Government Act 2009</i> and the <i>Local Government Regulation 2012</i> . Changes to: Agenda approval and timings; removal of items from the agenda; amendment of motions; right of reply for mover of amended motion; recording of votes; simplification of procedural motions to adjourn debate; put motions; motion that a report be tabled; motion to suspend rules; mayoral minutes; disorder; attendance of councillors at meetings; public participation; public behaviour; urgent business; and the recording of meetings.

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## REDLAND CITY COUNCIL

### *Meetings - Standing Orders*

#### **Part 1 Background**

1. This document should be read in conjunction with Appendix A (Legislative Provisions Relating to Council Meetings and Committees) which deals with the precise legislative requirements related to local government meeting processes. These Standing Orders provide a framework to ensure that all meetings of Council and its Committees are conducted in an efficient, effective, fair and transparent manner to facilitate appropriate contributions from elected members, staff and the community in a way that supports the highest standards of democratic governance.

#### **Part 2 Meetings of Council**

##### **2. Procedure for Special Meetings**

1. The Chief Executive Officer will call a Special Meeting of the Local Government if:
  - a) the special meeting is required due to a resolution of the local government; or
  - b) a written request for a special meeting, proposing a day and time for the holding of the meeting, is received from either the Mayor or three or more Councillors; and
  - c) the written request specifies the business to be conducted at the meeting and includes a brief explanation of why this business cannot wait until the next available General Meeting
2. To remove any doubt, it is confirmed that "written request" includes requests received electronically

##### **3. Agenda for General and Special Meetings**

1. The agenda for a meeting must include:
  - a) items required under these standing orders to be included on the agenda; and
  - b) items that are by resolution of the local government to be included on the agenda; and
  - c) any other items approved by the CEO to be included on the agenda.
2. The CEO may approve for inclusion on the agenda:
  - a) any reports from Council employees that are approved by a member of the Executive Leadership Team;
  - b) notices of motion from councillors; and
  - c) Any other matter the CEO so decides at his/her discretion.

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3. The CEO may exercise discretion not to approve any report or notice of motion which if adopted would be unlawful; would be outside the scope of a local government to implement; or which would unilaterally change an agreement or understanding between Council and another party.
4. Reports and notices of motion to be included on the agenda for general meetings must be submitted to the CEO no later than eight (8) business days prior to the meeting date. (Example – submitted to CEO by close of business on Thursday 9 April for a meeting on Wednesday 22 April.) (Note – the exception under section 262 of the *LG Regulation* – see Appendix). Reports for special meetings are to be submitted to the CEO as soon as possible prior to the meeting, acknowledging that special meetings are often called at short notice.
5. Agendas for general meetings (and special meetings where possible) are to be provided to all councillors no later than one week prior to the meeting and will be published as soon as possible thereafter.
6. Council may by resolution accept a late report onto the agenda at the commencement of the meeting. This will generally occur when there is some urgency to deal with the matter rather than holding it until the next general meeting. Any such report must be distributed to all councillors as soon as possible prior to the meeting.
7. Once the meeting agenda has been distributed to councillors and published, it will not be changed unless by resolution at the meeting to which it relates.

### Part 3 Standing Orders

#### Division 1 Application of Standing Orders

##### 4. Scope and Suspension of Standing Orders

1. The standing orders provide rules for the conduct of—
  - a) meetings of the local government (other than a post-election meeting); and
  - b) where applicable, committee meetings of the local government.
2. The standing orders shall apply to a post-election meeting of the local government as far as practicable.
3. Any provision of the standing orders may be suspended, for a specified time or purpose, by resolution of a meeting of the local government.
4. Where a matter arises at a meeting of the local government which is not provided for in the standing orders, the matter may be determined by the Chairperson subject to any contrary resolution of the local government.

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## Division 2 Procedural Matters

### 5. Order of Business

1. The local government must proceed with its business at a meeting in the order indicated on the agenda for the meeting, unless amended by resolution.
2. A motion to alter the order of business may be moved without notice.
3. The minutes of the previous meeting (*previous minutes*) not previously confirmed may be taken into consideration as one of the first items of business of an ordinary meeting, in order that the previous minutes may be confirmed and no discussion shall be permitted with respect to the previous minutes except with respect of the accuracy of the previous minutes as a record of the proceedings.
4. Admission of deputations, invitees and visitors shall be at the discretion of either of—
  - a) the chairperson; or
  - b) the local government by resolution.
5. The time for receipt of petitions shall be at the discretion of the local government.

### 6. Petitions

1. Any petition presented to a meeting of the local government must be in legible writing or typewritten and contain a minimum of 10 signatures.
2. A petition may be presented to a meeting by a Councillor who, before presenting the petition, must, as far as practicable, become acquainted with the subject matter.
3. On presenting a petition to a meeting, a Councillor must—
  - a) state the nature of the petition; and
  - b) read the petition.
4. Where a Councillor presents a petition to a meeting, no debate on or in relation to the petition shall be allowed, and the only motion which may be moved is that—
  - a) the petition be received for consideration and stand as an order of the day for—
    - i. the meeting; or
    - ii. a future meeting; or
  - b) the petition be received and referred to a committee or the Chief Executive Officer for consideration and a report to the local government; or
  - c) the petition is of an operational nature and be received and referred to the Chief Executive Officer for consideration; or
  - d) the petition not be received.

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### Division 3 Motions

#### 7. Bringing of Motions

1. A motion brought before a meeting in accordance with the Act or the standing orders may be received and put to the meeting by the Chairperson.
2. The Chairperson may require a motion or an amendment to a motion to be stated in full or recorded in writing before permitting it to be received.
3. The Chairperson may call the notices of motion in the order in which they appear on the meeting agenda, and where no objection is taken to a motion being taken as a formal motion, the Chairperson may put the motion to the vote without discussion.
4. When a motion has been moved and seconded, it becomes subject to the control of the local government and must not be withdrawn without the consent of both the mover and the seconder.

#### 8. Absence of Mover of Motion

1. Where a Councillor who has given notice of a motion is absent from the meeting at which the motion is to be considered, the motion may be moved by another Councillor at the meeting, or deferred to the next meeting.

#### 9. Motion to be Seconded

1. A motion or an amendment to a motion must not be debated at a meeting of the local government until the motion or the amendment is seconded, with the exception of a procedural motion.
2. A motion or an amendment to a motion (other than a procedural motion) that is not seconded, lapses for want of a seconder.
3. Notwithstanding subsection (1), a Councillor who moves a motion or an amendment to a motion may, with the permission of the Chairperson, speak in support of the motion or amendment before it is seconded.

#### 10. Amendment of a Motion

1. An amendment to a motion must—
  - a) be in terms which retain the general intent of the original motion; and
  - b) not negate the motion.
2. Not more than 1 motion or 1 proposed amendment to a motion may be put before a meeting at any one time.
3. Where an amendment to a motion is before a meeting, no other amendment to the motion can be considered until after the first amendment has been put. The amended motion, with the proposer's approval, may have some minor changes to words to ensure that its intent is better understood without changing the meaning of the amended motion.

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4. Where a motion (the *original motion*) is amended by another motion (the *other motion*), the original motion must not be put as a subsequent motion to amend the other motion.
5. A Councillor who proposes or seconds a motion must not propose or second an amendment to the motion.

### 11. Speaking to Motions and Amendments

1. Subject to section 10(2), the mover of an amendment to a motion must read the amendment and state that the amendment is so moved, and—
  - a) may only speak in support of the amendment before it is seconded with the permission of the Chairperson; and
  - b) may speak in support of the amendment after it is seconded.
2. A Councillor may request further information from the Chairperson before or after the motion or the amendment to the motion is seconded.
3. Following the seconding of a motion or an amendment of a motion, the first speaker must be in favour of the motion or the amendment and each subsequent speaker alternatively against and in favour of the motion or amendment, unless the Chairperson in his or her discretion rules otherwise.
4. The mover of a motion or an amended motion has the right of reply.
5. Each Councillor must speak not more than once to the same motion or the same amendment except as a right of reply unless the Chairperson in his or her discretion rules otherwise.
6. Each speaker is restricted to not more than 5 minutes unless the Chairperson in his or her discretion rules otherwise.
7. Where 2 or more Councillors attempt to speak at the same time, the Chairperson is to determine who is entitled to priority.

### 12. Method of Taking a Vote

1. Before any matter is put to the vote, the Chairperson may direct that the motion or amendment be read again by the proposer.
2. The Chairperson must, in taking the vote on a motion or an amendment, put the question, first in the affirmative and then in the negative and may do so as often as necessary to form and declare an opinion as to whether the affirmative or the negative has the majority vote.
3. The local government must vote by a show of hands or as otherwise directed by the Chairperson.
4. The Chief Executive Officer records the number and names of Councillors voting in the affirmative and in the negative.
5. The Chairperson must declare the result of a vote or a division as soon as it has been determined.

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### 13. Repealing or Amending Resolutions

1. A resolution of the local government must not be repealed or amended unless notice of motion is given in accordance with the requirements of Section 262 of the Local Government Regulation (refer Appendix A).
2. Where a motion (a *relevant motion*) to repeal or amend a resolution is defeated, a motion to the same, or like effect, must not be moved until at least 3 months after the date on which the relevant motion was defeated.
3. To remove any doubt, where a motion (a *relevant motion*) to repeal or amend a resolution is defeated, a motion that would have the effect of repealing particular aspects or parts of the previous resolution must not be moved until at least 3 months after the date on which the relevant motion was defeated.
4. Where a resolution (a *later resolution*) of the local government relates to a matter the subject of a previous resolution (a *previous resolution*) passed more than 3 months previous, the previous resolution is amended or repealed to the extent that it is inconsistent with the later resolution.

### 14. Procedural Motions

1. At a meeting, a Councillor may, during the debate of a matter at the meeting and without the need for a seconder, move a motion (each a *procedural motion*)—
  - a) that the question/motion be now put to the vote; or
  - b) that the question/motion lie on the table; or
  - c) seeking a point of order; or
  - d) seeking a motion of dissent against a decision of the chairperson, or
  - e) that a report or document be tabled; or
  - f) to suspend one or more rules ...; or
  - g) that the meeting stand adjourned.

### 15. Motion that the motion be put to the vote

1. This procedural motion, a 'put motion', may only be used in the times between speakers debating the issue. It cannot be used until at least two councillors have spoken on the matter in the debate. Once received, the chairperson will immediately put the motion. If the 'put motion' is carried, the chairperson will immediately put the original motion (or amended motion) to a vote with no further debate or discussion. If the 'put motion' is lost, the debate will continue and no further 'put motion' is permitted during the debate of that matter.

### 16. Motion that the motion lie on the table

1. This motion can be used to postpone debate on the matter, either until later in the same meeting, or to another meeting. The motion may specify the time and/or date to which

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the matter is postponed, but need not do so. This motion can be used to allow councillors more time to consider the matter and may be used when a councillor has successfully tabled a report or document at the meeting without notice (see 19 below).

### 17. Points of order

1. A councillor can ask the chairperson to decide a point of order at any time during the meeting if the councillor believes that:
  - a) Another councillor has failed to comply with these standing orders;
  - b) Another councillor's conduct at the meeting may constitute inappropriate conduct, misconduct or corrupt conduct;
  - c) A matter before the meeting is in contravention of these standing orders or the Act, or is beyond the Council's jurisdiction, or is of an objectionable nature.
2. A point of order is not to be used as a means of contradicting a statement made by a councillor speaking about a matter.
3. When a point of order is raised, the chairperson must deal with that matter before returning to the matter under debate. The councillor raising the point of order may speak to it prior to the chairperson making a ruling. The chairperson may invite another councillor to respond at his/her sole discretion.

### 18. Motion of dissent

1. A councillor may move a motion of dissent in relation to a ruling of the chairperson on a point of order, or any other matter, except a decision made by the chairperson in relation to inappropriate conduct under section 181 *Local Government Act 2009*. The mover of the motion may speak to it and the chairperson may respond prior to taking a vote. If the vote overturns the chairperson's decision, the meeting will proceed as if the chairperson's decision had not been made.

### 19. Motion that a report be tabled

1. A councillor may only use this to seek to table a report or document that is relevant to the matter being debated and only if the report or document came into his/her possession so recently as to make its distribution to all other councillors impractical.

### 20. Motion to suspend one or more rules

1. A councillor may propose a motion to suspend one or more rules within these standing orders to allow an activity that would otherwise be prevented, e.g. to allow the meeting to go into 'open forum' discussion without the rules of debate.

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2. It should be noted that rules relating to the behaviour of councillors or members of the public will not be suspended.

### 21. Motion that the meeting stand adjourned

1. The chairperson or any councillor may put this motion, the intent of which is to temporarily suspend the meeting until a prescribed time. This may be used in circumstances where there is a formal civic duty that occurs during the meeting and which would remove a quorum; where a meeting is lengthy and a break is requested; or where disorder has occurred in the meeting.

### 22. Mayoral Minute

1. The Mayor may direct the attention of the local government at a meeting to a matter not on the agenda by means of a mayoral minute. The Mayor must deliver a copy of the mayoral minute to the CEO.
2. Where practical, the Mayor shall distribute the mayoral minute to councillors prior to the meeting.
3. A mayoral minute does not require another councillor to second it and may be introduced by the Mayor at any time during the meeting (although usually at the place in the agenda where specified.)
4. A motion comprising the mayoral minute, if passed, becomes a resolution of the local government.

### 23. Conduct during meetings

1. Councillors must address the chairperson when: moving a motion; seconding a motion; taking part in debate or discussion; and asking or responding to questions.
2. Councillors must address each other and Council officers respectfully at all times.
3. Only one councillor should speak at a time, as directed or invited by the chairperson. A councillor must not interrupt another councillor who is speaking except upon a point of order. When the chairperson intervenes during the process of debate, the councillor speaking and all other councillors will remain silent to allow the chairperson to speak without interruption.
4. A councillor must not make personal reflections on or impute improper motives to another councillor or Council employee.

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### 24. Questions

1. A councillor may ask a question, through the chairperson, of another councillor or Council employee. Questions may be answered at the time, or may be taken on notice for a future response. Councillors should not ask questions, the answers for which have already been provided to the councillor.
2. The chairperson may disallow a question that is considered to be inconsistent with good order.

### 25. Committees

1. Any reports by committees must be submitted to a meeting of the local government under the approval of the CEO.
2. Any councillor is entitled to attend a committee meeting irrespective of their membership of that committee. Only those councillors who are members of the committee may vote on a matter before the committee. The chairperson may allow a non-member councillor to address the meeting and ask questions subject to the committee's procedures.

### 26. Urgent Business

1. A councillor may seek to propose a motion as an urgent item of business at a meeting. The councillor must explain the nature of the urgency and answer questions about the urgency, after which the chairperson will seek a resolution to allow the matter to proceed.
2. If that motion is lost, the matter does not proceed at that meeting. If the motion is won, the councillor proposing the motion will require another councillor to second it before it is presented and debated.
3. Wherever possible, a councillor must provide a copy of a proposed motion under urgent business to all other councillors as soon as practical before the meeting.

### 27. Disorder

1. Where disorder occurs at a meeting, the meeting may be adjourned by the chairperson for a period not exceeding 30 minutes; or by resolution for a longer period. On resumption of the meeting, the chairperson must move a motion, which shall be put without debate, to determine whether the meeting shall proceed.

### 28. Attendance of councillors at meetings

1. Each councillor present at a meeting must sign his/her name on the attendance sheet.
2. For the purposes of section 276 *Local Government Regulation 2012*, a teleconferencing arrangement for a councillor to take part in the meeting is approved if: leave of absence has been granted and the councillor is able to be simultaneously in audio contact with

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each other person at the meeting. A councillor using a teleconferencing facility must be able to maintain confidentiality throughout any part of a meeting where the public is excluded.

3. Once the meeting has commenced, a councillor must not leave the meeting permanently without first advising the chairperson so that the reasons can be recorded in the minutes.

### 29. Recording of meetings

1. Council will record, in both audio and video, its general, special and committee meetings for the periods that they are open to the public. The recordings will be made available to the public online at the earliest opportunity after the meeting has concluded, usually no later than close of business the same day. The recordings will also be used to assist in the accurate preparation of the minutes.
2. All participants at meetings are reminded that parliamentary privilege does not apply to local government. Individuals must take responsibility for their own words and actions. Council may, at the discretion of the CEO, remove any part of a recording for publication only where there is real concern that not to do so would expose Council to risk of an action for publishing defamatory material or releasing personal information contrary to legislation.
3. The Right to Information (RTI) procedures should not be used to obtain copies of recordings of meetings as these will be freely available on Council's website. RTI or Information Privacy procedures may be used to seek material withheld from public release in accordance with the previous paragraph..
4. Any person publishing part or all of a recording of a meeting assumes full responsibility for the release of that information, including the risks associated with the publication of potentially defamatory material or personal information.
5. Recordings will be retained for a period no shorter than the statutory minimum for the retention of official records.

### 30. Attendance of public and media at meetings

1. An area will be made available at the place where the meeting is to take place for members of the public and media representatives to attend. If the local government resolves that a meeting be closed to the public, the public and media representatives will be excluded from the meeting until the local government resolves that the meeting be re-opened to the public.

### 31. Public participation at meetings

1. In each meeting (other than special meetings), a period of 15 minutes may be made available by resolution to permit members of the public to address the local government

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on matters of public interest relating to the local government. This period may be extended by resolution.

2. Priority will be given to members of the public who make written application to the CEO no later than 4.30pm two days before the meeting. A request may also be made to the chairperson, when invited to do so, at the commencement of the public participation period of the meeting.
3. The time allocated to each speaker shall be a maximum of five minutes. The chairperson, at his/her discretion, has authority to withdraw the approval to address Council before the time period has elapsed.
4. The chairperson will consider each application on its merits and may consider any relevant matter in his/her decision to allow or disallow a person to address the local government, e.g.
  - a) Whether the matter is of public interest;
  - b) The number of people who wish to address the meeting about the same subject;
  - c) The number of times that the person, or anyone else, has addressed the local government previously about the matter;
  - d) The person's behaviour at that or a previous meeting; and
  - e) If the person has made a written application to address the meeting.
5. Any person invited to address the meeting must:
  - a) State their name and suburb, or organisation they represent and the subject they wish to speak about;
  - b) Stand (unless unable to do so);
  - c) Act and speak with decorum;
  - d) Be respectful and courteous; and
  - e) Make no comments directed at any individual Council employee, councillor or member of the public, ensuring that all comments relate to Council as a whole.

### 32. Public conduct at meetings

1. All members of the public present at a meeting must:
  - a) Not, without the prior approval of the chairperson, make any audio or video recording, or take any photographs;
  - b) Remain quiet and not disrupt the meeting in any way;
  - c) Not bring into the meeting any signs, placards or items that may cause a hazard, or interfere with any person present;

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- d) Be suitably dressed; and
  - e) Turn all mobile devices to silent mode and leave the meeting to take any calls.
2. The chairperson may warn a member of the public present at a meeting who is not complying with any of these requirements and may, with or without such warning, require the person to leave the meeting and not return for such period as the chairperson decides. This period may include future meetings.

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## APPENDIX A – LEGISLATIVE PROVISIONS RELATING TO COUNCIL MEETINGS & COMMITTEES

### 1. Background

The table below contains all legislative provisions relating to the conduct of Council meetings and committees. These provisions are binding on Council and must be strictly adhered to. The “Commentary” column provides further information, where appropriate, on how Council responds to the legislative requirements.

### 2. Council Meeting Legislative Provisions

Issue & Legislative Reference	Provisions	Commentary
<b>Post-Election Meeting (LG Act Section 175)</b>	(1) A local government must hold a meeting within 14 days after— (a) the conclusion of each quadrennial election; and (b) the conclusion of a fresh election of its councillors. (2) The local government must, by resolution, appoint a deputy mayor from its councillors (other than the mayor)— (a) at that meeting; and (b) at the first meeting after the office of the councillor who is the deputy mayor becomes vacant.	The quadrennial election is officially concluded when the returning officer declares the last poll in the election (See Section 7, <i>Local Government Electoral Act 2011</i> ).  The CEO will ensure the post-election meeting is conducted as soon as practically possible, and not more than 14 days after the declaration of the last poll.
<b>Post-Election Meeting Agenda (LG Regulation Section 256)</b>	(1) The matters a local government must consider at a post-election meeting include the day and time for holding other meetings.	The CEO will coordinate the agenda for the post-election meeting ensuring that the dates for future meetings, the appointment of the Deputy Mayor and other relevant matters (e.g. Committee Chairs or portfolio spokespersons) are included on the agenda.
<b>Deputy Mayor (LG Act Section 165)</b>	(3) A local government may, by resolution, declare that the office of deputy mayor is vacant. (4) The resolution may be passed only if written notice of the resolution has been given to the councillors at least 14 days before the meeting. (5) If a local government declares that the office of deputy mayor is vacant, it must immediately appoint another deputy mayor from its councillors.	Outlines the requirements for declaring the office of Deputy Mayor vacant and subsequently reappointing another Deputy Mayor

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Issue & Legislative Reference	Provisions	Commentary
<b>Notice of Meetings (LG Regulation Section 258)</b>	(1) Written notice of each meeting or adjourned meeting of a local government must be given to each councillor at least 2 days before the day of the meeting unless it is impracticable to give the notice. (2) The written notice must state— (a) the day and time of the meeting; (5) The written notice may be given to a councillor by sending the notice to the councillor electronically.	The CEO will ensure that written notice of all meetings (General and Special) is provided to Councillors at least two days prior to the meeting.
<b>Special Meetings (LG Regulation Section 258)</b>	(2) The written notice must state— (b) for a special meeting—the business to be conducted at the meeting. (3) A <b>special meeting</b> is a meeting at which the only business that may be conducted is the business stated in the notice of meeting.	In providing written notice for a Special Meeting, the CEO will ensure that all business to be discussed at that meeting is set out in the written notice.
<b>Public Notice of Meetings (LG Regulation Section 277)</b>	(1) A local government must, at least once in each year, publish a notice of the days and times when— (a) its ordinary meetings will be held; and (b) the ordinary meetings of its standing committees will be held. (2) The notice mentioned in subsection (1) must be published— (a) in a newspaper circulating generally in the local government's area; and (b) on the local government's website. (3) The local government must display in a conspicuous place in its public office a notice of the days and times when— (a) its meetings will be held; and (b) meetings of its committees will be held. (4) The local government must immediately notify any change to the days and times mentioned in subsection (1) or (3) in the same way as the days and times were previously notified. (5) A list of the items to be discussed at a meeting mentioned in subsection (3) must be available for inspection at the time the agenda for the meeting is made available to councillors.	The CEO will bring a report to Council towards the end of each calendar year seeking Council approval for the next year's meeting dates.  The CEO will ensure these dates are published as required and that any changes to the dates are also published.  The CEO will ensure that a list of the items to be discussed at a meeting is made available on Council's website as soon as the agenda is provided to Councillors.

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Issue & Legislative Reference	Provisions	Commentary
	<p>(6) The local government may publish the list of items to be discussed at a meeting, including any details or documents relating to an item, on the local government's website.</p> <p>(7) Subsection (5) does not affect the right to discuss or deal with, at any meeting, items arising after the agenda for the meeting is made available to councillors.</p>	
<p><b>Frequency of Meetings (LG Regulation Section 257)</b></p>	<p>(1) A local government must meet at least once in each month.</p> <p>(2) However, the Minister may, after written application by a local government, vary the requirement under subsection (1) for the local government.</p> <p>(3) All meetings of a local government are to be held—</p> <p>(a) at 1 of the local government's public offices; or</p> <p>(b) for a particular meeting—at another place fixed by the local government, by resolution, for the meeting.</p>	<p>In developing the annual calendar of meetings for Council approval, the CEO will ensure that at least one meeting is scheduled for each month of the year.</p>
<p><b>Frequency of Meetings (LG Regulation Section 268)</b></p>	<p>Meetings of a committee are held at the times and places decided by the committee.</p>	<p>The CEO will ensure that any Standing or Advisory Committees schedule their meetings as required.</p>
<p><b>Quorum at Meetings (Section 259 LG Regulation 2012)</b></p>	<p>(1) A quorum of a local government is a majority of its councillors.</p> <p>(2) However, if the number of councillors is an even number, one-half of the number is a quorum.</p>	<p>The Mayor will ensure that no Meetings are commenced until at least six (6) Councillors are present in Chambers</p>
<p><b>Quorum at Committees (Section 269 LG Regulation 2012)</b></p>	<p>(1) A quorum of a committee is a majority of its members.</p> <p>(2) However, if the number of members is an even number, one-half of the number is a quorum.</p>	<p>The Committee Chair will ensure that no Meetings are commenced until at least half of the Committee Members are present</p>
<p><b>Procedure at Meetings (Section 260 and 270 LG Regulation 2012) – n.b. identical provisions for Local Government Meetings and Committee Meetings</b></p>	<p>(1) Business may be conducted at a meeting of a local government only if a quorum is present.</p> <p>(2) At a meeting of a local government (or committee)—</p> <p>(a) voting must be open; and</p> <p>(b) a question is decided by a majority of the votes of the councillors (members) present; and</p> <p>(c) each councillor (member) present</p>	<p>The Committee Chair shall ensure voting is conducted according to these provisions.</p> <p>The word "member" is added in recognition of potential non-Councillor members of Advisory Committees</p>

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Issue & Legislative Reference	Provisions	Commentary
	has a vote on each question to be decided and, if the votes are equal, the councillor (member) presiding also has a casting vote; and (d) if a councillor (member) present fails to vote, the councillor (member) is taken to have voted in the negative.	
<b>Adjournment of Meetings (LG Regulation Section 261)</b>	(1) The majority of councillors present at a meeting of a local government may adjourn the meeting to a later hour of the same day or to a later day. (2) If a quorum is not present within 15 minutes after the time appointed for a meeting, the meeting may be adjourned to a later hour or another day within 14 days after the day of adjournment, by— (a) a majority of the councillors present; or (b) if only 1 councillor is present—the councillor; or (c) if no councillors are present—the chief executive officer.	Procedure for adjourning meetings if necessary
<b>Approval of Budget and Budget Meeting Requirements (LG Act Section 107A)</b>	(1) A local government must consider the budget presented by the mayor and, by resolution, adopt the budget with or without amendment. (2) The mayor must give a copy of the budget, as proposed to be presented to the local government, to each councillor at least 2 weeks before the local government is to consider adopting the budget. (3) The local government must adopt a budget before 1 August in the financial year to which the budget relates.	Requirements relating to the development and approval of the annual budget.
<b>Setting of Annual Rates and Charges (LG Act Section 94)</b>	(2) A local government must decide, by resolution at the local government's budget meeting for a financial year, what rates and charges are to be levied for that financial year.	Requirement for rates and charges to be set each year at the annual budget meeting
<b>Minutes of Meetings (LG Regulation Section 261) Provisions apply to both Council and Committee Meetings</b>	(1) The chief executive officer must ensure minutes of each meeting of a local government are taken under the supervision of the person presiding at the meeting. (2) Minutes of each meeting must	Requirements for minuting of Council Meetings.  The CEO will ensure that minutes are taken and made available as outlined in these

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	<p>include—</p> <p>(a) the names of councillors or committee members present at the meeting; and</p> <p>(b) if a division is called on a question—the names of all persons voting on the question and how they voted.</p> <p>(3) At each meeting, the minutes of the previous meeting must be—</p> <p>(a) confirmed by the councillors or committee members present; and</p> <p>(b) signed by the person presiding at the later meeting.</p> <p>(4) A copy of the minutes of each meeting—</p> <p>(a) must be available for inspection by the public, at a local government’s public office and on its website, within 10 days after the end of the meeting; and</p> <p>(b) when the minutes have been confirmed—must be available for purchase at the local government’s public office.</p> <p>(5) The price for purchasing the minutes must not be more than—</p> <p>(a) the cost to the local government of having the copy printed and made available for purchase; and</p> <p>(b) if the copy is supplied to a purchaser by post—the cost of postage.</p> <p>(6) This section does not apply to a committee which a local government has, by resolution, exempted from the requirement to take minutes of its proceedings.</p> <p>(7) A local government may only exempt a committee under subsection (6) if the committee’s only function is to advise, or otherwise make a recommendation to, the local government.</p> <p>(8) Also, a committee which has been exempted under subsection (6) must give the local government a written report of its deliberations and its advice or recommendations.</p>	<p>provisions.</p>

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<b>Minuting Requirements for Material Personal Interests (LG Act Section 172)</b>	(9) The following information must be recorded in the minutes of the meeting, and on the local government's website— (a) the name of the councillor who has the material personal interest, or possible material personal interest, in a matter; (b) the nature of the material personal interest, or possible material personal interest, as described by the councillor; (c) whether the councillor took part in the meeting, or was in the chamber during the meeting, under an approval under subsection (7).	Details that must be recorded in the Minutes where a Councillor declares a material personal interest in a matter
<b>Minuting Requirements for Conflicts of Interest (LG Act Section 173)</b>	(8) The following must be recorded in the minutes of the meeting, and on the local government's website— (a) the name of the councillor who has the real or perceived conflict of interest; (b) the nature of the personal interest, as described by the councillor; (c) how the councillor dealt with the real or perceived conflict of interest; (d) if the councillor voted on the matter—how the councillor voted on the matter; (e) how the majority of persons who were entitled to vote at the meeting voted on the matter.	Details that must be recorded in the Minutes where a Councillor declares a real or perceived conflict of interest in a matter
<b>Recording of Reasons for Particular Decisions (LG Regulation Section 273)</b>	(1) This section applies if a decision made at a meeting is inconsistent with a recommendation or advice given to the local government by an advisor of the local government and either or both of the following apply to the decision— (a) the decision is about entering into a contract the total value of which is more than the greater of the following— (i) \$200,000 exclusive of GST; (ii) 1% of the local government's net rate and utility charges as stated in the local government's audited financial statements included in the local government's most recently adopted annual report;	Requirements to minute those occasions where Council makes a decision which is contrary to the recommendation or advice given to it in contracting or policy matters.

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	<p>(b) the decision is inconsistent with—</p> <p>(i) the policy or approach ordinarily followed by the local government for the type of decision; or</p> <p>(ii) a policy previously adopted by the local government by resolution, whether or not as required by the Act, and still in force.</p> <p><i>Examples of decisions to which this section might apply—</i></p> <ul style="list-style-type: none"> <li>• the grant of a licence, permit or approval, however named, under an Act or local law</li> <li>• the grant of a concession, rebate or waiver in relation to an amount owed to the local government</li> <li>• the disposal of land or a non-current asset</li> </ul> <p>(2) An <b>advisor</b>, of a local government, is a person—</p> <p>(a) who is an employee of the local government or is otherwise engaged to provide services to the local government; and</p> <p>(b) whose duties include giving a recommendation or advice.</p> <p>(3) The chief executive officer must ensure the minutes of the meeting include a statement of the reasons for not adopting the recommendation or advice.</p>	
<p><b>Repeal or Amendment of Resolutions (LG Regulation Section 262)</b></p>	<p>A resolution of a local government may be repealed or amended only if written notice of intention to propose the repeal or amendment is given to each councillor at least 5 days before the meeting at which the proposal is to be made.</p>	<p>Requirement for five (5) days written notice to be provided before a Council resolution can be repealed or amended.</p>
<p><b>Appointment of Committees (LG Regulation Section 264)</b></p>	<p>(1) A local government may—</p> <p>(a) appoint, from its councillors, standing committees or special committees; and</p> <p>(b) appoint advisory committees.</p>	<p>Provides the head of power for the establishment of committees</p>
<p><b>Advisory Committees (LG Regulation Section 265)</b></p>	<p>(1) An advisory committee—</p> <p>(a) must not be appointed as a standing committee; and</p> <p>(b) may include in its members persons who are not councillors.</p> <p>(2) A member of an advisory committee (whether or not they are a</p>	<p>Provisions pertaining to the Advisory Committees and their membership and voting rules</p>

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	councillor) may vote on business before the committee.	
<b>Chairperson of Committee (LG Regulation Section 267)</b>	(1) A local government may appoint a chairperson of each committee. (2) If the local government does not appoint a chairperson for a committee, the committee may appoint 1 of its members as chairperson. (3) If the chairperson is not present at a meeting, the members present may appoint a chairperson for the meeting.	Provisions relating to the appointment of a Committee Chairperson
<b>Inappropriate Conduct at a Council or Committee Meeting (LG Act Section 181)</b>	(5) If inappropriate conduct happens in a meeting of the local government or its committees, the chairperson of the meeting may make any 1 or more of the following orders that the chairperson considers appropriate in the circumstances— (a) an order that the councillor's inappropriate conduct be noted in the minutes of the meeting; (b) an order that the councillor leave the place where the meeting is being held (including any area set aside for the public), and stay out of the place for the rest of the meeting; (c) if the councillor fails to comply with an order made under paragraph (b) to leave a place—an order that the councillor be removed from the place.	How the Chairperson of a Meeting or Committee can deal with inappropriate conduct in a meeting.
<b>Obligation to Attend Council Meetings (Section 162 Local Government Act 2009)</b>	(1) A councillor's office becomes vacant if the councillor— (e) is absent, without the local government's leave, from 2 or more consecutive ordinary meetings of the local government over at least 2 months;	Requirement for Councillors to seek leave of absence from Council meetings or risk forfeiting office (if absences extend past two months)
<b>Closed Meetings (LG Regulation Section 275)</b>	(1) A local government or committee may resolve that a meeting be closed to the public if its councillors or members consider it necessary to close the meeting to discuss— (a) the appointment, dismissal or discipline of employees; or (b) industrial matters affecting employees; or (c) the local government's budget; or (d) rating concessions; or	Procedures pertaining to closing a meeting, or part thereof, to the public.

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	<p>(e) contracts proposed to be made by it; or</p> <p>(f) starting or defending legal proceedings involving the local government; or</p> <p>(g) any action to be taken by the local government under the Planning Act, including deciding applications made to it under that Act; or</p> <p>(h) other business for which a public discussion would be likely to prejudice the interests of the local government or someone else, or enable a person to gain a financial advantage.</p> <p>(2) A resolution that a meeting be closed must state the nature of the matters to be considered while the meeting is closed.</p> <p>(3) A local government or committee must not make a resolution (other than a procedural resolution) in a closed meeting.</p>	
<p><b>Teleconferencing (LG Regulation Section 275)</b></p>	<p>(1) <b>Teleconferencing</b> is the use of a telephone, video conferencing equipment or other means of instant communication that allows a person to take part in discussions as they happen.</p> <p>(2) A local government may allow a person to take part in a meeting by teleconferencing.</p> <p>(3) A councillor taking part in a meeting by teleconferencing is taken to have attended the meeting if—</p> <p>(a) the councillor was simultaneously in audio contact with each other person at the meeting; and</p> <p>(b) the local government approved the teleconferencing arrangement.</p>	

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CHANGES TO EXISTING COUNCIL MEETING STANDING ORDERS				
Section	Name	Changes	Content Change?	New Section
<b>Part 1 S1</b>	<b>Background</b>	<b>Title Change - Purpose</b>	No	<b>1.1 Purpose</b>
<b>Part 2</b>	<b>Meetings of Council</b>	<b>Title Change - Meetings of Local Government</b>	<b>Title change</b>	<b>2 Meetings of the Local Government</b>
S2	Procedure for special meetings	Title Change - Time of Special Meetings	No	2.2 Time of Special Meetings
S3	Agenda for General and Special Meetings	Title Change - Agenda for meetings	Removed point 4. Now included in 6.2.13	2.3 Agenda for Meetings
S3	Dot point 5	Change to statutory timeframe for distribution of Agenda	Changed from one week to two business days	2.3.4
<b>Part 3</b>	<b>Standing Orders</b>	<b>Title Change - Standing Orders and Procedures for Statutory Meetings</b>	<b>No</b>	<b>6. Standing Orders and Procedures for Statutory Meetings</b>
S4	Scope and Suspension of Standing Orders	Moved to new Section	no	6.1 Application of Standing orders
S5	Order of Business	Moved to new Section and more detail provided around the order and what is actioned under each title	Yes - more descriptive information on order of business	6.2 and 6.18 Order of Business
S6	Petitions	Moved to 6.2.8.	Added point 2	6.10 Petitions/Presentations
S7	Bringing of Motions	Title Change - Motions and Process	No	7. Motions and Process
S8	Absence of Mover	Title Change - Absence of Mover of Motion	No	7.2 Absence of Mover of Motion
S9	Motion to be Seconded	No Change	Slight wording change - intent same	7.3 Motion to be seconded
S10	Amendment of a Motion	No Change	Slight wording change - intent same	7.4 Amendment of a motion
S11	Speaking to Motions and Amendments	No Change	Slight wording change - intent same	7.5 Speaking to Motions and Amendments
S12	Method of Taking a Vote	No Change	Slight wording change - intent same	7.7 Method of Taking a Vote - inclusion of 7.7.2
S13	Repealing or Amending Resolutions	Title Change - Notice of Intention to Repeal or Amend Resolutions. Wording changed to reflect requirements of the Act. Notice of Intention, replaces Notice of Motion	Wording changed to reflect requirements of the Act. Notice of Intention, replaces Notice of Motion	6.14 Notice of Intention to Repeal or Amend Resolutions
S14	Procedural Motions	More clarity around motions and points of order	Inclusion of points 2-12	7.6 Procedural Motions
S15	Motion that the Motion be Put	No Change	No Change	7.6.2 Motion that the Motion be Put
S16	Motion that the Motion Lie on the table	Title Change - Motion that the Question Lie on the table	Intent change	7.6.5 Motion that the Motion Lie on the table
S17	Points of Order	Included in Procedural Motions	More information provided on Points of Order	7.6.6-7.6.9 Points of Order
S18	Motion of Dissent	Included in Procedural Motions	More information provided on Points of Order	7.6.10 Motion of Dissent
S19	Motion that a Report be Tabled	Included in Procedural Motions	Changes to include privacy and confidentiality	7.6.13 Motion that a Report be Tabled
S20	Motion to Suspend one or more rules	Included in Procedural Motions	Wording changed to be inline with Best Practice Standing Orders	7.6.14 Motion to Suspend one or more rules
S21	Motion that the Meeting Stand Adjourned	Included in Procedural Motions	Slight wording change - intent same	7.6.15 Motion that the Meeting Stand Adjourned
S22	Mayoral Minute	No Change	Slight wording change - intent same	6.8 Mayoral Minute
S23	Conduct During Meetings	Title Change - Councillor Conduct During meetings	Wording changed to be inline with LG legislative Changes. Mandatory to include model meeting procedures at a minimum.	8. Conduct During Meetings & 8.1 Councillor Conduct at Meetings

S24	Questions	Change to Process	Wording change and process change	8.2 Questions
S25	Committees	No Change	No Change	2.6 Committees
S26	Urgent Business	Title Change - Urgent Business Without Notice	No Change	6.16 Urgent Business without Notice
S27	Disorder	Title Change - Acts of Disorder by non-members	Slight wording Change	4.1 Acts of Disorder by Non-Members
S28	Attendance of Councillors at Meetings	Title Change - Record of Attendance and Leave of Absence	Process and recording change	6.4 Record of Attendance and Leave of Absence
S29	Recordings of Meetings	Title Change - Audio and Video Recordings of Meetings	Slight wording change	5.2 Audio and Video Recording of Meetings
S30	Attendance of Public and Media at Meetings	No Change	Included closed session provisions	8.3 Attendance of Public and Media at Meetings
S31	Public Participation at Meetings	Title Change - Public Participation	changed process for applying	6.9 Public Participation
S32	Public Conduct at Meetings	Title Change - Public Conduct during Meetings	No Change	8.4 Public conduct during Meetings

<b>New sections included in proposed standing orders</b>	<b>Title</b>
1.2	Applicable Legislation
1.3	Principles
2.1	Time of General Meeting
2.4	Notice of Meetings and Publishing Agendas
2.5	Post Election Meeting
Part 3	Conduct of Statutory Meetings
3.1	Presiding Officer
3.2	Quorum
3.3	Minutes of Meetings
3.4	Adjournment of Meetings
3.5	Procedure at Meetings
3.6	Admission of non-members to debate/discussion
Part 5 - 5.1	Record of Meetings - Minutes of Meetings
Part 6	Standing Orders
6.1	Application of Standing Orders
6.2	Order of Business
6.3	Declaration of Opening
6.4	Record of Attendance and Leave of Absence
6.5	Devotional Segment
6.6	Recognition of Achievement
6.7	Receipt and Confirmation of Minutes
6.8	Mayoral Minute
6.9	Public Participation
6.10	Petitions/Presentations
6.11	Motion to Alter the Order of Business
6.12	Declarations of Interest
6.13	Reports to Council

6.14	Notice of Intention to Repeal or Amend Resolutions
6.15	Notices of Motion
6.16	Urgent Business without Notice
6.17	Confidential Items
6.18	Meeting Closure
Appendix 1	Unsuitable Meeting Conduct Process
Appendix 2	Referred Suspected Inappropriate Conduct
Appendix 3	Process of Motions

## 13 REPORTS FROM COMMUNITY & CUSTOMER SERVICES

### 13.1 DECISIONS MADE UNDER DELEGATED AUTHORITY FOR CATEGORY 1, 2 AND 3 DEVELOPMENT APPLICATIONS

#### Objective Reference:

**Authorising Officer:** Louise Rusan, General Manager Community & Customer Services

**Responsible Officer:** David Jeanes, Group Manager City Planning & Assessment

**Report Author:** Jill Driscoll, Group Support Officer

**Attachments:** 1. Decisions made under delegated authority 16.06.2019 to 06.07.2019

#### PURPOSE

The purpose of this report is for Council to note that the decisions listed below were made under delegated authority for Category 1, 2 and 3 development applications only.

This information is provided for public interest.

#### BACKGROUND

At the General Meeting of 21 June 2017, Council resolved that development assessments be classified into the following four categories:

Category 1 – minor code and referral agency assessments;

Category 2 – moderately complex code and impact assessments;

Category 3 – complex code and impact assessments; and

Category 4 – major assessments (not included in this report).

The applications detailed in this report have been assessed under:-

**Category 1** - Minor code assessable applications, concurrence agency referral, minor operational works and minor compliance works; minor change requests and extension to currency period where the original application was Category 1 procedural delegations for limited and standard planning certificates.

Delegation Level: Chief Executive Officer, General Manager, Group Managers, Service Managers, Team Leaders and Principal Planners as identified in the officer's instrument of delegation.

**Category 2** - In addition to Category 1, moderately complex code assessable applications, including operational works and compliance works and impact assessable applications without objecting submissions; other change requests and variation requests where the original application was Category 1, 2, 3 or 4\*. Procedural delegations including approval of works on and off maintenance, release of bonds and full planning certificates.

*\*Provided the requests do not affect the reason(s) for the call in by the Councillor (or that there is agreement from the Councillor that it can be dealt with under delegation).*

Delegation Level: Chief Executive Officer, General Manager, Group Managers and Service Managers as identified in the officer's instrument of delegation.

**Category 3** - In addition to Category 1 and 2, applications for code or impact assessment with a higher level of complexity. They may have minor level aspects outside a stated policy position that are subject to discretionary provisions of the planning scheme. Impact applications may involve submissions objecting to the proposal readily addressable by reasonable and relevant conditions. Assessing superseded planning scheme requests and approving a plan of subdivision.

Delegation Level: Chief Executive Officer, General Manager and Group Managers as identified in the officer's instrument of delegation.

**OFFICER'S RECOMMENDATION**

**That Council resolves to note this report.**



## Decisions Made Under Delegated Authority 16.06.2019 to 22.06.2019

### CATEGORY1

Application Id	Application Full Details	Applicant	Associated Property Address	Primary Category	Decision Date	Negotiated Decision Date	Decision Description	Division
CAR19/0209	Design and Siting - Dwelling (Proposed Lot 10)	Bartley Burns Certifiers & Planners	50-56 Wellington Street Ormiston QLD 4160	Referral Agency Response - Planning	21/06/2019	N/A	Approved	1
RAL18/0060.02	Change to Development Approval - RAL18/0060 1 into 3	Mary Anne KAMOLS	19 Fernbourne Road Wellington Point QLD 4160	Minor Change to Approval	18/06/2019	N/A	Approved	1
CAR18/0193.01	Change to development approval CAR18/0193	Redplan	136 Passage Street Cleveland QLD 4163	Minor Change to Approval	21/06/2019	N/A	Approved	2
CAR19/0133.01	Change to Development Approval - Design and Siting - Carport	Bartley Burns Certifiers & Planners	4 Fogarty Street Cleveland QLD 4163	Minor Change to Approval	20/06/2019	N/A	Approved	2
CAR19/0194	Design and Siting - Dwelling House	Shaun Michael WINKS	27 Flinders Avenue Dunwich QLD 4183	Referral Agency Response - Planning	18/06/2019	N/A	Approved	2
CAR19/0200	Design and Siting - Carports and Roofed Patio	Murrant Building Certification	23 Caravel Court Cleveland QLD 4163	Referral Agency Response - Planning	19/06/2019	N/A	Approved	2
CAR19/0222	Design and Siting - Deck	Pure Building Approvals	223-225 Shore Street North Cleveland QLD 4163	Referral Agency Response - Planning	17/06/2019	N/A	Approved	2
CAR19/0128	Design and Siting - Domestic Outbuildings and Fence and Retaining Wall Combination	The Certifier Pty Ltd	7 Coralbay Close Thornlands QLD 4164	Referral Agency Response - Planning	19/06/2019	N/A	Approved	3

## Decisions Made Under Delegated Authority 16.06.2019 to 22.06.2019

### CATEGORY1

Application Id	Application Full Details	Applicant	Associated Property Address	Primary Category	Decision Date	Negotiated Decision Date	Decision Description	Division
CAR19/0208	Design and Siting- Dwelling	Capital Building Approvals	21 Colburn Avenue Victoria Point QLD 4165	Referral Agency Response - Planning	20/06/2019	N/A	Approved	4
CAR19/0196	Amenity and Aesthetics - Dwelling House less than 60m2	Steve Bartley & Associates Pty Ltd	26 Blue Bay Crescent Perulpa Island QLD 4184	Referral Agency Response - Planning	18/06/2019	N/A	Approved	5
CAR19/0197	Amenity and Aesthetics - Removal Dwelling	Cornerstone Building Certification	11 Pecan Street Macleay Island QLD 4184	Referral Agency Response - Planning	19/06/2019	N/A	Approved	5
CAR19/0220	Design and Siting - Additions to existing house	Arthur Thiris & Associates Pty Ltd	12-14 Beryl Street Russell Island QLD 4184	Referral Agency Response - Planning	18/06/2019	N/A	Approved	5
CAR19/0118	Design and Siting - Patio	Fluid Building Approvals Gold Coast	27 Whitby Place Thornlands QLD 4164	Referral Agency Response - Planning	18/06/2019	N/A	Approved	7
CAR19/0206	Design and Siting- Carport	The Certifier Pty Ltd	59 Albert Street Ormiston QLD 4160	Referral Agency Response - Planning	21/06/2019	N/A	Approved	8
CAR19/0191	Design and Siting - Carport	Apex Certification & Consulting	92 Thomas Street Birkdale QLD 4159	Referral Agency Response - Planning	18/06/2019	N/A	Approved	10

## Decisions Made Under Delegated Authority 16.06.2019 to 22.06.2019

### CATEGORY2

Application Id	Application Full Details	Applicant	Associated Property Address	Primary Category	Decision Date	Negotiated Decision Date	Decision Description	Division
OPW19/0057	Change to Development Approval	CMT Engineers Pty Ltd	625-635 Main Road Wellington Point QLD 4160	Minor Change to Approval	19/06/2019	N/A	Approved	1
OPW19/0049	Change to Development Approval	Anderson Family Trust	222 Middle Street Cleveland QLD 4163	Minor Change to Approval	18/06/2019	N/A	Approved	2
RAL18/0119	Reconfiguring a lot - Standard Format 1 into 24 Lots	Mr Choi T WONG Mr Daniel C H WONG Mr Timothy C T WONG Ms Katherine O S WONG	9A Laura Street Cleveland QLD 4163	Code Assessment	18/06/2019	N/A	Development Permit	2
CWA18/0003.01	Change to Development Approval	Leda Developments Pty Ltd	Victoria Point Shopping Centre 2-34 Bunker Road Victoria Point QLD 4165	Minor Change to Approval	19/06/2019	N/A	Approved	4
MCU19/0057	Change to Development Approval - MC1091 - Place of Worship	The Baptist Union Of Queensland (Victoria Point)	11 Barcrest Drive Victoria Point QLD 4165	Minor Change to Approval	19/06/2019	N/A	Approved	4
OPW19/0055	Operational Works for RAL 1 into 3	Raymond WASSENBERG	38-40 Bay Street Redland Bay QLD 4165	Code Assessment	21/06/2019	N/A	Development Permit	5
MCU18/0001.01	Change to Development Approval - MCU18/0001 Combined Display and Sales Activity (Vehicle Sales Yard) and Vehicle Repair Premises	Multi Span Australia Group Pty Ltd	184-186 Redland Bay Road Capalaba QLD 4157	Minor Change to Approval	20/06/2019	N/A	Approved	9

### Decisions Made Under Delegated Authority 23.06.2019 to 29.06.2019

#### CATEGORY1

Application Id	Application Full Details	Applicant	Associated Property Address	Primary Category	Decision Date	Negotiated Decision Date	Decision Description	Division
CAR19/0232	Design and Siting - Carport	Titan Enterprises (Qld) Pty Ltd	32 Hilliard Street Ormiston QLD 4160	Referral Agency Response - Planning	28/06/2019	N/A	Approved	1
CAR19/0215	Design and Siting - Secondary dwelling	Building Code Approval Group Pty Ltd	15 Yarrow Court Cleveland QLD 4163	Referral Agency Response - Planning	27/06/2019	N/A	Approved	2
CAR19/0219	Design and Siting - Patio	Pronto Building Approvals	39 Longland Street Cleveland QLD 4163	Referral Agency Response - Planning	28/06/2019	N/A	Approved	2
CAR19/0233	Design and Siting - Dwelling House	Omni Built Homes	30 Scott Street Cleveland QLD 4163	Referral Agency Response - Planning	25/06/2019	N/A	Approved	2
CAR19/0199	Design and Siting - Dwelling	Bartley Burns Certifiers & Planners	11 Venn Parade Thornlands QLD 4164	Referral Agency Response - Planning	24/06/2019	N/A	Approved	3
OPW19/0012	Operational Works - Domestic Driveway Crossover	Severino SERENA	12 Achernar Court Thornlands QLD 4164	Code Assessment	26/06/2019	N/A	Development Permit	3
CAR19/0207	Design and Siting - Patio, Outbuilding & Fence	Applied Building Approvals	5 Ironwood Avenue Victoria Point QLD 4165	Referral Agency Response - Planning	24/06/2019	N/A	Approved	4
CAR19/0225	Design and Siting - Dwelling House	Building Code Approval Group Pty Ltd	11 Torello Crescent Victoria Point QLD 4165	Referral Agency Response - Planning	28/06/2019	N/A	Approved	4

### Decisions Made Under Delegated Authority 23.06.2019 to 29.06.2019

#### CATEGORY1

Application Id	Application Full Details	Applicant	Associated Property Address	Primary Category	Decision Date	Negotiated Decision Date	Decision Description	Division
CAR19/0214	Design and Siting - Dwelling House	K P Building Approvals Pty Ltd	38 Rusbrook Street Redland Bay QLD 4165	Referral Agency Response - Planning	25/06/2019	N/A	Approved	5
CAR19/0216	Design and Siting - Shed	Strickland Certification Pty Ltd	56 Mill Street Redland Bay QLD 4165	Referral Agency Response - Planning	27/06/2019	N/A	Approved	5
CAR19/0212	Design and Siting - Patio	Pronto Building Approvals	1 Persian Close Mount Cotton QLD 4165	Referral Agency Response - Planning	26/06/2019	N/A	Approved	6
CAR19/0210	Build Over or Near Relevant Infrastructure	Building Certification Consultants Pty Ltd	293 Finucane Road Alexandra Hills QLD 4161	Referral Agency Response - Engineering	26/06/2019	N/A	Approved	7
CAR19/0217	Design and Siting - Patio	Ms Elaine L LEONG, K P Building Approvals Pty Ltd	13 Riley Drive Capalaba QLD 4157	Referral Agency Response - Planning	25/06/2019	N/A	Approved	9
CAR19/0227	Design and Siting - Additions	Ms Julie L BUNKUM	17 Krimmer Place Capalaba QLD 4157	Referral Agency Response - Planning	28/06/2019	N/A	Approved	9

**Decisions Made Under Delegated Authority 23.06.2019 to 29.06.2019****CATEGORY2**

Application Id	Application Full Details	Applicant	Associated Property Address	Primary Category	Decision Date	Negotiated Decision Date	Decision Description	Division
OPW19/0054	Operational Works for RAL 2 into 3	Cinque Projects Pty Ltd Neville Lloyd MULLER	89 Collins Street Redland Bay QLD 4165	Code Assessment	28/06/2019	N/A	Development Permit	6



### Decisions Made Under Delegated Authority 30.06.2019 to 06.07.2019

#### CATEGORY 1

Application Id	Application Full Details	Applicant	Associated Property Address	Primary Category	Decision Date	Negotiated Decision Date	Decision Description	Division
CAR19/0249	Design and Siting - Domestic Additions	Bartley Burns Certifiers & Planners	7 Toompany Street Amity QLD 4183	Referral Agency Response - Planning	03/07/2019	N/A	Approved	2
CAR19/0221	Design and Siting - Shed	Strickland Certification Pty Ltd	29 Venn Parade Thornlands QLD 4164	Referral Agency Response - Planning	02/07/2019	N/A	Approved	3
CAR19/0223	Design and Siting - Garage	Fastrack Building Certification	2 Seahorse Court Thornlands QLD 4164	Referral Agency Response - Planning	02/07/2019	N/A	Approved	3
CAR19/0226	Design and Siting - Dwelling Additions	The Certifier Pty Ltd	1 Tuna Court Thornlands QLD 4164	Referral Agency Response - Planning	03/07/2019	N/A	Approved	3
CAR19/0230	Build Over or Near Relevant Infrastructure	Pronto Building Approvals	6 Glenys Street Thornlands QLD 4164	Referral Agency Response - Engineering	04/07/2019	N/A	Approved	3
CAR19/0148.01	Change to Development Approval - CAR19/0148 - Carport/Shed	Applied Building Approvals	1 Wilson Lane Victoria Point QLD 4165	Minor Change to Approval	01/07/2019	N/A	Approved	4
CAR19/0228	Amenity and Aesthetics - Shipping Containers x 2	David Christopher KLAZEMA	28 Victoria Parade South Coochiemudlo Island QLD 4184	Referral Agency Response - Planning	04/07/2019	N/A	Approved	4
CAR19/0236	Design and Siting - Shed and Carport	A1 Certifier	57 Scarborough Terrace Macleay Island QLD 4184	Referral Agency Response - Planning	03/07/2019	N/A	Approved	5

### Decisions Made Under Delegated Authority 30.06.2019 to 06.07.2019

#### CATEGORY1

Application Id	Application Full Details	Applicant	Associated Property Address	Primary Category	Decision Date	Negotiated Decision Date	Decision Description	Division
MCU19/0018	Dwelling house	East Coast Surveys Pty Ltd	81 Main Street Redland Bay QLD 4165	Impact Assessment	01/07/2019	N/A	Development Permit	5
CAR19/0171	Design and Siting - Domestic Outbuilding	Begbie Bentham Pty Ltd	39 Montgomery Drive Wellington Point QLD 4160	Referral Agency Response - Planning	01/07/2019	N/A	Refused	8
CAR19/0231	Design and Siting - Dwelling House (Future Lot 2)	Dixonbuild Pty Ltd	24 Macquarie Street Capalaba QLD 4157	Referral Agency Response - Planning	01/07/2019	N/A	Approved	9

**13.2 LIST OF DEVELOPMENT AND PLANNING RELATED COURT MATTERS AS AT 11 JULY 2019****Objective Reference:****Authorising Officer:** Louise Rusan, General Manager Community & Customer Services**Responsible Officer:** David Jeanes, Group Manager City Planning & Assessment**Report Author:** Christy Englezakis, Senior Appeals Planner**Attachments:** Nil**PURPOSE**

The purpose of this report is for Council to note the current development and planning related appeals and other related matters/proceedings.

**BACKGROUND**

Information on appeals may be found as follows:

**1. Planning and Environment Court**

a) Information on current appeals and declarations with the Planning and Environment Court involving Redland City Council can be found at the District Court web site using the "Search civil files (eCourts) Party Search" service:

<http://www.courts.qld.gov.au/services/search-for-a-court-file/search-civil-files-ecourts>

b) Judgments of the Planning and Environment Court can be viewed via the Supreme Court of Queensland Library web site under the Planning and Environment Court link:

<http://www.sclqld.org.au/qjudgment/>

**2. Court of Appeal**

Information on the process and how to search for a copy of Court of Appeal documents can be found at the Supreme Court (Court of Appeal) website:

<http://www.courts.qld.gov.au/courts/court-of-appeal/the-appeal-process>

**3. Department of State Development, Manufacturing, Infrastructure and Planning (DSDMIP)**

The DSDMIP provides a Database of Appeals that may be searched for past appeals and declarations heard by the Planning and Environment Court.

<https://planning.dsdmip.qld.gov.au/planning/spa-system/dispute-resolution-under-spa/planning-and-environment-court/planning-and-environment-court-appeals-database>

The database contains:

a) A consolidated list of all appeals and declarations lodged in the Planning and Environment Courts across Queensland of which the Chief Executive has been notified.

b) Information about the appeal or declaration, including the appeal number, name and year, the site address and local government.

**4. Department of Housing and Public Works (DHPW)**

Information on the process and remit of development tribunals can be found at the DHPW website:

<http://www.hpw.qld.gov.au/construction/BuildingPlumbing/DisputeResolution/Pages/default.aspx>

**PLANNING & ENVIRONMENT COURT APPEALS**

<b>1.</b>	<b>File Number:</b>	CA11075/17 (MCU013296)
<b>Appellants:</b>		<b>Lipoma Pty Ltd</b>
		<b>Lanrex Pty Ltd</b>
		<b>Victoria Point Lakeside Pty Ltd</b>
<b>Co-respondent (Applicant)</b>		<b>Nerinda Pty Ltd</b>
<b>Proposed Development:</b>		Preliminary Approval for Material Change of Use for Mixed Use Development and Development Permit for Reconfiguring a Lot (1 into 2 lots) 128-144 Boundary Road, Thornlands (Lot 3 on SP117065)
<b>Appeal Details:</b>		Submitter appeal against Council approval
<b>Current Status:</b>		A directions hearing was held on 1 August 2018. A further directions hearing was held on 5 October 2018 to confirm the matters to be determined by the Court. The matter was heard before the Court over four days, commencing 4 March 2019. The Court has reserved its decision.

<b>2.</b>	<b>File Number:</b>	Appeal 4515 of 2017 (ROL006084)
<b>Applicant:</b>		<b>Australian Innovation Centre Pty Ltd</b>
<b>Application Details:</b>		Reconfiguring a Lot (1 into 22 lots and park) at 289-301 Redland Bay Road, Thornlands (Lot 5 on RP14839)
<b>Appeal Details:</b>		Deemed refusal appeal
<b>Current Status:</b>		Appeal filed 23 November 2017. Mediation was held on 6 March 2018. A review was held on 27 February 2019. A further mediation was held on 11 April 2019. A review was held on 17 April 2019. Council considered the Appellant's amended plans at the 19 June 2019 General Meeting and resolved to reject the amended plans and seek to further negotiate with the Appellant. The Appellant responded on 24 June 2019 offering to discontinue the appeal. At the review on 28 June 2019, the Court made orders dismissing the appeal, refusing the development application and that the parties bear their own costs of the appeal. The appeal is now resolved.

<b>3.</b>	<b>File Number:</b>	Appeal 1506 of 2018 (MCU17/0149)
<b>Applicant:</b>		<b>Barro Group Pty Ltd</b>
<b>Proposed Development:</b>		Request to Extend the Currency Period (relating to the Development Permit for a Material Change of Use for Extractive Industry and Environmentally Relevant Activities 8 (Chemical Storage), 16 (Extractive and Screening Activities) and 21 (Motor Vehicle Workshop Operation)) 1513 and 1515 – 1521 Mount Cotton Road and 163-177 and 195 Gramzow Road, Mount Cotton (Lot 162 on S31962, Lot 238 on SP218968, Lot 370 on S311071, Lot 1 on RP108970, Lot 17 on RP108970, Lot 1 on SP272090, Lot 2 on SP272091, Lot 3 on SP272092 and the land comprising part of Greenhide (California) Creek located between Lot 162 on S31962 and Lot 238 on SP218968, which is the property of the State).
<b>Appeal Details:</b>		Appeal against Council refusal
<b>Current Status:</b>		Appeal filed on 24 April 2018. A without prejudice meeting was held on 29 October 2018. A pre-call over review was held on 20 February 2019. A further review was held on 21 February 2019. The Appellant made a minor change application to the Minister on 15 March 2019. The Appellant also made an amendment application to the Department of Environment and Science (DES) on 18 March 2019, seeking changes to the Environmental Authority, which was decided on the 12 April 2019. A further review was held on 21 March 2019. The Minister decided the change application on 20 June 2019. A review was held on 21 June 2019 and the Court set the matter down for further review on 25 July 2019.

<b>4.</b>	<b>File Number:</b>	Appeal 2171 of 2018 (ROLO06209)
<b>Applicant:</b>		<b>Lorette Margaret Wigan</b>
<b>Proposed Development:</b>		Reconfiguring a Lot for 1 into 29 lots and road 84-122 Taylor Road, Thornlands (Lot 1 on RP123222)
<b>Appeal Details:</b>		Appeal against Council decision to issue Preliminary Approval
<b>Current Status:</b>		Appeal filed on 13 June 2018. Mediation was held on 29 June 2018. A second mediation was held on 2 October 2018. A third mediation was held on 22 October 2018. A fourth mediation was held on 8 April 2019. A further review was held on 12 April 2019. A further review is scheduled for 19 July 2019.

<b>5.</b>	<b>File Number:</b>	Appeal 135 of 2018 (MCU013917)
<b>Applicant:</b>		<b>Maureen Joan Chapman</b>
<b>Proposed Development:</b>		Material Change of Use for a Dwelling House 42 Magnolia Street, Russell Island (Lots 77, 78, 104 & 105 on RP129012)
<b>Appeal Details:</b>		Appeal against Council refusal
<b>Current Status:</b>		Appeal filed on 21 September 2018. The Appellant filed an application in pending proceedings on 10 May 2019, for orders to progress the appeal. A review was held on 30 May 2019. A without prejudice mediation was held on 11 July 2019. A further review is scheduled for 19 July 2019.

<b>6.</b>	<b>File Number:</b>	Appeal 1452 of 2019 (ENF007717)
<b>Applicant:</b>		<b>John Bonett</b>
<b>Enforcement Action:</b>		Unlawful Use of Premises 45 Arthur Street and 47 – 49 Arthur Street, Macleay Island (Lot 76 RP124837 and Lot 77 SP162705)
<b>Appeal Details:</b>		Appeal against Council enforcement notice
<b>Current Status:</b>		Appeal filed on 26 April 2019. The Appellant is yet to take further steps in the appeal.

#### APPEALS TO THE QUEENSLAND COURT OF APPEAL

<b>7.</b>	<b>File Number:</b>	Appeal 8114 of 2018 (MCU012812)/ (QPEC Appeal 3641 of 2015)
<b>Appellant:</b>		<b>Redland City Council</b>
<b>Respondent (applicant):</b>		<b>King of Gifts Pty Ltd and HTC Consulting Pty Ltd</b>
<b>Proposed Development:</b>		Material Change of Use for Service Station (including car wash) and Drive Through Restaurant 604-612 Redland Bay Road, Alexandra Hills
<b>Appeal Details:</b>		Appeal against the decision of the Planning and Environment Court to allow the appeal and approve the development.
<b>Current Status:</b>		Appeal filed by Council on 30 July 2018. Council's outline of argument was filed on 28 August 2018. The appellant's outline of argument was filed on 20 September 2018. The matter was heard before the Court on 12 March 2019. The Court has reserved its decision.

#### DEVELOPMENT TRIBUNAL APPEALS AND OTHER MATTERS

No current matters.

#### OFFICER'S RECOMMENDATION

That Council resolves to note this report.



**13.3 MCU19/0044 - 42-44 & 46-48 STURGEON STREET, ORMISTON - SCHEDULE 11 REQUEST - KOALA HABITAT VALUE REPORT****Objective Reference:****Authorising Officer:** Louise Rusan, General Manager Community & Customer Services**Responsible Officer:** Stephen Hill, Acting Group Manager City Planning & Assessment**Report Author:** Brett Dibden, Planning Officer**Attachments:** 1. Ecological Report**PURPOSE**

This proposal seeks to amend the habitat classification on Lot 3 RP209626 (42-44 Sturgeon Street, Ormiston) and Lot 13 RP55933 (46-48 Sturgeon Street, Ormiston) Bushland Habitat to Rehabilitation Habitat through a request under Schedule 11 Part 4 of the *Planning Regulation 2017*. It is referred to Council for determination.

**BACKGROUND**

An application for a Material Change of Use (59 x Multiple Dwelling Units) at 42-44 and 46-48 Sturgeon Street, Ormiston, was lodged with Council on 3 April 2019 (ref p. 132 of Attachment 1 for site layout shown on landscape plan). Council issued a request for further information dated 3 May 2019 that requested, among other things, that if any koala habitat trees remain in the area mapped as Bushland Habitat and were proposed to be removed, that a reclassification request to remove the Bushland Habitat would be required to be approved before the removal of any koala habitat trees in this area could be considered further. As part of this application, the applicant has therefore also lodged a request to reclassify the koala habitat from Bushland Habitat to Rehabilitation Habitat. The request is made under Schedule 11, Part 4 of the *Planning Regulation 2017*. The request has been lodged by Town Planning Alliance on behalf of Azure Development Group Pty Ltd. The owner of the property is Mr Vjekoslav Puljic.

**ISSUES****Site & Locality**

The subject site is currently zoned Low Medium Density Residential. Each lot contains a Dwelling House and ancillary domestic structures and benefits from direct access to Sturgeon Street. The combined area of the two lots is 1.6ha.

Due to past clearing, native vegetation cover is sparse and distributed randomly across the greater part of the site. Remaining native trees are scattered Eucalypts, together with Wattles and Sheoak species and extensive grass cover, mostly exotic. Many of the remaining trees are juveniles, and none have any significant general habitat values such as nesting hollows or extensive canopy cover. Over time the site has largely lost its historic habitat connectivity, with the greater habitat values being immediately adjacent along the Arterial Road verge to the east and to the south and west. Five non-juvenile koala habitat trees (NJKHT) are located in the Bushland Habitat mapped area, with 2 proposed to be removed.

**Mapping/Aerials**

As shown in Figure 1 below, the State’s Koala Habitat Mapping shows the site being affected by the Medium Value Bushland (green), Medium Value Rehabilitation (pink) and Low Value Rehabilitation (light pink) designations. Surrounding designations are Low Value Other (yellow), Low Value Rehabilitation (light pink) and Medium Value Rehabilitation (pink) and Medium Value Bushland Habitat (green).



*Figure 1 – Koala Habitat mapping*

Figures 2 – 4 show a photographic montage of the site over the past 20 years. As can be seen, vegetation at the front of the site has diminished due to further development of the site and the construction of driveways and other structures. Two applications for tree clearing were assessed and approved in 2013 (Council ref. TC002497) and 2016 (Council ref. TC002594), based on the findings of submitted arborist reports. Council’s arborist has confirmed that the clearing was undertaken in accordance with these approvals.



Figure 2: 1998 Aerial imagery



Figure 3: 2008 Aerial imagery



Figure 4: 2019 aerial imagery



### **Proposed Changes**

The applicant has applied to Council to have the koala habitat reclassified through Schedule 11, Part 4 of the *Planning Regulation 2017* as part of the reconfiguring a lot application. The relevant section states that:

- (1) *This section applies in relation to a development application to which section 4, 5, 6 or 7 applies, if a part of the premises is in a following area (each a koala habitat classification area)—*
  - (a) *a bushland habitat area;*
  - (b) *a rehabilitation habitat area;*
  - (c) *an area of koala habitat value;*
  - (d) *an area unsuitable for koalas.*
- (2) *The applicant may, in writing, request that the assessment manager decide that, for assessing and deciding the development application, the part is taken to be in a different koala habitat classification area.*
- (3) *The request must be accompanied by a report, prepared by an appropriately qualified person, about the koala habitat value of the part.*

The applicant's request asserts that the area in the rear south-west corner of site identified as Bushland Habitat is more characteristic of 'Rehabilitation Habitat Area' and has provided an ecological report prepared by 28 South Environmental in support of the request.

The *Planning Regulation 2017* defines **Rehabilitation Habitat**:

- (i) *is on a lot of 0.5ha or more; and*
- (ii) *contains native vegetation as forested areas, scattered trees, areas of grass and bare surfaces; and*
- (iii) *contains trees that koalas typically use for food or shelter; and*
- (iv) *allows for the movement and dispersal of koalas; and*
- (v) *allows for genetic exchange between koalas*

The applicant requests that the area mapped as 'Bushland Habitat' for the purposes of Schedule 11, be amended to 'Rehabilitation Habitat' for the following reasons:

- the lot size is 0.5ha or more (site is 1.6ha);
- the site comprises sparse native vegetation and is predominantly characterised by grassed areas with scattered juvenile/semi-mature native trees including some koala food and habitat trees (refer Figure 5);
- Scattered trees will allow koala movement through the site to the more densely vegetated lots to the south and west of the subject site.



Figure 5: Native trees within the Bushland Habitat mapped area within the site (or on the boundary of the site), including 7 NJKHT

**Assessment**

In assessing the request it is important to understand how the Regulation describes each of the habitat types. These definitions and an assessment of how the subject area aligns with these classifications is provided below.

**Bushland Habitat** is defined as land that:

- (vi) is 2ha or more, or less than 2ha but within 50m of bushland; and
- (vii) contains mainly forested areas of native vegetation, including areas ranging from closed canopy forest to open woodland; and
- (viii) contains a variety of trees of the Eucalyptus genus typically used by koalas for food, shelter, movement or dispersal; and
- (ix) is not a plantation forest.

In response, the site does not contain or form part of a habitat area of 2 hectares or more but is within 50m bushland on the neighbouring lot to the south and west.

The site cannot be described as “forested areas” due to scattered vegetation coverage over the site. There is no closed canopy or vegetation that could be described as open woodland over the site. The 7 identified NJKHT are located to the south-west of the site, and located mostly along the side and rear boundaries, and is not considered to wholly represent an area of bushland habitat due to the scattered and fragmented nature of vegetation compared with other tracts of bushland areas adjoining to the south and west.

Due to past clearing, native vegetation cover is sparse and distributed randomly across the greater part of the site. Remaining native trees are scattered Eucalypts, together with Wattles and Sheoak species and extensive grass cover, mostly exotic. Many of the remaining trees are juveniles, and none have any significant general habitat values such as nesting hollows or extensive canopy cover. Over time the site has largely lost its historic habitat connectivity, with the greater habitat values being immediately adjacent along the Arterial Road verge to the east and to the south and west.

The site only contains two (species) of Eucalyptus typical of Koala usage, 3 x Eucalyptus crebra and 3 x Eucalyptus tereticornis. In addition to the very low density of trees on site, it is considered that two varieties of koala trees over the site are not suitable alone to adequately support Koala habitat. Therefore it is considered that this site could not be regarded as Bushland Habitat.

The site is clearly not a plantation forest.

The *Planning Regulation 2017* defines **Rehabilitation Habitat**:

- (i) is on a lot of 0.5ha or more; and
- (ii) contains native vegetation as forested areas, scattered trees, areas of grass and bare surfaces; and
- (iii) contains trees that koalas typically use for food or shelter; and
- (iv) allows for the movement and dispersal of koalas; and
- (v) allows for genetic exchange between koalas

The lot size criteria is the same as for Bushland Habitat

The site does contain scattered trees, grassed areas and bare surfaces but no forested areas. The scattered trees do include koala food/shelter trees, which will allow movement opportunities to the more densely planted vegetation to the west and south. This will also provide for genetic exchange, given its proximity to other forested/semi-forested areas.

It is therefore considered that the best fit habitat type for the subject site is as ‘Rehabilitation Habitat’. While Schedule 11 of the *Planning Regulation 2017* does not identify how Council determines the value assigned to the habitat classification, it is important for Council to consider the implications of the assigned value for any subsequent development application assessment against the criteria in Schedule 10 of the Regulation. In this regard, it is noted that offset planting is only required for medium and high value rehabilitation habitat, and not for low value rehabilitation habitat. It is therefore considered appropriate that any unavoidable clearing of koala habitat on the site is offset in accordance with the *Environmental Offsets Act 2014*. It is recommended that the area currently classified as ‘Medium Value Bushland Habitat’ be reclassified as ‘Medium Value Rehabilitation Habitat’ where relating to the subject lots.

### **Infrastructure Charges**

Not applicable.



**State Referrals**

The request does not trigger any referrals.

**Submissions**

Not applicable.

**STRATEGIC IMPLICATIONS****Legislative Requirements**

The request has been assessed in accordance with the Schedule 11, Part 4 of the *Planning Regulation 2017*.

**Risk Management**

There are no direct appeal rights to the Planning and Environment Court against a decision to approve or refuse a request under Schedule 11 of the *Planning Regulation 2017*. However, any party can commence declaratory proceedings to the Court against this decision of Council.

**Financial**

Any party can commence declaratory proceedings to the Court against this decision of Council. Such proceedings would incur legal and court costs.

**People**

Not applicable. There are no implications for staff.

**Environmental**

Environmental implications are detailed within the assessment in the “issues” section of this report.

**Social**

There are no social issues associated with the request.

**Alignment with Council's Policy and Plans**

The assessment and officer’s recommendation align with Council’s policies and plans as described within the “issues” section of this report.

**CONSULTATION**

Consulted	Consultation Date	Comments/Actions
Environmental Assessment Team	6 June 2019	Environmental Assessment concur with the request for reclassification to Rehabilitation Habitat.
Division 8 Councillor	13 June 2019	Via email.

**OPTIONS****Option One**

That Council resolves to approve the reclassification of the area on Lot 3 RP209626 and Lot 13 RP55933, identified as Medium Value Bushland Habitat to Medium Value Rehabilitation Habitat, under Schedule 11, Part 4 of the *Planning Regulation 2017*.

**Option Two**

That Council resolves to refuse the applicant's request to re-classify the koala habitat designation on the site (reasons for refusal must be identified).

**OFFICER'S RECOMMENDATION**

**That Council resolves to approve the reclassification of the area on Lot 3 RP209626 and Lot 13 RP55933, identified as Medium Value Bushland Habitat to 'Medium Value Rehabilitation Habitat', under Schedule 11, Part 4 of the *Planning Regulation 2017*.**



31 May 2019

Azure Development Group  
C/- Town Planning Alliance  
Jake Burrowes  
Project Planner  
By email: [j.burrowes@tpalliance.com.au](mailto:j.burrowes@tpalliance.com.au)

Dear Jake

**RE: RESPONSE TO ECOLOGICAL ITEMS WITHIN INFORMATION REQUEST FOR PROPOSED DEVELOPMENT AT 42-48 STURGEON STREET, ORMISTON (MCU19/0044)**

Please see below a response to ecological items 4, 6 and 7 of Redland City Council's (RCC's) Information Request (IR) for the proposed development at 42-48 Sturgeon Street, Ormiston (MCU19/0044). We understand that item 5 (arboricultural assessment) is to be addressed under separate cover.

**Item 4**

Provide a copy of the Ecological Assessment by 28 South referred to in Sections 2 and 3.4 of the Town Planning Report, to include responses about local MLES (Environmental Significance Overlay) and state MSES (Planning Regulation Schedule 11 – koala habitat).

**Response:**

We understand that the Ecological Assessment Report (EAR) prepared by 28 South Environmental Pty Ltd (28 South) was provided to RCC at the time of lodgement, and that administrative issues may have prevented RCC's environment department from reviewing this report. Notwithstanding, an updated version of the EAR is included as **Attachment 1** to this letter. The revisions to the EAR reflect the following:

- Additional commentary about the proposed development's landscaping along the western boundary, which will include the planting of 18 koala habitat trees.
- A revised Tree Retention Plan, based on further understanding of the proposed development's ability to avoid impacts to some trees located on the Site boundary.

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URBAN, INFRASTRUCTURE AND RESOURCE DEVELOPMENT INDUSTRIES, AND THEIR LEGAL ADVISORS.



- Removal of the quantification of offsets, which will be determined following the arborist report and final earthworks – but which are guided by a simple equation.

Subsequent to the lodgement of the Development Application, further correspondence was provided to RCC regarding assessment against the Environmental Significance Overlay Code (**Attachment 2**)<sup>1</sup>.

#### **Item 6**

If any koala habitat trees still remain in the area mapped by the State as Bushland Habitat, and if they are to be removed, a habitat reclassification request is needed under Planning Regulation Schedule 11 Part 4, for Council to re-designate the habitat type to another specific type designation for the purpose of this application. The current application cannot be decided until the reclassification request is decided at Council General Meeting, if existing koala habitat trees are to be removed in the bushland habitat area. If made, this would need to be accompanied by an ecology report (not an arborist report) that demonstrates why the requested designation type is the correct one for this property. No additional fee is required for a koala habitat reclassification request.

#### **Response:**

Section 5.2.1 within the EAR (**Attachment 1**) forms the reclassification request for mapped Koala Bushland Habitat within the Site to be considered as Koala Rehabilitation Habitat. Two non-juvenile koala habitat trees (**NJKHTs**) within the currently mapped Koala Bushland Habitat are proposed for removal as part of the proposed development (trees 14 and 15), noting that the NJKHTs on the western boundary can be avoided by the development. Further correspondence to RCC was provided regarding the reclassification request (**Attachment 3**), specifically including more scientific justification for the reasons why the map amendment should be approved by RCC.

---

<sup>1</sup> Note that commentary within this correspondence regarding quantification of offsets is not applicable to the current design. Offset obligations will be determined at the operational works stage, following assessment of the arborist report.

**Item 7**

Demonstrate how the proposal achieves the Koala Habitat requirements of Planning Regulation Schedule 11 Part 2 Section 2 (2) (a) to (e) as stated in Town Planning Report Section 5.4 Assessment Benchmark Proposal Response table item (d).

**Response:**

The Site is located within a Priority Koala Assessable Development Area; therefore, Schedule 11, Part 2, Section 6 of the *Planning Regulation 2017* is applicable to the proposed development (this also triggers assessment against Section 2 (2) (a)-(e)).

Section 5.2.2 of the EAR (**Attachment 1**) provides an assessment of the proposed development against the relevant Assessment Benchmarks.

**Conclusion**

I trust that this letter appropriately addresses the relevant items of RCC's IR. Should you require any clarification or further advice, please contact me on the details below.

Kind regards,

A handwritten signature in black ink, appearing to read "Chris Cantwell", written over a light blue horizontal line.

Chris Cantwell  
Principal Environmental Planner  
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**ATTACHMENT 1**

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**42-48 Sturgeon Street, Ormiston**  
**Development Application – Proposed Townhouse Complex**  
Ecological Assessment Report



24 May 2019  
Prepared for Azure Development Group  
C/- Town Planning Alliance

ENVIRONMENTAL PLANNING ° ENVIRONMENTAL MANAGEMENT ° ECOLOGICAL SURVEY & ASSESSMENT  
THREATENED SPECIES MANAGEMENT ° VEGETATION MANAGEMENT ° BUSHFIRE MANAGEMENT



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## 1.0 Introduction

### 1.1 Background

28 South Environmental Pty Ltd (**28 South**) has been engaged by Town Planning Alliance on behalf of their client – Azure Development Group – (the **Applicant**), to provide ecological advice concerning a proposed Material Change of Use (**MCU**) Development Application (**DA**) for a townhouse development over two properties at 42-48 Sturgeon Street, Ormiston (the **Proposed Development**). The properties are more properly described as Lot 13 on RP55933 and Lot 3 on RP209626 (referred to herein as the '**Site**'). The Site is located within the suburb of Ormiston in the Redland City Council (**RCC**) Local Government Area (**LGA**). The Site's locality and context is shown in **Attachments 1** and **2**. The Site's zoning under the RCC Planning Scheme is 'Low-Medium Density Residential' (**Attachment 3**).

### 1.2 Site Description

The Site is accessed from the north off Sturgeon Street. Surrounding land use includes:

- residential development to the west (a mixture of low-medium density residential (including townhouses) and rural-residential uses);
- Ormiston College approximately 400 m west of the Site;
- Fellmonger Park and the Redlands Softball Association fields immediately north of Sturgeon Street;
- the Northern Arterial Road immediately east of the Site<sup>1</sup>, and Ormiston Railway Station immediately to the east of the road reserve; and
- a mixture of residential development and open space to the south of the Site.

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<sup>1</sup> RCC intends to upgrade the Northern Arterial Road, to continue its alignment northward adjoining the Cleveland railway line and ultimately meet the junction of Birkdale Road and Quarry Road (refer to RCC Zone Map – CF7 designation).



The Site is influenced by the future upgrade of the road corridor in this location; consequently, the anticipated road dedication has been omitted from the Proposed Development by the Applicant. This affects the north-eastern corner of the Site (see **Attachment 4**).

28 South undertook an ecological assessment over the Site on 27 February 2019. The Site currently supports two existing dwellings, set back approximately 70 m south of the Sturgeon Street road reserve, with ancillary structures (e.g. sheds) adjoining both dwellings. The Site is largely devoid of vegetation and consists of exotic groundcover that is regularly mown. Vegetation lines the eastern, western and southern boundaries of the Site (invariably these trees are located off the property, but many have tree protection zones extending into the Site). The character of the Site and surrounds is shown in **Photo Plates 1 – 12**.

The proposed layout for the Proposed Development is illustrated in **Attachment 4** and includes the establishment of 59 new townhouse units, private road, communal open space and car parking areas. The extent and layout of the Proposed Development has been informed through desktop and on-ground ecological and environmental planning investigations in concert with relevant planning considerations.

### **1.3 Statutory Environmental Matters for Consideration**

Ecological values and ecologically important areas for the Proposed Development have been defined with reference to Federal, State and Local environmental legislation. A summary of relevant statutory considerations for the study area are considered below.

#### **1.3.1 Environment Protection and Biodiversity Conservation Act 1999**

The *Environment Protection and Biodiversity Conservation Act 1999* (**EPBC Act**) provides the legal framework to protect and manage nationally and internationally important flora, fauna, ecological communities and heritage places. These are defined under the EPBC Act as 'Matters of National Environmental Significance' (**MNES**). Under the EPBC Act, a referral to the Department of the Environment Energy (**DoEE**) will be required if the Proposed Development gives rise to a Significant Impact on MNES. The determination of whether a Significant Impact will arise is made with reference to the Matters of National Environmental Significance Significant Impact Guidelines 1.1 (DoE 2013) and other EPBC Act policy statements.



A search<sup>2</sup> of the Protected Matters Search tool (**PMST**) indicates the likely or potential occurrence of MNES in the locality (**Attachment 5**). A search of the Department of Environment and Science (**DES**) Wildlife Online database provides confirmed records of MNES within the same search radius (**Attachment 6**).

### 1.3.2 Nature Conservation Act 1992

The *Nature Conservation Act 1992 (NC Act)* established approval triggers and an assessment process for clearing protected plants. The Site is not located within a mapped “High Risk Trigger Area” (**Attachment 7**). Furthermore, no protected plant species were identified within the Site during a Site survey on 27 February 2019.

Potential impacts to fauna species listed under the *Nature Conservation (Wildlife) Regulation 2006* and their habitat will require assessment.

### 1.3.3 Matters of State Interest

The Queensland Government defines a number of matters of State Interest with referral triggers and responsible agencies set out in Schedule 10 of the *Planning Regulation 2017 (Planning Regulation)*. Environmental matters of State Interest which have been considered as a part of this assessment are summarised in **Table 1**.

**Table 1 - Referral Agencies and Triggers under the Planning Regulation**

Matter of Interest	Schedule Reference	10 Referral Agency if Triggered	Referral Agency Assessment Matters for Further Assessment
Fish Habitat Areas	Part 6, Division 2, Table 1 & Divisions 4, Table 1	N/A	N/A – no areas mapped.
Clearing Native Vegetation Attachment 7	Part 3, Division 4, Table 3	N/A	N/A – no areas mapped.
Wetland Protection Area	Part 20	N/A	N/A – No areas mapped.

<sup>2</sup> Utilising a 5km buffer from the central coordinates (-27.5130, 153.2548)





Matter of Interest	Schedule Reference	10	Referral Agency if Triggered	Referral Agency Assessment Matters for Further Assessment
<b>Koala Habitat Areas</b>  <b>Attachment 8</b>	Part 10, Division 2, Table 1		RCC	<p>The Site is within a Priority Koala Assessable Development Area (<b>PKADA</b>). The mapped values of the site include:</p> <ul style="list-style-type: none"> <li>- Low Value Rehabilitation in the north-west;</li> <li>- Medium Value Rehabilitation in the east; and</li> <li>- Medium Value Bushland in the south-west.</li> </ul> <p>The mapping of the Medium Value Bushland is not consistent with the conditions observed during Site assessment; therefore a request for the Assessment Manager to consider this land to be Rehabilitation Habitat is included in <b>Section 5.2.1</b> of this Ecological Assessment Report (<b>EAR</b>).</p>

**1.3.4 Matters of Local Interest – Redland City Council**

RCC defines a number of matters of environmental interest, with associated overlay triggers set out in both the *Redland City Plan 2018* (v. 1.0) (the **Planning Scheme**) and its constituent overlay mapping. Environmental matters of local interest which have been considered as a part of this assessment are summarised in **Table 2**.

**Table 2 - Matters of Local Environmental Interest**

Matters of Interest	Location of Site	Relevant Code	Further Assessment Required
<b>Environmental Significance Overlay</b>  <b>Attachment 9</b>	<p>Northern and eastern parts of the Site are mapped as containing Matters of Local Environmental Significance (<b>MLES</b>). This corresponds with RCC mapped regrowth koala habitat (regrowth koala habitat and urban koala habitat trees) and RCC mapped Endangered Regional Ecosystems.</p> <p>The south-west of the Site is mapped as containing Matters of State Environmental Significance (<b>MSES</b>). This corresponds with State-mapped Medium Value Bushland Habitat.</p>	Environmental Significance Overlay Code	<b>Yes - Section 5.3</b>





Matters of Interest	Location of Site	Relevant Code	Further Assessment Required
Flood and Storm Tide Hazard Overlay Code  <b>Attachment 9</b>	The north-western half of the Site is mapped as a Flood Prone Area.	Flood and Storm Tide Hazard Overlay Code	<b>Yes – This is assessed under separate cover.</b>



## 2 Flora Assessment

### 2.1 Desktop Assessment

Aerial photography illustrates the Site's current use for large-lot residential purposes. The two existing dwellings are surrounded by primarily exotic landscaping in small, maintained garden beds. The Site is devoid of almost any woody vegetation and habitat value. The properties adjoining the Site to the west and south contain relatively high abundance of woody native vegetation and provide a minor urban ecological corridor around (but not into) the Site.

The PMST data (**Attachment 5**) indicates the potential occurrence of MNES plant communities and species in this locality. The Wildlife Online data also indicates confirmed records of Endangered, Vulnerable and Near Threatened (**EVNT**) species in the locality (**Attachment 6**). Conservation significant communities and species identified by these database searches formed a target for Site surveys.

### 2.2 Site Survey

Baseline botanical assessment was undertaken on 27 February 2019. It involved: a complete traverse of the entire Site, the spatial mapping of all native trees larger than 150 mm Diameter at Breast Height (**DBH**) and all Non-Juvenile Koala Habitat Trees (**NJKHTs**)<sup>3</sup> within and adjoining the Site; and spatial mapping of all significant or native habitat trees within the Site. Surveys also included an assessment to determine whether the Site:

- i. supported vegetation was analogous with Threatened Ecological Communities (**TEC**) identified as MNES under the EPBC Act;
- ii. supported any plant species identified as MNES under the EPBC Act;
- iii. was appropriately omitted or included on the Regulated Vegetation Management Map;
- iv. supported EVNT plant species; and

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<sup>3</sup> As defined under the *Planning Regulation 2017*.



- v. supported plant species or communities which were otherwise of conservation interest.

### 2.3 Survey Findings

The Site was located on relatively flat topography with a highly modified vegetation community. The Site supported two (2) existing residences centrally within the Site with highly scattered landscaping over a maintained lawn understorey. The common landscaping species within the Site were largely native *Lophostemon suaveolens* (swamp box). The southern extent of the Site indicated a level of maintenance of the understorey in areas. Evidence of native and exotic woody plant recruitment was observed throughout the south-eastern component of the Site (future lawn maintenance may result in this recruitment being impacted or lost). The very low native recruitment was dominated by *Acacia disparrima* (hickory wattle), *Acacia leiocalyx* (black wattle) and *Allocasuarina littoralis* (black she-oak) with various eucalypt species. Exotic grasses were largely dominated by *Megathyrsus maximus* (guinea grass) and *Chloris gayana* (rhodes grass). The character of these areas is illustrated in **Photo Plates 1 – 12** and a full flora species list is provided in **Attachment 10**.

### 2.4 Threatened Flora and Vegetation Community Searches

Surveys failed to record any species listed as MNES under the EPBC Act or any EVNT species listed under the *Nature Conservation (Wildlife) Regulation 2006*. Further, the Site does not support MNES TECs. Details of surveyed trees and their location in relation to the Proposed Development are shown in the Tree Retention Plan (**TRP**) included in **Figure 1**.



### 3 Fauna Habitat Assessment

#### 3.1 Survey Methods

Database searches revealed the occurrence of several conservation-significant species in the locality (**Attachments 5 and 6**). Surveys included a detailed walk through of the Site, assessment of all vegetation supported within and immediately adjoining the Site for habitat features and ecological connectivity important to species of conservation significance and active searches for fauna species or their evidence such as koala and other scansorial fauna.

#### 3.2 Survey Findings

Due to historical modification, the Site retains limited habitat value or connectivity. The limited native canopy trees present within the Site were juvenile specimens (though some were of a height or girth to be classified as NJKHTs) to a maximum height of 17 m and supporting no important habitat features. It is expected that highly mobile and more robust fauna species may utilise the Site from time to time for movement opportunities between the urban patchwork of retained vegetation in the immediate vicinity of the Site (**Attachment 1**) It is also likely that the cleared nature of the Site promotes the abundance of aggressive, sedentary species that can exclude other forest dependant or cryptic fauna (e.g. noisy miner). The Site itself does not provide any value for connectivity given its distinct lack of habitat features and the presence of significant ecological impediments immediately bordering the Site to the east and north in the form of both road and rail corridors (Cleveland railway, Northern Arterial Road). It is also noted the that RCC intends to upgrade and extend the Northern Arterial Road which will further compromise habitat and connectivity in the immediate locality. This is particularly important when considering the connectivity value (present and future) of the Site.



## 4 Potential Impacts

### 4.1 Vegetation Impacts

The Proposed Development results in the establishment of 59 townhouses, a private road, carparking, communal open space, an area for overland flow and landscaping throughout the Site. The Proposed Development layout has been designed with consideration of the Site's minimal ecological constraints.

**Figure 1** illustrates the TRP for the proposal with the relevant information for each tree collected by 28 South. The TRP, prepared in accordance with Section 1.3.1.2 of the *RCC Planning Scheme Policy – Environmental Significance*, shows all NJKHTs and larger exotic landscaped species throughout and immediately adjoining the Site as well as the individual Tree Protection Zones (**TPZs**) for each tree as per Australian Standards (AS4970-2009). Based on the current layout a total of 6 native trees (all NJKHTs) are proposed to be removed, the majority of which hold limited ecological value. It is noted that operational works for the proposal, specifically earthwork extents will need to consider the location of adjoining vegetation in the properties to the west, south and east. Trees on the eastern and northern boundaries will likely be retained, subject to the design of the road upgrade through this area. Once earthwork extents are finalised for the Proposed Development, an arborist's report will be prepared to confirm retention and removal of individual trees in accordance with AS4970-2009. This will be used as the basis for calculating any offset obligation.

### 4.2 Habitat Impacts

Given the modified nature of the Site and lack of complex vegetation, the Site does not contain any significant habitat features. The sporadic native trees located within the Site were young in their maturity, reaching 17 m in height and not supporting any important habitat features. Given the urbanised patchwork of vegetation within the locality, particularly surrounding the community sports field to the north of the Site and the heavily vegetated properties to the west and south of the Site (see **Attachment 1**), it is expected that significant habitat features such as hollow-bearing limbs, stick nests and termitaria would be relatively abundant in the locality. As such, the removal of the limited vegetation within the Site is not likely to give rise to any significant impact on species of conservation significance or any other locally common fauna.



Fauna management measures such as: the preparation of a fauna management plan; pre-clearing fauna assessments; and the use of a suitably qualified fauna spotter catcher will reduce the potential for impacts to fauna during the clearing process. These measures are a requirement of Schedule 11, Part 3 of the Planning Regulation.

#### **4.3 Landscaping**

The Landscape Concept Plan (**Attachment 11**) shows that the Proposed Development will include western boundary planting of koala habitat trees (the suggestion is *Lophostemon confertus*). This will help to formalise the edge of the fauna movement corridor that exists to the west of the Site. Combined, the minor impacts to vegetation on the Site and the landscaping associated with the Proposed Development will not materially affect the landscape ecological functions provided by heavily vegetated properties to the west and south of the Site.





## 5 Statutory Compliance

### 5.1 EPBC Act

The Proposed Development is unlikely to give rise to a Significant Impact on MNES. As such, a Controlled Action Referral to the DoEE is not required for the Project.

### 5.2 State Triggers

As discussed in **Table 1**, one MSES is applicable to the Proposed Development – the Koala Habitat Area. The Site is within a PKADA, with mapped habitat values within the Site including:

- Low Value Rehabilitation in the north-west;
- Medium Value Rehabilitation in the east; and
- Medium Value Bushland in the south-west (see **Attachment 8**).

This habitat mapping influences the way that the Proposed Development is assessed against Schedule 11 of the Planning Regulation. For instances where ground-truthed values differ from the mapped koala habitat values, the Planning Regulation provides a mechanism for an Applicant to request that the Assessment Manager take ground-truthed values over mapped values into consideration when assessing a development's compliance with the relevant Assessment Benchmarks within the Planning Regulation (a **Koala Habitat Mapping Amendment Request**). Given the Site's comprehensively cleared nature, a Koala Habitat Mapping Amendment Request is included in **Section 5.2.1** of this EAR.

#### 5.2.1 Koala Habitat Mapping Amendment Request

This section of the EAR constitutes a Koala Habitat Mapping Amendment Request, prepared under Schedule 11, Part 4, Section 9 of the Planning Regulation.

For the purposes of the Development Application, the Applicant requests that RCC, as Assessment Manager, take the mapped Bushland Habitat Area within the Site to be a Rehabilitation Habitat Area. With reference to Schedule 11, Part 4, Section 10(b) of the Planning Regulation, the Site:

- is greater than 0.5ha (the two lots collectively comprise 1.624ha);



- contains very sparse native vegetation and is predominantly characterised by grassed areas with highly scattered juvenile/semi-mature native trees – the majority of which occur on the boundary of the Site or whose TPZs extend into the Site from the property to the west. Subject to arborist assessment and final earthworks details, only two NJKHTs will be impacted by the Proposed Development; and
- has densely-clustered boundary NJKHTs to the west and south of the Site, allowing for the movement and dispersal of koalas around the Site.

It can be clearly seen in **Inset 1** that the Site contains very few NJKHTs within the mapped Medium Value Bushland habitat and comprises a regularly maintained lawn with highly scattered young trees. This is further reinforced by **Photo Plates 1 – 12**, which demonstrate the lack of woody vegetation within this mapped bushland habitat area.



**Inset 1 – Mapped Medium Value Koala Bushland Habitat (green), with aerial photography demonstrating the cleared nature of the Site.**



**5.2.2 Assessment Against Schedule 11 of the Planning Regulation**

Assuming that the request in **Section 5.2.1** is approved by RCC and the areas currently mapped Medium Value Koala Bushland Habitat are taken by RCC to be Medium Value Rehabilitation Habitat, it is necessary to then assess the Proposed Development against Schedule 11 of the Planning Regulation.

Schedule 11, Part 2, Section 6 of the Planning Regulation applies to the Development Application, as it is for development that is within a PKADA, the development is not for a domestic housing activity, and sections 2 to 5 do not apply to the Development Application.

An assessment of the Development Application against the relevant Assessment Benchmarks is provided in **Table 3**.

**Table 3: Assessment of Development Application against relevant Assessment Benchmarks**

ASSESSMENT BENCHMARK	RESPONSE
<p><b>6(3)(a)</b> – the development does not involve clearing NJKHTs in a bushland habitat area.</p>	<p><b>Complies – subject to acceptance of mapping amendment request.</b></p> <p>Mapped Bushland Habitat occurs in the south-western extent of the Site (<b>Attachment 8</b>). As per <b>Section 5.2.1</b> of this EAR, a request has been made by the Applicant for RCC (as Assessment Manager) to take this mapped bushland habitat to be Medium Value Rehabilitation Habitat due to the lack of koala habitat values.</p>
<p><b>6(3)(b)</b> – the development avoids clearing NJKHTs in an area that is (i) a high value rehabilitation habitat area; or (ii) a medium value rehabilitation habitat area.</p>	<p><b>Partially complies.</b></p> <p>This provision requires that development avoids clearing NJKHTs in high value rehabilitation habitat and medium value rehabilitation habitat.</p> <p>With respect to (i): No High Value Rehabilitation Habitat is located within the Site.</p> <p>With respect to (ii): The Medium Value Rehabilitation Habitat is mapped in the eastern portion of the Site, and also in the southern and south-western areas (if the request in <b>Section 5.2.1</b> of this EAR is approved). Within this area, 5 NJKHTs are proposed to be cleared for the Proposed Development, subject to final earthworks details and an arborist’s assessment in accordance with AS4970-2009 (see <b>Figure 1</b>). The NJKHTs are highly scattered within this area and lack koala habitat/connectivity value. The Proposed Development cannot reasonably avoid the clearing of these scattered trees; any retention of the trees will see them surrounded by development and therefore continuing to provide no koala habitat/connectivity value.</p> <p>Furthermore, the Proposed Development is appropriate when consideration is given to the zoning of the Site and avoidance of impacts on areas of high koala habitat value. It represents logical infill development that is in line with the RCC Planning Scheme.</p>





ASSESSMENT BENCHMARK	RESPONSE
	There is no requirement to limit clearing in areas designated as Low Value Rehabilitation Habitat (which covers the balance of the Site) (see Attachment 8).
<p><b>6(3)(c)</b> – if the clearing of NJKHTs cannot be avoided in an area stated in paragraph (b), (i) the amount of clearing is minimised; and (ii) any significant residual impact of the clearing is offset.</p>	<p><b>Complies.</b></p> <p>Due to the nature of the Proposed Development, and the limited value afforded by the NJKHTs to be impacted, the clearing of these trees cannot be avoided. Therefore, they will be offset.</p> <p>Offsets can be acquitted by: (i) a monetary contribution of \$920.00/impacted tree<sup>4</sup>; or (ii) the establishment of 3 new koala habitat trees for every impacted NJKHT<sup>5</sup> (refer Queensland Environmental Offsets Policy v 1.6) (DES 2018b).</p> <p>The Applicant will acquit the offset obligation through a monetary contribution / financial settlement, which would be calculated at the operational works stage following final earthworks plans and an arborist's report.</p>
<p><b>6(3)(d)</b> – the matters stated in Section 2(2)(a) to (e)</p>	Refer provisions below
<p><b>2(2)(a)</b> – the development provides, to the greatest extent practicable, safe koala movement measures that are appropriate for (i) the development; and (ii) the habitat connectivity value of the premises.</p>	<p><b>Complies.</b></p> <p>Given the impending road upgrades, the northern and eastern boundaries of the Site offer no value for koala movement. Further, it is counter-intuitive to encourage koala movement into and through the Proposed Development</p> <p>Furthermore, the Proposed Development's relatively high density of townhouses within the Site will create an environment that is not conducive to encouraging koala movement within and through the Site. Therefore, with respect to item (i), no koala movement measures are considered appropriate within the development.</p> <p>Given its highly cleared status and its location with major roads on two of its four boundaries, the Site offers little connectivity value. With respect to item (ii), the corridor values demonstrated by the properties adjoining the southern and western boundaries will not be impacted by the Proposed Development. The vegetation within these adjoining properties provide for koala movement in the immediate locality.</p>
<p><b>2(2)(b)</b> – any vegetation clearing complies with Part 3.</p>	<p><b>Complies – subject to Construction Environmental Management Plan.</b></p> <p>Any vegetation clearing for the Proposed Development will be undertaken in accordance with Schedule 11, Part 3 of the Planning Regulation. These requirements will be itemised within a Koala Management Plan for construction activities. A qualified fauna spotter catcher ("koala spotter" under the Planning Regulation) will be employed for clearing activities.</p>
<p><b>2(2)(c)</b> – measures are implemented to ensure that construction activities on the premises do</p>	<p><b>Complies – subject to Construction Environmental Management Plan.</b></p>

<sup>4</sup> Based on the accepted offset calculation ratio of 40m<sup>2</sup> per NJKHT in SEQ.

<sup>5</sup> Further locational requirements also apply.



ASSESSMENT BENCHMARK	RESPONSE
not increase the risk of death or injury to koalas.	A Koala Management Plan will be prepared prior to the commencement of any construction activities within the Site. This Koala Management Plan will outline in specific detail the various measures to be employed during construction to avoid, minimise and mitigate construction impacts on the koala.
2(2)(d) – any area on the premises that is cleared of native vegetation is progressively rehabilitated if (i) the vegetation was removed as a result of construction activities, and (ii) the area is to be used to provide for safe koala movement measures, including, if appropriate, koala movement infrastructure.	<p><b>Complies.</b></p> <p>There is minimal native vegetation clearing associated with the Proposed Development, due to the heavily cleared nature of the Site. In relation to item (i), landscaping will be established throughout the Proposed Development, with a focus on private road frontages, the eastern and southern Site boundary, and the north-western section of the Site. Specifically, koala habitat trees will be planted on the western Site boundary (refer to <b>Attachment 11</b>). This is considered to be an appropriate response to the minimal vegetation clearing associated with the Proposed Development.</p> <p>In relation to item (ii), koala movement will not be encouraged within or through the Site, as this would not be appropriate given the position of the Site and the nature of the Proposed Development.</p>
2(2)(e) – if an area is to be used to provide for safe koala movement measures – the development involves landscaping that provides food, shelter and movement opportunities for koalas.	<p>N/A</p> <p>The Proposed Development does not include an area to be used for safe koala movement measures.</p>

**5.3 Redland City Plan 2018 – Environmental Significance Overlay Code**

The Proposed Development is required to be assessed under the Planning Scheme for compliance with RCC’s development controls for the Low-Medium Density Zone and all applicable overlays.

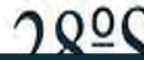
As outlined in **Section 1.3.4**, the Environmental Significance Overlay applies to the Site and therefore the Proposed Development. Assessment of the Proposed Development against the Environmental Significance Overlay Code is provided in **Table 4**. Assessment against the Low-Medium Density Zone Code and other relevant overlay codes are provided under separate cover within the Town Planning Report for the Proposed Development.





Table 4 – Assessment against Environmental Significance Overlay Code

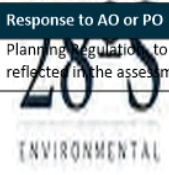
Performance outcomes	Acceptable outcomes	Response to AO or PO
<b>For development that is accepted subject to requirements</b>		
<p><b>PO1</b> Development does not result in a significant reduction in the level or condition of biodiversity and ecological functions and processes in the locality.</p> <p><small>Note— See Planning Scheme Policy 1 – Environmental significance for advice on achieving compliance with this outcome.</small></p>	<p><b>AO1.1</b> Compensatory planting is undertaken on-site that is equal in the area to the area of the vegetation cleared.</p>	<p><b>N/A</b> – the Proposed Development is not accepted development.</p>
<b>For assessable development</b>		
<b>Values to be protected</b>		
<p><b>PO2</b> Development does not result in a significant reduction in the level or condition of biodiversity and ecological functions and processes in the locality.</p>	<p>No acceptable outcome is nominated.</p>	<p><b>Complies.</b> The Site provides negligible biodiversity and ecological function.</p>
<p><b>PO3</b> Development does not cause substantial fragmentation of habitat areas.</p>	<p>No acceptable outcome is nominated.</p>	<p><b>Complies.</b> Due to the heavily cleared nature of the Site, and the future upgrade of the Northern Arterial Road, the Proposed Development will not cause impacts associated with fragmentation.</p>
<p><b>PO4</b> Connections between habitat areas are retained, so that movement of key species and normal gene flow between populations is not inhibited or made less safe. Connections may include both continuous corridors and “stepping stone” patches and refuges.</p>	<p>No acceptable outcome is nominated.</p>	<p><b>Complies.</b> The Site does not provide a connectivity role between habitat areas, as it is bordered on two sides by busy roads and supports limited scattered trees of low ecological value. The connectivity values of the western and southern boundaries, on adjacent properties where vegetation is more prevalent, will not be significantly affected by the Proposed Development.</p>
<b>Minimising and mitigating impacts</b>		
<p><b>PO5</b> Edge effects on retained habitat areas are minimised by providing the smallest possible perimeter to area ratio.</p>	<p>No acceptable outcome is nominated.</p>	<p><b>Complies.</b> The Site is already subject to significant edge effects. The Proposed Development will not exacerbate these effects.</p>
<p><b>PO6</b> The design, scale and intensity of development minimises impacts on retained habitat.</p>	<p>No acceptable outcome is nominated.</p>	<p><b>Complies.</b> The Site does not contain any notable habitat for retention.</p>



Performance outcomes	Acceptable outcomes	Response to AO or PO
<b>PO7</b> Retained habitat is protected to ensure its on-going health and resilience, and to avoid degradation as a result of edge effects.	No acceptable outcome is nominated.	<b>Complies.</b> ENVIRONMENTAL The Site does not contain any notable habitat for retention.
<b>PO8</b> Barriers restricting the movement and dispersal of wildlife are removed, except where they are necessary for the safety of people or animals.	No acceptable outcome is nominated. Note— Guidance on fencing design, fauna movement structure and the like is provided in Planning Scheme Policy 1 – Environmental significance.	<b>Complies.</b> The Proposed Development will not encourage movement or dispersal of wildlife through the Site, for safety reasons. Corridors on the properties to the west and south of the Site will continue to have some corridor functionality.
<b>PO9</b> Development does not result in the introduction of pest species (plant or animal), that pose a risk to ecological integrity or disturbance to native fauna.	No acceptable outcome is nominated. Note— Weed species are identified in Council’s Pest Management Plan 2012-2016, Part B.	<b>Complies.</b> The Proposed Development will reduce the prevalence of exotic flora species on the Site. The landscaping to be undertaken within the Site will consist of locally endemic native species.
<b>PO10</b> Development minimises alterations to natural landforms, flow regimes, groundwater recharge and surface water drainage patterns.	No acceptable outcome is nominated.	<b>Complies.</b> The Site is flat and therefore natural landforms will not be significantly altered for the Proposed Development. Groundwater will not be affected by the Proposed Development. The Proposed Development will not lead to worsening of surface water impacts off the Site. The proposed overland flow area at the north-west of the Site will be designed to reflect natural patterns.
<b>PO11</b> Development minimises potential for disturbance of wildlife as a result of noise, light, vibration or other source.	No acceptable outcome is nominated.	<b>Complies.</b> The Site is located at the junction of two main roads and represents a heavily disturbed environment that provides little habitat value for fauna. The Proposed Development will not encourage the movement of fauna through the Site. Noise and light emitted from the Proposed Development will be in line with other approved and constructed townhouse complexes in the locality. No vibration impacts of note are expected.
<b>PO12</b> Roads and public access within and adjacent to areas of ecological significance are designed to avoid disturbance of ecological values or danger to wildlife.	No acceptable outcome is nominated.	<b>Complies.</b> The Site is not located within an area of ecological significance. The Proposed Development will not require roads and public access areas to be specially designed to avoid disturbance or danger.
<b>Corridors and enhancement planting</b>		
<b>PO13</b> Development contributes to the restoration of waterway or land based ecological corridors, where they would	No acceptable outcome is nominated.	<b>Complies.</b> The Proposed Development will have negligible impacts on ecological corridors in the locality. The removal of NJKHTs (to be confirmed following final earthworks design and an arborist’s report) will be offset in accordance

Performance outcomes	Acceptable outcomes	Response to AO or PO
significantly enhance the health and resilience of habitat and wildlife on and near the site.		with the provision of the Planning Regulation, the Queensland Environmental Offsets Policy and the Planning Scheme Policy 1 – Environmental Significance. The offsets provided under the Planning Regulation are expected to be sufficient for the purposes of addressing any impacts to MLES.
<b>PO14</b> Corridors have sufficient width to maintain viable wildlife or habitat linkages.	<b>AO14.1</b> Ecological corridors have a minimum width of 100m.	<b>Complies.</b> The Site does not contain any ecological corridors.
<b>PO15</b> Development incorporates opportunities for revegetation to enhance habitat condition, biodiversity and wildlife movement.	No acceptable outcome is nominated.	<b>N/A.</b> The Site is located at the junction of two main roads and it is not logical to encourage fauna movement within or through the Site.
<b>PO16</b> Enhancement plantings and landscaping utilise endemic native species which replicate or complement the composition of the habitat it is connected to, unless this would increase bushfire risk.	No acceptable outcome is nominated. Note – Guidance to assist applicants is contained within the Queensland Government’s Regional Ecosystem Mapping.	<b>Complies.</b> The landscaping within the Proposed Development will include locally endemic native species.
<b>PO17</b> Where clearing occurs, it is sequenced and undertaken in a manner that provides opportunities for fauna to vacate affected land.	No acceptable outcome is nominated. Note – It is likely that a wildlife habitat management plan, prepared by an ecologist with suitable experience may be needed to address survival and ongoing access to habitat trees during construction and operation of the development.	<b>Complies.</b> Any vegetation clearing for the Proposed Development will be undertaken in accordance with Schedule 11, Part 3 of the Planning Regulation. These requirements will be itemised within a Koala Management Plan for construction activities. A qualified fauna spotter catcher (“koala spotter” under the Planning Regulation) will be employed for clearing activities.
<b>Offsets</b>		
<b>PO18</b> Where development results in, or is likely to result in, a significant residual impact on matters of local environmental significance, despite all reasonable on-site mitigation measures, the impact will be offset.	<b>AO18.1</b> Offsets are provided in accordance with offset arrangements set out in Planning Scheme Policy 1 – Environmental significance.	<b>Complies.</b> The removal of NJKHTs (to be confirmed following final earthworks design and an arborist’s report) will be offset in accordance with the provisions of the Planning Regulation, the Queensland Environmental Offsets Policy and the Planning Scheme Policy 1 – Environmental Significance. The offsets provided under the Planning Regulation are expected to be sufficient for the purposes of addressing any impacts to MLES. The RCC mapped Endangered Regional Ecosystem that corresponds with the mapped MLES was found to be an inaccurate representation of the limited ecological values exhibited within the Site. Within <b>Section 5.2.1</b> of this EAR, the Applicant has applied for a Koala Habitat Mapping Amendment in line with the provisions of the

Performance outcomes	Acceptable outcomes	Response to AO or PO
		Planning regulations to ensure the ground-truthed conditions of the Site are reflected in the assessment of this DA.





## 6 Summary and Conclusions

This EAR has been prepared to assess that ecological and environmental planning matters applicable to the proposed townhouse development at 42-48 Sturgeon Street, Ormiston. This EAR has identified the negligible ecological values within the Site and the limited impacts likely to occur should the Proposed Development proceed in its current layout.

A Koala Habitat Mapping Amendment Request under Schedule 11, Part 4, Section 9 of the Planning Regulation is included within this EAR for RCC's consideration. This seeks to ensure that the Queensland Government's koala habitat mapping reflects the Site's heavily cleared nature and it is appropriate to consider the entirety of the Site as Koala Rehabilitation Habitat.

This EAR has demonstrated that the Proposed Development complies with the relevant Assessment Benchmarks for koala (outlined within Schedule 11, Part 4, Section 6 of the Planning Regulation) and the Performance Outcomes for the RCC Environmental Significance Overlay Code. Further, this EAR and accompanying TRP (within **Figure 1**) are prepared to achieve compliance with the requirements of the *RCC Planning Scheme Policy – Environmental Significance*<sup>6</sup>.

Based on the current layout a total of 6 native trees (all NJKHTs) are proposed to be removed, the majority of which hold limited ecological value. It is noted that operational works for the proposal, specifically earthwork extents will need to consider the location of adjoining vegetation in the properties to the west, south and east. Trees on the eastern and northern boundaries will likely be retained, subject to the design of the road upgrade through this area. Once earthwork extents are finalised for the Proposed Development, an arborist's report will be prepared to confirm retention and removal of individual trees in accordance with AS4970-2009. Given the highly disturbed nature of the Site, the position of the Site abutting two major roads (with plans for road widening in the near future), and the existence of minor urban ecological corridors to the west and south of the Site, it is considered that the proposed impacts to the sparse existing vegetation within the Site is not significant.

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<sup>6</sup> The TRP is considered sufficient for this stage of the Project. It is noted that a Vegetation Management Plan will be submitted at the Operational Works stage.



The clearing of the NJKHTs within the Site will be offset through a financial settlement from the Applicant, in accordance with the provisions of the *Queensland Environmental Offsets Policy*. This is considered to appropriately compensate for the minimal impacts of the Proposed Development on the Site's ecological values. This will also achieve compliance with State and RCC environmental planning requirements.





## Photo Plates



**Photo Plate 1** – View east showing the junction of Sturgeon Street and the Northern Arterial Road, with the north-eastern corner of the Site to the right. This land is required for the road upgrade.



**Photo Plate 2** – View looking south from northern extent of the Site, at the boundary between the two properties. Note the vegetation in the background is located on the eastern, southern and western Site boundaries.

28°S  
ENVIRONMENTAL



**Photo Plate 3** – View of the north-western Site boundary. Note that the two trees in the foreground (swamp box) provide negligible ecological value and will be cleared for the Proposed Development.



**Photo Plate 4** – View south-west of the Site's western property. The Site is completely cleared in this area, with trees occurring on adjoining properties.



28°S  
ENVIRONMENTAL



**Photo Plate 5** – View south-east of the Site's eastern property. Dividing fence in the foreground. Mature canopy trees occur on the adjoining properties, with a handful of smaller native trees within the Site.



**Photo Plate 6** – View of the western Site boundary.

28°S  
ENVIRONMENTAL



**Photo Plate 7** - View of western Site boundary. The vegetation in the background on the adjoining property appears correctly mapped as koala bushland habitat and environmental significance.



**Photo Plate 8** - View east along southern Site boundary. Note presence of large native trees adjoining the Site.



28°S  
ENVIRONMENTAL



**Photo Plate 9** – Vegetation adjoining the south-east corner of the Site.



**Photo Plate 10** – View from south-east corner of the Site, looking north-west. Note the cleared nature of the Site, with two relatively small native trees (swamp box and Queensland blue gum) within the Site in the mid-ground.



**Photo Plate 11** – View north, along the eastern boundary of the Site.



**Photo Plate 12** – View south, within the vegetated swale (in road reserve) adjacent to the Site's eastern boundary.





**Figure 1**





Tree 8 located on boundary fenceline / within western property. Refer to Inset.

Tree 8 large blue gum.

<b>Sturgeon Street, Ormiston</b>		<b>Legend</b>														
<b>Tree Retention Plan</b>	Site Boundary	Cadastral Boundaries	Roads	Development Footprint												
	<b>Tree Protection Zones</b>															
28 South Project Ref: 2019-022	Impacted	Retained	Retained subject to arborist advice													
Data Sources: Digital Cadastre Database (Dept. Natural Resources and Mines, 2016); Baseline Roads and Tracks (Dept. Natural Resources and Mines, 2016)			<table border="1"> <tr> <th>Issue Date</th> <th>Revision</th> <th>Author</th> </tr> <tr> <td>24 May 2019</td> <td></td> <td>RF</td> </tr> <tr> <th>Approved</th> <th colspan="2">Revision Note</th> </tr> <tr> <td>CC</td> <td colspan="2"></td> </tr> </table>	Issue Date	Revision	Author	24 May 2019		RF	Approved	Revision Note		CC			 (A3) 1:600 GDA1994 MGA56 
Issue Date	Revision	Author														
24 May 2019		RF														
Approved	Revision Note															
CC																



Sturgeon Street, Ormiston

Tree ID	Common Name	Botanical Name	DBH (mm)	Stems	Height (m)	Crown Width (m)	Health	Health Comment	Structure	Structure Comment	Habitat Feature	Status	Further Comments	TPZ (m)
1	Queensland Blue Gum	Eucalyptus tereticornis	450	1 stem	14	6	Good	Typical	Good	Typical	No visible habitat features	To be retained		5.4
2	Black She-oak	Allocasuarina littoralis	250	1 stem	8	5	Good	Typical	Good	Typical	No visible habitat features	To be retained subject to Arborist advice		3
3	Hickory Wattle	Acacia disparrima	230	1 stem	6	4	Good	Typical	Good	Typical	No visible habitat features	To be retained subject to Arborist advice		2.76
4	Narrow-leaved Ironbark	Eucalyptus crebra	170	1 stem	7	3	Good	Typical	Good	Typical	No visible habitat features	To be retained		2.04
5	Narrow-leaved Ironbark	Eucalyptus crebra	450	1 stem	19	14	Good	Typical	Good	Typical	No visible habitat features	To be retained		5.4
6	Narrow-leaved Ironbark	Eucalyptus crebra	150	1 stem	5	4	Good	Typical	Good	Typical	No visible habitat features	To be retained		1.8
7	Queensland Blue Gum	Eucalyptus tereticornis	340	1 stem	17	9	Good	Typical	Good	Typical	No visible habitat features	To be retained		4.08
8	Queensland Blue Gum	Eucalyptus tereticornis	440	1 stem	17	9	Good	Typical	Good	Typical	No visible habitat features	To be retained subject to Arborist advice		5.28
9	Hickory Wattle	Acacia disparrima	150	1 stem	7	4	Good	Typical	Good	Typical	No visible habitat features	To be retained		1.8
10	Hickory Wattle	Acacia disparrima	150	1 stem	7	4	Good	Typical	Good	Typical	No visible habitat features	To be retained		1.8
11	Narrow-leaved Ironbark	Eucalyptus crebra	620	2 stems	18	9	Good	Typical	Good	Typical	No visible habitat features	To be retained		7.44
12	Black She-oak	Allocasuarina littoralis	250	1 stem	9	6	Good	Typical	Good	Typical	No visible habitat features	To be retained		3
13	Rusty Gum	Angophora leiocarpa	290	1 stem	14	8	Good	Typical	Good	Typical	No visible habitat features	To be retained		3.48
14	Narrow-leaved Ironbark	Eucalyptus crebra	160	1 stem	9	4	Good	Typical	Good	Typical	No visible habitat features	To be removed		1.92
15	Queensland Blue Gum	Eucalyptus tereticornis	265	1 stem	15	6	Good	Typical	Good	Typical	No visible habitat features	To be removed		3.18
16	Swamp Box	Lophostemon suaveolens	290	1 stem	14	6	Good	Typical	Good	Typical	No visible habitat features	To be removed		3.48
17	Pink Bloodwood	Corymbia intermedia	175	1 stem	14	6	Good	Typical	Good	Typical	No visible habitat features	To be retained		2.1
18	Swamp Box	Lophostemon suaveolens	175	1 stem	14	6	Good	Typical	Good	Typical	No visible habitat features	To be retained		2.1
19	Swamp Box	Lophostemon suaveolens	370	2 stems	14	7	Good	Typical	Good	Typical	No visible habitat features	To be retained		4.44
20	Pink Bloodwood	Corymbia intermedia	155	1 stem	12	7	Good	Typical	Good	Typical	No visible habitat features	To be retained		1.86
21	Swamp Box	Lophostemon suaveolens	110	1 stem	6	3	Good	Typical	Good	Typical	No visible habitat features	To be retained		1.32
22	Black Wattle	Acacia leiocalyx	150	1 stem	6	3	Good	Typical	Good	Typical	No visible habitat features	To be retained		1.8
23	Swamp Box	Lophostemon suaveolens	120	1 stem	7	3	Good	Typical	Good	Typical	No visible habitat features	To be retained		1.44
24	Swamp Box	Lophostemon suaveolens	100	1 stem	5	3	Good	Typical	Good	Typical	No visible habitat features	To be retained		1.2
25	Broad-leaved Paperbark	Melaleuca quinquenervia	320	3 stems	6	4	Good	Typical	Good	Typical	No visible habitat features	To be retained		3.84
26	Swamp Box	Lophostemon suaveolens	110	1 stem	4	3	Good	Typical	Good	Typical	No visible habitat features	To be retained		1.32
27	Swamp Box	Lophostemon suaveolens	180	1 stem	5	4	Good	Typical	Good	Typical	No visible habitat features	To be retained		2.16
28	Swamp Box	Lophostemon suaveolens	125	1 stem	5	4	Good	Typical	Good	Typical	No visible habitat features	To be retained		1.5
29	Pink Bloodwood	Corymbia intermedia	150	1 stem	7	4	Good	Typical	Good	Typical	No visible habitat features	To be retained		1.8
30	Queensland Blue Gum	Eucalyptus tereticornis	110	1 stem	7	3	Good	Typical	Good	Typical	No visible habitat features	To be retained		1.32
31	Pink Bloodwood	Corymbia intermedia	180	1 stem	9	5	Good	Typical	Good	Typical	No visible habitat features	To be retained		2.16
32	Hickory Wattle	Acacia disparrima	185	1 stem	7	5	Good	Typical	Good	Typical	No visible habitat features	To be retained		2.22
33	Pink Bloodwood	Corymbia intermedia	250	1 stem	8	5	Good	Typical	Good	Typical	No visible habitat features	To be retained		3
34	Queensland Blue Gum	Eucalyptus tereticornis	300	1 stem	15	6	Good	Typical	Good	Typical	No visible habitat features	To be retained		3.6
35	Narrow-leaved Ironbark	Eucalyptus crebra	350	1 stem	16	6	Good	Typical	Good	Typical	No visible habitat features	To be retained		4.2
36	Rusty Gum	Angophora leiocarpa	250	1 stem	16	6	Good	Typical	Good	Typical	No visible habitat features	To be removed		3
37	Queensland Blue Gum	Eucalyptus tereticornis	250	1 stem	16	6	Good	Typical	Good	Typical	No visible habitat features	To be retained		3
38	Swamp Box	Lophostemon suaveolens	280	1 stem	15	6	Good	Typical	Good	Typical	No visible habitat features	To be retained		3.36
39	Queensland Blue Gum	Eucalyptus tereticornis	230	1 stem	14	6	Good	Typical	Good	Typical	No visible habitat features	To be retained		2.76
40	Narrow-leaved Ironbark	Eucalyptus crebra	400	1 stem	16	6	Good	Typical	Good	Typical	No visible habitat features	To be retained		4.8
41	Queensland Blue Gum	Eucalyptus tereticornis	340	1 stem	16	6	Good	Typical	Good	Typical	No visible habitat features	To be retained		4.08
42	Queensland Blue Gum	Eucalyptus tereticornis	205	1 stem	15	4	Good	Typical	Good	Typical	No visible habitat features	To be retained		2.46
43	Queensland Blue Gum	Eucalyptus tereticornis	300	1 stem	15	4	Good	Typical	Good	Typical	No visible habitat features	To be retained		3.6
44	Queensland Blue Gum	Eucalyptus tereticornis	100	1 stem	6	2	Good	Typical	Good	Typical	No visible habitat features	To be retained		1.2
45	Queensland Blue Gum	Eucalyptus tereticornis	170	1 stem	6	2	Good	Typical	Good	Typical	No visible habitat features	To be retained		2.04
46	Queensland Blue Gum	Eucalyptus tereticornis	250	1 stem	8	3	Good	Typical	Good	Typical	No visible habitat features	To be retained		3
47	Queensland Blue Gum	Eucalyptus tereticornis	295	1 stem	14	6	Good	Typical	Good	Typical	No visible habitat features	To be retained		3.54
48	Queensland Blue Gum	Eucalyptus tereticornis	380	1 stem	14	6	Good	Typical	Good	Typical	No visible habitat features	To be retained		4.56
49	Cadaghi	Corymbia torelliana	140	1 stem	6	6	Good	Typical	Good	Typical	No visible habitat features	To be retained		1.68
50	Queensland Blue Gum	Eucalyptus tereticornis	270	1 stem	14	6	Good	Typical	Good	Typical	No visible habitat features	To be retained		3.24
51	Queensland Blue Gum	Eucalyptus tereticornis	400	1 stem	17	6	Good	Typical	Good	Typical	No visible habitat features	To be retained		4.8

Sturgeon Street, Ormiston

52	Queensland Blue Gum	Eucalyptus tereticornis	285	1 stem	17	6	Good	Typical	Good	Typical	No visible habitat features	To be retained		3.42
53	Queensland Blue Gum	Eucalyptus tereticornis	180	1 stem	15	6	Good	Typical	Good	Typical	No visible habitat features	To be retained		2.16
54	Swamp Box	Lophostemon suaveolens	210	1 stem	9	5	Good	Typical	Good	Typical	No visible habitat features	To be retained		2.52
55	Cadaghi	Corymbia torelliana	115	1 stem	6	5	Good	Typical	Good	Typical	No visible habitat features	To be retained		1.38
56	Cadaghi	Corymbia torelliana	140	1 stem	6	5	Good	Typical	Good	Typical	No visible habitat features	To be retained		1.68
57	Swamp Box	Lophostemon suaveolens	70	1 stem	4	2	Good	Typical	Good	Typical	No visible habitat features	To be retained		0.84
58	Queensland Blue Gum	Eucalyptus tereticornis	90	1 stem	6	2	Good	Typical	Good	Typical	No visible habitat features	To be retained		1.08
59	Cadaghi	Corymbia torelliana	70	1 stem	5	2	Good	Typical	Good	Typical	No visible habitat features	To be retained		0.84
60	Cadaghi	Corymbia torelliana	120	1 stem	5	2	Good	Typical	Good	Typical	No visible habitat features	To be retained		1.44
61	Pink Bloodwood	Corymbia intermedia	70	1 stem	5	2	Good	Typical	Good	Typical	No visible habitat features	To be retained		0.84
62	Cadaghi	Corymbia torelliana	70	1 stem	5	2	Good	Typical	Good	Typical	No visible habitat features	To be retained		0.84
63	Cadaghi	Corymbia torelliana	120	1 stem	5	2	Good	Typical	Good	Typical	No visible habitat features	To be retained		1.44
64	Cadaghi	Corymbia torelliana	70	1 stem	5	2	Good	Typical	Good	Typical	No visible habitat features	To be retained		0.84
65	Cadaghi	Corymbia torelliana	60	1 stem	5	2	Good	Typical	Good	Typical	No visible habitat features	To be retained		0.72
66	Narrow-leaved Ironbark	Eucalyptus crebra	180	1 stem	10	6	Good	Typical	Good	Typical	No visible habitat features	To be retained		2.16
67	Narrow-leaved Ironbark	Eucalyptus crebra	70	1 stem	4	2	Good	Typical	Good	Typical	No visible habitat features	To be retained		0.84
68	Pink Bloodwood	Corymbia intermedia	140	1 stem	7	3	Good	Typical	Good	Typical	No visible habitat features	To be retained		1.68
69	Queensland Blue Gum	Eucalyptus tereticornis	280	1 stem	12	5	Good	Typical	Good	Typical	No visible habitat features	To be retained		3.36
70	Swamp Box	Lophostemon suaveolens	310	1 stem	12	5	Good	Typical	Good	Typical	No visible habitat features	To be removed		3.72
71	Cadaghi	Corymbia torelliana	205	1 stem	8	5	Good	Typical	Good	Typical	No visible habitat features	To be retained (located in future road dedication)		2.46
72	Narrow-leaved Ironbark	Eucalyptus crebra	600	6+ stems	5	5	Good	Typical	Good	Typical	No visible habitat features	To be retained (located in future road dedication)	Growing from stump	7.2
73	Queensland Blue Gum	Eucalyptus tereticornis	600	6+ stems	5	5	Good	Typical	Good	Typical	No visible habitat features	To be retained (located in future road dedication)	Growing from stump	7.2
74	Swamp Box	Lophostemon suaveolens	280	1 stem	8	5	Good	Typical	Good	Typical	No visible habitat features	To be removed		3.36
75	Swamp Box	Lophostemon suaveolens	200	1 stem	7	5	Good	Typical	Good	Typical	No visible habitat features	To be retained subject to Arborist advice		2.4
76	Queensland Blue Gum	Eucalyptus tereticornis	345	1 stem	8	5	Good	Typical	Good	Typical	No visible habitat features	To be retained		4.14
77	Queensland Blue Gum	Eucalyptus tereticornis	390	1 stem	9	5	Good	Typical	Good	Typical	No visible habitat features	To be retained		4.68
78	Queensland Blue Gum	Eucalyptus tereticornis	370	1 stem	9	5	Good	Typical	Good	Typical	No visible habitat features	To be retained		4.44
79	Queensland Blue Gum	Eucalyptus tereticornis	260	1 stem	9	4	Good	Typical	Good	Typical	No visible habitat features	To be retained		3.12





**Attachment 1**





<b>Sturgeon Street, Ormiston</b>	<b>Legend</b>	0 100 200 m	<b>Issue Date</b>	<b>Revision</b>	<b>Author</b>
<b>Locality</b>	<ul style="list-style-type: none"> <li><span style="border: 1px solid black; display: inline-block; width: 15px; height: 10px; margin-right: 5px;"></span> Site Boundary</li> <li><span style="border: 1px dashed yellow; display: inline-block; width: 15px; height: 10px; margin-right: 5px;"></span> Cadastral Boundaries</li> <li><span style="border-bottom: 1px dashed black; width: 15px; margin-right: 5px;"></span> Rail Line</li> <li><span style="border-bottom: 1px solid blue; width: 15px; margin-right: 5px;"></span> Watercourse</li> <li>Roads</li> </ul>	(A3) 1:4500 GDA1994 MGA56 	4 February 2019		MR
28 South Project Ref: 2019-022			<b>Approved</b>	<b>Revision Note</b>	
Data Sources: Digital Cadastre Database (Dept. Natural Resources and Mines, 2016); Baseline Roads and Tracks (Dept. Natural Resources and Mines, 2016); Rail Network (Dept. Natural Resources and Mines, 2017)			WM		





**Attachment 2**





<b>Sturgeon Street, Ormiston</b>		<b>Legend</b>																
<b>Site Context</b>	<ul style="list-style-type: none"> <li><span style="border: 2px solid red; display: inline-block; width: 15px; height: 10px; margin-right: 5px;"></span> Site Boundary</li> <li><span style="border: 2px solid yellow; display: inline-block; width: 15px; height: 10px; margin-right: 5px;"></span> Cadastral Boundaries</li> <li>Roads</li> </ul>	<p>0      10      20 m</p> <p>(A3) 1:500 GDA1994 MGA56</p>	<table border="1"> <tr> <th>Issue Date</th> <th>Revision</th> <th>Author</th> </tr> <tr> <td>4 February 2019</td> <td></td> <td>MR</td> </tr> <tr> <th>Approved</th> <th colspan="2">Revision Note</th> </tr> <tr> <td>WM</td> <td colspan="2"></td> </tr> </table>	Issue Date	Revision	Author	4 February 2019		MR	Approved	Revision Note		WM					
Issue Date	Revision	Author																
4 February 2019		MR																
Approved	Revision Note																	
WM																		
28 South Project Ref: 2019-022																		
Data Sources: Digital Cadastre Database (Dept. Natural Resources and Mines, 2016); Baseline Roads and Tracks (Dept. Natural Resources and Mines, 2016)																		





**Attachment 3**

Red-e-map Print

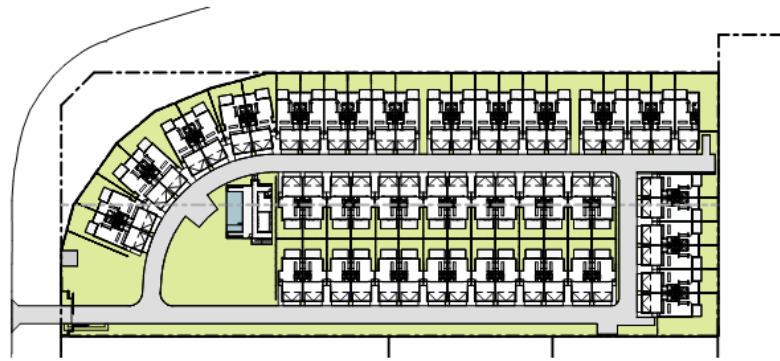


<http://gis.redland.qld.gov.au/redemap/printGeneric.aspx?Title=Red-e-map%20Plot&Scale=1142&PaperSize=A3&Orientation=Landscape> 18/03/2019 10:22:28 AM

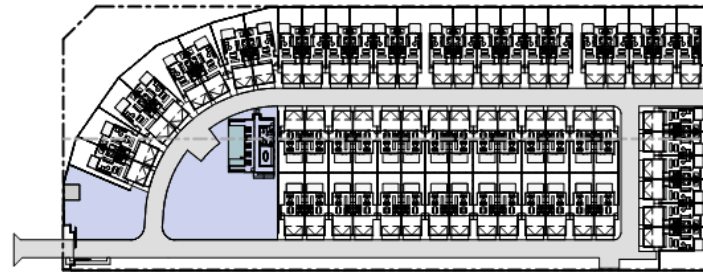


**Attachment 4**

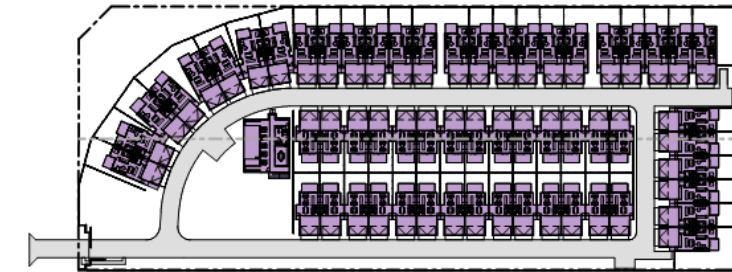




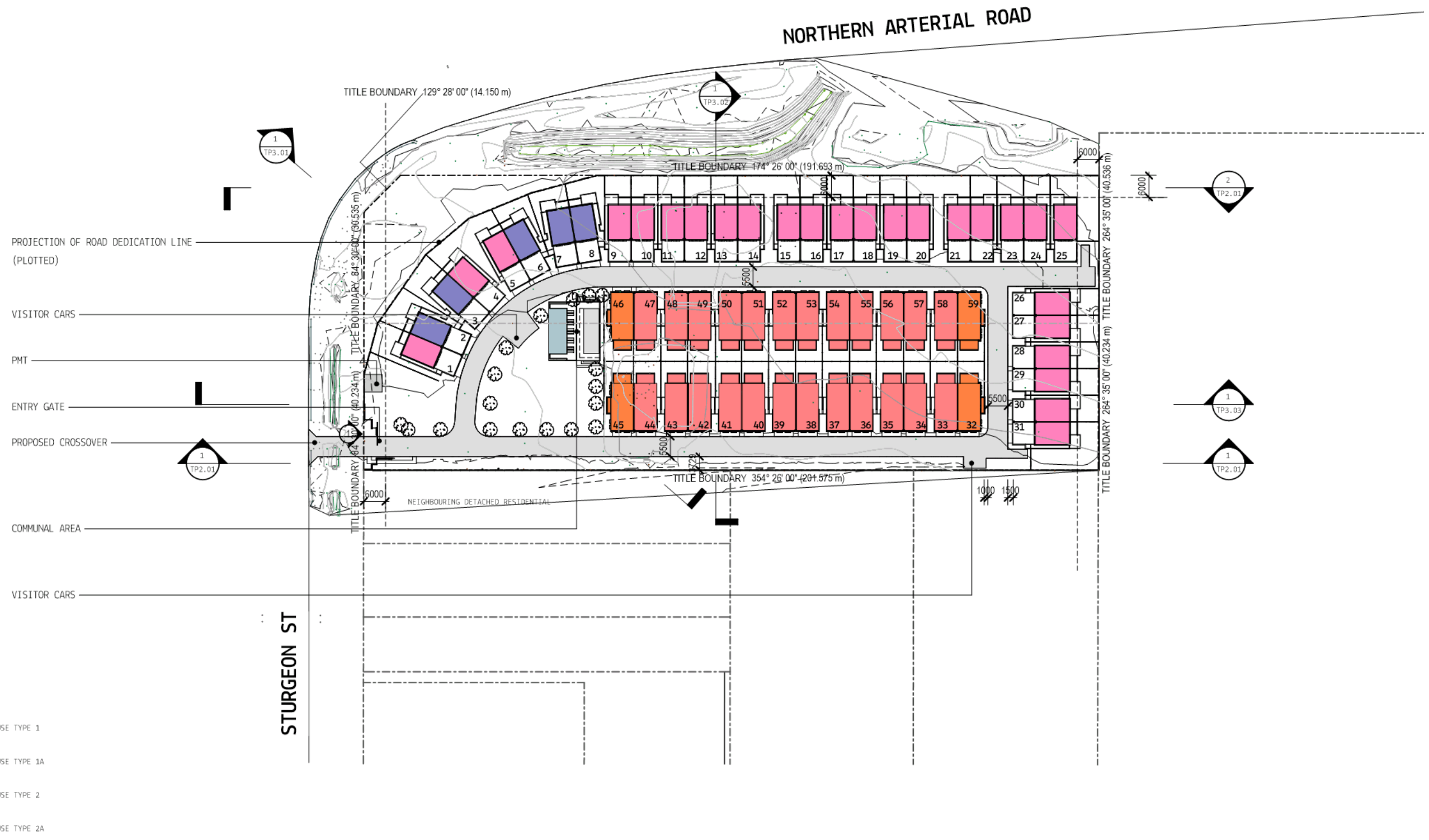
1 SITE - DEEP LANDSCAPING  
SCALE 1 : 2000



2 SITE - COMMUNAL OPEN SPACE  
SCALE 1 : 2000



3 SITE - SITE COVER  
SCALE 1 : 2000



- TOWNHOUSE TYPE 1
- TOWNHOUSE TYPE 1A
- TOWNHOUSE TYPE 2
- TOWNHOUSE TYPE 2A

**DWELLING TYPES**



CLIENT  
AZURE

PROJECT  
ORMISTON TOWNHOUSES



SCALE (A3)  
As indicated

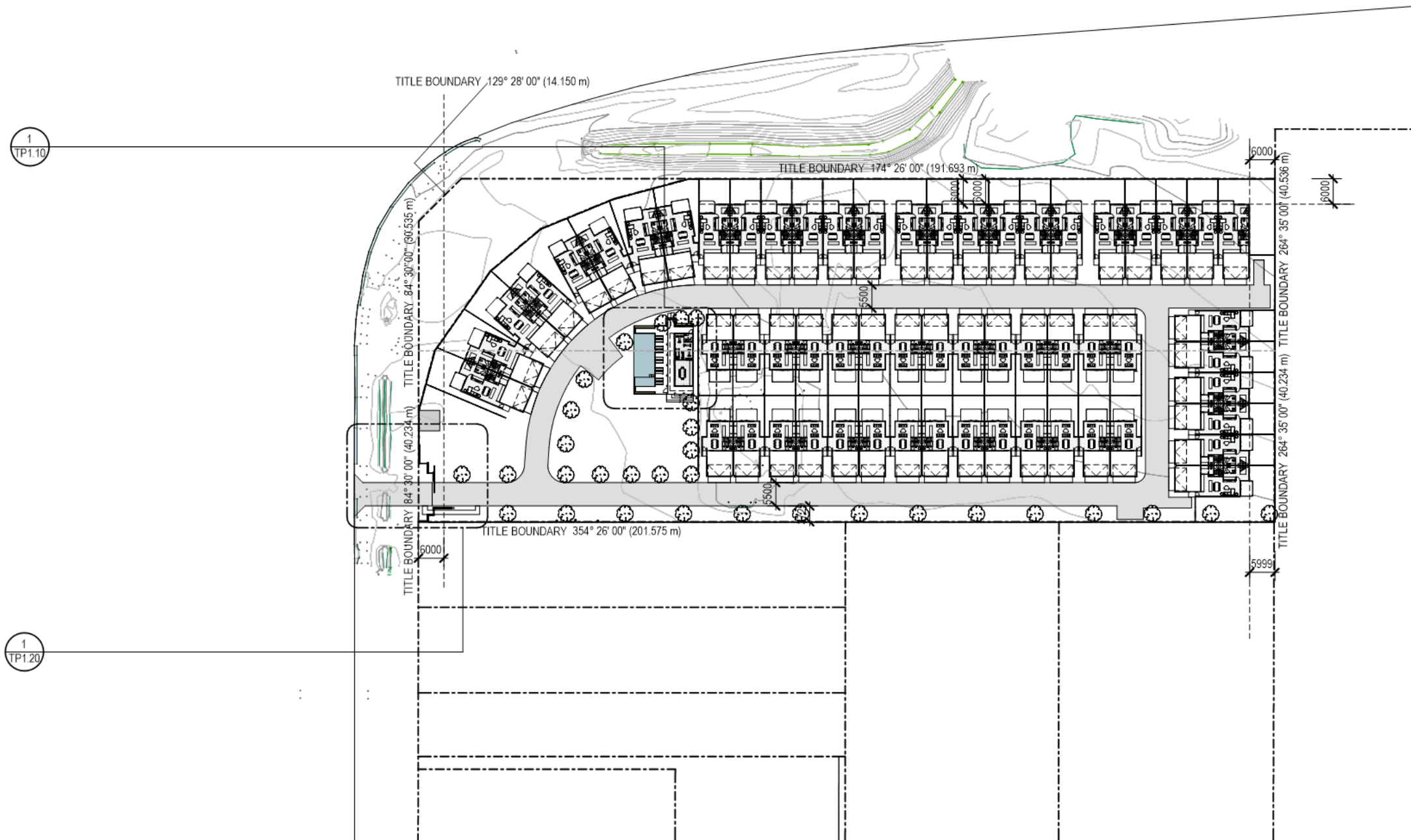
DRAWING NUMBER  
TP1.01

STATUS  
PRELIMINARY

DATE  
29.03.2019

DRAWING  
SITE PLAN

40



1 SITE - GROUND FLOOR  
SCALE 1 : 1000



CLIENT  
AZURE

PROJECT  
ORMISTON TOWNHOUSES



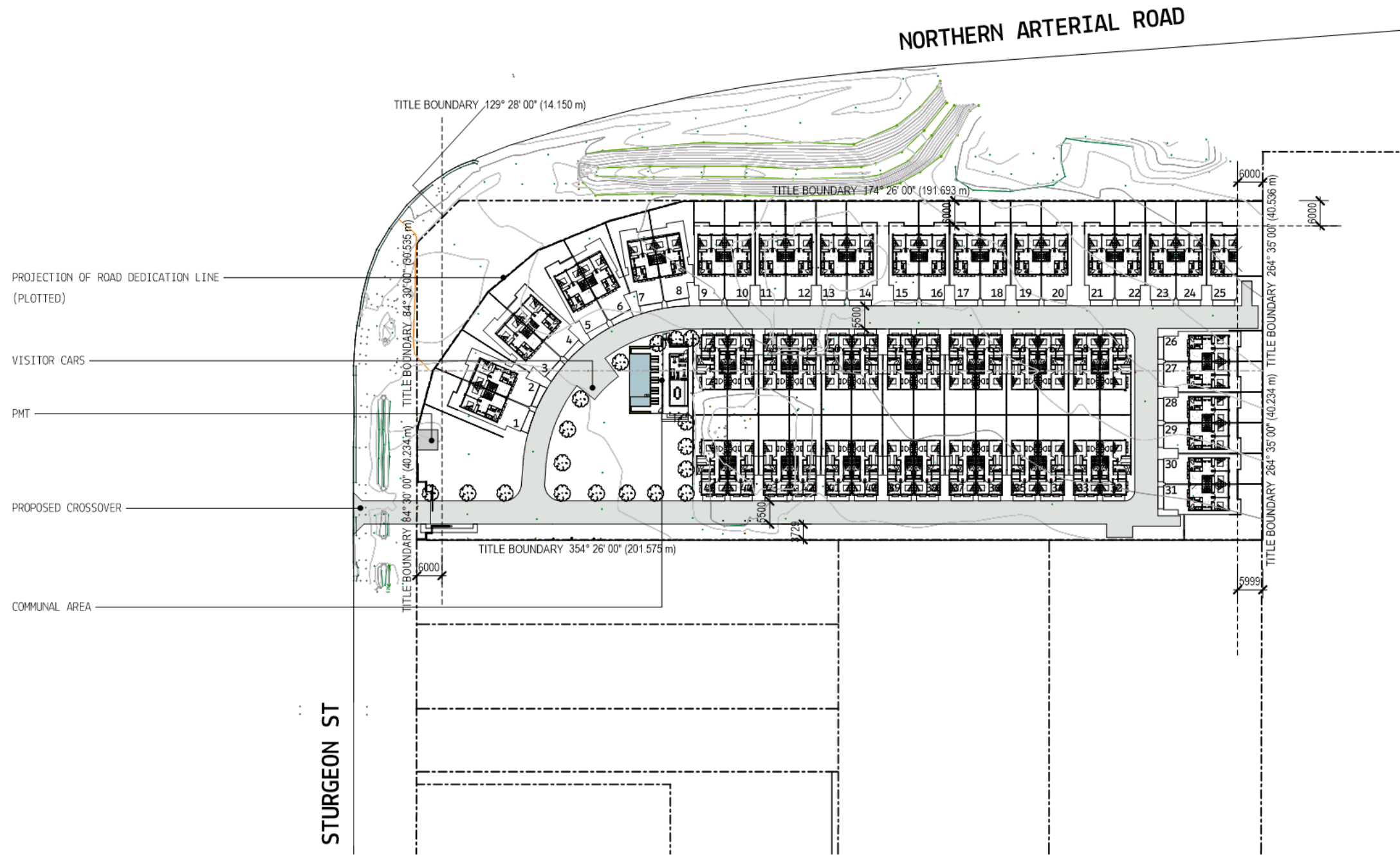
SCALE (A3)  
1 : 1000

DRAWING NUMBER  
TP1.02

STATUS  
PRELIMINARY

DATE  
29.03.2019

DRAWING 41  
SITE PLAN -SITE WIDE GROUND  
FLOOR



1 SITE - LEVEL 1  
SCALE 1 : 1000



CLIENT  
AZURE

PROJECT  
ORMISTON TOWNHOUSES



SCALE (A3)  
1 : 1000

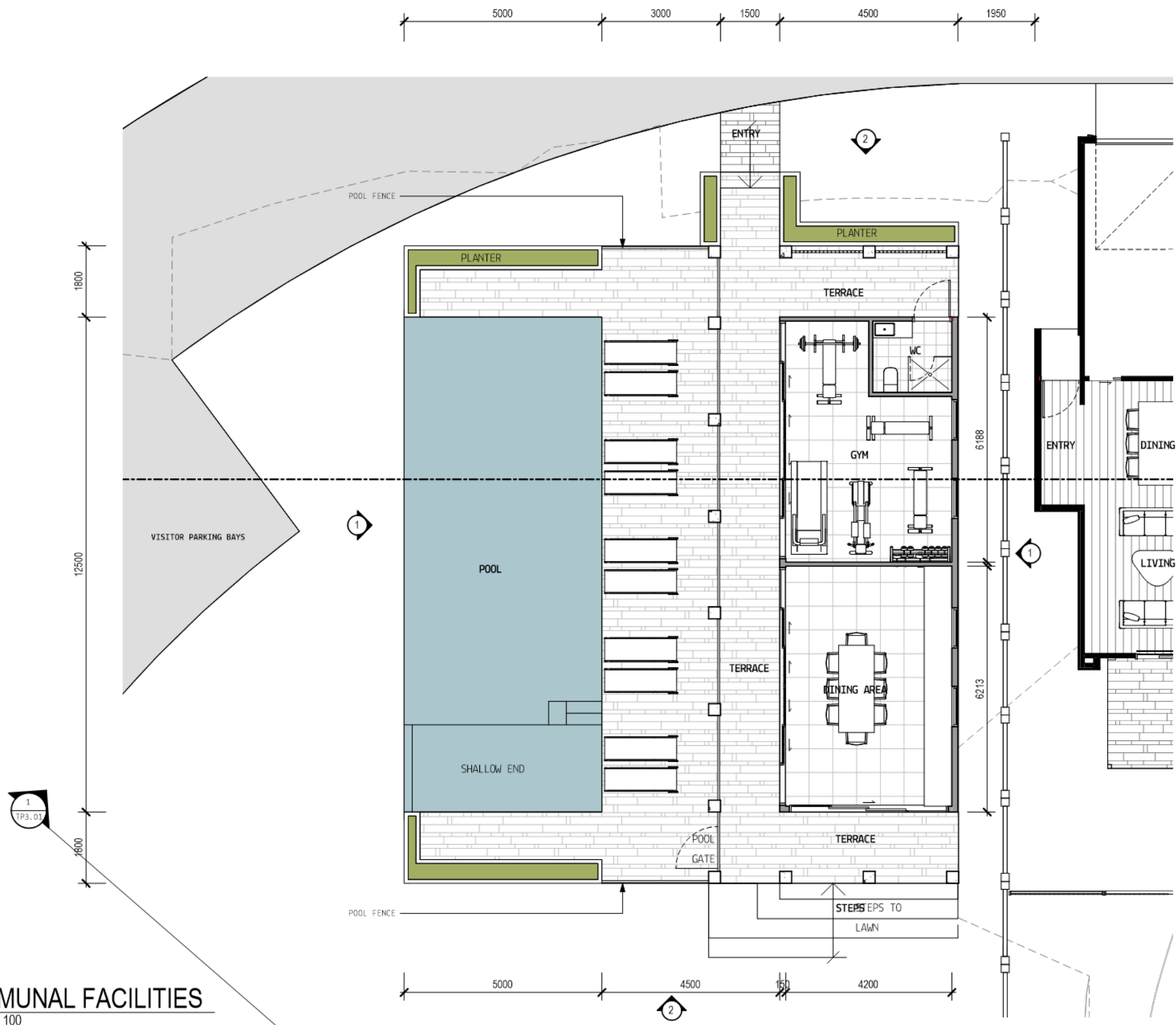
DRAWING NUMBER  
TP1.03

STATUS  
PRELIMINARY

DATE  
29.03.2019

DRAWING 42  
SITE PLAN -SITE WIDE LEVEL 1





1 COMMUNAL FACILITIES  
 TP1.02 SCALE 1 : 100



CLIENT  
AZURE

PROJECT  
ORMISTON TOWNHOUSES



SCALE (A3)  
1 : 100

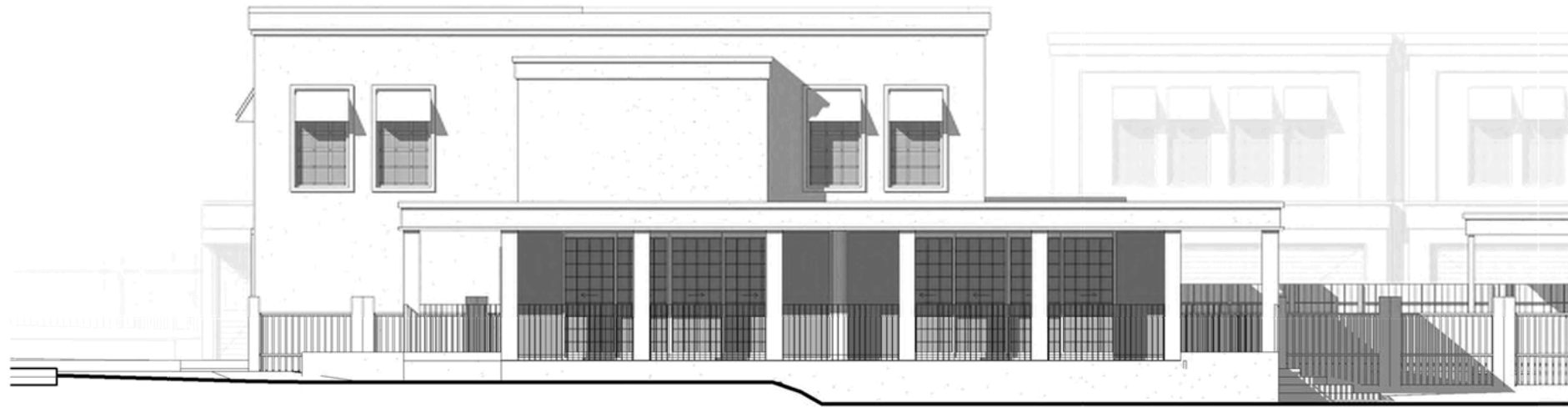
DRAWING NUMBER  
TP1.10

STATUS  
PRELIMINARY

DATE  
29.03.2019

DRAWING 43  
COMMUNAL FACILITIES PLAN





1  
TP1.10 SCALE 1 : 100

COMMUNAL FACILITIES - NORTH  
ELEVATION



2  
TP1.01 SCALE 1 : 100

COMMUNAL FACILITIES - EAST  
ELEVATION



CLIENT  
AZURE

PROJECT  
ORMISTON TOWNHOUSES



SCALE (A3)  
1 : 100

DRAWING NUMBER  
TP1.11

STATUS  
PRELIMINARY

DATE  
29.03.2019

DRAWING 44  
COMMUNAL FACILITIES ELEVATIONS



COMMUNAL FACILITIES - SOUTH  
ELEVATION

1  
TP1.10 SCALE 1 : 100



COMMUNAL FACILITIES - WEST  
ELEVATION

2  
TP1.10 SCALE 1 : 100

DAMILVIarchitecture

CLIENT  
AZURE

PROJECT  
ORMISTON TOWNHOUSES



SCALE (A3)  
1 : 100

DRAWING NUMBER  
TP1.12

STATUS  
PRELIMINARY

DATE  
29.03.2019

DRAWING  
45  
COMMUNAL FACILITIES ELEVATIONS



**Attachment 5**



## EPBC Act Protected Matters Report

This report provides general guidance on matters of national environmental significance and other matters protected by the EPBC Act in the area you have selected.

Information on the coverage of this report and qualifications on data supporting this report are contained in the caveat at the end of the report.

Information is available about [Environment Assessments](#) and the EPBC Act including significance guidelines, forms and application process details.

Report created: 15/03/19 13:18:29

[Summary](#)

[Details](#)

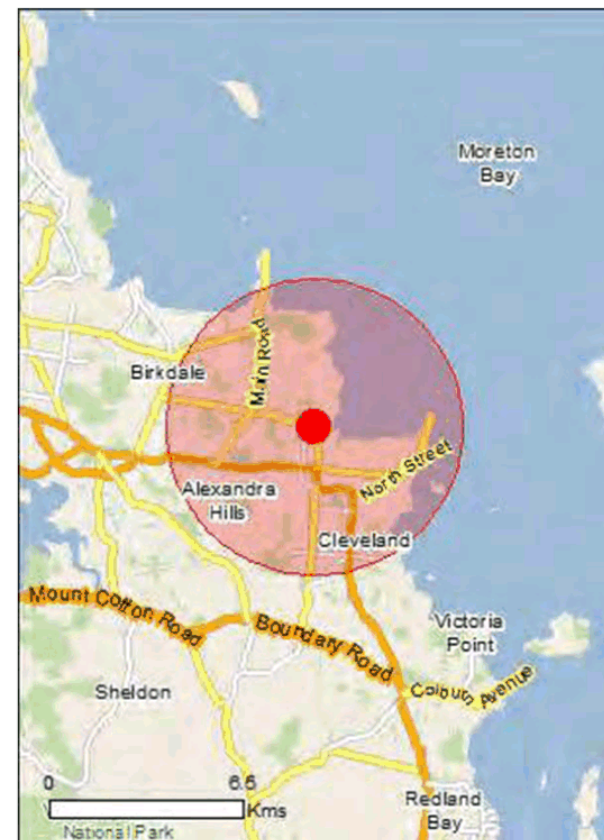
[Matters of NES](#)

[Other Matters Protected by the EPBC Act](#)

[Extra Information](#)

[Caveat](#)

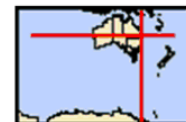
[Acknowledgements](#)



This map may contain data which are  
©Commonwealth of Australia  
(Geoscience Australia), ©PSMA 2010

[Coordinates](#)

Buffer: 5.0Km



## Summary

### Matters of National Environmental Significance

This part of the report summarises the matters of national environmental significance that may occur in, or may relate to, the area you nominated. Further information is available in the detail part of the report, which can be accessed by scrolling or following the links below. If you are proposing to undertake an activity that may have a significant impact on one or more matters of national environmental significance then you should consider the [Administrative Guidelines on Significance](#).

<a href="#">World Heritage Properties:</a>	None
<a href="#">National Heritage Places:</a>	None
<a href="#">Wetlands of International Importance:</a>	25
<a href="#">Great Barrier Reef Marine Park:</a>	None
<a href="#">Commonwealth Marine Area:</a>	None
<a href="#">Listed Threatened Ecological Communities:</a>	3
<a href="#">Listed Threatened Species:</a>	67
<a href="#">Listed Migratory Species:</a>	76

### Other Matters Protected by the EPBC Act

This part of the report summarises other matters protected under the Act that may relate to the area you nominated. Approval may be required for a proposed activity that significantly affects the environment on Commonwealth land, when the action is outside the Commonwealth land, or the environment anywhere when the action is taken on Commonwealth land. Approval may also be required for the Commonwealth or Commonwealth agencies proposing to take an action that is likely to have a significant impact on the environment anywhere.

The EPBC Act protects the environment on Commonwealth land, the environment from the actions taken on Commonwealth land, and the environment from actions taken by Commonwealth agencies. As heritage values of a place are part of the 'environment', these aspects of the EPBC Act protect the Commonwealth Heritage values of a Commonwealth Heritage place. Information on the new heritage laws can be found at <http://www.environment.gov.au/heritage>

A [permit](#) may be required for activities in or on a Commonwealth area that may affect a member of a listed threatened species or ecological community, a member of a listed migratory species, whales and other cetaceans, or a member of a listed marine species.

<a href="#">Commonwealth Land:</a>	None
<a href="#">Commonwealth Heritage Places:</a>	None
<a href="#">Listed Marine Species:</a>	109
<a href="#">Whales and Other Cetaceans:</a>	13
<a href="#">Critical Habitats:</a>	None
<a href="#">Commonwealth Reserves Terrestrial:</a>	None
<a href="#">Australian Marine Parks:</a>	None

### Extra Information

This part of the report provides information that may also be relevant to the area you have nominated.

<a href="#">State and Territory Reserves:</a>	1
<a href="#">Regional Forest Agreements:</a>	None
<a href="#">Invasive Species:</a>	39
<a href="#">Nationally Important Wetlands:</a>	1
<a href="#">Key Ecological Features (Marine)</a>	None





Name	Status	Type of Presence
<a href="#">Calidris canutus</a> Red Knot, Knot [855]	Endangered	Species or species habitat known to occur within area
<a href="#">Calidris ferruginea</a> Curlew Sandpiper [856]	Critically Endangered	Species or species habitat known to occur within area
<a href="#">Calidris tenuirostris</a> Great Knot [862]	Critically Endangered	Roosting known to occur within area
<a href="#">Charadrius leschenaultii</a> Greater Sand Plover, Large Sand Plover [877]	Vulnerable	Roosting known to occur within area
<a href="#">Charadrius mongolus</a> Lesser Sand Plover, Mongolian Plover [879]	Endangered	Roosting known to occur within area
<a href="#">Dasyornis brachypterus</a> Eastern Bristlebird [533]	Endangered	Species or species habitat likely to occur within area
<a href="#">Diomedea antipodensis</a> Antipodean Albatross [64458]	Vulnerable	Species or species habitat may occur within area
<a href="#">Diomedea antipodensis gibsoni</a> Gibson's Albatross [82270]	Vulnerable	Species or species habitat may occur within area
<a href="#">Diomedea exulans</a> Wandering Albatross [89223]	Vulnerable	Species or species habitat may occur within area
<a href="#">Erythrotriorchis radiatus</a> Red Goshawk [942]	Vulnerable	Species or species habitat likely to occur within area
<a href="#">Fregetta grallaria grallaria</a> White-bellied Storm-Petrel (Tasman Sea), White-bellied Storm-Petrel (Australasian) [64438]	Vulnerable	Species or species habitat likely to occur within area
<a href="#">Geophaps scripta scripta</a> Squatter Pigeon (southern) [64440]	Vulnerable	Species or species habitat may occur within area
<a href="#">Lathamus discolor</a> Swift Parrot [744]	Critically Endangered	Species or species habitat likely to occur within area
<a href="#">Limosa lapponica baueri</a> Bar-tailed Godwit (baueri), Western Alaskan Bar-tailed Godwit [86380]	Vulnerable	Species or species habitat known to occur within area
<a href="#">Limosa lapponica menzbieri</a> Northern Siberian Bar-tailed Godwit, Bar-tailed Godwit (menzbieri) [86432]	Critically Endangered	Species or species habitat may occur within area
<a href="#">Macronectes giganteus</a> Southern Giant-Petrel, Southern Giant Petrel [1060]	Endangered	Species or species habitat may occur within area
<a href="#">Macronectes halli</a> Northern Giant Petrel [1061]	Vulnerable	Species or species habitat may occur within area
<a href="#">Numenius madagascariensis</a> Eastern Curlew, Far Eastern Curlew [847]	Critically Endangered	Species or species habitat known to occur within area
<a href="#">Pachyptila turtur subantarctica</a> Fairy Prion (southern) [64445]	Vulnerable	Species or species habitat known to occur within area

Name	Status	Type of Presence
<a href="#">Poephila cincta cincta</a> Southern Black-throated Finch [64447]	Endangered	Species or species habitat may occur within area
<a href="#">Pterodroma neglecta neglecta</a> Kermadec Petrel (western) [64450]	Vulnerable	Foraging, feeding or related behaviour may occur within area
<a href="#">Rostratula australis</a> Australian Painted-snipe, Australian Painted Snipe [77037]	Endangered	Species or species habitat likely to occur within area
<a href="#">Thalassarche cauta cauta</a> Shy Albatross, Tasmanian Shy Albatross [82345]	Vulnerable	Species or species habitat may occur within area
<a href="#">Thalassarche cauta steadi</a> White-capped Albatross [82344]	Vulnerable	Foraging, feeding or related behaviour likely to occur within area
<a href="#">Thalassarche eremita</a> Chatham Albatross [64457]	Endangered	Species or species habitat may occur within area
<a href="#">Thalassarche impavida</a> Campbell Albatross, Campbell Black-browed Albatross [64459]	Vulnerable	Species or species habitat may occur within area
<a href="#">Thalassarche melanophris</a> Black-browed Albatross [66472]	Vulnerable	Species or species habitat may occur within area
<a href="#">Thalassarche salvini</a> Salvin's Albatross [64463]	Vulnerable	Species or species habitat may occur within area
<a href="#">Turnix melanogaster</a> Black-breasted Button-quail [923]	Vulnerable	Species or species habitat likely to occur within area
<b>Fish</b>		
<a href="#">Epinephelus daemeli</a> Black Rockcod, Black Cod, Saddled Rockcod [68449]	Vulnerable	Species or species habitat may occur within area
<b>Insects</b>		
<a href="#">Argynnis hyperbius inconstans</a> Australian Fritillary [88056]	Critically Endangered	Species or species habitat may occur within area
<b>Mammals</b>		
<a href="#">Balaenoptera musculus</a> Blue Whale [36]	Endangered	Species or species habitat may occur within area
<a href="#">Chalinolobus dwyeri</a> Large-eared Pied Bat, Large Pied Bat [183]	Vulnerable	Species or species habitat may occur within area
<a href="#">Dasyurus hallucatus</a> Northern Quoll, Digul [Gogo-Yimidir], Wijingadda [Dambimangari], Wiminji [Martu] [331]	Endangered	Species or species habitat may occur within area
<a href="#">Dasyurus maculatus maculatus (SE mainland population)</a> Spot-tailed Quoll, Spotted-tail Quoll, Tiger Quoll (southeastern mainland population) [75184]	Endangered	Species or species habitat likely to occur within area
<a href="#">Eubalaena australis</a> Southern Right Whale [40]	Endangered	Species or species habitat likely to occur within area
<a href="#">Megaptera novaeangliae</a> Humpback Whale [38]	Vulnerable	Species or species



Name	Status	Type of Presence
<a href="#">Petauroides volans</a> Greater Glider [254]	Vulnerable	habitat known to occur within area Species or species habitat may occur within area
<a href="#">Phascolarctos cinereus (combined populations of Qld, NSW and the ACT)</a> Koala (combined populations of Queensland, New South Wales and the Australian Capital Territory) [85104]	Vulnerable	Species or species habitat known to occur within area
<a href="#">Potorous tridactylus tridactylus</a> Long-nosed Potoroo (SE mainland) [66645]	Vulnerable	Species or species habitat may occur within area
<a href="#">Pteropus poliocephalus</a> Grey-headed Flying-fox [186]	Vulnerable	Roosting known to occur within area
<a href="#">Xeromys myoides</a> Water Mouse, False Water Rat, Yirrkoo [66]	Vulnerable	Species or species habitat likely to occur within area
<b>Plants</b>		
<a href="#">Arthraxon hispidus</a> Hairy-joint Grass [9338]	Vulnerable	Species or species habitat may occur within area
<a href="#">Baloghia marmorata</a> Marbled Baloghia, Jointed Baloghia [8463]	Vulnerable	Species or species habitat may occur within area
<a href="#">Bosistoa transversa</a> Three-leaved Bosistoa, Yellow Satinheart [16091]	Vulnerable	Species or species habitat likely to occur within area
<a href="#">Cryptocarya foetida</a> Stinking Cryptocarya, Stinking Laurel [11976]	Vulnerable	Species or species habitat may occur within area
<a href="#">Cryptostylis hunteriana</a> Leafless Tongue-orchid [19533]	Vulnerable	Species or species habitat may occur within area
<a href="#">Endiandra floydii</a> Floyd's Walnut [52955]	Endangered	Species or species habitat may occur within area
<a href="#">Macadamia integrifolia</a> Macadamia Nut, Queensland Nut Tree, Smooth-shelled Macadamia, Bush Nut, Nut Oak [7326]	Vulnerable	Species or species habitat may occur within area
<a href="#">Macadamia tetraphylla</a> Rough-shelled Bush Nut, Macadamia Nut, Rough-shelled Macadamia, Rough-leaved Queensland Nut [6581]	Vulnerable	Species or species habitat may occur within area
<a href="#">Phaius australis</a> Lesser Swamp-orchid [5872]	Endangered	Species or species habitat likely to occur within area
<a href="#">Samadera bidwillii</a> Quassia [29708]	Vulnerable	Species or species habitat likely to occur within area
<a href="#">Thesium australe</a> Austral Toadflax, Toadflax [15202]	Vulnerable	Species or species habitat may occur within area
<b>Reptiles</b>		
<a href="#">Caretta caretta</a> Loggerhead Turtle [1763]	Endangered	Breeding known to occur within area
<a href="#">Chelonia mydas</a> Green Turtle [1765]	Vulnerable	Foraging, feeding or related behaviour known

Name	Status	Type of Presence
		to occur within area
<a href="#">Delma torquata</a> Adorned Delma, Collared Delma [1656]	Vulnerable	Species or species habitat may occur within area
<a href="#">Dermochelys coriacea</a> Leatherback Turtle, Leathery Turtle, Luth [1768]	Endangered	Species or species habitat known to occur within area
<a href="#">Eretmochelys imbricata</a> Hawksbill Turtle [1766]	Vulnerable	Foraging, feeding or related behaviour known to occur within area
<a href="#">Lepidochelys olivacea</a> Olive Ridley Turtle, Pacific Ridley Turtle [1767]	Endangered	Species or species habitat known to occur within area
<a href="#">Natator depressus</a> Flatback Turtle [59257]	Vulnerable	Foraging, feeding or related behaviour known to occur within area
<a href="#">Saiphos reticulatus</a> Three-toed Snake-tooth Skink [88328]	Vulnerable	Species or species habitat may occur within area
<b>Sharks</b>		
<a href="#">Carcharias taurus (east coast population)</a> Grey Nurse Shark (east coast population) [68751]	Critically Endangered	Species or species habitat likely to occur within area
<a href="#">Carcharodon carcharias</a> White Shark, Great White Shark [64470]	Vulnerable	Species or species habitat known to occur within area
<a href="#">Pristis zijsron</a> Green Sawfish, Dindagubba, Narrowsnout Sawfish [68442]	Vulnerable	Breeding may occur within area
<a href="#">Rhincodon typus</a> Whale Shark [66680]	Vulnerable	Species or species habitat may occur within area
<b>Listed Migratory Species</b>		<b>[ Resource Information ]</b>
* Species is listed under a different scientific name on the EPBC Act - Threatened Species list.		
Name	Threatened	Type of Presence
<b>Migratory Marine Birds</b>		
<a href="#">Anous stolidus</a> Common Noddy [825]		Species or species habitat likely to occur within area
<a href="#">Apus pacificus</a> Fork-tailed Swift [678]		Species or species habitat likely to occur within area
<a href="#">Ardenna carneipes</a> Flesh-footed Shearwater, Fleshy-footed Shearwater [82404]		Species or species habitat likely to occur within area
<a href="#">Calonectris leucomelas</a> Streaked Shearwater [1077]		Species or species habitat known to occur within area
<a href="#">Diomedea antipodensis</a> Antipodean Albatross [64458]	Vulnerable	Species or species habitat may occur within area
<a href="#">Diomedea exulans</a> Wandering Albatross [89223]	Vulnerable	Species or species habitat may occur within area
<a href="#">Fregata ariel</a> Lesser Frigatebird, Least Frigatebird [1012]		Species or species



Name	Threatened	Type of Presence
<a href="#">Fregata minor</a> Great Frigatebird, Greater Frigatebird [1013]		habitat known to occur within area  Species or species habitat known to occur within area
<a href="#">Macronectes giganteus</a> Southern Giant-Petrel, Southern Giant Petrel [1060]	Endangered	Species or species habitat may occur within area
<a href="#">Macronectes halli</a> Northern Giant Petrel [1061]	Vulnerable	Species or species habitat may occur within area
<a href="#">Sternula albifrons</a> Little Tern [82849]		Species or species habitat may occur within area
<a href="#">Thalassarche cauta</a> Tasmanian Shy Albatross [89224]	Vulnerable*	Species or species habitat may occur within area
<a href="#">Thalassarche eremita</a> Chatham Albatross [64457]	Endangered	Species or species habitat may occur within area
<a href="#">Thalassarche impavida</a> Campbell Albatross, Campbell Black-browed Albatross [64459]	Vulnerable	Species or species habitat may occur within area
<a href="#">Thalassarche melanophris</a> Black-browed Albatross [66472]	Vulnerable	Species or species habitat may occur within area
<a href="#">Thalassarche salvini</a> Salvin's Albatross [64463]	Vulnerable	Species or species habitat may occur within area
<a href="#">Thalassarche steadi</a> White-capped Albatross [64462]	Vulnerable*	Foraging, feeding or related behaviour likely to occur within area
<b>Migratory Marine Species</b>		
<a href="#">Balaena glacialis australis</a> Southern Right Whale [75529]	Endangered*	Species or species habitat likely to occur within area
<a href="#">Balaenoptera edeni</a> Bryde's Whale [35]		Species or species habitat may occur within area
<a href="#">Balaenoptera musculus</a> Blue Whale [36]	Endangered	Species or species habitat may occur within area
<a href="#">Carcharodon carcharias</a> White Shark, Great White Shark [64470]	Vulnerable	Species or species habitat known to occur within area
<a href="#">Caretta caretta</a> Loggerhead Turtle [1763]	Endangered	Breeding known to occur within area
<a href="#">Chelonia mydas</a> Green Turtle [1765]	Vulnerable	Foraging, feeding or related behaviour known to occur within area
<a href="#">Dermochelys coriacea</a> Leatherback Turtle, Leathery Turtle, Luth [1768]	Endangered	Species or species habitat known to occur within area
<a href="#">Dugong dugon</a> Dugong [28]		Species or species habitat known to occur

Name	Threatened	Type of Presence
<a href="#">Eretmochelys imbricata</a> Hawksbill Turtle [1766]	Vulnerable	within area Foraging, feeding or related behaviour known to occur within area
<a href="#">Lamna nasus</a> Porbeagle, Mackerel Shark [83288]		Species or species habitat may occur within area
<a href="#">Lepidochelys olivacea</a> Olive Ridley Turtle, Pacific Ridley Turtle [1767]	Endangered	Species or species habitat known to occur within area
<a href="#">Manta alfredi</a> Reef Manta Ray, Coastal Manta Ray, Inshore Manta Ray, Prince Alfred's Ray, Resident Manta Ray [84994]		Species or species habitat may occur within area
<a href="#">Manta birostris</a> Giant Manta Ray, Chevron Manta Ray, Pacific Manta Ray, Pelagic Manta Ray, Oceanic Manta Ray [84995]		Species or species habitat may occur within area
<a href="#">Megaptera novaeangliae</a> Humpback Whale [38]	Vulnerable	Species or species habitat known to occur within area
<a href="#">Natator depressus</a> Flatback Turtle [59257]	Vulnerable	Foraging, feeding or related behaviour known to occur within area
<a href="#">Orcaella heinsohni</a> Australian Snubfin Dolphin [81322]		Species or species habitat likely to occur within area
<a href="#">Orcinus orca</a> Killer Whale, Orca [46]		Species or species habitat may occur within area
<a href="#">Pristis zijsron</a> Green Sawfish, Dindagubba, Narrowsnout Sawfish [68442]	Vulnerable	Breeding may occur within area
<a href="#">Rhincodon typus</a> Whale Shark [66680]	Vulnerable	Species or species habitat may occur within area
<a href="#">Sousa chinensis</a> Indo-Pacific Humpback Dolphin [50]		Breeding known to occur within area
<b>Migratory Terrestrial Species</b>		
<a href="#">Cuculus optatus</a> Oriental Cuckoo, Horsfield's Cuckoo [86651]		Species or species habitat known to occur within area
<a href="#">Hirundapus caudacutus</a> White-throated Needletail [682]		Species or species habitat known to occur within area
<a href="#">Monarcha melanopsis</a> Black-faced Monarch [609]		Species or species habitat known to occur within area
<a href="#">Monarcha trivirgatus</a> Spectacled Monarch [610]		Species or species habitat likely to occur within area
<a href="#">Myiagra cyanoleuca</a> Satin Flycatcher [612]		Species or species habitat known to occur within area
<a href="#">Rhipidura rufifrons</a> Rufous Fantail [592]		Species or species habitat likely to occur within area
<b>Migratory Wetlands Species</b>		

Name	Threatened	Type of Presence
<a href="#">Actitis hypoleucos</a> Common Sandpiper [59309]		Species or species habitat known to occur within area
<a href="#">Arenaria interpres</a> Ruddy Turnstone [872]		Roosting known to occur within area
<a href="#">Calidris acuminata</a> Sharp-tailed Sandpiper [874]		Roosting known to occur within area
<a href="#">Calidris alba</a> Sanderling [875]		Roosting known to occur within area
<a href="#">Calidris canutus</a> Red Knot, Knot [855]	Endangered	Species or species habitat known to occur within area
<a href="#">Calidris ferruginea</a> Curlew Sandpiper [856]	Critically Endangered	Species or species habitat known to occur within area
<a href="#">Calidris melanotos</a> Pectoral Sandpiper [858]		Species or species habitat known to occur within area
<a href="#">Calidris ruficollis</a> Red-necked Stint [860]		Roosting known to occur within area
<a href="#">Calidris tenuirostris</a> Great Knot [862]	Critically Endangered	Roosting known to occur within area
<a href="#">Charadrius bicinctus</a> Double-banded Plover [895]		Roosting known to occur within area
<a href="#">Charadrius leschenaultii</a> Greater Sand Plover, Large Sand Plover [877]	Vulnerable	Roosting known to occur within area
<a href="#">Charadrius mongolus</a> Lesser Sand Plover, Mongolian Plover [879]	Endangered	Roosting known to occur within area
<a href="#">Charadrius veredus</a> Oriental Plover, Oriental Dotterel [882]		Roosting known to occur within area
<a href="#">Gallinago hardwickii</a> Latham's Snipe, Japanese Snipe [863]		Roosting known to occur within area
<a href="#">Gallinago megala</a> Swinhoe's Snipe [864]		Roosting likely to occur within area
<a href="#">Gallinago stenura</a> Pin-tailed Snipe [841]		Roosting likely to occur within area
<a href="#">Limicola falcinellus</a> Broad-billed Sandpiper [842]		Roosting known to occur within area
<a href="#">Limnodromus semipalmatus</a> Asian Dowitcher [843]		Roosting known to occur within area
<a href="#">Limosa lapponica</a> Bar-tailed Godwit [844]		Species or species habitat known to occur within area
<a href="#">Limosa limosa</a> Black-tailed Godwit [845]		Roosting known to occur within area
<a href="#">Numenius madagascariensis</a> Eastern Curlew, Far Eastern Curlew [847]	Critically Endangered	Species or species habitat known to occur within area
<a href="#">Numenius minutus</a> Little Curlew, Little Whimbrel [848]		Roosting known to occur within area



Name	Threatened	Type of Presence
<a href="#">Numenius phaeopus</a> Whimbrel [849]		Roosting known to occur within area
<a href="#">Pandion haliaetus</a> Osprey [952]		Breeding known to occur within area
<a href="#">Philomachus pugnax</a> Ruff (Reeve) [850]		Roosting known to occur within area
<a href="#">Pluvialis fulva</a> Pacific Golden Plover [25545]		Roosting known to occur within area
<a href="#">Pluvialis squatarola</a> Grey Plover [865]		Roosting known to occur within area
<a href="#">Tringa brevipes</a> Grey-tailed Tattler [851]		Roosting known to occur within area
<a href="#">Tringa glareola</a> Wood Sandpiper [829]		Roosting known to occur within area
<a href="#">Tringa incana</a> Wandering Tattler [831]		Roosting known to occur within area
<a href="#">Tringa nebularia</a> Common Greenshank, Greenshank [832]		Species or species habitat known to occur within area
<a href="#">Tringa stagnatilis</a> Marsh Sandpiper, Little Greenshank [833]		Roosting known to occur within area
<a href="#">Xenus cinereus</a> Terek Sandpiper [59300]		Roosting known to occur within area

#### Other Matters Protected by the EPBC Act

Listed Marine Species		[ Resource Information ]
* Species is listed under a different scientific name on the EPBC Act - Threatened Species list.		
Name	Threatened	Type of Presence
<b>Birds</b>		
<a href="#">Actitis hypoleucos</a> Common Sandpiper [59309]		Species or species habitat known to occur within area
<a href="#">Anous stolidus</a> Common Noddy [825]		Species or species habitat likely to occur within area
<a href="#">Anseranas semipalmata</a> Magpie Goose [978]		Species or species habitat may occur within area
<a href="#">Apus pacificus</a> Fork-tailed Swift [678]		Species or species habitat likely to occur within area
<a href="#">Ardea alba</a> Great Egret, White Egret [59541]		Breeding known to occur within area
<a href="#">Ardea ibis</a> Cattle Egret [59542]		Species or species habitat may occur within area
<a href="#">Arenaria interpres</a> Ruddy Turnstone [872]		Roosting known to occur within area

Name	Threatened	Type of Presence
<a href="#">Calidris acuminata</a> Sharp-tailed Sandpiper [874]		Roosting known to occur within area
<a href="#">Calidris alba</a> Sanderling [875]		Roosting known to occur within area
<a href="#">Calidris canutus</a> Red Knot, Knot [855]	Endangered	Species or species habitat known to occur within area
<a href="#">Calidris ferruginea</a> Curlew Sandpiper [856]	Critically Endangered	Species or species habitat known to occur within area
<a href="#">Calidris melanotos</a> Pectoral Sandpiper [858]		Species or species habitat known to occur within area
<a href="#">Calidris ruficollis</a> Red-necked Stint [860]		Roosting known to occur within area
<a href="#">Calidris tenuirostris</a> Great Knot [862]	Critically Endangered	Roosting known to occur within area
<a href="#">Calonectris leucomelas</a> Streaked Shearwater [1077]		Species or species habitat known to occur within area
<a href="#">Charadrius bicinctus</a> Double-banded Plover [895]		Roosting known to occur within area
<a href="#">Charadrius leschenaultii</a> Greater Sand Plover, Large Sand Plover [877]	Vulnerable	Roosting known to occur within area
<a href="#">Charadrius mongolus</a> Lesser Sand Plover, Mongolian Plover [879]	Endangered	Roosting known to occur within area
<a href="#">Charadrius ruficapillus</a> Red-capped Plover [881]		Roosting known to occur within area
<a href="#">Charadrius veredus</a> Oriental Plover, Oriental Dotterel [882]		Roosting known to occur within area
<a href="#">Diomedea antipodensis</a> Antipodean Albatross [64458]	Vulnerable	Species or species habitat may occur within area
<a href="#">Diomedea exulans</a> Wandering Albatross [89223]	Vulnerable	Species or species habitat may occur within area
<a href="#">Diomedea gibsoni</a> Gibson's Albatross [64466]	Vulnerable*	Species or species habitat may occur within area
<a href="#">Fregata ariel</a> Lesser Frigatebird, Least Frigatebird [1012]		Species or species habitat known to occur within area
<a href="#">Fregata minor</a> Great Frigatebird, Greater Frigatebird [1013]		Species or species habitat known to occur within area
<a href="#">Gallinago hardwickii</a> Latham's Snipe, Japanese Snipe [863]		Roosting known to occur within area
<a href="#">Gallinago megala</a> Swinhoe's Snipe [864]		Roosting likely to occur within area
<a href="#">Gallinago stenura</a> Pin-tailed Snipe [841]		Roosting likely to occur within area



Name	Threatened	Type of Presence
<a href="#">Haliaeetus leucogaster</a> White-bellied Sea-Eagle [943]		Species or species habitat known to occur within area
<a href="#">Heteroscelus brevipes</a> Grey-tailed Tattler [59311]		Roosting known to occur within area
<a href="#">Heteroscelus incanus</a> Wandering Tattler [59547]		Roosting known to occur within area
<a href="#">Himantopus himantopus</a> Pied Stilt, Black-winged Stilt [870]		Roosting known to occur within area
<a href="#">Hirundapus caudacutus</a> White-throated Needletail [682]		Species or species habitat known to occur within area
<a href="#">Lathamus discolor</a> Swift Parrot [744]	Critically Endangered	Species or species habitat likely to occur within area
<a href="#">Limicola falcinellus</a> Broad-billed Sandpiper [842]		Roosting known to occur within area
<a href="#">Limnodromus semipalmatus</a> Asian Dowitcher [843]		Roosting known to occur within area
<a href="#">Limosa lapponica</a> Bar-tailed Godwit [844]		Species or species habitat known to occur within area
<a href="#">Limosa limosa</a> Black-tailed Godwit [845]		Roosting known to occur within area
<a href="#">Macronectes giganteus</a> Southern Giant-Petrel, Southern Giant Petrel [1060]	Endangered	Species or species habitat may occur within area
<a href="#">Macronectes halli</a> Northern Giant Petrel [1061]	Vulnerable	Species or species habitat may occur within area
<a href="#">Merops ornatus</a> Rainbow Bee-eater [670]		Species or species habitat may occur within area
<a href="#">Monarcha melanopsis</a> Black-faced Monarch [609]		Species or species habitat known to occur within area
<a href="#">Monarcha trivirgatus</a> Spectacled Monarch [610]		Species or species habitat likely to occur within area
<a href="#">Myiagra cyanoleuca</a> Satin Flycatcher [612]		Species or species habitat known to occur within area
<a href="#">Numenius madagascariensis</a> Eastern Curlew, Far Eastern Curlew [847]	Critically Endangered	Species or species habitat known to occur within area
<a href="#">Numenius minutus</a> Little Curlew, Little Whimbrel [848]		Roosting known to occur within area
<a href="#">Numenius phaeopus</a> Whimbrel [849]		Roosting known to occur within area
<a href="#">Pachyptila turtur</a> Fairy Prion [1066]		Species or species habitat known to occur within area

Name	Threatened	Type of Presence
<a href="#">Pandion haliaetus</a> Osprey [952]		Breeding known to occur within area
<a href="#">Philomachus pugnax</a> Ruff (Reeve) [850]		Roosting known to occur within area
<a href="#">Pluvialis fulva</a> Pacific Golden Plover [25545]		Roosting known to occur within area
<a href="#">Pluvialis squatarola</a> Grey Plover [865]		Roosting known to occur within area
<a href="#">Puffinus carneipes</a> Flesh-footed Shearwater, Fleshy-footed Shearwater [1043]		Species or species habitat likely to occur within area
<a href="#">Recurvirostra novaehollandiae</a> Red-necked Avocet [871]		Roosting known to occur within area
<a href="#">Rhipidura rufifrons</a> Rufous Fantail [592]		Species or species habitat likely to occur within area
<a href="#">Rostratula benghalensis (sensu lato)</a> Painted Snipe [889]	Endangered*	Species or species habitat likely to occur within area
<a href="#">Sterna albifrons</a> Little Tern [813]		Species or species habitat may occur within area
<a href="#">Thalassarche cauta</a> Tasmanian Shy Albatross [89224]	Vulnerable*	Species or species habitat may occur within area
<a href="#">Thalassarche eremita</a> Chatham Albatross [64457]	Endangered	Species or species habitat may occur within area
<a href="#">Thalassarche impavida</a> Campbell Albatross, Campbell Black-browed Albatross [64459]	Vulnerable	Species or species habitat may occur within area
<a href="#">Thalassarche melanophris</a> Black-browed Albatross [66472]	Vulnerable	Species or species habitat may occur within area
<a href="#">Thalassarche salvini</a> Salvin's Albatross [64463]	Vulnerable	Species or species habitat may occur within area
<a href="#">Thalassarche steadi</a> White-capped Albatross [64462]	Vulnerable*	Foraging, feeding or related behaviour likely to occur within area
<a href="#">Tringa glareola</a> Wood Sandpiper [829]		Roosting known to occur within area
<a href="#">Tringa nebularia</a> Common Greenshank, Greenshank [832]		Species or species habitat known to occur within area
<a href="#">Tringa stagnatilis</a> Marsh Sandpiper, Little Greenshank [833]		Roosting known to occur within area
<a href="#">Xenus cinereus</a> Terek Sandpiper [59300]		Roosting known to occur within area
<b>Fish</b>		
<a href="#">Acentronura tentaculata</a> Shortpouch Pygmy Pipehorse [66187]		Species or species habitat may occur within area

Name	Threatened	Type of Presence
<a href="#">Campichthys tryoni</a> Tryon's Pipefish [66193]		Species or species habitat may occur within area
<a href="#">Corythoichthys amplexus</a> Fijian Banded Pipefish, Brown-banded Pipefish [66199]		Species or species habitat may occur within area
<a href="#">Corythoichthys ocellatus</a> Orange-spotted Pipefish, Ocellated Pipefish [66203]		Species or species habitat may occur within area
<a href="#">Festucalex cinctus</a> Girdled Pipefish [66214]		Species or species habitat may occur within area
<a href="#">Filicampus tigris</a> Tiger Pipefish [66217]		Species or species habitat may occur within area
<a href="#">Halicampus grayi</a> Mud Pipefish, Gray's Pipefish [66221]		Species or species habitat may occur within area
<a href="#">Hippichthys cyanospilos</a> Blue-speckled Pipefish, Blue-spotted Pipefish [66228]		Species or species habitat may occur within area
<a href="#">Hippichthys heptagonus</a> Madura Pipefish, Reticulated Freshwater Pipefish [66229]		Species or species habitat may occur within area
<a href="#">Hippichthys penicillus</a> Beady Pipefish, Steep-nosed Pipefish [66231]		Species or species habitat may occur within area
<a href="#">Hippocampus kelloggi</a> Kellogg's Seahorse, Great Seahorse [66723]		Species or species habitat may occur within area
<a href="#">Hippocampus kuda</a> Spotted Seahorse, Yellow Seahorse [66237]		Species or species habitat may occur within area
<a href="#">Hippocampus planifrons</a> Flat-face Seahorse [66238]		Species or species habitat may occur within area
<a href="#">Hippocampus trimaculatus</a> Three-spot Seahorse, Low-crowned Seahorse, Flat-faced Seahorse [66720]		Species or species habitat may occur within area
<a href="#">Hippocampus whitei</a> White's Seahorse, Crowned Seahorse, Sydney Seahorse [66240]		Species or species habitat likely to occur within area
<a href="#">Lissocampus runa</a> Javelin Pipefish [66251]		Species or species habitat may occur within area
<a href="#">Maroubra perserrata</a> Sawtooth Pipefish [66252]		Species or species habitat may occur within area
<a href="#">Micrognathus andersonii</a> Anderson's Pipefish, Shortnose Pipefish [66253]		Species or species habitat may occur within area
<a href="#">Micrognathus brevirostris</a> thorntail Pipefish, Thorn-tailed Pipefish [66254]		Species or species habitat may occur within area



Name	Threatened	Type of Presence
<a href="#">Microphis manadensis</a> Manado Pipefish, Manado River Pipefish [66258]		Species or species habitat may occur within area
<a href="#">Solegnathus dunckeri</a> Duncker's Pipehorse [66271]		Species or species habitat may occur within area
<a href="#">Solegnathus hardwickii</a> Pallid Pipehorse, Hardwick's Pipehorse [66272]		Species or species habitat may occur within area
<a href="#">Solegnathus spinosissimus</a> Spiny Pipehorse, Australian Spiny Pipehorse [66275]		Species or species habitat may occur within area
<a href="#">Solenostomus cyanopterus</a> Robust Ghostpipefish, Blue-finned Ghost Pipefish, [66183]		Species or species habitat may occur within area
<a href="#">Solenostomus paradoxus</a> Ornate Ghostpipefish, Harlequin Ghost Pipefish, Ornate Ghost Pipefish [66184]		Species or species habitat may occur within area
<a href="#">Stigmatopora nigra</a> Widebody Pipefish, Wide-bodied Pipefish, Black Pipefish [66277]		Species or species habitat may occur within area
<a href="#">Syngnathoides biaculeatus</a> Double-end Pipehorse, Double-ended Pipehorse, Alligator Pipefish [66279]		Species or species habitat may occur within area
<a href="#">Trachyrhamphus bicoarctatus</a> Bentstick Pipefish, Bend Stick Pipefish, Short-tailed Pipefish [66280]		Species or species habitat may occur within area
<a href="#">Urocampus carinirostris</a> Hairy Pipefish [66282]		Species or species habitat may occur within area
<a href="#">Vanacampus margaritifer</a> Mother-of-pearl Pipefish [66283]		Species or species habitat may occur within area
<b>Mammals</b>		
<a href="#">Dugong dugon</a> Dugong [28]		Species or species habitat known to occur within area
<b>Reptiles</b>		
<a href="#">Aipysurus laevis</a> Olive Seasnake [1120]		Species or species habitat may occur within area
<a href="#">Astrotia stokesii</a> Stokes' Seasnake [1122]		Species or species habitat may occur within area
<a href="#">Caretta caretta</a> Loggerhead Turtle [1763]	Endangered	Breeding known to occur within area
<a href="#">Chelonia mydas</a> Green Turtle [1765]	Vulnerable	Foraging, feeding or related behaviour known to occur within area
<a href="#">Dermochelys coriacea</a> Leatherback Turtle, Leathery Turtle, Luth [1768]	Endangered	Species or species habitat known to occur within area
<a href="#">Eretmochelys imbricata</a> Hawksbill Turtle [1766]	Vulnerable	Foraging, feeding or related behaviour known to occur within area

Name	Threatened	Type of Presence
<a href="#">Hydrophis elegans</a> Elegant Seasnake [1104]		Species or species habitat may occur within area
<a href="#">Laticauda laticaudata</a> a sea krait [1093]		Species or species habitat may occur within area
<a href="#">Lepidochelys olivacea</a> Olive Ridley Turtle, Pacific Ridley Turtle [1767]	Endangered	Species or species habitat known to occur within area
<a href="#">Natator depressus</a> Flatback Turtle [59257]	Vulnerable	Foraging, feeding or related behaviour known to occur within area
<a href="#">Pelamis platurus</a> Yellow-bellied Seasnake [1091]		Species or species habitat may occur within area
<b>Whales and other Cetaceans</b>		<b>[ Resource Information ]</b>
Name	Status	Type of Presence
<b>Mammals</b>		
<a href="#">Balaenoptera acutorostrata</a> Minke Whale [33]		Species or species habitat may occur within area
<a href="#">Balaenoptera edeni</a> Bryde's Whale [35]		Species or species habitat may occur within area
<a href="#">Balaenoptera musculus</a> Blue Whale [36]	Endangered	Species or species habitat may occur within area
<a href="#">Delphinus delphis</a> Common Dolphin, Short-beaked Common Dolphin [60]		Species or species habitat may occur within area
<a href="#">Eubalaena australis</a> Southern Right Whale [40]	Endangered	Species or species habitat likely to occur within area
<a href="#">Grampus griseus</a> Risso's Dolphin, Grampus [64]		Species or species habitat may occur within area
<a href="#">Megaptera novaeangliae</a> Humpback Whale [38]	Vulnerable	Species or species habitat known to occur within area
<a href="#">Orcaella brevirostris</a> Irrawaddy Dolphin [45]		Species or species habitat likely to occur within area
<a href="#">Orcinus orca</a> Killer Whale, Orca [46]		Species or species habitat may occur within area
<a href="#">Sousa chinensis</a> Indo-Pacific Humpback Dolphin [50]		Breeding known to occur within area
<a href="#">Stenella attenuata</a> Spotted Dolphin, Pantropical Spotted Dolphin [51]		Species or species habitat may occur within area
<a href="#">Tursiops aduncus</a> Indian Ocean Bottlenose Dolphin, Spotted Bottlenose Dolphin [68418]		Species or species habitat likely to occur within area
<a href="#">Tursiops truncatus s. str.</a> Bottlenose Dolphin [68417]		Species or species



Name	Status	Type of Presence
		habitat may occur within area

### Extra Information

State and Territory Reserves	[ Resource Information ]
Name	State
Dawson Road	QLD

Invasive Species	[ Resource Information ]
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Weeds reported here are the 20 species of national significance (WoNS), along with other introduced plants that are considered by the States and Territories to pose a particularly significant threat to biodiversity. The following feral animals are reported: Goat, Red Fox, Cat, Rabbit, Pig, Water Buffalo and Cane Toad. Maps from Landscape Health Project, National Land and Water Resources Audit, 2001.

Name	Status	Type of Presence
<b>Birds</b>		
Acridotheres tristis Common Myna, Indian Myna [387]		Species or species habitat likely to occur within area
Anas platyrhynchos Mallard [974]		Species or species habitat likely to occur within area
Carduelis carduelis European Goldfinch [403]		Species or species habitat likely to occur within area
Columba livia Rock Pigeon, Rock Dove, Domestic Pigeon [803]		Species or species habitat likely to occur within area
Lonchura punctulata Nutmeg Mannikin [399]		Species or species habitat likely to occur within area
Passer domesticus House Sparrow [405]		Species or species habitat likely to occur within area
Streptopelia chinensis Spotted Turtle-Dove [780]		Species or species habitat likely to occur within area
Sturnus vulgaris Common Starling [389]		Species or species habitat likely to occur within area
<b>Frogs</b>		
Rhinella marina Cane Toad [83218]		Species or species habitat known to occur within area
<b>Mammals</b>		

Name	Status	Type of Presence
Bos taurus Domestic Cattle [16]		Species or species habitat likely to occur within area
Canis lupus familiaris Domestic Dog [82654]		Species or species habitat likely to occur within area
Felis catus Cat, House Cat, Domestic Cat [19]		Species or species habitat likely to occur within area
Lepus capensis Brown Hare [127]		Species or species habitat likely to occur within area
Mus musculus House Mouse [120]		Species or species habitat likely to occur within area
Oryctolagus cuniculus Rabbit, European Rabbit [128]		Species or species habitat likely to occur within area
Rattus norvegicus Brown Rat, Norway Rat [83]		Species or species habitat likely to occur within area
Rattus rattus Black Rat, Ship Rat [84]		Species or species habitat likely to occur within area
Sus scrofa Pig [6]		Species or species habitat likely to occur within area
Vulpes vulpes Red Fox, Fox [18]		Species or species habitat likely to occur within area
<b>Plants</b>		
Alternanthera philoxeroides Alligator Weed [11620]		Species or species habitat likely to occur within area
Annona glabra Pond Apple, Pond-apple Tree, Alligator Apple, Bullock's Heart, Cherimoya, Monkey Apple, Bobwood, Corkwood [6311]		Species or species habitat may occur within area
Anredera cordifolia Madeira Vine, Jalap, Lamb's-tail, Mignonette Vine, Anredera, Gulf Madeiravine, Heartleaf Madeiravine, Potato Vine [2643]		Species or species habitat likely to occur within area
Asparagus aethiopicus Asparagus Fern, Ground Asparagus, Basket Fern, Sprengi's Fern, Bushy Asparagus, Emerald Asparagus [62425]		Species or species habitat likely to occur within area
Cabomba caroliniana Cabomba, Fanwort, Carolina Watershield, Fish Grass, Washington Grass, Watershield, Carolina Fanwort, Common Cabomba [5171]		Species or species habitat likely to occur within area
Chrysanthemoides monilifera Bitou Bush, Boneseed [18983]		Species or species habitat may occur within area
Chrysanthemoides monilifera subsp. rotundata Bitou Bush [16332]		Species or species habitat likely to occur within area
Cryptostegia grandiflora Rubber Vine, Rubbervine, India Rubber Vine, India Rubbervine, Palay Rubbervine, Purple Allamanda [18913]		Species or species habitat likely to occur within area

Name	Status	Type of Presence
Eichhornia crassipes Water Hyacinth, Water Orchid, Nile Lily [13466]		Species or species habitat likely to occur within area
Hymenachne amplexicaulis Hymenachne, Olive Hymenachne, Water Stargrass, West Indian Grass, West Indian Marsh Grass [31754]		Species or species habitat likely to occur within area
Lantana camara Lantana, Common Lantana, Kamara Lantana, Large-leaf Lantana, Pink Flowered Lantana, Red Flowered Lantana, Red-Flowered Sage, White Sage, Wild Sage [10892]		Species or species habitat likely to occur within area
Parthenium hysterophorus Parthenium Weed, Bitter Weed, Carrot Grass, False Ragweed [19566]		Species or species habitat likely to occur within area
Prosopis spp. Mesquite, Algaroba [68407]		Species or species habitat likely to occur within area
Rubus fruticosus aggregate Blackberry, European Blackberry [68406]		Species or species habitat likely to occur within area
Sagittaria platyphylla Delta Arrowhead, Arrowhead, Slender Arrowhead [68483]		Species or species habitat likely to occur within area
Salix spp. except S.babylonica, S.x calodendron & S.x reichardtii Willows except Weeping Willow, Pussy Willow and Sterile Pussy Willow [68497]		Species or species habitat likely to occur within area
Salvinia molesta Salvinia, Giant Salvinia, Aquarium Watermoss, Kariba Weed [13665]		Species or species habitat likely to occur within area
Senecio madagascariensis Fireweed, Madagascar Ragwort, Madagascar Groundsel [2624]		Species or species habitat likely to occur within area
<b>Reptiles</b>		
Hemidactylus frenatus Asian House Gecko [1708]		Species or species habitat likely to occur within area
Ramphotyphlops braminus Flowerpot Blind Snake, Brahminy Blind Snake, Cacing Besi [1258]		Species or species habitat likely to occur within area
<b>Nationally Important Wetlands</b>		<b>[ Resource Information ]</b>
Name		State
<a href="#">Moreton Bay</a>		QLD



## Caveat

The information presented in this report has been provided by a range of data sources as acknowledged at the end of the report.

This report is designed to assist in identifying the locations of places which may be relevant in determining obligations under the Environment Protection and Biodiversity Conservation Act 1999. It holds mapped locations of World and National Heritage properties, Wetlands of International and National Importance, Commonwealth and State/Territory reserves, listed threatened, migratory and marine species and listed threatened ecological communities. Mapping of Commonwealth land is not complete at this stage. Maps have been collated from a range of sources at various resolutions.

Not all species listed under the EPBC Act have been mapped (see below) and therefore a report is a general guide only. Where available data supports mapping, the type of presence that can be determined from the data is indicated in general terms. People using this information in making a referral may need to consider the qualifications below and may need to seek and consider other information sources.

For threatened ecological communities where the distribution is well known, maps are derived from recovery plans, State vegetation maps, remote sensing imagery and other sources. Where threatened ecological community distributions are less well known, existing vegetation maps and point location data are used to produce indicative distribution maps.

Threatened, migratory and marine species distributions have been derived through a variety of methods. Where distributions are well known and if time permits, maps are derived using either thematic spatial data (i.e. vegetation, soils, geology, elevation, aspect, terrain, etc) together with point locations and described habitat; or environmental modelling (MAXENT or BIOCLIM habitat modelling) using point locations and environmental data layers.

Where very little information is available for species or large number of maps are required in a short time-frame, maps are derived either from 0.04 or 0.02 decimal degree cells; by an automated process using polygon capture techniques (static two kilometre grid cells, alpha-hull and convex hull); or captured manually or by using topographic features (national park boundaries, islands, etc). In the early stages of the distribution mapping process (1999-early 2000s) distributions were defined by degree blocks, 100K or 250K map sheets to rapidly create distribution maps. More reliable distribution mapping methods are used to update these distributions as time permits.

Only selected species covered by the following provisions of the EPBC Act have been mapped:

- migratory and
- marine

The following species and ecological communities have not been mapped and do not appear in reports produced from this database:

- threatened species listed as extinct or considered as vagrants
- some species and ecological communities that have only recently been listed
- some terrestrial species that overfly the Commonwealth marine area
- migratory species that are very widespread, vagrant, or only occur in small numbers

The following groups have been mapped, but may not cover the complete distribution of the species:

- non-threatened seabirds which have only been mapped for recorded breeding sites
- seals which have only been mapped for breeding sites near the Australian continent

Such breeding sites may be important for the protection of the Commonwealth Marine environment.

## Coordinates

-27.513 153.2548

## Acknowledgements

This database has been compiled from a range of data sources. The department acknowledges the following custodians who have contributed valuable data and advice:

- [-Office of Environment and Heritage, New South Wales](#)
- [-Department of Environment and Primary Industries, Victoria](#)
- [-Department of Primary Industries, Parks, Water and Environment, Tasmania](#)
- [-Department of Environment, Water and Natural Resources, South Australia](#)
- [-Department of Land and Resource Management, Northern Territory](#)
- [-Department of Environmental and Heritage Protection, Queensland](#)
- [-Department of Parks and Wildlife, Western Australia](#)
- [-Environment and Planning Directorate, ACT](#)
- [-Birdlife Australia](#)
- [-Australian Bird and Bat Banding Scheme](#)
- [-Australian National Wildlife Collection](#)
- [-Natural history museums of Australia](#)
- [-Museum Victoria](#)
- [-Australian Museum](#)
- [-South Australian Museum](#)
- [-Queensland Museum](#)
- [-Online Zoological Collections of Australian Museums](#)
- [-Queensland Herbarium](#)
- [-National Herbarium of NSW](#)
- [-Royal Botanic Gardens and National Herbarium of Victoria](#)
- [-Tasmanian Herbarium](#)
- [-State Herbarium of South Australia](#)
- [-Northern Territory Herbarium](#)
- [-Western Australian Herbarium](#)
- [-Australian National Herbarium, Canberra](#)
- [-University of New England](#)
- [-Ocean Biogeographic Information System](#)
- [-Australian Government, Department of Defence Forestry Corporation, NSW](#)
- [-Geoscience Australia](#)
- [-CSIRO](#)
- [-Australian Tropical Herbarium, Cairns](#)
- [-eBird Australia](#)
- [-Australian Government – Australian Antarctic Data Centre](#)
- [-Museum and Art Gallery of the Northern Territory](#)
- [-Australian Government National Environmental Science Program](#)
- [-Australian Institute of Marine Science](#)
- [-Reef Life Survey Australia](#)
- [-American Museum of Natural History](#)
- [-Queen Victoria Museum and Art Gallery, Inveresk, Tasmania](#)
- [-Tasmanian Museum and Art Gallery, Hobart, Tasmania](#)
- Other groups and individuals

The Department is extremely grateful to the many organisations and individuals who provided expert advice and information on numerous draft distributions.

Please feel free to provide feedback via the [Contact Us](#) page.

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**Attachment 6**



# Queensland Government

## Wildlife Online Extract

Search Criteria: Species List for a Specified Point

Species: All

Type: All

Status: All

Records: All

Date: All

Latitude: -27.5130

Longitude: 153.2548

Distance: 5

Email: [chris@28south.com.au](mailto:chris@28south.com.au)

Date submitted: Friday 15 Mar 2019 12:19:25

Date extracted: Friday 15 Mar 2019 12:20:02

The number of records retrieved = 740

### **Disclaimer**

As the DSITIA is still in a process of collating and vetting data, it is possible the information given is not complete. The information provided should only be used for the project for which it was requested and it should be appropriately acknowledged as being derived from Wildlife Online when it is used.

The State of Queensland does not invite reliance upon, nor accept responsibility for this information. Persons should satisfy themselves through independent means as to the accuracy and completeness of this information.

No statements, representations or warranties are made about the accuracy or completeness of this information. The State of Queensland disclaims all responsibility for this information and all liability (including without limitation, liability in negligence) for all expenses, losses, damages and costs you may incur as a result of the information being inaccurate or incomplete in any way for any reason.

Kingdom	Class	Family	Scientific Name	Common Name	I	Q	A	Records
animals	amphibians	Bufo	<i>Rhinella marina</i>	cane toad	Y			46
animals	amphibians	Hylidae	<i>Litoria nasuta</i>	striped rocketfrog		C		1
animals	amphibians	Hylidae	<i>Litoria dentata</i>	bleating treefrog		C		1
animals	amphibians	Hylidae	<i>Litoria peronii</i>	emerald spotted treefrog		C		3
animals	amphibians	Hylidae	<i>Litoria caerulea</i>	common green treefrog		C		29
animals	amphibians	Hylidae	<i>Litoria gracilentata</i>	graceful treefrog		C		8
animals	amphibians	Hylidae	<i>Litoria latopalmata</i>	broad palmed rocketfrog		C		9
animals	amphibians	Hylidae	<i>Litoria fallax</i>	eastern sedgefrog		C		40
animals	amphibians	Hylidae	<i>Litoria rubella</i>	ruddy treefrog		C		9
animals	amphibians	Limnodynastidae	<i>Platyplectrum ornatum</i>	ornate burrowing frog		C		6
animals	amphibians	Limnodynastidae	<i>Limnodynastes tasmaniensis</i>	spotted grassfrog		C		3
animals	amphibians	Limnodynastidae	<i>Limnodynastes peronii</i>	striped marshfrog		C		17
animals	amphibians	Limnodynastidae	<i>Adelotus brevis</i>	tusked frog		V		3
animals	amphibians	Myobatrachidae	<i>Pseudophryne raveni</i>	copper backed broodfrog		C		5
animals	amphibians	Myobatrachidae	<i>Crinia parinsignifera</i>	beeping froglet		C		16/2
animals	amphibians	Myobatrachidae	<i>Pseudophryne coriacea</i>	red backed broodfrog		C		9
animals	amphibians	Myobatrachidae	<i>Pseudophryne major</i>	great brown broodfrog		C		3
animals	amphibians	Myobatrachidae	<i>Crinia signifera</i>	clicking froglet		C		12
animals	amphibians	Myobatrachidae	<i>Crinia tinnula</i>	wallum froglet		V		1
animals	amphibians	Myobatrachidae	<i>Crinia sp.</i>					9/9
animals	birds	Acanthizidae	<i>Smicrorhis brevirostris</i>	weebill		C		1
animals	birds	Acanthizidae	<i>Chthonicola sagittata</i>	speckled warbler		C		14
animals	birds	Acanthizidae	<i>Acanthiza nana</i>	yellow thornbill		C		2
animals	birds	Acanthizidae	<i>Acanthiza lineata</i>	striated thornbill		C		8
animals	birds	Acanthizidae	<i>Acanthiza pusilla</i>	brown thornbill		C		40
animals	birds	Acanthizidae	<i>Acanthiza chrysorrhoa</i>	yellow-rumped thornbill		C		12
animals	birds	Acanthizidae	<i>Acanthiza apicalis</i>	inland thornbill		C		1
animals	birds	Acanthizidae	<i>Gerygone levigaster</i>	mangrove gerygone		C		47
animals	birds	Acanthizidae	<i>Acanthiza reguloides</i>	buff-rumped thornbill		C		2
animals	birds	Acanthizidae	<i>Sericornis frontalis</i>	white-browed scrubwren		C		7
animals	birds	Acanthizidae	<i>Gerygone olivacea</i>	white-throated gerygone		C		66
animals	birds	Accipitridae	<i>Aquila audax</i>	wedge-tailed eagle		C		5
animals	birds	Accipitridae	<i>Accipiter cirrocephalus</i>	collared sparrowhawk		C		7
animals	birds	Accipitridae	<i>Accipiter novaehollandiae</i>	grey goshawk		C		3
animals	birds	Accipitridae	<i>Accipiter sp.</i>					1
animals	birds	Accipitridae	<i>Milvus migrans</i>	black kite		C		2
animals	birds	Accipitridae	<i>Haliastur indus</i>	brahminy kite		C		207
animals	birds	Accipitridae	<i>Elanus axillaris</i>	black-shouldered kite		C		26
animals	birds	Accipitridae	<i>Pandion cristatus</i>	eastern osprey		SL		141
animals	birds	Accipitridae	<i>Circus approximans</i>	swamp harrier		C		2
animals	birds	Accipitridae	<i>Lophoictinia isura</i>	square-tailed kite		C		1
animals	birds	Accipitridae	<i>Accipiter fasciatus</i>	brown goshawk		C		10
animals	birds	Accipitridae	<i>Aviceda subcristata</i>	Pacific baza		C		22
animals	birds	Accipitridae	<i>Haliastur sphenurus</i>	whistling kite		C		178
animals	birds	Accipitridae	<i>Haliaeetus leucogaster</i>	white-bellied sea-eagle		C		54
animals	birds	Acrocephalidae	<i>Acrocephalus australis</i>	Australian reed-warbler		C		7

Kingdom	Class	Family	Scientific Name	Common Name	I	Q	A	Records
animals	birds	Aegothelidae	<i>Aegotheles cristatus</i>	Australian owl-nightjar		C		3
animals	birds	Alcedinidae	<i>Ceyx azureus</i>	azure kingfisher		C		6
animals	birds	Anatidae	<i>Chenonetta jubata</i>	Australian wood duck		C		87
animals	birds	Anatidae	<i>Anas superciliosa</i>	Pacific black duck		C		65
animals	birds	Anatidae	<i>Aythya australis</i>	hardhead		C		3
animals	birds	Anatidae	<i>Cygnus atratus</i>	black swan		C		128
animals	birds	Anatidae	<i>Stictonetta naevosa</i>	freckled duck		C		1
animals	birds	Anatidae	<i>Anas castanea</i>	chestnut teal		C		191
animals	birds	Anatidae	<i>Anas gracilis</i>	grey teal		C		23
animals	birds	Anatidae	<i>Anas platyrhynchos</i>	northern mallard	Y			2
animals	birds	Anhingidae	<i>Anhinga novaehollandiae</i>	Australasian darter		C		72
animals	birds	Anseranatidae	<i>Anseranas semipalmata</i>	magpie goose		C		12
animals	birds	Apodidae	<i>Apus pacificus</i>	fork-tailed swift		SL		5
animals	birds	Apodidae	<i>Hirundapus caudacutus</i>	white-throated needletail		SL		5
animals	birds	Ardeidae	<i>Bubulcus ibis</i>	cattle egret		C		60
animals	birds	Ardeidae	<i>Egretta sacra</i>	eastern reef egret		C		15
animals	birds	Ardeidae	<i>Ardea pacifica</i>	white-necked heron		C		4
animals	birds	Ardeidae	<i>Ardea intermedia</i>	intermediate egret		C		87
animals	birds	Ardeidae	<i>Egretta novaehollandiae</i>	white-faced heron		C		758
animals	birds	Ardeidae	<i>Butorides striata</i>	striated heron		C		116
animals	birds	Ardeidae	<i>Ixobrychus dubius</i>	Australian little bittern		C		1
animals	birds	Ardeidae	<i>Ardea alba modesta</i>	eastern great egret		C		395
animals	birds	Ardeidae	<i>Nycticorax caledonicus</i>	nankeen night-heron		C		14
animals	birds	Ardeidae	<i>Egretta garzetta</i>	little egret		C		407
animals	birds	Artamidae	<i>Artamus leucorhynchus</i>	white-breasted woodswallow		C		21
animals	birds	Artamidae	<i>Cracticus torquatus</i>	grey butcherbird		C		69
animals	birds	Artamidae	<i>Artamus cyanopterus</i>	dusky woodswallow		C		2
animals	birds	Artamidae	<i>Strepera graculina</i>	ped currawong		C		6
animals	birds	Artamidae	<i>Artamus personatus</i>	masked woodswallow		C		1
animals	birds	Artamidae	<i>Cracticus tibicen</i>	Australian magpie		C		178
animals	birds	Artamidae	<i>Cracticus sp.</i>					1
animals	birds	Artamidae	<i>Artamus sp.</i>					1
animals	birds	Artamidae	<i>Cracticus nigrogularis</i>	ped butcherbird		C		92
animals	birds	Burhinidae	<i>Esacus magnirostris</i>	beach stone-curlew		V		4
animals	birds	Burhinidae	<i>Burhinus grallarius</i>	bush stone-curlew		C		11
animals	birds	Cacatuidae	<i>Cacatua galerita</i>	sulphur-crested cockatoo		C		89
animals	birds	Cacatuidae	<i>Cacatua sanguinea</i>	little corella		C		20
animals	birds	Cacatuidae	<i>Cacatua tenuirostris</i>	long-billed corella	Y	C		4
animals	birds	Cacatuidae	<i>Eolophus roseicapilla</i>	galah		C		106
animals	birds	Cacatuidae	<i>Nymphicus hollandicus</i>	cockatiel		C		1
animals	birds	Cacatuidae	<i>Calyptorhynchus lathami lathami</i>	glossy black-cockatoo (eastern)		V		8
animals	birds	Cacatuidae	<i>Calyptorhynchus lathami</i>	glossy black-cockatoo		V		1
animals	birds	Campephagidae	<i>Coracina novaehollandiae</i>	black-faced cuckoo-shrike		C		154
animals	birds	Campephagidae	<i>Coracina tenuirostris</i>	cicadabird		C		22
animals	birds	Campephagidae	<i>Coracina papuensis</i>	white-bellied cuckoo-shrike		C		1
animals	birds	Campephagidae	<i>Lalage leucomela</i>	varied triller		C		12

Kingdom	Class	Family	Scientific Name	Common Name	I	Q	A	Records
animals	birds	Campephagidae	<i>Lalage tricolor</i>	white-winged triller		C		6
animals	birds	Campephagidae	<i>Coracina lineata</i>	barred cuckoo-shrike		C		1
animals	birds	Charadriidae	<i>Vanellus miles novaehollandiae</i>	masked lapwing (southern subspecies)		C		160
animals	birds	Charadriidae	<i>Charadrius leschenaultii</i>	greater sand plover		V	V	86
animals	birds	Charadriidae	<i>Charadrius ruficapillus</i>	red-capped plover		C		491
animals	birds	Charadriidae	<i>Pluvialis squatarola</i>	grey plover		SL		5
animals	birds	Charadriidae	<i>Erythrogonys cinctus</i>	red-kneed dotterel		C		6
animals	birds	Charadriidae	<i>Eiseyornis melanops</i>	black-fronted dotterel		C		22
animals	birds	Charadriidae	<i>Charadrius bicinctus</i>	double-banded plover		SL		102
animals	birds	Charadriidae	<i>Vanellus miles</i>	masked lapwing		C		529
animals	birds	Charadriidae	<i>Pluvialis fulva</i>	Pacific golden plover		SL		215
animals	birds	Charadriidae	<i>Charadrius mongolus</i>	lesser sand plover		E	E	191
animals	birds	Ciconiidae	<i>Ephippiorhynchus asiaticus</i>	black-necked stork		C		5
animals	birds	Cisticolidae	<i>Cisticola exilis</i>	golden-headed cisticola		C		36
animals	birds	Climacteridae	<i>Cormobates leucophaea metastasis</i>	white-throated treecreeper (southern)		C		26
animals	birds	Climacteridae	<i>Cormobates leucophaea</i>	white-throated treecreeper		C		1
animals	birds	Columbidae	<i>Phaps chalcoptera</i>	common bronzewing		C		5
animals	birds	Columbidae	<i>Ocyphaps lophotes</i>	crested pigeon		C		135
animals	birds	Columbidae	<i>Geopelia striata</i>	peaceful dove		C		41
animals	birds	Columbidae	<i>Geopelia cuneata</i>	diamond dove		C		1
animals	birds	Columbidae	<i>Columba livia</i>	rock dove	Y			19
animals	birds	Columbidae	<i>Ptilinopus regina</i>	rose-crowned fruit-dove		C		1
animals	birds	Columbidae	<i>Leucosarcia melanoleuca</i>	wonga pigeon		C		1
animals	birds	Columbidae	<i>Streptopelia chinensis</i>	spotted dove	Y			157
animals	birds	Columbidae	<i>Macropygia amboinensis</i>	brown cuckoo-dove		C		4
animals	birds	Columbidae	<i>Ptilinopus superbus</i>	superb fruit-dove		C		1
animals	birds	Columbidae	<i>Geopelia humeralis</i>	bar-shouldered dove		C		49
animals	birds	Columbidae	<i>Chalcophaps indica</i>	emerald dove		C		1
animals	birds	Coraciidae	<i>Eurystomus orientalis</i>	dollarbird		C		54
animals	birds	Corvidae	<i>Corvus bennetti</i>	little crow		C		1
animals	birds	Corvidae	<i>Corvus orru</i>	Torresian crow		C		216
animals	birds	Cuculidae	<i>Chalcites minutillus barnardi</i>	Eastern little bronze-cuckoo		C		5
animals	birds	Cuculidae	<i>Cacomantis flabelliformis</i>	fan-tailed cuckoo		C		15
animals	birds	Cuculidae	<i>Centropus phasianinus</i>	pheasant coucal		C		58
animals	birds	Cuculidae	<i>Cacomantis variolosus</i>	brush cuckoo		C		10
animals	birds	Cuculidae	<i>Eudynamis orientalis</i>	eastern koel		C		59
animals	birds	Cuculidae	<i>Cacomantis pallidus</i>	pallid cuckoo		C		5
animals	birds	Cuculidae	<i>Chalcites lucidus</i>	shining bronze-cuckoo		C		10
animals	birds	Cuculidae	<i>Chalcites basalis</i>	Horsfield's bronze-cuckoo		C		7
animals	birds	Cuculidae	<i>Cuculus optatus</i>	oriental cuckoo		SL		1
animals	birds	Cuculidae	<i>Scythrops novaehollandiae</i>	channel-billed cuckoo		C		19
animals	birds	Dicruridae	<i>Dicrurus bracteatus bracteatus</i>	spangled drongo (eastern Australia)		C		1
animals	birds	Dicruridae	<i>Dicrurus bracteatus</i>	spangled drongo		C		94
animals	birds	Estrildidae	<i>Neochmia temporalis</i>	red-browed finch		C		25
animals	birds	Estrildidae	<i>Lonchura punctulata</i>	nutmeg mannikin		Y		11
animals	birds	Estrildidae	<i>Lonchura castaneothorax</i>	chestnut-breasted mannikin		C		6



Kingdom	Class	Family	Scientific Name	Common Name	I	Q	A	Records
animals	birds	Estrildidae	<i>Taeniopygia guttata</i>	zebra finch		C		3
animals	birds	Estrildidae	<i>Taeniopygia bichenovii</i>	double-barred finch		C		35
animals	birds	Eurostopodidae	<i>Eurostopodus mystacalis</i>	white-throated nightjar		C		3
animals	birds	Falconidae	<i>Falco berigora</i>	brown falcon		C		5
animals	birds	Falconidae	<i>Falco longipennis</i>	Australian hobby		C		8/1
animals	birds	Falconidae	<i>Falco cenchroides</i>	nankeen kestrel		C		18
animals	birds	Falconidae	<i>Falco peregrinus</i>	peregrine falcon		C		6
animals	birds	Haematopodidae	<i>Haematopus fuliginosus</i>	sooty oystercatcher		C		15
animals	birds	Haematopodidae	<i>Haematopus longirostris</i>	Australian pied oystercatcher		C		614
animals	birds	Halcyonidae	<i>Daecelo novaeguineae</i>	laughing kookaburra		C		147
animals	birds	Halcyonidae	<i>Todiramphus sordidus</i>	Torresian kingfisher		C		102
animals	birds	Halcyonidae	<i>Todiramphus sanctus</i>	sacred kingfisher		C		67
animals	birds	Halcyonidae	<i>Todiramphus macleayii</i>	forest kingfisher		C		42
animals	birds	Hirundinidae	<i>Petrochelidon nigricans</i>	tree martin		C		13
animals	birds	Hirundinidae	<i>Petrochelidon ariel</i>	fairy martin		C		16
animals	birds	Hirundinidae	<i>Hirundo neoxena</i>	welcome swallow		C		140
animals	birds	Jacaniidae	<i>Irediparra gallinacea</i>	comb-crested jacana		C		4
animals	birds	Laridae	<i>Sterna hirundo</i>	common tern		SL		10
animals	birds	Laridae	<i>Sterna dougallii</i>	roseate tern		SL		1
animals	birds	Laridae	<i>Larus dominicanus</i>	kelp gull		C		1
animals	birds	Laridae	<i>Thalasseus bergii</i>	crested tern		SL		104
animals	birds	Laridae	<i>Chlidonias hybrida</i>	whiskered tern		C		3
animals	birds	Laridae	<i>Chroicocephalus novaehollandiae</i>	silver gull		C		362/3
animals	birds	Laridae	<i>Sternula albifrons</i>	little tern		SL		117/17
animals	birds	Laridae	<i>Onychoprion fuscatus</i>	sooty tern		C		1
animals	birds	Laridae	<i>Gelochelidon nilotica</i>	gull-billed tern		SL		445/1
animals	birds	Laridae	<i>Chlidonias leucopterus</i>	white-winged black tern		SL		11/1
animals	birds	Laridae	<i>Thalasseus bengalensis</i>	lesser crested tern		C		36
animals	birds	Laridae	<i>Hydroprogne caspia</i>	Caspian tern		SL		601/2
animals	birds	Maluridae	<i>Malurus lamberti</i>	variegated fairy-wren		C		56
animals	birds	Maluridae	<i>Malurus melanocephalus</i>	red-backed fairy-wren		C		48
animals	birds	Maluridae	<i>Malurus cyaneus</i>	superb fairy-wren		C		7
animals	birds	Megaluridae	<i>Megalurus gramineus</i>	little grassbird		C		2
animals	birds	Megaluridae	<i>Megalurus timoriensis</i>	tawny grassbird		C		2
animals	birds	Megapodiidae	<i>Alectura lathamii</i>	Australian brush-turkey		C		4
animals	birds	Meliphagidae	<i>Melithreptus lunatus</i>	white-naped honeyeater		C		9
animals	birds	Meliphagidae	<i>Philemon corniculatus</i>	noisy friarbird		C		91
animals	birds	Meliphagidae	<i>Manorina melanocephala</i>	noisy miner		C		128
animals	birds	Meliphagidae	<i>Myzomela sanguinolenta</i>	scarlet honeyeater		C		71
animals	birds	Meliphagidae	<i>Philemon citreogularis</i>	little friarbird		C		22
animals	birds	Meliphagidae	<i>Anthochaera carunculata</i>	red wattlebird		C		1
animals	birds	Meliphagidae	<i>Anthochaera chrysoptera</i>	little wattlebird		C		7
animals	birds	Meliphagidae	<i>Gavicalis fasciogularis</i>	mangrove honeyeater		C		117/1
animals	birds	Meliphagidae	<i>Acanthagenys rufogularis</i>	spiny-cheeked honeyeater		C		3
animals	birds	Meliphagidae	<i>Melithreptus albogularis</i>	white-throated honeyeater		C		52
animals	birds	Meliphagidae	<i>Plectorhyncha lanceolata</i>	striped honeyeater		C		13

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animals	birds	Meliphagidae	<i>Acanthorhynchus tenuirostris</i>	eastern spinebill		C		10
animals	birds	Meliphagidae	<i>Lichmera indistincta</i>	brown honeyeater		C		125
animals	birds	Meliphagidae	<i>Anthochaera phrygia</i>	regent honeyeater		E	CE	2
animals	birds	Meliphagidae	<i>Phylidonyris niger</i>	white-cheeked honeyeater		C		2
animals	birds	Meliphagidae	<i>Entomyzon cyanotis</i>	blue-faced honeyeater		C		27
animals	birds	Meliphagidae	<i>Caligavis chrysops</i>	yellow-faced honeyeater		C		35
animals	birds	Meliphagidae	<i>Ptilotula fusca</i>	fuscous honeyeater		C		5
animals	birds	Meliphagidae	<i>Meliphaga lewinii</i>	Lewin's honeyeater		C		38
animals	birds	Meropidae	<i>Merops ornatus</i>	rainbow bee-eater		C		45
animals	birds	Monarchidae	<i>Monarcha melanopsis</i>	black-faced monarch		SL		7
animals	birds	Monarchidae	<i>Carterornis leucotis</i>	white-eared monarch		C		2
animals	birds	Monarchidae	<i>Myiagra alecto</i>	shining flycatcher		C		1
animals	birds	Monarchidae	<i>Symposiachrus trivirgatus</i>	spectacled monarch		SL		4
animals	birds	Monarchidae	<i>Myiagra inquieta</i>	restless flycatcher		C		1
animals	birds	Monarchidae	<i>Myiagra rubecula</i>	leaden flycatcher		C		42
animals	birds	Monarchidae	<i>Myiagra cyanoleuca</i>	satin flycatcher		SL		4
animals	birds	Monarchidae	<i>Grallina cyanoleuca</i>	magpie-lark		C		199
animals	birds	Motacillidae	<i>Anthus novaeseelandiae</i>	Australasian pipit		C		24
animals	birds	Nectariniidae	<i>Dicaeum hirundinaceum</i>	mistletoebird		C		36
animals	birds	Neosittidae	<i>Daphoenositta chrysoptera</i>	varied sittella		C		15
animals	birds	Oceanitidae	<i>Fregatta tropica</i>	black-bellied storm-petrel		C		2
animals	birds	Oriolidae	<i>Sphecotheres vieilloti</i>	Australasian figbird		C		78/1
animals	birds	Oriolidae	<i>Oriolus sagittatus</i>	olive-backed oriole		C		42
animals	birds	Pachycephalidae	<i>Colluricincla harmonica</i>	grey shrike-thrush		C		74
animals	birds	Pachycephalidae	<i>Pachycephala pectoralis youngi</i>	golden whistler (south-eastern Australia)		C		1
animals	birds	Pachycephalidae	<i>Colluricincla megarhyncha</i>	little shrike-thrush		C		3
animals	birds	Pachycephalidae	<i>Pachycephala rufiventris</i>	rufous whistler		C		91
animals	birds	Pachycephalidae	<i>Falcunculus frontatus</i>	crested shrike-tit		C		2
animals	birds	Pachycephalidae	<i>Pachycephala pectoralis</i>	golden whistler		C		22
animals	birds	Pardalotidae	<i>Pardalotus striatus</i>	striated pardalote		C		94
animals	birds	Pardalotidae	<i>Pardalotus punctatus</i>	spotted pardalote		C		11
animals	birds	Passeridae	<i>Passer domesticus</i>	house sparrow	Y			58
animals	birds	Pelecanidae	<i>Pelecanus conspicillatus</i>	Australian pelican		C		313
animals	birds	Petroicidae	<i>Microeca fascians</i>	jacky winter		C		1
animals	birds	Petroicidae	<i>Petroica goodenovii</i>	red-capped robin		C		1
animals	birds	Petroicidae	<i>Petroica rosea</i>	rose robin		C		8
animals	birds	Petroicidae	<i>Eopsaltria australis</i>	eastern yellow robin		C		43
animals	birds	Phaethontidae	<i>Phaethon lepturus</i>	white-tailed tropicbird		SL		1/1
animals	birds	Phalacrocoracidae	<i>Phalacrocorax carbo</i>	great cormorant		C		12
animals	birds	Phalacrocoracidae	<i>Phalacrocorax sulcirostris</i>	little black cormorant		C		77
animals	birds	Phalacrocoracidae	<i>Microcarbo melanoleucos</i>	little pied cormorant		C		227
animals	birds	Phalacrocoracidae	<i>Phalacrocorax varius</i>	pied cormorant		C		91
animals	birds	Phasianidae	<i>Coturnix ypsilophora</i>	brown quail		C		12
animals	birds	Phasianidae	<i>Pavo cristatus</i>	Indian peafowl	Y			1
animals	birds	Pittidae	<i>Pitta versicolor</i>	noisy pitta		C		1

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animals	birds	Podargidae	<i>Podargus strigoides</i>	tawny frogmouth		C		32
animals	birds	Podicipedidae	<i>Tachybaptus novaehollandiae</i>	Australasian grebe		C		6
animals	birds	Pomatostomidae	<i>Pomatostomus temporalis</i>	grey-crowned babbler		C		3
animals	birds	Procellariidae	<i>Ardenna tenuirostris</i>	short-tailed shearwater		SL		3/1
animals	birds	Procellariidae	<i>Ardenna pacifica</i>	wedge-tailed shearwater		V		2
animals	birds	Psittacidae	<i>Platycercus elegans</i>	crimson rosella		C		2
animals	birds	Psittacidae	<i>Platycercus eximius</i>	eastern rosella		C		7
animals	birds	Psittacidae	<i>Alisterus scapularis</i>	Australian king-parrot		C		2
animals	birds	Psittacidae	<i>Platycercus adscitus</i>	pale-headed rosella		C		164
animals	birds	Psittacidae	<i>Melopsittacus undulatus</i>	budgerigar		C		1
animals	birds	Psittacidae	<i>Barnardius zonarius</i>	Australian ringneck		C		1
animals	birds	Psittacidae	<i>Platycercus adscitus palliceps</i>	pale-headed rosella (southern form)		C		5
animals	birds	Psittacidae	<i>Trichoglossus haematodus moluccanus</i>	rainbow lorikeet		C		196
animals	birds	Psittacidae	<i>Trichoglossus chlorolepidotus</i>	scaly-breasted lorikeet		C		63
animals	birds	Psittacidae	<i>Parvipsitta pusilla</i>	little lorikeet		C		12
animals	birds	Psophodidae	<i>Psophodes olivaceus</i>	eastern whipbird		C		15
animals	birds	Ptilonorhynchidae	<i>Sericulus chrysocephalus</i>	regent bowerbird		C		1
animals	birds	Rallidae	<i>Gallinula tenebrosa</i>	dusky moorhen		C		20
animals	birds	Rallidae	<i>Porzana fluminea</i>	Australian spotted crane		C		1
animals	birds	Rallidae	<i>Fulica atra</i>	Eurasian coot		C		2
animals	birds	Rallidae	<i>Gallirallus philippensis</i>	buff-banded rail		C		4
animals	birds	Rallidae	<i>Porphyrio melanotus</i>	purple swamphen		C		30
animals	birds	Recurvirostridae	<i>Recurvirostra novaehollandiae</i>	red-necked avocet		C		23
animals	birds	Recurvirostridae	<i>Himantopus himantopus</i>	black-winged stilt		C		490
animals	birds	Rhipiduridae	<i>Rhipidura leucophrys</i>	willie wagtail		C		142
animals	birds	Rhipiduridae	<i>Rhipidura rufifrons</i>	rufous fantail		SL		4
animals	birds	Rhipiduridae	<i>Rhipidura albiscapa</i>	grey fantail		C		80
animals	birds	Rhipiduridae	<i>Rhipidura leucophrys leucophrys</i>	willie wagtail (southern)		C		1
animals	birds	Rostratulidae	<i>Rostratula australis</i>	Australian painted snipe		V	E	1
animals	birds	Scolopacidae	<i>Calidris alba</i>	sanderling		SL		2
animals	birds	Scolopacidae	<i>Limosa limosa</i>	black-tailed godwit		SL		30
animals	birds	Scolopacidae	<i>Numenius madagascariensis</i>	eastern curlew		E	CE	1035
animals	birds	Scolopacidae	<i>Limnodromus semipalmatus</i>	Asian dowitcher		SL		21
animals	birds	Scolopacidae	<i>Limosa lapponica baueri</i>	Western Alaskan bar-tailed godwit		V	V	1029
animals	birds	Scolopacidae	<i>Calidris tenuirostris</i>	great knot		E	CE	306
animals	birds	Scolopacidae	<i>Tringa incana</i>	wandering tattler		SL		1
animals	birds	Scolopacidae	<i>Xenus cinereus</i>	terek sandpiper		SL		193
animals	birds	Scolopacidae	<i>Tringa brevipes</i>	grey-tailed tattler		SL		399
animals	birds	Scolopacidae	<i>Calidris canutus</i>	red knot		E	E	85
animals	birds	Scolopacidae	<i>Numenius minutus</i>	little curlew		SL		6
animals	birds	Scolopacidae	<i>Tringa nebularia</i>	common greenshank		SL		315
animals	birds	Scolopacidae	<i>Numenius phaeopus</i>	whimbrel		SL		854
animals	birds	Scolopacidae	<i>Actitis hypoleucos</i>	common sandpiper		SL		13
animals	birds	Scolopacidae	<i>Arenaria interpres</i>	ruddy turnstone		SL		230
animals	birds	Scolopacidae	<i>Calidris acuminata</i>	sharp-tailed sandpiper		SL		256
animals	birds	Scolopacidae	<i>Calidris melanotos</i>	pectoral sandpiper		SL		2

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animals	birds	Scolopacidae	<i>Philomachus pugnax</i>	ruff		SL		1
animals	birds	Scolopacidae	<i>Tringa stagnatilis</i>	marsh sandpiper		SL		51
animals	birds	Scolopacidae	<i>Calidris ferruginea</i>	curlew sandpiper		E	CE	239
animals	birds	Scolopacidae	<i>Calidris ruficollis</i>	red-necked stint		SL		372
animals	birds	Scolopacidae	<i>Gallinago hardwickii</i>	Latham's snipe		SL		5
animals	birds	Scolopacidae	<i>Limicola falcinellus</i>	broad-billed sandpiper		SL		19
animals	birds	Strigidae	<i>Ninox connivens</i>	barking owl		C		1
animals	birds	Strigidae	<i>Ninox boobook</i>	southern boobook		C		28
animals	birds	Sturnidae	<i>Sturnus vulgaris</i>	common starling	Y			51
animals	birds	Sturnidae	<i>Acridotheres tristis</i>	common myna	Y			21
animals	birds	Sulidae	<i>Morus serrator</i>	Australasian gannet		C		3
animals	birds	Threskiornithidae	<i>Platalea regia</i>	royal spoonbill		C		187
animals	birds	Threskiornithidae	<i>Threskiornis spinicollis</i>	straw-necked ibis		C		115
animals	birds	Threskiornithidae	<i>Threskiornis molucca</i>	Australian white ibis		C		914
animals	birds	Threskiornithidae	<i>Plegadis falcinellus</i>	glossy ibis		SL		1
animals	birds	Threskiornithidae	<i>Platalea flavipes</i>	yellow-billed spoonbill		C		6
animals	birds	Timaliidae	<i>Zosterops lateralis cornwalli</i>	silvereye (eastern)		C		1
animals	birds	Timaliidae	<i>Zosterops lateralis</i>	silvereye		C		116
animals	birds	Turdidae	<i>Zoothera lunulata</i>	Bassian thrush		C		1
animals	birds	Turdidae	<i>Zoothera heinei</i>	russet-tailed thrush		C		1
animals	birds	Turnicidae	<i>Turnix maculosus</i>	red-backed button-quail		C		1
animals	birds	Turnicidae	<i>Turnix varius</i>	painted button-quail		C		1
animals	birds	Tytonidae	<i>Tyto delicatula</i>	eastern barn owl		C		4
animals	birds	Tytonidae	<i>Tyto tenebricosa tenebricosa</i>	sooty owl		C		1
animals	insects	Hesperiidae	<i>Cephrenes trichopepla</i>	yellow palm-dart				1
animals	insects	Nymphalidae	<i>Phaedyra shepherdii shepherdii</i>	white-banded plane (southern subspecies)				1
animals	insects	Nymphalidae	<i>Danaus petilia</i>	lesser wanderer				8
animals	insects	Nymphalidae	<i>Euploea corinna</i>	common crow				9
animals	insects	Nymphalidae	<i>Acraea andromacha andromacha</i>	glasswing				1
animals	insects	Nymphalidae	<i>Vanessa kershawi</i>	Australian painted lady				4
animals	insects	Nymphalidae	<i>Melanitis leda bankia</i>	evening brown				4
animals	insects	Nymphalidae	<i>Danaus affinis affinis</i>	swamp tiger				2
animals	insects	Nymphalidae	<i>Tirumala hamata hamata</i>	blue tiger				5
animals	insects	Nymphalidae	<i>Hypolimnys bolina nerina</i>	varied eggfly				2
animals	insects	Nymphalidae	<i>Doleschallia bisaltide australis</i>	leafwing				1
animals	insects	Nymphalidae	<i>Danaus plexippus</i>	monarch	Y			6
animals	insects	Papilionidae	<i>Graphium choredon</i>	blue triangle				5
animals	insects	Papilionidae	<i>Papilio aegaeus aegaeus</i>	orchard swallowtail (Australian subspecies)				1
animals	insects	Pieridae	<i>Eurema hecabe</i>	large grass-yellow				2
animals	insects	Pieridae	<i>Catopsilia pomona</i>	lemon migrant				3
animals	mammals	Acrobatidae	<i>Acrobates pygmaeus</i>	feathertail glider		C		1
animals	mammals	Balaenopteridae	<i>Megaptera novaeangliae</i>	humpback whale		V	V	2
animals	mammals	Canidae	<i>Canis lupus familiaris</i>	dog	Y			1
animals	mammals	Canidae	<i>Vulpes vulpes</i>	red fox	Y			5

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animals	mammals	Dasyuridae	<i>Sminthopsis murina murina</i>	common dunnart (SE mainland)		C		1
animals	mammals	Dasyuridae	<i>Planigale maculata</i>	common planigale		C		3
animals	mammals	Dasyuridae	<i>Antechinus flavipes flavipes</i>	yellow-footed antechinus (south-east Queensland)		C		1
animals	mammals	Dasyuridae	<i>Sminthopsis murina</i>	common dunnart		C		2
animals	mammals	Delphinidae	<i>Sousa sahalensis</i>	Australian humpback dolphin		V		2
animals	mammals	Delphinidae	<i>Tursiops aduncus</i>	Indo-Pacific bottlenose dolphin		C		2
animals	mammals	Dugongidae	<i>Dugong dugon</i>	dugong		V		4
animals	mammals	Leporidae	<i>Lepus europaeus</i>	European brown hare	Y			13
animals	mammals	Macropodidae	<i>Wallabia bicolor</i>	swamp wallaby		C		10
animals	mammals	Macropodidae	<i>Macropus giganteus</i>	eastern grey kangaroo		C		1
animals	mammals	Macropodidae	<i>Macropus rufogriseus</i>	red-necked wallaby		C		6
animals	mammals	Miniopteridae	<i>Miniopterus schreibersii oceanensis</i>	eastern bent-wing bat		C		1
animals	mammals	Miniopteridae	<i>Miniopterus australis</i>	little bent-wing bat		C		3
animals	mammals	Molossidae	<i>Tadarida australis</i>	white-striped freetail bat		C		11
animals	mammals	Molossidae	<i>Mormopterus sp.</i>					1
animals	mammals	Muridae	<i>Rattus lutreolus</i>	swamp rat		C		2
animals	mammals	Muridae	<i>Rattus fuscipes</i>	bush rat		C		1
animals	mammals	Muridae	<i>Rattus rattus</i>	black rat	Y			3
animals	mammals	Muridae	<i>Mus musculus</i>	house mouse	Y			8
animals	mammals	Muridae	<i>Hydromys chrysogaster</i>	water rat		C		7/1
animals	mammals	Peramelidae	<i>Isoodon macrourus</i>	northern brown bandicoot		C		25
animals	mammals	Peramelidae	<i>Perameles nasuta</i>	long-nosed bandicoot		C		4
animals	mammals	Petauridae	<i>Petaurus breviceps</i>	sugar glider		C		1
animals	mammals	Petauridae	<i>Petaurus norfolcensis</i>	squirrel glider		C		7
animals	mammals	Phalangeridae	<i>Trichosurus vulpecula</i>	common brushtail possum		C		22
animals	mammals	Phascolarctidae	<i>Phascolarctos cinereus</i>	koala		V	V	9385
animals	mammals	Pseudocheiridae	<i>Pseudocheirus peregrinus</i>	common ringtail possum		C		25
animals	mammals	Pseudocheiridae	<i>Petauroides volans volans</i>	southern greater glider		V	V	17
animals	mammals	Pteropodidae	<i>Pteropus scapulatus</i>	little red flying-fox		C		5
animals	mammals	Pteropodidae	<i>Pteropus alecto</i>	black flying-fox		C		108
animals	mammals	Pteropodidae	<i>Pteropus sp.</i>					5
animals	mammals	Pteropodidae	<i>Pteropus poliocephalus</i>	grey-headed flying-fox		C	V	59
animals	mammals	Tachyglossidae	<i>Tachyglossus aculeatus</i>	short-beaked echidna		SL		4
animals	mammals	Vespertilionidae	<i>Scotorepens greyii</i>	little broad-nosed bat		C		3
animals	mammals	Vespertilionidae	<i>Chalinolobus gouldii</i>	Gould's wattled bat		C		2
animals	mammals	Vespertilionidae	<i>Chalinolobus nigrogriseus</i>	hoary wattled bat		C		1
animals	mammals	Vespertilionidae	<i>Chalinolobus morio</i>	chocolate wattled bat		C		1
animals	mammals	Vespertilionidae	<i>Scotorepens orion</i>	south-eastern broad-nosed bat		C		1
animals	mammals	Vespertilionidae	<i>Nyctophilus sp.</i>					2
animals	mammals	Vespertilionidae	<i>Myotis macropus</i>	large-footed myotis		C		1
animals	ray-finned fishes	Ambassidae	<i>Ambassis agassizii</i>	Agassiz's glassfish				4
animals	ray-finned fishes	Anguillidae	<i>Anguilla australis</i>	southern shortfin eel				40
animals	ray-finned fishes	Anguillidae	<i>Anguilla reinhardtii</i>	longfin eel				75
animals	ray-finned fishes	Atherinidae	<i>Craterocephalus marjoriae</i>	silverstreak hardyhead				2
animals	ray-finned fishes	Atherinidae	<i>Craterocephalus stercusmuscarum</i>	flyspecked hardyhead				36



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animals	ray-finned fishes	Cichlidae	<i>Oreochromis mossambica</i>	Mozambique mouthbrooder	Y			15
animals	ray-finned fishes	Eleotridae	<i>Mogurnda adspersa</i>	southern purplespotted gudgeon				13
animals	ray-finned fishes	Eleotridae	<i>Hypseleotris galii</i>	firetail gudgeon				47
animals	ray-finned fishes	Eleotridae	<i>Gobiomorphus australis</i>	striped gudgeon				29
animals	ray-finned fishes	Eleotridae	<i>Hypseleotris klunzingeri</i>	western carp gudgeon				26
animals	ray-finned fishes	Eleotridae	<i>Hypseleotris compressa</i>	empire gudgeon				54
animals	ray-finned fishes	Kuhliidae	<i>Kuhlia rupestris</i>	jungle perch				1
animals	ray-finned fishes	Melanotaeniidae	<i>Melanotaenia duboulayi</i>	crimsonspotted rainbowfish				46
animals	ray-finned fishes	Melanotaeniidae	<i>Rhadinocephalus ornatus</i>	ornate rainbowfish				21
animals	ray-finned fishes	Mugilidae	<i>Mugil cephalus</i>	sea mullet				28
animals	ray-finned fishes	Plotosidae	<i>Tandanus tandanus</i>	freshwater catfish				41
animals	ray-finned fishes	Poeciliidae	<i>Xiphophorus hellerii</i>	swordtail	Y			68
animals	ray-finned fishes	Poeciliidae	<i>Gambusia holbrooki</i>	mosquitofish	Y			76
animals	ray-finned fishes	Poeciliidae	<i>Xiphophorus maculatus</i>	platy	Y			6
animals	ray-finned fishes	Terapontidae	<i>Leiopotherapon unicolor</i>	spangled perch				1
animals	reptiles	Agamidae	<i>Intellagama lesueurii</i>	eastern water dragon			C	19/1
animals	reptiles	Agamidae	<i>Diporiphora australis</i>	tommy roundhead			C	4
animals	reptiles	Agamidae	<i>Pogona barbata</i>	bearded dragon			C	22
animals	reptiles	Boidae	<i>Morelia spilota</i>	carpet python			C	62
animals	reptiles	Chelidae	<i>Chelodina expansa</i>	broad-shelled river turtle			C	2
animals	reptiles	Chelidae	<i>Chelodina longicollis</i>	eastern snake-necked turtle			C	2
animals	reptiles	Chelidae	<i>Emydura macquarii macquarii</i>	Murray turtle			C	1
animals	reptiles	Chelidae	<i>Wollumbinia latisternum</i>	saw-shelled turtle			C	1
animals	reptiles	Cheloniidae	<i>Chelonia mydas</i>	green turtle			V V	1
animals	reptiles	Colubridae	<i>Boiga irregularis</i>	brown tree snake			C	9
animals	reptiles	Colubridae	<i>Tropidonophis mairii</i>	freshwater snake			C	13
animals	reptiles	Colubridae	<i>Dendrelaphis punctulatus</i>	green tree snake			C	26
animals	reptiles	Elapidae	<i>Vermicella annulata</i>	bandy-bandy			C	1/1
animals	reptiles	Elapidae	<i>Pseudonaja textilis</i>	eastern brown snake			C	1
animals	reptiles	Elapidae	<i>Demansia psammophis</i>	yellow-faced whipsnake			C	11
animals	reptiles	Elapidae	<i>Cacophis harriettae</i>	white-crowned snake			C	4
animals	reptiles	Elapidae	<i>Pseudechis porphyriacus</i>	red-bellied black snake			C	6/2
animals	reptiles	Elapidae	<i>Cryptophis nigrescens</i>	eastern small-eyed snake			C	4
animals	reptiles	Gekkonidae	<i>Hemidactylus frenatus</i>	house gecko	Y			1
animals	reptiles	Pygopodidae	<i>Lialis burtonis</i>	Burton's legless lizard			C	9/1
animals	reptiles	Scincidae	<i>Lampropholis delicata</i>	dark-flecked garden sunskink			C	18
animals	reptiles	Scincidae	<i>Calyptotis scutirostrum</i>	scute-snouted calyptotis			C	15
animals	reptiles	Scincidae	<i>Cryptoblepharus pulcher pulcher</i>	elegant snake-eyed skink			C	14
animals	reptiles	Scincidae	<i>Anomalopus verreauxii</i>	three-clawed worm-skink			C	3/2
animals	reptiles	Scincidae	<i>Lampropholis amiculata</i>	friendly sunskink			C	1
animals	reptiles	Scincidae	<i>Ctenotus taeniolatus</i>	copper-tailed skink			C	1
animals	reptiles	Scincidae	<i>Lygisaurus foliorum</i>	tree-base litter-skink			C	1
animals	reptiles	Scincidae	<i>Ctenotus spaldingi</i>	straight-browed ctenotus			C	4/1
animals	reptiles	Scincidae	<i>Concinnia martini</i>	dark bar-sided skink			C	2
animals	reptiles	Scincidae	<i>Eulamprus quoyii</i>	eastern water skink			C	2
animals	reptiles	Scincidae	<i>Carlia vivax</i>	tussock rainbow-skink			C	4

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animals	reptiles	Scincidae	<i>Tiliqua scincoides</i>	eastern blue-tongued lizard		C		15/1
animals	reptiles	Typhlopidae	<i>Anilius wiedii</i>	brown-snouted blind snake		C		1/1
animals	uncertain	Indeterminate	<i>Indeterminate</i>	Unknown or Code Pending		C		46
chromists	brown algae	Bachelotiaceae	<i>Bachelotia antillarum</i>			C		1/1
chromists	brown algae	Dictyotaceae	<i>Dictyota furcellata</i>			C		1/1
chromists	brown algae	Dictyotaceae	<i>Lobophora variegata</i>			C		2/2
chromists	brown algae	Dictyotaceae	<i>Spatoglossum macrodontum</i>			C		1/1
chromists	brown algae	Dictyotaceae	<i>Padina australis</i>			C		2/2
chromists	brown algae	Dictyotaceae	<i>Styopodium flabelliforme</i>			C		2/2
chromists	brown algae	Scytosiphonaceae	<i>Colpomenia sinuosa</i>			C		1/1
chromists	brown algae	Scytosiphonaceae	<i>Petalonia fascia</i>			C		1/1
chromists	brown algae	Scytosiphonaceae	<i>Hydroclathrus clathratus</i>			C		1/1
chromists	brown algae	Sporochneaceae	<i>Sporochneus comosus</i>			C		1/1
chromists	yellow-green algae	Vaucheriaceae	<i>Vaucheria</i>			C		1/1
fungi	Agaricomycetes	Agaricaceae	<i>Cyathus olla</i>			C		1/1
fungi	Agaricomycetes	Agaricaceae	<i>Agaricus</i>			C		2/2
fungi	Agaricomycetes	Agaricaceae	<i>Cyathus stercoreus</i>			C		1/1
fungi	Agaricomycetes	Agaricaceae	<i>Macrolepiota dolichaula</i>			C		1/1
fungi	Agaricomycetes	Agaricaceae	<i>Leucoagaricus fimetarius</i>			C		1/1
fungi	Agaricomycetes	Amanitaceae	<i>Amanita</i>			C		5/5
fungi	Agaricomycetes	Amanitaceae	<i>Amanita pyramidifera</i>			C		1/1
fungi	Agaricomycetes	Amanitaceae	<i>Amanita ochrophylla</i>			C		1/1
fungi	Agaricomycetes	Boletaceae	<i>Austroboletus lacunosus</i>			C		1/1
fungi	Agaricomycetes	Boletaceae	<i>Boletellus dissiliens</i>			C		1/1
fungi	Agaricomycetes	Boletaceae	<i>Boletellus emodensis</i>			C		2/2
fungi	Agaricomycetes	Boletaceae	<i>Boletellus ananiceps</i>			C		1/1
fungi	Agaricomycetes	Boletaceae	<i>Strobilomyces</i>			C		1/1
fungi	Agaricomycetes	Boletaceae	<i>Phylloporus</i>			C		2/2
fungi	Agaricomycetes	Boletaceae	<i>Boletellus</i>			C		2/2
fungi	Agaricomycetes	Boletaceae	<i>Tylopilus</i>			C		4/4
fungi	Agaricomycetes	Boletaceae	<i>Boletus</i>			C		2/2
fungi	Agaricomycetes	Boletaceae	<i>Strobilomyces velutipes</i>			C		1/1
fungi	Agaricomycetes	Gomphaceae	<i>Ramaria</i>			C		4/4
fungi	Agaricomycetes	Meruliaceae	<i>Byssomerulius corium</i>			C		1/1
fungi	Agaricomycetes	Phallaceae	<i>Aseroe rubra</i>			C		2/2
fungi	Agaricomycetes	Phallaceae	<i>Phallus indusiatus</i>			C		1/1
fungi	Agaricomycetes	Polyporaceae	<i>Phaeotrametes decipiens</i>			C		1/1
fungi	Agaricomycetes	Polyporaceae	<i>Pycnoporus coccineus</i>			C		1/1
fungi	Agaricomycetes	Russulaceae	<i>Russula</i>			C		3/3
fungi	Agaricomycetes	Russulaceae	<i>Lactarius</i>			C		1/1
fungi	Agaricomycetes	Strophariaceae	<i>Alnicola</i>			C		1/1
fungi	Agaricomycetes	Strophariaceae	<i>Stropharia</i>			C		1/1
fungi	Agaricomycetes	Suillaceae	<i>Suillus granulatus</i>			C		1/1
fungi	Agaricomycetes	Tricholomataceae	<i>Melanoleuca</i>			C		1/1
fungi	arthoniomycetes	Arthoniaceae	<i>Arthonia</i>			C		1/1
fungi	arthoniomycetes	Opegraphaceae	<i>Dictyographa</i>			C		2/2

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fungi	arthoniomycetes	Opegraphaceae	<i>Opegrapha</i>				C	4/4
fungi	dothideomycetes	Arthopyreniaceae	<i>Arthopyrenia</i>				C	1/1
fungi	eurotiomycetes	Sphinctrinaceae	<i>Stenocybe</i>				C	2/2
fungi	lecanoromycetes	Bacidiaceae	<i>Bacidia multiseptata</i>				C	2/2
fungi	lecanoromycetes	Caliciaceae	<i>Buellia</i>				C	5/5
fungi	lecanoromycetes	Candelariaceae	<i>Candelaria concolor</i>				C	4/4
fungi	lecanoromycetes	Cladoniaceae	<i>Cladonia rigida</i> var. <i>rigida</i>				C	1/1
fungi	lecanoromycetes	Cladoniaceae	<i>Thysanothecium scutellatum</i>				C	1/1
fungi	lecanoromycetes	Cladoniaceae	<i>Cladonia floerkeana</i>				C	1/1
fungi	lecanoromycetes	Cladoniaceae	<i>Cladonia macilenta</i>				C	1/1
fungi	lecanoromycetes	Coccocarpiaceae	<i>Coccocarpia palmicola</i>				C	1/1
fungi	lecanoromycetes	Collemataceae	<i>Physma byrsaeum</i>				C	1/1
fungi	lecanoromycetes	Graphidaceae	<i>Halegrapha mucronata</i>				C	3/3
fungi	lecanoromycetes	Lecanoraceae	<i>Lecanora leprosa</i>				C	2/2
fungi	lecanoromycetes	Lecanoraceae	<i>Lecanora argentata</i>				C	2/2
fungi	lecanoromycetes	Lecanoraceae	<i>Lecanora interjecta</i>				C	1/1
fungi	lecanoromycetes	Lecanoraceae	<i>Lecanora helva</i>				C	17/17
fungi	lecanoromycetes	Lecanoraceae	<i>Lecanora caesiorubella</i>				C	2/2
fungi	lecanoromycetes	Lecanoraceae	<i>Lecanora subumbrina</i>				C	1/1
fungi	lecanoromycetes	Lecanoraceae	<i>Lecanora achroa</i>				C	1/1
fungi	lecanoromycetes	Lecideaceae	<i>Lecidea terrena</i>				C	1/1
fungi	lecanoromycetes	Pannariaceae	<i>Physma</i>				C	3/3
fungi	lecanoromycetes	Parmeliaceae	<i>Bulbothrix apophysata</i>				C	1/1
fungi	lecanoromycetes	Parmeliaceae	<i>Parmotrema cristiferum</i>				C	2/2
fungi	lecanoromycetes	Parmeliaceae	<i>Parmotrema reticulatum</i>				C	2/2
fungi	lecanoromycetes	Parmeliaceae	<i>Hypotrachyna immaculata</i>				C	1/1
fungi	lecanoromycetes	Parmeliaceae	<i>Bulbothrix queenslandica</i>				C	1/1
fungi	lecanoromycetes	Parmeliaceae	<i>Parmotrema austrosinense</i>				C	1/1
fungi	lecanoromycetes	Parmeliaceae	<i>Parmotrema austrocestratum</i>				C	1/1
fungi	lecanoromycetes	Parmeliaceae	<i>Austroparmelina conlabrosa</i>				C	5/5
fungi	lecanoromycetes	Parmeliaceae	<i>Usnea dasaea</i>				C	2/2
fungi	lecanoromycetes	Parmeliaceae	<i>Punctelia subflava</i>				C	1/1
fungi	lecanoromycetes	Parmeliaceae	<i>Bulbothrix tabacina</i>				C	2/2
fungi	lecanoromycetes	Parmeliaceae	<i>Canoparmelia texana</i>				C	1/1
fungi	lecanoromycetes	Parmeliaceae	<i>Parmotrema dilatatum</i>				C	1/1
fungi	lecanoromycetes	Parmeliaceae	<i>Parmotrema tinctorum</i>				C	14/14
fungi	lecanoromycetes	Pertusariaceae	<i>Pertusaria</i>				C	2/2
fungi	lecanoromycetes	Pertusariaceae	<i>Pertusaria pustulata</i>				C	1/1
fungi	lecanoromycetes	Pertusariaceae	<i>Pertusaria thiospoda</i>				C	5/5
fungi	lecanoromycetes	Pertusariaceae	<i>Pertusaria leioplacella</i>				C	3/3
fungi	lecanoromycetes	Pertusariaceae	<i>Ochrolechia subpallidescens</i>				C	5/5
fungi	lecanoromycetes	Pertusariaceae	<i>Pertusaria elliptica</i> var. <i>elliptica</i>				C	1/1
fungi	lecanoromycetes	Physciaceae	<i>Physcia poncinsii</i>				C	2/2
fungi	lecanoromycetes	Physciaceae	<i>Buellia bahiana</i>				C	1/1
fungi	lecanoromycetes	Physciaceae	<i>Physcia minor</i>				C	4/4
fungi	lecanoromycetes	Physciaceae	<i>Hyperphyscia adglutinata</i>				C	1/1

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fungi	lecanoromycetes	Physciaceae	<i>Physcia</i>				C	1/1
fungi	lecanoromycetes	Physciaceae	<i>Buellia dissa</i>				C	3/3
fungi	lecanoromycetes	Physciaceae	<i>Heterodermia obscurata</i>				C	1/1
fungi	lecanoromycetes	Physciaceae	<i>Buellia placodiomorpha</i>				C	4/4
fungi	lecanoromycetes	Physciaceae	<i>Amandinea efflorescens</i>				C	1/1
fungi	lecanoromycetes	Physciaceae	<i>Heterodermia speciosa</i>				C	5/5
fungi	lecanoromycetes	Physciaceae	<i>Dirinaria melanoclina</i>				C	1/1
fungi	lecanoromycetes	Physciaceae	<i>Buellia subcallispora</i>				C	3/3
fungi	lecanoromycetes	Physciaceae	<i>Hyperphyscia pandani</i>				C	1/1
fungi	lecanoromycetes	Physciaceae	<i>Pyxine subcinerea</i>				C	4/4
fungi	lecanoromycetes	Physciaceae	<i>Amandinea punctata</i>				C	2/2
fungi	lecanoromycetes	Physciaceae	<i>Buellia curatellae</i>				C	3/3
fungi	lecanoromycetes	Physciaceae	<i>Dirinaria aegialita</i>				C	3/3
fungi	lecanoromycetes	Physciaceae	<i>Dirinaria applanata</i>				C	12/12
fungi	lecanoromycetes	Physciaceae	<i>Dirinaria confluens</i>				C	4/4
fungi	lecanoromycetes	Physciaceae	<i>Dirinaria sekikaica</i>				C	2/2
fungi	lecanoromycetes	Physciaceae	<i>Physcia tribacoides</i>				C	2/2
fungi	lecanoromycetes	Ramalinaceae	<i>Ramalina pacifica</i>				C	1/1
fungi	lecanoromycetes	Ramalinaceae	<i>Ramalina exiguella</i>				C	2/2
fungi	lecanoromycetes	Ramalinaceae	<i>Ramalina peruviana</i>				C	1/1
fungi	lecanoromycetes	Ramalinaceae	<i>Ramalina confirmata</i>				C	5/5
fungi	lecanoromycetes	Ramalinaceae	<i>Ramalina inflata subsp. perpussilla</i>				C	4/4
fungi	lecanoromycetes	Teloschistaceae	<i>Caloplaca filsonii</i>				C	1/1
fungi	lecanoromycetes	Teloschistaceae	<i>Caloplaca cerina</i>				C	2/2
fungi	lecanoromycetes	Thelenellaceae	<i>Julella lactea</i>				C	2/2
fungi	uncertain	Fungus	<i>Fungus</i>				C	5/5
fungi	uncertain	Lichen	<i>Lichen</i>				C	2/2
plants	Charophyceae	Characeae	<i>Nitella flexilis</i>				C	1/1
plants	Equisetopsida	Acanthaceae	<i>Ruellia squarrosa</i>		Y			1/1
plants	Equisetopsida	Alliaceae	<i>Nothoscordum borbonicum</i>		Y			1/1
plants	Equisetopsida	Amaranthaceae	<i>Gomphrena celosioides</i>	gomphrena weed	Y			1
plants	Equisetopsida	Amaranthaceae	<i>Alternanthera pungens</i>	khaki weed	Y			1
plants	Equisetopsida	Anacardiaceae	<i>Mangifera indica</i>	mango	Y			1
plants	Equisetopsida	Anacardiaceae	<i>Schinus terebinthifolius</i>		Y			2/1
plants	Equisetopsida	Apiaceae	<i>Centella asiatica</i>				C	1/1
plants	Equisetopsida	Apocynaceae	<i>Gomphocarpus physocarpus</i>	balloon cottonbush	Y			1/1
plants	Equisetopsida	Apocynaceae	<i>Asclepias curassavica</i>	red-head cottonbush	Y			1/1
plants	Equisetopsida	Apocynaceae	<i>Parsonsia straminea</i>	monkey rope			C	1
plants	Equisetopsida	Araliaceae	<i>Schefflera actinophylla</i>	umbrella tree			C	1
plants	Equisetopsida	Araliaceae	<i>Hydrocotyle laxiflora</i>	stinking pennywort			C	1/1
plants	Equisetopsida	Araliaceae	<i>Schefflera arboricola</i>		Y			1
plants	Equisetopsida	Arecaceae	<i>Syagrus romanzoffiana</i>	Queen palm	Y			3/1
plants	Equisetopsida	Asteraceae	<i>Thymophylla tenuiloba var. tenuiloba</i>		Y			1/1
plants	Equisetopsida	Asteraceae	<i>Sphagneticola trilobata</i>		Y			3/1
plants	Equisetopsida	Asteraceae	<i>Hypochaeris radicata</i>	catsear	Y			1
plants	Equisetopsida	Asteraceae	<i>Ageratina adenophora</i>	crofton weed	Y			1/1

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plants	Equisetopsida	Asteraceae	<i>Praxelis clematidea</i>		Y			1
plants	Equisetopsida	Asteraceae	<i>Emilia sonchifolia</i>		Y			1
plants	Equisetopsida	Asteraceae	<i>Senecio vulgaris</i>	common groundsel	Y			1
plants	Equisetopsida	Asteraceae	<i>Cotula australis</i>	common cotula		C		1
plants	Equisetopsida	Asteraceae	<i>Bidens pilosa</i>		Y			1
plants	Equisetopsida	Asteraceae	<i>Blumea lacera</i>			C		1/1
plants	Equisetopsida	Balsaminaceae	<i>Impatiens walleriana</i>	balsam	Y			1/1
plants	Equisetopsida	Brassicaceae	<i>Brassica x juncea</i>	Indian mustard	Y			1/1
plants	Equisetopsida	Cabombaceae	<i>Cabomba caroliniana</i> var. <i>caroliniana</i>	cabomba	Y			1/1
plants	Equisetopsida	Caesalpiniaceae	<i>Senna pendula</i> var. <i>glabrata</i>	Easter cassia	Y			3/1
plants	Equisetopsida	Caesalpiniaceae	<i>Delonix regia</i>	poinciana	Y			1
plants	Equisetopsida	Cannaceae	<i>Canna indica</i>	Indian shot	Y			1/1
plants	Equisetopsida	Caryophyllaceae	<i>Sagina procumbens</i>	spreading pearlwort	Y			1/1
plants	Equisetopsida	Casuarinaceae	<i>Casuarina glauca</i>	swamp she-oak		C		1
plants	Equisetopsida	Casuarinaceae	<i>Allocasuarina littoralis</i>			C		1
plants	Equisetopsida	Chenopodiaceae	<i>Sarcocornia quinqueflora</i> subsp. <i>quinqueflora</i>			C		2/2
plants	Equisetopsida	Commelinaceae	<i>Commelina diffusa</i>	wandering jew		C		1
plants	Equisetopsida	Commelinaceae	<i>Callisia repens</i>		Y			1/1
plants	Equisetopsida	Convolvulaceae	<i>Ipomoea indica</i>	blue morning-glory	Y			1/1
plants	Equisetopsida	Convolvulaceae	<i>Ipomoea alba</i>	moon flower	Y			1/1
plants	Equisetopsida	Convolvulaceae	<i>Cuscuta campestris</i>	dodder	Y			1/1
plants	Equisetopsida	Cupressaceae	<i>Callitris</i>			C		1
plants	Equisetopsida	Cyperaceae	<i>Cyperus aromaticus</i>		Y			1/1
plants	Equisetopsida	Dennstaedtiaceae	<i>Hypolepis muelleri</i>	swamp bracken		C		1/1
plants	Equisetopsida	Euphorbiaceae	<i>Acalypha australis</i>		Y			1/1
plants	Equisetopsida	Euphorbiaceae	<i>Euphorbia prostrata</i>		Y			1
plants	Equisetopsida	Euphorbiaceae	<i>Acalypha herzogiana</i>		Y			1/1
plants	Equisetopsida	Euphorbiaceae	<i>Macaranga tanarius</i>	macaranga		C		1
plants	Equisetopsida	Fabaceae	<i>Indigofera baileyi</i>			C		1/1
plants	Equisetopsida	Fabaceae	<i>Jacksonia scoparia</i>			C		1/1
plants	Equisetopsida	Fabaceae	<i>Pultenaea myrtooides</i>			C		1/1
plants	Equisetopsida	Fabaceae	<i>Rhynchosia minima</i> var. <i>australis</i>			C		1/1
plants	Equisetopsida	Fabaceae	<i>Indigofera circinella</i>		Y			1/1
plants	Equisetopsida	Fabaceae	<i>Medicago sativa</i> subsp. <i>sativa</i>		Y			1/1
plants	Equisetopsida	Fabaceae	<i>Hardenbergia violacea</i>			C		1/1
plants	Equisetopsida	Haloragaceae	<i>Gonocarpus chinensis</i> subsp. <i>verrucosus</i>			C		1/1
plants	Equisetopsida	Haloragaceae	<i>Gonocarpus tetragynus</i>			C		1/1
plants	Equisetopsida	Haloragaceae	<i>Gonocarpus micranthus</i> subsp. <i>ramosissimus</i>			C		1/1
plants	Equisetopsida	Hemerocallidaceae	<i>Dianella caerulea</i>			C		1
plants	Equisetopsida	Hydrocharitaceae	<i>Halophila spinulosa</i>			C		3/3
plants	Equisetopsida	Hydrocharitaceae	<i>Halophila ovalis</i>			C		3/3
plants	Equisetopsida	Hydrocharitaceae	<i>Limnobium laevigatum</i>		Y			2/2
plants	Equisetopsida	Iridaceae	<i>Patersonia fragilis</i>			C		1/1
plants	Equisetopsida	Johnsoniaceae	<i>Tricoryne elatior</i>	yellow autumn lily		C		1/1
plants	Equisetopsida	Johnsoniaceae	<i>Tricoryne anceps</i> subsp. <i>pterochaulon</i>			C		1/1
plants	Equisetopsida	Juncaceae	<i>Juncus kraussii</i>	sea rush		C		1/1



Kingdom	Class	Family	Scientific Name	Common Name	I	Q	A	Records
plants	Equisetopsida	Juncaginaceae	<i>Triglochin striata</i>	streaked arrowgrass		C		2/2
plants	Equisetopsida	Lamiaceae	<i>Leonotis nepetifolia</i>		Y		C	1/1
plants	Equisetopsida	Lamiaceae	<i>Prostanthera linearis</i>				C	1/1
plants	Equisetopsida	Lamiaceae	<i>Vitex trifolia</i> var. <i>trifolia</i>				C	1/1
plants	Equisetopsida	Lauraceae	<i>Cinnamomum camphora</i>	camphor laurel	Y			1
plants	Equisetopsida	Laxmanniaceae	<i>Lomandra filiformis</i> subsp. <i>coriacea</i>				C	1/1
plants	Equisetopsida	Limnocaritaceae	<i>Hydrocleys nymphoides</i>		Y			1/1
plants	Equisetopsida	Lindsaeaceae	<i>Lindsaea linearis</i>	screw fern			C	1/1
plants	Equisetopsida	Malvaceae	<i>Hibiscus tiliaceus</i>	cotton tree			C	1
plants	Equisetopsida	Malvaceae	<i>Malvastrum coromandelianum</i> subsp. <i>coromandelianum</i>		Y			1/1
plants	Equisetopsida	Malvaceae	<i>Pavonia hastata</i>	pink pavonia	Y			1/1
plants	Equisetopsida	Martyniaceae	<i>Proboscidea lutea</i>		Y			1/1
plants	Equisetopsida	Mimosaceae	<i>Acacia disparrima</i> subsp. <i>disparrima</i>				C	1
plants	Equisetopsida	Mimosaceae	<i>Acacia leiocalyx</i>				C	1
plants	Equisetopsida	Mimosaceae	<i>Vachellia nilotica</i>	prickly acacia	Y			1/1
plants	Equisetopsida	Mimosaceae	<i>Acacia concurrens</i>				C	2/2
plants	Equisetopsida	Mimosaceae	<i>Acacia fimbriata</i>	Brisbane golden wattle			C	2
plants	Equisetopsida	Mimosaceae	<i>Calliandra haematocephala</i>		Y			1
plants	Equisetopsida	Mimosaceae	<i>Acacia leiocalyx</i> subsp. <i>leiocalyx</i>				C	1/1
plants	Equisetopsida	Moraceae	<i>Maclura cochinchinensis</i>	cockspur thorn			C	1
plants	Equisetopsida	Moraceae	<i>Ficus</i>				C	1
plants	Equisetopsida	Moraceae	<i>Ficus coronata</i>	creek sandpaper fig			C	1
plants	Equisetopsida	Musaceae	<i>Musa</i>				C	1
plants	Equisetopsida	Myrsinaceae	<i>Myrsine howittiana</i>				C	1/1
plants	Equisetopsida	Myrsinaceae	<i>Lysimachia arvensis</i>		Y			1
plants	Equisetopsida	Myrtaceae	<i>Syzygium</i>				C	1
plants	Equisetopsida	Myrtaceae	<i>Melaleuca</i>				C	1
plants	Equisetopsida	Myrtaceae	<i>Eucalyptus seeana</i>	narrow-leaved red gum			C	3/1
plants	Equisetopsida	Myrtaceae	<i>Melaleuca sieberi</i>				C	1/1
plants	Equisetopsida	Myrtaceae	<i>Corymbia gummifera</i>	red bloodwood			C	1
plants	Equisetopsida	Myrtaceae	<i>Angophora leiocarpa</i>	rusty gum			C	1
plants	Equisetopsida	Myrtaceae	<i>Corymbia citriodora</i>	spotted gum			C	1
plants	Equisetopsida	Myrtaceae	<i>Eucalyptus microcorys</i>				C	1
plants	Equisetopsida	Myrtaceae	<i>Eucalyptus resinifera</i>	red mahogany			C	1
plants	Equisetopsida	Myrtaceae	<i>Lophostemon confertus</i>	brush box			C	1
plants	Equisetopsida	Myrtaceae	<i>Lophostemon suaveolens</i>	swamp box			C	4/1
plants	Equisetopsida	Myrtaceae	<i>Eucalyptus siderophloia</i>				C	1
plants	Equisetopsida	Myrtaceae	<i>Eucalyptus tereticornis</i>				C	3
plants	Equisetopsida	Myrtaceae	<i>Leptospermum trinervium</i>	woolly tea-tree			C	1/1
plants	Equisetopsida	Myrtaceae	<i>Melaleuca quinquenervia</i>	swamp paperbark			C	3
plants	Equisetopsida	Myrtaceae	<i>Eucalyptus saligna</i> subsp. <i>saligna</i>				C	1
plants	Equisetopsida	Myrtaceae	<i>Eucalyptus racemosa</i> subsp. <i>racemosa</i>	scribbly gum			C	3/1
plants	Equisetopsida	Myrtaceae	<i>Corymbia intermedia</i>	pink bloodwood			C	1
plants	Equisetopsida	Myrtaceae	<i>Corymbia tessellaris</i>	Moreton Bay ash			C	1
plants	Equisetopsida	Myrtaceae	<i>Eucalyptus propinqua</i>	small-fruited grey gum			C	1
plants	Equisetopsida	Myrtaceae	<i>Eucalyptus tindaliae</i>	Queensland white stringybark			C	1

Kingdom	Class	Family	Scientific Name	Common Name	I	Q	A	Records
plants	Equisetopsida	Myrtaceae	<i>Angophora subvelutina</i>			C		1
plants	Equisetopsida	Myrtaceae	<i>Backhousia myrtifolia</i>	carrol		C		1/1
plants	Equisetopsida	Najadaceae	<i>Najas tenuifolia</i>	water nymph		C		1/1
plants	Equisetopsida	Nephrolepidaceae	<i>Nephrolepis cordifolia</i>	fishbone fern		C		1
plants	Equisetopsida	Oleaceae	<i>Jasminum didymum</i> subsp. <i>didymum</i>			C		1/1
plants	Equisetopsida	Orchidaceae	<i>Diuris sulphurea</i>	tiger orchid		C		1/1
plants	Equisetopsida	Orchidaceae	<i>Microtis parviflora</i>	slender onion orchid		C		1/1
plants	Equisetopsida	Orchidaceae	<i>Prasophyllum brevilabre</i>			C		2/2
plants	Equisetopsida	Papaveraceae	<i>Fumaria officinalis</i> subsp. <i>officinalis</i>		Y			1/1
plants	Equisetopsida	Phyllanthaceae	<i>Glochidion sumatranum</i>	umbrella cheese tree		C		1
plants	Equisetopsida	Phyllanthaceae	<i>Glochidion ferdinandi</i>			C		1
plants	Equisetopsida	Pittosporaceae	<i>Pittosporum revolutum</i>	yellow pittosporum		C		1/1
plants	Equisetopsida	Poaceae	<i>Sporobolus</i>			C		1
plants	Equisetopsida	Poaceae	<i>Chloris gayana</i>	rhodes grass	Y			1
plants	Equisetopsida	Poaceae	<i>Melinis repens</i>	red natal grass	Y			1
plants	Equisetopsida	Poaceae	<i>Isachne globosa</i>	swamp millet		C		1/1
plants	Equisetopsida	Poaceae	<i>Digitaria fumida</i>			C		1/1
plants	Equisetopsida	Poaceae	<i>Paspalum notatum</i>	bahia grass	Y			1
plants	Equisetopsida	Poaceae	<i>Paspalum urvillei</i>	vasey grass	Y			1/1
plants	Equisetopsida	Poaceae	<i>Megathyrsus maximus</i>		Y			2
plants	Equisetopsida	Poaceae	<i>Sporobolus fertilis</i>	giant Parramatta grass	Y			1/1
plants	Equisetopsida	Poaceae	<i>Paspalum mandiocanum</i>		Y			1
plants	Equisetopsida	Poaceae	<i>Phragmites australis</i>	common reed		C		1
plants	Equisetopsida	Poaceae	<i>Cenchrus clandestinus</i>		Y			1
plants	Equisetopsida	Poaceae	<i>Tripsacum dactyloides</i>		Y			1/1
plants	Equisetopsida	Poaceae	<i>Cynodon dactylon</i> var. <i>dactylon</i>		Y			3/1
plants	Equisetopsida	Poaceae	<i>Chloris divaricata</i> var. <i>divaricata</i>	slender chloris		C		1/1
plants	Equisetopsida	Poaceae	<i>Hemarthria uncinata</i> var. <i>spathacea</i>			C		1/1
plants	Equisetopsida	Polygonaceae	<i>Persicaria strigosa</i>			C		1/1
plants	Equisetopsida	Polygonaceae	<i>Persicaria barbata</i>			C		1/1
plants	Equisetopsida	Polygonaceae	<i>Persicaria</i>			C		1
plants	Equisetopsida	Pontederiaceae	<i>Heteranthera reniformis</i>		Y			1/1
plants	Equisetopsida	Potamogetonaceae	<i>Potamogeton ochreatus</i>	blunt pondweed		C		1/1
plants	Equisetopsida	Proteaceae	<i>Persoonia stradbrogensis</i>			C		1/1
plants	Equisetopsida	Proteaceae	<i>Banksia integrifolia</i>			C		1
plants	Equisetopsida	Proteaceae	<i>Lomatia silaifolia</i>	crinkle bush		C		1/1
plants	Equisetopsida	Ranunculaceae	<i>Ranunculus sceleratus</i> subsp. <i>sceleratus</i>		Y			2/2
plants	Equisetopsida	Ranunculaceae	<i>Ranunculus inundatus</i>	river buttercup		C		1/1
plants	Equisetopsida	Restionaceae	<i>Lepyrodia imitans</i>			C		1/1
plants	Equisetopsida	Rhamnaceae	<i>Alphitonia excelsa</i>	soap tree		C		2
plants	Equisetopsida	Rosaceae	<i>Rhaphiolepis indica</i>	Indian hawthorn	Y			1/1
plants	Equisetopsida	Rubiaceae	<i>Gynochthodes jasminoides</i>			C		1/1
plants	Equisetopsida	Rubiaceae	<i>Opercularia diphylla</i>			C		3/3
plants	Equisetopsida	Rutaceae	<i>Boronia rosmarinifolia</i>	forest boronia		C		2/2
plants	Equisetopsida	Rutaceae	<i>Zieria smithii</i>			C		1/1
plants	Equisetopsida	Salviniaceae	<i>Salvinia molesta</i>	salvinia	Y			1/1

Kingdom	Class	Family	Scientific Name	Common Name	I	Q	A	Records
plants	Equisetopsida	Sapindaceae	<i>Cupaniopsis anacardioides</i>	tuckeroo		C		2
plants	Equisetopsida	Solanaceae	<i>Solanum nigrum</i>		Y			1
plants	Equisetopsida	Solanaceae	<i>Solanum seaforthianum</i>	Brazilian nightshade	Y			1
plants	Equisetopsida	Stackhousiaceae	<i>Stackhousia viminea</i>	slender stackhousia		C		1/1
plants	Equisetopsida	Ulmaceae	<i>Celtis sinensis</i>	Chinese elm	Y			2
plants	Equisetopsida	Verbenaceae	<i>Lantana</i>			C		1
plants	Equisetopsida	Verbenaceae	<i>Duranta erecta</i>	duranta	Y			1
plants	Equisetopsida	Violaceae	<i>Viola hederacea</i>			C		1/1
plants	Equisetopsida	Xanthorrhoeaceae	<i>Xanthorrhoea latifolia subsp. latifolia</i>			C		1/1
plants	Equisetopsida	Zosteraceae	<i>Zostera capricorni</i>	eelgrass		C		3/3
plants	Equisetopsida	Zosteraceae	<i>Zostera</i>			C		1/1
plants	Floriidophyceae	Callithamniaceae	<i>Callithamnion</i>			C		1/1
plants	Floriidophyceae	Ceramiaceae	<i>Haloplegma duperreyi</i>			C		1/1
plants	Floriidophyceae	Cystocloniaceae	<i>Hypnea</i>			C		1/1
plants	Floriidophyceae	Cystocloniaceae	<i>Hypnea spinella</i>			C		1/1
plants	Floriidophyceae	Dasyaceae	<i>Dasya stanleyi</i>			C		1/1
plants	Floriidophyceae	Dasyaceae	<i>Dasya iyengarii</i>			C		1/1
plants	Floriidophyceae	Gracilariaceae	<i>Gracilaria cylindrica</i>			C		1/1
plants	Floriidophyceae	Gracilariaceae	<i>Gracilaria verrucosa</i>			C		3/3
plants	Floriidophyceae	Gracilariaceae	<i>Gracilaria foliifera</i>			C		1/1
plants	Floriidophyceae	Gracilariaceae	<i>Gracilaria compressa</i>			C		1/1
plants	Floriidophyceae	Gracilariaceae	<i>Gracilaria edulis</i>			C		1/1
plants	Floriidophyceae	Peyssonneliaceae	<i>Peyssonnelia</i>			C		1/1
plants	Floriidophyceae	Rhodomelaceae	<i>Laurencia brongniartii</i>			C		1/1
plants	Floriidophyceae	Rhodomelaceae	<i>Polysiphonia infestans</i>			C		1/1
plants	Floriidophyceae	Rhodomelaceae	<i>Bostrychia flagellifera</i>			C		1/1
plants	Floriidophyceae	Rhodomelaceae	<i>Lophosiphonia prostrata</i>			C		1/1
plants	Floriidophyceae	Rhodomelaceae	<i>Polysiphonia sertularioides</i>			C		1/1
plants	Floriidophyceae	Rhodomelaceae	<i>Chondria</i>			C		1/1
plants	Floriidophyceae	Rhodomelaceae	<i>Acanthophora spicifera</i>			C		2/2
plants	Floriidophyceae	Rhodomelaceae	<i>Laurencia papillosa</i>			C		1/1
plants	Floriidophyceae	Rhodomelaceae	<i>Polysiphonia opaca</i>			C		1/1
plants	Floriidophyceae	Rhodomelaceae	<i>Laurencia obtusa</i>			C		1/1
plants	Floriidophyceae	Rhodomelaceae	<i>Laurencia</i>			C		1/1
plants	Floriidophyceae	Rhodomelaceae	<i>Lophocladia</i>			C		4/4
plants	Floriidophyceae	Rhodomelaceae	<i>Herposiphonia</i>			C		1/1
plants	Floriidophyceae	Solieriaceae	<i>Solieria</i>			C		1/1
plants	Floriidophyceae	Wrangeliaceae	<i>Griffithsia</i>			C		1/1
plants	Trebouxiophyceae	Chlorellaceae	<i>Apatococcus lobatus</i>			C		1/1
plants	Ulvophyceae	Boodleaceae	<i>Cladophoropsis vaucheriiformis</i>			C		2/2
plants	Ulvophyceae	Caulerpaceae	<i>Caulerpa cupressoides</i>			C		2/2
plants	Ulvophyceae	Caulerpaceae	<i>Caulerpa lentillifera</i>			C		1/1
plants	Ulvophyceae	Cladophoraceae	<i>Cladophora</i>			C		1/1
plants	Ulvophyceae	Cladophoraceae	<i>Chaetomorpha</i>			C		1/1
plants	Ulvophyceae	Codiaceae	<i>Codium</i>			C		2/2
plants	Ulvophyceae	Derbesiaceae	<i>Derbesia</i>			C		1/1

Kingdom	Class	Family	Scientific Name	Common Name	I	Q	A	Records
plants	Ulvophyceae	Dichotomosiphonaceae	<i>Avrainvillea erecta</i>			C		1/1
plants	Ulvophyceae	Phaeophilaceae	<i>Phaeophila dendroides</i>			C		1/1
plants	Ulvophyceae	Pithophoraceae	<i>Cladophorella calcicola</i>			C		3/3
plants	Ulvophyceae	Polyphysaceae	<i>Acetabularia calyculus</i>			C		1/1
plants	Ulvophyceae	Trentepohliaceae	<i>Trentepohlia odorata var. umbrina</i>			C		3/3
plants	Ulvophyceae	Udoteaceae	<i>Udotea argentea</i>			C		5/5
plants	green algae	Chaetophoraceae	<i>Gongrosira</i>			C		1/1
plants	uncertain	Rhodophyceae	<i>Tolypocladia glomerulata</i>			C		3/3

## CODES

I - Y indicates that the taxon is introduced to Queensland and has naturalised.

Q - Indicates the Queensland conservation status of each taxon under the *Nature Conservation Act 1992*. The codes are Extinct in the Wild (PE), Endangered (E), Vulnerable (V), Near Threatened (NT), Least Concern (C) or Not Protected ( ).

A - Indicates the Australian conservation status of each taxon under the *Environment Protection and Biodiversity Conservation Act 1999*. The values of EPBC are Conservation Dependent (CD), Critically Endangered (CE), Endangered (E), Extinct (EX), Extinct in the Wild (XW) and Vulnerable (V).

Records – The first number indicates the total number of records of the taxon for the record option selected (i.e. All, Confirmed or Specimens).

This number is output as 99999 if it equals or exceeds this value. The second number located after the / indicates the number of specimen records for the taxon.

This number is output as 999 if it equals or exceeds this value.



# Queensland Government

## Wildlife Online Extract

Search Criteria: Species List for a Specified Point  
Species: All  
Type: All  
Status: All  
Records: All  
Date: All  
Latitude: -27.5130  
Longitude: 153.2548  
Distance: 1  
Email: [chris@28south.com.au](mailto:chris@28south.com.au)  
Date submitted: Friday 15 Mar 2019 12:20:13  
Date extracted: Friday 15 Mar 2019 12:30:02

The number of records retrieved = 222

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Kingdom	Class	Family	Scientific Name	Common Name	I	Q	A	Records
animals	birds	Acanthizidae	<i>Chthonicola sagittata</i>	speckled warbler		C		2
animals	birds	Acanthizidae	<i>Acanthiza pusilla</i>	brown thornbill		C		16
animals	birds	Acanthizidae	<i>Gerygone olivacea</i>	white-throated gerygone		C		5
animals	birds	Acanthizidae	<i>Gerygone levigaster</i>	mangrove gerygone		C		4
animals	birds	Acanthizidae	<i>Smicronis brevirostris</i>	weebill		C		1
animals	birds	Acanthizidae	<i>Acanthiza chrysorrhoa</i>	yellow-rumped thornbill		C		2
animals	birds	Acanthizidae	<i>Sericornis frontalis</i>	white-browed scrubwren		C		2
animals	birds	Accipitridae	<i>Pandion cristatus</i>	eastern osprey		SL		2
animals	birds	Accipitridae	<i>Haliastur indus</i>	brahminy kite		C		3
animals	birds	Accipitridae	<i>Haliastur sphenurus</i>	whistling kite		C		4
animals	birds	Acrocephalidae	<i>Acrocephalus australis</i>	Australian reed-warbler		C		1
animals	birds	Alcedinidae	<i>Ceyx azureus</i>	azure kingfisher		C		2
animals	birds	Anatidae	<i>Anas platyrhynchos</i>	northern mallard	Y			1
animals	birds	Anatidae	<i>Chenonetta jubata</i>	Australian wood duck		C		1
animals	birds	Anatidae	<i>Anas superciliosa</i>	Pacific black duck		C		2
animals	birds	Anatidae	<i>Cygnus atratus</i>	black swan		C		1
animals	birds	Anatidae	<i>Anas castanea</i>	chestnut teal		C		2
animals	birds	Anatidae	<i>Anas gracilis</i>	grey teal		C		2
animals	birds	Ardeidae	<i>Nycticorax caledonicus</i>	nankeen night-heron		C		1
animals	birds	Ardeidae	<i>Bubulcus ibis</i>	cattle egret		C		1
animals	birds	Ardeidae	<i>Egretta sacra</i>	eastern reef egret		C		1
animals	birds	Ardeidae	<i>Egretta garzetta</i>	little egret		C		1
animals	birds	Ardeidae	<i>Butorides striata</i>	striated heron		C		1
animals	birds	Ardeidae	<i>Egretta novaehollandiae</i>	white-faced heron		C		9
animals	birds	Artamidae	<i>Cracticus nigrogularis</i>	piebald butcherbird		C		7
animals	birds	Artamidae	<i>Cracticus tibicen</i>	Australian magpie		C		23
animals	birds	Artamidae	<i>Strepera graculina</i>	piebald currawong		C		1
animals	birds	Artamidae	<i>Cracticus torquatus</i>	grey butcherbird		C		1
animals	birds	Artamidae	<i>Artamus leucorhynchus</i>	white-breasted woodswallow		C		3
animals	birds	Cacatuidae	<i>Cacatua galerita</i>	sulphur-crested cockatoo		C		19
animals	birds	Cacatuidae	<i>Eolophus roseicapilla</i>	galah		C		7
animals	birds	Campephagidae	<i>Coracina novaehollandiae</i>	black-faced cuckoo-shrike		C		21
animals	birds	Campephagidae	<i>Coracina tenuirostris</i>	cicadabird		C		3
animals	birds	Campephagidae	<i>Lalage leucomela</i>	varied triller		C		2
animals	birds	Charadriidae	<i>Charadrius mongolus</i>	lesser sand plover		E	E	1
animals	birds	Charadriidae	<i>Charadrius ruficapillus</i>	red-capped plover		C		2
animals	birds	Charadriidae	<i>Vanellus miles novaehollandiae</i>	masked lapwing (southern subspecies)		C		8
animals	birds	Charadriidae	<i>Pluvialis fulva</i>	Pacific golden plover		SL		1
animals	birds	Charadriidae	<i>Charadrius leschenaultii</i>	greater sand plover		V	V	1
animals	birds	Cisticolidae	<i>Cisticola exilis</i>	golden-headed cisticola		C		3
animals	birds	Climacteridae	<i>Cormobates leucophaea metastasis</i>	white-throated treecreeper (southern)		C		5
animals	birds	Columbidae	<i>Leucosarcia melanoleuca</i>	wonga pigeon		C		1
animals	birds	Columbidae	<i>Streptopelia chinensis</i>	spotted dove	Y			18
animals	birds	Columbidae	<i>Ptilinopus regina</i>	rose-crowned fruit-dove		C		1
animals	birds	Columbidae	<i>Ocyphaps lophotes</i>	crested pigeon		C		3
animals	birds	Columbidae	<i>Geopelia striata</i>	peaceful dove		C		10

Kingdom	Class	Family	Scientific Name	Common Name	I	Q	A	Records
animals	birds	Columbidae	<i>Geopelia humeralis</i>	bar-shouldered dove		C		2
animals	birds	Coraciidae	<i>Eurystomus orientalis</i>	dollarbird		C		2
animals	birds	Corvidae	<i>Corvus orru</i>	Torresian crow		C		26
animals	birds	Cuculidae	<i>Cacomantis flabelliformis</i>	fan-tailed cuckoo		C		2
animals	birds	Cuculidae	<i>Centropus phasianinus</i>	pheasant coucal		C		10
animals	birds	Cuculidae	<i>Eudynamys orientalis</i>	eastern koel		C		11
animals	birds	Cuculidae	<i>Chalcites lucidus</i>	shining bronze-cuckoo		C		1
animals	birds	Cuculidae	<i>Scythrops novaehollandiae</i>	channel-billed cuckoo		C		7
animals	birds	Cuculidae	<i>Chalcites minutillus barnardi</i>	Eastern little bronze-cuckoo		C		3
animals	birds	Cuculidae	<i>Cacomantis variolosus</i>	brush cuckoo		C		4
animals	birds	Dicruridae	<i>Dicrurus bracteatus</i>	spangled drongo		C		15
animals	birds	Estrildidae	<i>Neochmia temporalis</i>	red-browed finch		C		4
animals	birds	Estrildidae	<i>Lonchura castaneothorax</i>	chestnut-breasted mannikin		C		1
animals	birds	Estrildidae	<i>Taeniopygia bichenovii</i>	double-barred finch		C		13
animals	birds	Falconidae	<i>Falco longipennis</i>	Australian hobby		C		1/1
animals	birds	Falconidae	<i>Falco peregrinus</i>	peregrine falcon		C		2
animals	birds	Haematopodidae	<i>Haematopus longirostris</i>	Australian pied oystercatcher		C		1
animals	birds	Halcyonidae	<i>Todiramphus sanctus</i>	sacred kingfisher		C		4
animals	birds	Halcyonidae	<i>Todiramphus sordidus</i>	Torresian kingfisher		C		4
animals	birds	Halcyonidae	<i>Dacelo novaeguineae</i>	laughing kookaburra		C		20
animals	birds	Halcyonidae	<i>Todiramphus macleayii</i>	forest kingfisher		C		3
animals	birds	Hirundinidae	<i>Petrochelidon ariel</i>	fairy martin		C		1
animals	birds	Hirundinidae	<i>Petrochelidon nigricans</i>	tree martin		C		1
animals	birds	Hirundinidae	<i>Hirundo neoxena</i>	welcome swallow		C		12
animals	birds	Jacaniidae	<i>Irediparra gallinacea</i>	comb-crested jacana		C		1
animals	birds	Laridae	<i>Chlidonias hybrida</i>	whiskered tern		C		1
animals	birds	Laridae	<i>Chroicocephalus novaehollandiae</i>	silver gull		C		1
animals	birds	Laridae	<i>Gelocheidon nilotica</i>	gull-billed tern		SL		1
animals	birds	Laridae	<i>Sternula albifrons</i>	little tern		SL		1
animals	birds	Maluridae	<i>Malurus lamberti</i>	variegated fairy-wren		C		19
animals	birds	Maluridae	<i>Malurus melanocephalus</i>	red-backed fairy-wren		C		1
animals	birds	Megaluridae	<i>Megalurus timoriensis</i>	tawny grassbird		C		1
animals	birds	Meliphagidae	<i>Entomyzon cyanotis</i>	blue-faced honeyeater		C		2
animals	birds	Meliphagidae	<i>Acanthorhynchus tenuirostris</i>	eastern spinebill		C		1
animals	birds	Meliphagidae	<i>Melithreptus albogularis</i>	white-throated honeyeater		C		3
animals	birds	Meliphagidae	<i>Gavicalis fasciogularis</i>	mangrove honeyeater		C		21
animals	birds	Meliphagidae	<i>Philemon citreogularis</i>	little friarbird		C		1
animals	birds	Meliphagidae	<i>Myzomela sanguinolenta</i>	scarlet honeyeater		C		9
animals	birds	Meliphagidae	<i>Manorina melanocephala</i>	noisy miner		C		3
animals	birds	Meliphagidae	<i>Meliphaga lewinii</i>	Lewin's honeyeater		C		17
animals	birds	Meliphagidae	<i>Caligavis chrysops</i>	yellow-faced honeyeater		C		4
animals	birds	Meliphagidae	<i>Lichmera indistincta</i>	brown honeyeater		C		26
animals	birds	Meliphagidae	<i>Philemon corniculatus</i>	noisy friarbird		C		3
animals	birds	Meropidae	<i>Merops ornatus</i>	rainbow bee-eater		C		1
animals	birds	Monarchidae	<i>Carterornis leucotis</i>	white-eared monarch		C		2
animals	birds	Monarchidae	<i>Monarcha melanopsis</i>	black-faced monarch		SL		1

Kingdom	Class	Family	Scientific Name	Common Name	I	Q	A	Records
animals	birds	Monarchidae	<i>Grallina cyanoleuca</i>	magpie-lark		C		24
animals	birds	Monarchidae	<i>Myiagra cyanoleuca</i>	satin flycatcher		SL		1
animals	birds	Monarchidae	<i>Myiagra rubecula</i>	leaden flycatcher		C		9
animals	birds	Motacillidae	<i>Anthus novaeseelandiae</i>	Australasian pipit		C		1
animals	birds	Nectariniidae	<i>Dicaeum hirundinaceum</i>	mistletoebird		C		3
animals	birds	Neosittidae	<i>Daphoenositta chrysoptera</i>	varied sittella		C		2
animals	birds	Oriolidae	<i>Sphecotheres vieilloti</i>	Australasian figbird		C		17/1
animals	birds	Oriolidae	<i>Oriolus sagittatus</i>	olive-backed oriole		C		6
animals	birds	Pachycephalidae	<i>Colluricincla megarhyncha</i>	little shrike-thrush		C		1
animals	birds	Pachycephalidae	<i>Pachycephala rufiventris</i>	rufous whistler		C		13
animals	birds	Pachycephalidae	<i>Pachycephala pectoralis</i>	golden whistler		C		1
animals	birds	Pachycephalidae	<i>Colluricincla harmonica</i>	grey shrike-thrush		C		22
animals	birds	Pachycephalidae	<i>Falcunculus frontatus</i>	crested shrike-tit		C		1
animals	birds	Pardalotidae	<i>Pardalotus punctatus</i>	spotted pardalote		C		3
animals	birds	Pardalotidae	<i>Pardalotus striatus</i>	striated pardalote		C		13
animals	birds	Passeridae	<i>Passer domesticus</i>	house sparrow	Y			22
animals	birds	Pelecanidae	<i>Pelecanus conspicillatus</i>	Australian pelican		C		6
animals	birds	Petroicidae	<i>Eopsaltria australis</i>	eastern yellow robin		C		15
animals	birds	Phalacrocoracidae	<i>Phalacrocorax varius</i>	piebald cormorant		C		4
animals	birds	Phalacrocoracidae	<i>Phalacrocorax sulcirostris</i>	little black cormorant		C		2
animals	birds	Phalacrocoracidae	<i>Microrcarbo melanoleucos</i>	little pied cormorant		C		3
animals	birds	Podicipedidae	<i>Tachybaptus novaehollandiae</i>	Australasian grebe		C		1
animals	birds	Psittacidae	<i>Platyercus adscitus</i>	pale-headed rosella		C		22
animals	birds	Psittacidae	<i>Trichoglossus chlorolepidotus</i>	scaly-breasted lorikeet		C		2
animals	birds	Psittacidae	<i>Platyercus adscitus paliceps</i>	pale-headed rosella (southern form)		C		1
animals	birds	Psittacidae	<i>Trichoglossus haematodus moluccanus</i>	rainbow lorikeet		C		24
animals	birds	Psittacidae	<i>Parvipsitta pusilla</i>	little lorikeet		C		1
animals	birds	Psophodidae	<i>Psophodes olivaceus</i>	eastern whipbird		C		3
animals	birds	Rallidae	<i>Gallinula tenebrosa</i>	dusky moorhen		C		2
animals	birds	Rallidae	<i>Porphyrio melanotus</i>	purple swamphen		C		3
animals	birds	Recurvirostridae	<i>Himantopus himantopus</i>	black-winged stilt		C		1
animals	birds	Rhipiduridae	<i>Rhipidura leucophrys</i>	willie wagtail		C		24
animals	birds	Rhipiduridae	<i>Rhipidura albiscapa</i>	grey fantail		C		11
animals	birds	Scolopacidae	<i>Xenus cinereus</i>	terek sandpiper		SL		2
animals	birds	Scolopacidae	<i>Tringa brevipes</i>	grey-tailed tattler		SL		2
animals	birds	Scolopacidae	<i>Tringa nebularia</i>	common greenshank		SL		3
animals	birds	Scolopacidae	<i>Numenius phaeopus</i>	whimbrel		SL		3
animals	birds	Scolopacidae	<i>Arenaria interpres</i>	ruddy turnstone		SL		2
animals	birds	Scolopacidae	<i>Calidris acuminata</i>	sharp-tailed sandpiper		SL		1
animals	birds	Scolopacidae	<i>Calidris ferruginea</i>	curlew sandpiper		E	CE	2
animals	birds	Scolopacidae	<i>Calidris ruficollis</i>	red-necked stint		SL		2
animals	birds	Scolopacidae	<i>Calidris tenuirostris</i>	great knot		E	CE	1
animals	birds	Scolopacidae	<i>Limosa lapponica baueri</i>	Western Alaskan bar-tailed godwit		V	V	1
animals	birds	Scolopacidae	<i>Numenius madagascariensis</i>	eastern curlew		E	CE	3
animals	birds	Strigidae	<i>Ninox boobook</i>	southern boobook		C		2
animals	birds	Sturnidae	<i>Sturnus vulgaris</i>	common starling	Y			11

Kingdom	Class	Family	Scientific Name	Common Name	I	Q	A	Records
animals	birds	Threskiornithidae	<i>Threskiornis spinicollis</i>	straw-necked ibis		C		15
animals	birds	Threskiornithidae	<i>Threskiornis molucca</i>	Australian white ibis		C		19
animals	birds	Threskiornithidae	<i>Platalea regia</i>	royal spoonbill		C		3
animals	birds	Timaliidae	<i>Zosterops lateralis</i>	silvereye		C		26
animals	mammals	Petauridae	<i>Petaurus norfolcensis</i>	squirrel glider		C		1
animals	mammals	Phascolarctidae	<i>Phascolarctos cinereus</i>	koala		V	V	729
animals	mammals	Pseudocheiridae	<i>Pseudocheirus peregrinus</i>	common ringtail possum		C		1
animals	mammals	Pteropodidae	<i>Pteropus poliocephalus</i>	grey-headed flying-fox		C	V	1
animals	ray-finned fishes	Anguillidae	<i>Anguilla reinhardtii</i>	longfin eel				26
animals	ray-finned fishes	Anguillidae	<i>Anguilla australis</i>	southern shortfin eel				12
animals	ray-finned fishes	Atherinidae	<i>Craterocephalus marjoriae</i>	silverstreak hardyhead				2
animals	ray-finned fishes	Atherinidae	<i>Craterocephalus stercusmuscarum</i>	flyspecked hardyhead				18
animals	ray-finned fishes	Cichlidae	<i>Oreochromis mossambica</i>	Mozambique mouthbrooder	Y			6
animals	ray-finned fishes	Eleotridae	<i>Gobiomorphus australis</i>	striped gudgeon				15
animals	ray-finned fishes	Eleotridae	<i>Hypseleotris galii</i>	firetail gudgeon				9
animals	ray-finned fishes	Eleotridae	<i>Hypseleotris compressa</i>	empire gudgeon				24
animals	ray-finned fishes	Eleotridae	<i>Hypseleotris klunzingeri</i>	western carp gudgeon				16
animals	ray-finned fishes	Kuhliidae	<i>Kuhlia rupestris</i>	jungle perch				1
animals	ray-finned fishes	Melanotaeniidae	<i>Melanotaenia duboulayi</i>	crimsonspotted rainbowfish				26
animals	ray-finned fishes	Mugilidae	<i>Mugil cephalus</i>	sea mullet				13
animals	ray-finned fishes	Plotosidae	<i>Tandanus tandanus</i>	freshwater catfish				26
animals	ray-finned fishes	Poeciliidae	<i>Xiphophorus maculatus</i>	platy	Y			3
animals	ray-finned fishes	Poeciliidae	<i>Xiphophorus hellerii</i>	swordtail	Y			26
animals	ray-finned fishes	Poeciliidae	<i>Gambusia holbrooki</i>	mosquitofish	Y			25
animals	reptiles	Agamidae	<i>Intellagama lesueurii</i>	eastern water dragon		C		1/1
animals	reptiles	Boidae	<i>Morelia spilota</i>	carpet python		C		8
animals	reptiles	Chelidae	<i>Chelodina expansa</i>	broad-shelled river turtle		C		1
animals	reptiles	Chelidae	<i>Emydura macquarii macquarii</i>	Murray turtle		C		1
animals	reptiles	Colubridae	<i>Dendrelaphis punctulatus</i>	green tree snake		C		3
animals	reptiles	Colubridae	<i>Boiga irregularis</i>	brown tree snake		C		1
animals	reptiles	Colubridae	<i>Tropidonophis mairii</i>	freshwater snake		C		1
animals	reptiles	Elapidae	<i>Vermicella annulata</i>	bandy-bandy		C		1/1
animals	reptiles	Scincidae	<i>Ctenotus spaldingi</i>	straight-browed ctenotus		C		1
animals	reptiles	Scincidae	<i>Tiliqua scincoides</i>	eastern blue-tongued lizard		C		1/1
chromists	brown algae	Dictyotaceae	<i>Dictyota furcellata</i>			C		1/1
fungi	Agaricomycetes	Agaricaceae	<i>Agaricus</i>			C		1/1
fungi	Agaricomycetes	Agaricaceae	<i>Leucoagaricus fimetarius</i>			C		1/1
fungi	Agaricomycetes	Suillaceae	<i>Suillus granulatus</i>			C		1/1
fungi	arthoniomycetes	Opegraphaceae	<i>Opegrapha</i>			C		1/1
fungi	dothideomycetes	Arthopyreniaceae	<i>Arthopyrenia</i>			C		1/1
fungi	lecanoromycetes	Candelariaceae	<i>Candelaria concolor</i>			C		1/1
fungi	lecanoromycetes	Lecanoraceae	<i>Lecanora leprosa</i>			C		1/1
fungi	lecanoromycetes	Parmeliaceae	<i>Austroparmelina conlabrosa</i>			C		1/1
fungi	lecanoromycetes	Parmeliaceae	<i>Hypotrachyna immaculata</i>			C		1/1
fungi	lecanoromycetes	Parmeliaceae	<i>Parmotrema tinctorum</i>			C		1/1
fungi	lecanoromycetes	Parmeliaceae	<i>Parmotrema dilatatum</i>			C		1/1

Kingdom	Class	Family	Scientific Name	Common Name	I	Q	A	Records
fungi	lecanoromycetes	Pertusariaceae	<i>Pertusaria leioplacella</i>				C	1/1
fungi	lecanoromycetes	Pertusariaceae	<i>Pertusaria</i>				C	1/1
fungi	lecanoromycetes	Physciaceae	<i>Physcia tribacoides</i>				C	1/1
fungi	lecanoromycetes	Physciaceae	<i>Dirinaria applanata</i>				C	1/1
fungi	lecanoromycetes	Physciaceae	<i>Buellia curatellae</i>				C	1/1
fungi	lecanoromycetes	Physciaceae	<i>Buellia dissa</i>				C	1/1
fungi	lecanoromycetes	Physciaceae	<i>Dirinaria confluens</i>				C	1/1
fungi	lecanoromycetes	Physciaceae	<i>Buellia placodiomorpha</i>				C	2/2
fungi	lecanoromycetes	Ramalinaceae	<i>Ramalina confirmata</i>				C	1/1
fungi	lecanoromycetes	Ramalinaceae	<i>Ramalina pacifica</i>				C	1/1
fungi	lecanoromycetes	Ramalinaceae	<i>Ramalina exiguella</i>				C	1/1
fungi	lecanoromycetes	Thelenellaceae	<i>Julella lactea</i>				C	1/1
fungi	uncertain	Lichen	<i>Lichen</i>				C	2/2
plants	Equisetopsida	Alliaceae	<i>Nothoscordum borbonicum</i>		Y			1/1
plants	Equisetopsida	Caesalpiniaceae	<i>Senna pendula</i> var. <i>glabrata</i>	Easter cassia	Y			1/1
plants	Equisetopsida	Cannaceae	<i>Canna indica</i>	Indian shot	Y			1/1
plants	Equisetopsida	Commelinaceae	<i>Callisia repens</i>		Y			1/1
plants	Equisetopsida	Convolvulaceae	<i>Ipomoea alba</i>	moon flower	Y			1/1
plants	Equisetopsida	Dennstaedtiaceae	<i>Hypolepis muelleri</i>	swamp bracken			C	1/1
plants	Equisetopsida	Fabaceae	<i>Rhynchosia minima</i> var. <i>australis</i>				C	1/1
plants	Equisetopsida	Haloragaceae	<i>Gonocarpus micranthus</i> subsp. <i>ramosissimus</i>				C	1/1
plants	Equisetopsida	Haloragaceae	<i>Gonocarpus chinensis</i> subsp. <i>verrucosus</i>				C	1/1
plants	Equisetopsida	Lamiaceae	<i>Prostanthera linearis</i>				C	1/1
plants	Equisetopsida	Malvaceae	<i>Malvastrum coromandelianum</i> subsp. <i>coromandelianum</i>		Y			1/1
plants	Equisetopsida	Malvaceae	<i>Pavonia hastata</i>	pink pavonia	Y			1/1
plants	Equisetopsida	Myrsinaceae	<i>Myrsine howittiana</i>				C	1/1
plants	Equisetopsida	Myrtaceae	<i>Backhousia myrtifolia</i>	carrol			C	1/1
plants	Equisetopsida	Poaceae	<i>Hemarthria uncinata</i> var. <i>spathacea</i>				C	1/1
plants	Equisetopsida	Poaceae	<i>Sporobolus fertilis</i>	giant Parramatta grass	Y			1/1
plants	Equisetopsida	Poaceae	<i>Paspalum urvillei</i>	vasey grass	Y			1/1
plants	Equisetopsida	Poaceae	<i>Isachne globosa</i>	swamp millet			C	1/1
plants	Equisetopsida	Potamogetonaceae	<i>Potamogeton ochreatus</i>	blunt pondweed			C	1/1
plants	Equisetopsida	Proteaceae	<i>Lomatia silaifolia</i>	crinkle bush			C	1/1
plants	Equisetopsida	Ranunculaceae	<i>Ranunculus inundatus</i>	river buttercup			C	1/1
plants	Equisetopsida	Rosaceae	<i>Rhaphiolepis indica</i>	Indian hawthorn	Y			1/1
plants	Equisetopsida	Salviniaceae	<i>Salvinia molesta</i>	salvinia	Y			1/1
plants	Equisetopsida	Stackhousiaceae	<i>Stackhousia viminea</i>	slender stackhousia			C	1/1
plants	Floroideophyceae	Rhodomelaceae	<i>Acanthophora spicifera</i>				C	1/1



## CODES

I - Y indicates that the taxon is introduced to Queensland and has naturalised.

Q - Indicates the Queensland conservation status of each taxon under the *Nature Conservation Act 1992*. The codes are Extinct in the Wild (PE), Endangered (E), Vulnerable (V), Near Threatened (NT), Least Concern (C) or Not Protected ( ).

A - Indicates the Australian conservation status of each taxon under the *Environment Protection and Biodiversity Conservation Act 1999*. The values of EPBC are Conservation Dependent (CD), Critically Endangered (CE), Endangered (E), Extinct (EX), Extinct in the Wild (XW) and Vulnerable (V).

Records – The first number indicates the total number of records of the taxon for the record option selected (i.e. All, Confirmed or Specimens).

This number is output as 99999 if it equals or exceeds this value. The second number located after the / indicates the number of specimen records for the taxon.

This number is output as 999 if it equals or exceeds this value.



**Attachment 7**

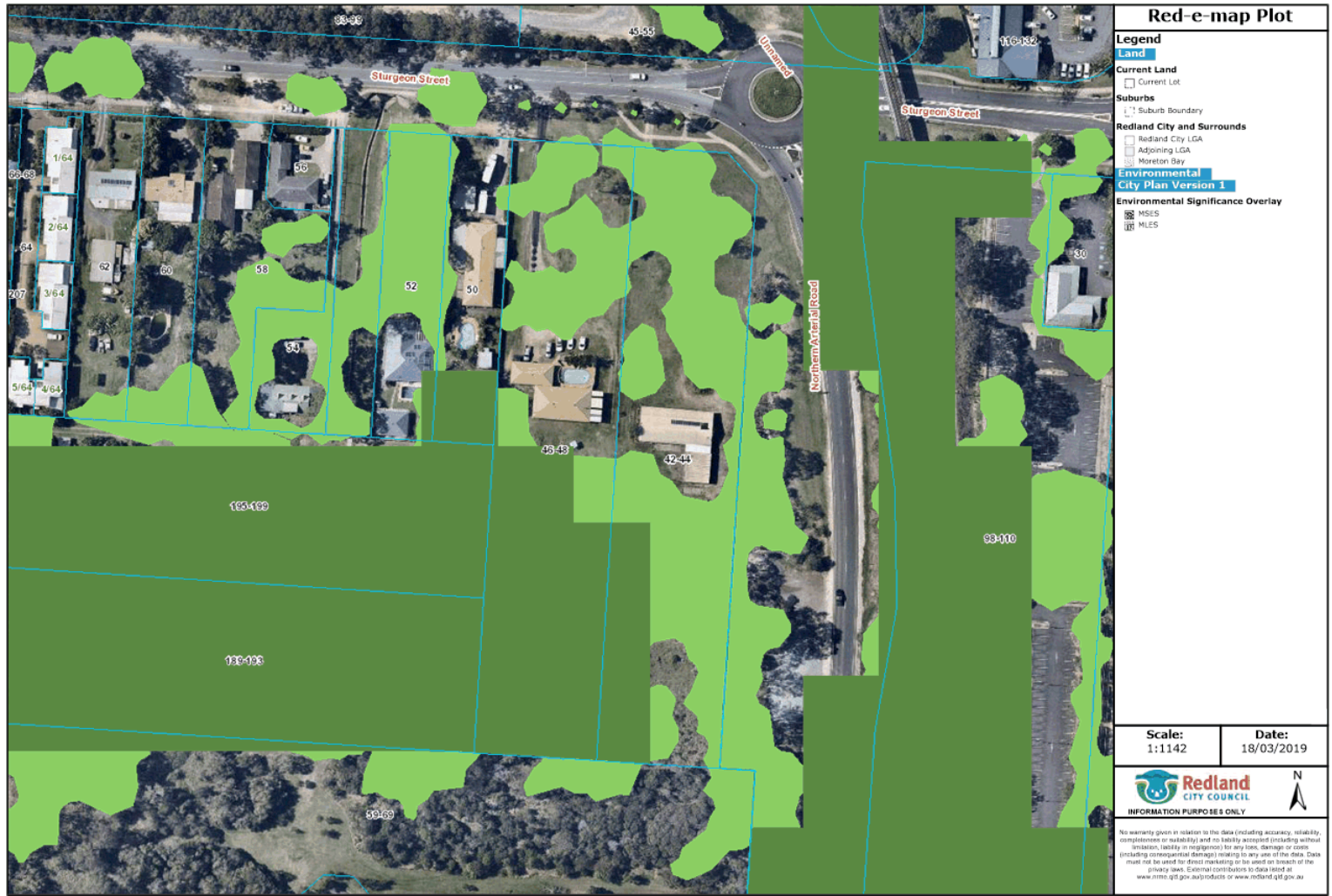


**Attachment 8**



**Attachment 9**

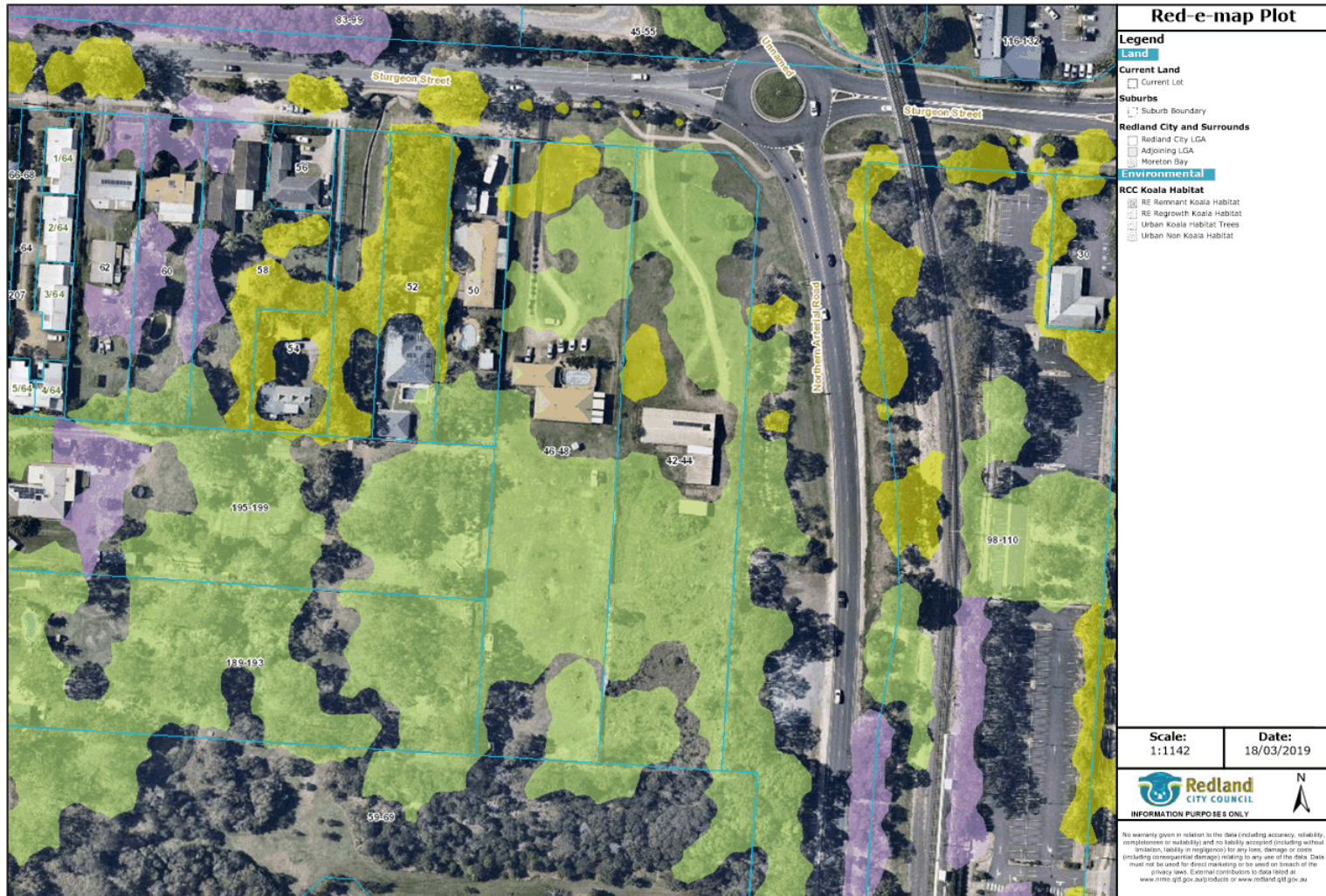
Red-e-map Print



<http://gis.redland.qld.gov.au/redemap/printGeneric.aspx?Title=Red-e-map%20Plot&Scale=1142&PaperSize=A3&Orientation=Landscape> 18/03/2019 10:23:27 AM



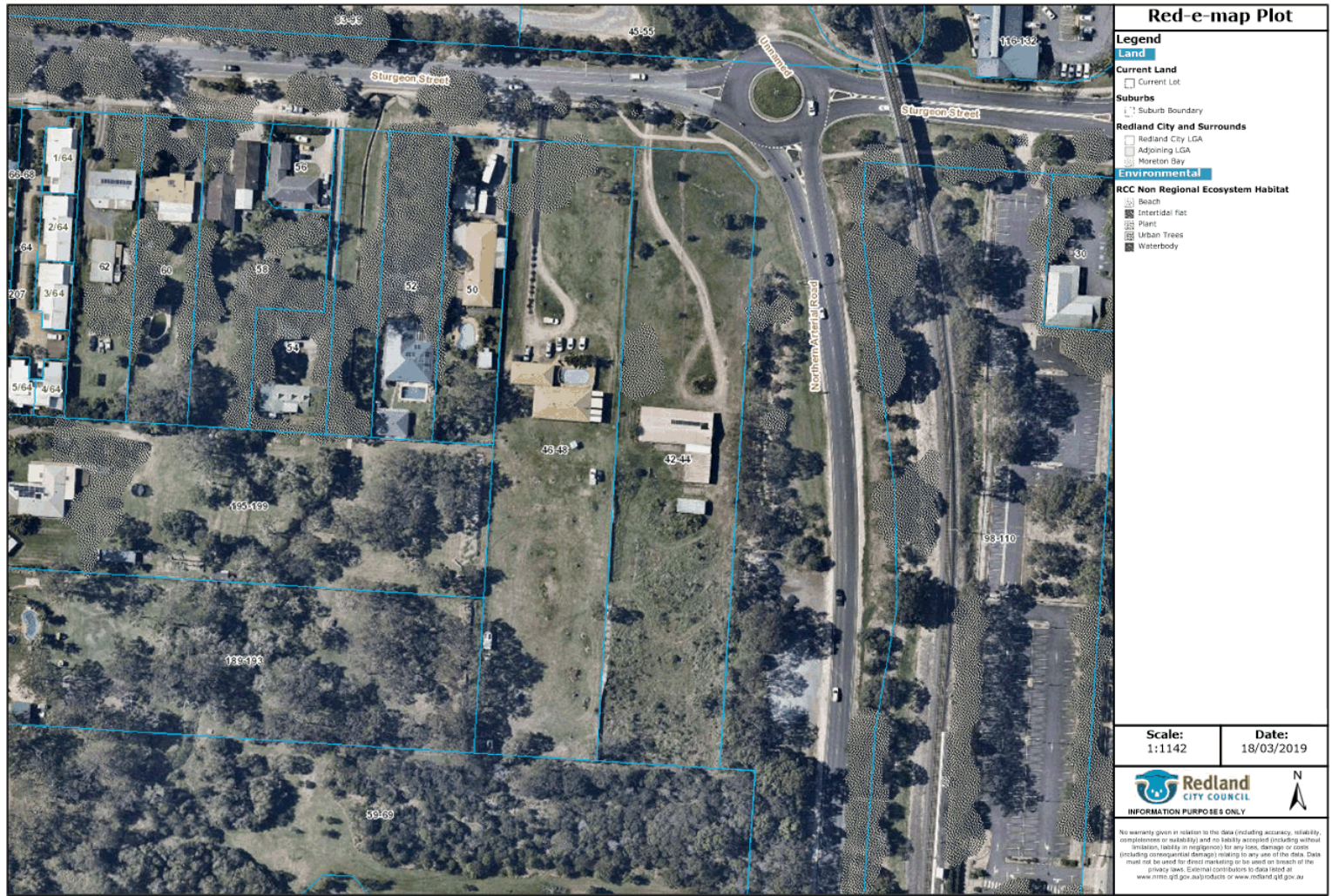
Red-e-map Print



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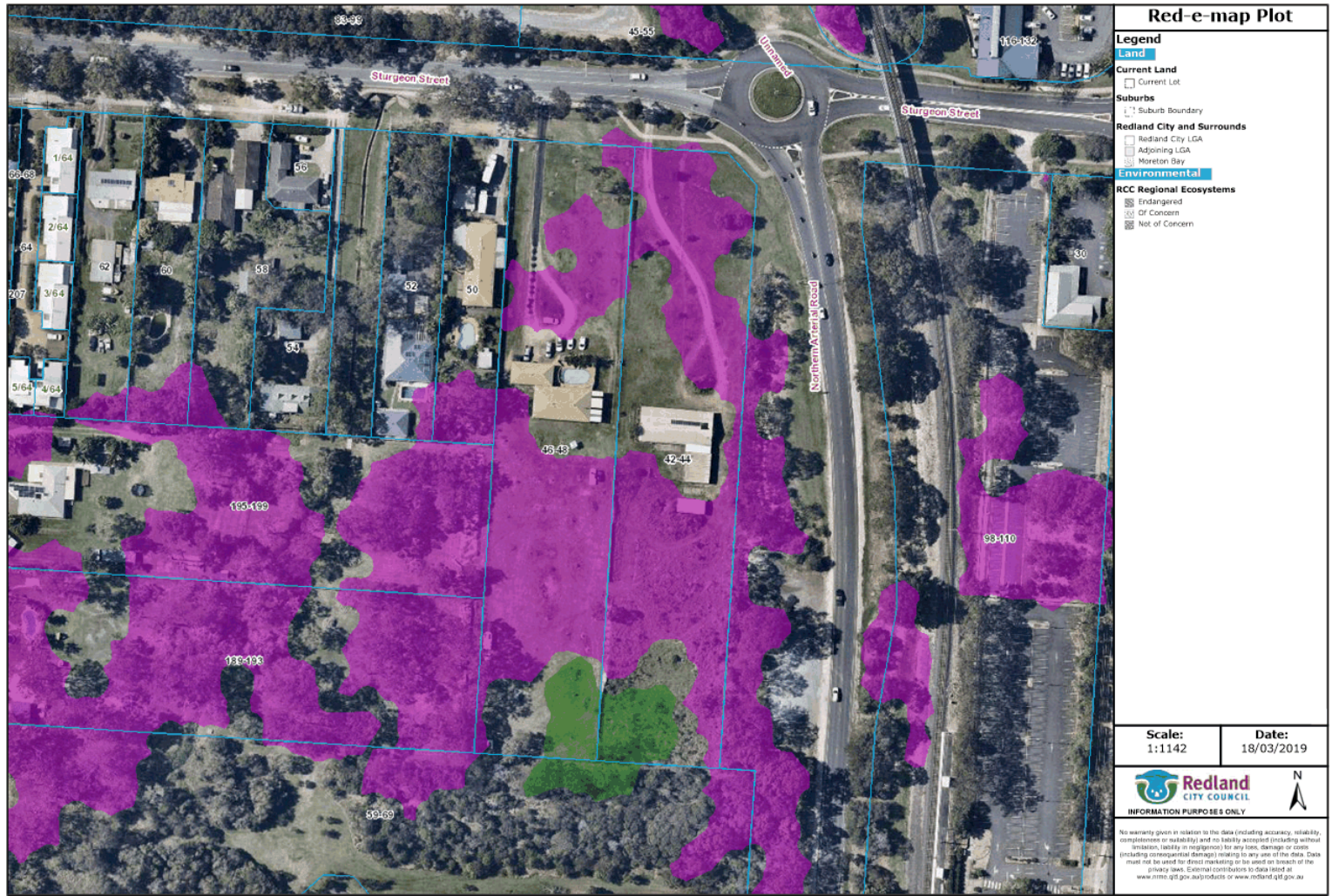
Red-e-map Print



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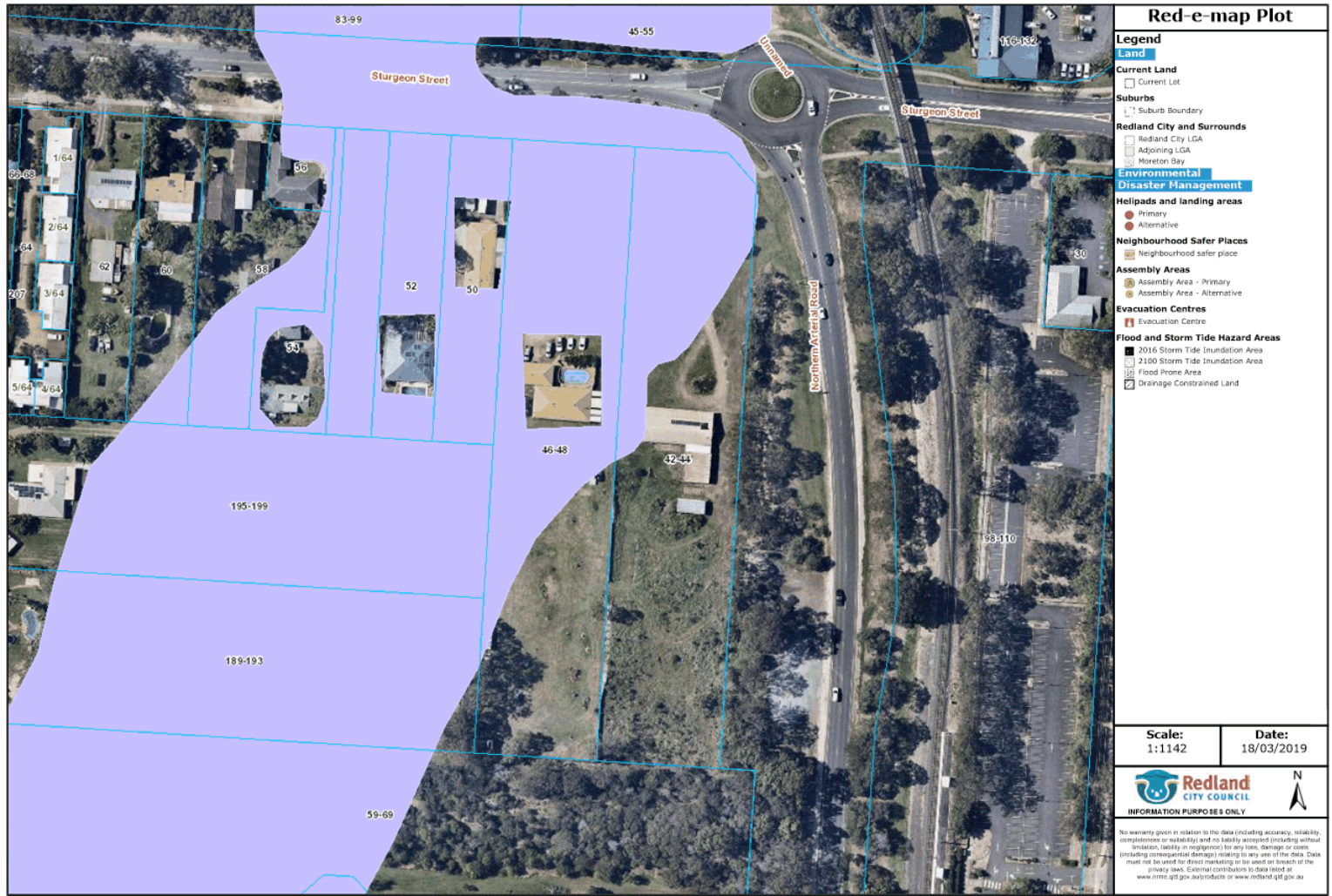
Red-e-map Print



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Red-e-map Print



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Red-e-map Print



<http://gis.redland.qld.gov.au/redemap/printGeneric.aspx?Title=Red-e-map%20Plot&Scale=1142&PaperSize=A3&Orientation=Landscape>18/03/2019 10:24:50 AM



# 28°S

ENVIRONMENTAL

## Attachment 10

Scientific Name	Common Name
<b>Native species</b>	
<i>Acacia disparrima</i>	Hickory Wattle
<i>Acacia leiocalyx</i>	Black Wattle
<i>Allocasuarina littoralis</i>	Black She-oak
<i>Angophora leiocarpa</i>	Rusty Gum
<i>Corymbia intermedia</i>	Pink Bloodwood
<i>Entolasia stricta</i>	Wiry Panic
<i>Eragrostis brownii</i>	Love Grass
<i>Eucalyptus crebra</i>	Narrow-leaved Ironbark
<i>Eucalyptus tereticornis</i>	Queensland Blue Gum
<i>Haemodorum tenuifolium</i>	Bloodroot
<i>Imperata cylindrica</i>	Blady Grass
<i>Lomandra longifolia</i>	Spiny-headed Mat-rush
<i>Lophostemon suaveolens</i>	Swamp Box
<i>Melaleuca quinquenervia</i>	Broad-leaved Paperbark
<i>Parsonsia straminea</i>	Monkey Rope Vine
<b>Exotic</b>	
<i>Andropogon virginicus</i>	Whiskey Grass
<i>Bidens pilosa</i>	Cobbler's Pegs
<i>Bryophyllum delagoense</i>	Mother of millions
<i>Chloris gayana</i>	Rhodes Grass
<i>Conyza spp.</i>	Fleabane
<i>Corymbia torelliana</i>	Cadaghi
<i>Cyperus brevifolius</i>	Mullumbimby Couch
<i>Emilia sonchifolia</i>	Tassel Flower
<i>Lantana camara</i>	Lantana
<i>Lantana montevidensis</i>	Creeping lantana
<i>Megathyrsus maximus</i>	Guinea Grass
<i>Onopordum acanthium</i>	Scotch Thistle
<i>Schefflera actinophylla</i>	Umbrella Tree
<i>Senna pendula</i> var. <i>glabrata</i>	Easter Cassia
<i>Sida cordifolia</i>	Flannel Weed
<i>Solanum mauritianum</i>	Devil's Fig
<i>Solanum nigrum</i>	Black Berry Nightshade
<i>Syagrus romanzoffiana</i>	Cocos Palm
<i>Zea mays</i>	Corn



**Attachment 11**



# REDLAND CITY COUNCIL 42-48 STURGEON STREET ORMISTON 4160



DRAWING INDEX		
DRAWING No.	DRAWING TITLE	REVISION
DA-L-9000	COVER PAGE	1
DA-L-9001	SITE PLAN	1
DA-L-9002	DETAIL - COS & POS	1
DA-L-9003	DETAIL - FENCING PLAN	1
DA-L-9004	SECTIONS	1
DA-L-9010	PLANT SPECIES LIST	1

PLAN  
SCALE 1:500

**FOR DEVELOPMENT APPROVAL.**

DRAWN BY: RM  
AZD JOB No.: XXXX  
SCALE: 1:500@A1  
DRAWING TITLE: LANDSCAPE CONCEPT PLAN COVER PAGE  
DRAWING No.: DA-L-9000-1  
REVISION: 1

CONSULTANT:

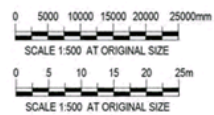


DEVELOPED BY:



PROJECT:

TBC  
ADDRESS: 42-48 STURGEON STREET ORMISTON



REV	ISSUE DATE	REVISION
1	03.03.19	INITIAL ISSUE





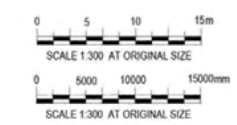
LEGEND

- TREE TO BE REMOVED
- PROPOSED FEATURE TREES
- PROPOSED SHADE TREE
- PROPOSED SHRUB SCREEN / BUFFER PLANTING
- PROPOSED GROUNDCOVER PLANTING
- PAVED PEDESTRIAN PRIORITY PATHS
- DRIVEWAY
- COMMUNAL OPEN SPACE TURF
- PRIVATE OUTDOOR SPACE TURF
- GRAVEL SURFACE TREATMENT
- BOLLARDS
- OUTDOOR FURNITURE
- PROPERTY BOUNDARY

ANNOTATION NOTES

- 1 DEVELOPMENT ENTRY
- 2 VISITOR PARKING
- 3 CONTRASTING EXPOSED AGGREGATE THRESHOLD PAVEMENT TREATMENT AREAS
- 4 CONTRASTING EXPOSED AGGREGATE PAVEMENT FINISH TO DEFINE PEDESTRIAN PRIORITY PATHWAY
- 5 COMMUNAL OPEN SPACE AND SITE ENTRY TO BE DEFINED BY LARGE FEATURE TREE JAC min.
- 6 MULTI PURPOSE TURFED COMMUNAL LAWN TO ACCOMMODATE A RANGE OF ACTIVITIES. LAWN TO BE DEFINED BY LARGE SHADE TREES, WAT flo UNDERPLANTED WITH LIR EG AND TRA jas
- 7 COMMUNAL OPEN SPACE TO BE BUFFERED FROM TOWNHOUSES BY MAG TB UNDERPLANTED WITH SYZ TT WITH GROUNDCOVERS HYM LIT
- 8 FEATURE TREE CUP sem TO DEFINE POOL AREA
- 9 PROPERTY BOUNDARY TO BE BUFFERED BY LARGE FORMAL SHRUB HEDGE ROWS MADE UP OF PLANT SPECIES SYZ OLE UNDERPLANTED WITH GAR MAG WITH GROUNDCOVERS LIR EG
- 10 INTERNAL DRIVEWAY TO BE SHADED / DEFINED BY FEATURE TREE RAN fit AND CUP sem TREES TO BE UNDERPLANTED WITH LIR EG
- 11 MAG TB HEDGEROW TO SOFTEN INTERNAL DRIVEWAY TREE TO BE UNDERPLANTED WITH TRA jas
- 12 BOUNDARY TO BE DEFINED BY KOALA HABITAT TREE LOP con. TREE TO BE UNDERPLANTED WITH SYZ ole AND LIR EG
- 13 TOWNHOUSES TO FEATURE SHADE TREES ELA emu AND / OR SYZ ole AND / OR WAT flo. TREE TO BE UNDERPLANTED WITH BUFFERING SHRUBS SYZ RES AND GAR MAG WITH GROUNDCOVERS LIR EG.
- 14 GRAVEL SURFACE TREATMENT TO TOWNHOUSE COURTYARDS FOR HOTWATER SYSTEM AND AIRCON STORAGE.
- 15 EXISTING FOOTPATH ALONG STURGEON STREET TO BE RETAINED
- 16 PROPOSED LOCATION FOR MAIL BOXES
- 17 REFER TO CIVIL ENGINEERS DRAWINGS FOR DRIVEWAY CROSS-OVER AND FOR RETAINING WALL DETAILS
- 18 FIC pum TO NARROW PLANTING AREAS

GENERAL NOTES  
 1. REFER TO DRAWING L-9010 FOR PLANT SPECIES SCHEDULE, IMAGES & NOTES  
 2. REFER TO DRAWING L-9003 FOR FENCE TYPE DETAILS



REV	ISSUE DATE	REVISION
1	03.04.19	INITIAL ISSUE



DEVELOPED BY:  
**TBC**  
 ADDRESS:  
**42-48 STURGEON STREET ORMISTON**

FOR DEVELOPMENT APPROVAL.

DRAWN BY: RM  
 AZD JOB No.: XXXX  
 SCALE: 1:300@A1  
 DRAWING TITLE:  
**LANDSCAPE CONCEPT PLAN DETAIL - SITE PLAN**  
 DRAWING No.: DA-L-9001-1  
 REVISION: 1





PLAN  
SCALE 1:200



PLAN  
SCALE 1:100

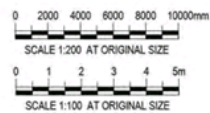
- LEGEND**
- PROPOSED FEATURE TREES
  - PROPOSED SHADE TREE
  - PROPOSED SHRUB SCREEN / BUFFER PLANTING
  - PROPOSED GROUNDCOVER PLANTING
  - PAVED PEDESTRIAN PATHS
  - DRIVEWAY
  - COMMUNAL OPEN SPACE TURF
  - GRAVEL SURFACE TREATMENT
  - HOOP PINE MULCH
  - PRIVATE OUTDOOR SPACE TURF
  - BOLLARDS
  - OUTDOOR FURNITURE
  - PROPOSED FENCE
  - PROPERTY BOUNDARY

**ANNOTATION NOTES**

- 1 SITE ENTRY
- 2 COMMUNAL OPEN SPACE TO BE DEFINED BY LARGE FEATURE TREE JAC min
- 3 MULTI PURPOSE TURFED COMMUNAL LAWN TO ACCOMMODATE A RANGE OF ACTIVITIES. LAWN TO BE DEFINED BY LARGE SHADE TREES, WAT flo UNDERPLANTED WITH PHI XAN AND TRA jas
- 4 COMMUNAL OPEN SPACE TO BE BUFFERED FROM TOWNHOUSES BY MAG TB UNDERPLANTED WITH SYZ TT WITH GROUNDCOVERS HYM LIT
- 5 FEATURE TREE CUP sem TO DEFINE POOL AREA
- 6 PROPOSED LOCATION OF GROUPED MAIL BOXES
- 7 MAG TB HEDGEROW TO SOFTEN INTERNAL DRIVEWAY TREE TO BE UNDERPLANTED WITH TRA jas
- 8 TOWNHOUSES TO FEATURE SHADE TREES ELA emu AND / OR SYZ ole AND / OR WAT flo. TREES TO BE UNDERPLANTED WITH SHRUBS SYZ RES AND GAR MAG WITH GROUNDCOVERS LIR EG.
- 9 INTERNAL DRIVEWAY TO BE SHADED / DEFINED BY FEATURE TREE RAN fit UNDERPLANTED WITH LIR EG
- 11 VISITORS PARKING
- 12 TIMBER EDGING
- 13 WESTERN SIDE OF PROPERTY BOUNDARY TO BE BUFFERED BY KOALA HABITAT TREE SPECIES LOP con UNDERPLANTED WITH BUFFERING SHRUB SYZ RES. SWALE ALONG BOUNDARY TO BE BE TURFED
- 14 GRAVEL SURFACE TREATMENT TO TOWNHOUSE COURT YARDS TO PROVIDE AREA FOR HOT WATER SYSTEM AND AIR CONDITIONING UNITS
- 15 FIC pum TO NARROW PLANTING AREA
- 16 SLIDING ENTRY GATE

**GENERAL NOTES**

- 1. REFER TO DRAWING L-9010 FOR PLANT SPECIES SCHEDULE, IMAGES & NOTES
- 2. REFER TO DRAWING L-9003 FOR FENCE TYPE DETAILS



REV	ISSUE DATE	REVISION
1	03.04.19	INITIAL ISSUE

CONSULTANT:



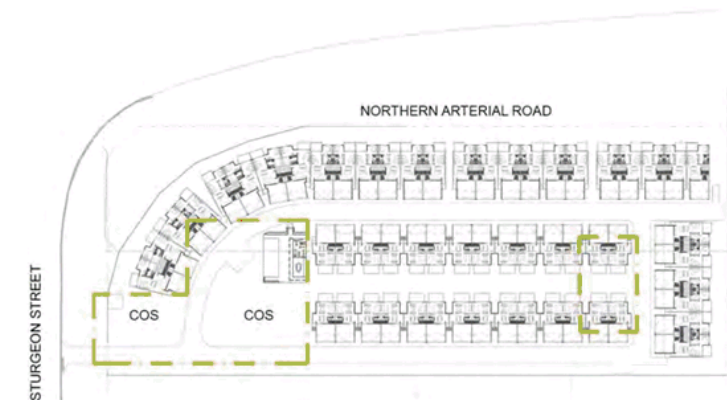
DEVELOPED BY:



PROJECT:

**TBC**  
ADDRESS:  
**42-48 STURGEON STREET  
ORMISTON**

**KEY PLAN**  
NTS



**FOR DEVELOPMENT APPROVAL.**

DRAWN BY: RM  
AZD JOB No.: XXXX  
SCALE: AS SHOWN

DRAWING TITLE:  
**LANDSCAPE CONCEPT PLAN  
DETAIL - COS & POS**

DRAWING No.: DA-L-9002-1  
REVISION: 1

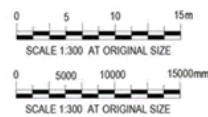




**LEGEND**

- COMBINED RETAINING WALL AND WHITE TIMBER BATTEN FENCE WITH MAX HEIGHT OF 1.8m FENCE TO BE AT LEAST 50% TRANSPARENCY.
- 1.2m HIGH PROTECTOR ALUMINIUM FENCE FLAT TOP WITH POWDER COATED PANELS AND POSTS
- 1.8m HIGH TIMBER PALING FENCE WITH TACK ULTIMATE STAIN FINISH
- 1.8m HIGH GOOD NEIGHBOUR TIMBER PALING FENCE WITH ULTIMATE STAIN FINISH WITH A STEP DOWN TO 1.2m (WHERE REQUIRED)
- POWDERCOATED BLACK PANEL FENCE RAISED OFF NATURAL GROUND AS PER ENGINEERS REQUIREMENTS

PLAN  
SCALE 1:300



REV	ISSUE DATE	REVISION
1	03.04.19	INITIAL ISSUE

CONSULTANT:



DEVELOPED BY:



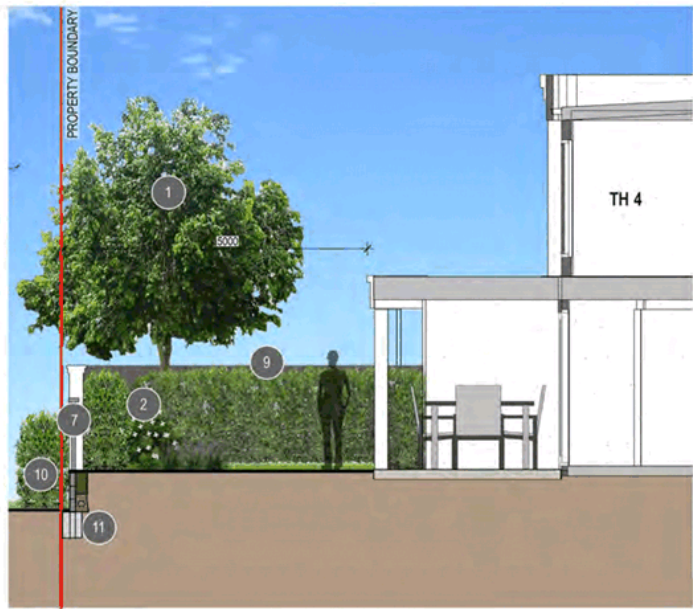
PROJECT:

**TBC**  
ADDRESS:  
**42-48 STURGEON STREET  
ORMISTON**

**FOR DEVELOPMENT APPROVAL.**

DRAWN BY: RM  
AZD JOB No.: XXXX  
SCALE: 1:300@A1  
DRAWING TITLE:  
**LANDSCAPE CONCEPT PLAN  
DETAIL - FENCING PLAN**  
DRAWING No.: DA-L-9003-1  
REVISION: 1

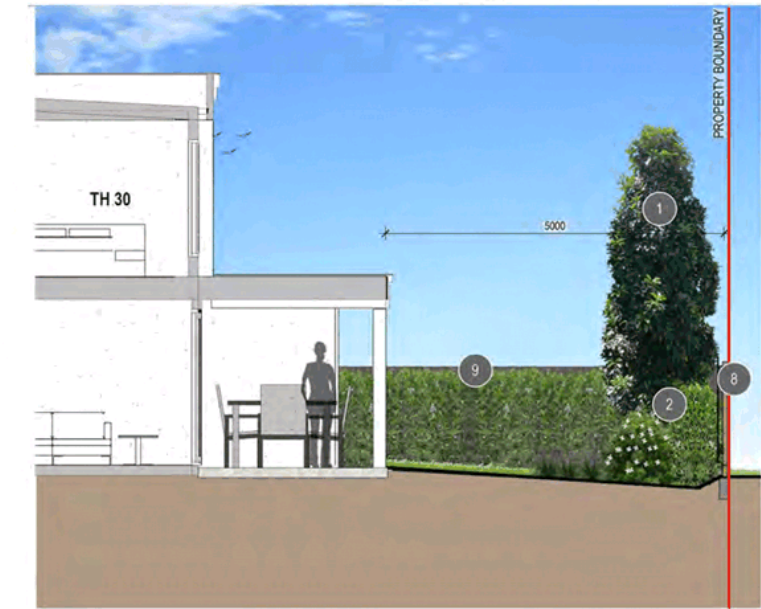




SECTION AA  
SCALE 1:50



SECTION BB  
SCALE 1:50



SECTION CC  
SCALE 1:50



SECTION DD  
SCALE 1:50

ANNOTATION NOTES

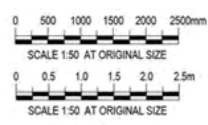
- 1 TOWNHOUSES TO FEATURE SHADE TREES ELA emu AND / OR SYZ ole AND / OR WAT flo.
- 2 BUFFERING SHRUBS SYZ RES AND GAR MAG WITH GROUNDCOVERS LIR EG TO PRIVATE COURT YARD BOUNDARIES
- 3 BUFFERING SHRUB SYZ RES TO PROPERTY BOUNDARY, SHRUB TO BE UNDERPLANTED WITH LIR EG
- 4 KOALA HABITAT TREE LOP con TO PROPERTY BOUNDARY.
- 5 INTERNAL DRIVEWAY TO BE SHADED/ DEFINED BY FEATURE TREE RAN fit AND CUP sem UNDERPLANTED WITH LIR EG
- 6 TURFED SWALE
- 7 COMBINED RETAINING WALL AND WHITE TIMBER BATTEN FENCE WITH MAX HEIGHT OF 1.8m FENCE TO BE AT LEAST 50% TRANSPARENCY.
- 8 1.8m HIGH TIMBER PALING FENCE WITH TACK ULTIMATE STAIN FINISH
- 9 1.8m HIGH GOOD NEIGHBOUR TIMBER PALING FENCE WITH ULTIMATE STAIN FINISH
- 10 BUFFERING SHRUB SYZ RES TO VERGE
- 11 REFER TO CIVIL ENGINEERS DETAILS FOR RETAINING WALL DETAILS

- GENERAL NOTES
- 1.REFER TO DRAWING L-9000 FOR ADDITIONAL PLANTING DETAILS
  - 2 REFER TO DRAWING L-9010 FOR PLANT SPECIES SCHEDULE, IMAGES & NOTES



KEY PLAN  
NTS  
FOR DEVELOPMENT APPROVAL

DRAWN BY: RM  
AZD JOB No.: XXXX  
SCALE: 1:50@A1  
DRAWING TITLE: LANDSCAPE CONCEPT PLAN SECTIONS  
DRAWING No.: DA-L-9004-1  
REVISION: 1



REV	ISSUE DATE	REVISION
1	03.04.19	UNDER REVISION

CONSULTANT:  
**LAUD ink**  
landscape architecture and urban design

DEVELOPED BY:  
**ĀZURE**  
AZD.COM.AU

PROJECT:  
**TBC**  
ADDRESS:  
**42-48 STURGEON STREET  
ORMISTON**



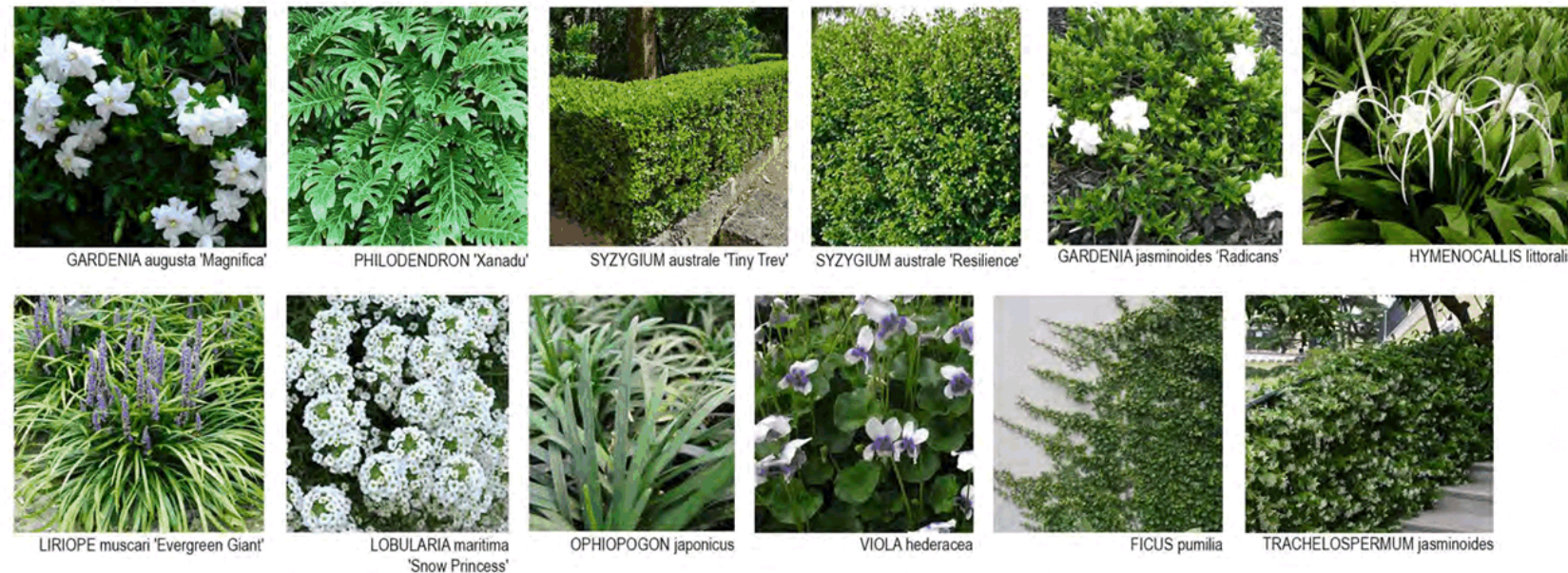
NOTES

1. REFER TO LANDSCAPE CONCEPT PLAN DA-9000 AND DA-9001 FOR PLANTING ARRANGEMENT CONCEPT DESIGN PLAN
2. REFER TO CIVIL ENGINEERS DRAWINGS FOR DRIVEWAY AND RETAINED CROSSOVER DETAILS
3. REFER TO ARCHITECTS DRAWINGS FOR ALL FENCE DETAILS
4. LANDSCAPE DETAILED DESIGN IS TO BE COORDINATED WITH HYDRAULIC AND ENGINEERING DESIGN TO CONFIRM LOCATIONS OF UNDERGROUND SERVICES PRIOR TO CONSTRUCTION
5. LANDSCAPE GENERAL STANDARDS:
  - 5.1 SOIL TO AS 4419 PLANTING BEDS CULTIVATION MINIMUM DEPTH 100mm
  - GRASSED AREAS (TURF) 150mm PLANTING AREAS 150mm. SOURCE IMPORT TOP SOIL THAT COMPLIES WITH AS 4419.
  - 5.2 MULCH TO AS 4454 PROVIDE MULCH WHICH IS FREE OF DELETERIOUS AND EXTRANEIOUS MATTER SUCH AS SOIL, WEEDS AND STICKS.
  - 5.3 STAKE SIZES FOR PLANTS 1-2.5m HEIGHT TWO 50 x 50 x 1800mm STAKES PER PLANT PROVIDE TIES FIXED SECURELY TO THE STAKES, ONE TIE AT HALF THE HEIGHT OF THE MAIN STEM, OTHERS AS NECESSARY TO STABILISE PLANT. FOR PLANTS <2.5m HIGH 50mm HESSIAN WEBBING STAPLED TO THE STAKES.
6. FOR ALL STREETSCAPE WORKS REFER TO THE FOLLOWING REDLAND CITY COUNCIL STANDARD DRAWINGS FOR LANDSCAPE CONSTRUCTION DETAILS:
  - 6.1 LANDSCAPING
    - 6.1.1 IPWEA GS-010 LANDSCAPING-STREET TREE PLANTING DETAILS INCLUDING ROOT BARRIER
    - 6.1.2 IPWEA GS-011 LANDSCAPING-STREET TREE PLANTING DETAILS WIDE MEDIAN
    - 6.1.3 IPWEA GS-012 LANDSCAPING-STREET TREE PLANTING DETAILS NARROW MEDIAN
  7. \*KOALA HABITAT SPECIES SELECTED FROM REDLAND CITY COUNCIL WILDLIFE IN REDLANDS-KOALA INFORMATION WEBPAGE.

PROPOSED TREES



PROPOSED SHRUBS, GROUNDCOVERS & CLIMBERS



PROPOSED PLANT SPECIES LIST

CODE	PLANT SPECIES	COMMON NAME	CENTRES (mm)	POT SIZE
<b>TREES</b>				
JAC mim	JACARANDA mimosifolia	Jacaranda	AS SHOWN	100L
ELA emu	ELAEOCARPUS emundii	Eumundii Quandong	AS SHOWN	25L
ELA gra	ELAEOCARPUS grandis	Blue Quandong	AS SHOWN	25L
MAG TB	MAGNOLIA grandiflora 'Teddy Bear'	Magnolia Teddy Bear	AS SHOWN	100L
RAN fit	RANDIA fitzalanii	Native Gardenia	AS SHOWN	100L
SYZ ole	SYZYGIUM oleosum	Blue Lilly Pilly	AS SHOWN	25L
TRI lau	TRISTANIOPSIS laurina 'Luscious'	Luscious	AS SHOWN	25L
WAT flo	WATERHOUSEA floribunda	Weeping Lilly Pilly	AS SHOWN	100L
CUP sem	CUPRESSUS sempervirens 'Glauc'	Pencil Pine	AS SHOWN	25L
<b>KOALA HABITAT SPECIES*</b>				
COR cit	CORYMBIA Citriodora	Spotted gum	AS SHOWN	25L
LOP con	LOPHOSTEMON confertus	Brush box	AS SHOWN	25L
LOP sua	LOPHOSTEMON suaveolens	Swamp box	AS SHOWN	25L
MEL qui	MELALEUCA quinquenervia	broad-leaved paperbark	AS SHOWN	25L
<b>SHRUBS</b>				
GAR MAG	GARDENIA augusta 'Magnifica'	Common Gardenia	1500mm	200mm
PHI XAN	PHILODENDRON 'Xanadu'	Xanadu	500mm	140mm
SYZ TT	SYZYGIUM australe 'Tiny Trev'	Lilly Pilly	750mm	25L
SYZ RES	SYZYGIUM 'Resilience'	Psyllid resistant Lilly Pilly	1000mm	25L
<b>GROUND COVERS</b>				
GAR RAD	GARDENIA jasminoides Radicans	Dwarf Gardenia	500mm	140mm
HYM lit	HYMENOCALLIS littoralis	Spider Lily	500mm	140mm
LIR EG	LIRIOPE muscari 'Evergreen Giant'	Evergreen Giant	500mm	140mm
LOB SP	LOBULARIA maritima 'Snow Princess'	Snow Princess	300mm	140mm
OPH jap	OPHIPOGON japonicus	Mondo Grass	300mm	140mm
VIO hed	VIOLA hederacea	Native Violet	300mm	140mm
<b>CLIMBERS</b>				
FIC pum	FICUS pumila	Creeping Fig	200mm	140mm
TRA jas	TRACHELOSPERMUM jasminoides	Star Jasmine	750mm	140mm
BOU BAM	BOUGANVILLEA 'Bambino'	Bouganvillea	500mm	140mm
<b>TURF</b>				
TURF	CYNODON dactylon	Green Couch		

FOR DEVELOPMENT APPROVAL.

<p>CONSULTANT:</p>  <p>landscape architecture and urban design</p>	<p>DEVELOPED BY:</p>  <p>AZD.COM.AU</p>	<p>PROJECT:</p> <p><b>TBC</b></p> <p>ADDRESS:</p> <p><b>42-48 STURGEON STREET ORMISTON</b></p>	<table border="0"> <tr> <td>DRAWN BY:</td> <td>AZD JOB No.:</td> <td>SCALE:</td> </tr> <tr> <td>RM</td> <td>XXXX</td> <td>NTS</td> </tr> <tr> <td colspan="3">DRAWING TITLE:</td> </tr> <tr> <td colspan="3"><b>LANDSCAPE CONCEPT PLAN PLANT SPECIES LIST</b></td> </tr> <tr> <td>DRAWING No.:</td> <td>REVISION:</td> <td></td> </tr> <tr> <td><b>DA-L-9010-1</b></td> <td><b>1</b></td> <td></td> </tr> </table>	DRAWN BY:	AZD JOB No.:	SCALE:	RM	XXXX	NTS	DRAWING TITLE:			<b>LANDSCAPE CONCEPT PLAN PLANT SPECIES LIST</b>			DRAWING No.:	REVISION:		<b>DA-L-9010-1</b>	<b>1</b>	
DRAWN BY:	AZD JOB No.:	SCALE:																			
RM	XXXX	NTS																			
DRAWING TITLE:																					
<b>LANDSCAPE CONCEPT PLAN PLANT SPECIES LIST</b>																					
DRAWING No.:	REVISION:																				
<b>DA-L-9010-1</b>	<b>1</b>																				

REV	ISSUE DATE	REVISION
1	03.04.19	UNDER REVISION



**ATTACHMENT 2**

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PROVIDING EXPERT STRATEGY AND ENVIRONMENTAL PLANNING SERVICES TO THE  
URBAN, INFRASTRUCTURE AND RESOURCE DEVELOPMENT INDUSTRIES, AND THEIR LEGAL ADVISORS.





16 May 2019

Azure Development Group  
C/- Town Planning Alliance  
Jake Burrowes  
Project Planner  
By email: [j.burrowes@tpalliance.com.au](mailto:j.burrowes@tpalliance.com.au)

Dear Jake

**RE: FURTHER INFORMATION TO SUPPORT ASSESSMENT AGAINST ENVIRONMENTAL SIGNIFICANCE OVERLAY CODE FOR 42-48 STURGEON STREET, ORMISTON (MCU19/0044)**

Following our meeting to discuss Redland City Council's (RCC's) Information Request (IR) for the proposed townhouse development (ref: MCU19/0044) over 42-48 Sturgeon Street, Ormiston (the Site), this letter provides additional justification to support our assessment under the RCC City Plan 2018 Environmental Significance Overlay Code (the Code). The Code provides a mechanism for protecting Matters of State Environmental Significance (MSES) and Matters of Local Environmental Significance (MLES). RCC's ecological representative has requested further information to demonstrate that vegetation impacts within the Site will not affect areas of "environmental significance" or "notable habitat". The majority of the Site is mapped as MSES or MLES through the Environmental Significance Overlay.

**MSES**

The MSES area in the south-west of the Site corresponds with the Queensland Government's koala habitat mapping and State Planning Policy mapping which presently has this area classified as Medium Value Koala Bushland Habitat. A mapping amendment request has been provided under Schedule 11, Part 4, Section 9 of the *Planning Regulation 2017* for the Assessment Manager to consider this Medium Value Koala Bushland Habitat as Koala Rehabilitation Habitat. This request is supported through results from on-Site vegetation assessment and a general lack of native vegetation or habitat values within this area. As such, this mapping amendment would see all MSES mapping removed from the Site altogether.

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The 28 South Environmental Ecological Assessment Report (**EAR**) proposes an offset for impacts to non-juvenile koala habitat trees (**NJKHTs**) cleared within Koala Rehabilitation Habitat in accordance with the requirements of the *Planning Regulation 2017*. The financial offset obligation for the proposed clearing of 9 NJKHTs is calculated at \$8,280.

### **MLES**

With respect to areas of “environmental significance” for the purpose of the Code and the assessment provided in Table 4 of the EAR, the areas currently mapped as MSES and MLES can be considered collectively. The Site is extensively cleared and therefore comprises a highly modified vegetation community throughout dominated by mown exotic grasses. Exotic grasses were largely dominated by *Megathrysus maximus* (guinea grass) and *Chloris gayana* (rhodes grass). Two existing residences are located centrally within the Site, with highly-scattered landscaping (mostly *Lophostemon suaveolens* (swamp box)) over a maintained lawn understorey.

The RCC City Plan 2018 does not define “environmental significance”; however, Section 1.4.1.3 (5) of the Planning Scheme Policy 1 – Environmental Significance lists ways in which an action will have a significant residual impact on MLES. For present purposes, it is therefore useful to assess the proposed development against these triggers (see **Table 1**). Across all responses to these triggers, it must be considered that the highly-modified Site – almost entirely devoid of native vegetation and abutting two major road corridors and the Cleveland railway line – is ecologically compromised and provides negligible ecological significance at a local, state or national level. It is also noted that there are plans to expand the Northern Arterial Road (CF7 Overlay) in the future.

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URBAN, INFRASTRUCTURE AND RESOURCE DEVELOPMENT INDUSTRIES, AND THEIR LEGAL ADVISORS.

**Table 1 – Assessment against triggers within Planning Scheme Policy 1 – Environmental Significance**

Trigger	Assessment/Response
Reduce the extent of the occurrence of a locally significant species	No locally significant species <sup>1</sup> or its habitat is present within the Site; therefore, the proposed development will not reduce the extent of occurrence of these species.
Lead to a decrease in the size of the local population of a locally significant species	No locally significant species exists on the Site; therefore, the proposed development will not decrease the size of any local population of these species.
Fragment an existing population for a locally significant species	No locally significant species or its habitat is present on the Site. Further, the Site provides negligible value as an ecological corridor due to: the lack of habitat supported; the major road corridors on the northern and eastern boundaries; and the Cleveland railway line to the east. The proposed development will not fragment an existing population of these species.
Result in genetically distinct populations forming as a result of habitat isolation	No locally significant species exists on the Site and the proposed development will not lead to the genetic isolation of populations.
Result in invasive species that are harmful to an endangered or vulnerable species becoming established in the endangered or vulnerable species habitat	Through appropriate landscaping works, the proposed development will not result in invasive species that will be harmful to locally significant species or their habitat.
Introduce disease that may cause a locally significant species population to decline	The proposed development is not expected to introduce any disease that may affect a locally significant species.
Interfere with the recovery of a locally significant species	No recovery of locally significant species is presumed to be relevant to the Site; therefore, the proposed development is not likely to interfere with such programs.

<sup>1</sup> As defined within Appendix 1 of the Planning Scheme Policy 1 – Environmental Significance



Trigger	Assessment/Response
Cause disruption to ecologically significant locations (breeding, feeding, nesting, migration or resting sites) of a locally significant species	The Site does not constitute an ecologically significant location for a locally significant species.

Further, Appendix 2 of the Planning Scheme Policy 1 – Environmental Significance defines the term “significant” as *important, notable or of consequence, having regard to its context and intensity*. The environmental values present on the highly disturbed Site do not meet this definition. With respect to the commentary within Table 4 of the EAR that states the Site does not contain any “notable habitat” for retention, it is important to highlight the lack of ecological function currently exhibited by the Site. No habitat refuges or stepping stone patches<sup>2</sup> exist on the Site. Due to its highly disturbed nature, the Site is presently subject to significant edge effects. The retention of individual trees within the Site is not feasible based on the design of the proposed development and would ultimately provide no ecological benefit due to their inherent lack of habitat value. Ultimately, the Site does not contain any environmental values that are important, notable or of consequence.

**Conclusion**

Residual impacts on MSES are limited to the clearing of 9 NJKHTs within the proposed Rehabilitation Koala Habitat which, for the purposes of the RCC Planning Scheme is not considered MSES. This clearing will be offset through a financial payment in line with the provisions of the *Planning Regulation 2017*. The assessment in **Table 1** demonstrates that the proposed development will not have a significant residual impact on MLES. This information should be referenced when considering the responses within Table 4 of the EAR, which presents an assessment of the proposed development against the Environmental Significance Overlay Code.

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<sup>2</sup> As defined within Appendix 2 of the Planning Scheme Policy 1 – Environmental Significance

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PROVIDING EXPERT STRATEGY AND ENVIRONMENTAL PLANNING SERVICES TO THE URBAN, INFRASTRUCTURE AND RESOURCE DEVELOPMENT INDUSTRIES, AND THEIR LEGAL ADVISORS.



I trust that this letter provides sufficient additional detail regarding compliance with the proposed development against the provisions of the Code.

Should you require further information, please contact me on the details below.

Kind regards,

A handwritten signature in black ink, appearing to be "Chris Cantwell", written in a cursive style.

Chris Cantwell  
Principal Environmental Planner  
M: 0402 645 874  
E: [chris@28south.com.au](mailto:chris@28south.com.au)

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PROVIDING EXPERT STRATEGY AND ENVIRONMENTAL PLANNING SERVICES TO THE  
URBAN, INFRASTRUCTURE AND RESOURCE DEVELOPMENT INDUSTRIES, AND THEIR LEGAL ADVISORS.



**ATTACHMENT 3**

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15 May 2019

Azure Development Group  
C/- Town Planning Alliance  
Jake Burrowes  
Project Planner  
By email: [j.burrowes@tpalliance.com.au](mailto:j.burrowes@tpalliance.com.au)

Dear Jake

**RE: FURTHER INFORMATION TO SUPPORT KOALA HABITAT MAP AMENDMENT REQUEST FOR 42-48 STURGEON STREET, ORMISTON (MCU19/0044)**

Following our meeting to discuss Redland City Council's (RCC's) Information Request (IR) for the proposed townhouse development (ref: MCU19/0044) over 42-48 Sturgeon Street, Ormiston (the **Site**), this letter provides additional justification to support our koala habitat map amendment request.

**Map Amendment Request**

Section 5.2.1 of the 28 South Environmental (**28 South**) Ecological Assessment Report (**EAR**) for the aforementioned development application constitutes a koala habitat map amendment request in accordance with the requirements of Schedule 11, Part 4, Section 9 of the *Planning Regulation 2017*.

Specifically, the Applicant requests that RCC, as Assessment Manager, take the mapped Bushland Habitat Area within the Site to be a Rehabilitation Habitat Area. With reference to Schedule 11, Part 4, Section 10(b) of the *Planning Regulation 2017* (the relevant section that describes a rehabilitation habitat area), the Site is:

- Greater than 0.5 ha (the two lots collectively comprise 1.624 ha);
- Contains very sparse native vegetation and is predominantly characterised by grassed areas with 11 high scattered juvenile/semi-mature native trees; and

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All western trees are located on the Site boundary or within the western property. All will be retained by the proposed development. Only the Eucalyptus species are NJKHTs.



- Given proximity to non-juvenile koala habitat trees (NJKHTs) to the west and south of the Site, allows for the movement and dispersal of koalas; however, it is noted the Site does not form an important component of koala habitat or movement requirements.

It can be seen from **Figure 1** that the Site contains very few NJKHTs (or vegetation/habitat for that matter) within the mapped Medium Value Bushland Habitat and comprises a regularly maintained lawn with highly scattered young trees. **Figure 1** illustrates the location, species and size of NJKHTs, including those which occur on adjacent properties but in close proximity to the Site (i.e. their Tree Protection Zones (TPZs) extend into the Site).



**Figure 1 – NJKHTs within the mapped Medium Value Bushland Habitat within the Site (or on the boundary of the Site).**

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The paucity of koala habitat (or habitat generally) within the Site is also demonstrated through **Figure 2**, which shows a view south-west from a central point within the Site, looking across the cleared landscape currently mapped as Medium Value Bushland Habitat.



**Figure 2 – View across the mapped Medium Value Bushland Habitat within the Site (note that the tall trees in the background are on adjoining properties and are not proposed for removal).**

#### **Ground-truthed Vegetation Structure and Reference to Schedule 11, Part 4, Section 10 of the *Planning Regulation 2017***

Ecological assessment within the Site determined that the Medium Value Bushland Habitat mapping is clearly incongruous with the existing values. The *Planning Regulation 2017* defines Koala Bushland Habitat as consisting of “mainly forested areas of native vegetation, including areas ranging from closed canopy forest to open woodland”<sup>1</sup>. In the absence of any

<sup>1</sup> Schedule 11, Part 4, Section 10(a)(a)(ii) of the *Planning Regulation 2017*





definition for “forest” or “woodland” within the *Planning Regulation 2017*, it is necessary to relate these terms back to the Queensland Government’s Regional Ecosystem Description Database (REDD) and the concept of what constitutes woody remnant regulated vegetation. The Queensland Government considers woody remnant vegetation to exist where the dominant canopy has a greater than 70% of the height *and* greater than 50% of the cover relative to the undisturbed height and cover of that stratum *and* is dominated by species characteristic of the vegetation’s undisturbed canopy<sup>2</sup> (the “70/50 rule”).

In preparing the proposed mapping amendment, 28 South ensured that the approach was consistent with the REDD. Ground-truthed mature vegetation on the Site was not considered to be woodland or open forest because the corresponding community did not meet the 70/50 rule, nor did it support woody vegetation outside of highly scattered juvenile trees. The sparse vegetation across the Site was observed to generally range between 5m and 9m, with rare taller individuals. The lack of connectivity to important ecological corridors or habitat features in general further limits the habitat value afforded to koala within the Site. The ground-truthed vegetation community was dominated by a wide mixture of exotic weeds including *Megathyrsus maximus* (guinea grass) and *Chloris gayana* (rhodes grass). The area proposed for reclassification as Koala Rehabilitation Habitat supports an almost non-existent canopy, dominated by mown grass as shown in **Figures 1 & 2**.

---

<sup>2</sup> Queensland Government. *Remnant regional ecosystem vegetation in Queensland*. Accessed online at <https://www.qld.gov.au/environment/plants-animals/plants/ecosystems/remnant-vegetation>



### Conclusion

I trust that this letter provides sufficient detail regarding the justification for the proposed amendment to koala habitat mapping to enable the Assessment Manager to make an appropriate determination on the request as per its obligations under Schedule 11, Part 4, Section 10 of the *Planning Regulation 2017*.

Should you require further information, please contact me on the details below.

Kind regards,

A handwritten signature in black ink, appearing to read "Mitchell Taylor", written over a light blue horizontal line.

Mitchell Taylor  
Director  
M: 0488 204 523  
E: [mitch@28south.com.au](mailto:mitch@28south.com.au)

[www.28south.com.au](http://www.28south.com.au)

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### 13.4 REVIEW OF POL-3125 CUSTOMER CONTACT POLICY

**Objective Reference:****Authorising Officer:** Louise Rusan, General Manager Community & Customer Services**Responsible Officer:** Gary Photinos, Group Manager Customer & Cultural Services**Report Author:** Kym Banks, Service Manager ICCC**Attachments:**

1. POL-3125 Customer Contact Policy - Tracked changes
2. POL-3125 Customer Experience Policy

**PURPOSE**

To review the Customer Contact Policy POL-3125 and adopt proposed changes in the renamed Customer Experience Policy POL-3125.

**BACKGROUND**

A recent internal audit of the customer request management process concluded with a report recommending the customer contact policy be reviewed.

**ISSUES****Current Policy Relates to Customer Contact**

The current Customer Contact Policy POL-3125, acknowledges the interface between Council via specific portals and aims to deliver a quality customer service. Resolving customer requests to service standards is an important element of the overall service to the community.

**Proposed Name Change to Customer Experience Policy**

Increasingly, organisations and local governments are looking at customer experience as the measure of how customers feel about the organisation overall and is a more proactive view that considers every time a customer has contact with the organisation. By renaming the policy to include customer experience it provides a foundation for more collaboration and coordination across the organisation with the customer at the centre of everything we do.

**Policy Review and Proposed Changes**

Administrative changes have been made throughout the document which updates references to the new corporate plan and as well as new references to customer experience and customer interactions. There is also the inclusion of internal customer service improvements which assist and enable front line customer services to be enhanced.

The intent of the Policy remains relatively the same with several changes made to reflect a more customer focused organisation. These include:

- Ensure our customers are our priority and resolving enquiries at first point contact where possible.
- Reinforce a “customer first” culture.
- Provide equitable access to Council services and information.
- Consider customer feedback into continuous improvement of services.
- Improve customer responsiveness to measurable customer service standards.

- Ensure alignment to relevant legislation, in particular to privacy and confidentiality.

Reference to the staff code of conduct was removed as this was seen as duplication.

## **STRATEGIC IMPLICATIONS**

### **Legislative Requirements**

Our interactions with our community are enshrined in the *Local Government Act 2009*, *Right to Information Act 2009*, *Anti-Discrimination Act 1991* and the *Information Privacy Act 2009*. The policy review has considered the legal implication as part of this review.

### **Risk Management**

With the implementation of the customer request management audit recommendations, there is a risk new business processes are not developed or advanced due to reliance on old methods and lack of technical skills resulting in failure to improve customer experience and customer request management.

### **Financial**

The review of the policy and implementation will have no financial impact as project management and training delivery are part of the business as usual funding in the current budget. Further resource allocation may be required in future budgets with the development of a customer strategy.

### **People**

A change management methodology and approach will be used to guide staff through changes required for customer experience improvements. A communication plan has been developed to communicate the change and training will be provided for the relevant staff.

### **Environmental**

There are no direct environmental impacts identified with the adoption of the new Customer Experience Policy. Improved customer experience delivery will assist Council in achieving all its Corporate Plan goals.

### **Social**

The proposed new policy emphasises the better understanding of our customers and our community and considering their feedback in our decision making processes.

### **Alignment with Council's Policy and Plans**

The policy review is in line with our corporate values include delivering on our commitments and providing excellent customer service to our community.

The policy review is aligned to Customer Request Audit Report and Audit Action Plan. The review of this policy will help place a higher priority on customer request management across Council.

**CONSULTATION**

Consulted	Consultation Date	Comments/Actions
Executive Leadership Team	17 June 2019	Supported.
Group Managers and Service Managers	19 June 2019	Email consultation with all Group Managers and Service Managers and comments provided.
Councillors	16 July 2019	Workshop to provide input to review process.

**OPTIONS****Option One**

That Council resolves to adopt the reviewed and renamed Policy POL-3125 Customer Experience as attached in Attachment 2 to this report.

**Option Two**

That Council resolves to not to endorse the Customer Experience Policy POL-3125 and have the matter re-considered at a subsequent general meeting.

**OFFICER'S RECOMMENDATION**

**That Council resolves to adopt the reviewed and renamed Policy POL-3125 Customer Experience as attached in Attachment 2 to this report.**

# policy document



POL-3125

## Customer Contact Experience Policy

### Head of Power

This policy supports the Redland City Council Corporate Plan 20152018-20202023,  
Inclusive and ethical governance to include:

- Deep engagement, quality leadership at all levels, transparent and accountable democratic processes and

- A spirit of partnership between the community and Council will enrich residents' participation in local decision-making to achieve the community's Redlands 2030 vision and goals. Redland City Council is committed to enriching community lifestyles and making a positive difference in our customers' lives through the services we provide. We are forward thinking, engaged and strive to maintain the highest standards of service to ensure we are delivering real value.

Based on our Corporate Values, when interacting with our community, we will ensure our customers are provided with a professional and seamless customer experience at all touch points across Council.

The establishment of standards for good customer contact is seen by Council as a key element in delivering on the purposes and principles of the Act.

### Policy Objective

This Policy forms part of our Corporate Values in particular:

Customer Service — We deliver on our commitments and provide excellent customer service

Customer contact is the interface between Council and its customers via specific portals. There are four specific portals for customer contact with Council as follows:

- Face to Face (Customer Service Centre's, Councilor's, Libraries, Field Officers, Indigiscapes, RPAC)
- Telephone
- Correspondence (Mail, Email, Fax)
- Web-Based/Social Media

The Policies policy objective based on Corporate Values is to deliver a consistent, high quality customer experience across multiple channels to all our customers to ensure we continuously improve our responsiveness who make contact with Council. It is a recognition that customer service is everyone's responsibility and underpins the way customer interactions are supported by our organisation.

### Policy Statement

Council is committed to the achievement of high standards across all aspects of customer contact interactions and the ongoing review and improvement of those standards. Council will at all times treat customers with respect, courtesy, dignity, fairness and efficiency.

Department: Community and Customer Services  
Group: Community & Cultural Services  
Approved: General Meeting  
Date of Approval: 1 November 2017

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Effective date: 1 November 2017  
Version: 2  
Review date: 30 November 2020  
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# policy document



POL-3125

We formally recognise the importance of Council's internal and external customers, and the way in which employees interact with our customers will impact significantly on the customers' perception of Council. Providing a positive customer experience for our customers supports the effectiveness and value of our organisation.

Specifically, Council commits to:

1. ~~Formally recognising that~~Ensure our customers are our first priority and work towards resolving inquiries at first point of contact wherever possible through ~~and nothing is more important than keeping our customers informed and providing~~ accurate, consistent and timely responses to ~~in all customer requests~~interactions.
2. Developing a customer first culture throughout the organisation by providing staff with the support and tools they need to deliver excellent a positive customer service including training, and education and access to the appropriate systems, processes, technologies and strategies.
3. ~~Ensuring~~Ensure equitable access to Council services and information for all customers regardless of disability, ethnicity, language or age. Council will at all times treat customers with respect, courtesy, dignity, fairness and efficiency.
4. ~~Regularly reviewing and updating the portals used for~~Have a customer contact focus by seeking and consider customer feedback on preferred contact methods in the continuous improvement of, staying abreast of technological advancements, reviewing internal processes and procedures as necessary including staying abreast of technological advancements that advocate for the customer and facilitate a positive experience.
5. ~~Providing~~Provide quality information in a timely fashion to the elected Mayor and Councillors to assist them in providing the best possible service to the community.
6. ~~Improvee~~ customer responsiveness. Developing aligned to measurable customer service standards for customer contact to which guide officers in their dealings interactions with customers, to provide certainty for customers on when they can expect their requests to be responded to and to ensure that standards are consistently being met.
7. Upholding the provisions of the *Right to Information Act 2009* and the *Information Privacy Act 2009* including maintaining confidentiality for customers in all matters in strict accordance with those statutes.

~~8. Promoting mutually respectful and courteous interactions between customers and Council staff by applying Council's Code of Conduct to the actions of staff and by protecting, supporting and equipping our staff to manage customers who display an unacceptable level of rudeness, profane language, aggression towards them.~~

**This policy relates to and is to be read in conjunction with:**

- [Managing Unreasonable Complainant Customer Conduct POL-3038](#)
- [Link to Complaint Management Procedure Guideline GL-3037-001](#)
- [Customer Service Standards GL-3125-001](#)
- [Councillor's Acceptable Requests Guidelines GL-3125-002](#)
- [Redland City Council Customer Interactions Guideline GL-3125-003](#)

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POL-3125

- [Customer Charter GL-3125-004](#)
- [After Hours Response Guideline GL-3125-005](#)
- [Corporate Services After Hours Response Guideline GL-3125-006](#)
- [Redland Water Customer Service Commitment Statement GL-3125-007](#)
- [Employees Code of Conduct POL-0716](#)
- [PR-3125-001 Customer Request Management Procedure](#)
- [PR-3125-002 Customer Requests Procedure](#)
- [PR-3125-003 Customer Request Answer Backs Procedure](#)

<https://edrms-prd.rccprd.redland.qld.gov.au/id:A176144/document/versions/latest>

## Version Information

Version number	Date	Key Changes
3	July 2019	<ul style="list-style-type: none"> <li>Change policy name from Customer Contact to Customer Experience</li> <li>Administrative amendments to update references to new corporate plan.</li> <li>Update policy objectives to include responsiveness and customer services obligations on everyone at Council</li> <li>Policy Statements updated to reflect customer experience replacing customer contact.</li> <li>Delete references to Employees code of Conduct</li> <li>Update associated documents to be read with Policy.</li> </ul>
2	October 2017	<p>Administrative Amendments:</p> <p>Included the following wording:</p> <p>This policy supports the Redland City Council Corporate Plan 2015-2020: Inclusive and ethical governance to include:</p> <ul style="list-style-type: none"> <li>• Deep engagement, quality leadership at all levels, transparent and accountable democratic processes and</li> <li>• A spirit of partnership between the community and Council will enrich residents' participation in local decision-making to achieve the community's Redlands 2030 vision and goals.</li> </ul> <p>This Policy forms part of our Corporate Values in particular:</p> <p>Customer Service – We deliver on our commitments and provide excellent customer service</p> <ul style="list-style-type: none"> <li>• Included wording Social Media</li> <li>• Included and removed wording - The Policies objective of this <del>policy-based</del> <u>policy based</u> on Corporate Values is to deliver a consistent, high quality customer experience across multiple channels <del>quality customer contact experience to all our customers parties who make contact with Council, seek information from Council, transact business with Council etc.</del></li> </ul> <p>Removed the following wording:</p> <p>Sections 3 and 4 of the Local Government Act 2009 (the Act) outline the purposes and principles of the Act and the basis on which local governments will operate. These include;</p> <ul style="list-style-type: none"> <li>• The development of a system of local government in QLD that is accountable, effective, efficient and sustainable</li> <li>• Transparent and effective processes and decision making in the public interest</li> </ul>

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		<ul style="list-style-type: none"><li>• Democratic representation, social inclusion and meaningful community engagement</li><li>• Added information about resolution of General Meeting</li><li>• Link to Complaint Management Procedure Guideline</li></ul>
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# policy document



POL-3125

## Customer Experience Policy

### Head of Power

This policy supports the Redland City Council Corporate Plan 2018-2023.

Redland City Council is committed to enriching community lifestyles and making a positive difference in our customers' lives through the services we provide. We are forward thinking, engaged and strive to maintain the highest standards of service to ensure we are delivering real value.

Based on our Corporate Values, when interacting with our community, we will ensure our customers are provided with a professional and seamless customer experience at all touch points across Council.

### Policy Objective

The policy objective is to deliver a consistent, high quality customer experience across multiple channels to all our customers to ensure we continuously improve our responsiveness. It is a recognition that customer service is everyone's responsibility and underpins the way customer interactions are supported by our organisation.

### Policy Statement

Council is committed to the achievement of high standards across all aspects of customer interactions and the ongoing review and improvement of those standards.

We formally recognise the importance of Council's internal and external customers, and the way in which employees interact with our customers will impact significantly on the customers' perception of Council. Providing a positive customer experience for our customers supports the effectiveness and value of our organisation.

Specifically, Council commits to:

1. Ensure our customers are our priority and work towards resolving inquiries at first point of contact wherever possible through accurate, consistent and timely responses in all customer interactions.
2. Develop a customer first culture throughout the organisation by providing staff with the support and tools they need to deliver a positive customer service including training, education and access to the appropriate systems, processes, technologies and strategies.
3. Ensure equitable access to Council services and information for all customers regardless of ability, ethnicity, language or age. Council will at all times treat customers with respect, courtesy, dignity, fairness and efficiency.
4. Have a customer focus and consider feedback in the continuous improvement of processes and procedures including staying abreast of technological advancements that advocate for the customer and facilitate a positive experience.

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5. Provide quality information in a timely fashion to the Mayor and Councillors to assist them in providing the best possible service to the community.
6. Improve customer responsiveness aligned to measurable customer service standards which guide officers in their interactions with customers.
7. Uphold the provisions of the *Right to Information Act 2009* and the *Information Privacy Act 2009* including maintaining confidentiality for customers in all matters in strict accordance with those statutes.

## This policy relates to and is to be read in conjunction with:

- Managing Unreasonable Complainant Customer Conduct POL-3038
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- Customer Service Standards GL-3125-001
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- Customer Charter GL-3125-004
- After Hours Response Guideline GL-3125-005
- Corporate Services After Hours Response Guideline GL-3125-006
- Redland Water Customer Service Commitment Statement GL-3125-007
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- PR-3125-002 Customer Requests Procedure
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**14 REPORTS FROM INFRASTRUCTURE & OPERATIONS**

Nil

**15 MAYORAL MINUTE**

In accordance with s.22 of POL-3127 Council Meeting Standing Orders, the Mayor may put to the meeting a written motion called a 'Mayoral Minute', on any matter. Such motion may be put to the meeting without being seconded, may be put at that stage in the meeting considered appropriate by the Mayor and once passed becomes a resolution of Council.

**16 NOTICES OF MOTION TO REPEAL OR AMEND A RESOLUTION**

In accordance with s.262 Local Government Regulation 2012.

**17 NOTICES OF MOTION**

In accordance with s.3(4) POL-3127 Council Meeting Standing Orders.

**18 URGENT BUSINESS WITHOUT NOTICE**

In accordance with s.26 of POL-3127 Council Meeting Standing Orders, a Councillor may bring forward an item of urgent business if the meeting resolves that the matter is urgent.

<b>Urgent Business Checklist</b>	<b>YES</b>	<b>NO</b>
To achieve an outcome, does this matter have to be dealt with at a general meeting of Council?		
Does this matter require a decision that only Council make?		
Can the matter wait to be placed on the agenda for the next Council Meeting?		
Is it in the public interest to raise this matter at this meeting?		
Can the matter be dealt with administratively?		
If the matter relates to a request for information, has the request been made to the CEO or a General Manager Previously?		

## **19 CONFIDENTIAL ITEMS**

### **COUNCIL MOTION**

That Council considers confidential report(s) in a meeting closed to the public in accordance with Section 275(1) of the *Local Government Regulation 2012*:

#### **19.1 Class Action Update**

This matter is considered to be confidential under Section 275(1)(f) of the *Local Government Regulation 2012*, and the Council is satisfied that discussion of this matter in an open meeting would, on balance, be contrary to the public interest as it deals with starting or defending legal proceedings involving the local government.

## **20 MEETING CLOSURE**