

**Redland**  
CITY COUNCIL

# **AGENDA**

## **GENERAL MEETING**

**Wednesday, 7 March 2018  
commencing at 9.30am**

**The Council Chambers  
91-93 Bloomfield Street  
CLEVELAND QLD**

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## Table of Contents

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Item	Subject	Page No
1	DECLARATION OF OPENING .....	1
2	RECORD OF ATTENDANCE AND LEAVE OF ABSENCE.....	1
3	DEVOTIONAL SEGMENT.....	1
4	RECOGNITION OF ACHIEVEMENT.....	1
5	RECEIPT AND CONFIRMATION OF MINUTES.....	1
	5.1 GENERAL MEETING MINUTES 21 FEBRUARY 2018 .....	1
6	MATTERS OUTSTANDING FROM PREVIOUS COUNCIL MEETING MINUTES.....	1
	6.1 REQUEST FOR REPORT – AREA SURROUNDING BIRKDALE SCHOOL OF ARTS.....	1
	6.2 REQUEST FOR REPORT – PETITION – TOONDAH HARBOUR.....	1
7	PUBLIC PARTICIPATION.....	2
8	PETITIONS AND PRESENTATIONS.....	2
9	MOTION TO ALTER THE ORDER OF BUSINESS .....	2
10	DECLARATION OF MATERIAL PERSONAL INTEREST OR CONFLICT OF INTEREST ON ANY ITEMS OF BUSINESS .....	3
11	REPORTS TO COUNCIL .....	5
	11.1 ORGANISATIONAL SERVICES .....	5
	11.1.1 OPERATIONAL PLAN QUARTERLY PERFORMANCE REPORT DECEMBER 2017 .....	5
	11.1.2 LOCAL LAW AMENDMENTS .....	8
	11.1.3 CAPITAL AND OPERATIONAL ADVISORY BOARD.....	14
	11.2 COMMUNITY & CUSTOMER SERVICES.....	17
	11.2.1 DECISIONS MADE UNDER DELEGATED AUTHORITY FOR CATEGORY 1, 2, & 3 DEVELOPMENT APPLICATIONS.....	17
	11.2.2 PLANNING & ENVIRONMENT COURT MATTERS AS AT 23 FEBRUARY 2018.....	19
	11.2.3 PETITION TO COUNCIL TOONDAH HARBOUR .....	22
12	MAYORAL MINUTE.....	28
13	NOTICES OF MOTION TO REPEAL OR AMEND RESOLUTIONS .....	28
14	NOTICES OF MOTION.....	28
15	URGENT BUSINESS WITHOUT NOTICE .....	28

---

**16 CLOSED SESSION..... 29**

**16.1 OFFICE OF CEO ..... 29**

16.1.1 REDLAND INVESTMENT CORPORATION QUARTERLY  
REPORT DECEMBER 2017 ..... 29

**16.2 COMMUNITY & CUSTOMER SERVICES..... 30**

16.2.1 SPONSORSHIP OUT OF ROUND APPLICATIONS  
OVER \$15,000 ..... 30

**16.3 INFRASTRUCTURE & OPERATIONS..... 31**

16.3.1 CEO DELEGATED AUTHORITY TO SIGN CONTRACT  
FOR T-1845-17/18 – PCO PREFERRED SUPPLIER/S  
FOR PARKS MOWINGS ZONES 1-5 OVER  
\$2,000,000.00 ..... 31

16.3.2 PROPOSED CARPARK DEVELOPMENT FOR MT  
COTTON PARK – DESIGN, COST & FUNDING..... 32

**17 MEETING CLOSURE..... 32**

## **1 DECLARATION OF OPENING**

On establishing there is a quorum, the Mayor will declare the meeting open.

### **Recognition of the Traditional Owners**

Council acknowledges the Quandamooka people who are the traditional custodians of the land on which we meet. Council also pays respect to their elders, past and present, and extend that respect to other indigenous Australians who are present.

## **2 RECORD OF ATTENDANCE AND LEAVE OF ABSENCE**

Motion is required to approve leave of absence for any Councillor absent from today's meeting.

## **3 DEVOTIONAL SEGMENT**

Member of the Ministers' Fellowship will lead Council in a brief devotional segment.

## **4 RECOGNITION OF ACHIEVEMENT**

Mayor to present any recognition of achievement items.

## **5 RECEIPT AND CONFIRMATION OF MINUTES**

### **5.1 GENERAL MEETING MINUTES 21 FEBRUARY 2018**

Motion is required to confirm the Minutes of the General Meeting of Council held on 21 February 2018.

## **6 MATTERS OUTSTANDING FROM PREVIOUS COUNCIL MEETING MINUTES**

### **6.1 REQUEST FOR REPORT – AREA SURROUNDING BIRKDALE SCHOOL OF ARTS**

At the General Meeting of 6 September 2017 (Item 14.1.1 refers) Council resolved as follows:

*That the Chief Executive Officer be requested to prepare a report on the future of the area surrounding the Birkdale School of Arts Hall in relation to the Birkdale Community Hub, as identified in the Redlands Social Infrastructure Strategy 2009: Building Strong Communities.*

A report will be presented to the 21 March 2018 General Meeting for consideration.

### **6.2 REQUEST FOR REPORT – PETITION – TOONDAH HARBOUR**

At the General Meeting of 22 November 2017 (Item 8.1.1 refers) Council resolved as follows:

*That the petition be received and referred to the Chief Executive Officer, for consideration and a report to the Local Government.*

This report is listed as Item 11.2.3 on this agenda.

## **7 PUBLIC PARTICIPATION**

In accordance with s.31 of POL-3127 Council Meeting Standing Orders:

1. In each meeting (other than special meetings), a period of 15 minutes may be made available by resolution to permit members of the public to address the local government on matters of public interest relating to the local government. This period may be extended by resolution.
2. Priority will be given to members of the public who make written application to the CEO no later than 4.30pm two days before the meeting. A request may also be made to the chairperson, when invited to do so, at the commencement of the public participation period of the meeting.
3. The time allocated to each speaker shall be a maximum of five minutes. The chairperson, at his/her discretion, has authority to withdraw the approval to address Council before the time period has elapsed.
4. The chairperson will consider each application on its merits and may consider any relevant matter in his/her decision to allow or disallow a person to address the local government, e.g.
  - a) Whether the matter is of public interest;
  - b) The number of people who wish to address the meeting about the same subject
  - c) The number of times that a person, or anyone else, has addressed the local government previously about the matter;
  - d) The person's behaviour at that or a previous meeting; and
  - e) If the person has made a written application to address the meeting.
5. Any person invited to address the meeting must:
  - a) State their name and suburb, or organisation they represent and the subject they wish to speak about;
  - b) Stand (unless unable to do so);
  - c) Act and speak with decorum;
  - d) Be respectful and courteous; and
  - e) Make no comments directed at any individual Council employee, Councillor or member of the public, ensuring that all comments relate to Council as a whole.

## **8 PETITIONS AND PRESENTATIONS**

Councillors may present petitions or make presentations under this section.

## **9 MOTION TO ALTER THE ORDER OF BUSINESS**

The order of business may be altered for a particular meeting where the Councillors at that meeting pass a motion to that effect. Any motion to alter the order of business may be moved without notice.

## 10 DECLARATION OF MATERIAL PERSONAL INTEREST OR CONFLICT OF INTEREST ON ANY ITEMS OF BUSINESS

Councillors are reminded of their responsibilities in relation to a Councillor's material personal interest and conflict of interest at a meeting (for full details see sections 172 and 173 of the *Local Government Act 2009*). In summary:

### **If a Councillor has a material personal interest in a matter before the meeting:**

*The Councillor must—*

- *inform the meeting of the Councillor's material personal interest in the matter; and*
- *leave the meeting room (including any area set aside for the public), and stay out of the meeting room while the matter is being discussed and voted on.*

*The following information must be recorded in the minutes of the meeting, and on the local government's website—*

- *the name of the Councillor who has the material personal interest, or possible material personal interest, in a matter;*
- *the nature of the material personal interest, or possible material personal interest, as described by the Councillor.*

A Councillor has a **material personal interest** in the matter if any of the following persons stands to gain a benefit, or suffer a loss, (either directly or indirectly) depending on the outcome of the consideration of the matter at the meeting—

- (a) the Councillor;
- (b) a spouse of the Councillor;
- (c) a parent, child or sibling of the Councillor;
- (d) a partner of the Councillor;
- (e) an employer (other than a government entity) of the Councillor;
- (f) an entity (other than a government entity) of which the Councillor is a member;
- (g) another person prescribed under a regulation.

### **If a Councillor has a conflict of interest (a *real conflict of interest*), or could reasonably be taken to have a conflict of interest (a *perceived conflict of interest*) in a matter before the meeting:**

*The Councillor must—*

- *deal with the real conflict of interest or perceived conflict of interest in a transparent and accountable way.*
- *Inform the meeting of—*
  - (a) *the Councillor's personal interests in the matter; and*
  - (b) *if the Councillor participates in the meeting in relation to the matter, how the Councillor intends to deal with the real or perceived conflict of interest.*

*The following must be recorded in the minutes of the meeting, and on the local government's website—*

- (a) *the name of the Councillor who has the real or perceived conflict of interest;*
- (b) *the nature of the personal interest, as described by the Councillor;*

- (c) *how the Councillor dealt with the real or perceived conflict of interest;*
- (d) *if the Councillor voted on the matter—how the Councillor voted on the matter;*
- (e) *how the majority of persons who were entitled to vote at the meeting voted on the matter.*

**A conflict of interest** is a conflict between—

- (a) *a Councillor's personal interests (including personal interests arising from the Councillor's relationships, for example); and*
- (b) *the public interest;*

*that might lead to a decision that is contrary to the public interest.*

## 11 REPORTS TO COUNCIL

### 11.1 ORGANISATIONAL SERVICES

#### 11.1.1 OPERATIONAL PLAN QUARTERLY PERFORMANCE REPORT DECEMBER 2017

<b>Objective Reference:</b>	<b>A2840951</b> <b>Reports and Attachments (Archives)</b>
<b>Attachment:</b>	<a href="#"><u>Operational Plan Quarterly Performance Report December 2017</u></a>
<b>Authorising Officer:</b>	<b>John Oberhardt</b> <b>General Manager Organisational Services</b>
<b>Responsible Officer:</b>	<b>Vivek Kangesu</b> <b>Group Manager Corporate and Asset Planning and Projects</b>
<b>Report Author:</b>	<b>Lorraine Lee</b> <b>Senior Adviser, Strategic and Community Planning</b>

#### PURPOSE

The purpose of this report is to provide a progress report against the Operational Plan 2017/18 for the second quarter from 1 October to 31 December 2017.

#### BACKGROUND

The *Local Government Act 2009* (the Act) requires Council to adopt an Operational Plan each year. The Operational Plan 2017/18 forms an important part of Council's strategic planning process and sets out the work Council plans to deliver towards achievement of the Corporate Plan 2015-2020.

The Act also requires the Chief Executive Officer to present a written assessment of Council's progress towards implementing the annual Operational Plan at meetings of Council, at least quarterly.

#### ISSUES

The attached Operational Plan Quarterly Performance Report December 2017 provides a status update for each significant activity, together with a comment outlining progress for the quarter. The information in the report has been provided by the responsible departments for each significant activity.

Status of Significant Activities Defined within the 8 Outcomes	
On Track	55
Monitor	11
Complete	1
Total	67

#### Summary

Of the 67 significant activities defined within the 2017/18 Operational Plan:

- 55 activities are on track



- 11 activities are being closely monitored, indicating that they are slightly behind target with their progress.
- 1 activity is complete.

More detailed information on each significant activity is outlined in the attached Operational Plan Quarterly Performance Report December 2017.

## **STRATEGIC IMPLICATIONS**

### **Legislative Requirements**

Council's Operational Plan 2017/18 is an important statutory document which sets out the significant activities that Council plans to deliver in 2017/18. The significant activities directly contribute to outcomes specified in the Corporate Plan 2015-2020. Tracking progress against this plan provides a useful assessment of Council's performance in delivering against its plans.

The Local Government Regulation 2012 (section 174) states that "the chief executive officer must present a written assessment of the local government's progress towards implementing the annual operational plan at meetings of the local government held at regular intervals not more than 3 months". Under the same section of the regulation, Council is allowed to amend the plan at any time before the end of the financial year.

### **Risk Management**

The risk of not delivering against Council's Operational Plan is that Council does not achieve the commitments set out in the longer term corporate and community plans. Each significant activity has associated risks which are managed by the relevant area of Council.

### **Financial**

The Operational Plan 2017/18 is funded from the annual budget.

### **People**

Significant activities listed in the Operational Plan 2017/18 are managed by the responsible Council group. The status and comments for each significant activity in the attached report are provided by the relevant Group. The report is compiled by the Corporate Planning and Transformation Unit. Although delivery of the plan itself is dependent on staff resources and some significant activities relate to people issues, there are no direct impacts on people resulting from this report.

### **Environmental**

Some significant activities within the Operational Plan 2017/18 directly contribute to Council's environmental commitments. However, this report does not have any direct environmental impacts.

### **Social**

Some significant activities within the Operational Plan 2017/18 directly contribute to Council's social commitment. However, this report does not have any direct social impacts.

### **Alignment with Council's Policy and Plans**

Council's Operational Plan 2017/18 outlines planned significant activities against the eight outcomes in the Corporate Plan 2015-2020 and the Council strategic priorities that have been identified this term of Council. As such, it is a key planning document

and consistent with both the Corporate Plan 2015-2020 and the Redlands 2030 Community Plan.

### **CONSULTATION**

The Corporate Planning and Transformation Unit has prepared the attached report in consultation with relevant officers and managers within Council. The status and comments have been provided by the officers involved in delivering the particular significant activities within the Operational Plan 2017/18.

### **OPTIONS**

#### **Option One**

That Council resolves to note the Operational Plan Quarterly Performance Report December 2017.

#### **Option Two**

That Council requests additional information in relation to the attached Operational Plan Quarterly Performance Report December 2017.

### **OFFICER'S RECOMMENDATION**

**That Council resolves to note the Operational Plan Quarterly Performance Report December 2017.**



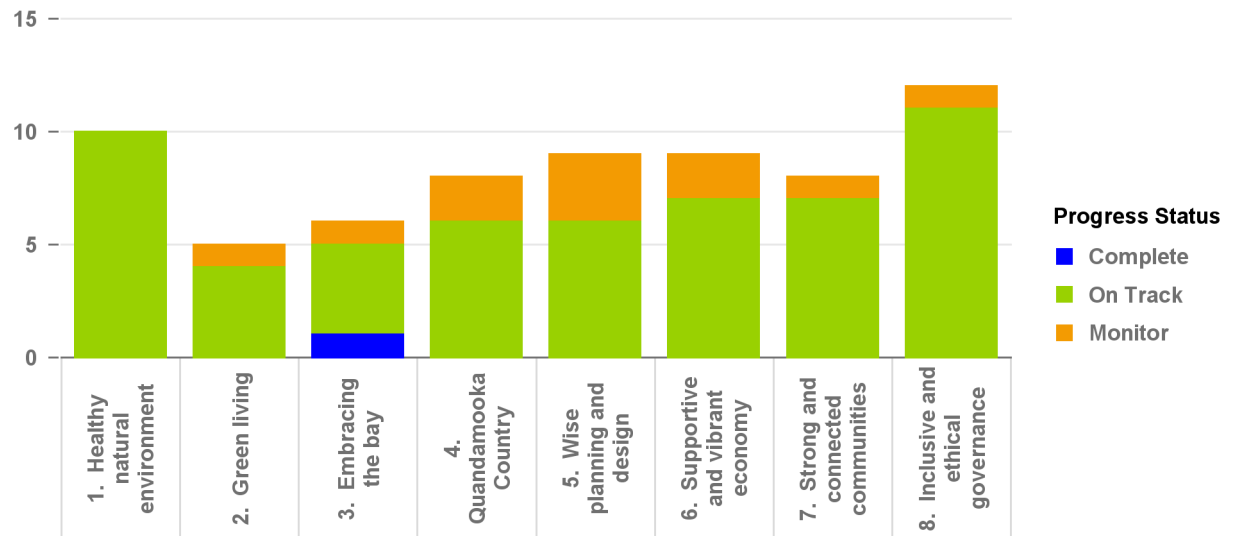
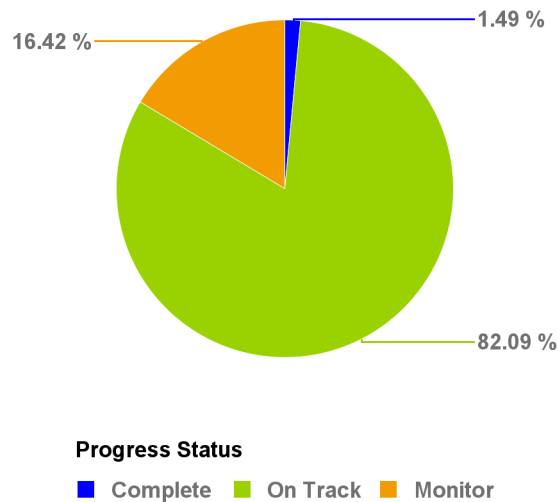
# Operational Plan 2017 - 2018

**October to December 2017**



# Vision Outcome Summary

Vision Outcome	Complete	On Track	Monitor	Total
1 Healthy natural environment	0	10	0	10
2 Green living	0	4	1	5
3 Embracing the bay	1	4	1	6
4 Quandamooka Country	0	6	2	8
5 Wise planning and design	0	6	3	9
6 Supportive and vibrant economy	0	7	2	9
7 Strong and connected communities	0	7	1	8
8 Inclusive and ethical governance	0	11	1	12
<b>Total</b>	<b>1</b>	<b>55</b>	<b>11</b>	<b>67</b>



**On Track** The significant activity is progressing on time and on budget and is on track for delivery

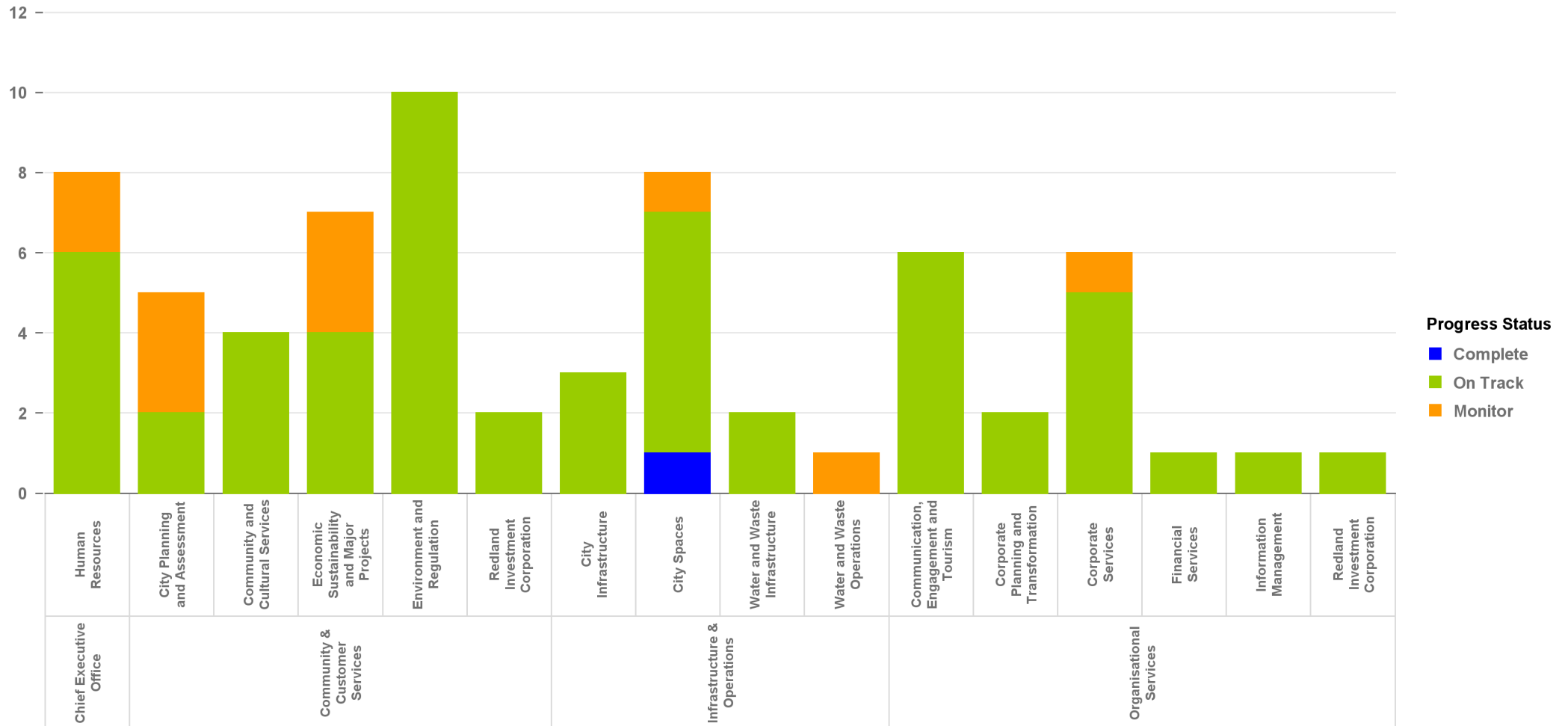
**Monitor** There are issues with timeframes and/or budget but is still expected that with close monitoring the significant activity will be delivered

**Concern** There are significant delays or budget issues and it is unlikely that the significant activity will be delivered

**Complete** The significant activity has been delivered

# Organisational Performance – Quarter Summary

Department	Complete	On Track	Monitor	Total
Chief Executive Office	0	6	2	8
Community & Customer Services	0	22	6	28
Infrastructure & Operations	1	11	2	14
Organisational Services	0	16	1	17
<b>Total</b>	<b>1</b>	<b>55</b>	<b>11</b>	<b>67</b>



# 1. Healthy natural environment

## 2020 Strategic Outcomes

1.1 Redland's natural assets including flora, fauna, habitats, biodiversity, ecosystems and waterways are managed, maintained and monitored.

1.2 Threatened species are maintained and protected, including the vulnerable koala species.

1.3 Community and private landholder stewardship of natural assets increases.

1.4 Visitors experience our natural assets through high standard facilities, trails, interpretation and low impact commercial ventures.

Significant Activity	Op Plan Ref	Key Accountable	Status	Comment
Manage Council owned water bodies for improved environmental outcomes.	1.1.1	Infrastructure & Operations	<b>On Track</b>	Council's Roads, Drainage & Marine unit is active in its maintenance management system of a number of Stormwater Improvement Devices (SQIDs) that contribute to the biodiversity, ecosystem and water within the Redlands. Work undertaken in the last quarter has included the retrofitting of existing water body into a vegetated swale. The current maintenance program is undertaken eight times a year on two water bodies which include: manual weed control, rubbish removal, planting and spraying out water weeds.
Plan and deliver conservation restoration activities.	1.1.2	Infrastructure & Operations	<b>On Track</b>	Rehabilitation works were completed during spring/early summer (weed control and revegetation works). Commenced planning for future works within the autumn months in prioritised catchments for Coolwynpin, Tarradarrapin, Hilliards, Moogurrapum and Erapah.
Engage and deliver restoration through partnership with community and external groups.	1.1.3	Community & Customer Services	<b>On Track</b>	Redland City Council community environmental extension services engaged with private land owners through ongoing work in the following programs: Land for Wildlife, Koala Conservation Agreement Program, Waterways Extension Program and Your Backyard Garden.  A total of 42 community Bushcare groups are active and working with Council in the Redlands. The total number of plants planted was 2,600 for this quarter. Of these, 75 were koala food trees. In addition, 68 working bees were undertaken during October to December.

Significant Activity	Op Plan Ref	Key Accountable	Status	Comment
Continue implementing a program to plant one million native plants in the Redlands by 2026.	1.1.4	Infrastructure & Operations	On Track	Approximately 12,500 plants were planted in the second quarter by Parks and Conservation and Bushcare. To date, a total of 25,000 plants have been planted, which contributes to the 1 Million Native Plants project. Approximately 105,800 plants have been planted since the count began on 1 July 2016.
Implement the Natural Environment Policy.	1.2.1	Community & Customer Services	On Track	Council's Koala Conservation Strategy and Action Plan implementation is on track with research completed on methods for assessing koala populations, and investigating options for future koala surveys. The Wildlife Connections Plan (Networks and Corridors Strategy) is in final stages of review.
Plan and deliver community education programs to protect native wildlife.	1.2.2	Community & Customer Services	On Track	The Raptor Wrap, a presentation from Osprey House, Birdlife and Redland City Council Wildlife team about bird monitoring was delivered in November 2017 with 12 participants. A community education event on flying foxes and their behaviour was delivered in October with approximately 50 attendees. The North Stradbroke Island koala count was conducted with 35 volunteers presenting to assist with the count.
Partner with community for improved environmental outcomes.	1.3.1	Community & Customer Services	On Track	Redland City Council conducted nine community events/ workshops, including: Horse management workshop Cambomba and Salvinia Check in Eprapah Creek Snake workshop Karragarra Mangrove Walk Raptor Wrap workshop Embrace the Bay activity Compost workshop Rain-gardens workshop.  27.3 kg soft plastics, 16 kg batteries, 50 kg of storage media and 8 kg of coffee pods were recycled via the IndigiScapes Centre during October to December and 16 schools and child care centres participated in the waste education program.

Significant Activity	Op Plan Ref	Key Accountable	Status	Comment
Deliver land management extension programs within the community.	1.3.2	Community & Customer Services	On Track	Redland City Council community environmental extension services have engaged with private land owners which resulted in: Two private properties signed up to Land for Wildlife Six visits to new or existing Koala Conservation Agreement Program properties 25 visits to new or existing Waterways Extension Program properties 13 new Your Backyard Garden properties signed up, with a total number of 16 visits (new & existing) 3,410 plants distributed through all Habitat Protection programs (36 were koala food trees).
Enhance the visitor experience of Redland's natural assets.	1.4.1	Infrastructure & Operations	On Track	At Bayview Conservation Area the car park area has been sealed, shelter constructed, most of the area grassed, matting and mulch installed ready for planting, fencing in process of install and toilets almost at install point. Construction of trails has commenced. New trail signage has also been delivered and ready for install. New fencing has been installed at Redland Track Park to manage access from adjoining private land. Totals for December trail counters (counts all users) were: Bayview Conservation Area - Days Road entrance 3,067 Sharks Tail trail 447 Redland Track Park - Flinders Street entrance 2,580 Macdonald Road entrance 1,601 Clarke Street entrance 1,154 Firing Line trail 465.
Improve the customer experience at IndigiScapes.	1.4.2	Community & Customer Services	On Track	The underground infrastructure and concrete slab for the new IndigiScapes Nursery were completed as part of commencing the construction of the nursery. A development application for Stage 2 of the IndigiScapes Expansion (refurbishment and new build of the current IndigiScapes Centre) has been submitted and detailed design documentation has progressed in preparation for tender stage. The gift shop and centre facilities have undergone maintenance and furnishing improvements. Environmental education school holiday programs were delivered in December with strong attendance.



## 2. Green living

### 2020 Strategic Outcomes

2.1 Council's policies and plans support ecologically sustainable development and respond to climate change issues.

2.2 Sustainable building design (for example, solar panels and water tanks) is supported through education and advocacy.

2.3 Council's waste management plans address current and future needs, and include plans for closed landfills and regional collaboration.

2.4 Council and the community actively recycle and reduce waste.

2.5 Transport planning reflects a desire to maximise economic, environmental and liveability outcomes through quality road design, public transport, pedestrian and cycling strategies.

Significant Activity	Op Plan Ref	Key Accountable	Status	Comment
Manage implementation of the Redland City Council Climate Change Action Plan.	2.1.1	Community & Customer Services	On Track	The draft Climate and Energy Action Plan remains under review and on schedule.
Provide information to raise community awareness and education.	2.2.1	Community & Customer Services	On Track	The Renewable Energy Feasibility study is ongoing, with opportunities identified to reduce consumption within Redland City Council buildings and services.  Key actions have been implemented with the development of an internal dashboard to monitor Redland City Council electricity usage across all main buildings and assets. Associated measures to reduce consumption such as smart metering, procurement of solar panels and change over of some key buildings has commenced. Solar power at the South Street depot is operational.
Plan and deliver waste management services to meet current and future needs of the city.	2.3.1	Infrastructure & Operations	On Track	Work has commenced on the waste disposal strategy review to plan for the expiry of the existing regional waste disposal agreement in mid-2020. Rehabilitation and remediation work continued on closed landfills to mitigate the risk of environmental harm with additional leachate monitoring technology being installed at Duncan Road baseball fields. Design is nearing completion for a leachate collection trench and capping improvement at Judy Holt Park on the northern batters.

Significant Activity	Op Plan Ref	Key Accountable	Status	Comment
Reduce the amount of waste going into landfill.	2.4.1	Infrastructure & Operations	Monitor	<p>Quarter two resource recovery and recycling rate was 43.6% of all waste managed for the period. Year to date resource recovery rate was 43.3% against a target of 49.4%. Resource recovery was less than target due to less than average rainfall resulting in 5% reduction in total green waste handled, and reduced timber recovery due to operational and contractual issues resulting in the material being sent to landfill.</p> <p>Year to date average total kilos of domestic waste land filled per capita was 31.5 against monthly maximum target of 29.83kg.</p>
Deliver transport planning for the city.	2.5.1	Community & Customer Services	On Track	<p>A Principal Transport Planner has been appointed and a consultant has been engaged to deliver a new transport strategy. Project planning has been completed and the project is on track to deliver the strategy by end of financial year. Commenced implementation on short term actions with ongoing advocacy to key agencies.</p>

### 3. Embracing the bay

#### 2020 Strategic Outcomes

3.1 Council collaborates with partners to understand, nurture and protect Moreton Bay's marine health and values.

3.2 Communities on the islands and foreshores enjoy equitable access to development opportunities and community services.

3.3 Our community is ready for and adapting to changing coastlines, storm tide and severe weather.

3.4 Redland City's residents and visitors can easily access the foreshore and use recreation infrastructure for boating and non-boating activities.

3.5 Priority Development Areas support equitable outcomes for island residents, such as access to transport and facilities.

Significant Activity	Op Plan Ref	Key Accountable	Status	Comment
Partner with Healthy Land and Water to monitor and improve the values of waterways and the bay, and enhance the community's experience of the bay.	3.1.1	Community & Customer Services	On Track	Embrace the Bay event was held in December with wide industry (sports and recreation) and community participation. Ongoing engagement and partnership with Healthy Land and Water. The 2017 South East Report card was released in November. Ongoing monitoring of Redlands waterways (12 sites).
Partner with Education Queensland in activating the community use of schools for sport and recreation purposes.	3.2.1	Infrastructure & Operations	Monitor	Application from stakeholders to the State was unsuccessful and will be reprioritised with stakeholders as part of future provisions for sport and recreation.
Develop a coastal adaptation strategic plan.	3.3.1	Infrastructure & Operations	On Track	Development of the Coastal Adaptation Strategy has continued in line with the project plan. The project team has continued to analyse coastal hazards effecting the city and consultation with State Government's QCoast 2100 Program Coordinators has occurred to align the project plan with the QCoast 2100 Minimum Standards and Guidelines.

Significant Activity	Op Plan Ref	Key Accountable	Status	Comment
Build community resilience to ensure residents have capacity to prepare, respond and recover from severe weather events.	3.3.2	Organisational Services	On Track	<p>Eight activities aimed at enhancing community resilience were conducted during the quarter.</p> <ol style="list-style-type: none"> <li>1. A joint training day and tour of the State Disaster Coordination Centre with Southern Moreton Bay Islands Community Champions and Disaster Chaplains</li> <li>2. State Emergency Services Shipping Containers additional storage</li> <li>3. State Emergency Services Redland Bay - upgrade of amenities and additional space created by the move of Lions Club Redland Bay to new facility</li> <li>4. Lions Club Redland Bay - move to new facility, assisted by State Emergency Services Redland Bay</li> <li>5. Southern Moreton Bay Islands and North Stradbroke Island Disaster Plans DL Flyers completed</li> <li>6. Bush Fire Review - 52 of 56 recommendations completed or commenced</li> <li>7. Benchmarking presentation by Queensland Reconstruction Authority</li> <li>8. Evacuation Centres equipped with resources to enable the establishment of centre when required.</li> </ol>
Manage risk and hazards to the public.	3.4.1	Infrastructure & Operations	Complete	Installation of canoe trail signage as part of Enhancing the Visitor Experience.
Progress development of Priority Development Area (PDA) activities.	3.5.1	Community & Customer Services	On Track	<p>Redland Investment Corporation (RIC) assisted Walker Group in its liaison with the State and Federal governments to determine the most suitable assessment method for the Environmental Impact Statement phase of the Toondah Harbour PDA project.</p> <p>The request for proposal feedback from the assessment panel for the Weinam Creek PDA was reviewed by RIC and Council.</p>

## 4. Quandamooka Country

### 2020 Strategic Outcomes

4.1 Council's organisational and staff capacity to deliver positive outcomes for Aboriginal communities, including the Quandamooka People, is improved through policy, cultural awareness training and cultural heritage training for elected members and Council staff.

4.2 Council's and the community's respect and understanding of the Quandamooka peoples' relationship with their traditional land and waters continue to improve.

4.3 Council continues to support and resource the delivery of commitments under the Indigenous Land Use Agreement (ILUA) with the Quandamooka People.

4.4 Council works with the Quandamooka Traditional Owners to help them achieve their goal of establishing North Stradbroke Island (Minjerribah) as a global eco-cultural tourism destination.

Significant Activity	Op Plan Ref	Key Accountable	Status	Comment
Increase Redland City Council elected members and staff awareness of cultural heritage.	4.1.1	Human Resources	Monitor	Training opportunities for Aboriginal Cultural Heritage Training have been discussed with the Quandamooka Yoolooburrabee Aboriginal Corporation. A request for the next available training sessions dates was made by Council. A review of training lists has commenced to update the list of Council staff members requiring the training.
Embed Indigenous cultural awareness training at Redland City Council.	4.1.2	Human Resources	On Track	Cultural awareness training is included in the organisation's corporate induction for new staff members. Development of further cultural awareness training is currently underway.  Staff were surveyed during 2017 at National Reconciliation Week cultural awareness sessions and results were considered as part of cultural awareness content for the corporate induction and further programs being developed.
Update Council's Aboriginal and Torres Strait Island Community Policy and Guidelines.	4.1.3	Organisational Services	On Track	Redland City Council continues to observe cultural protocols of incorporating a welcome to country, smoking ceremony and an acknowledgement of country at significant events.
Promote awareness and understanding of the local Aboriginal and Torres Strait Islander culture through events.	4.2.1	Organisational Services	On Track	Redland City Council continues to engage and collaborate with Aboriginal and Torres Strait Islander groups and individuals through events including the Christmas by Starlight event.

Significant Activity	Op Plan Ref	Key Accountable	Status	Comment
Deliver programs, events, displays and exhibitions through Council's libraries, art galleries and performing arts centre to showcase Aboriginal history, art and culture and enhance community understanding of these aspects.	4.2.2	Community & Customer Services	<b>On Track</b>	As part of the 2017 Quandamooka Festival, a nine-metre tall mural entitled Dabilbahnba (meaning place of saltwater) has been created on the Cleveland Library building in Middle Street. Prominent Quandamooka artists, mother and daughter team Sandra and Shara Delaney have worked to bring the mural from conception to completion in collaboration with mentoring artists Matthew Newkirk and Deb Mostert and project curator Craig Flood, from CREATIVEMOVE. Sandra and Shara Delaney hosted an artists' talk at the Redland Art Gallery, Cleveland on 3 December. Dabilbahnba is a 2017 Quandamooka Festival project partnered by QYAC and the Creative Arts Redlands' Public Art Program of Redland City Council.
Partner with QYAC to plan and monitor commitments under the ILUA.	4.3.1	Organisational Services	<b>Monitor</b>	The Indigenous Land Use Agreement (ILUA) Consultative Committee meeting scheduled for mid December was postponed until 2018. Many of the ILUA commitments continue to be progressed through operational meetings between Council and Quandamooka Yoolooburrabee Aboriginal Corporation.
Plan and deliver commitments under the ILUA in partnership with QYAC.	4.3.2	Organisational Services	<b>On Track</b>	Redland City Council continues to support and resource the delivery of commitments under the Indigenous Land Use Agreement with the Quandamooka People.
Support the development of eco-cultural tourism.	4.4.1	Organisational Services	<b>On Track</b>	Continued work on developing and promoting the first community celebration event in Australia for the Commonwealth Games Queen's Baton Relay at Point Lookout with the focus on Quandamooka culture including a Quandamooka baton bearer, smoking ceremony, dance, food and sand art. Promotion included Our Redlands magazine, mainstream media, social media and newsletters. Wrote and published a two-page centre spread on Quandamooka culture including arrival of whales, mullet and sea birds at North Stradbroke Island to promote Minjerribah as a global eco-tourism destination in Our Redlands magazine that is distributed to all Redlanders. Ran 'Quandamooka Man' video highlighting Quandamooka culture and Minjerribah as a tourism destination at Christmas By Starlight event in December 2017. Redland Visitor Information Centre staff undertook cultural tour and talk by Quandamooka Traditional owner Matt Burns with the aim of helping staff to promote Minjerribah as a global eco-tourism destination and Quandamooka culture.

## 5. Wise planning and design

### 2020 Strategic Outcomes

5.1 Growth and development in the city is sustainably managed through the adoption and implementation of the Redland City Plan and Local Government Infrastructure Plan.

5.2 Redland City's character and liveability are enhanced through a program of master planning, place-making and centre improvement strategies, including maximising opportunities through the catalyst Toondah Harbour Priority Development Area and Redlands Health and Wellbeing Precinct projects to build a strong and connected Cleveland.

5.3 An effective and efficient development assessment process delivers quality development that is consistent with legislation, best practice and community expectations.

5.4 Regional collaboration and targeted advocacy drives external funding for key infrastructure upgrades and enhanced community outcomes.

Significant Activity	Op Plan Ref	Key Accountable	Status	Comment
Implement the Local Government Infrastructure Plan.	5.1.1	Community & Customer Services	<b>Monitor</b>	The Local Government Infrastructure Plan (LGIP) is currently with the Department of State Development, Manufacturing, Infrastructure and Planning for the Minister's second review and final approval phase. The process is currently on hold because of the recent election, with the State advising it will restart the assessment clock on 19 February.
Implement the Netserv Plan.	5.1.2	Infrastructure & Operations	<b>On Track</b>	The revised Netserv Plan Part A was adopted at the General Meeting in October 2017. Capital works delivery has been aligned to the revised Netserv plan.
Commence the Redland City Plan.	5.1.3	Community & Customer Services	<b>Monitor</b>	The draft City Plan remains with the Queensland State Government awaiting final Ministerial approval to commence later this year. A package of proposed future major amendments to the draft City Plan is currently being prepared.
Coordinate a centres master planning and place making program.	5.2.1	Community & Customer Services	<b>On Track</b>	Council commenced the process of installing people counters across the central business district on selected Council infrastructure. An inception meeting was held for the Redlands Health and Wellness Precinct, with a follow up Concept Option Workshop undertaken by the project consultant with Council staff and joint venture partners (Metro South Hospital and Redlands Mater Private Hospital). The draft Redland Health and Wellness Precinct Stage 1 Report (Demand Drivers Assessment) was received by Council and joint venture partners for review and feedback.

Significant Activity	Op Plan Ref	Key Accountable	Status	Comment
Develop master plan for Redland Aquatic Redevelopment.	5.2.2	Infrastructure & Operations	On Track	Memorandum Of Understanding between Council and Surf Life Saving Queensland signed October 2017. Pre-planning investigations complete. Project Steering Committee instructed the project team to progress schematic design.
Plan for future use of surplus commonwealth land at Birkdale.	5.2.3	Community & Customer Services	Monitor	The Birkdale Commonwealth Land Review project was placed on hold in May 2016 pending potential land purchase negotiations between Council and the respective Commonwealth Agencies (Airservices Australia - ASA and the Australian Communications and Media Authority - ACMA). Since this time the Redland Investment Corporation (RIC), acting on behalf of Council, has continued to pursue discussions and negotiations with ASA and ACMA regarding the potential land acquisition.
Maintain effective systems and processes that underpin quality, timely decision making for development applications.	5.3.1	Community & Customer Services	On Track	While Council is still waiting on State Government approval of the City Plan, systems and processes continue to be maintained and improved for development assessment services. Work is ongoing on the ePlanning project funded by the former State Department of Infrastructure, Local Government and Planning Innovation and Improvement Fund.
Advocate for key city building infrastructure including identifying funding paths for delivery.	5.4.1	Community & Customer Services	On Track	Council continued to participate as a member of the Department of State Development, Manufacturing, Infrastructure and Planning SEQ City Deal Economic Narrative Reference Group, and participated in a workshop about the draft SEQ City Deal Framework.
Plan and develop cross-boundary transport and infrastructure priorities.	5.4.2	Infrastructure & Operations	On Track	The Cross Boundary Connectivity Committee continued to advocate for the alignment of significant transport infrastructure projects between Brisbane and the Redlands. The three key projects the committee identified for further analysis are the Cleveland rail line duplication, Eastern Busway extension to Capalaba and an East-West connection between Victoria Point and Eight Mile Plains.



## 6. Supportive and vibrant economy

### 2020 Strategic Outcomes

6.1 Council supports infrastructure that encourages business and tourism growth.

6.2 Redland City delivers events, activities and performances that bring economic and social benefits to the community.

6.3 Council's involvement in the State Government's North Stradbroke Island Economic Transition Committee supports and aligns with Council's strategic objectives, which help deliver long-term economic sustainability for North Stradbroke Island (Minjerrabah).

6.4 Council receives a return on the community's investment in land to enhance economic and community outcomes.

6.5 Growth in key sectors identified in Council's Economic Development Framework is supported through the development and implementation of action plans by the Industry Economic Development Advisory Board.

6.6 Development will be facilitated specifically in the Toondah Harbour Priority Development Area (PDA) and Weinam Creek PDA with a focus on economic growth.

Significant Activity	Op Plan Ref	Key Accountable	Status	Comment
Partner with external stakeholders to deliver key city building infrastructure to support Council's priorities.	6.1.1	Community & Customer Services	<b>On Track</b>	Council, as Advancing Regional Innovation Program lead, has been working with partners including Griffith University and Logan City Council to develop and roll out innovation and entrepreneurship activities in the Logan Redlands region over the three year program. The Queensland Government Maturing the Infrastructure Pipeline Project to build a business case for a Cleveland Innovation Precinct was put on hold by the State Government during this period. Council continued to investigate options for enhancing digital connectivity to address capacity gaps in the city.
Develop tourism infrastructure.	6.1.2	Organisational Services	<b>On Track</b>	Council continued to work with stakeholders on the development of a new city tourism website that will include the new brand. Council coordinated two monthly Tourism Subcommittee Meetings in October and November 2017.
Develop and deliver a unique Redland City brand.	6.1.3	Organisational Services	<b>On Track</b>	Council went out to community with shortlisted city branding tagline and look and feel through community workshops, pop-up stands, an online survey and telephone survey with both residents and visitors.

Significant Activity	Op Plan Ref	Key Accountable	Status	Comment
Develop strategies and activities to support key events.	6.2.1	Organisational Services	On Track	Council delivered a one-day Redlands Events and Tourism Forum in November 2017 for local event organisers and tourism operators to assist them to develop events in the city. Council hosted Tourism Subcommittee Meetings with industry representatives in October and November 2017. Communication, Engagement and Tourism Group delivered a broad range of community and corporate events, including Christmas By Starlight that attracted more than 10,000 people, Lighting of the Christmas Tree in Cleveland, and the Redlands Volunteer Thankyou Breakfast. Assisted community event organisers to deliver events in the Redlands including Island Vibe Festival, Straddie Assault and Redland Bayside Blues Festival. Worked on processes to ensure one point of contact for community event organisers in regards to in-kind sponsorship. Delivered monthly e-Newsletters to event organisers to increase awareness of the latest initiatives and opportunities.
Plan and coordinate Redland's participation in the Gold Coast Commonwealth Games legacy events.	6.2.2	Community & Customer Services	On Track	Council successfully applied for funding through the Office of the Commonwealth Games to support delivery of two Queen's Baton Relay community celebrations (North Stradbroke Island and Cleveland). Work continued on preparations for a community celebration to welcome the Queen's Baton Relay to North Stradbroke Island on Monday 8 January 2018, and for Cleveland to host a leg of the Queen's Baton Relay on Saturday 31 March 2018. Council continued to advocate to State Government for Redland's involvement in the Trade 2018 program, to host Commonwealth Games sporting teams from around the world, and to conduct famils to the Redlands from the Gold Coast and Brisbane for dignitaries visiting around the time of the Commonwealth Games. Council met with the City of Gold Coast to discuss opportunities to participate in Commonwealth House activities.
Support economic transition for North Stradbroke Island (NSI).	6.3.1	Community & Customer Services	Monitor	Council remains the lead on one project (Project 13: Location and Interpretive Signage) and is a stakeholder on a further 17 of 23 projects under the Queensland Government's North Stradbroke Island Economic Transition Strategy. Council followed up with, and awaits advice, from the State Government about a request for additional funding to allow for public art interpretive signage as part of Project 13 before finalising the project funding agreement. An internal working group established by Council, with representation from the Department of State Development, Manufacturing, Infrastructure and Planning, continued to meet on a monthly basis to coordinate Council communications and participation in projects being funded under the North Stradbroke Island Economic Transition Strategy. Council attended the North Stradbroke Island Economic Transition Strategy Implementation Committee meeting in December.

Significant Activity	Op Plan Ref	Key Accountable	Status	Comment
Develop strategic opportunities for Redland City Council land holdings.	6.4.1	Organisational Services	<b>On Track</b>	Construction of the Oaklands Street townhouse project in Alexandra Hills, Ava Terraces, progressed with three townhouses under contract. The purchase of Cleveland Plaza settled in December 2017. Redland Investment Corporation continued to assess opportunities on various sites.
Develop action plans for key industry sectors.	6.5.1	Community & Customer Services	<b>Monitor</b>	The draft education and training strategy and action plan was validated with key industry stakeholders. A draft delivery and implementation schedule that incorporates timeframes, accountable parties and corresponding budget and resource considerations was reviewed by the Redlands Economic Development Advisory Board. Board feedback will be incorporated into the documents for consideration by Council. A validation process was also undertaken for the draft health care and social assistance strategy and action plan.
Facilitate process with Economic Development Queensland.	6.6.1	Community & Customer Services	<b>On Track</b>	Toondah Harbour Priority Development Area (PDA): Walker Group continued to liaise with the State and Federal governments to determine the most suitable assessment method for the project during the Environmental Impact Statement phase.  Weinam Creek PDA: The request for proposal process continued.

## 7. Strong and connected communities

### 2020 Strategic Outcomes

7.1 Festivals, events and activities bring together and support greater connectivity between cross-sections of the community.

7.2 Council maximises community benefit from the use of its parklands and facilities by improving access to, and the quality and shared use of, public spaces and facilities by groups for sporting, recreational and community activities.

7.3 Council's assessment of community issues and needs provides timely opportunities to pursue grants and partnerships that realise long-term benefits.

7.4 Council supports volunteerism and participation in civic projects through clear and supportive Council processes to reduce red-tape, and engage and recruit volunteers for Council projects.

7.5 The community's preparedness for disasters is improved through community education, training and strong partnerships between Council and other agencies.

Significant Activity	Op Plan Ref	Key Accountable	Status	Comment
Design and deliver an annual calendar with a range of festivals, events and activities across the city.	7.1.1	Community & Customer Services	On Track	In the second quarter Council designed and delivered 10 corporate events attracting 12,589 people. Council also facilitated the delivery of 22 community run events, festivals and activities with an attendance of 63,762 people. Community grants and sponsorship: seven organisation grants were assessed and approved, 10 capital infrastructure grants were assessed with six approved, six project support grants were assessed with four approved, and six conservation grants were assessed with three approved. 20 sponsorship grants were assessed with 12 approved.
Develop a public art strategy for Council that maximises community benefits from grant funding and ensures a vibrant public art program across the city.	7.1.2	Community & Customer Services	On Track	Work is progressing on a public art policy and plan with both documents progressing through the approval process.
Plan for effective sport and recreation areas.	7.2.1	Infrastructure & Operations	On Track	Early stage planning including detail survey and site assessment was undertaken for a new sporting facility at Heinemann Road. Commenced development of a business case.
Develop master plan for Cleveland activities precinct.	7.2.2	Infrastructure & Operations	On Track	William Ross Detail Design 80% complete.

Significant Activity	Op Plan Ref	Key Accountable	Status	Comment
Finalise and implement Council's library strategy to align library services to ongoing and changing customer needs.	7.2.3	Community & Customer Services	<b>On Track</b>	<p>The Library Strategy annual action plan has continued to be implemented:</p> <p>Goal 1: Welcoming destinations and flexible places - WiFi was installed at Dunwich and Point Lookout libraries. The local history collection was moved within Cleveland library in preparation for improvements to the library space planned for quarter three.</p> <p>Goal 2: Innovative and accessible services - the mobile library service stop at Redland Bay was reviewed and relocated to provide better access for customers. Latest upgrades to library services computer systems were completed. Project planning for the radio frequency identification upgrade is well advanced.</p> <p>Goal 3: Activate and engage through programs and partnerships - in November, Redland Libraries and Redland Performing Arts Centre hosted an evening with Mem Fox to promote First 5 Forever which supports early literacy. The event attracted almost 300 attendees and was covered in local media. Words for wellbeing, a partnership with Redlands Hospital, commenced in November. Redland Libraries visited the hospital to promote the new service. First 5 Forever, an early literacy program, supported the lighting of the Christmas tree in Cleveland and Christmas by Starlight in December. Both events enabled promotion of early literacy to a large numbers of local families. Cleveland library stayed open late for the event which resulted in an additional 1960 visits, 125 children signed up to the summer reading club, 26 new library memberships and local media coverage.</p> <p>Goal 4: Skilled and cohesive team - continued commitment to developing positive, values-driven, team culture.</p>
Partner with community organisations and the private sector to deliver social infrastructure supporting community needs.	7.3.1	Community & Customer Services	<b>Monitor</b>	<p>Council continued work on the early stages of planning for a Cleveland Community Hub. Engagement is underway to investigate potential commercial partnerships between the community and private sector to advance the project toward development over the next two years. Council is also investigating facilities available through existing community centres and halls, and how these can be utilised to support community partnerships to create long-term benefits for local areas. Work also commenced on the development of a Social Infrastructure Strategy for Redland City that will entail an assessment of community issues and needs and how future social infrastructure can support the development of the community.</p>

Significant Activity	Op Plan Ref	Key Accountable	Status	Comment
Provide opportunities for volunteers to participate in a range of existing Council projects and activities.	7.4.1	Community & Customer Services	On Track	Opportunities were provided to volunteer workers within the IndigiScapes Centre's nursery, café, after hours wildlife ambulance, wildlife volunteer network phone service, citizen science and bushcare. The Volunteer Appreciation breakfast occurred in December. Volunteers also continue to undertake work at Council's Animal Shelter primarily assisting with animal welfare activities.
Promotion and delivery of multi-agency education programs.	7.5.1	Organisational Services	On Track	<p>Attended 11 community engagements as part of a multi-agency education program. Participants included Queensland Fire and Emergency Services, Rural Fire Service and State Emergency Services. In addition the Queensland Police Service and volunteers participated in several of the events.</p> <p>Joint community engagements attended:</p> <ol style="list-style-type: none"> <li>1. Karragarra Sea Markets</li> <li>2. Presentation Alexandra Hills State School to Year 5</li> <li>3. Savvy Seniors - Redland Bay Anglican Church</li> <li>4. Prepare.Act.Survive on Russell Island and Macleay Island - Are You Bushfire Prepared</li> <li>5. Macleay Island Lions Club</li> <li>6. Mount Cotton/Sheldon Street Speaks (outside of Mt Cotton IGA)</li> <li>7. Macleay Island Progress Association</li> <li>8. Mount Cotton Christmas In the Park</li> <li>9. Lighting of the Christmas Tree and Twilight Markets in Bloomfield Street</li> <li>10. Southern Moreton Bay Islands Community Champions and Disaster Chaplains visit and training to State Disaster Coordination Centre Kedron</li> <li>11. Christmas by Starlight - Showgrounds Cleveland.</li> </ol>

## 8. Inclusive and ethical governance

### 2020 Strategic Outcomes

8.1 Council's Information Management Strategy and technology systems are engineered to increase efficiency and provide excellent customer service outcomes.

8.2 Council produces and delivers against sustainable financial forecasts as a result of best practice Capital and Asset Management Plans that guide project planning and service delivery across the city.

8.3 Implementation of the Corporate Plan is well coordinated across Council and through a delivery mechanism that provides clear line of sight, accountability and performance measurement for all employees.

8.4 A continuous improvement focus underpins the organisation, creating a supportive environment for ideas and positive, well-managed change that enhance internal and external outcomes.

8.5 Council uses meaningful tools to engage with the community on diverse issues so that the community is well informed and can contribute to decision making.

Significant Activity	Op Plan Ref	Key Accountable	Status	Comment
Transform Council's systems and processes.	8.1.1	Organisational Services	On Track	Information Management commenced work with Customer Services to develop efficiency and automation across the customer request process. This will also help formulate the new myServices customer portal which will enable the community to interact with Council Online. Information Management is working closely with the Asset Management Project on a software solution. Commenced replacement of the Red-E-Map Geographic Information Systems (GIS) to deliver significant enhancements to our external website.
Improve Council's e-service capability.	8.1.2	Organisational Services	On Track	Council carried out a full website content review in October 2017 to ensure all content was up-to-date. Information Management contributed to the enhancement of the e-services capability by working towards the modernisation of the QuickPay Rates and QuickPay Animals online payment interfaces, paying particular attention to the accessibility of these functions from mobile devices. Developed and published on the external website a new online tool to assist residents in estimating costs associated with their residential water usage.
Optimise Redland City Council's asset management governance.	8.2.1	Organisational Services	On Track	The project completed the Asset and Service Management Plan (ASMP) Creation Workshop Series for authors, reviewers and approvers. Eight workshops were held over ten weeks with two cohorts. Looking forward, a Quality Review Workshop is scheduled for ASMP approvers to deploy a quality review checklist against which ASMPs can be measured and improved.

Significant Activity	Op Plan Ref	Key Accountable	Status	Comment
Establish governance over strategic and operational planning.	8.3.1	Organisational Services	On Track	A policy and guideline was endorsed to implement governance over the development and implementation of strategies and plans. An integrated planning cycle was developed to better align annual planning, budget and portfolio processes. The integrated planning cycle will streamline planning processes, improve transparency, inform decision making and identify potential transformation projects. A prioritisation model was developed and is being used for the capital works portfolio.
Align staff capability and performance to deliver the Corporate Plan 2020 Outcomes.	8.3.2	Human Resources	On Track	The new MyGoals business process was completed in September 2017. MyGoals conversations were undertaken across the organisation with information being captured in the MyGoals form in Aurion during October 2017. MyGoals guideline and procedure were updated in line with the new business process. A MyGoals survey was distributed to all employees which showed a significant increase in employee satisfaction in relation to MyGoals conversations. The Internal / External Coaching Bench and in-house Mentoring Program for employees continues. A total of 32 people undertook coaching during 2017 and 11 participants are currently in the formal mentoring partnerships. The Chief Executive Officer's Internal Vision Facilitation Pack was distributed to Group Managers with Action Plans due December 2017.
Further enhance the continual improvement culture supporting service delivery.	8.4.1	Organisational Services	On Track	A refresh of the lean basics training commenced incorporating 'Design Thinking' into the content. Design thinking is a customer centric approach to business improvements and was received well with two sessions that were delivered last quarter. The Portfolio Management Office implemented project and program management dashboard reporting to business areas and provided a portfolio dashboard and analysis to the Executive Leadership Team.
Embed change management capability within continual improvement programs.	8.4.2	Human Resources	On Track	Change management training at foundational level was rolled out for the Human Resources team as the pilot group. Change management information and toolkits were modified and improved for ease of use and simplicity.
Align the organisation to meet changing operational requirements.	8.4.3	Human Resources	Monitor	Workforce planning activities included review of a toolkit provided by Local Government Australia Qld to simplify Council's existing process. Roll over of existing Certified Agreement to 30 June 2018 and administrative pay increase was finalised and processed. Dates, times and resourcing were allocated for the development of a new Certified Agreement action plan.



Significant Activity	Op Plan Ref	Key Accountable	Status	Comment
Drive innovation and improvement through capable leadership.	8.4.4	Human Resources	On Track	Consult reports were provided to group managers on topics for the Enabling Leaders Program for 2018. These include: Financial Management, Futures Thinking and Trends, Strategic Planning and Thinking and Building Business Solutions. Consult reports were provided to service managers with topics being identified for 2018 as; People and Performance Management, Leadership, Culture and Building High Performing Teams. Talent Management has also been included for group managers and service managers during 2018. The Mate to Manager Program targeting 'leading self' and 'managing teams' has increased to two programs being simultaneously rolled out in 2018 with 32 employees participating. Purposeful Teams was piloted with Environment and Regulation Leadership Team.
Improve organisational performance through employee feedback.	8.4.5	Human Resources	On Track	Council used employee feedback on the Leadership Development Program and Reward and Recognition Program to improve initiatives that enable organisational performance over the next 12 months. Council also sought feedback from all employees on their experience of the revised performance management framework (MyGoals). The most significant finding of the survey was the large increase in satisfaction in 2017 compared with previous years (30% increase in satisfaction levels). Specifications for the next internal MySay survey were developed and procurement has commenced.
Deliver a healthy and safe Redland City Council environment.	8.4.6	Human Resources	On Track	A safety climate and culture environmental scan was undertaken by a third party with the results presented to the Workplace Health and Safety (WHS) Management Committee in quarter two. Introduction to vehicle ergonomic assessments was conducted during the annual fleet checks. Education sessions with handouts were delivered to an estimated 80 drivers. Five sessions of the Dealing with Workplace Emergencies training course have been delivered to 57 workers across the organisation. Mental Health First Aid courses have been implemented and will continue throughout 2017-18 as part of the Redland City Council Mental Health and Wellbeing Strategy. Safety Management Plan projects are underway with actions due in June 2018. 31.25% of the Safety Management Plan actions have now been completed with no actions overdue.
Review Council's community engagement model and framework.	8.5.1	Organisational Services	On Track	Council embarked on a new type of engagement for the city creating a Community Advisory Panel who will provide insight into a range of potential ways to manage and fund canal and lake maintenance across the city. The first panel met in December 2017. A newsletter to canal and lake residents was also distributed and a city-wide online survey activated.



**11.1.2 LOCAL LAW AMENDMENTS**

**Objective Reference:** A124442  
**Reports and Attachments (Archives)**

**Attachment:** [Details of Proposed Amendments](#)

**Authorising Officer:** John Oberhardt  
**General Manager Organisational Services**

**Responsible Officer:** Glynn Henderson  
**Group Manager Corporate Governance**

**Report Author:** Cherie Parkyn  
**Corporate Governance and Policy Officer**

**PURPOSE**

The purpose of this report is to recommend commencement of the Local Law Making Process for a new Local Law for Waste Management where State Legislation is due to expire on 1 July 2018 and to amend various Local Laws and Subordinate Local Laws as outlined in this report.

**BACKGROUND**

Priority will be given to the implementation of the waste management local law due to the impending expiry date of State Legislation along with the 2017 amendments which are currently being drafted as per the Council resolution on 4 October 2017. The amendments outlined in this report will then proceed through the local law making process subsequent to this.

**ISSUES**

Council's Local Laws undergo a constant process of review to provide the best outcomes for both the community and Council. The potential amendments outlined in this report have undergone initial research to consider possible outcomes and alternatives to support and enhance the current regulations.

A summary of the proposed amendments are:

Law	Issue	Proposed Amendment
New Local Law – Waste Management	State legislation for waste management due to expire on 1 July 2018	New local law to regulate waste management
Local Law 2 Animal Management	There are currently no provisions in the Local Law to regulate the abandonment of animals	Include enforcement provisions including penalty infringement for the act of abandoning an animal
Law	Issue	Proposed Amendment
Subordinate Local Law 2 Animal Management (ii)	References Apiaries Act 1982	The Apiaries Act 1982 was repealed on (1 July 2016) and replaced by the Biosecurity Act 2014 which commenced on 1 July 2016. Proposed to make administrative amendment to referenced legislation.
Subordinate Local Law 2 Animal	Minimum standards for keeping animals contradicts the land size required for keeping geese or turkeys	Remove reference to geese or turkey Schedule 2, item 9 (d)(ii)

Management (iii)		
Dog off Leash Area	Dog off leash area at Beachwood Street Park, Bankswood Drive, Redland Bay =72-106 Bankswood Drive Redland Bay (Lot 900 SP267633) New dog off leash area to be added to the local law	Update the description of the location of Dog off leash area at Beachwood Street Park, Bankswood Drive, Redland Bay NOW CONSTRUCTED
Dog off Leash Area	Dog off leash area at Gundagai Drive Park, Gundagai Drive Capalaba = 30-36 Gundagai Drive Capalaba (Lot 903 RP803254) New dog off leash area to be added to the local law	Update the description of the location of Dog off leash area at Gundagai Drive Park, Gundagai Drive Capalaba NOW CONSTRUCTED
Dog off Leash Area	Dog off leash area at Eprapah Creek Corridor – Victoria Point West, Bunker Road, Victoria Point =141 Bunker Road, Victoria Point (Lot 3 RP907141) New dog off leash area to be added to the local law	Update the description of the location of Dog off leash area at Eprapah Creek Corridor – Victoria Point West UNDER CONSTRUCTION
New Local Law provision – Shipping Containers	Enforcement issues when a shipping container falls out of the definition of building work under the existing legislation. Consider regulating through local law	Draft Local Law to regulate shipping containers where they are not defined as a building or structure under the Building Act
Local Law 1 & SLL 1.3 – Temporary Home	Temporary homes provision potentially does not provide the power to remove temporary homes where no action is taken following enforcement action.	Currently obtaining legal advice on the local law providing Council the power to remove. Consider adding provisions relating to 'unlawful occupation' of land and placement of 'objects' on land (eg caravans, tents / shanties, buses)
Law	Issue	Proposed Amendment
SLL 1.9 (Operation of cemeteries) & SLL 1.13 (Undertaking regulated activities regarding human remains)	Proposed minor drafting amendments around (legislative references, exhumation, and documents required to support applications)	Proposed minor drafting amendments around (legislative references, exhumation, and documents required to support applications).
Local Law 4 & SLL7 – Bathing Reserves	Wellington point is not currently a Gazetted bathing reserve. This process had previously commenced, however is required to be followed up and finalised. Include Raby Bay Foreshore Beaches as bathing reserves due to some swimming buoys being installed as part of the Councillors Infrastructure Program.	Proceed with action to Gazette Wellington Point and Raby Bay Foreshore Beaches as a bathing reserve and have this listed in the local law.
New Local Law provision – Film & Media Production	The Local Law currently limits Council's ability to close a local government controlled area for the purpose of film and media production.	Review of current provisions in local laws and include the ability to close local government areas to the public for the purpose of filming.

The details of the proposed amendments are outlined in the Attachment Details of Proposed Amendments.

## **STRATEGIC IMPLICATIONS**

### **Legislative Requirements**

#### Local Law Making Process

The *Local Government Act 2009* (the Act), sets out a process a local government must follow in the making of a local law, a local government can define its own process for making a local law, as long as it is not inconsistent with the requirements of the Act. Council's adopted Local Law Making Process identifies stages that the process must go through to make a local law.

#### State Interest Checking

In the event that the amendments to the local laws proceed, State interest checking will be required.

#### Community Consultation

Council's local law making process supports community consultation for a minimum of 21 days. This consultation allows the community to acknowledge their support for the local law amendments or to identify any concerns they may have. All submissions received during the consultation period will be reviewed and considered.

A communications plan will be drafted and brought back to Council to consider and approve prior to the community consultation period commencing.

### **Risk Management**

The risks associated with amending these local laws and subordinate local law will be managed by:

- ensuring the process to make the local law is in accordance with legislative standards and the adopted Redland City Council Local Law Making Process.
- comprehensive internal stakeholder engagement to ensure the local law will promote effective governance to the community.
- utilising experienced drafting solicitors to ensure the drafting of the amendments are in accordance with the legislative principles in the *Legislative Standards Act 1992*.
- conducting a public interest test on any anticompetitive provisions identified and adhering to the National Competition Policy Guidelines.

### **Financial**

The cost of drafting the local laws, community consultation and publications are funded through existing budget allocations within the Strategy and Governance Unit and the Legal Services Unit.

### **People**

The proposed amendments outlined in this report will impact operational resources throughout Council through amendments to operational processes. These impacts are anticipated to be absorbed within the current resource allocations within the teams.

Employees will be provided with relevant training and support on any changes that progress to ensure they are equipped and confident to perform in their roles. Employee delegations will also be reviewed to check for any discrepancies with amendments to the local laws.

## **Environmental**

The introduction of the proposed waste management local law will allow Council to regulate waste management to protect the public health, safety and amenity where relevant State Government legislation will be repealed.

## **Social**

The proposed amendments to the local laws and subordinate local laws will relate to all members of the Redlands community. Community consultation will provide the opportunity for community members to have their say on the proposal through providing a submission during the consultation period.

## **Alignment with Council's Policy and Plans**

The process for making the proposed laws and the associated recommendations of this report are in accordance with Council's adopted practice for making local laws. The process is also in keeping with Council's Corporate Plan Priority 8 Inclusive and Ethical Governance for deep engagement, quality leadership at all levels, transparent and accountable democratic processes and a spirit of partnership between the community and Council.

## **CONSULTATION**

- Service Manager, Corporate Governance
- Service Manager, City Sport and Venues
- RedWaste Service Manager
- Community and Customer Services
- City Infrastructure Group
- Service Manager, Compliance
- Service Manager, Development Control
- Gadens Lawyers

## **OPTIONS**

### **Option One**

That Council resolves to:

1. Proceed with making of each of the amendments to the local laws and subordinate local laws as detailed in this report in accordance with required legislative standards as outlined in the *Legislative Standards Act 1992* and in accordance with Councils' adopted Local Law Making Process. These amendments include:
  - (a) New Waste Management Local Law, to regulate Waste Management when State Legislation ceases from 1 July 2018.
  - (b) Local Law 2 Animal Management, to include enforcement provisions including penalty infringement for the act of abandoning an animal.
  - (c) Subordinate Local Law 2 Animal Management (ii) to make an administrative amendment to refer to current legislation.
  - (d) Subordinate Local Law 2 Animal Management (iii), to remove reference to geese or turkey Schedule 2, item 9(d)(ii)

- (e) Dog Off Leash Area, to update the description of dog off leash area at Bankswood Drive, Redland Bay, Gundagai Drive, Capalaba and Victoria Point West, Bunker Road, Victoria Point.
  - (f) New provision, to draft a local law provision to regulate shipping containers where they are not defined as a building or structure under the Building Act.
  - (g) Local Law 1 and Subordinate Local Law 1.3 Temporary Home, to provide power to remove temporary homes objects, shanties, buses etc where no action is taken following enforcement.
  - (h) Subordinate Local Law 1.9 Operation of Cemeteries and Subordinate Local Law 1.13 Undertaking regulated activities regarding human remains, to make a minor drafting amendment around legislative references, exhumation and documents required to support applications.
  - (i) Local Law 4 and Subordinate Local Law 7 Bathing Reserves, to proceed with process to Gazette Wellington Point beach and Raby Bay Foreshore beaches a bathing reserve and have this listed in the Local Law.
  - (j) New provision, Film and Media Production, to review current provision in local laws and include the ability to close local government areas to the public for the purpose of filming; and
2. Undergo State interest checking on the proposed amendments to the local laws and subordinate local laws, in accordance with Council's adopted local law making process and requirements under the *Local Government Act 2009*.

### **Option Two**

That Council resolves to not proceed with making of each of the amendments to the local laws and subordinate local laws outlined in this report.

**OFFICER'S RECOMMENDATION**

That Council resolves to:

1. Proceed with making of each of the amendments to the local laws and subordinate local laws in accordance with required legislative standards as outlined in the *Legislative Standards Act 1992* and in accordance with Councils' adopted Local Law Making Process. These amendments include:
  - (a) New Waste Management Local Law, to regulate Waste Management when State Legislation ceases from 1 July 2018.
  - (b) Local Law 2 Animal Management, to include enforcement provisions including penalty infringement for the act of abandoning an animal.
  - (c) Subordinate Local Law 2 Animal Management (ii) to make an administrative amendment to refer to current legislation.
  - (d) Subordinate Local Law 2 Animal Management (iii), to remove reference to geese or turkey Schedule 2, item 9(d)(ii).
  - (e) Dog Off Leash Area, to update the description of dog off leash area at Bankswood Drive, Redland Bay, Gundagai Drive, Capalaba and Victoria Point West, Bunker Road, Victoria Point.
  - (f) New provision, to draft a local law provision to regulate shipping containers where they are not defined as a building or structure under the Building Act.
  - (g) Local Law 1 and Subordinate Local Law 1.3 Temporary Home, to provide power to remove temporary homes, objects, shanties, buses etc where no action is taken following enforcement.
  - (h) Subordinate Local Law 1.9 Operation of Cemeteries and Subordinate Local Law 1.13 Undertaking regulated activities regarding human remains, to make minor drafting amendments around legislative references, exhumation, and documents required to support applications.
  - (i) Local Law 4 and Subordinate Local Law 7 Bathing Reserves, to proceed with process to Gazette Wellington Point beach and Raby Bay Foreshore beaches as a bathing reserve and have this listed in the Local Law.
  - (j) New provision, Film and Media Production, to review current provision in local laws and include the ability to close local government areas to the public for the purpose of filming; and
2. Undergo State interest checking on the proposed amendments to the local laws and subordinate local laws, in accordance with Council's adopted local law making process and requirements under the Local Government Act 2009.



# Local Law Amendments

## *Attachment - Details of Proposed Amendments*

### New Local Law – Waste Management

Law	Issue	Proposed Amendment
New Local Law – Waste Management	State legislation for waste management to be repealed effective 1 July 2018	New local law to regulate waste management

The *Environmental Protection Regulation 2008*, Chapter 5A, currently provides the head of power for waste management in the local government area, including conditions for the use and storage of waste bins, and rules around behaviour at Council's waste transfer stations. The *Waste Reduction and Recycling Regulation 2011, Part 2A*, provides power for local governments to designate areas and determine frequency for collection of general and green waste.

The Department of Environment and Heritage Protection (EHP) have reviewed the above legislation and have set an expiry date of 1 July 2018 for each section. The expiry of this legislation requires all local governments to implement a local law to regulate waste management.

Existing local laws governing the management of waste in various other local governments within Queensland will be reviewed and considered in the drafting of the content for a waste management local law. In addition to replacing a number of provisions in the current legislation, the RedWaste Services Unit, along with Corporate Governance have commenced research into relevant regulation requirements that will provide Council the ability to foster safe and effective waste management practices in the city.

The draft waste management local law is consistent with current State legislation and addresses the following public health, safety and amenity issues related to waste management:

- Supply of waste containers
- Storage of general waste
- Storage/keeping of waste containers
- Removal of general waste
- Storage and treatment of industrial waste
- Use of waste facilities and unlawful disposal
- Designation of waste collection area for domestic waste

## Local Law 2 Animal Management

Law	Issue	Proposed Amendment
Local Law 2	There are currently no provisions in the Local Law to regulate the abandonment of animals	Include enforcement provisions including penalty infringement for the act of abandoning an animal

When new local laws were enacted in 2015, the animal management local law did not retain provisions for regulating the abandonment of animals. These provisions were previously enforced in the preceding Animal Management 1995 local law. Since the enactment of the Local Law 2 - Animal Management 2015, it has been identified that the provision to regulate abandoned animals will assist in promoting responsible pet ownership within the Redlands

The Animal Care and Protection Act 2001, currently regulates abandonment of animals as outlines below. It is proposed that a similar wording is adopted in Council's local laws to ensure consistence with State legislation while allowing Council officers to respond where an issue is identified within the community.

### ***Animal Care & Protection Act 2001***

Chapter 3, Part 2, Section 19 provides:

#### **19 Unreasonable abandonment or release**

- (1) A person in charge of an animal must not abandon or release an animal unless the person has a reasonable excuse or the abandonment or release is authorised by law.

Maximum penalty—300 penalty units or 1 year's imprisonment.

*Note—*

If a corporation commits an offence against this provision, an executive officer of the corporation may be taken, under section 209A, to have also committed the offence.

- (2) A person must not, unless the person has a reasonable excuse, release an animal from the custody of the person in charge of it.

Maximum penalty—300 penalty units or 1 year's imprisonment.

*Note—*

If a corporation commits an offence against this provision, an executive officer of the corporation may be taken, under section 209A, to have also committed the offence.

- (3) In this section—

***abandon***, an animal, includes leaving it for an unreasonable period.

## Subordinate Local Law 2 Animal Management (ii)

Law	Issue	Proposed Amendment
Subordinate Local Law 2	References Apiaries Act 1982	The Apiaries Act 1982 was repealed on (1 July 2016) and replaced by the Biosecurity Act 2014 which commenced on 1 July 2016. Proposed to make administrative amendment to referenced legislation.

The *Biosecurity Act 2014* commenced on 1 July 2016. Regulation of beekeeping through Council's local law allows Council to actively manage this biosecurity risk within the local government area. Beekeeping was previously regulated through registration required under the *Apiaries Act 1982*. This legislation was repealed on 1 July 2016 due to the enactment of the *Biosecurity Act 2014* that now regulates the requirements for keeping bees, including: beekeeper registration and management of pest and regulated bees.

It is recommended that through this review process the below exert from SLL2 is amended to reflect the current legislation and provisions.

Item	Column 1 Species or breed of animal	Column 2 Minimum standards for keeping animals
8	Bees	(a) Each owner of, and responsible person for, bees must— (i) be a registered beekeeper under the <i>Apiaries Act 1982</i> ; or (ii) the holder of a permit to keep bees granted under the <i>Apiaries Act 1982</i> . (b) Each owner of, and responsible person for, bees must ensure that — (i) the bees are kept without nuisance; and (ii) if a code of practice for the keeping of bees has been approved by the local government — the bees are kept in accordance with the requirements of the code of practice.

## Subordinate Local Law 2 Animal Management (iii)

Law	Issue	Proposed Amendment
Subordinate Local Law 2	Minimum standards for keeping animals contradicts prohibition on keeping animal in reference to land size for goose and turkey	Remove reference to goose or turkey from Schedule 2, item 9 (d)(ii)

Schedule 1 of SLL2 outlines prohibition on keeping animals. Item 6, outlined below, identifies that a Goose or turkey is prohibited on an allotment that is smaller than 2000m<sup>2</sup>.

Item	Column 1 Animal	Column 2 Circumstances in which keeping of animal or animals is prohibited
6	Goose or turkey	A bird to which this item 6 applies on an allotment with an area less than 2,000 m <sup>2</sup> .

Schedule 2 in SLL2, outlines the minimum standards for keeping animals. Item 9(d) (ii) highlighted below implies that a goose or turkey is able to be kept on an allotment less than 2,000m<sup>2</sup>. This wording contradicts the prohibition outlined in Item 6 of schedule 1. It is recommended that the reference to 'goose or turkey' is removed from item 9(d) (ii) in schedule 2.

Item	Column 1 Species or breed of animal	Column 2 Minimum standards for keeping animals
<b>9</b>	Duck, drake, goose, turkey, rooster, peacock, peahen, ostrich, emu, guinea fowl, and poultry	Each owner of, and responsible person for, a bird to which this item 9 applies which is kept on premises must ensure that— (a) the bird is kept without nuisance; and (b) the bird is contained within an enclosure; and (c) the bird's food is kept in a properly sealed, vermin proof container; and (d) the enclosure in which the bird is kept is— (i) thoroughly cleaned at least once each week; and (ii) if the bird is a domestic chicken, duck, drake, goose or turkey and the bird is kept on an allotment with an area less than 2000m <sup>2</sup> — located at the rear of, and behind, any residence situated on the premises; and (e) if a code of practice for the keeping of birds of a relevant species has been approved by the local government — the bird must be kept in accordance with the requirements of the code of practice.

### Dog off Leash areas – New area proposed

Law	Issue	Proposed Amendment
Register of Dog off-leash Areas	Dog off leash area at Beachwood Street Park, Bankswood Drive, Redland Bay requires a more detailed description of the location within the register  New dog off leash area to be added to the local law	Update the description of the location of Dog off leash area at Beachwood Street Park, Bankswood Drive, Redland Bay  Follow process identified in the local law to add a new dog off leash area – including consultation

## **New Dog Off- Leash Area – Gundagai Drive Park, Capalaba.**

Construction was completed at end of July 2017 for public use in August as per the recommendation in the Redland Open Space Strategy 2026 for a fenced or unfenced dog off leash area for Gundagai Drive Park, Capalaba. The Dog Off – leash Area Program for 2016-17 facilitated this recommendation.

Public Place Projects Unit completed Community Engagement with local residents in the form of a letter advising of this new project and requesting feedback.

This fully fenced dog off-leash area contains shelters with seating, taps with dog drinking bowls, waste bins and signage. The area is divided into two spaces to allow a small dog section.

In addition there is a minor amendment required to the description of an existing Dog Off-Leash Area

### **Currently:**

29	The fenced enclosure at School of Arts Road, Redland Bay	
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### **Proposed amending to read:**

	The fenced enclosure at Beachwood Street Park beside School of Arts Road, Redland Bay	
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## New local law provision – Shipping Containers

Law	Issue	Proposed Amendment
Shipping Containers	Enforcement issues when a shipping container falls out of the definition of building work under the existing legislation. Consider regulating through local law.	Draft Local Law to regulate shipping containers where they are not defined as a building or structure under the Building Act.

With a noticeable increase in the number of shipping containers utilised within the community, the question has been raised as to the most effective way to regulate these given shortcomings in the way current legislation may apply.

Council currently regulates permanently placed shipping containers by requiring they be assessed against the Amenity and Aesthetics Policy (with Council being a concurrence agency) before a Building Approval is obtained from a Private Certifier.

It is recommended that Council consider the ability to regulate shipping containers through a local law to negate the argument of whether they constitute assessable building work. It is important to identify that this regulation would be limited to shipping containers that fall outside of a definition within legislation where they are regulated under a building or planning instrument.

This local law would be used to regulate matters relating to neighbourhood amenity with assessment criteria revolving around siting, scale and external design. It is anticipated that there would be 'permissible' and 'assessable' shipping containers. That is, where a shipping container meets certain criteria, no approvals are required but where the criteria cannot be met, an application is required to be lodged.

From a compliance perspective, it would also be critical that provisions are included that would allow Council to carry out remedial work (enter and remove), where a Compliance Notice is not complied with.

## Local Law 1 & SLL 1.3 - Temporary Homes

Law	Issue	Proposed Amendment
Local Law 1 & SLL 1.3 - Temporary Homes	Temporary homes provision potentially does not provide the power to remove temporary homes where no action is taken following enforcement action.	Currently obtaining legal advice on the local law providing Council the power to remove. Consider adding provisions relating to 'unlawful occupation' of land and placement of 'objects' on land (eg caravans, tents / shanties, buses)

Local Law 1 regulates the establishment or occupation of a temporary home as a prescribed activity.

The local law provides the following definition:

**establishment or occupation of a temporary home** means the erection, construction, installation, positioning or placement of a structure used or intended for temporary use as a place of residence but does not include—

- (a) a structure for erection which is constituted as development under the Planning Act; or
- (b) the establishment or the occupation of a temporary home on or in a camping ground or caravan park.

It is recommended that the Local Law be amended to include a power to allow Council to remove any unlawful structure used or intended for use as a temporary home, including on private land. In this regard, it is noted that the former Local Law 10 made provision for the removal of temporary homes, with the Council being able to issue a 'Notice to Remove'.

It is recommended that the Subordinate Local Law be amended to include provisions for Council to regulate the placement and/or occupation of 'objects' on vacant, private land.

## SLL 1.9 (Operation of cemeteries) & SLL 1.13 (Undertaking regulated activities regarding human remains)

Law	Issue	Proposed Amendment
Cemeteries	Audit recommendation to review and amend as required local law in relation to operation of cemeteries and activities regarding human remains.	Proposed minor drafting amendments around legislative references, exhumation, and documents required to support applications.

An audit review of cemeteries identified recommendations to mitigate identified risks. One of these recommendations included a review of the Subordinate Local Law 1.13 to ensure legislative requirements and current practices are reflected.

It was recommended to review the content of SLL1.13 (Undertaking Regulated Activities Regarding Human Remains) 2015 and Subordinate Local Law 1.9 (Operation of Cemeteries) 2015.

This review has included consideration of the requirements of the permit process and ensuring this is consistent with the current operational process, best practice and community needs.

The following are proposed amendments resulting from this review:

Law	Issue	Proposed Amendment
SLL 1.13 Section 3 (5)	Current documents required includes: Evidence of the identity of the deceased person.	Replace with: A copy of the death certificate
SLL 1.13 Section 3 (6)	Current documents required include: evidence of the wishes of the deceased and the relatives of the deceased.	Remove
SLL 1.13 Various	Update terminology 'Sexton' which is an out of date term used to describe the Manager of a cemetery.	Replace the term Sexton with Cemetery Management. (This reference would also be required to be updated in SLL4)
SLL 1.13	Update reference to Sustainable Planning Act 2009	Replace with Planning Act 2016
SLL1.9 Section 5 (3)(i)	Update requirements for exhumation of a body. The local law currently required both approval under the coroner's Act as well as local government approval. (Coroners Act only provides approval where investigation into the death is required)	Replace the word 'and' with 'or' so exhumation can be performed with either local government approval or approval under the Coroners Act.
SLL1.9 Section 7 & 8	Approval or renewal or a permit to operate a cemetery is currently a maximum of one year	Consider if we want to remove this permit timeframe so there is the flexibility to increase



## Local Law 4 & SLL7 – Bathing reserves

Law	Issue	Proposed Amendment
Bathing Reserves	Wellington point is not currently a Gazetted bathing reserve. This process had previously commenced, however is required to be followed up and finalised.  Include Raby Bay Foreshore Beaches as bathing reserves due to some swimming buoys being installed as part of the Councillors Infrastructure Program	Proceed with action to Gazette Wellington Point and Raby Bay Foreshore Beaches as a bathing reserve and have this listed in the local law.

The *Local Government Regulation 2012* prescribes a requirement for a bathing reserve to be under the control of local government and included as part of the local government's area.

Council's Subordinate Local Law 4 identifies the five current bathing reserves within the Redlands as have been Gazetted as bathing reserves under Redland City Council's control.

### Bathing reserves

Description	Location Description
Main Beach	Coochiemudlo Island
Thompsons Beach	Victoria Point
Cylinder Beach	Point Lookout, North Stradbroke Island
Main Beach	Point Lookout, North Stradbroke Island
Amity	Amity, North Stradbroke Island

The Department of Local Government, Racing and Multicultural Affairs has recently provided a checklist of requirements in order to apply for control of a foreshore and bathing reserve. Some of these requirements include:

- Draft of a survey plan of the area by a cadastral surveyor
- Consultation with community and affected businesses
- Consultation with Native Title bodies including claimants
- Consultation with State Agencies

It is recommended this process be completed simultaneously with the Local Law amendment process, as it follows the same stages to ensure legislative requirements are met and consultation is transparent throughout the process.

An additional site at Raby Bay Foreshore Park is also proposed to be a designated bathing reserve. It is suggested that this process could occur simultaneously with the Wellington Point bathing reserve.

## New Local Law provision – Film & Media Production

Law	Issue	Proposed Amendment
Film and Media production	The Local Law currently limits Council's ability to close a local government controlled area for the purpose of film and media production.	Review of current provisions in local laws and include the ability to close local government areas to the public for the purpose of filming.

The local law currently restricts Council's ability to close local government controlled areas for the reasons identified in the below local law exert. There are no provisions for Council to close a local government controlled area for the purpose of film or media production.

With the film and media production bringing economic benefits to the community, it is important that we ensure the local law allows Council to be able to utilise its land and infrastructure for film production, whilst balancing risk management and community needs. It is proposed to amend the local law to allow for closing local government areas for the purpose of film and media production.

### **8 Power of closure of local government controlled areas**

- (1) The local government may, by resolution, temporarily close a local government controlled area to public access-
  - (a) to carry out construction, maintenance, repair or restoration work; or
  - (b) to protect the health and safety of a person or the security of a person's property; or
  - (c) because of a fire or other natural disaster; or
  - (d) to conserve or protect the cultural or natural resources of the area or native wildlife.
- (2) A resolution under subsection (1)-
  - (a) Must state a period, not greater than 6 months, during which the area will be closed; and
  - (b) Must be revoked by the local government as soon as practicable after the local government becomes satisfied that the reason for making the resolution no longer exists.

**11.1.3 CAPITAL AND OPERATIONAL ADVISORY BOARD****Objective Reference:** A2823213**Attachments:**

1. [Terms of Reference](#)
2. [Annual Meeting Plan](#)

**Authorising Officer:** John Oberhardt  
General Manager Organisational Services**Responsible Officer:** Liz Connolly  
Portfolio Director**Report Author:** Liz Connolly  
Portfolio Director

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**PURPOSE**

The purpose of this report is to seek Council's approval to retire the Capital and Operational Advisory Committee and establish a Capital and Operational Advisory Board, to support enhanced governance and provide advice and recommendations on asset investment decisions, project planning, prioritisation and delivery.

**BACKGROUND**

At the 10th of December 2014 General Meeting, a confidential report was presented to Council obtaining approval to establish a Capital and Operational Advisory Committee (COAC) in accordance with the Advisory Committee requirements set out in Division 2 Local Government Committees, Section 264 of the Local Government Regulation 2012. For unknown reasons, the COAC has always operated as an Advisory Board rather than an Advisory Committee.

Between August and September 2016, ELT conducted a review of Council's current Capital and Operational Advisory Panel (COAP). The review included considering COAP's Charter, Terms of Reference, frequency of meetings, preparedness of the organisation and general value add from an officer perspective. The consensus from consultation with key stakeholders was that COAP adds value to Redland City Council operations and delivery of capital and operational works, but ELT requested a further review by the Senior Management Group and an update of the terms of reference to reflect that the committee was operating as an Advisory Board rather than an Advisory Committee as set out in Section 264 of the Local Government Act.

**ISSUES**

Redland City Council is currently in the early stages of the organisation's internal improvement journey, particularly in Asset Management, Project/Program Management and improved asset investment decision making, and would benefit from obtaining further support in this journey.

Existing Capital and Operational Advisory Committee issues:

- The current member contracts have expired and need to be reconsidered, including number and make-up of members.

- The original report to Council approved the establishment of an Advisory Committee as set out in Section 264 of the Local Government Regulation 2012; but the subsequent operations of the committee did not strictly comply with the requirements of the regulation and resolution by Council.
- Recent internal reviews of the existing COAC has identified that further improvements are required to the Committee Terms and management, to get the best out of the interactions between COAC and the business.

**Key revisions:**

- Changing the Terms of Reference to that of an Advisory Board, consistent with existing Redland City Council practice (i.e. Economic Development Advisory Board).
- Transferring the Secretariat function from the Office of the CEO to the Portfolio Management Office.
- Refining the board scope, deliverables and meeting schedule to enable the board to contribute to internal planning and investment activities and decision points; particularly the annual planning and budget cycle and key enterprise wide performance management stages in the annual cycle.
- Clarifying the membership and role of Councillors:
  - The Mayor or the Mayor's proxy representative is an ex officio non-voting member, and will provide input and feedback from Councillors and the community.
  - It should be noted that Councillors may attend as observers and may submit questions or agenda items to the board via the secretariat processes and the ex officio representative.

**Benefits:**

Continuing with a revised Capital and Operational Advisory Board would enable Redland City Council to seek independent advice from members from experienced industry representatives, and allow these experienced industry representatives to contribute to Redland City Council's internal improvement agenda. It is envisaged that the board will provide advice in relation to the following matters:

- Asset management and asset sustainability
- Capital investment decision making
- Development and performance management of the Capital Works Program
- Project and program planning and delivery
- Strategic procurement

The above matters are key inputs and contributors to Redland City Council's financial sustainability and ability to deliver services to the community. Receiving independent professional advice will help Redland City Council improve Planning, Asset Management and Project/Program Management maturity and contribute to improving the Organisation's financial and delivery performance.

**STRATEGIC IMPLICATIONS****Legislative Requirements**

Advice from the Capital and Operational Advisory Board should assist Council to meet its statutory obligations in a range of areas including financial and asset management planning obligations.

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## **Risk Management**

Advice from the Capital and Operational Advisory Board should enhance the management of risks in financial management, asset management and project/program management.

## **Financial**

The annual cost for the Capital and Operational Advisory Board is \$41,000 pa; which consists of \$40,000 for board member remuneration and \$1,000 for expenses. The annual budget for the advisory board will be transferred to the Portfolio Management Office.

## **People**

The secretariat function will also be transferred to the Portfolio Management Office, and this function will be managed within existing resources.

## **Environmental**

There are no direct environmental impacts.

## **Social**

There are no direct social impacts.

## **Alignment with Council's Policy and Plans**

Advice from the Capital and Operational Advisory Board should assist the organisation to improve the alignment of long term plans, investment requests and project/programs with Council's policies and plans.

## **CONSULTATION**

Consultation has occurred with:

- Executive Leadership Team
- Senior Management Team
- Existing Capital and Operational Advisory Committee members

## **OPTIONS**

That Council resolves to:

### **Option One:**

1. Approve that the Capital and Operational Advisory Committee be retired;
2. Approve to establish a Capital and Operational Advisory Board; and
3. Endorse the Terms of Reference for the Capital and Operational Advisory Board

### **Option Two:**

That Council resolves to approve that the Capital and Operational Advisory Committee be retired.

## **OFFICER'S RECOMMENDATION**

That Council resolves to:

1. Approve that the Capital and Operational Advisory Committee be retired;
  2. Approve to establish a Capital and Operational Advisory Board; and
  3. Endorse the Terms of Reference for the Capital and Operational Advisory Board.
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**TERMS OF REFERENCE  
CAPITAL AND OPERATIONAL ADVISORY BOARD**

ASPECT	TERMS
<b>Board Purpose</b>	
Scope	<p>Provision of strategic, commercial and financial advice to the Council’s Executive Leadership Team (ELT) regarding the following planning and governance functions and supporting processes:</p> <ol style="list-style-type: none"> <li>a. Project/Program Portfolio Development and Delivery</li> <li>b. Asset and Service Management</li> <li>c. Strategic Planning</li> <li>d. Financial planning and sustainability</li> <li>e. Procurement planning and contract management</li> </ol>
Board Deliverables	<p>Redland City Council will seek advice from the Board via a structured agenda endorsed by the CEO for the following deliverables:</p> <ul style="list-style-type: none"> <li>• Advice in relation to planning, performance and asset investment documents and materials brought forward from Council’s Executive Leadership Team (ELT) or Portfolio Management Office (PMO) including but not limited to: <ul style="list-style-type: none"> <li>○ Asset and Service Management Plans</li> <li>○ Long term Asset Management Strategy and Plans</li> <li>○ Annual Capital Program and 10 Year Capital Program</li> <li>○ Long term plans and strategies requiring capital investment</li> <li>○ Delivery plans</li> <li>○ Investment proposals and business cases</li> <li>○ Performance reports and key performance indicators relating to asset sustainability, project/program delivery, and financial expenditure relating to asset and project management</li> </ul> </li> <li>• Review high risk and/or complex and/or high dollar value projects and programs and provision of advice to improve project/program outcomes and delivery performance</li> <li>• Review and analysis of asset/financial/project performance reports and the provision of advice to address KPI results and performance issues</li> <li>• Advice on improvements to internal policy, frameworks, methodologies, processes and controls that relate to the planning, appraising and delivery of capital and operational investments, projects and programs</li> </ul>
Delegated Authority	In accordance with the constraints of the Local Government Act 2009, Council cannot delegate authority to the Board.
Board Recommendations	<p>The PMO Director will provide an ELT report summarising the outcome of the meetings and recommendations from the board within 15 days from the date of the meeting.</p> <p>The report (including recommendations and actions) from each meeting will be referred to the Executive Leadership Team for consideration. Any recommendation or action impacting on Council approved business may be referred Council for consideration of recommendations.</p>
Membership	<p>The Board shall be made up of the CEO and up to three external members. The Mayor or the Mayor’s proxy representative is an ex officio non-voting member, and will provide input and feedback from Councillors and the community.</p> <p>External members must be totally independent of Council and must possess relevant</p>

	<p>expertise in the following areas:</p> <ul style="list-style-type: none"> <li>• Strategic planning and direction setting;</li> <li>• Understanding the integration of social, environmental, commercial and economic demands;</li> <li>• Corporate governance;</li> <li>• Local government services including water and sewerage, roads and stormwater, environmental sustainability, quality assurance, risk management and financial analysis; and</li> <li>• Demonstrated leadership skills at a senior executive level.</li> </ul>
Appointment of the Chair	The Chairperson shall be one of the external Board members as appointed by Council for the duration of two years. In the Chair's absence, the Board shall appoint an Acting Chair from one of the other external Board members.
Quorum	There must be at least three members of the Board present at each meeting to form a quorum, including at least one external member. Where a quorum is not obtained for a particular meeting within 30 minutes of the appointed starting time of the meeting, the Chair shall postpone the meeting to a later date.
Appointment of Other External Members	Recruitment and appointment of external members, other than the Chair, will be managed by the CEO who will consult with the Chair and all Councillors. Other external members will also be appointed for a term of two years. All other Board members will remain consistent in accordance with their roles with Council.
<b>Board Operations</b>	
Secretariat Functions	<p>The Portfolio Management Office will provide the secretariat functions. The Agenda must be prepared in consultation with ELT and endorsed by the CEO before it is submitted to the Chair. The Portfolio Management Office will coordinate all internal activities required to prepare the agenda.</p> <p>The secretariat shall prepare an agenda and provide a copy of the agenda to all board members not later than five (5) business days before each meeting. The secretariat shall also take minutes at each meeting with minutes to be provided to all Board members not later than five (5) business days after the conclusion of each meeting. Agendas and minutes of each Advisory Board meeting will be monitored and maintained by the Secretariat as a complete record as required under provisions of the Public Records Act 2002.</p>
Meeting Frequency	The board shall meet up to three to four times a year to allow the board to provide feedback on key documents and information that inform the annual planning and budget cycle and performance monitoring cycle.
Integration of Meetings with Council's Budget and Planning Operations	The PMO Director will develop a meeting schedule to be approved by the Executive Leadership Team. Consideration will be given to integrating meetings with Council's annual planning and budget cycle and performance monitoring cycle.
Meeting Location	Meetings will be held in Council chambers or a suitable alternative venue, preferably at one of Council's offices.
Attendance at Meetings by Employees or Other Parties and Requests for Employee Assistance	<p>Senior Managers and Council Officers may be asked to attend board meetings to present items, respond to questions, provide advice or observe. Where employees are required to attend meetings they will provide full, frank and meaningful advice on all issues within their capacity. Other external parties (contractors, consultants etc.) may also be invited to meetings to provide input at the discretion of the Chair.</p> <p>Where information is required from employees outside of Board Meetings, such requests will be directed through the CEO and employees will make every effort to respond in a reasonable timeframe, generally in accordance with Council's Customer Contact Guidelines (Guideline 3125-001).</p>

Public Enquiries	Media enquiries relating to the work of the Advisory Board are to be directed to the General Manager Organisational Services.
Remuneration	Independent members of the Board will be paid remuneration commensurate with experience and knowledge. The General Manager of Organisational Services will negotiate fees with external candidates on this basis. The fee for each Board meeting will include meeting preparation and reimbursement of all reasonable travel and out of pocket expenses relating to meeting attendance. The fees will be reviewed every two years from appointment. All Councillors and Council Staff will receive no additional remuneration for this board.
Confidentiality	Board members will be asked to review and comment on draft documentation and/or technical data that may be commercial in confidence or information that may have not been formally considered by Council. Members will be notified in advance of any confidential items requiring discretion.
Conflict of Interest or Material Personal Interest	<p>In the event the CEO or an independent Board member has a material personal interest in a matter or a real or perceived conflict of interest, they shall declare same to the Chair or the Mayor as soon as they become aware of the situation and the minutes of the meeting shall record the interest.</p> <p>The Council ex officio member is required to discharge any material personal interest or any real or perceived conflict of interest in the same fashion as required under the Local Government Act 2009.</p>
Reviews of Terms of Reference	These terms of reference will be reviewed at least once every two years. Minor changes to the Terms of Reference that do not alter the intent of the Board or its decision making powers, structure etc. can be approved by the Board provided the changes are referred to all Councillors for noting. Changes to the intent of the Board or its decision making powers, structure etc. must be endorsed by the Executive Leadership Team and ratified by Council resolution.



**CAPITAL AND OPERATIONAL ADVISORY BOARD**  
**Annual Meeting Plan**

Purpose	Meeting
<ul style="list-style-type: none"> <li>• To provide the board with a detailed overview of the starting position in the financial year:               <ul style="list-style-type: none"> <li>• Project/Program Portfolio Delivery Plan</li> <li>• Final outputs of the annual planning and budget cycle</li> </ul> </li> <li>• Review previous year’s performance               <ul style="list-style-type: none"> <li>• If data is available provide performance update on project/program and financial performance of the previous financial year (if data not available provide a forecast position)</li> </ul> </li> <li>• Review of select program/project business cases (high risk and/or complex and/or high dollar value)</li> </ul>	<p>August – September</p>
<ul style="list-style-type: none"> <li>• To provide feedback and guidance on inputs to the annual planning and budget cycle through:               <ul style="list-style-type: none"> <li>• Review of Asset and Service Management Plan/s (as identified by the organisation)</li> <li>• 10 Year Capital Program</li> </ul> </li> <li>• Review of select program/project business cases (high risk and/or complex and/or high dollar value)</li> </ul>	<p>December – early February</p>
<ul style="list-style-type: none"> <li>• Continued review of annual planning and budget cycle documents (if required)</li> <li>• Review of project/program portfolio delivery performance and financial expenditure reports</li> <li>• Review of select program/project business cases (high risk and/or complex and/or high dollar value)</li> </ul>	<p>March – April</p>

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**11.2 COMMUNITY & CUSTOMER SERVICES****11.2.1 DECISIONS MADE UNDER DELEGATED AUTHORITY FOR CATEGORY 1, 2, & 3 DEVELOPMENT APPLICATIONS**

<b>Objective Reference:</b>	<b>A2877331</b> <b>Reports and Attachments (Archives)</b>
<b>Attachment:</b>	<a href="#"><u>Decisions Made Under Delegated Authority 04.02.2018 to 17.02.2018</u></a>
<b>Authorising Officer:</b>	<b>Louise Rusan</b> <b>General Manager Community &amp; Customer Services</b>
<b>Responsible Officer:</b>	<b>David Jeanes</b> <b>Group Manager City Planning &amp; Assessment</b>
<b>Report Author:</b>	<b>Hayley Saharin</b> <b>Acting Senior Business Support Officer</b>

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**PURPOSE**

The purpose of this report is for Council to note that the decisions listed below were made under delegated authority for Category 1, 2 and 3 development applications.

This information is provided for public interest.

**BACKGROUND**

At the General Meeting of 27 July, 2011, Council resolved that development assessments be classified into the following four Categories:

Category 1 – Minor Complying Code Assessments and Compliance Assessments and associated administrative matters, including correspondence associated with the routine management of all development applications;

Category 2 – Complying Code Assessments and Compliance Assessments and Minor Impact Assessments;

Category 3 – Moderately Complex Code and Impact Assessments; and

Category 4 – Major and Significant Assessments

The applications detailed in this report have been assessed under:-

- Category 1 criteria - defined as complying Code and Compliance Assessable applications, including building works assessable against the planning scheme, and other applications of a minor nature, including all accelerated applications.
- Category 2 criteria - defined as complying Code Assessable and Compliance Assessable applications, including operational works, and Impact Assessable applications without submissions of objection. Also includes a number of process related delegations, including issuing planning certificates, approval of works on and off maintenance and the release of bonds, and all other delegations not otherwise listed.

- Category 3 criteria that are defined as applications of a moderately complex nature, generally mainstream Impact Assessable applications and Code Assessable applications of a higher level of complexity. Impact applications may involve submissions objecting to the proposal readily addressable by reasonable and relevant conditions. Both may have minor level aspects outside a stated policy position that are subject to discretionary provisions of the Planning Scheme. Applications seeking approval of a plan of survey are included in this category. Applications can be referred to General Meeting for a decision.

**OFFICER'S RECOMMENDATION**

**That Council resolves to note this report.**

## Decisions Made Under Delegated Authority 04.02.2018 to 10.02.2018

### CATEGORY1

Application Id	Application Full Details	Applicant	Associated Property Address	Primary Category	Decision Date	Negotiated Decision Date	Decision Description	Division
CAR17/0296	Design and Siting - Carport	The Certifier Pty Ltd	1 Grenoble Place Ormiston QLD 4160	Referral Agency Response - Planning	29/01/2018	NA	Approved	1
CAR18/0003	Design and Siting - Dwelling House	Building Code Approval Group Pty Ltd	229 Wellington Street Ormiston QLD 4160	Minor Change to Approval	08/02/2018	NA	Approved	1
CAR18/0015	Design and Siting - Carport	Platinum Building Approvals	6 Counihan Street Ormiston QLD 4160	Referral Agency Response - Planning	08/02/2018	NA	Approved	1
MCU17/0143	Dwelling House on Lot 283	Madison Homes Qld Pty Ltd	8-10 Station Street Wellington Point QLD 4160	Code Assessment	06/02/2018	NA	Development Permit	1
MCU17/0144	Dwelling House on Lot 284	Madison Homes Qld Pty Ltd	8-10 Station Street Wellington Point QLD 4160	Code Assessment	06/02/2018	NA	Development Permit	1
CAR17/0291	Build over/near infrastructure and Design and Siting - Secondary Dwelling	Integrated Construction Approvals	201 Coburg Street West Cleveland QLD 4163	Referral Agency Response - Planning	02/02/2018	NA	Approved	2
CAR18/0018	Design and Siting- Dwelling	Approveit Building Certification Pty Ltd	10 Caravel Court Cleveland QLD 4163	Referral Agency Response - Planning	09/02/2018	NA	Approved	2
CAR18/0004	Design and Siting - Patio	Reliable Certification Services	62 Langdon Street Cleveland QLD 4163	Referral Agency Response - Planning	06/02/2018	NA	Approved	3
CAR18/0023	Design and Siting - Dwelling	Bella Qld Properties Pty Ltd	18 Jordana Court Victoria Point QLD 4165	Referral Agency Response - Planning	09/02/2018	NA	Approved	4

## Decisions Made Under Delegated Authority 04.02.2018 to 10.02.2018

### CATEGORY1

RAL17/0037	Reconfiguring a Lot - Standard Format - 1 into 2 lots	Building Code Approval Group Pty Ltd	9 Carl Jung Court Victoria Point QLD 4165	Code Assessment	06/02/2018	NA	Development Permit	4
RAL17/0033	Reconfiguring a Lot - Standard Format - 1 into 2 lots	Statewide Survey Group Pty Ltd Consulting Surveyors	88-90 Main Street Redland Bay QLD 4165	Code Assessment	05/02/2018	NA	Development Permit	5
CAR18/0016	Design and Siting - Carport	Fluid Approvals	7 Hibiscus Drive Mount Cotton QLD 4165	Referral Agency Response - Planning	07/02/2018	NA	Approved	6
DBW17/0046	Domestic Additions - Patio and Carport	Debra ROSE	10 Peart Parade Mount Cotton QLD 4165	Code Assessment	09/02/2018	NA	Development Permit	6
CAR18/0017	Design and Siting - Dwelling	Professional Certification Group Pty Ltd	62 Congreve Crescent Thornlands QLD 4164	Referral Agency Response - Planning	06/02/2018	NA	Approved	7
CAR17/0234	Design and Siting - Dwelling House	Diana Roslyn KEEFFE	26 Rosella Street Wellington Point QLD 4160	Referral Agency Response - Planning	08/02/2018	NA	Approved	8
CAR18/0001	Design and Siting - Outbuilding (shed)	Strickland Certification Pty Ltd	34 Tipuana Drive Capalaba QLD 4157	Referral Agency Response - Planning	23/01/2018	NA	Approved	9

## Decisions Made Under Delegated Authority 04.02.2018 to 10.02.2018

### CATEGORY2

Application Id	Application Full Details	Applicant	Associated Property Address	Primary Category	Decision Date	Negotiated Decision Date	Decision Description	Division
OPW17/0039	Operational Works - Prescribed Tidal Works - Pontoon	Redland City Council As Trustee City Spaces	Raby Esplanade Park Grenoble Place Ormiston QLD 4160	Code Assessment	08/02/2018	NA	Development Permit	1
OPW17/0052	Operational Works for ROL 1 into 3 (RAL17/0023)	VTC Developments Pty Ltd	47 Barron Road Birkdale QLD 4159	Code Assessment	06/02/2018	NA	Development Permit	8
OPW18/0004	Operational Works for ROL 1 into 2 (RAL17/0036)	Tomas SONER	70 Delancey Street Ormiston QLD 4160	Code Assessment	06/02/2018	NA	Development Permit	8

## Decisions Made Under Delegated Authority 11.02.2018 to 17.02.2018

### CATEGORY1

Application Id	Application Full Details	Applicant	Associated Property Address	Primary Category	Decision Date	Negotiated Decision Date	Decision Description	Division
CAR18/0013	Design and Siting - Dwelling	Dean Michael BOLGER	2 Hope Street Ormiston QLD 4160	Referral Agency Response - Planning	15/02/2018	NA	Approved	1
		Sara Jayne BOLGER						
		Suzanne Kate HEMBROW						
CAR18/0024	Design and Siting - Dwelling House	Bowerman	156 Main Road Wellington Point QLD 4160	Referral Agency Response - Planning	12/02/2018	NA	Approved	1
RAL17/0044	Standard Format 1 into 2 Lots	Sutgold Pty Ltd	15 Blake Street Cleveland QLD 4163	Code Assessment	13/02/2018	NA	Development Permit	2
OPW002254	Landscape Works - Landscape & Rehabilitation Works - 105 x Townhouses	Roycorp No. 10 Pty Ltd	11 Rachow Street Thornlands QLD 4164	SPA - 15 Day Compliance Assessment	14/02/2018	NA	Compliance Certificate Approved	3
DBW17/0050	Private Swimming Pool	Kristian TRIMING	78 Timothy Street Macleay Island QLD 4184	Code Assessment	15/02/2018	NA	Development Permit	5
MCU17/0164.01	Change to Development Approval MCU17/0164 (Dwelling House) - Request to Change Condition to Reduce Bond	Amir Ralf ABBAS	2 Autumn Court Russell Island QLD 4184	Minor Change to Approval	12/02/2018	NA	Approved	5
		Edith ABBAS						

## Decisions Made Under Delegated Authority 11.02.2018 to 17.02.2018

### CATEGORY1

Application Id	Application Full Details	Applicant	Associated Property Address	Primary Category	Decision Date	Negotiated Decision Date	Decision Description	Division
CAR18/0012	Design and Siting - Swimming Pool and Pool Fence	Professional Certification Group Pty Ltd	25 Vanstone Way Redland Bay QLD 4165	Referral Agency Response - Planning	16/02/2018	NA	Approved	6
CAR18/0020	Design and Siting - Shed	Professional Certification Group Pty Ltd	18 Woodhaven Close Redland Bay QLD 4165	Referral Agency Response - Planning	15/02/2018	NA	Approved	6
RAL18/0008	Change to Development Approval S/3317/3 (2 Lot Subdivision) - Change Building Envelope (Lot 68 RP 900741)	Joel Christopher FENS	61-63 Sanctuary Drive Mount Cotton QLD 4165	Minor Change to Approval	12/02/2018	NA	Approved	6
CAR18/0007	Design and Siting- Carport	All Approvals Pty Ltd	34 Valantine Road Birkdale QLD 4159	Referral Agency Response - Planning	13/02/2018	NA	Approved	8
CAR17/0250	Design and Siting - Shed	All Approvals Pty Ltd	14 Moonlight Place Capalaba QLD 4157	Referral Agency Response - Planning	12/02/2018	NA	Approved	9
RAL17/0049	Reconfiguring a Lot - Standard Format - 1 into 2 lots	East Coast Surveys Pty Ltd	22 Henry Street Birkdale QLD 4159	Code Assessment	14/02/2018	NA	End Information Request	10



## Decisions Made Under Delegated Authority 11.02.2018 to 17.02.2018

### **CATEGORY2**

Application Id	Application Full Details	Applicant	Associated Property Address	Primary Category	Decision Date	Negotiated Decision Date	Decision Description	Division
OPW17/0025	Operational works - domestic driveway crossover	Christopher M HOWITT	226 Wellington Street Ormiston QLD 4160	Code Assessment	14/02/2018	NA	Refused	1
		Jennifer J HOWITT						
CAR18/0047	Build Over Sewer	Statcorp Pty Ltd	13-17 Enterprise Street Cleveland QLD 4163	Referral Agency Response - Engineering	15/02/2018	NA	Approved	2
OPW18/0013	Excavation and Fill Works - Sewer Reconstruction (associated with OPW002094)	Jexville Pty Ltd As Trustee	140 Middle Street Cleveland QLD 4163	Code Assessment	13/02/2018	NA	Development Permit	2
		Redlands Constructions Pty Ltd						
MCU014025	Aged Persons and Special Needs Housing (90 Units)	Wolter Consulting Group	10-16 Salisbury Street Redland Bay QLD 4165	Code Assessment	22/11/2017	13/02/2018	Development Permit	6
OPW18/0015	Operational Works - Domestic Driveway Crossover	Gregory John ADAMS	5 Grevillea Street Redland Bay QLD 4165	Code Assessment	16/02/2018	NA	Development Permit	6
OPW17/0047	Operational Works – Roadworks, Drainage & Stormwater (ROL006137) ROL 1 into 3 Lots	Engwell Pty Ltd	27-29 Haig Road Birkdale QLD 4159	Code Assessment	13/02/2018	NA	Development Permit	10
OPW17/0054	Operational Works - Prescribed Tidal Works - Pontoon	Aqua Pontoons Pty Ltd	Star Place 4A Zephyr Court Birkdale QLD 4159	Code Assessment	15/02/2018	NA	Development Permit	10

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## 11.2.2 PLANNING & ENVIRONMENT COURT MATTERS AS AT 23 FEBRUARY 2018

<b>Objective Reference:</b>	<b>A2885742</b> <b>Reports &amp; Attachments (Archives)</b>
<b>Authorising Officer</b>	<b>Louise Rusan</b> <b>General Manager Community &amp; Customer Services</b>
<b>Responsible Officer:</b>	<b>David Jeanes</b> <b>Group Manager City Planning &amp; Assessment</b>
<b>Author:</b>	<b>Emma Martin</b> <b>Senior Appeals Planner</b>

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### PURPOSE

The purpose of this report is for Council to note the current development and planning related appeals and other related matters/proceedings.

### BACKGROUND

Information on appeals may be found as follows:

#### 1. Planning and Environment Court

- a) Information on current appeals and declarations with the Planning and Environment Court involving Redland City Council can be found at the District Court web site using the "Search civil files (eCourts) Party Search" service: <http://www.courts.qld.gov.au/esearching/party.asp>
- b) Judgments of the Planning and Environment Court can be viewed via the Supreme Court of Queensland Library web site under the Planning and Environment Court link: <http://www.sclqld.org.au/qjudgment/>

#### 2. Court of Appeal

Information on the process and how to search for a copy of Court of Appeal documents can be found at the Supreme Court (Court of Appeal) website: <http://www.courts.qld.gov.au/courts/court-of-appeal/the-appeal-process>

#### 3. Former Department of Infrastructure, Local Government and Planning (DILGP)

The former DILGP provides a Database of Appeals (<http://www.dlg.qld.gov.au/resources/tools/planning-and-environment-court-appeals-database.html>) that may be searched for past appeals and declarations heard by the Planning and Environment Court.

The database contains:

- a) A consolidated list of all appeals and declarations lodged in the Planning and Environment Courts across Queensland of which the Chief Executive has been notified.
  - b) Information about the appeal or declaration, including the appeal number, name and year, the site address and local government.
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#### 4. Department of Housing and Public Works (DHPW)

Information on the process and remit of development tribunals can be found at the DHPW website:

<http://www.hpw.qld.gov.au/construction/BuildingPlumbing/DisputeResolution/Pages/default.aspx>

#### PLANNING & ENVIRONMENT COURT APPEALS

1.	<b>File Number:</b>	Appeal 3641 of 2015 (MCU012812)
<b>Applicant:</b>		<b>King of Gifts Pty Ltd and HTC Consulting Pty Ltd</b>
<b>Application Details:</b>		Material Change of Use for Combined Service Station (including car wash) and Drive Through Restaurant 604-612 Redland Bay, Road, Alexandra Hills
<b>Appeal Details:</b>		Applicant appeal against refusal.
<b>Current Status:</b>		Appeal filed in Court on 16 September 2015. Trial held 1-3 August 2017. Judgment handed down on 6 November 2017. Appeal allowed subject to finalising conditions. Draft conditions provided to the appellant in December 2017. The next Court review is 28 February 2018.
2.	<b>File Number:</b>	Appeal 1476 of 2017 (MC008414)
<b>Applicant:</b>		<b>Cleveland Power Pty Ltd</b>
<b>Application Details:</b>		Request to extend the relevant period – Biomass Power Plant at 70-96 Hillview Road, Mount Cotton (Lot 2 on RP30611)
<b>Appeal Details:</b>		Appeal against Council refusal
<b>Current Status:</b>		Appeal discontinued on 21 February 2017.
3.	<b>File Number:</b>	Appeal 4515 of 2017 (ROL006084)
<b>Applicant:</b>		<b>Australian Innovation Centre Pty Ltd</b>
<b>Application Details:</b>		Reconfiguring a Lot (1 into 22 lots and park) at 289-301 Redland Bay Road, Thornlands (Lot 5 on RP14839)
<b>Appeal Details:</b>		Deemed refusal appeal
<b>Current Status:</b>		Appeal filed 23 November 2017. On 31 January 2018 Council solicitors notified the parties that it opposed the proposed development. Mediation is scheduled for 6 March 2018 with a review of the matter scheduled for 16 March 2018.
4.	<b>File Number:</b>	Appeal 218 of 2018 (ROL005949)
<b>Applicant:</b>		<b>The Young Men's Christian Association of Brisbane</b>
<b>Application Details:</b>		Reconfiguring a Lot (2 into 2 lot boundary realignment) and Material Change of Use for Multiple Dwellings (48 units) at 124 and 126-128 Link Road, Victoria Point (Lot 10 on SP268336 and Lot 2 on SP157564)
<b>Appeal Details:</b>		Appeal against Council refusal
<b>Current Status:</b>		Appeal filed 22 January 2018.
5.	<b>File Number:</b>	Appeal 339 of 18 (MCU013949)
<b>Applicant:</b>		<b>Hosgood Company 3 Pty Ltd &amp; DPK Injection Pty Ltd</b>
<b>Application Details:</b>		Material Change of Use for a Dual Occupancy at 2 Starkey Street, Wellington Point (Lot 11 on SP284567)
<b>Appeal Details:</b>		Appeal against Council refusal
<b>Current Status:</b>		Appeal filed 30 January 2018.

<b>6.</b>	<b>File Number:</b>	Appeal 461 of 2018 (MCU013977)
<b>Applicant:</b>		<b>Robyn Edwards and Ronald Edwards</b>
<b>Application Details:</b>		Material Change of Use for an Undefined Use (Rooming Accommodation) at 41 Ziegenfusz Road, Thornlands (Lot 291 on RP801793)
<b>Appeal Details:</b>		Appeal against Council refusal
<b>Current Status:</b>		Appeal filed 8 February 2018.

### APPEALS TO THE QUEENSLAND COURT OF APPEAL

<b>7.</b>	<b>File Number:</b>	CA11075/17 (MCU013296)
<b>Applicant:</b>		<b>Nerinda Pty Ltd</b>
<b>Application Details:</b>		Preliminary Approval for Material Change of Use for Mixed Use Development and Development Permit for Reconfiguring a Lot (1 into 2 lots) 128-144 Boundary Road, Thornlands (Lot 3 on SP117065)
<b>Appeal Details:</b>		Co-respondent appeal against decision of the P&E Court
<b>Current Status:</b>		Application for leave to appeal filed 23 October 2017. All parties have filed Outlines and these are being reviewed. Hearing has been set down for May 2018.

### OTHER PLANNING & ENVIRONMENT COURT MATTERS

<b>8.</b>	<b>File Number:</b>	Application 4763 of 2017 (MC008414)
<b>Applicant:</b>		<b>Cleveland Power Pty Ltd</b>
<b>Application Details:</b>		Application to change a development approval – Biomass Power Plant at 70-96 Hillview Road, Mount Cotton (Lot 2 on RP30611)
<b>Current Status:</b>		Application discontinued on 21 February 2017.

### DEVELOPMENT TRIBUNAL APPEALS AND OTHER MATTERS

<b>9.</b>	<b>File Number:</b>	CAR17/058
<b>Applicant:</b>		<b>Sean and Jane Carroll</b>
<b>Application Details:</b>		Development application to construct a carport at 22 Sommersea Court, Cleveland (Lot 666 on CP853643)
<b>Appeal Details:</b>		Appeal against Council's Referral Agency response that the application should be refused
<b>Current Status:</b>		Notice of appeal received on 27 November 2017. Tribunal hearing was held on 13 February 2018. Revised plans due 9 March 2018. Council response to revised plans due 16 March 2018.

### OFFICER'S RECOMMENDATION

**That Council resolves to note this report.**

**11.2.3 PETITION TO COUNCIL TOONDAH HARBOUR**

<b>Objective Reference:</b>	<b>A2872743 Reports and Attachments (Archives)</b>
<b>Authorising Officer:</b>	<b>Louise Rusan General Manager Community and Customer Services</b>
<b>Responsible Officer:</b>	<b>Peter Kelley Chief Executive Officer, Redland Investment Corporation</b>
<b>Report Author:</b>	<b>Anca Butcher General Counsel, Redland Investment Corporation</b>

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**PURPOSE**

The purpose of this report is to provide information to Redland City Council (Council) regarding the Toondah Harbour project in relation to the petition received by Council from Mr Steve MacDonald on 22 November 2017.

**BACKGROUND**

Toondah Harbour was declared a Priority Development Area (PDA) under the *Economic Development Act 2012* (Qld), on 21 June 2013. This was in response to a joint Queensland State Government and Council commitment to reinforce Toondah Harbour as the regional gateway to Moreton Bay and the islands. On 29 May 2014, the Toondah Harbour PDA Development Scheme was adopted by the State Government.

In late 2014, following a rigorous expression of interest process Walker Group Holdings (Walker Group) was selected by the Queensland State Government and Council as the preferred development partner for the PDA project. In 2015, the parties entered into binding Agreements for the development of the project.

The proposed master plan for the redevelopment of Toondah Harbour was first released on 25 November 2015 by Walker Group. The release of the master plan was undertaken by a letter box drop throughout Redland City, as well as a project launch website. The release coincided with an application under the *Environment Protection and Biodiversity Conservation Act 1999* (Cth) to determine whether the project will be assessed and controlled under the Act. Walker withdrew this referral in May 2017.

A revised masterplan was later released on 11 May 2017, after Walker Group worked with the Department of Environment and Energy, to lodge a new application under the *Environment Protection and Biodiversity Conservation Act 1999* (Cth). The revised masterplan had a 100 metre setback to Cassim Island roost site.

Both applications were subject to public notice and invitation to comment under the *Environment Protection and Biodiversity Conservation Act 1999* (Cth).

On 9 June 2017, the Commonwealth Minister for Environment and Energy, Hon Josh Frydenberg MP, declared the project a controlled action under the *Environment*

*Protection and Biodiversity Conservation Act 1999 (Cth)*, which will allow the project to progress to the environmental impact assessment stage.

Walker Group will be responsible for producing the Environmental Impact Statement report that will address the potential environmental, social and economic impacts of the project. The public will be invited to comment on the draft Environmental Impact Statement.

### **Resolutions of Council**

1. On 1 May 2013, Council resolved to support the Council application to the Minister for Economic Development Queensland (EDQ) seeking a PDA declaration for Toondah Harbour. Council also resolved to call for Expressions of Interest for the development of Toondah Harbour.
2. On 21 June 2013, the Toondah Harbour PDA was declared by the Minister for EDQ.
3. On 20 November 2013, Council resolved to endorse for public notification the proposed Development Scheme for the Toondah Harbour PDA. The public notification and submission period for the Toondah Harbour PDA Development Scheme was undertaken from 10 January to 24 February 2014.
4. On 29 May 2014, the Toondah Harbour PDA Development Scheme was approved by the State Government.
5. On 16 July 2014, Council noted:
  - a. *“That Expressions of Interest have been invited with a closing date of 28 July 2014;*
  - b. *That appointments were made to ensure that the competitive bid process was effectively managed. The appointments included a bid manager (Jones Lang LaSalle), a probity advisor (HWL Ebsworth) and membership of the evaluation panel (senior employees of Redland City Council and Economic Development Queensland);*
  - c. *The evaluation panel reports from the Expression of Interest process will be submitted to Council for consideration and endorsement prior to being submitted to Economic Development Queensland; and*
  - d. *A resolution will be sought from Council to proceed to the Request For Proposals stage following the Expression of Interest process.”*
6. On 17 December 2014, Council made a number of resolutions including resolutions to:
  - a. *“Endorse the preliminary Master Plan for Toondah Harbour as presented by the Walker Group Holdings Pty Ltd;*
  - b. *Endorse the evaluation panel’s recommendation that Walker Group Holdings Pty Ltd is invited to continue negotiations with the Minister for Economic Development Queensland and Redland City Council to finalise a Development Agreement.”*
7. On 25 March 2015, Council made a number of resolutions including resolutions to:
  - a. *“Endorse the contents of the report, including the findings of Aurecon on engineering issues of the proposal prepared by Walker Group Holdings Pty Ltd for the Toondah Harbour PDA and the findings of BDO on financial*

- 
- outcomes to Redland City Council of the proposal prepared by Walker Group Holdings Pty Ltd for the Toondah Harbour PDA;*
- b. Endorse the findings of Aurecon on the proposed development, and the findings of BDO on expenditure and revenues, being used as a basis for negotiations on the Development Management Agreement with Walker Group Holdings Pty Ltd and Economic Development Queensland;*
  - c. Communicate to Walker Group Holdings Pty Ltd, Council's endorsement of the commercial proposal prepared by Walker Group Holdings Pty Ltd for the Toondah Harbour PDA subject to a Development Management Agreement;*
  - d. Note that the report and attachments remain confidential."*
8. On 25 November 2015, Walker Group published a Master Plan Information Memorandum incorporating the Master Plan for the Toondah Harbour PDA on its website.
  9. On 21 December 2015, Council made a number of resolutions including resolutions to:
    - a. "Delegate to the Chief Executive Officer pursuant to section 257(1)(b) of the Local Government Act 2009:*
      - i. Power to make, amend or discharge the Development Agreement at Annexure 3 of the report;*
      - ii. Power to make, amend or discharge the Infrastructure Agreement at Annexure 4 of the report; and*
      - iii. Note that this report and attachments remain confidential."*
  10. In early 2016, Council, Walker Group and Economic Development Queensland entered into a Development Agreement and Infrastructure Agreement. As with many commercial agreements, the Development Agreement contains confidential commercial information and is therefore a confidential agreement.
  11. On 22 November 2017, a petition was presented to Council by Mr Steve MacDonald.
  12. The petition requested that Council:
    - "1. Withdraw its support for Walker Group's proposed Toondah Harbour residential development which the community considers to be clearly unacceptable; and*
    - 2. Work with the State Government on a new plan to upgrade the ferry terminals and associated car parking areas at both Cleveland and Dunwich, which:*
      - avoids dredging or other environmental harm in the Moreton Bay Marine Park and Ramsar Site;*
      - protects the local koalas from any loss of habitat and major increase in traffic; and*
      - ensures any development near Toondah Harbour is consistent with the Redland City Plan."*
  13. On 22 November 2017, Council resolved that *"the petition be received and referred to the Chief Executive Officer, for consideration and a report to the Local Government."*
-

## ISSUES

### ***Council response to Petition***

#### *Request that Council withdraw its support for the project*

Council is contractually bound by the Development Agreement with Walker Group and EDQ, to allow the project to be completed.

If Council unilaterally withdraws from the Development Agreement, before the project is completed, as the petition requests, the impact upon Council and consequently ratepayers, will be significant.

As with many contracts, there are penalties for withdrawing from the contract. If Council breaches the Development Agreement, Council will be required to pay to Walker Group and EDQ, the sum of money that could have been made from the project. This amount is confidential, as the Development Agreement is confidential.

#### *Work with State on a New Plan*

The petition requests that Council work with the State Government on a new plan to upgrade the ferry terminal. This would result in the proposed upgrades to Toondah Harbour being funded through public funds rather than provided by Walker Group.

Council is committed to pursuing the current plan to revitalise Toondah Harbour.

If the project proceeds, the following community infrastructure will be provided at no cost to ratepayers as part of the agreement with Walker Group:

- Upgrade of the marine channel and swing basin;
- A new ferry terminal, ticketing and information facilities;
- Public car parks;
- A bus interchange;
- A waterfront plaza;
- Boardwalks;
- Improvements to GJ Walter Park plus new foreshore parks and a water play area;
- Boat and watercraft launching facilities;
- Open space and wildlife corridors;
- Road and cycleway upgrades; and
- Sewerage, storm water and trunk water upgrades.

## STRATEGIC IMPLICATIONS

### **Legislative Requirements**

In making the resolutions, Council is acting in accordance with the *Local Government Act 2009* (Qld).

The project will be assessed under a number of Acts including:

- *Environment Protection and Biodiversity Conservation Act 1999* (Cth)
- *Native Title Act 1993* (Cth)
- *Aboriginal Cultural Heritage Act 2003* (Qld)
- *Economic Development Act 2012* (Qld)
- *Marine Parks Act 2000* (Qld)
- *Environmental Protection Act 1994* (Qld)
- *Nature Conservation Act 1992* (Qld)
- *Coastal Protection and Management Act 1994* (Qld)



- *Vegetation Management Act 1999 (Qld)*
- *Planning Act 2016 (Qld)*

### **Risk Management**

If Council acts in accordance with the petition and breaches the Development Agreement, there will be significant financial and reputational repercussions for Council.

### **Financial**

The resolution does not require any expenditure by Council.

### **People**

There are no staff implications from the report and resolution.

### **Environmental**

On 8 June 2017, the Federal Minister for the Environment and Energy, Hon Josh Frydenberg MP

decided the project was a controlled action under the *Environment Protection and Biodiversity Act 1999 (Cth)*, which will see the project progress to the environmental impact assessment stage.

In the environmental impact assessment stage, the environmental impacts of the project will be assessed and environmental outcomes determined.

The environmental impact assessment process will involve extensive community consultation. It will also allow potential offsets and benefits to be considered, as well as plans for managing potential impacts including construction activities and increased traffic.

### **Social**

Social impacts of the project will be assessed during the environmental impact assessment process.

### **Alignment with Council's Policy and Plans**

The recommendation is in accordance with previous resolutions by Council.

## **CONSULTATION**

### ***Community Consultation***

In 2013 and 2014, Council and EDQ conducted comprehensive public consultation on the Toondah Harbour PDA Development Scheme. Consultation was undertaken in two separate phases:

The first phase of consultation occurred in August 2013. The purpose was to engage with the community in advance of planning for the Toondah Harbour PDA and to inform residents of the PDA process.

A statutory consultation phase occurred between 10 January and 24 February 2014.

The results of assessment were documented in a submissions report which is publicly available on EDQ's website.

**OPTIONS**

**Option One**

That Council resolves to note the report;

**Option Two**

That Council resolves to seek further information from the officers.

**OFFICER'S RECOMMENDATION**

**That Council resolves to note the report.**

**12 MAYORAL MINUTE**

In accordance with s.22 of POL-3127 Council Meeting Standing Orders, the Mayor may put to the meeting a written motion called a 'Mayoral Minute', on any matter. Such motion may be put to the meeting without being seconded, may be put at that stage in the meeting considered appropriate by the Mayor and once passed becomes a resolution of Council.

**13 NOTICES OF MOTION TO REPEAL OR AMEND RESOLUTIONS**

In accordance with s.262 Local Government Regulation 2012.

**14 NOTICES OF MOTION**

In accordance with s.3(4) of POL-3127 Council Meeting Standing Orders

**15 URGENT BUSINESS WITHOUT NOTICE**

In accordance with s.26 of POL-3127 Council Meeting Standing Orders, a Councillor may bring forward an item of urgent business if the meeting resolves that the matter is urgent.

<b>Urgent Business Checklist</b>	<b>YES</b>	<b>NO</b>
To achieve an outcome, does this matter have to be dealt with at a general meeting of Council?		
Does this matter require a decision that only Council can make?		
Can the matter wait to be placed on the agenda for the next Council meeting?		
Is it in the public interest to raise this matter at this meeting?		
Can the matter be dealt with administratively?		
If the matter relates to a request for information, has the request been made to the CEO or to a General Manager previously?		

**16 CLOSED SESSION****16.1 OFFICE OF CEO****16.1.1 REDLAND INVESTMENT CORPORATION QUARTERLY REPORT  
DECEMBER 2017**

<b>Objective Reference:</b>	<b>A2877530 Reports and Attachments (Archives)</b>
<b>Authorising Officer:</b>	<b>Andrew Chesterman Chief Executive Officer</b>
<b>Responsible Officer:</b>	<b>Peter Kelley CEO Redland Investment Corporation</b>
<b>Report Author:</b>	<b>Grant Tanham-Kelly CFO Redland Investment Corporation</b>

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**EXECUTIVE SUMMARY**

Council or Committee has a broad power under Section 275(1) of the Local Government Regulation 2012 to close a meeting to the public where there are genuine reasons why the discussion on a matter should be kept confidential.

**OFFICER'S RECOMMENDATION**

**That the meeting be closed to the public to discuss this matter pursuant to Section 275(1) of the *Local Government Regulation 2012*.**

The reason that is applicable in this instance is as follows:

- (h) other business for which a public discussion would be likely to prejudice the interests of the local government or someone else, or enable a person to gain a financial advantage*

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**16.2 COMMUNITY & CUSTOMER SERVICES****16.2.1 SPONSORSHIP OUT OF ROUND APPLICATIONS OVER \$15,000**

<b>Objective Reference:</b>	<b>A2843013 Reports and Attachments (Archives)</b>
<b>Authorising Officer:</b>	<b>Louise Rusan General Manager Community and Customer Services</b>
<b>Responsible Officer:</b>	<b>Kim Kerwin Group Manager Economic Sustainability and Major Projects  Frank Pearce Service Manager Strengthening Communities</b>
<b>Report Author:</b>	<b>Deborah Murray Administration Officer</b>

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**EXECUTIVE SUMMARY**

Council or Committee has a broad power under Section 275(1) of the Local Government Regulation 2012 to close a meeting to the public where there are genuine reasons why the discussion on a matter should be kept confidential.

**OFFICER'S RECOMMENDATION**

**That the meeting be closed to the public to discuss this matter pursuant to Section 275(1) of the *Local Government Regulation 2012*.**

The reason that is applicable in this instance is as follows:

- (h) other business for which a public discussion would be likely to prejudice the interests of the local government or someone else, or enable a person to gain a financial advantage*

**16.3 INFRASTRUCTURE & OPERATIONS****16.3.1 CEO DELEGATED AUTHORITY TO SIGN CONTRACT FOR T-1845-17/18 – PCO PREFERRED SUPPLIER/S FOR PARKS MOWINGS ZONES 1-5 OVER \$2,000,000.00**

<b>Objective Reference:</b>	<b>A2664400</b>
<b>Authorising Officer:</b>	<b>Peter Best General Manager Infrastructure &amp; Operations</b>
<b>Responsible Officer:</b>	<b>Lex Smith Group Manager City Spaces</b>
<b>Report Author:</b>	<b>Neal Hewson Acting Senior Turf Services Officer</b>

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**EXECUTIVE SUMMARY**

Council or Committee has a broad power under Section 275(1) of the *Local Government Regulation 2012* to close a meeting to the public where there are genuine reasons why the discussion on a matter should be kept confidential.

**OFFICER'S RECOMMENDATION**

**That the meeting be closed to the public to discuss this matter pursuant to Section 275(1) of the *Local Government Regulation 2012*.**

The reason that is applicable in this instance is as follows:

*(e) contracts proposed to be made by it.*

**16.3.2 PROPOSED CARPARK DEVELOPMENT FOR MT COTTON PARK –  
DESIGN, COST & FUNDING**

<b>Objective Reference:</b>	<b>A2858758</b> <b>Reports and Attachments (Archives)</b>
<b>Authorising Officer:</b>	<b>Peter Best</b> <b>General Manager Infrastructure &amp; Operations</b>
<b>Responsible Officer:</b>	<b>Bradley Salton</b> <b>Group Manager City Infrastructure</b>
<b>Report Author:</b>	<b>Benjamin Bruce</b> <b>Infrastructure Network Analyst</b>

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**EXECUTIVE SUMMARY**

Council or Committee has a broad power under Section 275(1) of the Local Government Regulation 2012 to close a meeting to the public where there are genuine reasons why the discussion on a matter should be kept confidential.

**OFFICER'S RECOMMENDATION**

**That the meeting be closed to the public to discuss this matter pursuant to Section 275(1) of the *Local Government Regulation 2012*.**

The reason that is applicable in this instance is as follows:

- (e) contracts proposed to be made by it;*
- (h) other business for which a public discussion would be likely to prejudice the interests of the local government or someone else, or enable a person to gain a financial advantage*

**17 MEETING CLOSURE**