



Redland
CITY COUNCIL

AGENDA

GENERAL MEETING

Wednesday, 5 June 2019
commencing at 9.30am

The Council Chambers
91 - 93 Bloomfield Street
CLEVELAND QLD

Order Of Business

1	Declaration of Opening	1
2	Record of Attendance and Leave of Absence	1
3	Devotional Segment	1
4	Declaration of Material Personal Interest or Conflict of Interest on any Items of Business	1
5	Recognition of Achievement	3
6	Receipt and Confirmation of Minutes	3
7	Matters Outstanding from Previous Council Meeting Minutes	3
7.1	Opportunity to Participate in a Joint Local Government Activity – Regional Approach to Waste and Resource Management	3
7.2	Purchase of Land - Conservation Purposes, Ormiston.....	4
8	Public Participation	4
9	Petitions and Presentations	5
10	Motion to Alter the Order of Business	5
11	Reports from the Office of the CEO	5
12	Reports from Organisational Services	6
12.1	Review of Policy POL-2592 Concealed Leaks	6
12.2	2019-2020 Investment Policy, Constrained Cash Reserves Policy and Application of Dividends and Tax Equivalent Payments Policy.....	13
12.3	2019-2020 Revenue Policy	22
12.4	Operational Plan Quarterly Performance Report March 2019	30
13	Reports from Community & Customer Services	55
13.1	Decisions Made under Delegated Authority for Category 1, 2 and 3 Development Applications	55
13.2	List of Development and Planning Related Court Matters as at 14 May 2019.....	63
14	Reports from Infrastructure & Operations	67
14.1	Park Naming Request - 61 McMillan Road, Alexandra Hills.....	67
14.2	Scout Association of Australia Queensland Branch - Community Lease	76
15	Mayoral Minute	105
16	Notices of Motion to Repeal or Amend a Resolution	105
17	Notices of Motion	105
18	Urgent Business Without Notice	105
19	Confidential Items	106
19.1	Register of Fees 2019-2020	106
19.2	Cleveland Centre Traffic and Transport Action Plan 2019	106

19.3	General administrative and minor amendment package 07/19.....	106
19.4	Industrial Land Supply on Macleay Island	106
19.5	Delegated Authority - Provision of a Preferred Supplier for Landfill Environmental Monitoring Program (LEMP).....	106
20	Meeting Closure	106

1 DECLARATION OF OPENING

On establishing there is a quorum, the Mayor will declare the meeting open.

Recognition of the Traditional Owners

Council acknowledges the Quandamooka people who are the traditional custodians of the land on which we meet. Council also pays respect to their elders, past and present, and extend that respect to other indigenous Australians who are present.

2 RECORD OF ATTENDANCE AND LEAVE OF ABSENCE

Motion is required to approve leave of absence for any Councillor absent from today's meeting.

3 DEVOTIONAL SEGMENT

Member of the Ministers' Fellowship will lead Council in a brief devotional segment.

4 DECLARATION OF MATERIAL PERSONAL INTEREST OR CONFLICT OF INTEREST ON ANY ITEMS OF BUSINESS

Councillors are reminded of their responsibilities in relation to a councillor's material personal interest and conflict of interest at a meeting (for full details see Division 5A of the *Local Government Act 2009*).

In summary:

If a councillor has a material personal interest, in a matter before the meeting:

Under s.175C *Local Government Act 2009*, the councillor must inform the meeting of the councillor's material personal interest in the matter, including the following particulars:

- *The name of the person or other entity who stands to gain benefit or suffer a loss from the outcome of the consideration of the matter at the meeting;*
- *How the person or other entity stands to gain the benefit or suffer the loss;*
- *If the person or other entity who stands to gain the benefit or suffer the loss is not the councillor, the nature of the councillor's relationship to the person or entity.*

If the councillor has a material personal interest they must leave the meeting, including any area set aside for the public while the matter is discussed and voted on, unless the councillor has approval from the Minister to be present while the matter is discussed and voted on pursuant to section 175F.

Record of material personal interest

Under s.175J of the *Local Government Act 2009*, if a councillor has a material personal interest under section 175C of the *Local Government Act 2009*, the following information must **be recorded in the minutes of the meeting, and published on the local government's website**—

(a) *the name of the councillor who has the material personal interest in the matter;*

(b) *the material personal interest including the particulars mentioned in section 175C(2)(a) as described by the councillor;*

(c) whether the councillor participated in the meeting, or was present during the meeting, under an approval given by the Minister under section 175F.

If a councillor has a conflict of interest (a real conflict of interest), or could reasonably be taken to have a conflict of interest (a perceived conflict of interest) in a matter before the meeting:

The councillor must, under s.175E of the Local Government Act 2009, inform the meeting about the councillor's personal interests in the matter, including the following particulars:

- *The nature of the interest;*
- *If the personal interest arises because of the councillor's relationship with, receipt of a gift from, another person-*
 - *The name of the other person;*
 - *The nature of the relationship or the value and date of the receipt of gift; and*
 - *The nature of the other person's interest in the matter.*

If the other councillors in the meeting are informed about a councillor's personal interests in a matter and the councillor has not voluntarily left the meeting while the matter is discussed and voted on, the other councillors must decide:

- *Whether there is a real or perceived conflict; and*
- *If the councillors decide that there is a real or perceived conflict, whether the councillor-*
 - *Must leave the meeting including any area set aside for the public, while the matter is voted on and discussed; or*
 - *May participate in the meeting in relation to the matter, including voting on the matter.*

Record of conflict of interest

*Under s.175J of the Local Government Act 2009, if a councillor has a conflict of interest under section 175E, the following information must be **recorded in the minutes of the meeting, and published on the local government's website**—*

(a) the name of the councillor who has a real conflict of interest or perceived conflict of interest in the matter;

(b) the councillor's personal interests in the matter, including the particulars mentioned in section 175E(2) as described by the councillor;

(c) the decisions made by the other councillors in relation to the existence and nature of the conflict and whether the councillor was permitted to participate in the meeting in relation to the matter, and the reasons for the decisions;

(d) whether the councillor participated in the meeting, or was present during the meeting, under an approval under section 175F;

(e) if the councillor voted on the matter—how the councillor voted on the matter;

(f) how the majority of councillors who were entitled to vote at the meeting voted on the matter.

Duty to report another councillor's material personal interest or conflict of interest

Section 175G of the *Local Government Act 2009* imposes an obligation on councillors to report undisclosed material personal interests and conflicts of interest at a meeting relating to other councillors.

If a councillor at a meeting reasonably believes, or reasonably suspects:

- *That another councillor at a meeting has a material personal interest or a real or perceived conflict in a matter; and*
- *The other councillor has not informed the meeting about the interest under section 175C(2) or 175E(2);*

The councillor who has the belief or suspicion, must as soon as practicable, inform the person who is presiding at the meeting about the facts and circumstances that form the basis of the belief or suspicion.

Note: Section 175H makes it an offence for a person to prejudice, intimidate or harass a councillor or another person take action that is likely to be detrimental to a councillor because a councillor has complied with their disclosure obligation under s.175G.

5 RECOGNITION OF ACHIEVEMENT

Mayor to present any recognition of achievement items.

6 RECEIPT AND CONFIRMATION OF MINUTES

General Meeting - 22 May 2019

7 MATTERS OUTSTANDING FROM PREVIOUS COUNCIL MEETING MINUTES

7.1 OPPORTUNITY TO PARTICIPATE IN A JOINT LOCAL GOVERNMENT ACTIVITY – REGIONAL APPROACH TO WASTE AND RESOURCE MANAGEMENT

At the General Meeting 12 December 2018 (Item 19.8 refers), Council resolved as follows:

That Council resolves as follows:

- 1. In accordance with section 228 2(b) of the Local Government Regulation 2012 to invite Expressions of Interest for the provision of waste disposal services, including the use of alternative waste disposal and recycling technologies, to service the needs of the Redland City Council (Council) Local Government Area, or as part of a regional arrangement, joint government entity or joint local government with other Councils in South East Queensland.*
- 2. To record its reasons for making the resolution, as detailed in Clause 1 above, as follows:*
 - a) A regional waste management solution may make alternative waste technologies feasible and economical where those technologies would not otherwise be viable options for Council due to the relatively small volume of waste disposed of by Council each year;*
 - b) A regional waste management solution may enable Council to implement an advanced solution to waste disposal not seen before in Queensland or Australia and be at the forefront of advanced alternative waste technology in Australia;*
 - c) Redland City Council and the SEQ-West region of councils are each involved in the management of recyclables and residual waste in their respective local government area;*
 - d) Redland City Council recognises that some existing methods of waste treatment and disposal including landfill disposal may not be sustainable in the long term;*
 - e) Redland City Council wishes to understand and compare all available options for long term treatment and/or disposal solution(s) for residual waste under their management;*
 - f) Redland City Council wishes to be positioned to benefit from and respond to developments in Queensland's new Waste Strategy and associated regulatory frameworks and local industry developments. Notably, the recently announced landfill levy (to be introduced in July 2019) may provide direct or indirect incentives for resource recovery projects; and*

- g) Redland City Council believes that it is in its interests and its community's interests to investigate a regional approach to waste treatment and disposal, consider alternative waste treatment technologies and solutions, including energy from waste solutions, and derive the benefits from greater waste volumes. Noting that this investigation opportunity does not preclude RCC from pursuing or participating in other market based waste collection and disposal service delivery options and/or maintaining an active engagement with BCC, to understand future waste disposal contract opportunities and costs that may be offered by BCC.*
3. *To delegate to the Chief Executive Officer under s.257 (1)(b) of the Local Government Act 2009, the authority to prepare and adopt a Tender Consideration Plan in accordance with section 230 of the Local Government Regulation 2012 outlining how Redland City Council can proceed to implement a local solution if required following the EOI process;*
 4. *To delegate to the Chief Executive Officer under s.257 (1)(b) of the Local Government Act 2009, the authority to execute any agreements between councils participating in the Expression of Interest process, as detailed in Clauses 1 and 3 above; and*
 5. *The Group Manager Water and Waste Infrastructure be requested to submit a report to a future meeting detailing the outcomes of the Expressions of Interest, as detailed in Clause 1 and 3 above.*

A report will be presented to Council at the end of the year.

7.2 PURCHASE OF LAND - CONSERVATION PURPOSES, ORMISTON

At the General Meeting 8 May 2019 (Item 19.2 refers), Council resolved as follows:

That Council resolves to:

1. *request officers bring a further report back to Council by 30 June 2019, providing a detailed plan, valuation, affordability and feasibility of a purchase with the intent of retaining high conservation areas and reselling developable areas of the property; and*
2. *maintain this report and attachments as confidential, subject to maintaining the confidentiality of legally privileged, private and commercial in confidence information.*

A report will be brought back to Council by 30 June 2019.

8 PUBLIC PARTICIPATION

In accordance with s.31 of POL-3127 Council Meeting Standing Orders:

1. In each meeting (other than special meetings), a period of 15 minutes may be made available by resolution to permit members of the public to address the local government on matters of public interest relating to the local government. This period may be extended by resolution.
2. Priority will be given to members of the public who make written application to the CEO no later than 4.30pm two days before the meeting. A request may also be made to the chairperson, when invited to do so, at the commencement of the public participation period of the meeting.
3. The time allocated to each speaker shall be a maximum of five minutes. The chairperson, at his/her discretion, has authority to withdraw the approval to address Council before the time period has elapsed.
4. The chairperson will consider each application on its merits and may consider any relevant matter in his/her decision to allow or disallow a person to address the local government, e.g.
 - a) Whether the matter is of public interest;

- b) The number of people who wish to address the meeting about the same subject
 - c) The number of times that a person, or anyone else, has addressed the local government previously about the matter;
 - d) The person's behaviour at that or a previous meeting' and
 - e) If the person has made a written application to address the meeting.
5. Any person invited to address the meeting must:
- a) State their name and suburb, or organisation they represent and the subject they wish to speak about;
 - b) Stand (unless unable to do so);
 - c) Act and speak with decorum;
 - d) Be respectful and courteous; and
 - e) Make no comments directed at any individual Council employee, Councillor or member of the public, ensuring that all comments relate to Council as a whole.

9 PETITIONS AND PRESENTATIONS

Councillors may present petitions or make presentations under this section.

10 MOTION TO ALTER THE ORDER OF BUSINESS

The order of business may be altered for a particular meeting where the Councillors at that meeting pass a motion to that effect. Any motion to alter the order of business may be moved without notice.

11 REPORTS FROM THE OFFICE OF THE CEO

Nil

12 REPORTS FROM ORGANISATIONAL SERVICES

12.1 REVIEW OF POLICY POL-2592 CONCEALED LEAKS

Objective Reference:**Authorising Officer:** Deborah Corbett-Hall, Chief Financial Officer**Responsible Officer:** Deborah Corbett-Hall, Chief Financial Officer**Report Author:** Noela Barton, Service Manager Financial Operations**Attachments:** 1. POL - 2592 Concealed Leaks [↓](#)

PURPOSE

The purpose of this report is to present to Council for adoption the Concealed Leaks Policy 2592.

BACKGROUND

The objective of Policy POL-2592 Concealed Leaks is to provide a remission to small customers on the distribution and retail water consumption charge where there is a concealed leak that has secreted from the internal water infrastructure located on a metered property. This policy was last reviewed by Council on 19 April 2017.

ISSUES

Under section 9 of the Water and Sewerage Services Code for Small Customers in South East Queensland, a requirement exists for service providers to have in place a 'concealed leaks policy'. The code outlines the minimum requirements to be included in the policy.

Amendments made to the policy on 19 April 2017 have not changed the average number of applications received. The introduction of a \$25 cap for pensioners and a \$35 cap for all other requests has reduced the average number of approved applications by two per cent. Over the last four years the total remission given per financial year has significantly reduced with no change to the average remission approved of between \$110 and \$120.

Following a review by Internal Audit earlier this year, the following recommendations were made:

1. Calculating the average daily water use.
2. Reading period for remission calculation.
3. Include into the eligibility criteria a timeframe for repair based on the issue date of the high water use notice.
4. Include as part of the eligibility requirement that the owner must provide a reading immediately after the repair.

Councillors considered these requests and agreed to the following changes:

1. Amend wording to calculate the average daily water use on the first given four (4) quarter period that is not leak effected.
2. Reinstate prior wording to increase from one (1) reading period to a maximum of two (2) reading periods ensuring water lost up to the leak repair date is captured.
3. Amend current wording in the policy to read "as soon as practical, preferably within five (5) business days".
4. No change to the current policy. Billing Services to improve awareness of the policy with local plumbers.

STRATEGIC IMPLICATIONS

Legislative Requirements

Water and Sewerage Services Code for Small Customers in South East Queensland, section 9;

While a small customer is responsible for infrastructure located on their own premises, it is recognised that the SEQ service provider can have a role in assisting small customers to manage issues around leaks on the small customer's property. SEQ service providers are to have in place a 'concealed leaks policy' for this purpose.

The concealed leaks policy must, at a minimum, allow for:

- a) the types of concealed leaks to which the policy applies;
- b) provision of information which will assist small customers to physically identify concealed leaks;
- c) a remission to be provided by the SEQ service provider for concealed underground leaks. The policy must provide information about:
 - (i) the types of customers for whom remission will be provided (e.g. residential customers, pensioners and/or community groups);
 - (ii) the minimum percentage amount of remission payment provided on estimated water loss due to the concealed leak;
 - (iii) whether there is any limit on remission claims (e.g. dollar or volume caps);
 - (iv) whether there is any limit on the frequency of claiming remission (e.g. number of claims permitted per premises/customer); and
 - (v) the evidence and process required to support a leak remission claim.

The SEQ service provider must make its concealed leaks policy available on its website.

The requirement for an SEQ service provider to put in place a concealed leaks policy does not make the SEQ service provider liable in any way for the integrity of the small customer's infrastructure, nor does it remove the small customer's obligation to pay outstanding charges for water supplied (except to the extent that a remission is given under the policy).

Risk Management

Nil impact is expected as the purpose of the report is to present a Concealed Leaks Policy in accordance with section 9 of the Water and Sewerage Services Code for Small Customers in South East Queensland.

Financial

Requested changes to the policy will not provide any significant financial implications.

People

These amendments will allow flexibility to prevent customers being disadvantaged by the timing of the leak repair and the issue of the rate notice.

Environmental

Nil impact is expected as the purpose of the report is to present a Concealed Leaks Policy in accordance with section 9 of the Water and Sewerage Services Code for Small Customers in South East Queensland.

Social

Nil impact is expected as the purpose of the report is to present a Concealed Leaks Policy in accordance with section 9 of the Water and Sewerage Services Code for Small Customers in South East Queensland.

Alignment with Council's Policy and Plans

This report has a relationship with the following items of the 2018-2023 Corporate Plan:

- 8 Inclusive and Ethical Governance:** Deep engagement, quality leadership at all levels, transparent and accountable democratic processes and a spirit of partnership between the community and Council will enrich resident's participation in local decision-making to achieve the community's Redlands 2030 vision and goals.
- 8.2 Council produces and delivers against sustainable financial forecasts as a result of best practice Capital and Asset Management Plans that guide project planning and service delivery across the city.

CONSULTATION

Position Title	Consultation Date	Comments/Actions
Internal Audit	March 2019	Review of existing policy.
Service Manager, Financial Operations	April 2019	Review of existing policy and implementation or requested changes.
Finance Officers/Executive Leadership Team/Councillors	2 May 2019	Workshop opportunity to review and amend the policy.

OPTIONS

Option One

That Council resolves to:

1. note the review of Policy POL-2592 Concealed Leaks; and
2. adopt the amended Policy POL-2592 Concealed Leaks.

Option Two

That Council resolves to note the review of Policy POL-2592 Concealed Leaks with no change to the existing policy.

OFFICER'S RECOMMENDATION

That Council resolves to:

1. note the review of Policy POL-2592 Concealed Leaks; and
2. adopt the amended Policy POL-2592 Concealed Leaks.

Policy document



Statutory POL-2592

Concealed Leaks

Head of Power

Section 19 of the *South East Queensland Customer Water and Wastewater Code* (the Code) requires a water service provider to have a concealed leaks policy for small customers.

Policy Objective

To provide a remission to small customers on the Distribution and Retail water consumption charge where there is a concealed leak that has secreted from the internal water infrastructure located on a metered property.

Definitions

Small customer - is defined as either:

- a) a residential customer who is, or could be, connected to a SEQ service provider's water or wastewater service and receives a rate notice in their name that includes charges for water and wastewater services; or
- b) a non-residential customer who uses, or would use, if connected, no more than 100 kilolitres of drinking water and/or reticulated recycled water per annum (based on the last four consecutive quarter water readings).

Concealed leak – where a loss of water has occurred that is hidden from view, either underground, under or within concrete, or underneath a building, where there are no visible signs of dampness or soaking and where the owner or occupant could not be reasonably expected to know of its existence.

Note: It *does not* include water loss from:

- Leaking taps, toilet cisterns or other water appliances.
- Leaks in water tanks or faulty tank float valves that are plumbed to the potable water supply.
- Property sprinklers or other irrigation systems.
- Leaking or plumbing related faults with hot water systems, which includes solar hot water systems.
- Leaks in swimming pools, spas and other water features and fittings.

Eligible Pensioner – a person in receipt of Council's pensioner rebate as verified by Council's database.

Policy Statement

Council is responsible for the water infrastructure up to the connection point of a customer's property, which includes the water meter and the pipes that connect the water meter to the main water supply.

Property owners are responsible for the installation, repair, maintenance and replacement of all the pipes, fixtures and fittings, including any mains connected water tanks on their property up to the water meter. If a leak is detected it is the property owner's responsibility to fix it as soon as possible to prevent further water loss.

Department: Office of CEO
 Group: Financial Services
 Approved by: General Meeting
 Date of Approval:

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Effective date:
 Version: 5
 Review date:
 Page: 1 of 3

Policy document



Statutory POL-2592



Property owners are encouraged to:

- Develop a habit of regularly reading their water meter, so they familiarise themselves with their own water consumption habits, which may help alert them to unexplained increases in water consumption.
- Turning off the stop valve that controls the flow of water when they go away on holidays and the house is not occupied.
- Checking for suspected concealed water leaks by doing an overnight reading test on the water meter. Before going to bed turn off all water appliances and then read the water meter. Read the water meter again first thing in the morning, taking into consideration any water used during the night, if the reading has increased more than expected contact a licensed plumber to inspect for a concealed leak.
- Where a leak is detected having the leak repaired as soon as practical, preferably within five (5) business days.

Council is committed to the following:

- 1) Provide a remission on the Distribution and Retail water consumption charge for a concealed water leak. Council will not provide a remission on the State Bulk water consumption charge.
- 2) The following eligibility requirements:
 - i) Application must be made by the owner of the property where the leak occurred, or their authorised nominee, within five (5) months of the leak repair date to qualify for the remission.
 - ii) During their ownership, the owner of the property has not received a water consumption remission on that property within the last three (3) years due to a concealed water leak.
- 3) Apply a minimum cap on the remission provided where the remission is calculated and is less than thirty five (35) dollars no remission will be applied, excluding eligible pensioners where the minimum cap will be twenty five (25) dollars.
- 4) Assess applications correctly received on the nominated form (Concealed Water Leak application form) where the following information has been provided:
 - i) An invoice or signed report from a licensed plumber with confirmation the leak was concealed and has been repaired within required plumbing standards.
 - ii) Two (2) water meter readings two (2) weeks apart that show water consumption for the property has returned to normal, with the first reading to be taken as soon as practical after the leak has been repaired. This may be used for calculation purposes.
 - iii) Photographic evidence, if available, in support of applications. Although photos are not mandatory they are desirable and will be used in conjunction with written evidence to support the application process in determining eligibility. Photos of the leak prior and post repair will be accepted and can form part of an application.

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 Group: Financial Services
 Approved by: General Meeting
 Date of Approval:

Effective date:
 Version: 5
 Review date:
 Page: 2 of 3

Policy document



Statutory POL-2592



- 5) To calculate the remission the following information may be used:
 - i) The date the leak was repaired.
 - ii) Average daily water use and cost calculated on the first given four (4) quarter period that is not leak effected excluding new owners where the average daily water use is based on readings taken after the leak is repaired.
 - iii) In lieu of a recent quarterly billing reading the first reading taken after the leak is repaired.
 - iv) The adopted Distribution and Retail water consumption charge.
- 6) Calculate the remission based on two (2) reading periods (generally <= 190 days).
- 7) Apply an 80% remission on the Distribution and Retail water consumption charge of the estimated water loss, excluding eligible pensioners who will receive a 100% remission on the Distribution and Retail water consumption charge of the estimated water loss.
- 8) Apply the remission as a financial adjustment to the customer's property account, which will be shown on the next quarterly rate notice.

Version Information

Version number	Date	Key Changes
3	June 2014	The primary change to the policy is it has been reworded to improve readability. Amendments to the policy are: <ul style="list-style-type: none"> 1) Name change to the Policy to comply with the policy name given in the Code. 2) Change to Head of Power. 3) Inclusion of definitions for a small customer and a small business customer. 4) Updated definition of a concealed leak including exclusions. 5) To comply with the section 9(b) of the Code, inclusion of information to assist small customers to physically identify concealed leaks. 6) Extension of the time period in which a customer may apply for a concealed leak. 7) Clarification of how the average water consumption is calculated. 8) Transparency for the customer to be told if the average water consumption is calculated by another method. 9) Removal of reference to the General Manager Redland Water & RedWaste.
4	April 2017	The primary changes to the policy are based on the revised South East Queensland Customer Water and Wastewater Code. <ul style="list-style-type: none"> 1) How a remission payment is calculated. 2) Change to the reading period taken into consideration for the calculation from two periods to one. 3) Minimum remission cap to apply. 4) Allowance of photographic evidence to be supplied where available. 5) Change to the application deadline from four months to five.

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Department: Office of CEO
 Group: Financial Services
 Approved by: General Meeting
 Date of Approval:

Effective date:
 Version: 5
 Review date:
 Page: 3 of 3

Policy document



Statutory POL-2592



5	June 2019	<p>The primary changes to the policy are to create consistency in calculating and assessing remissions by:</p> <ol style="list-style-type: none"> 1) Having a leak repaired as soon as practical. 2) Providing a reading as soon as practical after a repair. 3) Calculation on average daily use on four (4) quarters that is not leak affected. 4) New owners average daily use based on readings taken after the repair. 5) Using the adopted Distribution and Retail water charge. 6) Remission period covering two (2) reading periods. 7) Remission shown on the quarterly rate notice.
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Department: Office of CEO
Group: Financial Services
Approved by: General Meeting
Date of Approval:

Effective date:
Version: 5
Review date:
Page: 4 of 3

12.2 2019-2020 INVESTMENT POLICY, CONSTRAINED CASH RESERVES POLICY AND APPLICATION OF DIVIDENDS AND TAX EQUIVALENT PAYMENTS POLICY

Objective Reference:

Authorising Officer: Deborah Corbett-Hall, Chief Financial Officer

Responsible Officer: Deborah Corbett-Hall, Chief Financial Officer

Report Author: Katharine Bremner, Budget and Systems Manager

Attachments:

1. [POL-3013 Investment Policy](#) ↓
2. [POL-3010 Constrained Cash Reserves](#) ↓
3. [POL-3117 Application of Dividends and Tax Equivalent Payments](#) ↓

PURPOSE

The purpose of this report is to present to Council for adoption the Investment Policy, Constrained Cash Reserves Policy and Application of Dividends and Tax Equivalent Payments Policy for 2019-2020.

BACKGROUND

Council reviews its Investment Policy, Constrained Cash Reserve Policy and the Application of Dividends and Tax Equivalent Payments Policy as part of the budget development process.

Council reviewed these policies on 13 March 2019 as part of a budget development workshop for the 2019-2020 annual budget.

Council is required by the *Local Government Act 2009* to have an investment policy, as part of Council's system of financial management.

The requirements of constrained cash reserves were previously outlined in the *Local Government Act 2009*. Whilst there is no longer the legislative requirement to gain council resolutions for establishment, utilisation and closure of reserves, Council reserves are reconciled and reported on a monthly basis. Additionally, the Queensland Audit Office expects annual financial statements to demonstrate that reserves are a subset of cash balances at year end.

The Application of Dividends and Tax Equivalent Payments Policy was created to capture the utilisation of returns from Council's commercial business activities and other commercial opportunities of council.

ISSUES

Council discussed the attached policies as part of its 2019-2020 annual budget development process. The policy intent remains unchanged for all three financial policies.

STRATEGIC IMPLICATIONS

Council's Investment Policy outlines Council's investment objectives and overall risk philosophy, and Council's procedures for achieving the investment goals stated in the policy. Surplus funds can either be invested or utilised to accelerate debt reduction (with possible early repayment penalties) or a combination of the two approaches.

Council continues to document its policy position on constrained cash reserves to demonstrate accountability and transparency to the community on cash balances that are constrained for particular purposes.

Council receives dividends and tax equivalent payments from its commercial business activities (namely Redland Water and RedWaste). All financial returns to Council will be applied to the provision of a community benefit.

Legislative Requirements

Section 104(5) of the *Local Government Act 2009* and Section 191 of the *Local Government Regulation 2012* require a Local Government to have and adopt an Investment Policy as part of its financial management system. The policy must be regularly reviewed and updated as necessary and Council reviews and updates its key financial policies at least annually. Under Section 191 of the *Local Government Regulation 2012*, an investment policy is required to outline a local government's investment objectives and overall risk philosophy, and procedures for achieving the goals related to investment stated in the policy.

Section 104 of the *Local Government Act 2009* requires that a local government establishes a system of financial management to ensure financial sustainability. A local government is financially sustainable if the local government is able to maintain its financial capital and infrastructure capital over the long-term.

Risk Management

Council's Long-Term Financial Strategy contains risks, issues and mitigation strategies aligned to the investment of surplus funds, revenues, expenditures and cash balances influencing the reserve balances and associated movements in reserves.

These risks are reviewed at least annually and no material risks are currently identified with respect to managing Council's investments.

Council reports full details of its reserve balances and movements on a monthly basis to monitor reserve usage and also provide the community with transparency.

Council receives revenue streams from its commercial business activities in accordance with the Local Government Tax Equivalent Regime and may also receive dividends and other returns from investments in associates, subordinates or other entities.

Financial

There are no direct financial impacts to Council resulting from this report. The 2019-2020 Investment Policy continues to include options for investing in commercial opportunities, joint ventures, associates and subsidiaries in the future. Prior to investment, a comprehensive analysis will be undertaken to ensure the benefits of the investment outweigh the risks and costs. The analysis will ensure any proposal for investment outside a financial institution/fund manager will maintain or improve all relevant financial ratios and measures of sustainability within adopted Financial Strategy targets. Any investment outside of a financial institution/fund manager must also be consistent with the principles and objectives contained in Council's Revenue and Dividend Policies.

Reserve movements are transfers in community equity and only constrain cash for particular works that feature in annual or long-term operational or capital programs.

People

Nil impact expected as the scopes of the attached policies are investment of surplus funds, constrained cash reserves and dividends and tax equivalents, for the 2019-2020 financial year.

Environmental

Nil impact expected as the scopes of the attached policies are investment of surplus funds, constrained cash reserves and dividends and tax equivalents, for the 2019-2020 financial year.

Social

Nil impact expected as the scopes of the attached policies are investment of surplus funds, constrained cash reserves and dividends and tax equivalents, for the 2019-2020 financial year.

Alignment with Council's Policy and Plans

This report has a relationship with the following items of the 2018-2023 Corporate Plan:

8 Inclusive and Ethical Governance

Deep engagement, quality leadership at all levels, transparent and accountable democratic processes and a spirit of participation in local decision-making to achieve the community's Redlands 2030 vision and goals.

8.2 Council produces and delivers against sustainable financial forecasts as a result of best practice Capital and Asset Management Plans that guide project planning and service delivery across the city.

CONSULTATION

Consulted	Consultation Date	Comments/Actions
Finance Officers/Executive Leadership Team/Councillors	12 Oct 2018	Financial Strategy Workshop – opportunity to review and amend the policies
Finance Officers/Executive Leadership Team/Councillors	13 Mar 2019	2019-2020 Budget Workshop – opportunity to review and amend the policies
Corrs Chambers Westgarth Lawyers	16 May 2019	Review of the policies for compliance with legislation

OPTIONS

Option One

That Council resolves to adopt the attached policies for 2019-2020:

1. POL-3013 Investment Policy;
2. POL-3010 Constrained Cash Reserves Policy; and
3. POL-3117 Application of Dividends and Tax Equivalent Payments Policy.

Option Two

That Council resolves to request additional information or amendments to the attached policies prior to adoption.

OFFICER'S RECOMMENDATION

That Council resolves to adopt the attached policies for 2019-2020:

1. POL-3013 Investment Policy;
2. POL-3010 Constrained Cash Reserves Policy; and
3. POL-3117 Application of Dividends and Tax Equivalent Payments Policy.

policy document



Statutory POL-3013

Investment

Head of Power

Section 104 of the *Local Government Act 2009* (Act) requires a local government to establish a system of financial management that includes various financial policies, including an investment policy. In turn, section 191 of the *Local Government Regulation 2012* requires a local government to prepare and adopt an investment policy for a financial year. The Act also defines Council as a statutory body and subsequently Council must also consider the *Statutory Bodies Financial Arrangements Act 1982*.

This policy applies to Council's investment in wholly owned subsidiaries.

Policy Objective

To maximise earnings from authorised financial investments of surplus funds after assessing and minimising all associated risks in accordance with the annually revised and adopted Long-Term Financial Strategy (Financial Strategy). Further, to comply with section 191 of the *Local Government Regulation 2012*, this policy outlines Council's investment objectives and overall risk philosophy, and procedures for achieving the goals related to investment stated in this policy.

Policy Scope

This policy applies to all of Redland City Council business areas. Redland Investment Corporation (RIC), being a wholly owned separate legal entity, and any of its subsidiaries may utilise the provisions of this policy but are not bound to the Redland City Council policy statements as outlined in this document.

Policy Statement

1. Council's philosophy for investments is to protect the capital value of investments with the goal of maximising returns through an active investment strategy within this overall risk philosophy.
2. Council is committed to achieving this goal through the following procedures:
 - investing only in investments as authorised under current legislation;
 - investing only with approved institutions;
 - investing to facilitate diversification and minimise portfolio risk;
 - investing to protect the capital value of investments (balancing risk with return opportunities);
 - investing to facilitate working capital requirements;
 - reporting on the performance of its investments on a monthly basis as part of the monthly financial reports to Council;
 - conducting an annual review of all investments and associated returns as part of the annual review of the Long-Term Financial Strategy; and
 - ensuring no more than 30% of Council's investments are held with one financial institution, or one fund manager for investments outside of the Queensland Treasury Corporation or the Queensland Investment Corporation cash funds or Bond Mutual Funds.

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Department: Organisational Services
 Group: Financial Services
 Approved: General Meeting
 Date of Approval:

Effective date:
 Version: 10
 Review date:
 Page: 1 of 2

policy document



Statutory POL-3013

3. Council will follow an active investment management strategy over the next ten financial years in order to maximise the returns generated from investing cash balances.
4. Council may also consider investing in commercial opportunities, joint ventures, associates and subsidiaries. Prior to investment, a comprehensive analysis will be undertaken to ensure the benefits of the investment outweigh the risks and costs. The analysis will ensure any proposal for investment outside a financial institution/fund manager will maintain or improve all relevant financial ratios and measures of sustainability within adopted Financial Strategy targets. Any investment outside of a financial institution/fund manager must also be consistent with the principles and objectives contained in Council's Revenue and Dividend Policies.

Document Control

Changes to this policy can only be approved through Council Resolution at a General Meeting. This policy is reviewed annually through the budget development process.

Approved amended documents must be submitted to the Corporate Meetings and Registers Team to place the document on the Policy, Guidelines and Procedures Register.

Version Information

Refer to Corporate Registers and Meetings Team for previous versions

Version Number	Date	Key Changes
9	April 2017	<ul style="list-style-type: none"> • Updated for Budget 2017-2018 process (only approval, effective and review dates changed) • Updated Head of Power to add sentence regarding application to subsidiaries. • Changed 'UBS Bank Bill Index' to 'Bloomberg AusBond Bank Bill index'
10	March 2018	<ul style="list-style-type: none"> • Updated for Budget 2018-2019 process (only approval, effective and review dates changed) • Inclusion of Policy Scope to clarify RIC is a separate legal entity • Update for consistency with other financial policies and referencing the Regulation
11	March 2019	<ul style="list-style-type: none"> • Updated for 2019-20 Budget process • Minor adjustments to Policy Statement • Inclusion of Document Control section

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Department: Organisational Services
Group: Financial Services
Approved: General Meeting
Date of Approval:

Effective date:
Version: 10
Review date:
Page: 2 of 2

policy document



Corporate POL-3010

Constrained Cash Reserves

Head of Power

Section 104 of the *Local Government Act 2009* requires a local government to establish a system of financial management to ensure financial sustainability. Under section 104(2), a local government is financially sustainable if the local government is able to maintain its financial capital and infrastructure capital over the long-term.

Policy Objective

To ensure Council's constrained cash reserves:

- are only restricting funds for identified planned expenditure; and
- do not exceed cash balances at the end of the financial year, to align with the disclosure requirements of the Department of Local Government, Racing and Multicultural Affairs and the Queensland Audit Office.

Policy Scope

This policy applies to all of Redland City Council business areas. Redland Investment Corporation (RIC), being a wholly owned separate legal entity, and any of its subsidiaries may utilise the provisions of this policy but are not bound to the Redland City Council policy statements as outlined in this document.

Policy Statement

- Council's philosophy is to ensure funds held in constrained cash reserves are restricted to deliverables consistent with the:
 - *Planning Act 2016* (sections 120 and 143) which requires that a levied charge may be only for extra demand placed on trunk infrastructure that development will generate, and may only be used to provide trunk infrastructure;
 - Long-Term Financial Strategy;
 - Long-Term Asset and Service Management Plan;
 - Corporate Plan; and
 - Annual Operational Plan and Budget.
- Council is committed to achieving this goal by:
 - reporting on constrained cash reserves on a monthly basis as part of the monthly financial reports to General Meeting;
 - reporting constrained cash reserves as a subset of cash balances in annual statutory reporting;
 - ensuring constrained cash reserves do not exceed cash balances at the end of the financial year;

Department: Organisational Services
Group: Financial Services
Approved: General Meeting
Date of Approval:

CMR Team use only

Effective date:
Version: 5
Review date:
Page: 1 of 2

policy document



Corporate POL-3010

- conducting regular reviews of all constrained cash reserves for relevance and future requirements in accordance with the Long-Term Financial Strategy and other appropriate strategies and plans;
- ensuring that infrastructure charges are constrained for the purposes of new trunk infrastructure and not renewal work;
- reviewing forecast reserve movements as an integral part of the annual budget development process; and
- transferring funds from constrained cash reserves back to retained earnings when the purpose of the reserve is no longer valid or required or when the funds have been expended on planned works.

Associated Documents

- GL-3010-001 Constrained Cash Reserves

Document Control

Changes to this policy can only be approved through Council Resolution at a General Meeting. This policy is reviewed annually through the budget development process.

Approved amended documents must be submitted to the Corporate Meetings and Registers Team to place the document on the Policy, Guidelines and Procedures Register.

Version Information

Refer to Corporate Registers and Meetings Team for previous versions

Version Number	Date	Key Changes
4	April 2017	<ul style="list-style-type: none"> • Updated for Budget 2017-2018 process
5	March 2018	<ul style="list-style-type: none"> • Updated for the Budget 2018-19 process • Addition of comments regarding trunk infrastructure and application to new infrastructure only • Inclusion of Policy Scope to clarify RIC is a separate legal entity • Updated State Government Department name from Department of Infrastructure, Local Government and Planning to Department of Local Government, Racing and Multicultural Affairs • Head of Power updated to reference <i>Local Government Act 2009</i> • Policy Statement amended to clarify <i>Local Planning Act 2016</i> references
6	March 2019	<ul style="list-style-type: none"> • Updated for the 2019-20 Budget process • Inclusion reference to related documents • Inclusion of Document Control section

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Department: Organisational Services
Group: Financial Services
Approved: General Meeting
Date of Approval:

Effective date:
Version: 5
Review date:
Page: 2 of 2

policy document



Corporate POL-3117



Application of Dividends and Tax Equivalent Payments

Head of Power

The establishment of this policy is consistent with *the Local Government Act 2009, Local Government Regulation 2012* and also the Local Government Tax Equivalent Regime (LGTER).

Policy Objective

The objective is to clarify Council's intention for its use of financial returns received from commercialised or corporatised business activities and any subsidiaries or associates.

Policy Scope

This policy applies to all of Redland City Council business areas. Redland Investment Corporation (RIC), being a wholly owned separate legal entity, and any of its subsidiaries may utilise the provisions of this policy but are not bound to the Redland City Council policy statements as outlined in this document.

Policy Statement

Council:

- receives dividends and tax equivalent payments from its commercialised business activities;
- receives dividends from its wholly owned subsidiary RIC; and
- will look to receive dividends and tax equivalent payments from any corporatised business activities, subsidiaries or associates in the future.

Council is committed to:

1. transparently accounting, reconciling and reporting the receipt of such financial returns in accordance with the Australian Accounting Standards, the LGTER and, where applicable, the *Local Government Regulation 2012* (including, in particular, section 25 and schedule 4, section 8); and
2. applying all financial returns to the provision of community benefit.

Associated Documents

- Long-Term Financial Strategy
- Annual Budget
- Annual Report
- Dividend Policy – Significant and Prescribed Business Activities (POL-0019)

Document Control

Changes to this policy can only be approved through Council Resolution at a General Meeting. This policy is reviewed annually through the budget development process.

Approved amended documents must be submitted to the Corporate Meetings and Registers Team to place the document on the Policy, Guidelines and Procedures Register.

Department: Organisational Services
Group: Financial Services
Approved by: General Meeting
Date of Approval:

CMR Team use only

Effective date:
Version: 5
Review date:
Page: 1 of 2

policy document



Corporate POL-3117



Version Information

Refer to Corporate Registers and Meetings Team for previous versions

Version No.	Date	Key Changes
4	April 2017	<ul style="list-style-type: none"> Updated for Budget 2017-2018 process (only approval, effective and review dates changed) Document control section deleted
5	March 2018	<ul style="list-style-type: none"> Updated for Budget 2018-2019 process (only approval, effective and review dates changed) Inclusion of Policy Scope to clarify RIC is a separate legal entity Added in reference to RIC dividend received Added in reference to regulation in policy statement
6	March 2019	<ul style="list-style-type: none"> Updated for 2019-20 Budget process Inclusion of Document Control section

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Department: Organisational Services
Group: Financial Services
Approved by: General Meeting
Date of Approval:

CMR Team use only

Effective date:
Version: 5
Review date:
Page: 2 of 2

12.3 2019-2020 REVENUE POLICY

Objective Reference:**Authorising Officer:** Deborah Corbett-Hall, Chief Financial Officer**Responsible Officer:** Deborah Corbett-Hall, Chief Financial Officer**Report Author:** Katharine Bremner, Budget and Systems Manager
Noela Barton, Finance Manager, Financial Operations**Attachments:** 1. POL-1837 Revenue Policy [↓](#)**PURPOSE**

The purpose of this report is to present to Council for adoption the Revenue Policy for 2019-2020.

BACKGROUND

Council reviews its Revenue Policy (Policy) annually in sufficient time to allow an annual budget, which is consistent with the policy, to be adopted for the next financial year.

Council reviewed the Revenue Policy on 13 March 2019 as part of a budget development workshop for the 2019-2020 annual budget.

ISSUES

In accordance with section 193(1)(a) of the *Local Government Regulation 2012* (Regulation), the policy outlines the principles Council intends to apply in a financial year for:

- levying of rates and charges;
- granting concessions for rates and charges;
- recovering overdue rates and charges; and
- cost-recovery methods.

Further, pursuant to sections 193(1)(b) and (c) of the Regulation, this policy also covers the purpose why concessions are granted and the extent to which physical and social infrastructure costs for new development are funded by charges for the development.

STRATEGIC IMPLICATIONS**Legislative Requirements**

According to Section 104(5)(c)(iii) of the *Local Government Act 2009*, the system of financial management established by Council must include a Revenue Policy.

Section 169 of the *Local Government Regulation 2012* requires that a local government's budget for each financial year must contain a Revenue Policy.

Section 193 of the *Local Government Regulation 2012* requires the Revenue Policy to be reviewed annually and in sufficient time to allow an annual budget to be adopted for the next financial year.

This section also provides the list of content that must be covered in a Revenue Policy.

Risk Management

Council's Long Term Financial Strategy contains risks, issues and mitigation strategies aligned to revenue and pricing. Additionally, the Financial Services Group quarterly reviews its risk register to ensure policies and practices are current and responsive to corporate revenue risks.

Financial

The financial implications and intent contained within the attached policy have been workshopped with Councillors and the Executive Leadership Team in sufficient time to allow an annual budget, which is consistent with the policy, to be adopted for the next financial year.

People

Nil impact is expected as the purpose of the report is to present the Revenue Policy for 2019-2020 to Council for adoption.

Environmental

Nil impact is expected as the purpose of the report is to present the Revenue Policy for 2019-2020 to Council for adoption.

Social

Nil impact is expected as the purpose of the report is to present the Revenue Policy for 2019-2020 to Council for adoption.

Alignment with Council's Policy and Plans

This report has a relationship with the following items of the 2018-2023 Corporate Plan:

8 Inclusive and Ethical Governance

Deep engagement, quality leadership at all levels, transparent and accountable democratic processes and a spirit of participation in local decision-making to achieve the community's Redlands 2030 vision and goals.

8.2 Council produces and delivers against sustainable financial forecasts as a result of best practice Capital and Asset Management Plans that guide project planning and service delivery across the city.

CONSULTATION

Consulted	Consultation Date	Comments/Actions
Finance Officers/Executive Leadership Team/Councillors	11 December 2018	Financial Strategy Workshop – reviewed as part of the overview of the rating parameters
Finance Officers/Executive Leadership Team/Councillors	13 Mar 2019	2019-2020 Budget Workshop – opportunity to review and amend the policy
Corrs Chambers Westgarth Lawyers	16 May 2019	Review of the policy for compliance with legislation

OPTIONS

Option One

That Council resolves to adopt the attached 2019-2020 Revenue Policy pursuant to section 193(3) of the *Local Government Regulation 2012*.

Option Two

That Council resolves to amend the attached 2019-2020 Revenue Policy prior to its adoption.

OFFICER'S RECOMMENDATION

That Council resolves to adopt the attached 2019-2020 Revenue Policy pursuant to section 193(3) of the *Local Government Regulation 2012*.

policy document



Statutory POL-1837

Revenue

Head of Power

According to section 104(5)(c)(iii) of the *Local Government Act 2009* (Act), the system of financial management established by Council must include a revenue policy.

Section 169(2)(c) of the *Local Government Regulation 2012* (Regulation) requires a local government to include in its financial budget a revenue policy. Section 170 of the Regulation requires a local government to adopt a budget each financial year.

Section 193(3) of the Regulation requires a local government to review its revenue policy annually in sufficient time to allow an annual budget that is consistent with the revenue policy to be adopted for the next financial year.

Policy Objective

In accordance with section 193 of the Regulation, this Revenue Policy states:

(1) The principles that Council intends to apply in the 2019-20 financial year for:

- a) levying of rates and charges;
- b) granting concessions for rates and charges;
- c) recovering overdue rates and charges; and
- d) cost-recovery methods.

(2) The purpose for concessions that Council intends to grant for rates and charges.

(3) The extent to which physical and social infrastructure costs for a new development are to be funded by charges for the development.

This Revenue Policy also states principles that Council intends to apply in a financial year for:

- community service obligations;
- applying user pays models;
- raising revenue from commercial activities; and
- raising revenue from other external sources.

Policy Scope

This policy applies to all of Redland City Council business areas. Redland Investment Corporation (RIC), being a wholly owned separate legal entity, and any of its subsidiaries may utilise the provisions of the policy but are not bound to the Redland City Council policy statements as outline in this document.

Policy Statement

(1) Principles that Council intends to apply in the 2019-20 financial year

(a) Principles for levying of rates and charges

Council will be guided by the following principles in relation to matters under this Part 1(a).

- **Accountability** — Council will be accountable to the providers of funds to ensure those funds are applied efficiently and effectively to satisfy the objective for which the funds were raised.

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Department: Organisational Services
Group: Financial Services
Approved by: General Meeting
Date of Approval:

Effective date:
Version: 18
Review date:
Page: 1 of 6

policy document



Statutory POL-1837

- **Transparency** — Council will be transparent in its revenue raising activities and will endeavour to use systems and practices able to be understood by the community.
- **Representation** — Council will act in the interests of the whole community in making decisions about rates and charges.
- **Sustainable financial management** — Council will ensure it manages revenue diligently and that the application of funds is founded on sustainable strategic objectives that result in timely and optimal investment in identified priorities.
- **Fairness** — While the rating legislation requires Council to use property valuations as the basis for raising rate revenue, Council will monitor the impact of valuation changes and moderate increases where possible.
- **Differentiation of categories** — Council will apply different rates to various categories of property that will reflect the particular circumstances of the categories and Council's policy objectives related to those categories.
- **Special needs and user pays** — Council will draw from various revenue sources to fund special needs including (but not necessarily limited to):
 - separate rates or charges for whole of community programmes;
 - special rates or charges for recovery of costs from beneficiaries;
 - utility charges for specific services based generally on usage;
 - statutory fees and charges in accordance with legislation, regulation or local laws;
 - commercial fees and charges where users can clearly be identified; and
 - where practicable recovering credit card fees through a surcharge on credit card transactions.
- **Social conscience** — Council will apply a range of concessions (e.g. for pensioners and institutions) and will accommodate special circumstances where hardship can be demonstrated.

In levying rates and charges, Council will schedule the issue of rate notices quarterly in the months of July, October, January and April.

Differential General Rates

General Rate revenue provides essential whole of community services not funded through subsidies, grants, contributions or donations received from other entities, or not provided for by other levies or charges.

Council will consider full cost recovery options before calculating the differential general rate.

Rating legislation requires the general rate to be calculated on the value of the land. However, Council recognises that various sections of the community impact on the delivery of, and use services, activities, and facilities differently.

Separate multipliers, established on the rate in the dollar applied to rating category 1a, will be assigned to all rating categories to maintain consistency in the distribution of revenue across financial years.

When determining differential rating categories, the ongoing changes to community characteristics will be considered along with revaluations, which can have a significant impact on properties.

Department: Organisational Services
Group: Financial Services
Approved by: General Meeting
Date of Approval:

CMR Team use only

Effective date:
Version: 18
Review date:
Page: 2 of 6

policy document



Statutory POL-1837

Separate and Special Charges

Where it is appropriate, Council will use separate and special charges to recover the cost of the delivery of services, activities, and facilities that benefit the whole community generally, or which benefits specific rateable land or owners of such land within the community, respectively.

Utility Charges

In setting Utility charges, Council will take into consideration factors such as:

- legislative requirements, including National Competition policy;
- Council policy objectives;
- recovery of sufficient revenue to cover costs and a return on assets; and
- other sources of revenue where appropriate.

(b) Granting concessions for rates and charges

Chapter 4, Part 10 of the Regulation provides Council with the powers to grant concessions to individuals and classes of land owners.

In granting concessions for rates or charges, Council will comply with the criteria in section 120 of the Regulation and will be guided by sustainable financial management practices and the principles of:

- **Transparency** — Council will be transparent and endeavour to use systems and practices able to be understood by the community.
- **Representation** — Council will act in the interests of the whole community in making decisions about concessions for classes of ratepayers.
- **Fairness** — Council will consider all reasonable concessional requests in a consistent non-biased manner.
- **Social conscience** — Council will apply a range of concessions (e.g. for pensioners and institutions) and will accommodate special circumstances where hardship can be demonstrated.

(c) Recovering overdue rates and charges

In accordance with section 120(1)(c), 121(b) and 122(1)(b) of the Regulation, Council will continue to provide flexibility to rate payers and sundry debtors experiencing demonstrated financial hardship by entering into short to long term concessional arrangements.

Interest will be charged on rates and charges outstanding past the due date unless a mutually agreed arrangement is in place and is honoured. If an arrangement defaults, it will be cancelled and interest charged.

Cost effective processes will be applied in the recovery of overdue rates and charges.

(d) Cost-recovery methods

Section 97 of the Act allows Council to set cost-recovery fees.

Council recognises the validity of fully imposing the user pays principle for its cost-recovery fees, unless the imposition of the fee is contrary to its express social, economic, environmental and other corporate goals (such as, for example, the community service obligations outlined below). This is considered to be the most equitable and effective revenue approach, and is founded on the basis that the City's revenue base cannot subsidise the specific users or clients of Council's regulatory products and services.

CMR Team use only

Department: Organisational Services
Group: Financial Services
Approved by: General Meeting
Date of Approval:

Effective date:
Version: 18
Review date:
Page: 3 of 6

policy document



Statutory POL-1837

However, in setting its cost-recovery fees, Council will be mindful of the requirement that such a fee must not be more than the cost to Council of providing the service or taking the action to which the fee applies.

Other Matters

(e) Community service obligations

In accordance with Corporate Policy POL-2658 Community Service Obligation, Council may subsidise the operations of commercialised business units or activities in order to achieve social, economic, environmental or other objectives associated with, or incidental to, the delivery of services by those business units or activities.

Council may charge for such activities at a rate less than the full cost price of a service. The difference between the full cost price and the actual charge will be treated as a Community Service Obligation (CSO). CSOs must be transparent, fully costed, and funded. Each CSO will be funded from an identified budget.

Council will continue to support existing community service obligations for Water and Wastewater charges provided for under:

- Corporate Policy POL-3028 — Application of Water Charges
- Corporate Policy POL-3027 — Application of Wastewater Charges
- Corporate Policy POL-1234 — Trade Waste.

These CSOs will be reviewed regularly to ensure they continue to form part of Council's strategic objectives.

In addition Council will provide the following Water Charge Remission Policies:

- Corporate Policy POL-2592 Concealed Leaks
- Corporate Policy POL-0027 Water Charge Rebate for Home Dialysis Machine Users.

(f) Applying user pays models

Council supports the principle that there is an increased focus on user pays models and that these will be developed where they are considered appropriate and in accordance with policy, including where practicable, Council will recover credit card fees through a surcharge on credit card transactions.

Council has adopted the policy of a conservative approach to increases in fees and charges with a view to minimising excessive impacts on user pays groups. There is also a need to consider Community Service Obligations when considering this principle.

(g) Raising revenue from commercial activities

In order to minimise price increases on residents through the General Rate, Council is committed to exploring additional or alternative revenue streams through the establishment of business activities under the National Competition Policy framework where this is appropriate and in accordance with policy.

In doing this the following principles will be considered:

- Council will comply with the Act's and Regulation's requirements in relation to the application of the competitive neutrality principle to significant business activities, and the code of competitive conduct where applicable.

Department: Organisational Services
Group: Financial Services
Approved by: General Meeting
Date of Approval:

CMR Team use only

Effective date:
Version: 18
Review date:
Page: 4 of 6

policy document



Statutory POL-1837

- The adoption of a business activity recognises the activity is conducted, or has the potential to be conducted, in competition with the private sector giving greater transparency to the community over the activity and clarity of the revenue stream.
- The determination of the standard and quality of each business activity required is based upon community/customer expectations and achieving best value for money, irrespective of whether the service is delivered by an internal or external provider.
- By concentrating upon outcomes rather than processes, service specification is likely to encourage innovation and new solutions to meeting the needs and expectations of the community and customers.

(h) Raising revenue from other external sources

Where possible, Council will seek to supplement revenue through application for external grants and subsidies. Every opportunity will be taken to maximise revenue in support of capital and operational spending. External funding, however, must be strategically targeted and in alignment with community and corporate objectives.

(2) Purpose of concessions for rates and charges

Council has determined that pensioner owner occupiers as defined by the *Local Government Regulation 2012* are entitled to receive concessions on rates and various other services that Council provides to the community. Other charitable organisations, community groups, sporting associations and independent schools may also be entitled to concessions (or exemptions under section 93(i)(ii) of the Act and section 93 of the Regulation).

The purpose of these concessions is to:

- ease the cost of living for approved pensioners living in their own homes who have limited financial capacity
- acknowledge the role that qualifying charitable and community organisations, associations, independent schools and groups perform in the community through concessions on rates and charges

Pursuant to sections 120(1)(d) and (f) of the Regulation Council will provide a concession to ratepayers whose land is being exclusively used for the purpose of farming (primary production) to assist and encourage endurance in that particular industry. The purpose of this concession is to acknowledge the economic benefit that such an industry provides for the City as a whole.

(3) Infrastructure cost recovery

Council will levy adopted infrastructure charges for trunk infrastructure with approvals for new development. The amounts of those adopted infrastructure charges are determined by Council resolution made under the *Planning Act 2016*.

Document Control

Changes to this policy can only be approved through Council Resolution at a General Meeting. This policy is reviewed annually through the budget development process.

Approved amended document must be submitted to the Corporate Meetings and Registers Team to place the document on the Policy, Guidelines and procedures Register.

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Department: Organisational Services
Group: Financial Services
Approved by: General Meeting
Date of Approval:

Effective date:
Version: 18
Review date:
Page: 5 of 6

policy document



Statutory POL-1837

Version Information

Refer to Corporate Meetings and Registers Team for prior versions

Version number	Date	Key Changes
16	May 2017	<p>Following legal review, as recommended:</p> <ul style="list-style-type: none"> Amended overall structure of document by introducing new headings and sub-headings. Amended policy objective to comply with section 193 of the Local Government Regulation 2012. Added Head of Power reference to section 104(5)(c)(iii) of Local Government Act 2009. Minor changes to Separate and Special charges paragraph Added purpose of providing concessions to section (b) Granting concessions for rates and charges. Replaced paragraph for Infrastructure cost recovery with wording supplied by legal review.
17	May 2018	<ul style="list-style-type: none"> Moved principles to sub-section Levying Rates and Charges Replace paragraph on 'monitoring of distribution' with a paragraph on the effect of the multiplier Introduce principles for granting concessions taken from the principles for Levying Rates and Charges Amend sentence on business activities for understanding Introduce a purpose for concessions Updated for 2018-19 Budget process
18	February 2019	<ul style="list-style-type: none"> Updated for 2019-20 Budget process Removal of reference to the <i>Sustainable Planning Act 2009</i> Inclusion of reference to the <i>Planning Act 2016</i> Added a section sub-headed 'Scope' Inclusion of Document Control Section

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Department: Organisational Services
Group: Financial Services
Approved by: General Meeting
Date of Approval:

Effective date:
Version: 18
Review date:
Page: 6 of 6

12.4 OPERATIONAL PLAN QUARTERLY PERFORMANCE REPORT MARCH 2019**Objective Reference:****Authorising Officer:** John Oberhardt, General Manager Organisational Services**Responsible Officer:** Vivek Vivekanandam, Group Manager Corporate Strategy and Performance**Report Author:** Carmen Ward, Projects and Performance Adviser
Lorraine Lee, Senior Adviser Corporate Planning and Performance**Attachments:** 1. Operational Plan Quarterly Performance Report March 2019 [↓](#)**PURPOSE**

This report provides an update on the progress of the Operational Plan 2018-2019 for the third quarter from 1 January to 31 March 2019.

BACKGROUND

The *Local Government Act 2009* (the Act) requires Council to adopt an operational plan each year. The Operational Plan 2018-2019 forms an important part of Council's strategic planning process and sets out the work Council plans to deliver towards achievement of the Corporate Plan 2018-2023.

The Act also requires the Chief Executive Officer to present a written assessment of Council's progress towards implementing the annual operational plan at meetings of Council, at least quarterly.

ISSUES

The attached Operational Plan Quarterly Performance Report March 2019 provides a status update for each significant activity, together with a comment summarising progress for the third quarter of 2018-2019. The information in the report has been provided by the responsible departments for each significant activity.

Status of significant activities defined within the Operational Plan 2018-2019	
On Track	62
Monitor	3
Complete	3
Total	68

Of the 68 significant activities defined within the 2018-2019 Operational Plan, 62 activities are on track, three have been completed and three are being monitored but are still expected to be delivered this financial year. The three activities being monitored are:

- 3.2.1 Partner with Education Queensland in activating the community use of schools for sport and recreation purposes.
- 4.1.1 Council is committed to continuing its collaborative work with Quandamooka Yoolooburrabee Aboriginal Corporation (QYAC).
- 5.2.4 Develop master plan for Redland Aquatic Redevelopment.

Ten significant activities were carried forward from the Operational Plan 2017-2018. Six of these activities were incorporated directly into the Operational Plan 2018-2019. The remaining four are listed as significant activities in the Operational Plan 2018-2023 and are being monitored through the Operational Plan Quarterly Performance Report.

Status of significant activities carried forward from the Operational Plan 2017-2018	
On Track	2
Monitor	2
Total	4

The two activities being monitored are:

- 5.2.5 Plan for future use of surplus commonwealth land at Birkdale
- 8.1.3 Transform Council's systems and processes

SUMMARY

A more detailed summary of Council's annual performance for 2018-2019 for each significant activity is outlined in the attached Operational Plan Quarterly Performance Report March 2019.

STRATEGIC IMPLICATIONS

Legislative Requirements

Council's Operational Plan 2018-2019 is an important statutory document which sets out the significant activities that Council plans to deliver for the financial year. The significant activities directly contribute to outcomes specified in the Corporate Plan 2018-2023. Tracking progress against this plan provides a useful assessment of Council's performance in delivering against its plans.

The *Local Government Regulation 2012* (section 174) states that "the chief executive officer must present a written assessment of the local government's progress towards implementing the annual operational plan at meetings of the local government held at regular intervals not more than 3 months". Under the same section of the regulation, Council is allowed to amend the plan at any time before the end of the financial year.

Risk Management

The risk of not delivering against Council's Operational Plan is that Council does not achieve the commitments set out in the longer term corporate and community plans. Each significant activity has associated risks which are managed by the relevant area of Council.

Financial

The Operational Plan 2018-2019 is funded from the 2018-2019 Annual Budget.

People

Significant activities listed in the Operational Plan 2018-2019 are managed by the responsible Council group. The status and comments for each significant activity in the attached report are provided by the relevant group. The report is compiled by the Corporate Planning and Transformation Unit. Although delivery of the plan itself is dependent on staff resources and some significant activities relate to people issues, there are no direct impacts on people resulting from this report.

Consulted	Date	Comments
		particular significant activities within the Operational Plan 2018-2019
Infrastructure and Operations: General Manager Infrastructure and Operations Group Manager Water and Waste Operations RedWaste Service Manager Group Manager City Infrastructure Roadside Asset Engineer Service Manager Civic and Open Space Senior Engineer Marine and Water Assets Aquatic and Emergency Precinct Program Manager Group Manager Water and Waste Infrastructure Principal Waste Planner Group Manager City Operations Service Manager City Sport and Venues Senior Conservation Officer	April 2019	The status and comments have been provided by the officers involved in delivering the particular significant activities within the Operational Plan 2018-2019.
Redland Investment Corporation Chief Executive Officer – RIC Communications Specialist – RIC	April 2019	The status and comments have been provided by the officers involved in delivering the particular significant activities within the Operational Plan 2018-2019.

OPTIONS

Option One

That Council resolves to note the Operational Plan Quarterly Performance Report March 2019.

Option Two

That Council requests additional information in relation to the attached Operational Plan Quarterly Performance Report March 2019.

OFFICER'S RECOMMENDATION

That Council resolves to note the Operational Plan Quarterly Performance Report Mach 2019.



Operational Plan 2018 - 2019

January to March 2019









Council's Strategic Priorities 2016-2020

In 2016, Redland City Council identified a number of 'strategic priorities' to help shape the Council's strategy to succeed and address the areas of greatest opportunity and challenge for the Redlands Coast and its place in the region.

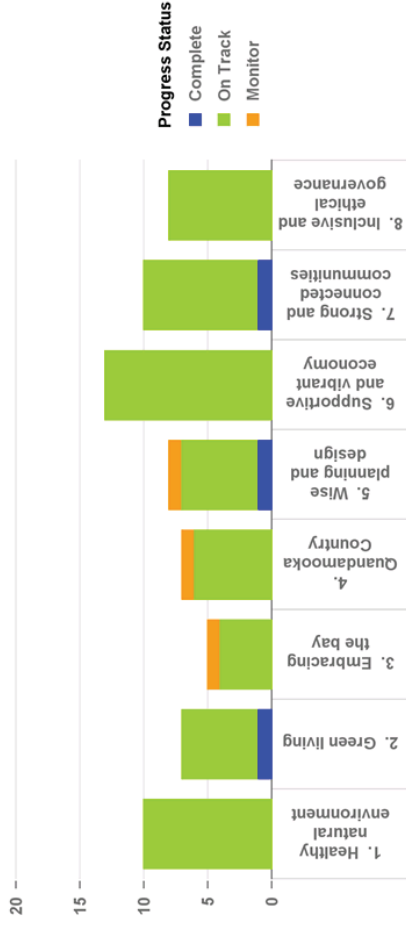
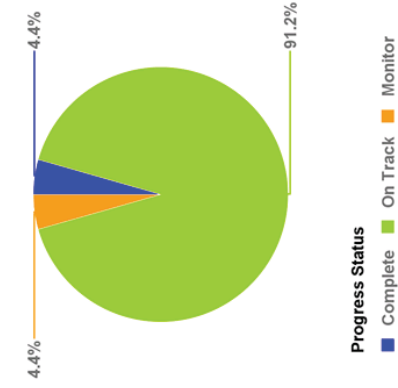
The strategic priorities guide prioritisation and investment in transformational initiatives and actions over the Council's four year term alongside the commitments in our Corporate Plan and other responsibilities to the community. The priorities also ensure there is clear alignment with the goals and priorities of the State and Federal governments for a liveable, prosperous and sustainable South East Queensland region.

The activities that deliver Council's priority outcomes are reflected in our Operational Plan and can be identified throughout this report by the symbols below.

	<p>Economic Development - Building a strong, connected economy while creating more jobs</p> <p>Council will facilitate and support investment, local business and tourism growth to help create new jobs across the city through strong industry partnerships and regional connections.</p>
	<p>Branding Identity - Creating a shared identity for the city</p> <p>Council will lead the development of a shared identity for the city that celebrates our unique characteristics and positions the city as a tourism destination in the South East Queensland region.</p>
	<p>City Planning - Planning for future growth and change to improve liveability</p> <p>Council will plan for the future development of the city that retains and enhances our quality of life [and natural and cultural assets] while facilitating the activation of vibrant mixed-use centres and places focused around transport and lifestyle options.</p>
	<p>Transport and Connectivity - Creating more travel options and continuing to tackle urban congestion</p> <p>Council will plan and advocate for a safe, accessible and integrated transport network that connects our mainland and island communities to the broader region.</p>
	<p>Sport, Education and the Arts - Creating active, healthy lifestyles and learning opportunities</p> <p>Council will provide and facilitate access to a broad range of high-quality community venues, facilities and precincts that attract new talent and contribute to the active, cultural and educational lives of residents, students and visitors across the city.</p>
	<p>A Smart City - Positioning Redlands Coast as a smart innovative city</p> <p>Council will plan and advocate for investment in smart local and regional solutions that address community needs and opportunities and support collaborative innovation ecosystem growth.</p>

Vision Outcome – Quarter Summary

Vision Outcome	Complete	On Track	Monitor	Total
1 Healthy natural environment	0	10	0	10
2 Green living	1	6	0	7
3 Embracing the bay	0	4	1	5
4 Quandamooka Country	0	6	1	7
5 Wise planning and design	1	6	1	8
6 Supportive and vibrant economy	0	13	0	13
7 Strong and connected communities	1	9	0	10
8 Inclusive and ethical governance	0	8	0	8
Total	3	62	3	68



On Track The significant activity is progressing on time and on budget and is on track for delivery.

Monitor There are issues with timeframes and/or budget but it is still expected that with close monitoring the significant activity will be delivered.

Complete The significant activity has been delivered.

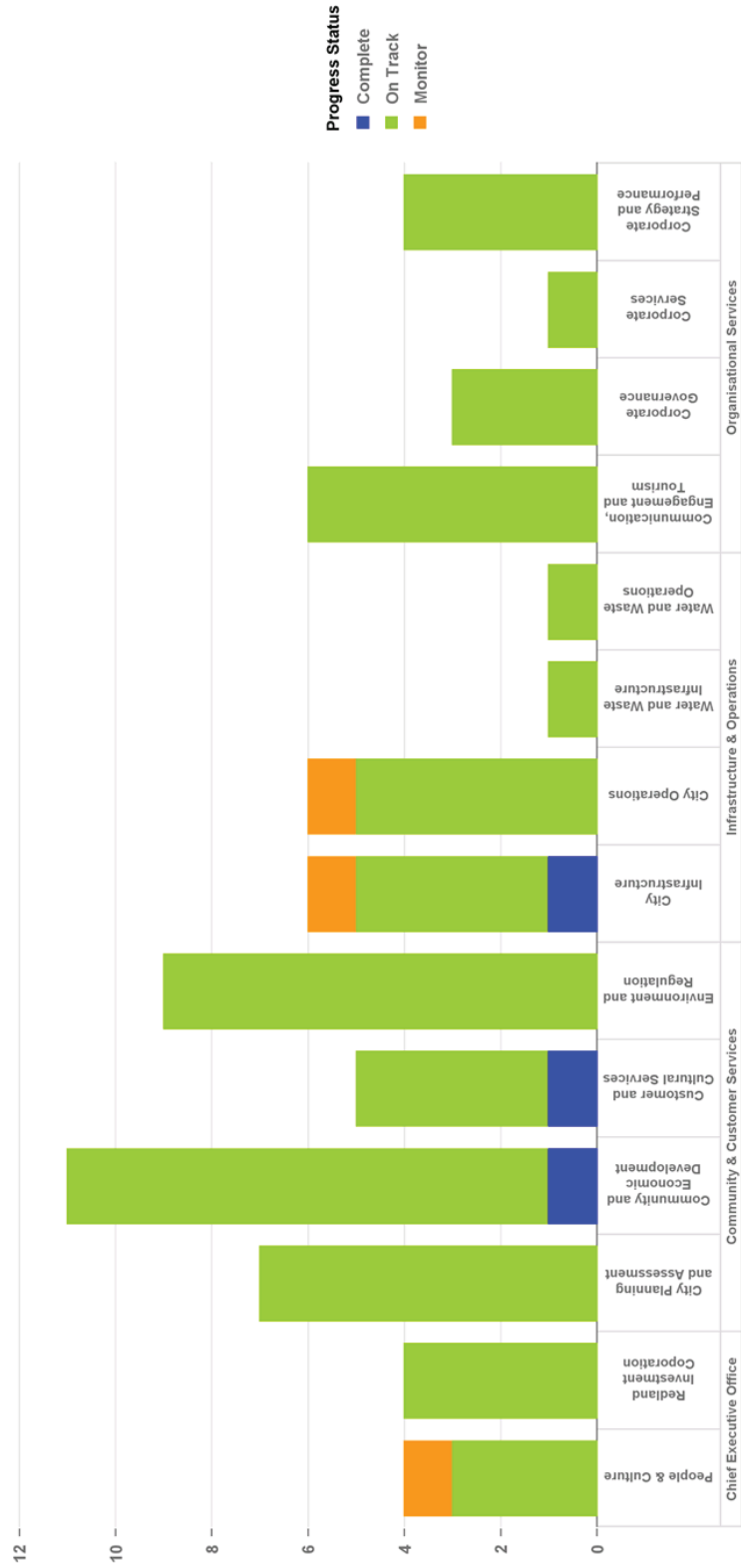
Concern There are significant delays or budget issues and it is unlikely that the significant activity will be delivered.

Cancelled The significant activity has been cancelled.

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Organisational Performance – Quarter Summary

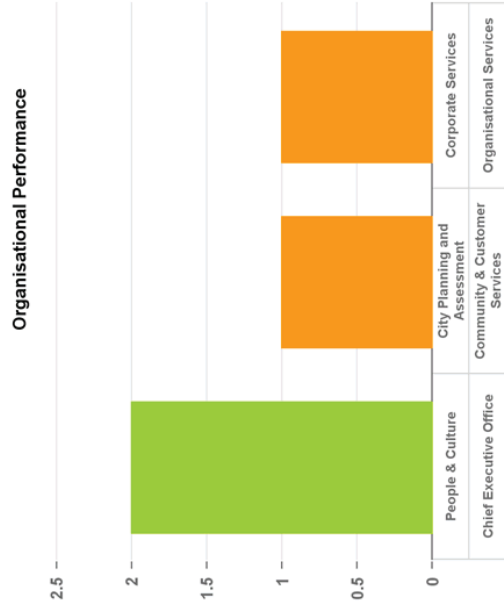
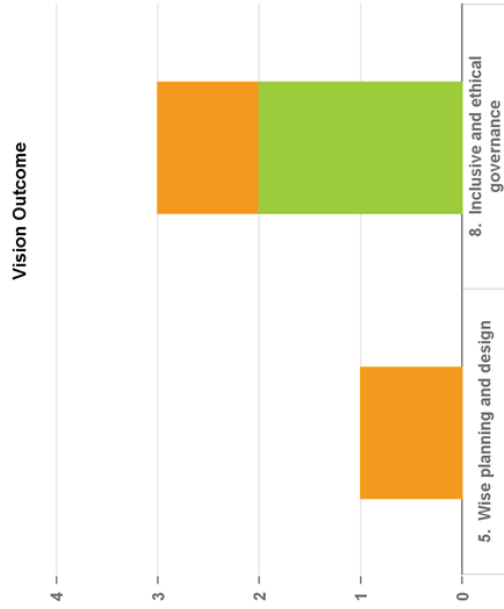
Department	Complete	On Track	Monitor	Total
Chief Executive Office	0	7	1	8
Community & Customer Services	2	30	0	32
Infrastructure & Operations	1	11	2	14
Organisational Services	0	14	0	14
Total	3	62	3	68



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Carried Forward – Quarter Summary Activities from Operational Plan 2017-2018

Vision Outcome	On Track	Monitor	Total
5 Wise planning and design	0	1	1
8 Inclusive and ethical governance	2	1	3
Total	2	2	4



On Track	The significant activity is progressing on time and on budget and is on track for delivery
Monitor	There are issues with timeframes and/or budget but it is still expected that with close monitoring the significant activity will be delivered.
Complete	The significant activity has been delivered.
Concern	There are significant delays or budget issues and it is unlikely that the significant activity will be delivered
Cancelled	The significant activity has been cancelled.

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1. Healthy natural environment

2023 Strategic Outcomes

1.1 Redland's natural assets including flora, fauna, habitats, biodiversity, ecosystems and waterways are managed, maintained and monitored.

1.2 Threatened species are maintained and protected, including the vulnerable koala species.

1.3 Community and private landholder stewardship of natural assets increases.

1.4 Visitors experience our natural assets through high standard facilities, trails, interpretation and low impact commercial ventures.

Significant Activity	Op Plan Ref	Key Accountable	Status	Comment	Strategic Priorities
Plan and implement a program of works to restore native vegetation.	1.1.1	Infrastructure & Operations	On Track	Works have been undertaken across the mainland and Southern Moreton Bay Islands to restore native vegetation. Works included weed control, revegetation and fire management. Targeted works are now 75% complete.	
Plan and deliver conservation restoration activities.	1.1.2	Infrastructure & Operations	On Track	Conservation restoration activities were planned and implemented across the mainland and Southern Moreton Bay Islands. These activities included weed control and revegetation works. Once the initial works are completed they are maintained so that maintenance over time diminishes and work areas can be expanded. Targeted works are now 75% complete.	
Engage and deliver restoration through partnership with community and external groups.	1.1.3	Community & Customer Services	On Track	Community bushcare groups planted 3,100 plants during this quarter in three separate planting events. One new application was received for the commencement of a bushcare group and two workshops were held; 'Coochie Bushucker' and the 'Freshwater Fish' workshop. Both were very well attended and positive feedback was received. The Biosecurity Action plan meetings have been held monthly to implement and monitor actions via responsible business groups.	
Implement programs to monitor sediments and nutrients and enforce the requirements of the Environmental Protection Act 1994.	1.1.4	Community & Customer Services	On Track	Council's Development Control Unit has two full time Erosion and Sediment Control (ESC) officers responding to customer service requests as well as undertaking proactive compliance on large scale development sites, working in conjunction with Council's Engineering Assessment officers and Development Control officers under the Major Development Audit Program. 57 ESC customer requests have been actioned from January to March 2019. ESC officers conducted a total of 93 hours of proactive inspections of major developments through the reporting period, with seven prestart meetings attended. A review of Redlands' contribution to the Lower Brisbane - Redlands Coastal Catchment Action Plan 2018-2021 commenced for future planning purposes.	
Continue implementing a program to plant one million native plants in the Redlands by 2026.	1.1.5	Infrastructure & Operations	On Track	A total of 74,227 native plants have been planted in 2018-2019 financial year. This brings the total as part of the 'One Million Native Plant Project' to 261,595. This project is now 26% complete.	

15/05/19 8:29:17 AM

Page 1 of 16

Significant Activity	Op Plan Ref	Key Accountable	Status	Comment	Strategic Priorities
Implement the Natural Environment Policy.	1.2.1	Community & Customer Services	On Track	<p>The implementation of the Wildlife Connection Plan 2018 (WCP) has advanced with additional mapping available to assist in city-wide environmental planning, inclusive of verifying site visits of wildlife vehicle strike hotspots.</p> <p>Under the Koala Conservation Action Plan 2016-2021 (KCAP), further monitoring programs have been established to continue the baseline work undertaken on North Stradbroke Island and Ormiston. The scientific surveys commissioned in 2018 were finalised with the results informing prioritisation of the future focus of Council actions.</p> <p>The evaluation of all community engagement for campaigns was finalised with reports showing improved engagement across all areas targeting the implemented koala campaigns. The Koalas in Design Schools competition was launched in March.</p>	
Enhance community understanding of wildlife management issues.	1.2.2	Community & Customer Services	On Track	<p>Six animal training companies have implemented the 'Leave It' behaviour change practices for denning and wildlife aversion, with additional 'Leave It' campaign posters distributed on bus shelters and dog off leash areas. A further seven Redlands businesses have implemented the 'Leave It' training program this quarter, with planning for North Stradbroke Island engagement underway during March. Ten new private properties have signed up to participate in the Koala Conservation Action Plan 2016-2021 program, including Ormiston State School.</p>	
Achieve improved environmental outcomes through extension programs.	1.3.1	Community & Customer Services	On Track	<p>Workshops delivered this quarter for the environmental extension programs included the Ormiston Koala 'Pop Up' day. Dog walkers and community members were able to engage in discussion regarding mitigation measures for managing koala interaction within their neighbourhood. This involved discussion regarding driver behaviour, fencing and responsible pet ownership.</p> <p>A fire management planning workshop was held for private landholders to understand fire management principles on private property and develop preventative measures.</p> <p>Over 400 private properties continue to participate in and benefit from the environmental partnership programs with over 2,500 plants distributed through these programs this quarter.</p>	
Enhance the visitor experience of Redland's natural assets.	1.4.1	Infrastructure & Operations	On Track	<p>Under the Enhance Visitor Experience project works are underway or complete. The 2018-2019 stage of aquatic safety signage on North Stradbroke Island has been completed and assets recorded. Fencing for Kidd Street conservation area to protect the environment was completed. Other minor works completed included the installation of canoe trail markers and platform seats. Data mapping of all Council tracks and trails is underway providing a much better base to plan asset renewal, upgrades and expansion.</p>	
Continue to improve the customer experience at Indigiscapes.	1.4.2	Community & Customer Services	On Track	<p>The Indigiscapes Centre was temporarily closed on 28 January 2019 to allow for the commencement of the Indigiscapes expansion project. The new Indigiscapes native nursery officially opened on 19 January 2019, ensuring community engagement continues, with the Indigiscapes gardens and tracks remaining open and accessible via the new nursery throughout construction.</p> <p>The environmental partnerships extension services continued to operate from the Capalaba Place (Library) building during the Indigiscapes Centre temporary closure.</p>	

15/05/19 8:29:17 AM

Page 2 of 16

2. Green living


2023 Strategic Outcomes

- 2.1 Council's policies and plans support ecologically sustainable development and respond to climate change issues.
- 2.2 Sustainable building design (for example, solar panels and water tanks) is supported through education and advocacy.
- 2.3 Council's waste management plans address current and future needs, and include plans for closed landfills and regional collaboration.
- 2.4 Council and the community actively recycle and reduce waste.
- 2.5 Transport planning reflects a desire to maximise economic, environmental and liveability outcomes through quality road design, public transport, pedestrian and cycling strategies.

Significant Activity	Op Plan Ref	Key Accountable	Status	Comment	Strategic Priorities
Continue to reduce Council emissions and carbon footprint.	2.1.1	Community & Customer Services	On Track	The carbon and energy dashboard is now in use and monitors all of Council's small and large sites for their energy emissions and consumption, including fleet fuel usage. The dashboard continued to be used to assist planning and operational activities to further improve Council's energy efficiency. Council investigated whether additional buildings can support solar panel installation and other operational measures to decrease fuel and energy consumption. The installation of smart metering in the Council administration building commenced.	
Provide information to raise community awareness and education.	2.2.1	Community & Customer Services	On Track	The IndigiScapes Workshop and Event program review commenced with consideration of additional sustainable building programs and workshops.	
Plan and deliver waste management services to meet current and future needs of the City.	2.3.1	Infrastructure & Operations	On Track	Council continued to review the draft Queensland Government Waste Management and Resource Recovery Strategy which was issued for public consultation on 14 February 2019. Programmed rehabilitation maintenance works continued on Birkdale transfer station to mitigate the risk of environmental harm with regular site inspections and environmental monitoring programs. Environmental monitoring infrastructure audits continued on all closed landfill sites to comply with site licence conditions. A risk analysis workshop continued on Judy Holt Park leachate management project to identify and mitigate possible risks that may arise from this project.	
Provide kerbside recycling bins and encourage the community to increase their recycling.	2.4.1	Infrastructure & Operations	On Track	Council's waste, recyclables and green waste collection contractor has collected 34,597 tonnes of waste, 8,425 tonnes of recycling, and 2,840 tonnes of green waste from Redlands Coast households to 31 March 2019. Additionally, Council's waste handling facilities received 11,661 tonnes of waste and 23,332 tonnes of recyclable or recoverable material. The overall resource recovery rate for the 2018-2019 financial year to date is 44.6% against a target of 45.8%.	
Manage planning for transport initiatives and services across the City.	2.5.1	Community & Customer Services	On Track	Community consultation on the Draft Redlands Coast Transport Strategy was completed. A large number of submissions were received from transport providers, industry bodies, state government agencies and the general community. Work has commenced on preparing a submission report for consideration by Council.	
Manage planning for transport connectivity for the Southern Moreton Bay Islands (SMBI).	2.5.2	Community & Customer Services	On Track	Council continued to advocate for greater accessibility between the mainland and the Southern Moreton Bay Islands. Council worked with key stakeholders such as the Department of Transport and Main Roads, South East Queensland Council of Mayors and industry representatives to facilitate a trial of an autonomous vehicle to operate a transport service on a Southern Moreton Bay Island.	

15/05/19 8:29:17 AM

Page 3 of 16

Significant Activity	Op Plan Ref	Key Accountable	Status	Comment	Strategic Priorities
Expand the footpath and cycleway network.	2.5.3	Infrastructure & Operations	Complete	All footpaths in 2018-2019 financial year footpath program planned for construction have been completed to expand the overall network. The program included footpath links near schools and through parks within Redland City. The total footpath and cycleway network continues to expand each year providing a more extensive pedestrian network for residents of the Redlands.	




15/05/19 8:29:17 AM

Page 4 of 16

3. Embracing the bay

2023 Strategic Outcomes

- 3.1 Council collaborates with partners to understand, nurture and protect Moreton Bay's marine health and values.
- 3.2 Communities on the islands and foreshores enjoy equitable access to development opportunities and community services.
- 3.3 Our community is ready for and adapting to changing coastlines, storm tide and severe weather.
- 3.4 Redland City's residents and visitors can easily access the foreshore and use recreation infrastructure for boating and non-boating activities.
- 3.5 Priority Development Areas support equitable outcomes for island residents, such as access to transport and facilities.

Significant Activity	Op Plan Ref	Key Accountable	Status	Comment	Strategic Priorities
Partner with Healthy Land and Water to monitor and improve the values of waterways and the bay, and enhance the community's experience of the bay.	3.1.1	Community & Customer Services	On Track	Council's annual Ambient Water Quality program was completed at the end of March, with the information and data being reviewed and collated for annual reporting and partnership with Healthy Land and Water.	
Partner with Education Queensland in activating the community use of schools for sport and recreation purposes.	3.2.1	Infrastructure & Operations	Monitor	Education Queensland has an expectation that Council will negotiate with each school principal about making facilities available for community use. Officers held discussions with Education Queensland regarding the ongoing management and use of the Russell Island Pool.	
Continue to develop and implement the Redland City Council Coastal Adaptation Strategy.	3.3.1	Infrastructure & Operations	On Track	Phase 2 was completed and funding submission for phases 6-8 was approved by the Local Government Association of Queensland.	
Improve access provisions to Moreton Bay.	3.4.1	Infrastructure & Operations	On Track	Barge ramp renewal at Masters Avenue Victoria Point was completed.	
Progress development of Priority Development Area (PDA) activities with a focus on ensuring island residents have equal access to transport and community facilities.	3.5.1	Community and Customer Services	On Track	The Toondah Harbour Priority Development Area project progressed, with the federal government having issued draft guidelines for the Environmental Impact Statement phase for community feedback. Redland Investment Corporation (RIC) continued to work closely with Walker Group, in coordination with Economic Development Queensland to progress the project. Stage one of the Weimam Creek Priority Development Area project, comprising of car parking and a residential component on the Moores farm site, is in the final stages of planning and design. RIC has been appointed to complete stage one and has continued to progress the planning process for the entire master plan in preparation for submission to the state government for approval.	

15/05/19 8:29:17 AM

Page 5 of 16

4. Quandamooka Country


2023 Strategic Outcomes

4.1 Council's organisational and staff capacity to deliver positive outcomes for Aboriginal communities, including the Quandamooka People, is improved through policy, cultural awareness training and cultural heritage training for elected members and Council staff.

4.2 Council's and the community's respect and understanding of the Quandamooka peoples' relationship with their traditional land and waters continue to improve.

4.3 Council continues to support and resource the delivery of commitments under the Indigenous Land Use Agreement (ILUA) with the Quandamooka People.

4.4 Council works with the Quandamooka Traditional Owners to help them achieve their goal of establishing North Stradbroke Island (Minjirribah) as a global eco-cultural tourism destination.

Significant Activity	Op Plan Ref	Key Accountable	Status	Comment	Strategic Priorities
Council is committed to continuing its collaborative work with Quandamooka Yoolooburabee Aboriginal Corporation (QYAC)	4.1.1	People & Culture	Monitor	During this quarter, 60 employees attended the Quandamooka Cultural Awareness day at North Stradbroke Island. The Quandamooka Yoolooburabee Aboriginal Corporation Cultural Heritage training continued to be promoted internally to staff. People and Culture commenced representation on Council's Reconciliation Action Plan Working Group. Council continued internal discussions relating to the Indigenous Employment and Training Strategy.	
Promote awareness and understanding of Quandamooka culture.	4.2.1	Organisational Services	On Track	Council provided social media promotion of International Mother Language Day and Quandamooka woman Sandra Delaney's Jandai language presentation at Redland Libraries, Victoria Point. The Redland Art Gallery exhibition of art by Aboriginal artists, 'Seeing Country', and solo exhibition by Quandamooka artist Libby Harward, 'Already Occupied', were featured as a story in 'Our Redlands Coast' magazine. Council provides Acknowledgment of Country and Elders in speeches. Acknowledgement of Traditional Owners is included in weekly print advertising in Redland City Bulletin. Each page of Council's website acknowledges Traditional Owners.	
Promote traditional knowledge.	4.2.2	Organisational Services	On Track	Council continues to acknowledge the Quandamooka People at the commencement of Council meetings and significant events and invite Quandamooka People to significant events. Council has continued recognition of Quandamooka People with Aunty Joan Hendriks presenting the Welcome to Country at the Citizenship Ceremony on 26 January and 18 March 2019. Joshua Walker received the Reconciliation Award and was also a finalist in the Cultural Award category at the Redlands Coast Australia Day Awards function on 22 January 2019. Uncle Bob conducted the Welcome to Country at the Creative Arts 2019 Program launch and Quandamooka artist Delvene Cockatoo-Collins created artwork for table pieces at this event. Council continues to fly the Aboriginal flag at the Cleveland Administration Building and the Council South Street Depot site.	

Significant Activity	Op Plan Ref	Key Accountable	Status	Comment	Strategic Priorities
Maintain and further develop partnerships with the Quandamooka People.	4.2.3	Community & Customer Services	On Track	In January 2019, Redland Art Gallery (RAG) received notification that the Arts Queensland grant application for \$24,460 for the 'Seeing Country' project was successful. Curated by Council officer Freja Carmichael, a talented Quandamooka curator in her own right, 'Seeing Country' will include works from the RAG collection and loaned works. The initiative will celebrate intrinsic relationships to the land and waters through contemporary Aboriginal artistic practices, conversations and workshops. Uncle Bob Anderson conducted the 'Welcome to Country' at the Creative Arts 2019 program launch on 20 February 2019 at Redlands Performing Arts Centre. Quandamooka People were invited to this launch and Quandamooka artist Deivene Cockatoo-Collins created artwork for table pieces for the evening. A RAG Exhibition and Acquisition Advisory Panel meeting was held. RAG staff commenced working with Quandamooka artist Libby Harward on her upcoming exhibition 'Already Occupied'.	
Support delivery of Indigenous Land Use Agreement (ILUA) commitments.	4.3.1	Organisational Services	On Track	Council continues to manage the Indigenous Land Use Agreement (ILUA) sub-committees and their meetings and monitor progress on ILUA activities. A Business Day meeting will be held on 1 May 2019. The ILUA Consultative Committee Meeting is scheduled for 13 June 2019.	
Contribution to implementation of North Stradbroke Island Economic Transition Strategy.	4.4.1	Community & Customer Services	On Track	Council is lead for Project 13: Location and Interpretive Signage, and worked in support of a further 17 of 23 projects under the Queensland Government's North Stradbroke Island Economic Transition Strategy. Quandamooka Yoolooburrabee Aboriginal Corporation, who Council contracted to design and install entry statements, commenced work on engaging Quandamooka artists to carry out the design of the entry statements taking into account community engagement feedback on potential designs collected by Council in September 2018.	
Promote Quandamooka tourism initiatives.	4.4.2	Organisational Services	On Track	Quandamooka cultural tourism ambassador, story-teller and dancer Joshua Walker received the Reconciliation Award and was also a finalist in the Cultural Award category at Council's Australia Day Awards function held on Tuesday 22 January 2019. Council approved sponsorship for the Quandamooka Festival and Council is working with the festival organisers to provide community event support and promotion in the lead up to the event to be held from June until August 2019. Council invited Quandamooka event organisers to the Event Management Masterclass held at Sirromet Winery on Thursday 22 February 2019. The event was attended by representatives from Quandamooka Yoolooburrabee Aboriginal Corporation, Yulu-Burri-Ba Aboriginal Corporation for Community Health, North Stradbroke Island Aboriginal and Islanders Housing Co-operative Society Ltd, Minjirribah Moorgumpin Elders-in-Council Aboriginal Corporation and the Goompi National Aborigines and Islanders Day Observance Committee. Council held its Tourism Subcommittee meeting on North Stradbroke Island (Minjirribah) on Wednesday 27 March 2019 and visited key tourism locations. Quandamooka Festival presented an update on the program and representatives from Queensland Government's Tourism Industry Development and the Commonwealth Games provided an update about key tourism projects on North Stradbroke Island (Minjirribah).	

15/05/19 8:29:17 AM

Page 7 of 16

5. Wise planning and design






2023 Strategic Outcomes

- 5.1 Growth and development in the City is sustainably managed through the adoption and implementation of the Redland City Plan and Local Government Infrastructure Plan.
- 5.2 Redland City's character and liveability are enhanced through a program of master planning, place-making and centre improvement strategies, including maximising opportunities through the catalyst Toondah Harbour Priority Development Area and Redlands Health and Wellbeing Precinct projects to build a strong and connected Cleveland.
- 5.3 An effective and efficient development assessment process delivers quality development that is consistent with legislation, best practice and community expectations.
- 5.4 Regional collaboration and targeted advocacy drives external funding for key infrastructure upgrades and enhanced community outcomes.

Significant Activity	Op Plan Ref	Key Accountable	Status	Comment	Strategic Priorities
Commence the Redland City Plan.	5.1.1	Community & Customer Services	On Track	Since the commencement of the City Plan on 8 October 2018 Council has continued to progress a number of amendments. These include a proposed major general amendment package commenced by Council on 10 October 2018, a major amendment (heritage schedule) commenced by Council on 23 January 2019 and a major amendment (environment) commenced by Council on 20 February 2019. All of these amendments are currently undergoing state interest review and will remain confidential until such time as ministerial approval is received to allow Council to commence community consultation.	
Ensure that infrastructure necessary to support growth in the City is provided through the development assessment process and capital works program.	5.1.2	Community & Customer Services	On Track	Infrastructure charges notices were issued with development approvals to secure infrastructure contributions are provided by developers.	 
Coordinate a place management program for key activity centres in Redland City and contribute to master planning for precincts in Redland City.	5.2.1	Community & Customer Services	On Track	Work continued on the scoping for an investment attraction plan, which incorporated consideration of preliminary steps that could be taken to enhance place making and centre improvement. Local Area Transport Plans are identified as a priority in the Draft Redlands Coast Transport Strategy. A short-term action plan is being developed for Cleveland centre that aims to improve its walkability and connectivity. The plan outlines a suite of low cost actions that will initiate a soft transition to improve the pedestrian area for Cleveland. The draft Redlands Health and Wellness Precinct Master Plan project consultants presented the Stage 3 Conceptual Land Use Plan and Strategy to key stakeholders for feedback.	
Coordinate planning and development and infrastructure delivery for local areas in the City.	5.2.2	Community & Customer Services	On Track	Council continued to progress the finalisation of a structure plan for land to the west of Victoria Point included in the emerging community zone. The proposed structure plan and consequential amendment will remain confidential until such time as approved by the planning minister for public consultation. The timing of a proposed planning investigation over the Southern Thornlands area, identified in the South East Queensland Regional Plan as a Potential Future Growth Area, has been adjusted to allow for consideration of the outcomes of the Rural Enterprise Industry Sector strategy and action plan being developed by the Community and Economic Development Group.	

15/05/19 8:29:17 AM

Page 8 of 16

Significant Activity	Op Plan Ref	Key Accountable	Status	Comment	Strategic Priorities
Identify and protect places of European heritage significance.	5.2.3	Community & Customer Services	On Track	Council at its General Meeting on 23 January 2019 resolved to commence a major amendment to City Plan addressing heritage protection in the city. The proposed amendment is currently undergoing state interest review. The proposed major amendment will remain confidential until such time as the planning minister confirms it may proceed to public consultation.	 
Develop master plan for Redland Aquatic Redevelopment.	5.2.4	Infrastructure & Operations	Monitor	Council resolved to progress land exchange with state government and enable realisation of a partnership agreement with Surr Life Saving Queensland.	
Plan for future use of surplus commonwealth land at Birkdale. (Carried forward 2017-2018)	5.2.5	Community & Customer Services	Monitor	The project has previously been placed on hold pending the outcomes of ongoing purchase negotiations with relevant commonwealth entities.	
Maintain effective systems and processes that underpin quality and timely decision making for development applications.	5.3.1	Community & Customer Services	On Track	The work program this quarter focused on review and update of systems to accurately calculate legislative target dates automatically.	
Contribute to establishing a South East Queensland City Deal.	5.4.1	Community & Customer Services	Complete	TransformingSEQ, the joint pitch by the Queensland Government and the Council of Mayors (SEQ) to the Commonwealth Government for an SEQ City Deal, was released on 12 February 2019.	




15/05/19 8:29:17 AM

Page 9 of 16

6. Supportive and vibrant economy






2023 Strategic Outcomes

- 6.1 Council supports infrastructure that encourages business and tourism growth.
- 6.2 Redland City delivers events, activities and performances that bring economic and social benefits to the community.
- 6.3 Council's involvement in the State Government's North Stradbroke Island Economic Transition Committee supports and aligns with Council's strategic objectives, which help deliver long-term economic sustainability for North Stradbroke Island (Minjerribah).
- 6.4 Council receives a return on the community's investment in land to enhance economic and community outcomes.
- 6.5 Growth in key sectors identified in Council's Economic Development Framework is supported through the development and implementation of action plans by the Industry Economic Development Advisory Board.
- 6.6 Development will be facilitated specifically in the Toondah Harbour Priority Development Area (PDA) and Weinam Creek PDA with a focus on economic growth.

Significant Activity	Op Plan Ref	Key Accountable	Status	Comment	Strategic Priorities
Lead the implementation of actions in the Redland City Tourism Strategy and Action Plan 2015-2020	6.1.1	Organisational Services	On Track	Council continued to complete actions of the Tourism Strategy and Action Plan 2015-2020 including the ongoing development of the new Redlands Coast Visitor Information Guide and the design and fit out of the new Visitor Information Centre. Council provided input into the visitor economy 2031 project workshop developed through Brisbane Marketing and Brisbane City Council. Council met with 150 Brisbane Airport ambassadors that provide visitor information services at the domestic and international airport and presented an overview about the destination experiences and the Redlands Coast brand. Council held two tourism subcommittee meetings on Wednesday 6 February 2019 at Sirromet Winery and Wednesday 27 March 2019 at North Stradbroke Island (Minjerribah). Council continued to partner with channel seven lifestyle series to film and showcase six local tourism experiences across Redlands Coast. Council partnered with BayFM and local tourism operators to provide on-air competitions aimed at promoting Redlands Coast. This included a photographic competition and an ongoing travel and tourism segment known as the armchair traveller. Council assisted Queensland Tourism Industry to provide a digital ready program on Monday 18 February 2019 focused on building the capability of the local tourism industry in effectively utilising social media platforms such as Facebook and Instagram to promote their business and the Redlands Coast destination.	 
Contribute to potential development of a Smart and Connected Cities Framework.	6.1.2	Community & Customer Services	On Track	Council continued to deliver a program of innovation and entrepreneurship activities in its role as project lead for the Queensland Government Advancing Regional Innovation Program (\$500,000 over three years). Ongoing support was provided to StartUp Redlands and Redlands Angels at pitch nights, and workshops for residents and businesses with a focus on innovation, Senior Start Ups and professional development for teachers. Planning commenced for the upcoming Young Entrepreneur Summit and the development of a Smart City Strategy.	









15/05/19 8:29:17 AM

Page 10 of 16

Significant Activity	Op Plan Ref	Key Accountable	Status	Comment	Strategic Priorities
Lead the implementation of actions in the Redland City Events Strategy and Action Plan 2017-2022.	6.2.1	Organisational Services	On Track	Council continued to complete actions of the Redland City Events Strategy and Action Plan 2017-2022 including the planning and development of an online events portal, and the successful delivery of an event management masterclass held on Thursday 21 March 2019, which was attended by more than 40 local event organisers. Council facilitated the delivery of more than 10 community events attended by approximately 49,500 people. Events included Queensland Triathlon series, Redland Bayside Blues Festival and Australia Day celebrations across Redlands Coast. Council delivered six Council-run events attended by approximately 600 people including Redlands Coast Australia Day Awards, two citizenship ceremonies, Australia Day Honour's Function and the Coochiemudlo Island War Memorial Reflection Space Opening.	
Deliver events, activities and workshops that contribute to bringing economic and social benefits to the community.	6.2.2	Community & Customer Services	On Track	Event planning commenced for Youth Week, the Redlands Coast Amazing Race, the second Education Roundtable and for Seniors Week celebrations.	
Contribute to economic and social impacts across the City.	6.2.3	Community & Customer Services	On Track	27,000 people visited the Redland Performing Arts Centre in Cleveland and the Redland Art Gallery in Cleveland and Capalaba this quarter. A comprehensive program of professional and community performances, exhibitions, workshops, community events, rehearsals and training sessions was delivered during the quarter. The Wellington Point Public Art project was completed with the installation of the artwork DRIFT - Sand, Sea and Sky by Braham Stevens - a sculptural installation of three elements that showcases the diverse marine ecology and bay environment of Wellington Point. Modelled on the dynamic and captivating eagle rays that gracefully drift through the emerald Moreton Bay waters between Wellington Point and North Stradbroke Island, the individual sculptures also feature striking patterns found in the sand, sea and sky around Wellington Point.	
Deliver a destination brand for Redland City.	6.2.4	Organisational Services	On Track	The roll out of the brand continued through the new tourism website, social media and partnerships with local social media influencers resulting in more than 55,000 followers seeing Redlands Coast Instagram stories. A Redlands Coast promotional video was translated into traditional Chinese. More than 95 local businesses signed up to be part of the new Redlands Coast Visitor Information Guide that Council is producing and will be stocked by Visitor Information Centres across Queensland.	
Coordination of Council's involvement in the North Stradbroke Island Economic Transition Strategy.	6.3.1	Community & Customer Services	On Track	A North Stradbroke Island Economic Transition Strategy (NSIETS) working group, which was established by Council and includes representatives from the Department of Innovation, Tourism Industry Development and the Commonwealth Games, met in February 2019. Council continues to attend NSIETS implementation Committee meetings, which are now bi-monthly.	
Identify and develop strategic opportunities for Redland City Council land holdings.	6.4.1	Organisational Services	On Track	Redland Investment Corporation (RIC) has partnered with RCC to engage a development partner to revitalise the Capalaba Business Centre. An expression of interest campaign was launched in December 2018 inviting submissions from interested development parties to partner with Council to deliver an exciting, innovative and landmark development to support the revitalisation of Capalaba. The Capalaba Town Centre Revitalisation Project provides the opportunity to deliver a world class active urban heart for Capalaba. The next step is for the project to progress to the Request for Detailed Proposal phase, inviting proponents to provide a detailed project proposal to Council and RIC for consideration.	

15/05/19 8:29:17 AM

Page 11 of 16

Significant Activity	Op Plan Ref	Key Accountable	Status	Comment	Strategic Priorities
Provide secretariat support to the Redlands Economic Development Advisory Board.	6.5.1	Community & Customer Services	On Track	The Redlands Economic Development Advisory Board third quarter meeting occurred through a Flying Minute. Board feedback from the Flying Minute will be tabled via a report to Council. Board members provided input to the development of the draft Rural Enterprises Industry Sector Plan through a facilitated workshop during the first round of stakeholder consultation.	
Deliver industry enabling action plans and a targeted investment attraction strategy.	6.5.2	Community & Customer Services	On Track	Implementation of the Education and Training Industry Sector Plan 2018-2023 actions for 2018-2019 continued, with planning for the second Education Roundtable underway. Health Care and Social Assistance Industry Sector Plan 2018-2023 actions for 2018/19 continue to be implemented, with stage 3 concept plan findings and a recommended delivery pathway for a Redlands Health and Wellness Precinct Masterplan project presented to key stakeholders for consideration and feedback. Work continued on development of a draft Rural Enterprises Industry Sector Plan, with the draft plan to be validated and verified with stakeholders. Work continued on the development of an investment attraction plan.	 
Facilitate the development of the Toondah Harbour PDA in partnership with Economic Development Queensland.	6.6.1	Community and Customer Services	On Track	Toondah Harbour Priority Development Area project progressed to Environmental Impact Statement (EIS) phase. Redland Investment Corporation and Walker Group, in consultation with Economic Development Queensland continued to work closely with the state and federal governments during the EIS process.	 
Facilitate the development of the Weinaam Creek PDA in partnership with Economic Development Queensland.	6.6.2	Community and Customer Services	On Track	Redland Investment Corporation continued to work with Council to progress stage one of the Weinaam Creek Priority Development Area project, comprising car parking and a residential component on the Moores farm site. A development application for nine house lots fronting Moores Road, was subject to a public submission process. The community was invited to provide feedback regarding the application during 11 January to 11 February 2019.	 
Collaborate with stakeholders on planning for Priority Development Areas.	6.6.3	Community & Customer Services	On Track	Council was represented on the Local Representative Committee regarding planning for Priority Development Areas.	




15/05/19 8:29:17 AM

Page 12 of 16

7. Strong and connected communities













2023 Strategic Outcomes

- 7.1 Festivals, events and activities bring together and support greater connectivity between cross-sections of the community.
- 7.2 Council maximises community benefit from the use of its parklands and facilities by improving access to, and the quality and shared use of, public spaces and facilities by groups for sporting, recreational and community activities.
- 7.3 Council's assessment of community issues and needs provides timely opportunities to pursue grants and partnerships that realise long-term benefits.
- 7.4 Council supports volunteerism and participation in civic projects through clear and supportive Council processes to reduce red-tape, and engage and recruit volunteers for Council projects.
- 7.5 The community's preparedness for disasters is improved through community education, training and strong partnerships between Council and other agencies.

Significant Activity	Op Plan Ref	Key Accountable	Status	Comment	Strategic Priorities
Celebrate the cultural life of the region.	7.1.1	Community & Customer Services	On Track	Council supported the delivery of more than 10 community events attended by approximately 49,500 people this quarter. Events included Queensland Triathlon series, Redland Bayside Blues Festival and Australia Day celebrations across Redlands Coast. Council delivered six Council run events attended by approximately 600 people and included Australia Day Awards, two citizenship ceremonies, Australia Day Honour's Function and the Coochiemudlo Island War Memorial Reflection Space Opening.	
Plan, provide and advocate for essential social infrastructure for community activities.	7.2.1	Community & Customer Services	On Track	Work commenced on drafting the Age Friendly Cities Strategy. The Community Hub concept has been placed on hold pending the outcome of the Redlands Social Infrastructure Strategy 2009 midterm review. Council is working to fill a gap in the services available to people who are experiencing homelessness through advocacy and improved coordination of services. Work has been undertaken on drafting a homelessness policy, which outlines Council's commitment to, and role in, responding to homelessness in the city. Council investigated the viability of establishing a Centre of Excellence in Education for the Ageing in Redland City to provide a range of lifelong learning and education opportunities for an ageing population. The Centre is identified as an opportunity for the city in both the Education and Training Industry Sector Plan 2018-2023 and the Health Care and Social Assistance Industry Sector Plan 2018-2023.	
Develop innovative and accessible library services as part of the implementation of the Library Services Strategy 2017-2022.	7.2.2	Community & Customer Services	Complete	Redland libraries successfully implemented radio frequency identification (RFID) technology across all of its libraries. This involved tagging every item and adding self-service check in and check out equipment. During March, the Cleveland, Capalaba and Victoria Point libraries were closed for one week each to allow for the installation of RFID equipment, make necessary adjustments to layouts and enable staff to be trained in the new system. The new system provides a user friendly customer experience, reduced manual handling for staff and has created additional space for clients within each library. The team continued to support clients to use the new system and is continuing to review processes.	
Plan for effective sport and recreation at Heineemann Road, Redland Bay.	7.2.3	Infrastructure & Operations	On Track	Completed a range of project documentation including project mandate, governance terms of reference, corporate risk register, drafted communication and stakeholder engagement plans, and drafted project management plan. The master plan study procurement and evaluation process commenced with a contract commencement date of 19 April 2019. Completion is due early December 2019. The master plan study includes an analysis to determine the end users, uses and required infrastructure.	

15/05/19 8:29:17 AM

Page 13 of 16

Significant Activity	Op Plan Ref	Key Accountable	Status	Comment	Strategic Priorities
Manage community access of Council sport and recreation facilities.	7.2.4	Infrastructure & Operations	On Track	Officers have reviewed the land owners consent, and sports field lighting processes. This provides clarity to sport and recreation clubs when undertaking works or projects on Council facilities.	 
Encourage community use and participation.	7.2.5	Infrastructure & Operations	On Track	Between January and March, the Redlands Active and Healthy Program increased to 27 programs while maintaining an average participation rate of eight people per session. Council partnered with local health and fitness providers to deliver low cost activities to over 1,970 attendees. The number of attendees was slightly down from the corresponding term last year, when state funding for marketing and advertising was provided.	 
Deliver Council's Grants and Sponsorship Program.	7.3.1	Community & Customer Services	On Track	Round 2 of the 2018-2019 Community Grants Program closed for applications. Council received: - 15 organisation support applications requesting a total of \$36,090 - five project support applications requesting a total of \$45,692 - five conservation grant applications requesting a total of \$35,936. The assessment process commenced. Round 2 of the 2018-2019 Sponsorship Program closed for application. Council received 19 applications requesting a total of \$234,688. The assessment process commenced.	 
Develop programs to encourage reading and all forms of literacy as part of the implementation of the Library Services Strategy 2017-2022.	7.3.2	Community & Customer Services	On Track	Redland libraries continue to deliver a wide range of programs and events to encourage reading and all forms of literacy. The adult literacy program, launched in September 2018, continued to develop with 12 additional volunteer tutors completing training in this quarter. Currently 29 adult learners are engaging in the program. First 5 Forever, a program to support early literacy for children aged 0-5 years, continued to be delivered across Redlands as well as other children's programs to encourage literacy. During the quarter, there were 99 events for children and young people which attracted 6,048 participants. Redland libraries delivered three author in action events attracting 128 attendees. Redland libraries and State Library of Queensland have been developing a new program called 'Deadly Digital' which aims to support digital literacy skills for Aboriginal and Torres Strait Islander residents. Delivery on North Stradbroke Island commenced with 29 participants in workshops and one to one sessions. Home deliveries have delivered to 664 nursing homes and household clients during this quarter.	 
Provide volunteering and work experience opportunities for the community.	7.4.1	People & Culture	On Track	Council continued to provide volunteering and work experience opportunities to the community across a diverse range of business units. A volunteer management project team delivered a recommendations report following a review of Council's governance and compliance requirements in relation to volunteers.	 
Improve disaster preparedness.	7.5.1	Organisational Services	On Track	Council undertook six separate community engagement events in collaboration with the member agencies of the Local Disaster Management Group. The community engagements included information displays at libraries around the city, meetings with the Community Champions network and the Police Citizen Youth Club, Anzac Day preparations and the recruitment and training of new members of the Community Champions. Interstate partnerships with other Councils were strengthened during January when three Council officers and four Community Champions were deployed to North Queensland to assist with the response and recovery from Tropical Cyclone Owen and the monsoon system that inundated much of North Queensland.	 

15/05/19 8:29:17 AM

Page 14 of 16

8. Inclusive and ethical governance

2023 Strategic Outcomes

- 8.1 Council's Information Management Strategy and technology systems are engineered to increase efficiency and provide excellent customer service outcomes.
- 8.2 Council produces and delivers against sustainable financial forecasts as a result of best practice Capital and Asset Management Plans that guide project planning and service delivery across the city.
- 8.3 Implementation of the Corporate Plan is well coordinated across Council and through a delivery mechanism that provides clear line of sight, accountability and performance measurement for all employees.
- 8.4 A continuous improvement focus underpins the organisation, creating a supportive environment for ideas and positive, well-managed change that enhance internal and external outcomes.
- 8.5 Council uses meaningful tools to engage with the community on diverse issues so that the community is well informed and can contribute to decision making.

Significant Activity	Op Plan Ref	Key Accountable	Status	Comment	Strategic Priorities
Transition hardware to a new disaster recovery site.	8.1.2	Organisational Services	On Track	The Information Management Team has now completed the technical components of the Disaster Recovery Suite. The next phase is to complete environmental and building works which is now underway. Once complete, Council will have an enterprise class disaster recovery capability for all of our information and communication technology.	
Transform Council's systems and processes. (Carried forward 2017-2018)	8.1.3	Organisational Services	Monitor	As part of the Information Management ongoing program of works, the transformation of systems and processes to simplify and modernise our technology is ongoing. Currently People and Culture and Information Management are delivering a new Human Resource Information System to modernise the way Council manages Human Resources. This project will deliver a modern, feature rich system with mobility to staff and managers. In collaboration with Financial Services, Information Management is also leading the implementation of a new Asset Management system to provide end to end management and maintenance of Council assets and infrastructure. Again, this project will deliver best practice asset management and mobility to both the indoor and outdoor workforce.	
Improve whole of Council asset management.	8.2.1	Organisational Services	On Track	Development and implementation of Council's Strategic Asset Management Plan (SAMMP) is on track. The SAMMP specifies how organisational objectives are to be converted into asset management objectives, the approach for developing Asset and Service Management Plans (ASMPs), and the role of the asset management system in compliance with ISO 55001 standard and achievement of Council strategic objectives. Through the implementation of the Asset Management Policy and Framework, Council has completed the development of its annual ASMPs and developed the proposed capital investment prior to prioritisation. Council is currently in the process of prioritising the 2019-2020 Capital Portfolio in preparation for budget adoption, ensuring the capital portfolio enables Council to continue to provide the level of reliable services and support ongoing growth in the region.	
Improve strategic alignment.	8.3.1	Organisational Services	On Track	Council commenced drafting a strategic service planning framework that will align our service planning and delivery to our strategic drivers and objectives. The integration of strategic analysis in the development of the operational program of works continued to enhance Council's strategic alignment. The Integrated Planning Framework continued to be implemented with the launch of the Strategic Planning Guideline.	

15/05/19 8:29:17 AM

Page 15 of 16

Significant Activity	Op Plan Ref	Key Accountable	Status	Comment	Strategic Priorities
Prioritise Council's portfolio of projects.	8.3.2	Organisational Services	On Track	Prioritising Council's portfolio of projects (which includes open space, roads, marine, pathways, water, wastewater, waste, buildings, and other endorsed projects) is progressing well according to plan.	
Improve alignment between individual and Council performance.	8.3.3	People & Culture	On Track	MyGoals and performance agreement mid-cycle conversations were promoted internally to all employees to track progress on 2018-2019 goals and if required, write plans for achieving end of year goals.	
Continue to build change management capability.	8.4.1	People & Culture	On Track	The change management portfolio, while continuing to expand has been working in partnership with the Portfolio Management Unit and Risk and Liability Services to deliver training on change management to the primary project manager group within Council.	
Drive improvements in efficiency and effectiveness.	8.4.2	Organisational Services	On Track	The business transformation program has continued with refinements to the business transformation toolkit and additional training to boost innovative thinking for business improvement. Five design thinking workshops were delivered across the organisation, promoting innovative culture and process improvement, reaching over 65 attendees. The process for reporting benefits has been implemented via both monthly organisational scorecard reporting and quarterly reporting to the Chief Executive Officer.	
Align the organisation to meet changing operational requirements. (Carried forward 2017-2018)	8.4.3	People & Culture	On Track	To support employees with changing operational requirements, Council offered employees with targeted workplace innovation and change management training courses as part of its corporate development LEAP program. Mid-cycle MyGoals performance reviews provided the opportunity for individual goals to be aligned to corporate goals.	
Improve organisational performance through employee feedback. (Carried forward 2017-2018)	8.4.4	People & Culture	On Track	Groups continued to action items identified in their 2018 MySay Action Plans. The 2019 MySay survey was drafted with new items developed lapping into innovation, cultural awareness and safety climate topics.	
Conduct community engagement on a diverse range of issues.	8.5.1	Organisational Services	On Track	Community consultation activities utilised a range of methods including information rich 'Talk to a Planner' activities, user intercept surveys, and digital tools (including Council's YourSay platform and social media).	

15/05/19 8:29:17 AM

Page 16 of 16

13 REPORTS FROM COMMUNITY & CUSTOMER SERVICES

13.1 DECISIONS MADE UNDER DELEGATED AUTHORITY FOR CATEGORY 1, 2 AND 3 DEVELOPMENT APPLICATIONS

Objective Reference:

Authorising Officer: Louise Rusan, General Manager Community & Customer Services

Responsible Officer: David Jeanes, Group Manager City Planning & Assessment

Report Author: Jill Driscoll, Group Support Officer

Attachments: 1. Decisions Made Under Delegated Authority 28.04.2019 to 11.05.2019 [↓](#)

PURPOSE

The purpose of this report is for Council to note that the decisions listed below were made under delegated authority for Category 1, 2 and 3 development applications only.

This information is provided for public interest.

BACKGROUND

At the General Meeting of 21 June 2017, Council resolved that development assessments be classified into the following four categories:

Category 1 – minor code and referral agency assessments;

Category 2 – moderately complex code and impact assessments;

Category 3 – complex code and impact assessments; and

Category 4 – major assessments (not included in this report)

The applications detailed in this report have been assessed under:-

Category 1 - Minor code assessable applications, concurrence agency referral, minor operational works and minor compliance works; minor change requests and extension to currency period where the original application was Category 1 procedural delegations for limited and standard planning certificates.

Delegation Level: Chief Executive Officer, General Manager, Group Managers, Service Managers, Team Leaders and Principal Planners as identified in the officer's instrument of delegation.

Category 2 - In addition to Category 1, moderately complex code assessable applications, including operational works and compliance works and impact assessable applications without objecting submissions; other change requests and variation requests where the original application was Category 1, 2, 3 or 4*. Procedural delegations including approval of works on and off maintenance, release of bonds and full planning certificates.

**Provided the requests do not affect the reason(s) for the call in by the Councillor (or that there is agreement from the Councillor that it can be dealt with under delegation).*

Delegation Level: Chief Executive Officer, General Manager, Group Managers and Service Managers as identified in the officer's instrument of delegation.

Category 3 - In addition to Category 1 and 2, applications for code or impact assessment with a higher level of complexity. They may have minor level aspects outside a stated policy position that are subject to discretionary provisions of the planning scheme. Impact applications may involve submissions objecting to the proposal readily addressable by reasonable and relevant conditions. Assessing superseded planning scheme requests and approving a plan of subdivision.

Delegation Level: Chief Executive Officer, General Manager and Group Managers as identified in the officer's instrument of delegation.

OFFICER'S RECOMMENDATION

That Council resolves to note this report.

Decisions Made Under Delegated Authority 28.04.2019 to 04.05.2019

CATEGORY1

Application Id	Application Full Details	Applicant	Associated Property Address	Primary Category	Decision Date	Negotiated Decision Date	Decision Description	Division
CAR17/0127.01	Change to Referral Agency Response CAR17/0127 - Design and Siting - Retaining Wall and Fence	Fluid Building Approvals Brisbane	2 Bertson Crescent Wellington Point QLD 4160	Minor Change to Approval	01/05/2019	NA	Approved	1
CAR19/0137	Design and Siting - Gazebo	The Certifier Pty Ltd	6 Thistle Street Ormiston QLD 4160	Referral Agency Response - Planning	01/05/2019	NA	Approved	1
CAR19/0133	Design and Siting - Carport	Bartley Burns Certifiers & Planners	4 Fogarty Street Cleveland QLD 4163	Referral Agency Response - Planning	30/04/2019	NA	Approved	2
DBW19/0007	Domestic Additions - Dwelling	Bartley Burns Certifiers & Planners	7 Toompany Street Amity QLD 4183	Code Assessment	30/04/2019	NA	Development Permit	2
CAR19/0125	Design and Siting - Carport	All Approvals Pty Ltd	4 Seaholly Crescent Victoria Point QLD 4165	Referral Agency Response - Planning	30/04/2019	NA	Approved	4
CAR19/0131	Design and Siting - Dwelling	Bartley Burns Certifiers & Planners	6 Raven Street Victoria Point QLD 4165	Referral Agency Response - Planning	02/05/2019	NA	Approved	4
CAR18/0493	Design and Siting - Dwelling House	Applied Building Approvals	1 Heath Street Macleay Island QLD 4184	Referral Agency Response - Planning	30/04/2019	NA	Approved	5
CAR19/0123	Design and Siting - Dwelling House	Darco MEDIC	11 Centre Road Russell Island QLD 4184	Referral Agency Response - Planning	01/05/2019	NA	Approved	5

Decisions Made Under Delegated Authority 28.04.2019 to 04.05.2019

CATEGORY 1

Application Id	Application Full Details	Applicant	Associated Property Address	Primary Category	Decision Date	Negotiated Decision Date	Decision Description	Division
CAR19/0132	Amenity and Aesthetics - Dwelling House	SAPH Vision Quest Assoc Inc	21 Ilya Street Macleay Island QLD 4184	Referral Agency Response - Planning	03/05/2019	NA	Approved	5
CAR19/0153	Design and Siting - Dwelling House	Bay Island Designs	31 Villa Wood Road Russell Island QLD 4184	Referral Agency Response - Planning	02/05/2019	N/A	Approved	5
CAR19/0121	Design and Siting - Carport	Murrant Building Certification	37 Burmah Boulevard Redland Bay QLD 4165	Referral Agency Response - Planning	02/05/2019	NA	Approved	6

Decisions Made Under Delegated Authority 28.04.2019 to 04.05.2019

CATEGORY2

Application Id	Application Full Details	Applicant	Associated Property Address	Primary Category	Decision Date	Negotiated Decision Date	Decision Description	Division
MCU19/0023	Indoor sport and recreation	Powercat Partners Pty Ltd	101 Valley Way Mount Cotton QLD 4165	Code Assessment	30/04/2019	NA	Development Permit	6
RAL19/0012	Change to Development Approval SB004834 - Standard Format Reconfiguration - 1 into 5 Lots	East Coast Surveys Pty Ltd Statewide Survey Group Pty Ltd Consulting Surveyors	138-296 Rocky Passage Road Redland Bay QLD 4165	Minor Change to Approval	30/04/2019	NA	Approved	6
MCU19/0043	Combined-Shop Service Industry Refreshment Commercial Office Healthcare Centre	Nerinda Pty Ltd	128-144 Boundary Road Thornlands QLD 4164	Extension to Currency Period	01/05/2019	NA	Approved	7
OPW19/0026	Clearing Vegetation under planning scheme	Kerry William CORNEY Nadine Margaret LOOF	91-93 Howlett Road Capalaba QLD 4157	Code Assessment	03/05/2019	NA	Development Permit	9

Decisions Made Under Delegated Authority 05.05.2019 to 11.05.2019

CATEGORY1

Application Id	Application Full Details	Applicant	Associated Property Address	Primary Category	Decision Date	Negotiated Decision Date	Decision Description	Division
CAR19/0150	Design and Siting - Dwelling House	Rodney Albert YOUNG	59 Hardy Road Wellington Point QLD 4160	Referral Agency Response - Planning	07/05/2019	N/A	Approved	1
CAR19/0142	Design and Siting - Dwelling House x 5	Phillip James PARKES	17-19 Long Street Cleveland QLD 4163	Referral Agency Response - Planning	08/05/2019	N/A	Approved	2
CAR19/0145	Design and Siting - Dwelling House	Steve Bartley & Associates Pty Ltd	65 Channel Street Cleveland QLD 4163	Referral Agency Response - Planning	09/05/2019	N/A	Approved	2
CAR19/0143	Design and Siting - Carport	Strickland Certification Pty Ltd	54 Pitt Street Redland Bay QLD 4165	Referral Agency Response - Planning	08/05/2019	N/A	Approved	5

Decisions Made Under Delegated Authority 05.05.2019 to 11.05.2019**CATEGORY2**

Application Id	Application Full Details	Applicant	Associated Property Address	Primary Category	Decision Date	Negotiated Decision Date	Decision Description	Division
OPW19/0003	Excavation & Fill - Major	Malcolm ZORDAN	CAPALABA INDUSTRIAL 4/286 Old Cleveland Road East Capalaba QLD 4157	Code Assessment	10/05/2019	N/A	Development Permit	9

Decisions Made Under Delegated Authority 05.05.2019 to 11.05.2019

CATEGORY3

Application Id	Application Full Details	Applicant	Associated Property Address	Primary Category	Decision Date	Negotiated Decision Date	Decision Description	Division
SPS19/0002	Request to Apply Superseded Planning Scheme - Reconfiguration 1 into 2 Lots	Kevin CROWTHER	31 Wilson Esplanade Victoria Point QLD 4165	DA Apply Previously Policy/Code	08/05/2019	N/A	Approved	4

13.2 LIST OF DEVELOPMENT AND PLANNING RELATED COURT MATTERS AS AT 14 MAY 2019**Objective Reference:****Authorising Officer:** Louise Rusan, General Manager Community & Customer Services**Responsible Officer:** David Jeanes, Group Manager City Planning & Assessment**Report Author:** Christy Englezakis, Senior Appeals Planner**Attachments:** Nil**PURPOSE**

The purpose of this report is for Council to note the current development and planning related appeals and other related matters/proceedings.

BACKGROUND

Information on appeals may be found as follows:

1. Planning and Environment Court

a) Information on current appeals and declarations with the Planning and Environment Court involving Redland City Council can be found at the District Court web site using the "Search civil files (eCourts) Party Search" service:

<http://www.courts.qld.gov.au/services/search-for-a-court-file/search-civil-files-ecourts>

b) Judgments of the Planning and Environment Court can be viewed via the Supreme Court of Queensland Library web site under the Planning and Environment Court link:

<http://www.sclqld.org.au/qjudgment/>

2. Court of Appeal

Information on the process and how to search for a copy of Court of Appeal documents can be found at the Supreme Court (Court of Appeal) website:

<http://www.courts.qld.gov.au/courts/court-of-appeal/the-appeal-process>

3. Department of State Development, Manufacturing, Infrastructure and Planning (DSDMIP)

The DSDMIP provides a Database of Appeals that may be searched for past appeals and declarations heard by the Planning and Environment Court.

<https://planning.dsdmip.qld.gov.au/planning/spa-system/dispute-resolution-under-spa/planning-and-environment-court/planning-and-environment-court-appeals-database>

The database contains:

a) A consolidated list of all appeals and declarations lodged in the Planning and Environment Courts across Queensland of which the Chief Executive has been notified.

b) Information about the appeal or declaration, including the appeal number, name and year, the site address and local government.

4. Department of Housing and Public Works (DHPW)

Information on the process and remit of development tribunals can be found at the DHPW website:

<http://www.hpw.qld.gov.au/construction/BuildingPlumbing/DisputeResolution/Pages/default.aspx>

PLANNING & ENVIRONMENT COURT APPEALS

1.	File Number:	CA11075/17 (MCU013296)
Appellants:		Lipoma Pty Ltd
		Lanrex Pty Ltd
		Victoria Point Lakeside Pty Ltd
Co-respondent (Applicant)		Nerinda Pty Ltd
Proposed Development:		Preliminary Approval for Material Change of Use for Mixed Use Development and Development Permit for Reconfiguring a Lot (1 into 2 lots) 128-144 Boundary Road, Thornlands (Lot 3 on SP117065)
Appeal Details:		Submitter appeal against Council approval
Current Status:		A directions hearing was held on 1 August 2018. A further directions hearing was held on 5 October 2018 to confirm the matters to be determined by the Court. The matter was heard before the Court over four days, commencing 4 March 2019. The Court has reserved its decision.

2.	File Number:	Appeal 4515 of 2017 (ROL006084)
Applicant:		Australian Innovation Centre Pty Ltd
Application Details:		Reconfiguring a Lot (1 into 22 lots and park) at 289-301 Redland Bay Road, Thornlands (Lot 5 on RP14839)
Appeal Details:		Deemed refusal appeal
Current Status:		Appeal filed 23 November 2017. On 31 January 2018 Council solicitors notified the parties that it opposed the proposed development. Mediation was held on 6 March 2018. A review was held on 27 February 2019. A further mediation was held on 11 April 2019. A review was held on 17 April 2019. The appeal is to be adjourned for mention on 28 June 2019.

3.	File Number:	Appeal 461 of 2018 (MCU013977)
Applicant:		Robyn Edwards and Ronald Edwards
Proposed Development:		Material Change of Use for an Undefined Use (Rooming Accommodation) at 41 Ziegenfusz Road, Thornlands (Lot 291 on RP801793)
Appeal Details:		Appeal against Council refusal
Current Status:		Appeal filed 8 February 2018. A Directions Order was set down on 27 April 2018 detailing a timetable for the proceedings. Mediation was held on 31 May 2018. A review was held on 25 January 2019. Council resolved to settle the appeal on 6 February 2019. A review was held on 9 May 2019. A further review was held on 13 May 2019, at which the Court made a judgment in accordance with the consent of Council and the Appellant, to approve the development subject to conditions. The appeal was thereby resolved.

4.	File Number:	Appeal 894 of 2018 (MCU013921)
Applicant:		Palacio Property Group Pty Ltd
Proposed Development:		Infrastructure conversion application (relating to the Development Permit for a Material Change of Use for Multiple Dwellings (22 units)) 4-8 Rachow Street, Thornlands (Lot 5 on SP149013)
Appeal Details:		Appeal against Council refusal
Current Status:		Appeal filed 9 March 2018. A without prejudice meeting was held on 17 May 2018. A settlement offer was presented to Council on 10 October 2018. Council resolved to decline the offer. Mediation was held on 3 December 2018. A further without prejudice mediation was held on 26 March 2019. Council declined a further settlement offer on 3 April 2019. A review was held on 9 May 2019. A further review is to be held on 17 May 2019.

5.	File Number:	Appeal 1506 of 2018 (MCU17/0149)
Applicant:		Barro Group Pty Ltd
Proposed Development:		Request to Extend the Currency Period (relating to the Development Permit for a Material Change of Use for Extractive Industry and Environmentally Relevant Activities 8 (Chemical Storage), 16 (Extractive and Screening Activities) and 21 (Motor Vehicle Workshop Operation)) 1513 and 1515 – 1521 Mount Cotton Road and 163-177 and 195 Gramzow Road, Mount Cotton (Lot 162 on S31962, Lot 238 on SP218968, Lot 370 on S311071, Lot 1 on RP108970, Lot 17 on RP108970, Lot 1 on SP272090, Lot 2 on SP272091, Lot 3 on SP272092 and the land comprising part of Greenhide (California) Creek located between Lot 162 on S31962 and Lot 238 on SP218968, which is the property of the State)
Appeal Details:		Appeal against Council refusal
Current Status:		Appeal filed on 24 April 2018. A without prejudice meeting was held on 29 October 2018. A pre-call over review was held on 20 February 2019. A further review was held on 21 February 2019. The Appellant made a minor change application to the Minister on 15 March 2019. The Appellant also made an amendment application to the Department of Environment and Science (DES) on 18 March 2019, seeking changes to the Environmental Authority. A further review was held on 21 March 2019. On 5 April 2019, Council provided a response notice to the Minister and submitted a request to the Department of Environment and Science that the environmental authority be amended in accordance with expert advice. The Minister has not yet made a decision on the minor change application. The DES approved the amendment application on 12 April 2019. A review is scheduled for 15 May 2019.

6.	File Number:	Appeal 2171 of 2018 (ROL006209)
Applicant:		Lorette Margaret Wigan
Proposed Development:		Reconfiguring a Lot for 1 into 29 lots and road 84-122 Taylor Road, Thornlands (Lot 1 on RP123222)
Appeal Details:		Appeal against Council decision to issue Preliminary Approval
Current Status:		Appeal filed on 13 June 2018. Mediation was held on 29 June 2018. A second mediation was held on 2 October 2018. A third mediation was held on 22 October 2018. A fourth mediation was held on 8 April 2019. A further review was held on 12 April 2019. A further review is scheduled for 30 May 2019.

7.	File Number:	Appeal 135 of 2018 (MCU013917)
Applicant:		Maureen Joan Chapman
Proposed Development:		Material Change of Use for a Dwelling House 42 Magnolia Street, Russell Island (Lots 77, 78, 104 & 105 on RP129012)
Appeal Details:		Appeal against Council refusal
Current Status:		Appeal filed on 21 September 2018. Council solicitors corresponded with the Appellant's solicitor on 20 March 2019 to prompt them to take steps to progress or discontinue the appeal. The Appellant's solicitor confirmed on 1 April 2019 that the appellant intended to proceed with the appeal. The Appellant filed an application in pending proceedings on 10 May 2019, for orders to progress the appeal. The parties are required to attend a mediation by 30 June 2019. A review is scheduled for 19 July 2019.

8.	File Number:	Appeal 4270 of 2018 (MCU013936)
Applicant:		Landmark Homes
Proposed Development:		Material Change of Use for a Dwelling House 10 Water Street, Cleveland (Lot 57 on RP1691)
Appeal Details:		Appeal against Council refusal
Current Status:		Appeal filed on 29 November 2018. A without prejudice meeting was held on 21 February 2019. A directions hearing was held on 27 February 2019, at which the court made orders requiring the parties' experts to produce a joint expert report by 3 April 2019. A directions hearing was held on 12 April 2019. The matter is listed for further review on 20 May 2019.

9.	File Number:	Appeal 1452 of 2019 (ENF007717)
Applicant:		John Bonett
Enforcement Action:		Unlawful Use of Premises 45 Arthur Street and 47 – 49 Arthur Street, Macleay Island (Lot 76 RP124837 and Lot 77 SP162705)
Appeal Details:		Appeal against Council enforcement notice
Current Status:		Appeal filed on 26 April 2019.

APPEALS TO THE QUEENSLAND COURT OF APPEAL

10.	File Number:	Appeal 8114 of 2018 (MCU012812)/ (QPEC Appeal 3641 of 2015)
Appellant:		Redland City Council
Respondent (applicant):		King of Gifts Pty Ltd and HTC Consulting Pty Ltd
Proposed Development:		Material Change of Use for Service Station (including car wash) and Drive Through Restaurant 604-612 Redland Bay, Road, Alexandra Hills
Appeal Details:		Appeal against the decision of the Planning and Environment Court to allow the appeal and approve the development.
Current Status:		Appeal filed by Council on 30 July 2018. Council's outline of argument was filed on 28 August 2018. The appellant's outline of argument was filed on 20 September 2018. The matter was heard before the Court on 12 March 2019. The Court has reserved its decision.

DEVELOPMENT TRIBUNAL APPEALS AND OTHER MATTERS

No current matters.

OFFICER'S RECOMMENDATION

That Council resolves to note this report.

14 REPORTS FROM INFRASTRUCTURE & OPERATIONS

14.1 PARK NAMING REQUEST - 61 MCMILLAN ROAD, ALEXANDRA HILLS

Objective Reference:

Authorising Officer: Peter Best, General Manager Infrastructure & Operations

Responsible Officer: Bradley Salton, Group Manager City Infrastructure

Report Author: Frances Hudson, Service Manager Civic & Open Space

Attachments:

1. [Plan of 61 McMillan Road, Alexandra Hills](#) ↓
2. [History of Wehr family, Alexandra Hills](#) ↓
3. [GL-3004-003 Park Naming Guideline](#) ↓

PURPOSE

For Redland City Council (Council) to consider a request to name the property at 61 McMillan Road, Alexandra Hills (Lot 1 on RP810161) as the “Wehr Urban Habitat”.

BACKGROUND

On 26 September 2016, Councillor Tracey Huges (Division 8) requested that the property located at 61 McMillan Road, Alexandra Hills be named after the Wehr family who had a long association with the land as owners from the 1960s. Three generations of the Wehr family settled and farmed the land located on McMillan Road, Alexandra Hills and continue to reside in Redland City.

The request for the park naming can be determined, as the recommendation in this report considers the timing and resolution of land ownership, tenure agreements and zoning issues.

In 2010 Council acquired the property and has generally maintained it as an environmental area. In 2015 the property was purchased by the Redland Investment Corporation, however on the completion of a number of land transactions Council will be responsible for the management of the property. The land is to be managed as a Conservation Reserve – Urban Habitat due to its environmental values.

The 9,415m² property has a street frontage along McMillan Road, McDonald Road and Stonebridge Street. It is heavily vegetated with many established fruit trees reflecting the former farming of the Wehr family. Council’s Open Space Strategy refers to this property as “Fruit Tree park”; however this name has not been formerly approved or attached to the property. With the adoption of the new City Plan on 10 October 2018, the property now has a zoning of Conservation. Under Council’s adopted Conservation Land Management Strategy and based on the features and criteria (i.e. size, cleared areas and non-native species), the classification of the property name should have the addendum of “Urban Habitat”.

Family history

The Wehr family migrated from Germany in 1959, purchasing 10 acres of scrub land on McMillan Road, Alexandra Hills in 1963. McMillan Road, Alexandra Hills was not sealed and accessible only from Dawson Road, Alexandra Hills. Suitable farming land was utilised and the Wehr family produced strawberries, passionfruit, cucumbers, pumpkin and other small crops. Mr Wehr passed in 1976 and farming ceased. The construction of McMillan Road and continuation of McDonald Road in 1978 gave the opportunity for the Wehr family land to be subdivided into five lots. Mrs Wehr sold all the lots including one lot to her son Helmet Wehr, and relocated to Birkdale. From

this time Mr Helmet Wehr lived at the property preserving the surrounding bushland and raising a family at the residence.

ISSUES

The naming request is consistent with POL-3004 Naming of Infrastructure Assets Policy and GL-3004-003 Park Naming Guideline. Under the Park Naming Guideline, land that is conservation can be named or renamed after person/s that the community highly recognises.

The supporting documentation supplied outlining the Wehr family's history and association with the property has merit for the property to be named in their honour. Community support in 2016 instigated the request for naming and promotion of Council ownership/ management as an urban habitat.

With the new City Plan commencement, and conditional to tenure management and ownership issues being progressed through a recent Council decision, the park naming request can be considered and determined.

STRATEGIC IMPLICATIONS

Legislative Requirements

There are no known legislative requirements for consideration with the naming of this property.

Risk Management

There are no known risks in naming the property at 61 McMillan Road, Alexandra Hills, as the "Wehr Urban Habitat".

With Council as owner/future trustee of the property, the risk of another party not recognising the approved name and managing the property for its community and environmental values is unlikely. It is recognised that other community members may wish to propose an alternative name for this property. However, no other alternate names have been proposed since 2016.

Financial

The estimated cost for the design, construction and installation of an appropriate park naming sign will be approximately \$2,700. This cost can be accommodated in Council's annual FY 2019/20 OPEX budget.

People

The Civic and Open Space Asset Management Unit will arrange for the installation of a park naming sign, if Council resolves to name the property the "Wehr Urban Habitat". The property's ongoing maintenance and management for the purposes of community use and conservation will be met through existing Council's resources. The property name change will be recorded appropriately in Council's asset register and place name databases.

Environmental

There are no environmental implications in the naming of this property and it will continue to be maintained for its community and environmental values.

There are a number of fruit trees on this land that are a legacy of the Wehr family who farmed small crops, however these are not considered to provide any environmental benefit or risk to the property.

Social

The naming of the property “Wehr Urban Habitat” will give Council and the community the opportunity to acknowledge and honour the Wehr family, and their association with the property and the character of the Redlands community.

Alignment with Council's Policy and Plans

This naming request is in accordance with, and meets the criteria of, GL-3004-003 Park Naming Guideline. As noted in the guideline, “Conservation parks and pathways will be permitted to be named or renamed after person/s that the community highly recognises.”

CONSULTATION

Consulted	Consultation Date	Comments/Actions
Councillor Division 8	Ongoing since September 2016	Cr Huges requested the naming of this property, after on-site meetings agreed that the Wehr family held a long association with the property and contributed to the community for generations.
Aquatic and Emergency Precinct Project Manager City Infrastructure Group	March 2019	Confirmed the conditional recommendation in this report is consistent with the proposed land tenure transactions.
Strategic Planning City Planning & Assessment Group	September 2018	No objection to the suggested naming of this property after the Wehr Family.
City Operations Parks & Conservation	September 2018	No objection to the suggested naming of this property after the Wehr Family and provided advice on the fruit trees and environmental risks.
Library Services – historical information	September 2018	No objection to the suggested naming of this property after the Wehr Family.

No external consultation has been undertaken with regard to this property naming application. However the initial request came about from a community meeting on-site with Councillor Huges, and subsequently background information provided by Mr Helmet Wehr.

OPTIONS

Option One

That Council resolves to:

1. name the property located at 61 McMillan Road, Alexandra Hills (Lot 1 on RP810161) as “Wehr Urban Habitat”;
2. acknowledge the Wehr family’s historical association with 61 McMillan Road, Alexandra Hills by naming the property;
3. advise Wehr family of Council’s decision; and
4. install signage to reflect the approved name.

Option Two

That Council resolves to:

1. not support the request to name the property located at 61 McMillan Road, Alexandra Hills (Lot 1 on RP810161) as the “Wehr Urban Habitat”; and
2. advise Wehr family of Council’s decision.

Option Three

That Council resolves to:

1. seek an alternate name for the property located at 61 McMillan Road, Alexandra Hills (Lot 1 on RP810161); and
2. advise Wehr family of Council's decision.

OFFICER'S RECOMMENDATION

That Council resolves to:

1. name the property located at 61 McMillan Road, Alexandra Hills (Lot 1 on RP810161) as "Wehr Urban Habitat";
2. acknowledge the Wehr family's historical association with 61 McMillan Road, Alexandra Hills by naming the property;
3. advise Wehr family of Council's decision; and
4. install signage to reflect the approved name.



- 1 Regeneration Area
- 2 Access from McMillan Road
- 3 Fruit Trees
- 4 Open Space
- 5 Pedestrian Access
- 6 Vehicular Turnaround



61 McMillan Road, Alexandra Hills - Concept Diagram



SK01 -
Date: 06/12/2016

HISTORY OF THE WEHR FAMILY – 61 McMillan Road, Alexandra Hills.

The Wehr family migrated to Australia in November 1955 from East Germany.

The patriarch was Dr Wilhelm O. R. Wehr, a Doctor of law, unable to practice under the communist regime of East Germany.

The mother was Otilie M. L. Wehr (nee Graefin zu Rantzau), a countess, before marrying Wilhelm "a commoner".

There were five children (of which Helmut is the youngest) and the family fled East Germany and eventually made their way to Hamburg. They walked out of their home and pretty much left everything behind.

After a number of years share farming in various Queensland locations (Chinchilla, Kalbar, Grantham, Cleveland 1959-61 (near the Cleveland Cemetery), Wilhelm was elected as Secretary of the German Club in Vulture Street, Woolloongabba.

Wilhelm held that paid, electable, managerial position for a number of years and during this time, he purchased 10 acres of scrub on McMillan Road. This area was then known as Ormiston Heights, since Alexandra Hills was all bushland.

It was in 1963 when an old workers cottage from West End was relocated there and occupied around 1964. There was no power, water nor telephone in those days. McMillan Road was unsealed and accessible only from Dawson Road and McMillan Road ended approximately in front of the house at number 61.

The opportunity arose to purchase another 27 acres, from the Heinrich family who farmed pigs in a location between what is now Agate Court and Sapphire Drive, Alexandra Hills.

There were about 5 acres of reasonable farming land on the total block and that was cleared. A dam was built on the small creek that is still visible and the family farmed mainly strawberries, passionfruit, cucumbers, pumpkin and other small crops at various times. The children that were there initially, eventually moved out and the farming stopped around 1976 when the patriarch, Wilhelm passed away.

The Wehr family have had a long association with this land at number 61 McMillan Road, Alexandra Hills. Their children were raised here and in the bush surrounding their farm, in which they roamed freely. The original land remaining is on the lots of house numbers 59, 65, 63 and 61 McMillan Rd.

The place that the Redlands holds in the hearts of the Wehr family is visible in the fact that three generations of the descendants of Wilhelm Wehr are still residing in the area, and attending local schools including Cleveland and Ormiston State Schools.

guideline document



GL-3004-003

Park Naming

Version Information

Scope

This guideline refers to Council's Corporate Policy POL-3004 Naming of Infrastructure Assets which provides guidance to the park and track naming process and to provide further guidance in relation to park memorials and tributes.

It will be applied in conjunction with the Council's Corporate Guideline Tribute Park Seat, Tribute Plaque and Tribute Tree GL-3004-004.

It is acknowledged that any Council decision, by resolution, will take precedence over aspects of this guideline where very exceptional circumstances have been demonstrated.

Purpose

This guideline provides direction:

As a general rule, parks and reserves will be named after the most relevant street frontage when they are created.

1. Neighbourhood parks will only be considered for tribute naming or re-naming in exceptional circumstances to recognise individuals for their eminence and outstanding endeavour associated with the Redlands community such as:

- a) provided extensive community service,
- b) worked to foster equality and reduce discrimination,
- c) risked his/her life to save others,
- d) prior ownership for a significant period of time,
- e) made a significant financial or non-financial contribution to the park.

Exceptions to this position would be where land of significant area has been gifted or bequeathed (not including land dedicated as part of development application) and consideration will be given to any request for this land that forms part or the whole of any park to bear the personal name of the benefactor.

2. City-wide sports parks will only be named or re-named to identify the predominant sporting use. Where there are opportunities to sub-name fields and ovals within multi-field parks, this will be delegated to the predominant club and these names will not be used as place names. There should not be any sub-naming of ovals or fields within parks with only one oval or field.

3. Destination and community parks including conservation areas will only be named or re-named to reflect the natural or geographical features, significant flora or fauna of the park. Where an opportunity to recognise Aboriginal or post-European heritage exists, a dual name will be considered. Such a proposal will require consultation with and consent of the most relevant local indigenous community group or other relevant group.

CMR Team use only

Department: Infrastructure & Operations
Group: City Spaces
Approved: General Manager Infrastructure & Operations
Date of Approval: 28 September 2015

Effective date: 28 September 2015
Version: 1
Review date: 30 September 2018
Page: 1 of 2

guideline document



GL-3004-003



4. Conservation parks and pathways will be permitted to be named or renamed after person/s that the community highly recognises.
5. Duplication of naming should be avoided, however it is recognised that under very exceptional circumstances such duplication would be considered appropriate.
6. No memorial naming or memorials or commemorative plaques (excluding war memorials or plaques) will be allowed in any park or on any park furniture. Existing memorials or plaques cannot be taken as precedents for future approvals. Public parklands will not duplicate the commemorative function of cemeteries. Tribute park seat, tribute plaque and tribute tree programs and supportive guidelines have been developed to provide suitable alternatives to memorials.
7. A report to Council with supporting evidence supplied from the applicant for park naming will be required prior to the approval of a park naming request.
8. Upon approval, the Parks & Conservation Unit will be requested to supply and install an appropriate park name sign.
9. The cost of supply and installation of the park name sign will be borne by Council from the annual Parks & Conservation operational budget.

Reference Documents

- Redland Open Space Strategy 2026;
- Urban Park Landscape plans;
- Corporate Policy POL- 3004 – Naming of Infrastructure Assets;
- Corporate Guideline GL-3004-004 – Tribute Seat, Tribute Plaque & Tribute Tree Guidelines

Document Control

- Only the General Manager Infrastructure & Operations can approve amendments to this guideline. Please forward any requests to change the content of this document to the Public Place Projects Service Manager.
- Approved amended documents must be submitted to the Corporate Meetings & Registers Team to place the document on the Policy, Guideline and Procedures Register.

Version Information

Version No.	Date	Key Changes
1	September 2015	Originally a policy in its own right (POL-3068). Due to the creation of POL-3004 Naming of Infrastructure Assets, the original policy has been converted to a guideline to support POL-3004.

[Back to Top](#)

CMR Team use only

Department: Infrastructure & Operations
Group: City Spaces
Approved: General Manager Infrastructure & Operations
Date of Approval: 28 September 2015

Effective date: 28 September 2015
Version: 1
Review date: 30 September 2018
Page: 2 of 2

14.2 SCOUT ASSOCIATION OF AUSTRALIA QUEENSLAND BRANCH - COMMUNITY LEASE

Objective Reference:

Authorising Officer: Peter Best, General Manager Infrastructure & Operations

Responsible Officer: Sherry Clarke, Group Manager City Operations

Report Author: Anne-Maree Sankey, Senior Leasing Officer

Attachments:

1. [Site and Survey plan](#) ↓
2. [Scout Building Concept Designs](#) ↓
3. [Approved Land Management Plan](#) ↓
4. [Associated User Groups](#) ↓

PURPOSE

The purpose of this report is to seek Council's approval for Scouts Association of Australia Queensland Branch (Scouts Qld) to enter into a 30 year trustee lease with Redland City Council (Council) over the whole of the Thomas Gloster Urban Habitat Reserve, comprising land and improvements on Lots 50, 51 and 55 on SL1800, commonly described as 26-30 Bainbridge Street, Ormiston (Attachment 1).

BACKGROUND

Lots 50, 51 and 55 on SL1800, described as 26-30 Bainbridge Street, Ormiston is land managed by Council as Trustee for the Department of Natural Resources, Mines and Energy (DNRME).

A Council Library publication, the Cleveland and Ormiston Heritage Trail, lists the reserve and Scouts Qld's long term occupation at this location, dating back to 1917. More specifically, it outlines that in 1922, the group was given permission to erect a club room (the main building) on the Ormiston Recreational Reserve on Gordon Street (now the Thomas Gloster Urban Habitat Reserve). Historical records confirm that following World War II, Scouts Qld purchased two buildings from the US gunnery camp at Wellington Point. These buildings were transported and reconstructed on the reserve.

Between 1 May 1999 and 30 April 2019, Scouts Qld held a trustee lease over the whole of the State Reserve 49101327 (Thomas Gloster Urban Habitat Reserve) which granted the organisation physical and legal control of the land and all improvements on Lots 50, 51 and 55 on SL1800. Since the lease expired on 30 April 2019 it is operating on a month by month hold over clause.

In 2006 Scouts Qld entered into a private third party agreement with the Rotary Club of Capalaba Incorporated (Rotary Capalaba) for the storage of books in the Scouts Qld shed located on Lot 55 on SL1800. On 11 March 2018 the main building was destroyed by fire. The toilet block and shed were not damaged during the fire incident

In 2018 Rotary Capalaba, with the permission of Scouts Qld, applied for building approval for an additional storage shed to be located adjacent to the existing shed. In January 2019 the 7m x 3m shed was installed.

Scouts Qld has committed to financing the construction of a new building on the original site of the building destroyed by fire. A development assessment application has been lodged by Scouts Qld with the Department of State Development, Manufacturing, Infrastructure and Planning. The building design is attached (Attachment 2). The State of Queensland requires an approved land management plan (LMP) to accompany development applications on State reserves. Council prepared and submitted a LMP on behalf of Scouts Qld.

In December 2018 Council received notification from DRNME that the LMP for the Thomas Gloster Urban Habitat Reserve was approved (Attachment 3). Scouts Qld were supplied with the approved LMP to submit with their material change of use development application.

ISSUES

Scouts Qld has formally requested a 30 year trustee lease. Council's Community Land and Facilities Panel endorsed the extended term request due to Scouts Qld long term occupation of the site, and engagement with other community groups. The construction of a new, Scouts Qld funded building worth approximately \$400,000 dollars, represents a significant capital investment. Council policy POL-3071 Leasing of Council Land and Facilities, in part states:

..."The period of standard lease term will be up to 10 years, with leases of up to 20 or 30 years where the lessee invests significant funds into infrastructure."

On 21 November 2018, DRNME registered Council's approved LMP of the reserve with the Land Titles Office. The LMP included the option to issue the maximum trust land lease term of 30 years.

Scouts Qld can demonstrate a consistent commitment to engaging with the broader community and enhancing the social benefits and recreational use of the reserve.

Nine community groups (Attachment 4) were displaced when the main building was destroyed. Upon construction completion and receipt of building certification, Scouts Qld will submit to Council, a formal request to enter into new use agreements with the existing nine and other like groups to allow them to maximise the community benefit of the new facility.

Other existing Council leases with Girl Guide and Scout branches are for a term of 20 years or less, however, these were issued for existing community facilities, with no significant investment.

STRATEGIC IMPLICATIONS

Legislative Requirements

The *Local Government Regulation 2012* (the Regulation) s.236(1)(b)(ii) requires that Council agree by resolution that it is appropriate to dispose of an interest in land to a community organisation, other than by tender or auction. Scouts Qld meet the Regulation's definition of a community organisation, as it is an entity that carries out activities for a public purpose and whose primary object is not directed at making a profit. Council is permitted to resolve to issue Scouts Qld a lease under s.236(1)9B)(ii).

Written Authority No.1 – Section 64 of the *Land Act 1994*, provides Council with the authority as Trustee, to issue a lease for up to but not exceeding 30 years for consistent use. This Ministerial authority is further supported by the land notice (dealing number 719118635) registered by DRNME on the existing land title 49101327.

Risk Management

All new leases require the lessee to maintain full building and public liability insurance.

Council's Facility Services Unit conducts regular inspections to ensure legislative compliance regarding occupant safety and building condition. The new replacement building will be financed, constructed and fully maintained by Scouts Qld for the duration of the new lease. The existing storage sheds are owned and maintained by Scouts Qld and Rotary Capalaba respectively.

The proposed use is deemed to be consistent with the purpose of the trust land. The LMP incorporates the plans for the new building and references the lease term as negotiable up to the maximum allowable term of 30 years on trust land.

Financial

The lessee bears all costs associated with the preparation and registration of the lease. A sustainability check conducted on 15 February 2019 by Council, confirmed Scouts Qld is financially

sound and can meet the new building capital commitments through insurance recovery, fund raising and grants.

The lease will stipulate that the lessee will be fully responsible for all maintenance, utility, insurance and associated costs in relation to the new building on the leased area.

During FY2019/2020 a new accounting standard *AASB16 Leases*, will be introduced, however it will not impact Council's position as lessor in this arrangement.

People

The resourcing implications for Council relate to the periodic building inspections conducted by Facilities Services Unit and the ongoing relationship management and support services provided by the Strengthening Communities Unit.

Environmental

The LMP (Attachment 3) approved by the DNRME, addresses the environmental management of the site to the satisfaction of the land owner.

Social

A new lease will provide continuity of tenancy to enable Scouts Qld to deliver ongoing social benefit to the immediate Scouting community and other community groups across the City. In addition to this, the scouting movement enhances youth skills in the areas of social interaction, community enhancement, decision making and the ability to understand the boundaries and expectations of becoming young community leaders and contributors.

Alignment with Council's Policy and Plans

Council Policy POL-3071 Leasing of Council Land and Facilities supports leases for not-for-profit community organisations.

The officer's recommendation aligns with both the Redlands 2030 Community Plan and the Redland City Council Corporate Plan 2018-2023 through the key priority of strong and connected communities.

7.2 Council maximises community benefit from the use of its parklands and facilities by improving access to, and the quality of shared use of, public spaces and facilities by groups for sporting, recreation and community activities.

CONSULTATION

In the preparation of this report the following consultation has been undertaken:

Consulted	Consultation Date	Comments/Actions
Scouts Queensland Branch General Manager	17 Feb 2018	In response to Council seeking clarification regarding renewal intentions (prior to lease expiry and the building fire which occurred 11 March 2018), Scouts Qld formally requested a new lease with an extended term of 30 years.
Council's Land and Facilities Panel	20 Feb 2018	Panel endorsed lease renewal for a 30 year term.
Councillor Division 1	27 Mar 2018	Supported Scouts fundraising day.
Mayor	27 Mar 2018	Supported Scouts fundraising day.
Senior Land Manager, Department of Natural Resources, Mines and Energy	20 Dec 2018	DNRME notified Council that the Land Management Plan submitted for the Thomas Gloster Urban Habitat reserve is approved and registered with the Titles office.
Service Manager, Civic and	26 Feb 2019	Advised that the Redlands Open Space Strategy 2026

Open Space Asset Management Unit		supports and acknowledges the value of leases to community organisations, whereby they provide opportunities that enhance access to a range of recreation activities and learning.
General Counsel	21 May 2019	Confirmed trust land leases can be issued for a period of up to a maximum of 30 years.
Councillor Division 1	22 May 2019	Updated on lease progression by Service Manager City Sport and Venues.
Scouts Queensland Branch General Manager	22 May 2019	Further discussion around the request for an extended lease term.
Senior Planner, City Planning	22 May 2019	Planning advice received, confirming development application submission and status.
Senior Accountant, Financial Business Partnering Unit	22 May 2019	Validated the financial elements of this report.

OPTIONS

Option One

That Council resolves to:

1. negotiate, make, vary or discharge a lease to Scouts Association of Australia Queensland Branch over Lots 50, 51 and 55 on SL1800 situated at the Thomas Gloster Urban Habitat Reserve, 26-30 Bainbridge Street, Ormiston, as shown on the attached registered plan, for a term of 30 years;
2. agree in accordance with s.236(1) of the *Local Government Regulation 2012* that s.236(1)(b)(ii) of the *Local Government Regulation 2012* applies allowing the proposed lease to a community organisation, other than by tender or auction;
3. delegate authority to the Chief Executive Officer under s.257(1)(b) of the *Local Government Act 2009* to sign all documents in regard to this matter; and
4. agree the lease preparation costs be paid by the lessee.

Option Two

That Council resolves to:

1. agree to a reduced term of 20 years;
2. make, vary or discharge a lease to Scouts Association of Australia Queensland Branch over Lots 50, 51 and 55 on SL1800 situated at the Thomas Gloster Urban Habitat Reserve, 26-30 Bainbridge Street, Ormiston, as shown on Attachment 1 – Site and Survey Plan, for a 20 year term;
3. agree in accordance with s.236(1) of the *Local Government Regulation 2012* that s.236(1)(b)(ii) of the *Local Government Regulation 2012* applies allowing the proposed lease to a community organisation, other than by tender or auction;
4. delegate authority to the Chief Executive Officer under s.257(1)(b) of the *Local Government Act 2009* to sign all documents in regard to this matter; and
5. agree the lease preparation costs be paid by the lessee.

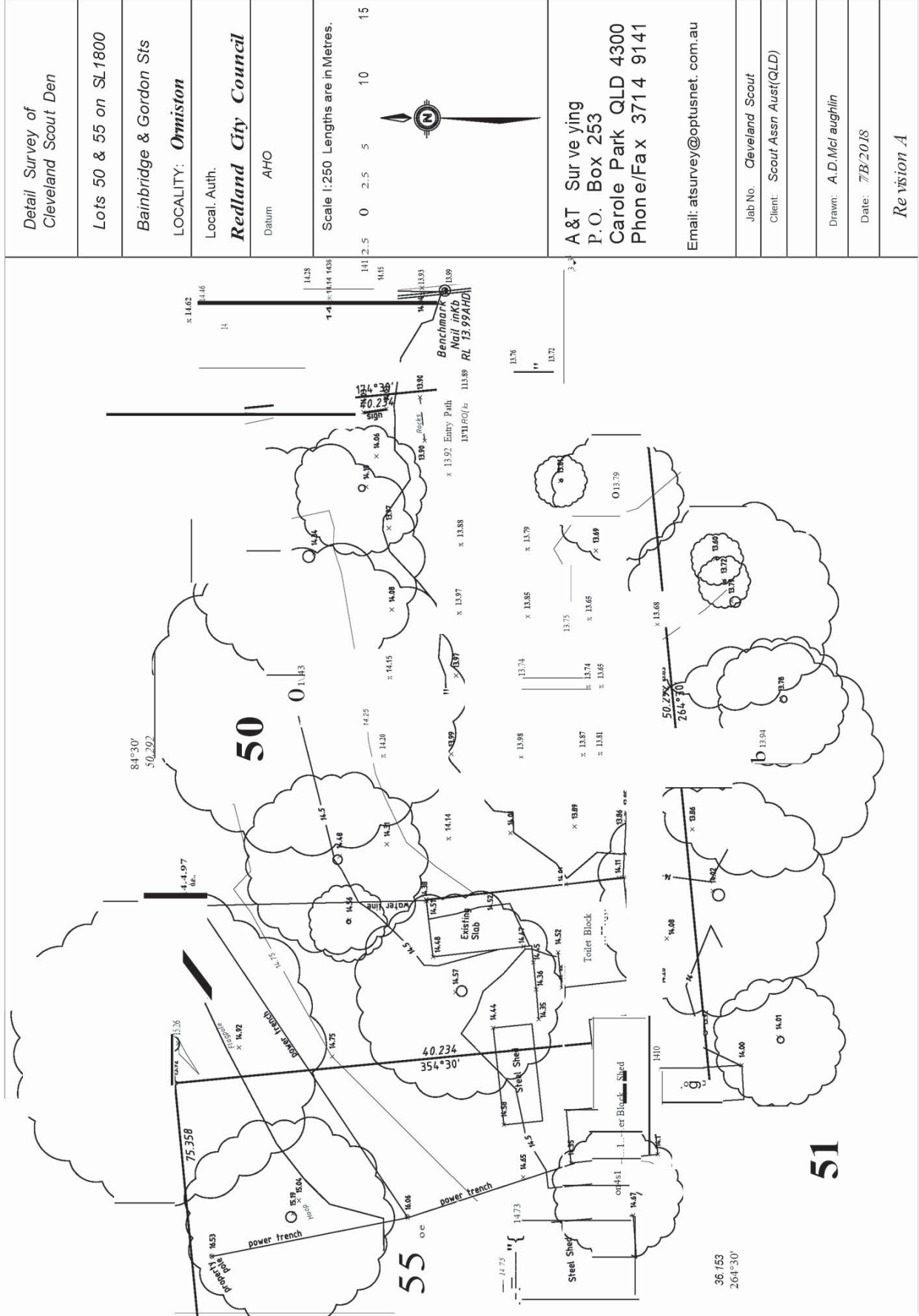
Option Three

That Council resolves to recommend further tenancy options be investigated.

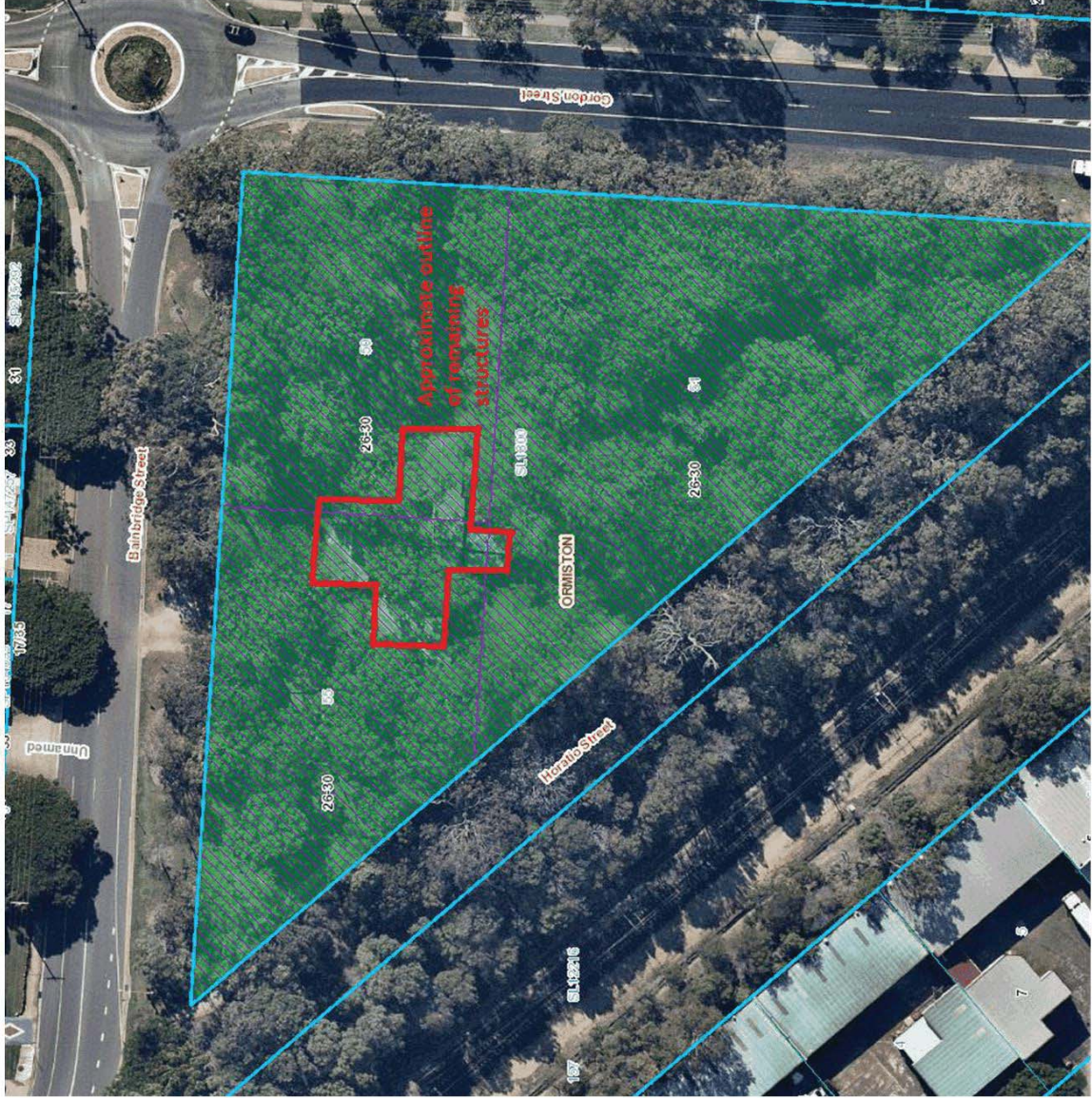
OFFICER'S RECOMMENDATION

That Council resolves to:

1. make, vary or discharge a lease to Scouts Association of Australia Queensland Branch over Lots 50, 51 and 55 on SL1800 situated at the Thomas Gloster Urban Habitat Reserve, 26-30 Bainbridge Street, Ormiston, as shown on Attachment 1 – Site and Survey Plan, for a term of 30 years;
2. agree in accordance with s.236(1) of the *Local Government Regulation 2012* that s.236(1)(b)(ii) of the *Local Government Regulation 2012* applies allowing the proposed lease to a community organisation, other than by tender or auction;
3. delegate authority to the Chief Executive Officer under s.257(1)(b) of the *Local Government Act 2009* to sign all documents in regard to this matter; and
4. agree the lease preparation costs be paid by the lessee.



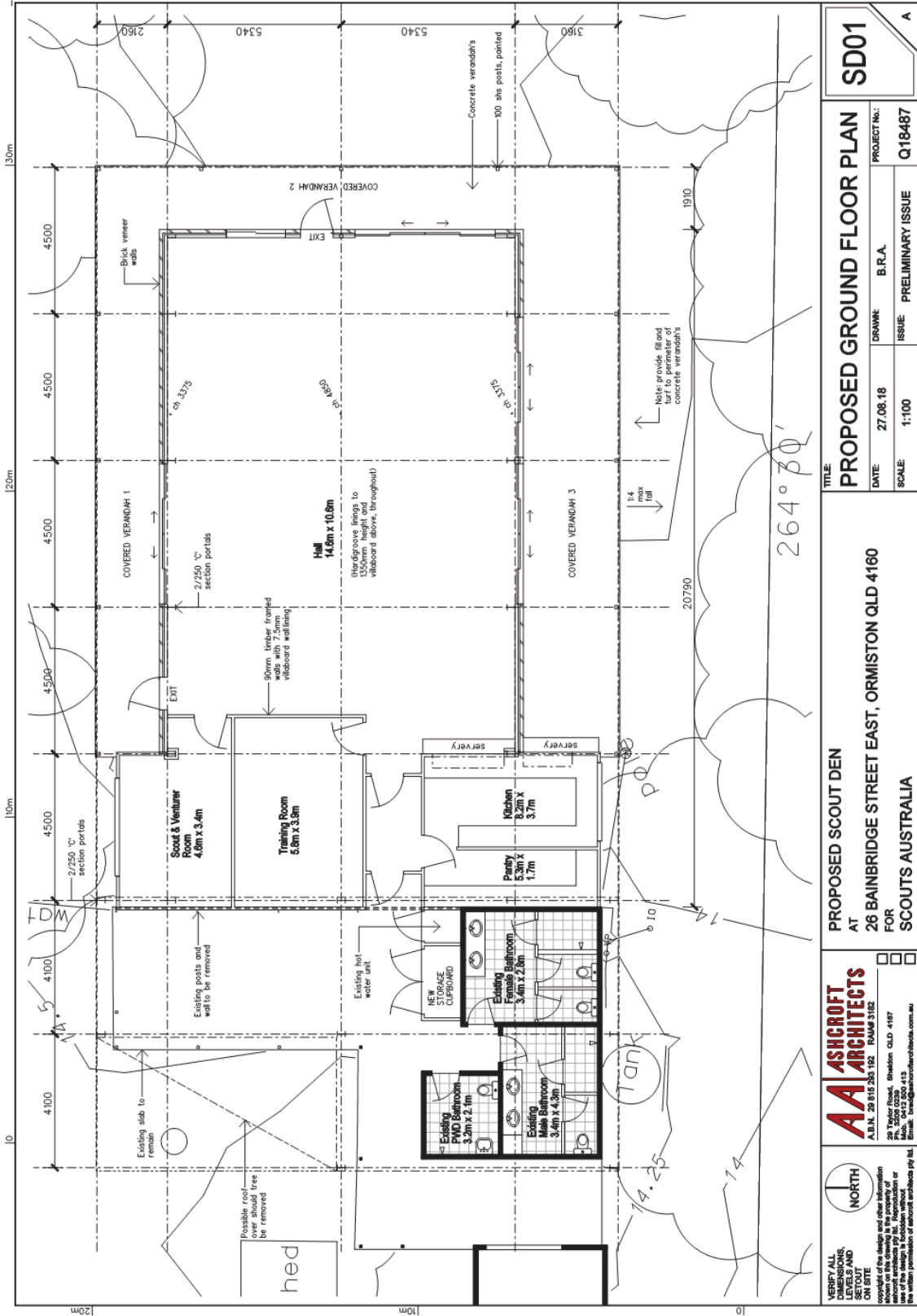
Site Plan





Cleveland Scout Hall - South East View





<p>VERIFY ALL DIMENSIONS, DIMENSIONS AND SETOUT ON SITE</p> <p><small>Accuracy of the sample and other information is the responsibility of the client. Reproduction or use of this drawing without the written permission of Ashcroft Architects Pty Ltd.</small></p>	<p>NORTH</p>	<p>AA ASHCROFT ARCHITECTS A.B.N. 28 815 283 182 RMA# 3162 25 Tully Road, Ormiston QLD 4187 Ph: 07 5500 0029 Email: team@ashcroftarchitects.com.au</p>	<p>PROPOSED SCOUT DEN AT 26 BAINBRIDGE STREET EAST, ORMISTON QLD 4180 FOR SCOUTS AUSTRALIA</p>	<p>TITLE: PROPOSED GROUND FLOOR PLAN SD01</p>
			<p>DATE: 27.06.18 SCALE: 1:100</p>	<p>PROJECT No.: Q18487 ISSUE: PRELIMINARY ISSUE</p>

Cleveland Scout Hall - East View



Cleveland Scout Hall - North East View



Cleveland Scout Hall - Western View



Cleveland Scout Hall - South East View - Elevated



Cleveland Scout Hall - North West View - Elevated



Cleveland Scout Hall - North East View - Elevated



Goldstar with Horizontal TC Cladding



TC CLADDING LOOKS AMAZING! Looks like no other shed out there, built only on THE GOLDSTAR

BETTER THAN ANY OTHER SHED IN THE WORLD!

Back in 1992 Titan set out to design a domestic garage that would be stronger, more modern and easier to erect than any shed.

The designers and engineers working in conjunction with the workshop manager and a team of erectors developed what is now Australia's most popular shed.

Goldstar uses a 75mm STEEL STUD FRAME similar to houses, the frames and Trusses are HENROB SELF PIERCING INDUSTRIAL RIVETED together in the factory which makes building this shed A ONE PERSON JOB!

The Roof trusses are designed for full load bearing yet are light enough to be lifted by one person. The heavy-duty roof battens are 25% stronger than all the others and being from Queensland it's designed for all cyclone prone areas. Ask around, some sheds can't be walked on! What The? are they kidding?

25% stronger roof battens, roof sheeting. Largest colour range, more door clearance, easy to line the steel stud frame walls, over 100,000 sold in Queensland/ NSW alone!



LAND MANAGEMENT PLAN
THOMAS GLOSTER URBAN HABITAT
ORMISTON

**FOR SECONDARY USE THAT IS CONSISTENT WITH RESERVE &
TRUSTEE HAS UNDERTAKEN A MASTER PLAN FOR
RESERVE/PRECINCT**

1. INTRODUCTION

This land management plan applies to the trust land known as:

Thomas Gloster Urban Habitat

Subject Land: Lot 50, 51 & 55 on SL1800

2. TRUSTEE DETAILS

Trustee's Name: Redland City Council as Trustee City Spaces

Trustee's Address: PO Box 21 Cleveland 4163

3. EXISTING TENURE OF THE SUBJECT LAND

Trust Land Description: Reserve for Park and Recreation purposes Title Ref 49101327

Lot / Plan: Lot 50, 51 & 55 on SL1800

Parish / County: Parish of Cleveland, County of Stanley

Locality: 26-30 Bainbridge Street Ormiston

Local Government: Redland City Council

Area of Land: 2023sqm + 2276sqm + 3790sqm Total 8089m2

Conditions of Tenure: Reserve Trustee

4. EXISTING 'USES'

4.1 Existing Uses – Primary and Secondary

- Urban Habitat (primary)
- Community Purposes (primary)
- Parks and Recreation (primary)
- Clubhouse and Storage (secondary)

4.2 Existing Interests

Any registered interests include lease number, trustee lessee and term

- Registered lease to Scout Association of Australia over Lots 50, 51 and 55 on SL1800 – the whole of State Reserve 49101327
- Certificate of Title No 49101327
- For a period of 20 years commencing 1 May 1999. Expiry Date 30th April 2019
- Council approved storage shed on the Scout leased area used by the Rotary Club for storage

4.3 Native Title Status Native

Native title implications will be assessed in accordance with the State's Native Title Work procedures prior to any dealings being undertaken on the reserve.

5. PROPOSED SECONDARY USE/S OF THE SUBJECT LAND

5.1 Proposed Use/s of the Subject Land

- The proposed trustee lessee is Scouts Association of Australia
- The proposed term is a minimum 10 years (with potential for a 20-30-year term subject to the investment of significant funds into infrastructure)
- The area to be leased is shown in Appendix 1 and will include:
 - 26-30 Bainbridge Street Ormiston
 - Lots 50, 51 & 55 on SL1800
 - Area 8089m²
- Proposed activities include:
 - Providing boys/men and girls/women aged 6 to 25 with fun and challenging opportunities to grow through adventure on and off the reserve
 - Scouts Australia is one of the largest youth development organisations in Australia with around 70,000 members
 - Scouts provide access to a diverse range of activities that develop skills in young people such as leadership, teamwork, problem solving and communication from the age of 6 years old.
 - Participants undertake a wide variety of outdoor recreation activities, from 'traditional Scouting skills' such as camping and bushcraft, through to more extreme challenges such as abseiling, overnight hiking, rafting, canoeing, canyoning, snow activities, rock climbing, sailing and flying.
 - The program also incorporates contemporary issues such as youth health, 'responsible risk-taking', vocational skills, and issues pertinent to Indigenous Australians.
 - Scouts Australia is an accredited member of the World Organisation of the Scout Movement (WOSM), which has over 40 million members in 169 National Scout Organisations around the world.
 - Scouts Australia operates a voluntary, non-political educational movement for young people, open to everyone without distinction of origin, race or creed, in accordance with the purpose, principles, and method conceived by the Founder, Lord Baden-Powell.
 - The Mission of Scouting is to contribute to the education of young people, through a value system based on the Scout Promise and Law, to help build a

- better world where people are self-fulfilled as individuals and play a constructive role in society.
- The Scout Association of Australia achieves its purpose through a system of progressive self-education, known as the Scout Method, the principal elements of which are:
 - Community Involvement
 - Learning by Doing
 - Nature and the Outdoors
 - Patrol System
 - Personal Progression
 - Promise and Law
 - Symbolic Framework
 - Youth Leading, Adults Supporting
 - From <https://scouts.com.au/>
 - The Scout Hall which was present on site for the last 75 years was moved from Wellington Point Reserve after the World War II is a part of this area's history with not only scouts' meeting there over this time but also many other community groups and activities including dances and musical rehearsals and fundraising.
 - On Sunday 11 March 2018 a fire destroyed the historic Scout Hall.
 - The Scouting Association of Australia is supporting the construction of a new scout hall / den on the same site of the historic one. The design of the building is attached (Appendix A). The building will function as a Scout Den for over 70 active members of the Cleveland Scouts. The building will also be accessible to all the previous community users and any new community groups who need space to meet and function. Scout Dens are traditionally an activities hall, kitchen, storage and toilet amenities.

5.2 Is the Proposed or Existing Secondary Use consistent with the Primary Use of the Trust Land? Yes

- The reserve is dedicated for Park and Recreation Purpose under the Land Act 1994
- The reserve is zoned OPEN SPACE in the Redland Planning Scheme
- The proposed secondary use has been in place for 75 years with full community support and use
- The proposed secondary use has limited impact on the environmental values of the urban habitat.
- The proposed secondary use is not for exclusive use of the land. The Urban Habitat will be available to any community member to visit and the buildings are made available to community groups and the Scout movement is accessible to all ages groups and genders to join and participate. The site is unfenced with complete public access.

5.3 Assessing the Environmental Features

Overview - mapping

1. Neighbourhood Context, Thomas Gloster Urban Habitat showing as a State Reserve



2. Redland Planning Scheme Zone Overlay also showing surrounding land use. The reserve is showing as OPEN SPACE ZONE



3. Aerial Photo showing urban habitat and location of buildings, the main one now gone



4. Regional Ecosystem Map – the purple showing endangered ecosystem in the reserve in purple



5. Parks and Transport Map showing a trunk cycleway aligned down one side of the reserve. The mapping is showing an ecological function for the reserve.



6. Redland Conservation Land Management Strategy (2010 – 2020). CLMS

The ecological importance of the reserve means that Redland City Council manages the site using the guidance of the Redland Conservation Land Management Strategy (2010 – 2020). CLMS

The main outcomes of CLMS are to identify and classify the conservation estate into discrete area types and provide intents/principles for their management and planning. The document does not prescribe detailed actions to be undertaken but provide a broad set of guiding principles and practices. A further aim of CLMS is to reduce Council's need for producing individual management plans. However, it is expected that exceptional circumstances may dictate specific management requirements out of the ordinary. CLMS also helps facilitate the development of a 'living' user friendly electronic system for both planning and operational management of the Council's conservation estate.

7. What is an Urban Habitat

In general, Urban Habitats exhibit either one, or all, of the following features:

- Less than 1 ha in area;
- In general, an urban habitat includes those RSC managed lands that can contribute to the promotion of indigenous flora for habitat enhancement purposes;
- Areas indicated as urban habitat will usually provide a primary function other than conservation;
- May be patches of remnant or non-remnant vegetation which may or may not be linked;
- Limited habitat value for a small range of species;
- May be formed as part of development process (developer contribution); and
- Site significance may be related to specific species, habitat, or landscape values e.g. large koala habitat trees.
- Will have low if any restricted access
- May show high levels of disturbance e.g. dumping, erosion and vandalism
- Will have high edge effect
- Will have low potential for rare and threatened species
- Will have low remnant vegetation and RE's present
- Are often highly modified
- Provide a link or stepping stone to other habitat
- Will have a low resilience

Function- Fragmented

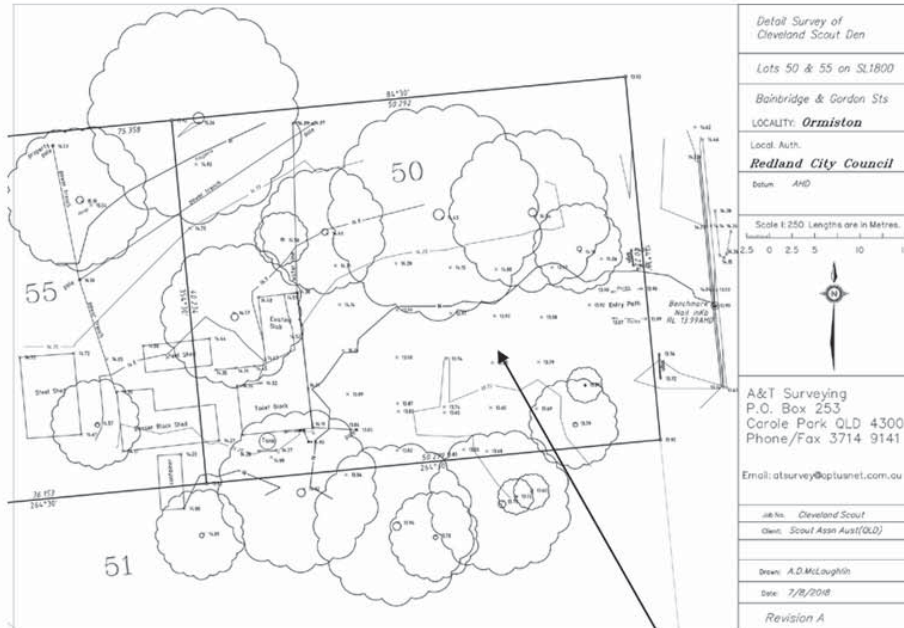
- Integration of vegetation within available open space;
- Management of street trees;
- Realised and potential environmental value for koalas and revegetation.

From the Redland Conservation Land Management Strategy 2010 – 2020 (page 29)

file:///F:/NVIDIA/Downloads/Conservation_Land_Management_Strategy.pdf

8. Environmental Assessment

- Site Survey of part of Lots 55 and 51, all of Lot 50 (7/8/18)



- Area for new club house to replace the destroyed one
- The area is already cleared of vegetation due to the prior club house.
- Lot 51 is lightly vegetated and has no structures except a pathway

- Issues

One edge of the urban habitat is situated beside the Cleveland Railway Line and as such fauna is contained down one side. The other two sides have road frontages and a footpath along Bainbridge Street. The urban habitat provides a short cut footpath from Ormiston through to the Cleveland Town Centre along the railway line.

The land is in a densely populated part of Redland City and is surrounded by light industry, medium density housing, schools and residential homes. It remarkable that it has survived at all in such a good condition. There are some significantly big trees and an abundance of bird life.

The land is being managed by Council or the Scouts as conservation land with limited mowing and slashing occurring for fire management and safety. There is no evidence of dumping or other forms of vandalism. The use of the area by the Scouts over a long period of time is noticeable. For safety purposes some of the "random" bunches of rocks and logs could be cleared or used for the re-landscaping activity areas for scouts and the community e.g. for nature play.

- Decision made by Governments

The Scouts Association of Australia (SAA) have recently been sent a letter by Redland City Council (15th August 2018) indicating the following as project endorsement and tenure renewal confirmation with reference to SAA request for Council endorsement to seek funding to undertake a project on land occupied by Scouts Australia Qld Branch located on Lot 55 SL1800, Corner Gordon and Bainbridge Streets, Ormiston. Council confirmed:

- That SAA Queensland Branch Inc, currently hold a lease over Thomas Gloster Urban Habitat Reserve in Ormiston, and that the Branch's long-term tenure at this location is secure.
- That Council has enjoyed a cooperative relationship with the Queensland Branch, Cleveland Scout Group for many years during its tenancy here and is confident in the Group's ability to deliver the project in accordance with all planning scheme and cultural approvals.
- On 10 April 2018, Council and the Quandamooka Yoolooburrabee Aboriginal Corporation approved installation of an Energex pole, and the associated future works to upgrade and reconnect power upon completion of building construction.
- Council indicated that the current lease expires on 30 April 2019 and Council anticipates that it will renew the lease for the minimum ten-year term, with the potential for a twenty to thirty-year lease offer, should the lessee invest significant funds into infrastructure. Site Capability

- Community Needs

- The primary use of the site which includes the bushland and the rebuilt clubhouse provide the following community benefits and will meet current and future need including:
 - The vegetation provides "stepping stone" habitat for animals and birds thus helping to maintain biodiversity within the neighbourhood
 - The vegetation absorbs carbon from local traffic and industry
 - The vegetation provides shade for people engaged in active recreation and travel
 - The vegetated area provides "passive" recreation space for local residents and people using the other facilities on site
 - The Clubhouse provides community space for
 - The scouting movement
 - And over a long period of time community groups participating in activities such as flower arranging, yoga, dances, musical events, fundraising and many other events

- Local Government Planning Scheme

- All three lots are zoned OPEN SPACE
- The overall outcomes sought for the Open Space Zone Code are described by six key characteristics –
 - (a) Uses and Other Development;
 - (b) Open Space Design;
 - (c) Built Form;
 - (d) Amenity;
 - (e) Environment;
 - (f) Infrastructure.

Each of these overall outcomes is described in detail in the Planning Scheme.

- Any future development of community facilities will be Code Assessable and will include the following code assessments
 - Open Space Zone Code
 - Access and Parking Code
 - Erosion Prevention and Sediment Control Code
 - Excavation and Fill Code
 - Infrastructure Works Code
 - Landscape Code
 - Stormwater Management Code
- Any Outdoor Recreation Facilities planned for development on the Lots are also Code Assessable (refer to above list) if Redland City Council is undertaking the works otherwise it is Impact Assessable.
- Any Park development on the Lots is self-assessable if being undertaken by Redland City Council otherwise it is Code Assessable
- The new Redland Planning Scheme is due for implementation in October 2018 and the Development Application for the new clubhouse may be assessed under the new plan.

- Management Action Plan

If Scouts Australia Qld Branch are to be allocated a lease over all three lots then the lease conditions should incorporate a management action plan covering the management issues relevant for an Urban Habitat and consistent with the Redland Conservation Land Management Plan 2010 – 2020. Scouts Qld should be made very aware that their facility is operating within an Urban Habitat area. Lease inspections should also include inspecting the condition and health of the Urban Habitat.

Including:

- Rubbish removal
- Erosion and weed control
- Bush vegetation
- Capital works
- Other site maintenance

Annual lease inspections of the trust land will be performed.

6. COMMUNITY CONSULTATION

The importance of the Cleveland Scout Group to the local community became evident following the fire that destroyed their historic Scout Hall at Gordon Street Ormiston on Sunday 11 March 2018.

For example, the District Commissioner of the Redland Scout District has advised that the 70 local Scouts, Cubs, Joeys and Venturers and their 15 adult leaders and helpers have continued to meet, thanks to a groundswell of support offering facilities and equipment from other scout and guiding groups and the general community.

The hall which was 75 years old and moved from Wellington Point Reserve after the World War II is a part of this area's history with not only scouts' meeting there over this time but also many other community groups and activities including dances and musical rehearsals and fundraising. Various groups used the hall for bonsai, flower arranging, yoga and Rotary bookfest. All groups that had stored resources in the building lost everything.

The fire also destroyed memorabilia and equipment worth about \$60,000 including hiking and camping gear, gazebos, table, chairs, lanterns, office equipment, craft material and a commercial kitchen valued at \$25,000. Memorabilia lost in the fire included historic honour boards, a library, photos dating back to 1912 and newspaper articles.

The Cleveland Scout Group Leader immediately launched a fundraising campaign to help replace the lost items. Redlands Scout District Commissioner has indicated that the community support to help the Scouts after the fire had been outstanding. Thus, demonstrating significant community support to rebuild the Scout Den in the same location and with the same community benefits and access as before.

The following local residents and community groups have contributed to the fund-raising efforts of the Club following the fire. Not everyone is listed as many chose to remain anonymous.

Businesses

- Oztrial
- ARB Capalaba
- Kmart Capalaba
- Ideal Electrical Capalaba
- B&R Enclosures
- Nexans Olex Cables
- EVOLT Australia
- Energy Queensland (Energex) for our new property pole.
- TJM 4x4 Cleveland
- Aim Lab Automation Technologies Pty Ltd
- Fisher & Paykel
- Cardiac Safe
- Bunnings Victoria Point
- Bunnings Capalaba
- Anaconda Tingalpa
- MSE Security

The Scouting Community

- Mount Cotton Scout Group
- Woombye Scout Group
- Victoria Point Girl Guides
- Capalaba Scout Group
- Cleveland Girl Guides
- Rochedale Scout Group
- Morayfield Scout Group
- St Johns Wood Scout Group
- Kirwan Scout Group
- Pamphelett-Tennyson Sea Scout Group
- Upper Mount Gravity Scout Group
- Burpengary Scout Group
- Freshwater Scout Group

- Tim Grinter Branch Commissioner Adventurous Activities
- Branch Commissioner Heritage
- Joey Leaders that attended Hop-a-long training day and Emmi Thomas ADC Toohey Forest Scout District
- Ormiston Garden Club

Individuals and families

- Mayor Karen Williams, Redland City Council
- Cr. Wendy Boglary, Redland City Council.
- Mr R. Skinner
- Mr & Mrs Carter
- S. Menzies
- R. Haines
- Mr Wright
- Mr B Field
- Dr Mark Robinson MP Member for Oodgeroo
- Mr J Bull

On March 27th 2018 it was reported the Redland Mayor Karen Williams was invested as an honorary Scout during a Council meeting. The presentation came a week after the Cleveland Scout Hall was destroyed by fire thus demonstrating Council's deep commitment to the Community and the Scouting movement. Council at the same meeting donated \$1584 towards the rebuilding fund.



No further community engagement has taken place in relation to this land management plan due to the overwhelming support shown by the local community to the fund-raising efforts to rebuild the Scout Hall, which is also a significant community resource for other groups. The Community has over many months since the 11th March 2018 clearly demonstrated its support to this Community Group and the reconstruction of their clubhouse.

7. SUMMARY AND RECOMMENDATION

Recommendation

Upon approval in terms of the Land Act 1994 of this land management plan and where a written authority under section 64 of the Land Act 1994 is current, the trustee should be issued a trustee leases for consistent use of the trust land.

Any proposed inconsistent trustee leasing of the trust land that does not diminish use of the trust for its dedicated purpose will be submitted by the trustee for approval in terms of the Land Act 1994.

Consideration should be given by Redland City Council and Scouts Association of Australia to issuing and accepting a lease over Lots 50 and 55 only. If this is not acceptable then it is recommended that all future structures be contained on Lots 50 and 55 and no approval given for development of Lot 51 considering the Urban Habitat status of the lots.

8. APPENDICES

Appendix A –Design / plan for the proposed new Cleveland Scout Den

Appendix B – Thomas Gloster Urban Habitat Photos

ATTACHMENT D

Original Scout Den User Groups

1	Redlands Floral Art
2	Redlands Bonsai Society
3	Zumba
4	Yoga
5	Two Salute Fitness
6	Baden-Powell Guild of Qld
7	Dogtech Brisbane-South
8	Boomerang Bangs
9	Scouts Qld Branch

15 MAYORAL MINUTE

In accordance with s.22 of POL-3127 Council Meeting Standing Orders, the Mayor may put to the meeting a written motion called a 'Mayoral Minute', on any matter. Such motion may be put to the meeting without being seconded, may be put at that stage in the meeting considered appropriate by the Mayor and once passed becomes a resolution of Council.

16 NOTICES OF MOTION TO REPEAL OR AMEND A RESOLUTION

In accordance with s.262 Local Government Regulation 2012.

17 NOTICES OF MOTION

In accordance with s.3(4) POL-3127 Council Meeting Standing Orders.

18 URGENT BUSINESS WITHOUT NOTICE

In accordance with s.26 of POL-3127 Council Meeting Standing Orders, a Councillor may bring forward an item of urgent business if the meeting resolves that the matter is urgent.

Urgent Business Checklist	YES	NO
To achieve an outcome, does this matter have to be dealt with at a general meeting of Council?		
Does this matter require a decision that only Council make?		
Can the matter wait to be placed on the agenda for the next Council Meeting?		
Is it in the public interest to raise this matter at this meeting?		
Can the matter be dealt with administratively?		
If the matter relates to a request for information, has the request been made to the CEO or a General Manager Previously?		

19 CONFIDENTIAL ITEMS

COUNCIL MOTION

That Council considers the confidential report(s) listed below in a meeting closed to the public in accordance with Section 275(1) of the *Local Government Regulation 2012*:

19.1 Register of Fees 2019-2020

This matter is considered to be confidential under Section 275(1)(c) of the *Local Government Regulation 2012*, and the Council is satisfied that discussion of this matter in an open meeting would, on balance, be contrary to the public interest as it deals with the local government's budget.

19.2 Cleveland Centre Traffic and Transport Action Plan 2019

This matter is considered to be confidential under Section 275(1)(h) of the *Local Government Regulation 2012*, and the Council is satisfied that discussion of this matter in an open meeting would, on balance, be contrary to the public interest as it deals with other business for which a public discussion would be likely to prejudice the interests of the local government or someone else, or enable a person to gain a financial advantage.

19.3 General administrative and minor amendment package 07/19

This matter is considered to be confidential under Section 275(1)(h) of the *Local Government Regulation 2012*, and the Council is satisfied that discussion of this matter in an open meeting would, on balance, be contrary to the public interest as it deals with other business for which a public discussion would be likely to prejudice the interests of the local government or someone else, or enable a person to gain a financial advantage.

19.4 Industrial Land Supply on Macleay Island

This matter is considered to be confidential under Section 275(1)(h) of the *Local Government Regulation 2012*, and the Council is satisfied that discussion of this matter in an open meeting would, on balance, be contrary to the public interest as it deals with other business for which a public discussion would be likely to prejudice the interests of the local government or someone else, or enable a person to gain a financial advantage.

19.5 Delegated Authority - Provision of a Preferred Supplier for Landfill Environmental Monitoring Program (LEMP)

This matter is considered to be confidential under Section 275(1)(e) of the *Local Government Regulation 2012*, and the Council is satisfied that discussion of this matter in an open meeting would, on balance, be contrary to the public interest as it deals with contracts proposed to be made by it.

20 MEETING CLOSURE