



Redland
CITY COUNCIL

AGENDA

GENERAL MEETING

Wednesday, 22 JUNE 2016
commencing at 9.30am

The Council Chambers
35 Bloomfield Street
CLEVELAND QLD

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1 DECLARATION OF OPENING

On establishing there is a quorum, the Mayor will declare the meeting open.

Recognition of the Traditional Owners

Council acknowledges the Quandamooka people who are the traditional custodians of the land on which we meet. Council also pays respect to their elders, past and present, and extend that respect to other indigenous Australians who are present.

2 RECORD OF ATTENDANCE AND LEAVE OF ABSENCE

Motion is required to approve leave of absence for any Councillor absent from today's meeting.

3 DEVOTIONAL SEGMENT

Member of the Ministers' Fellowship will lead Council in a brief devotional segment.

4 RECOGNITION OF ACHIEVEMENT

Mayor to present any recognition of achievement items.

5 RECEIPT AND CONFIRMATION OF MINUTES**5.1 GENERAL MEETING MINUTES 8 JUNE 2016**

Motion is required to confirm the Minutes of the General Meeting of Council held on 8 June 2016.

6 MATTERS OUTSTANDING FROM PREVIOUS COUNCIL MEETING MINUTES

6.1 REQUEST FOR REPORT – PETITION REQUESTING PENSIONERS' COUNCIL RATES SUBSIDY BE GRANTED TO RESIDENTS OF LEASEHOLD RETIREMENT VILLAGES

At the General Meeting of 11 May 2016 (Item 8.1.1 refers) Council resolved as follows:

That the petition be received and referred to a committee or the Chief Executive Officer for consideration and a report to the local government.

A report will be presented to a future General Meeting for consideration.

7 PUBLIC PARTICIPATION

In accordance with s.31 of POL-3127 Council Meeting Standing Orders:

1. In each meeting (other than special meetings), a period of 15 minutes may be made available by resolution to permit members of the public to address the local government on matters of public interest relating to the local government. This period may be extended by resolution.
 2. Priority will be given to members of the public who make written application to the CEO no later than 4.30pm two days before the meeting. A request may also be made to the chairperson, when invited to do so, at the commencement of the public participation period of the meeting.
 3. The time allocated to each speaker shall be a maximum of five minutes. The chairperson, at his/her discretion, has authority to withdraw the approval to address Council before the time period has elapsed.
 4. The chairperson will consider each application on its merits and may consider any relevant matter in his/her decision to allow or disallow a person to address the local government, e.g.
 - a) Whether the matter is of public interest;
 - b) The number of people who wish to address the meeting about the same subject
 - c) The number of times that a person, or anyone else, has addressed the local government previously about the matter;
 - d) The person's behaviour at that or a previous meeting' and
 - e) If the person has made a written application to address the meeting.
 5. Any person invited to address the meeting must:
 - a) State their name and suburb, or organisation they represent and the subject they wish to speak about;
 - b) Stand (unless unable to do so);
 - c) Act and speak with decorum;
 - d) Be respectful and courteous; and
 - e) Make no comments directed at any individual Council employee, Councillor or member of the public, ensuring that all comments relate to Council as a whole.
-

8 PETITIONS AND PRESENTATIONS

Councillors may present petitions or make presentations under this section.

9 MOTION TO ALTER THE ORDER OF BUSINESS

The order of business may be altered for a particular meeting where the Councillors at that meeting pass a motion to that effect. Any motion to alter the order of business may be moved without notice.

10 DECLARATION OF MATERIAL PERSONAL INTEREST OR CONFLICT OF INTEREST ON ANY ITEMS OF BUSINESS

Councillors are reminded of their responsibilities in relation to a Councillor's material personal interest and conflict of interest at a meeting (for full details see sections 172 and 173 of the *Local Government Act 2009*). In summary:

If a Councillor has a material personal interest in a matter before the meeting:

The Councillor must—

- *inform the meeting of the Councillor's material personal interest in the matter; and*
- *leave the meeting room (including any area set aside for the public), and stay out of the meeting room while the matter is being discussed and voted on.*

The following information must be recorded in the minutes of the meeting, and on the local government's website—

- *the name of the Councillor who has the material personal interest, or possible material personal interest, in a matter;*
- *the nature of the material personal interest, or possible material personal interest, as described by the Councillor.*

A Councillor has a **material personal interest** in the matter if any of the following persons stands to gain a benefit, or suffer a loss, (either directly or indirectly) depending on the outcome of the consideration of the matter at the meeting—

- (a) the Councillor;
- (b) a spouse of the Councillor;
- (c) a parent, child or sibling of the Councillor;
- (d) a partner of the Councillor;
- (e) an employer (other than a government entity) of the Councillor;
- (f) an entity (other than a government entity) of which the Councillor is a member;
- (g) another person prescribed under a regulation.

If a Councillor has a conflict of interest (a real conflict of interest), or could reasonably be taken to have a conflict of interest (a perceived conflict of interest) in a matter before the meeting:

The Councillor must—

- *deal with the real conflict of interest or perceived conflict of interest in a transparent and accountable way.*
- *Inform the meeting of—*
 - (a) *the Councillor's personal interests in the matter; and*
 - (b) *if the Councillor participates in the meeting in relation to the matter, how the Councillor intends to deal with the real or perceived conflict of interest.*

The following must be recorded in the minutes of the meeting, and on the local government's website—

- (a) the name of the Councillor who has the real or perceived conflict of interest;*
- (b) the nature of the personal interest, as described by the Councillor;*
- (c) how the Councillor dealt with the real or perceived conflict of interest;*
- (d) if the Councillor voted on the matter—how the Councillor voted on the matter;*
- (e) how the majority of persons who were entitled to vote at the meeting voted on the matter.*

*A **conflict of interest** is a conflict between—*

- (a) a Councillor's personal interests (including personal interests arising from the Councillor's relationships, for example); and*
- (b) the public interest;*

that might lead to a decision that is contrary to the public interest.

11 REPORTS TO COUNCIL**11.1 OFFICE OF CEO****11.1.1 MAY 2016 MONTHLY FINANCIAL REPORT**

Objective Reference: A1806934
Reports and Attachments (Archives)

Attachment: [May 2016 Monthly Financial Report](#)

Authorising Officer: 
Deborah Corbett-Hall
Chief Financial Officer

Responsible Officer: Carolyn Jackson
Acting Finance Manager Corporate Finance

Report Author: Rose McNiven
Acting Corporate Accountant

PURPOSE

The purpose of this report is to note the year to date financial results as at 31 May 2016.

BACKGROUND

Council adopts an annual budget and then reports on performance against the budget on a monthly basis. This is not only a legal requirement but enables the organisation to periodically review its financial performance and position and respond to changes in community requirements, market forces or other outside influences.

ISSUES***Final Budget Review and development of Budget 2016-2017***

Council adopted the final budget review on 11 May 2016. This review allowed for the carry forward of capital projects and is consistent with the 2016-2017 budget submissions. At this time, amendment to previous forecasts and new submissions were also accepted.

STRATEGIC IMPLICATIONS

Council continued to report a strong financial position and favourable operating result at the end of May 2016.

Council has either achieved or favourably exceeded the following Key Financial Stability and Sustainability Ratios as at the end of May 2016:

- Operating surplus ratio;
 - Net financial liabilities;
 - Level of dependence on general rate revenue;
 - Ability to pay our bills – current ratio;
-

- Ability to repay our debt – debt servicing ratio;
- Cash balance;
- Cash balances – cash capacity in months;
- Longer term financial sustainability – debt to asset ratio;
- Operating performance; and
- Interest cover ratio.

Asset sustainability is the only ratio that did not meet the target at the end of May 2016. Although this ratio is a stretch target, Council continues to monitor its renewal spend and depreciation expense on infrastructure assets. At the end of May 2016, Council achieved 86.7% of its budgeted renewal spend for the financial year.

Legislative Requirements

The May 2016 financial results are presented in accordance with the legislative requirement of section 204(2) of the *Local Government Regulation 2012*, requiring the Chief Executive Officer to present the financial report to a monthly Council meeting.

Risk Management

The May 2016 financial results have been noted by the Executive Leadership Team and relevant officers who can provide further clarification and advice around actual to budget variances.

Financial

There is no direct financial impact to Council as a result of this report; however it provides an indication of financial outcomes at the end of May 2016.

People

Nil impact expected as the purpose of the attached report is to provide financial information to Council based upon actual versus budgeted financial activity.

Environmental

Nil impact expected as the purpose of the attached report is to provide financial information to Council based upon actual versus budgeted financial activity.

Social

Nil impact expected as the purpose of the attached report is to provide financial information to Council based upon actual versus budgeted financial activity.

Alignment with Council's Policy and Plans

This report has a relationship with the following items of the 2015-2020 Corporate Plan:

8. Inclusive and ethical governance

Deep engagement, quality leadership at all levels, transparent and accountable democratic processes and a spirit of partnership between the community and Council will enrich residents' participation in local decision-making to achieve the community's Redlands 2030 vision and goals.

- 8.2 Council produces and delivers against sustainable financial forecasts as a result of best practice Capital and Asset Management Plans that guide project planning and service delivery across the city.

CONSULTATION

Council departmental officers, Financial Services Group officers and the Executive Leadership Team are consulted on financial results and outcomes throughout the period.

OPTIONS

1. That Council resolves to note the financial position, results and ratios for May 2016 as presented in the attached Monthly Financial Report.
2. That Council requests additional information.

OFFICER'S RECOMMENDATION

That Council resolves to note the financial position, results and ratios for May 2016 as presented in the attached Monthly Financial Report.



Monthly Financial Report

May 2016

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1. EXECUTIVE SUMMARY

This monthly report is designed to illustrate the financial performance and position of Redland City Council compared to its adopted budget at an organisational level for the period ended 31 May 2016. The year to date and annual revised budget referred to in this report reflects the final revised budget as adopted by Council on 11 May 2016. Note: all amounts are rounded to the nearest thousand dollars.

Key financial highlights and overview

Key Financial Results	Annual Revised Budget \$000	YTD Revised Budget \$000	YTD Actual \$000	YTD Variance \$000	YTD Variance %	Status
Operating Surplus/(Deficit)	263	11,728	10,589	(1,139)	-10%	🔔
Recurrent Revenue	238,692	226,538	227,965	1,427	1%	✅
Recurrent Expenditure	238,429	214,810	217,376	2,566	1%	🔔
Capital Works Expenditure	72,320	62,046	52,355	(9,691)	-16%	✅
Closing Cash & Cash Equivalents	119,449	141,231	160,695	19,464	14%	✅

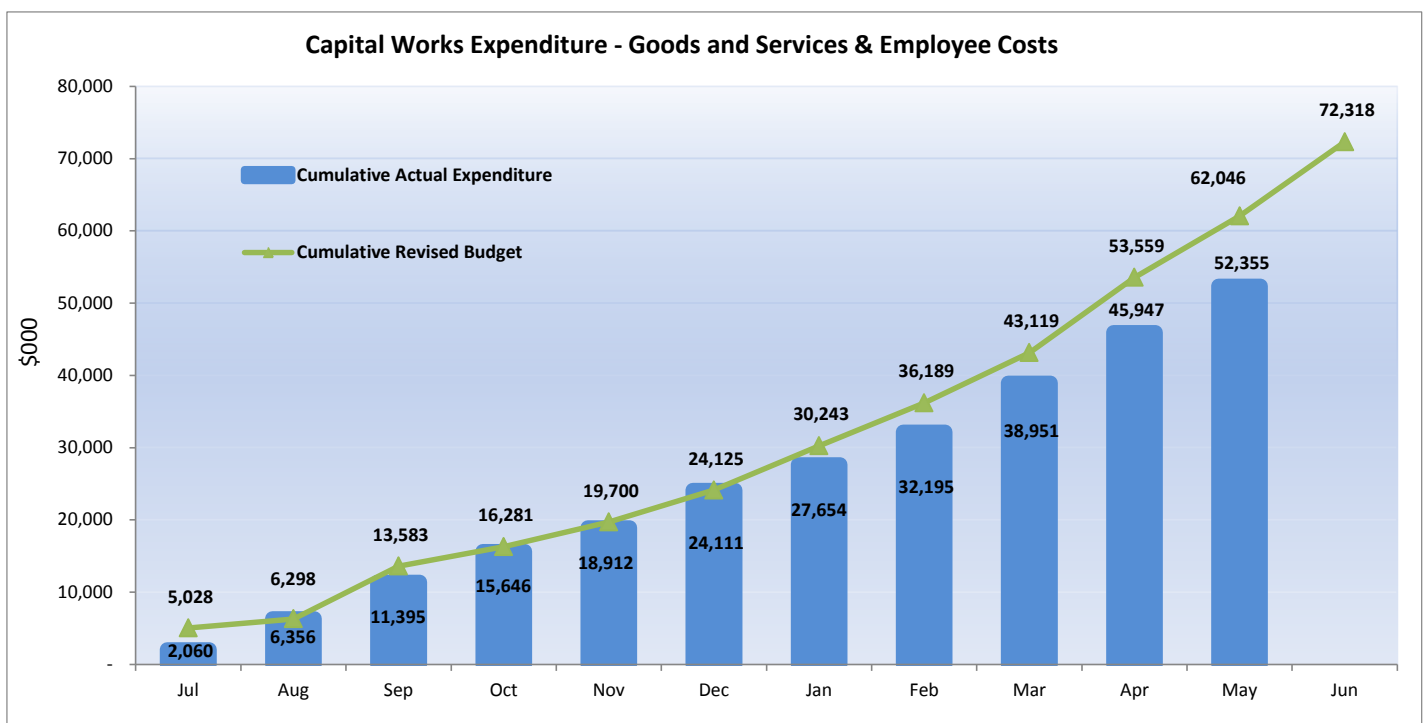
Status Legend:

Above budgeted revenue or under budgeted expenditure	✅
Below budgeted revenue or over budgeted expenditure <10%	🔔
Below budgeted revenue or over budgeted expenditure >10%	❌

The year to date operating result shows an unfavourable variance of \$1.14M to the year to date revised budget. This variance has been driven by lower than anticipated water consumption and contractor related expenditure in remediation works being behind budget. Additionally, detailed reviews of WIP expenditure have identified \$1.32M for operational write off that was not budgeted for. Increased development activities continue to boost related fees and charges revenue. The final budget review has amended the anticipated investment returns from Redland Investment Corporation.

Capitalised works expenditure is behind budget by \$9.69M due to timing of works for a number of projects which are delayed or are still in the early stages of being progressed. Capital works that are no longer expected to be undertaken in this financial year have been carried forward during the final budget review.

Council's cash balance exceeded budget due to higher than anticipated receipts from customers and lower than expected payments for property, plant and equipment.



2. KEY PERFORMANCE INDICATORS

Key performance indicators

Financial Stability Ratios and Measures of Sustainability	Target	Annual Revised Budget 2015/2016	YTD May 2016	Status
Operating Surplus Ratio (%)	Target between 0% and 10% (on average over the long-term)	0.11%	4.65%	✓
Asset Sustainability Ratio (%)	Target greater than 90% (on average over the long-term)	54.60%	49.52%	✗
Net Financial Liabilities (%)	Target less than 60% (on average over the long-term)	-22.49%	-37.18%	✓
Level of Dependence on General Rate Revenue (%)	Target less than 37.5%	33.94%	35.55%	✓
Ability to Pay Our Bills - Current Ratio	Target between 1.1 & 4.1	4.05	3.99	✓
Ability to Repay Our Debt - Debt Servicing Ratio (%)	Target less than or equal to 10%	3.33%	3.20%	✓
Cash Balance \$M	Target greater than or equal to \$40M	\$119.449M	\$160.695M	✓
Cash Balances - Cash Capacity in Months	Target 3 to 4 months	7.33	10.27	✓
Longer Term Financial Stability - Debt to Asset Ratio (%)	Target less than or equal to 10%	2.05%	2.05%	✓
Operating Performance (%)	Target greater than or equal to 20%	18.38%	27.55%	✓
Interest Cover Ratio (%)	Target between 0% and 5%	-0.25%	-0.49%	✓

Status Legend

KPI target achieved or exceeded	✓	KPI target not achieved	✗
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3. STATEMENT OF COMPREHENSIVE INCOME

STATEMENT OF COMPREHENSIVE INCOME

For the period ending 31 May 2016

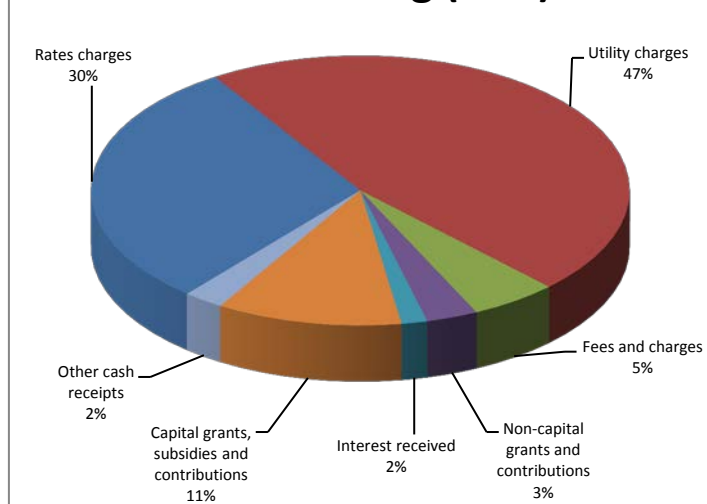
	Annual	Annual	YTD	YTD	YTD
	Original	Revised	Revised	Actual	Variance
	Budget	Budget	Budget	\$000	\$000
	\$000	\$000	\$000		
Recurrent revenue					
Rates, levies and charges	207,421	208,461	198,998	198,030	(968)
Fees and charges	11,638	13,305	11,667	12,582	915
Rental income	890	902	796	705	(91)
Interest received	3,355	3,855	3,584	4,157	573
Investment returns	3,234	-	-	-	-
Sales revenue	3,385	3,905	3,412	3,716	304
Other income	645	687	613	1,122	509
Grants, subsidies and contributions	7,584	7,576	7,468	7,653	185
Total recurrent revenue	238,152	238,692	226,538	227,965	1,427
Capital revenue					
Grants, subsidies and contributions	13,176	29,387	28,002	29,896	1,894
Non-cash contributions	3,079	3,079	73	4,043	3,970
Total capital revenue	16,255	32,466	28,075	33,939	5,864
TOTAL INCOME	254,407	271,159	254,613	261,904	7,291
Recurrent expenses					
Employee benefits	77,404	78,191	72,962	72,509	(453)
Materials and services	106,010	105,679	92,017	94,446	2,429
Finance costs	4,657	3,820	3,273	3,428	155
Depreciation and amortisation	49,975	50,739	46,558	46,993	435
Total recurrent expenses	238,046	238,429	214,810	217,376	2,566
Capital expenses					
(Gain)/Loss on disposal of non-current assets	412	544	443	1,847	1,404
Total capital expenses	412	544	443	1,847	1,404
TOTAL EXPENSES	238,458	238,974	215,253	219,223	3,970
NET RESULT	15,949	32,185	39,360	42,681	3,321
Other comprehensive income/(loss)					
Items that will not be reclassified to a net result					
Revaluation of property, plant and equipment	-	-	-	(432)	(432)
TOTAL COMPREHENSIVE INCOME	15,949	32,185	39,360	42,249	2,889

4. STATEMENT OF CASH FLOWS

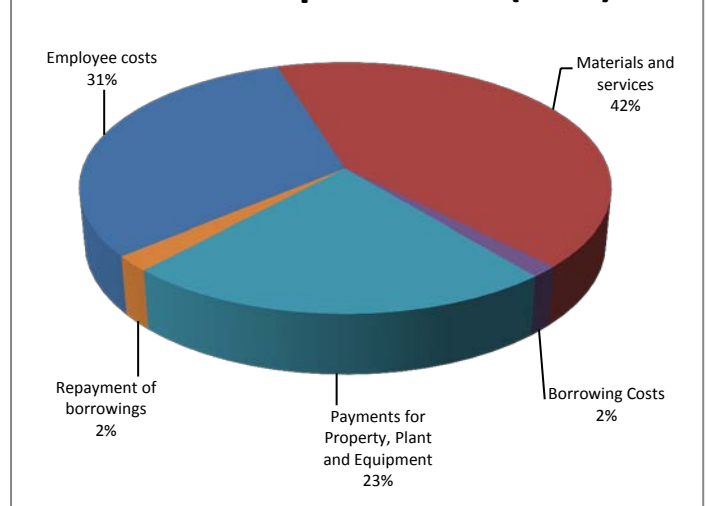
STATEMENT OF CASH FLOWS For the period ending 31 May 2016

	Annual Original Budget \$000	Annual Revised Budget \$000	YTD Revised Budget \$000	YTD Actual \$000
CASH FLOWS FROM OPERATING ACTIVITIES				
Receipts from customers	223,088	226,310	214,643	224,413
Payments to suppliers and employees	(189,183)	(192,234)	(167,775)	(168,776)
	33,905	34,077	46,868	55,637
Interest received	3,355	3,855	3,584	4,157
Rental income	890	902	796	705
Non-capital grants and contributions	7,584	8,458	8,350	8,306
Borrowing costs	(3,257)	(3,257)	(2,986)	(3,351)
Net cash inflow / (outflow) from operating activities	42,477	44,036	56,612	65,454
CASH FLOWS FROM INVESTING ACTIVITIES				
Payments for property, plant and equipment	(77,998)	(72,320)	(62,046)	(52,323)
Payments for intangible assets	(100)	-	-	(32)
Proceeds from sale of property, plant and equipment	1,716	1,716	1,640	975
Capital grants, subsidies and contributions	13,176	29,387	28,002	29,896
Other cash flows from investing activities	3,234	-	-	-
Net cash inflow / (outflow) from investing activities	(59,972)	(41,218)	(32,404)	(21,484)
CASH FLOWS FROM FINANCING ACTIVITIES				
Proceeds of borrowings	-	-	-	-
Repayment of borrowings	(4,696)	(4,696)	(4,304)	(4,602)
Net cash inflow / (outflow) from financing activities	(4,696)	(4,696)	(4,304)	(4,602)
Net increase / (decrease) in cash held	(22,191)	(1,878)	19,904	39,368
Cash and cash equivalents at the beginning of the year	84,087	121,327	121,327	121,327
Cash and cash equivalents at the end of the financial year / period	61,896	119,449	141,231	160,695

Cash Funding (YTD)



Cash Expenditure (YTD)



Total Cash Funding (Actual YTD)	268,452
Total Cash Funding (Annual Revised Budget)	270,628
% of Budget Achieved YTD	99%

Total Cash Expenditure (Actual YTD)	229,084
Total Cash Expenditure (Annual Revised Budget)	272,507
% of Budget Achieved YTD	84%

5. STATEMENT OF FINANCIAL POSITION

STATEMENT OF FINANCIAL POSITION As at 31 May 2016

	Annual	Annual	YTD	YTD
	Original Budget \$000	Revised Budget \$000	Revised Budget \$000	Actual Balance \$000
CURRENT ASSETS				
Cash and cash equivalents	61,896	119,449	141,231	160,695
Trade and other receivables	26,046	25,017	25,017	23,142
Inventories	845	779	779	753
Non-current assets held for sale	354	1,309	2,050	5,998
Other current assets	1,154	1,104	1,104	2,014
Total current assets	90,295	147,658	170,181	192,602
NON-CURRENT ASSETS				
Investment property	893	956	956	956
Property, plant and equipment	2,118,731	2,264,449	2,255,459	2,248,087
Intangible assets	916	2,823	2,890	2,924
Other financial assets	73	73	73	73
Investment in other entities	10,063	10,063	9,321	5,333
Total non-current assets	2,130,676	2,278,364	2,268,699	2,257,373
TOTAL ASSETS	2,220,971	2,426,022	2,438,880	2,449,975
CURRENT LIABILITIES				
Trade and other payables	15,369	20,050	20,178	24,006
Borrowings	5,559	4,482	4,482	4,482
Provisions	8,053	8,422	13,503	9,891
Other current liabilities	1,282	3,529	3,529	9,878
Total current liabilities	30,263	36,482	41,692	48,257
NON-CURRENT LIABILITIES				
Borrowings	44,200	45,277	45,669	45,733
Provisions	10,769	12,209	12,291	13,865
Total non-current liabilities	54,969	57,487	57,960	59,598
TOTAL LIABILITIES	85,232	93,968	99,652	107,855
NET COMMUNITY ASSETS	2,135,739	2,332,053	2,339,228	2,342,120
COMMUNITY EQUITY				
Asset revaluation surplus	668,685	827,411	827,411	826,979
Retained surplus	1,415,250	1,425,342	1,414,423	1,424,672
Constrained cash reserves	51,804	79,300	97,394	90,469
TOTAL COMMUNITY EQUITY	2,135,739	2,332,053	2,339,228	2,342,120

6. OPERATING STATEMENT

OPERATING STATEMENT For the period ending 31 May 2016

	Annual	Annual	YTD	YTD	YTD
	Original Budget \$000	Revised Budget \$000	Revised Budget \$000	Actual \$000	Variance \$000
Revenue					
Rates charges	82,760	83,801	83,801	83,786	(15)
Levies and utility charges	128,121	128,121	118,601	117,400	(1,201)
<i>Less: Pensioner remissions and rebates</i>	(3,460)	(3,461)	(3,404)	(3,156)	248
Fees and charges	11,638	13,305	11,667	12,582	915
Operating grants and subsidies	7,053	7,045	7,036	7,207	171
Operating contributions and donations	531	531	432	446	14
Interest external	3,355	3,855	3,584	4,157	573
Investment returns	3,234	-	-	-	-
Other revenue	4,920	5,494	4,821	5,543	722
Total revenue	238,152	238,692	226,538	227,965	1,427
Expenses					
Employee benefits	77,404	78,191	72,962	72,509	(453)
Materials and services	106,542	106,149	92,469	95,126	2,657
Finance costs other	1,400	563	288	378	90
Other expenditure	347	409	354	499	145
Net internal costs	(879)	(879)	(806)	(1,179)	(373)
Total expenses	184,814	184,433	165,267	167,333	2,066
Earnings before interest, tax and depreciation (EBITD)	53,338	54,259	61,271	60,632	(639)
Interest expense	3,257	3,257	2,985	3,050	65
Depreciation and amortisation	49,975	50,739	46,558	46,993	435
OPERATING SURPLUS/(DEFICIT)	106	263	11,728	10,589	(1,139)

Levies and utility charges breakup For the period ending 31 May 2016

	Annual	Annual	YTD	YTD	YTD
	Original Budget \$000	Revised Budget \$000	Revised Budget \$000	Actual \$000	Variance \$000
Levies and utility charges					
Refuse charges	20,051	20,051	18,380	18,205	(175)
Special charges	3,874	3,874	3,874	3,944	70
Environment levy	5,830	5,830	5,830	5,941	111
Landfill remediation charge	2,677	2,677	2,454	2,497	43
Wastewater charges	40,114	40,114	36,771	38,453	1,682
Water access charges	17,817	17,817	16,332	16,462	130
Water consumption charges	37,759	37,759	34,960	31,897	(3,062)
Total Levies and utility charges	128,121	128,121	118,601	117,400	(1,201)

7. CAPITAL FUNDING STATEMENT

CAPITAL FUNDING STATEMENT For the period ending 31 May 2016

	Annual	Annual	YTD	YTD	YTD
	Original Budget \$000	Revised Budget \$000	Revised Budget \$000	Actual \$000	Variance \$000
Sources of capital funding					
Capital contributions and donations	6,133	18,623	18,100	21,315	3,215
Capital grants and subsidies	7,043	10,764	9,903	8,581	(1,322)
Proceeds on disposal of non-current assets	1,716	1,716	1,640	975	(665)
Capital transfers (to)/ from reserves	14,566	(656)	(15,523)	(8,788)	6,735
Non-cash contributions	3,079	3,079	73	4,043	3,970
Funding from general revenue	53,336	46,570	52,230	34,512	(17,718)
Total sources of capital funding	85,873	80,095	66,423	60,638	(5,785)
Application of capital funds					
Contributed assets	3,079	3,079	73	4,043	3,970
Capitalised goods and services	72,366	67,701	57,682	47,512	(10,170)
Capitalised employee costs	5,732	4,619	4,364	4,843	479
Loan redemption	4,696	4,696	4,304	4,240	(64)
Total application of capital funds	85,873	80,095	66,423	60,638	(5,785)
Other budgeted items					
Transfers to constrained operating reserves	(11,131)	(11,178)	(11,010)	(11,212)	(201)
Transfers from constrained operating reserves	10,509	10,367	6,971	7,363	392
WDV of assets disposed	2,128	2,260	2,083	2,822	740

8. REDLAND WATER & REDWASTE STATEMENTS

REDLAND WATER SUMMARY OPERATING STATEMENT For the Period Ending 31 May 2016

	Annual Original Budget \$000	Annual Revised Budget \$000	YTD Revised Budget \$000	YTD Actual \$000	YTD Variance \$000
Total revenue	97,659	97,966	90,174	89,350	(824)
Total expenses	53,982	53,135	47,982	46,331	(1,651)
Earnings before interest, tax and depreciation (EBITD)	43,677	44,831	42,192	43,019	827
Depreciation	17,081	16,833	15,423	15,542	119
Operating surplus/(deficit)	26,596	27,998	26,769	27,477	708

REDLAND WATER CAPITAL FUNDING STATEMENT For the Period Ending 31 May 2016

	Annual Original Budget \$000	Annual Revised Budget \$000	YTD Revised Budget \$000	YTD Actual \$000	YTD Variance \$000
Capital contributions, donations, grants and subsidies	3,500	8,308	8,177	6,649	(1,528)
Net transfer (to)/from constrained capital reserves	(2,714)	5,835	4,318	1,668	(2,650)
Other	3,000	3,000	-	1,542	1,542
Funding from utility revenue	17,680	6,220	3,785	4,738	953
Total sources of capital funding	21,466	23,363	16,280	14,597	(1,683)
Contributed assets	3,000	3,000	-	1,542	1,542
Capitalised expenditure	18,466	20,363	16,280	13,055	(3,225)
Total applications of capital funds	21,466	23,363	16,280	14,597	(1,683)

REDWASTE OPERATING STATEMENT For the Period Ending 31 May 2016

	Annual Original Budget \$000	Annual Revised Budget \$000	YTD Revised Budget \$000	YTD Actual \$000	YTD Variance \$000
Total revenue	21,810	21,710	19,902	19,812	(90)
Total expenses	15,678	15,408	14,322	13,665	(657)
Earnings before interest, tax and depreciation (EBITD)	6,131	6,302	5,580	6,147	567
Interest expense	42	42	38	37	(1)
Depreciation	553	539	492	342	(150)
Operating surplus/(deficit)	5,537	5,722	5,050	5,768	718

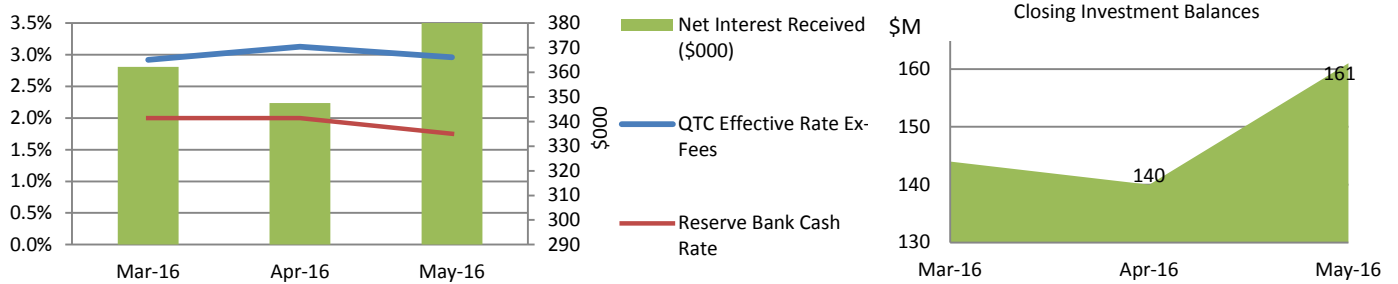
REDWASTE CAPITAL FUNDING STATEMENT For the Period Ending 31 May 2016

	Annual Original Budget \$000	Annual Revised Budget \$000	YTD Revised Budget \$000	YTD Actual \$000	YTD Variance \$000
Funding from utility revenue	1,639	2,096	2,057	846	(1,211)
Total sources of capital funding	1,639	2,096	2,057	846	(1,211)
Capitalised expenditure	1,570	2,027	1,993	781	(1,212)
Loan redemption	69	69	64	65	1
Total applications of capital funds	1,639	2,096	2,057	846	(1,211)

9. INVESTMENT & BORROWINGS REPORT

For the Period Ending 31 May 2016

INVESTMENT RETURNS



Total Investment at End of Month was \$160.54M

Current Position

All Council investments are currently held in the Capital Guaranteed Cash Fund which is a fund operated by the Queensland Treasury Corporation (QTC).

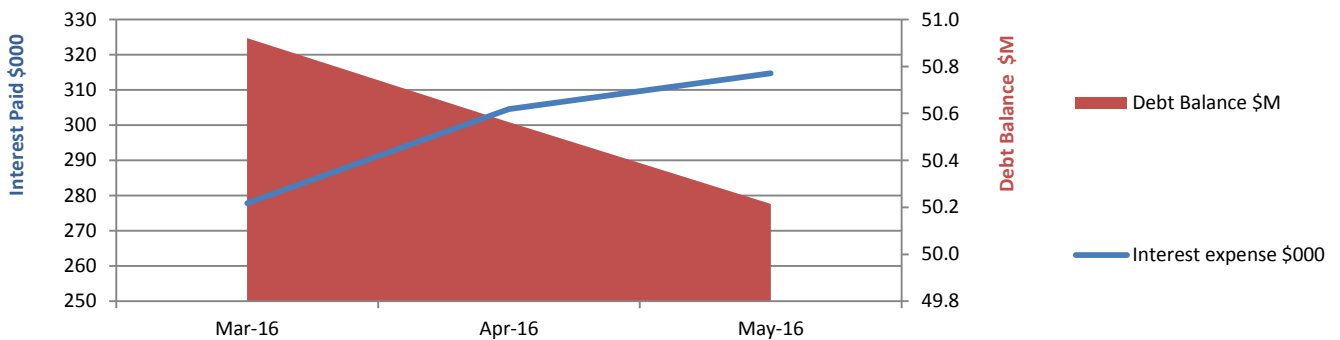
The movement in interest earned is indicative of both the interest rate and the surplus cash balances held, the latter of which is affected by business cash flow requirements on a monthly basis. The movement in investment balance is reflective of the rating cycle.

Note: the Reserve Bank reduced the cash rate down to 1.75% in the May 2016 sitting.

Term deposit rates are being monitored to identify investment opportunities. Where such opportunities are not identified, the team ensures Council maximises its interest earnings on a daily basis by depositing surplus funds at QTC for a higher rate than is achieved from the bank transaction account.

Council adopted its revised Investment Policy in April 2015 for the 2015-16 financial year

BORROWING COSTS



Total Borrowings at End of Month was \$50.21M



Current Position

The existing loan accounts were converted to a Fixed Rate Loan on 1 April 2016 in line with QTC policies.

Debt repayment has been made *annually* in advance for 2015-16.

By prepaying the interest annually in 2015-16, it is expected that Council will save in excess of \$50,000 in interest over the financial year.

Council adopted its revised Debt Policy in June 2015 for the 2015-16 financial year

10. CONSTRAINED CASH RESERVES

Reserves as at 31 May 2016	Opening Balance	To Reserve	From Reserve	Closing Balance
	\$000	\$000	\$000	\$000
Special Projects Reserve:				
Weinam Creek Reserve	2,492	394	(479)	2,407
Red Art Gallery Commissions & Donations Reserve	2	-	-	2
	2,494	394	(479)	2,409
Utilities Reserve:				
Redland Water Reserve	8,300	-	-	8,300
Redland WasteWater Reserve	1,600	-	-	1,600
	9,900	-	-	9,900
Constrained Works Reserve:				
Tree Planting Reserve	23	68	(25)	66
Parks Reserve	6,006	3,718	(1,202)	8,521
East Thornlands Road Infrastructure Reserve	674	-	-	674
Community Facility Infrastructure Reserve	979	575	-	1,554
Retail Water Renewal & Purchase Reserve	7,478	1,131	(207)	8,403
Sewerage Renewal & Purchase Reserve	9,500	4,485	(7,077)	6,908
Constrained Works Reserve-Cap Grants & Contributions	1,410	584	(842)	1,151
Transport Trunk Infrastructure Reserve	13,565	6,847	(165)	20,246
Cycling Trunk Infrastructure Reserve	3,099	2,820	(397)	5,522
Stormwater Infrastructure Reserve	3,722	1,526	-	5,248
Constrained Works Reserve-Opr Grants & Contributions	1,246	-	(117)	1,129
	47,702	21,755	(10,033)	59,424
Separate Charge Reserve - Environment:				
Environment Charge Acquisition Reserve	6,878	-	(70)	6,808
Environment Charge Maintenance Reserve	1,729	5,942	(5,299)	2,372
	8,607	5,942	(5,368)	9,181
Special Charge Reserve - Other:				
Bay Island Rural Fire Levy Reserve	-	219	(186)	32
SMBI Translink Reserve	2	960	(714)	248
	2	1,179	(900)	281
Special Charge Reserve - Canals:				
Raby Bay Canal Reserve	5,806	2,736	(3,425)	5,117
Aquatic Paradise Canal Reserve	2,834	904	(47)	3,691
Sovereign Waters Lake Reserve	487	57	(77)	466
	9,127	3,697	(3,549)	9,275
TOTALS	77,833	32,967	(20,331)	90,469

Closing Cash and Cash Equivalents	160,695
Reserves as percentage of cash balance	56%

11. GLOSSARY

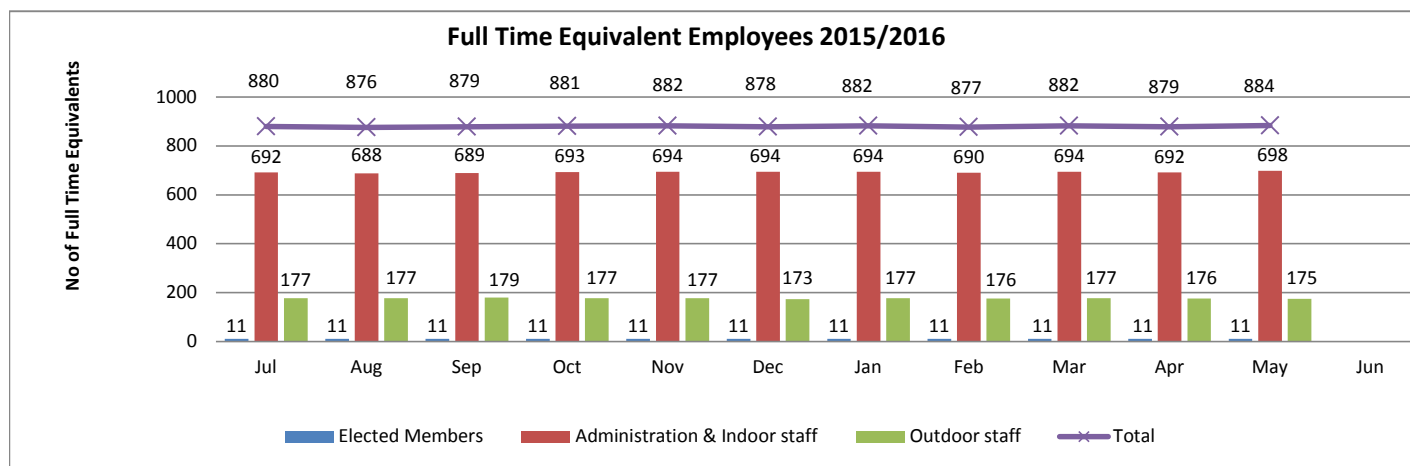
Definition of ratios

Operating Surplus Ratio*: <i>This is an indicator of the extent to which revenues raised cover operational expenses only or are available for capital funding purposes</i>	$\frac{\text{Net Operating Surplus}}{\text{Total Operating Revenue}}$
Asset Sustainability Ratio*: <i>This ratio indicates whether Council is renewing or replacing existing non-financial assets at the same rate that its overall stock of assets is wearing out</i>	$\frac{\text{Capital Expenditure on Replacement of Infrastructure Assets (Renewals)}}{\text{Depreciation Expenditure on Infrastructure Assets}}$
Net Financial Liabilities*: <i>This is an indicator of the extent to which the net financial liabilities of Council can be serviced by operating revenues</i>	$\frac{\text{Total Liabilities - Current Assets}}{\text{Total Operating Revenue}}$
Level of Dependence on General Rate Revenue: <i>This ratio measures Council's reliance on operating revenue from general rates (excludes utility revenues)</i>	$\frac{\text{General Rates - Pensioner Remissions}}{\text{Total Operating Revenue - Gain on Sale of Developed Land}}$
Current Ratio: <i>This measures the extent to which Council has liquid assets available to meet short term financial obligations</i>	$\frac{\text{Current Assets}}{\text{Current Liabilities}}$
Debt Servicing Ratio: <i>This indicates Council's ability to meet current debt instalments with recurrent revenue</i>	$\frac{\text{Interest Expense + Loan Redemption}}{\text{Total Operating Revenue - Gain on Sale of Developed Land}}$
Cash Balance - \$M:	Cash Held at Period End
Cash Capacity in Months: <i>This provides an indication as to the number of months cash held at period end would cover operating cash outflows</i>	$\frac{\text{Cash Held at Period End}}{[(\text{Cash Operating Costs} + \text{Interest Expense}) / \text{Period in Year}]}$
Debt to Asset Ratio: <i>This is total debt as a percentage of total assets, i.e. to what extent will our long term debt be covered by total assets</i>	$\frac{\text{Current and Non-current loans}}{\text{Total Assets}}$
Operating Performance: <i>This ratio provides an indication of Redland City Council's cash flow capabilities</i>	$\frac{\text{Net Cash from Operations} + \text{Interest Revenue and Expense}}{\text{Cash Operating Revenue} + \text{Interest Revenue}}$
Interest Cover Ratio: <i>This ratio demonstrates the extent which operating revenues are being used to meet the financing charges</i>	$\frac{\text{Net Interest Expense on Debt Service}}{\text{Total Operating Revenue}}$

* These targets are set to be achieved on average over the longer term and therefore are not necessarily expected to be met on a monthly basis.

12. APPENDIX: ADDITIONAL AND NON-FINANCIAL INFORMATION

Workforce reporting



Workforce reporting - YTD May 2016: Headcount	Employee Type						Grand Total
	Casual	Contract of Service	Perm Full	Perm Part	Temp Full	Temp Part	
Office of CEO	10	3	84	9	11	3	120
Organisational Services	6	5	106	9	4	5	135
Community and Customer Service	39	5	244	55	23	5	371
Infrastructure and Operations	20	7	306	10	11	1	355
Total	75	20	740	83	49	14	981

Note: Full Time Equivalent Employees includes all full time employees at a value of 1 and all other employees, at a value less than 1. The table above demonstrates the headcount by department (excluding agency staff) and does not include a workload weighting. It includes casual staff in their non-substantive roles as at the end of the period where relevant.

Overdue rates debtors

Comparison May 2015 to May 2016

Total							Mainland						
Days Overdue	May-15	% Overdue	May-16	% Overdue	\$ Variance	% Variance	Days Overdue	May-15	% Overdue	May-16	% Overdue	\$ Variance	% Variance
<90	\$5,184,195	2.27%	\$4,738,741	2.0%	-\$445,454	-0.23%	<90	\$4,004,387	1.75%	\$3,722,506	1.6%	-\$281,880	-0.15%
90 - 180 days	\$1,628,924	0.71%	\$1,485,701	0.6%	-\$143,223	-0.07%	90 - 180 days	\$1,107,432	0.48%	\$1,034,891	0.4%	-\$72,540	-0.04%
>180 days	\$3,170,070	1.39%	\$2,911,005	1.2%	-\$259,065	-0.14%	>180 days	\$1,690,026	0.74%	\$1,643,805	0.7%	-\$46,221	-0.03%
Total	\$9,983,190	4.36%	\$9,135,448	3.92%	-\$847,742	-0.45%	Total	\$6,801,844	2.97%	\$6,401,203	2.74%	-\$400,642	-0.23%

Nth Stradbroke Is / Coochiemudlo Is / Garden Is							SMBI						
Days Overdue	May-15	% Overdue	May-16	% Overdue	\$ Variance	% Variance	Days Overdue	May-15	% Overdue	May-16	% Overdue	\$ Variance	% Variance
<90	\$173,628	0.08%	\$151,095	0.1%	-\$22,533	-0.01%	<90	\$1,006,181	0.44%	\$865,140	0.4%	-\$141,041	-0.07%
90 - 180 days	\$57,082	0.02%	\$46,636	0.0%	-\$10,446	0.00%	90 - 180 days	\$464,411	0.20%	\$404,174	0.2%	-\$60,237	-0.03%
>180 days	\$94,263	0.04%	\$94,154	0.0%	-\$109	0.00%	>180 days	\$1,385,782	0.61%	\$1,173,047	0.5%	-\$212,735	-0.10%
Total	\$324,973	0.14%	\$291,885	0.13%	-\$33,088	-0.02%	Total	\$2,856,373	1.25%	\$2,442,360	1.05%	-\$414,013	-0.20%

11.2 ORGANISATIONAL SERVICES**11.2.1 OPERATIONAL PLAN 2016/17**

Objective Reference:	A1806787 Reports and Attachments (Archives)
Attachment:	<u>Draft Operational Plan 2016-17</u>
Authorising Officer:	<i>J. Walker</i> Tracey Walker Acting General Manager Organisational Services
Responsible Officer:	Nick Clarke General Manager Organisational Services
Report Author:	Lorraine Lee Senior Advisor Strategic and Community Planning

PURPOSE

The purpose of this report is to recommend the adoption of the Redland City Council Operational Plan 2016/17.

BACKGROUND

The *Local Government Act 2009* (the Act) requires Council to adopt an Operational Plan each year. The Operational Plan 2016/17 forms an important part of Council's strategic planning and sets out the work Council plans to deliver towards achievement of the Corporate Plan 2015-2020 which was adopted on 20 May, 2015.

The draft Operational Plan is structured to reflect the Redlands 2030 Community Plan and the Corporate Plan 2015-2020. It includes significant activities that will be delivered in 2016/17. The plan has been structured to link projects and activities to the 2020 outcomes in the Corporate Plan 2015-2020.

ISSUES

The attached draft Operational Plan 2016/17 is presented to Council for adoption. The Act also requires the Chief Executive Officer to present a written assessment of Council's progress towards implementing the annual operational plan at meetings of Council, at least quarterly.

STRATEGIC IMPLICATIONS**Legislative Requirements**

The Operational Plan 2016/17 is an important statutory document which sets out how Council intends to implement the Corporate Plan 2015-2020 and progress the longer term Redlands 2030 Community Plan. The Operational Plan 2016/17 includes a wide range of significant activities which directly contribute to the delivery of Council's strategic 2020 outcomes.

The *Local Government Act 2009* requires Council to adopt an annual operational plan. The *Local Government Regulation 2012* (section 174) states that “the chief executive officer must present a written assessment of the local government’s progress towards implementing the annual operational plan at meetings of the local government held at regular intervals not more than 3 months”. Under the same regulation Council may amend the plan, by resolution, at any time before the end of the financial year.

Risk Management

The risk of not delivering against the Operational Plan 2016/17 is that Council does not progress the 2020 outcomes set out in the Corporate Plan 2015 - 2020. Each significant activity details projects/activities that have associated risks which would be managed by the relevant area of Council.

Financial

The Operational Plan 2016/17 will be funded from the annual budget.

People

Significant activities in the Operational Plan 2016/17 are managed by the appropriate area of Council. Key accountability and group partners involved in the implementation of significant activities are identified. Delivery of the plan is dependent on staff resources.

Environmental

Some projects and activities in the Operational Plan 2016/17 directly contribute to Council’s environmental commitments, in particular those related to Outcome 1 ‘Healthy natural environment’.

Social

Some projects and activities in the Operational Plan 2016/17 directly contribute to Council’s social agenda, in particular those related to Outcome 7 ‘Strong and connected communities’.

Alignment with Council's Policy and Plans

The Operational Plan 2016/17 is a key planning document that outlines projects and activities against the eight outcomes in the Corporate Plan 2015-2020.

CONSULTATION

Councillors, senior management group and other officers were consulted for the development of the Operational Plan 2016/17.

OPTIONS

1. That Council adopts the draft Operational Plan 2016/17.
2. That Council adopts the draft Operational Plan 2016/17, subject to amendments.

OFFICER'S RECOMMENDATION

That Council resolves to adopt the draft Operational Plan 2016/17.



Operational Plan
2016 – 2017

Operational Plan 2016 - 2017

What is an operational plan?

Under the *Local Government Act 2009*, Council must adopt an operational plan each financial year. This document sets out the significant activities that Council plans to undertake to enable delivery of the Corporate Plan 2015 - 2020 and the Redlands 2030 Community Plan. Council may amend its Operational Plan at any time by resolution. Council must undertake its responsibilities in a way consistent with its annual operational plan. Council must monitor progress against its operational plan and present updates to Council at least quarterly.

The *Local Government Regulation 2012* states that the annual operational plan must:

- be consistent with its annual budget,
- state how Council will progress implementation of the Corporate Plan,
- manage operational risks, and
- include an annual performance plan for each commercial business unit of Council.

Strategic alignment

Redland City Council's strategic objectives are articulated in the Redlands 2030 Community Plan, Corporate Plan 2015 – 2020 and in its annual operational plans.

The Redlands 2030 Community Plan sets out Council's long term vision and outlines eight vision outcomes for Redlands. The Corporate Plan 2015 - 2020 identifies priorities, or 2020 outcomes, in the medium term that are considered to be transformational for the city. Council's Operational Plan 2016 - 2017 specifies the significant activities that Council plans to undertake in 2016 - 2017 to progress each of the 2020 outcomes identified in the Corporate Plan 2015 - 2020.

The Operational Plan 2016 - 2017 is a key component of Council's annual plan that aims to deliver transformational outcomes for the city by 2020. The significant activities outlined in the Operational Plan 2016 - 2017 are funded from the annual budget. In addition to the achievement of the strategic 2020 outcomes, Council continues to deliver a range of community and customer services. The Operational Plan is not intended to include every activity that Council undertakes.

Managing risk

Council has a comprehensive Enterprise Risk Management Framework which sets out how Council manages its risks. Council maintains risk registers for strategic, operational and activity level risks. The following registers are reviewed and updated before being approved by Council's Operational Risk Management Committee:

- Strategic (annually)
- Operational (quarterly)
- Activity (bi-annually)

When developing the Operational Plan, managers are asked to consider what operational risks would be likely to impact their project and activities. As a result, a broad range of operational risks were incorporated in the Operational Plan 2016 - 2017. Examples of these risks are as follows:

- Ineffective community engagement process
- Inadequate project management
- Ineffective recruitment, selection and retention strategies
- Ineffective or inadequate asset management
- Failure of assets (both above and below ground)
- Failure to maintain marine infrastructure/canals to expected levels of service
- Ineffective strategic communications and marketing
- Inadequate local laws
- Ineffective policy advice
- Ineffective management capability and performance management
- Inconsistent and/or inaccurate information to customer due to error or out of date information
- Ineffective workplace health and safety management

Council's commercial business units

The *Local Government Regulation 2012* requires Council to include an annual performance plan for each commercial business unit. Council operates two commercial business units.

Redland Water is responsible for water distribution, wastewater collection and treatment (including tradewaste) in Redland City. Redland Water is committed to delivering high quality water safely and reliably to Redland City. At the time of the Operational Plan 2016 - 2017 being considered for adoption, the annual performance plan for 2016 - 2017 was not finalised. This will be available on Council's website after it has been approved by Council.

RedWaste is Redland City Council's waste management unit and is responsible for the management, collection and disposal of waste generated within the city. At the time of the Operational Plan 2016 - 2017 being considered for adoption, the annual performance plan for 2016 - 2017 was not finalised. This will be available on Council's website after it has been approved by Council.

Monitoring implementation of this plan

Progress on the Operational Plan 2016 - 2017 will be monitored. Reports on the progress of implementing the Operational Plan 2016 - 2017 will be presented to Council on a quarterly basis.

1. Healthy natural environment

A diverse and healthy natural environment, with an abundance of native flora and fauna and rich ecosystems, will thrive through our awareness, commitment and action in caring for the environment.

2020 Strategic Outcome	#1.1	Redland City's natural assets including flora, fauna, habitats, biodiversity, ecosystems and waterways are managed, maintained and monitored.		
2016/17 Significant Activity	Significant Activity Description (What and How)		Key Accountability	Group Partners
#1.1.1	Manage Council owned water bodies for improved environmental outcomes. a) Investigate and monitor water bodies. b) Improve conditions and prevent downstream inputs of sediments and nutrients. c) Implement the Redland City Council Total Water Cycle Management Plan.		Infrastructure and Operations	<ul style="list-style-type: none"> • CS • CI • WWO • WWI • ER • CPA
#1.1.2	Plan and deliver conservation restoration activities. a) Rehabilitate riparian corridors on Council land to prevent entry of sediments and nutrients to waterways.		Infrastructure and Operations	<ul style="list-style-type: none"> • CS • ER
#1.1.3	Engage and deliver restoration through partnership with community and external groups. a) Provide community extension services with private land owners. b) Deliver community bush care.		Community and Customer Services	<ul style="list-style-type: none"> • ER
#1.1.4	Develop and commence implementing a program to plant one million native plants in the Redlands by 2020. a) Increase IndigiScapes nursery capacity to provide local native plants. b) Identify relevant areas for planting. c) Prepare sites for planting. d) Commence planting.		Community and Customer Services	<ul style="list-style-type: none"> • ER • CS
2020 Strategic Outcome	#1.2	Threatened species are maintained and protected, including the vulnerable koala species.		
2016/17 Significant Activity	Significant Activity Description (What and How)		Key Accountability	Group Partners
#1.2.1	Develop natural environment strategies under the Natural Environment Policy. a) Koala Strategy b) Networks and Corridor Strategy c) Offset Planting Strategy d) Significant Vegetation Strategy e) Enhance the Visitor Experience Strategy		Community and Customer Services	<ul style="list-style-type: none"> • ER • CPA • CS
#1.2.2	Improve accessibility of protected areas for health and wellbeing, while conserving biodiversity. a) Implement the Enhance the Visitor Experience Strategy.		Infrastructure and Operations	<ul style="list-style-type: none"> • CS • ER
#1.2.3	Plan and deliver community education programs to protect native wildlife. a) Provide community education programs for wildlife protection and management.		Community and Customer Services	<ul style="list-style-type: none"> • ER • CET
#1.2.4	Plan and support the development of habitats for threatened species. a) Use citizen science to identify and map nest locations of raptor species (osprey, white belly sea eagle, brahminy) in partnership with Birdlife Australia and Atlas of Living Australia (CSIRO). b) Investigate options to enhance or manage habitats.		Community and Customer Services	<ul style="list-style-type: none"> • ER • CS
2020 Strategic Outcome	#1.3	Community and private landholder stewardship of natural assets increases.		
2016/17 Significant Activity	Significant Activity Description (What and How)		Key Accountability	Group Partners
#1.3.1	Partner with community for improved environmental outcomes. a) Provide education programs and training events at IndigiScapes. b) Engage private land owners and community groups with conservation activities.		Community and Customer Services	<ul style="list-style-type: none"> • ER
#1.3.2	Deliver land management extension programs within the community. a) Provide training program opportunities and property visits for private landholders managing their land for improved environmental outcomes.		Community and Customer Services	<ul style="list-style-type: none"> • ER

2020 Strategic Outcome	#1.4	Visitors experience our natural assets through high standard facilities, trails, interpretation and low impact commercial ventures.		
2016/17 Significant Activity	Significant Activity Description (What and How)		Key Accountability	Group Partners
#1.4.1	Enhance the visitor experience of Redland's natural assets. a) Create new maps for conservation areas with horse, bike and walking trails and upload new web pages for easy public access. b) Improve accessibility to conservation areas and open space areas. c) Update information and signage.		Infrastructure and Operations	<ul style="list-style-type: none"> • CS • CET • ER
#1.4.2	Manage the customer experience at IndigiScapes. a) Develop a business, marketing and environmental plan to achieve eco accreditation to further enhance the customer experience. b) Redesign the native plant nursery as an attraction. c) Develop a business case to introduce Indigenous cultural heritage experiences at IndigiScapes and seek external funding sources.		Community and Customer Services	<ul style="list-style-type: none"> • ER

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2. Green Living

Our green living choices will improve our quality of life and our children's lives, through our sustainable and energy efficient use of resources, transport and infrastructure, and our well informed responses to risks such as climate change.

2020 Strategic Outcome	#2.1	Council's policies and plans support ecologically sustainable development and respond to climate change issues		
2016/17 Significant Activity	Significant Activity Description (What and How)		Key Accountability	Group Partners
#2.1.1	Manage implementation of the Redland City Council Climate Change Action Plan. a) Finalise revision of the Redland City Council Climate Change Action Plan. b) Facilitate implementation of the Climate Change Action Plan across Council.		Community and Customer Services	<ul style="list-style-type: none"> ER
2020 Strategic Outcome	#2.2	Sustainable building design (for example, solar panels and water tanks) is supported through education and advocacy		
2016/17 Significant Activity	Significant Activity Description (What and How)		Key Accountability	Group Partners
#2.2.1	Provide information to raise community awareness and education. a) Explore collaborations with other councils to provide web-based information to the community. b) Assess preferred options from the Renewable Energy Feasibility Study.		Community and Customer Services	<ul style="list-style-type: none"> ER GC WWO WWI CS FS
2020 Strategic Outcome	#2.3	Council's waste management plans address current and future needs, and include plans for closed landfills and regional collaboration		
2016/17 Significant Activity	Significant Activity Description (What and How)		Key Accountability	Group Partners
#2.3.1	Plan and deliver waste management services to meet current and future needs of the city. a) Develop a long term waste disposal strategy and waste infrastructure requirements for the city.		Infrastructure and Operations	<ul style="list-style-type: none"> WWI WWO
2020 Strategic Outcome	#2.4	Council and the community actively recycle and reduce waste		
2016/17 Significant Activity	Significant Activity Description (What and How)		Key Accountability	Group Partners
#2.4.1	Reduce the amount of waste going into landfill. a) Develop activities that encourage residents to recycle and change food waste behaviour. b) Implement year one of the five year Waste Reduction and Recycling Plan. c) Identify and analyse residents' behaviour towards recycling and food waste. d) Develop pilot activities to change behaviour.		Infrastructure and Operations	<ul style="list-style-type: none"> WWI WWO CET ER

2020 Strategic Outcome	#2.5	Transport planning reflects a desire to maximise economic, environmental and liveability outcomes through quality road design, public transport, pedestrian and cycling strategies	
2016/17 Significant Activity	Significant Activity Description (What and How)		Key Accountability
#2.5.1	Develop and manage active and public transport assets and services. a) Analyse and create an overarching strategic plan for 2016/17, addressing long term management and efficiency of Redland transport networks for 2031. b) Assess the need for additional community engagement to support the implementation of the Redland City Council Integrated Transport Plan. c) Educate the community about transport modes within and in/out of the city. d) Review asset and service management plans for active and public transport facilities.		Infrastructure and Operations <ul style="list-style-type: none"> • CI • CET • CPA
#2.5.2	Plan and develop access on the bay islands and connections to the mainland. a) Facilitate, support and advocate for transport services to the bay islands. b) Collaborate with Redlands Investment Corporation to finalise transport plans and services at Toondah Harbour and Weinam Creek.		Infrastructure and Operations <ul style="list-style-type: none"> • CI

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3. Embracing the bay

The benefits of the unique ecosystems, visual beauty, spiritual nourishment and coastal lifestyle provided by the islands, beaches, foreshores and water catchments of Moreton Bay will be valued, protected and celebrated.

2020 Strategic Outcome	#3.1	Council collaborates with partners to understand, nurture and protect Moreton Bay's marine health and values.		
2016/17 Significant Activity	Significant Activity Description (What and How)		Key Accountability	Group Partners
#3.1.1	<p>Partner with Healthy Waterways and SEQ Catchments to monitor and improve the values of the bay and enhance the communities experience of the bay.</p> <p>a) Participate in the Healthy Waterways and SEQ Catchments partnership network.</p> <p>b) Translate Healthy Waterways and SEQ Catchments targets and objectives into operational activities.</p> <p>c) Monitor the recreational water quality in partnership with Healthy Waterways and SEQ Catchments.</p>		Community and Customer Services	<ul style="list-style-type: none"> • ER • WWI • CI
2020 Strategic Outcome	#3.2	Communities on the islands and foreshores enjoy equitable access to development opportunities and community services.		
2016/17 Significant Activity	Significant Activity Description (What and How)		Key Accountability	Group Partners
#3.2.1	<p>Partner with and support community organisations to build the capacity to deliver services and projects on the islands.</p> <p>a) Identify island community needs through consultation with community groups.</p> <p>b) Coordinate relevant Council activities to support community groups in delivering specific activities and plans.</p> <p>c) Identify agency funding opportunities and support community groups to develop grant applications and acquittals.</p>		Infrastructure and Operations	<ul style="list-style-type: none"> • CS • CCS
2020 Strategic Outcome	#3.3	Our community is ready for and adapting to changing coastlines, storm tide and severe weather.		
2016/17 Significant Activity	Significant Activity Description (What and How)		Key Accountability	Group Partners
#3.3.1	<p>Develop a coastal adaptation strategic plan.</p> <p>a) Finalise the Redland City Council Coastal Adaptation Strategic Plan.</p>		Infrastructure and Operations	<ul style="list-style-type: none"> • CI • CPA
#3.3.2	<p>Build community resilience to ensure residents have capacity to prepare, respond and recover from severe weather events.</p> <p>a) Undertake 'Get Ready Queensland' workshops on the islands.</p> <p>b) Build resilience capacity.</p>		Organisational Services	<ul style="list-style-type: none"> • DPO

2020 Strategic Outcome	#3.4	Redland City's residents and visitors can easily access the foreshore and use recreation infrastructure for boating and non-boating activities.		
2016/17 Significant Activity	Significant Activity Description (What and How)		Key Accountability	Group Partners
#3.4.1	Manage Redland City Council's marine and canal infrastructure. a) Finalise the Raby Bay canal revetment wall trial.		Infrastructure and Operations	<ul style="list-style-type: none"> • CI
#3.4.2	Manage risk hazards to the public. a) As part of Council's parks renewal process, implement coast safe recommendations for signage in line with national aquatic and recreational signage standards. b) Review Council marine swimming enclosures.		Infrastructure and Operations	<ul style="list-style-type: none"> • CS • ER • CI
#3.4.3	Establish the Redland Canoe and Kayak Trail. a) Identify clear water entry points on public land to enable the community safe and improved access in small water craft to Moreton Bay. b) Communicate through media and mapping to ensure information is kept relevant and up to date for canoe and kayak trails.		Infrastructure and Operations	<ul style="list-style-type: none"> • CS
2020 Strategic Outcome	#3.5	Priority Development Areas support equitable outcomes for island residents, such as access to transport and facilities		
2016/17 Significant Activity	Significant Activity Description (What and How)		Key Accountability	Group Partners
#3.5.1	Progress development of Priority Development Area (PDA) activities that support equitable access. a) Facilitate process with Economic Development Queensland to progress implementation of the Toondah Harbour PDA b) Facilitate process with Economic Development Queensland to progress implementation of the Weinam Creek PDA		Redlands Investment Corporation	<ul style="list-style-type: none"> • CPA • ESMP

4. Quandamooka Country

The rich Aboriginal heritage of the Redlands (Quandamooka) and the Traditional Owners' ongoing custodianship of Quandamooka land and waters will be widely understood and respected, and we will work together for the future of Quandamooka Country.

2020 Strategic Outcome	#4.1	Council's organisational and staff capacity to deliver positive outcomes for Aboriginal communities, including the Quandamooka People, is improved through policy, cultural awareness training and cultural heritage training for elected members and Council staff.		
2016/17 Significant Activity	Significant Activity Description (What and How)		Key Accountability	Group Partners
#4.1.1	Increase Redland City Council elected members and staff awareness of cultural heritage. a) Partner with Quandamooka Yoolooburrabee Aboriginal Corporation (QYAC) to deliver targeted Indigenous cultural heritage training to elected members and relevant staff.		Organisational Services	<ul style="list-style-type: none"> • CG • HR
#4.1.2	Embed Indigenous cultural awareness training at Redland City Council. a) Include cultural awareness training in Council's staff induction program. b) Investigate e-learning options for cultural awareness training.		Human Resources	<ul style="list-style-type: none"> • HR
2020 Strategic Outcome	#4.2	Council's and the community's respect and understanding of the Quandamooka peoples' relationship with their traditional land and waters continue to improve.		
2016/17 Significant Activity	Significant Activity Description (What and How)		Key Accountability	Group Partners
#4.2.1	Promote awareness and understanding of the local Aboriginal and Torres Strait Islander culture through events. a) Engage and coordinate with key Council areas to be involved in National Aborigines and Islanders Day Observance Committee (NAIDOC) and National Reconciliation Week (NRW). b) Collaborate with QYAC to prepare and promote the Quandamooka Festival program.		Organisational Services	<ul style="list-style-type: none"> • CET • CG • CCS
#4.2.2	Deliver programs, events, displays and exhibitions through Council's libraries, art galleries and performing arts centre to showcase Aboriginal history, art and culture and enhance community understanding of these aspects. a) Engage with the Aboriginal community and other relevant internal and external stakeholders to develop and program events. b) Plan, program and promote the events. c) Deliver the events.		Community and Customer Services	<ul style="list-style-type: none"> • CCS
2020 Strategic Outcome	#4.3	Council continues to support and resource the delivery of commitments under the Indigenous Land Use Agreement (ILUA) with the Quandamooka People.		
2016/17 Significant Activity	Significant Activity Description (What and How)		Key Accountability	Group Partners
#4.3.1	Partner with QYAC to plan and monitor commitments under the ILUA. a) Coordinate the ILUA consultative committee and capital works forum. b) Monitor progress on ILUA activities delivered by key Council areas and report to Council's Executive Leadership Team quarterly.		Organisational Services	<ul style="list-style-type: none"> • CG • GC • PMO
#4.3.2	Plan and deliver commitments under the ILUA in partnership with QYAC. a) Integrate commitments into organisational activities. b) Monitor commitments through organisational reporting.		Executive Leadership Team	<ul style="list-style-type: none"> • CI • CS • PDG • CPA
2020 Strategic Outcome	#4.4	Council works with the Quandamooka Traditional Owners to help them achieve their goal of establishing North Stradbroke Island (Minjerrabah) as a global eco-cultural tourism destination.		
2016/17 Significant Activity	Significant Activity Description (What and How)		Key Accountability	Group Partners
#4.4.1	Support the development of eco-cultural tourism. a) Implement and deliver 2016/17 actions within the Redland City Tourism Strategy and Action Plan 2015 - 2020.		Organisational Services	<ul style="list-style-type: none"> • CET

5. Wise planning and design

We will carefully manage population pressures and use land sustainably while advocating and taking steps to determine the limits of growth and carrying capacity on a local and national basis, recognising environmental sensitivities and the distinctive character, heritage and atmosphere of local communities. A well-planned network of urban, rural and bushland areas and responsive infrastructure and transport systems will support strong, healthy communities.

2020 Strategic Outcome	#5.1	Growth and development in the city is sustainably managed through the adoption and implementation of the Redland City Plan and Local Government Infrastructure Plan.		
2016/17 Significant Activity	Significant Activity Description (What and How)		Key Accountability	Group Partners
#5.1.1	Finalise the Local Government Infrastructure Plan. a) Finalise the plan and seek Council and Ministerial approval to adopt.		Community and Customer Services	<ul style="list-style-type: none"> • CPA • CI • CS • WWO
#5.1.2	Service development demands. a) Complete Netserv planning/community consultation period to define service areas.		Infrastructure and Operations	<ul style="list-style-type: none"> • WWI • CPA
#5.1.3	Finalise the Redland City Plan. a) Finalise completion of the Redland City Plan for State review and Ministerial approval for adoption.		Community and Customer Services	<ul style="list-style-type: none"> • ESMP
2020 Strategic Outcome	#5.2	Redland City's character and liveability are enhanced through a program of master planning, place-making and centre improvement strategies, including maximising opportunities through the catalyst Toondah Harbour Priority Development Area and Redlands Health and Wellbeing Precinct projects to build a strong and connected Cleveland.		
2016/17 Significant Activity	Significant Activity Description (What and How)		Key Accountability	Group Partners
#5.2.1	Coordinate a Redlands master planning and place making program. a) Develop and coordinate a program of works for the Cleveland Central Business District (CBD) revitalisation. b) Using Cleveland as a pilot, develop business cases for activating major centres. c) Progress finalisation of the Redlands Health and Wellbeing Precinct Master Planning and develop implementation program. d) Seek acquisition of surplus Commonwealth land at Birkdale to progress a preferred land use plan. e) Finalise the 2012 Heritage Review and develop an implementation program. f) Prepare urban design guidelines to reflect best practice and Redland's character.		Community and Customer Services	<ul style="list-style-type: none"> • ESMP • CCS • CPA • RIC
#5.2.2	Develop master plan for Redland Aquatic Redevelopment. a) Consult with internal and external stakeholders. b) Engage consultants to develop master plan design. c) Conduct community consultation.		Infrastructure and Operations	<ul style="list-style-type: none"> • CS • CPA
2020 Strategic Outcome	#5.3	An effective and efficient development assessment process delivers quality development that is consistent with legislation, best practice and community expectations.		
2016/17 Significant Activity	Significant Activity Description (What and How)		Key Accountability	Group Partners
#5.3.1	Maintain effective systems and processes that underpin quality, timely decision making for development applications. a) Ensure readiness for the commencement of the new Redland City Plan and State Planning Act. b) Deliver a comprehensive e-planning tool. c) Investigate implementation of electronic workflows for development applications.		Community and Customer Services	<ul style="list-style-type: none"> • CPA • IM

2020 Strategic Outcome	#5.4	Regional collaboration and targeted advocacy drives external funding for key infrastructure upgrades and enhanced community outcomes.		
2016/17 Significant Activity	Significant Activity Description (What and How)		Key Accountability	Group Partners
#5.4.1	Advocate for key city building infrastructure including identifying funding paths for delivery. a) Advocate through the South-East Queensland Council of Mayors for key regional infrastructure. b) Seek partnership through Commonwealth and State Government programs for key city infrastructure.		Community and Customer Services	<ul style="list-style-type: none"> ESMP
#5.4.2	Plan and develop cross-boundary transport and infrastructure priorities. a) Complete a joint investigation with Brisbane City Council, Department of Transport and Main Roads to inform updates of the Integrated Transport Plan that determines cross-boundary transport and infrastructure priorities for road and public transport.		Infrastructure and Operations	<ul style="list-style-type: none"> CI CPA

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6. Supportive and vibrant economy

Businesses will thrive and jobs will grow from opportunities generated by low impact industries, cultural and outdoor lifestyle activities, eco-tourism and quality educational experiences.

2020 Strategic Outcome	#6.1	Council supports infrastructure that encourages business and tourism growth.		
2016/17 Significant Activity	Significant Activity Description (What and How)		Key Accountability	Group Partners
#6.1.1	Partner with external stakeholders to deliver key city building infrastructure to support Council's priorities. a) Develop a Redlands Smart Cities Strategy framework. b) Through Smart Cities and Advance Queensland programs, develop alternative funding models with State and Federal governments and private investors for delivering catalyst economic infrastructure projects.		Community and Customer Services	<ul style="list-style-type: none"> ESMP
#6.1.2	Develop tourism infrastructure. a) Investigate options for a destination website. b) Establish a Redlands tourism sub-committee involving internal stakeholders and tourism operators.		Organisational Services	<ul style="list-style-type: none"> CET
2020 Strategic Outcome	#6.2	Redland City delivers events, activities and performances that bring economic and social benefits to the community.		
2016/17 Significant Activity	Significant Activity Description (What and How)		Key Accountability	Group Partners
#6.2.1	Develop strategies and activities to support key events. a) Finalise the Redland City Events Strategy and Action Plan 2016 - 2021 and commence implementation of key activities under the action plan. b) Review Council's Cultural Policy and Creative Arts Business Plan and implement activities. c) Facilitate delivery of key Council and other events including partnerships with community groups. d) Streamline Council's events permit process.		Organisational Services	<ul style="list-style-type: none"> CET CCS BT
# 6.2.2	Plan and coordinate Redland's participation in the Gold Coast Commonwealth Games legacy events. a) Leverage economic and community outcomes through Council's involvement in the Commonwealth Games Coordination Committee, and work with Gold Coast 2018 Commonwealth Games Corporation (GOLDOC) and the Office of the Commonwealth Games.		Community and Customer Services	<ul style="list-style-type: none"> ESMP
2020 Strategic Outcome	#6.3	Council's involvement in the State Government's North Stradbroke Island Economic Transition Committee supports and aligns with Council's strategic objectives, which help deliver long-term economic sustainability for North Stradbroke Island (Minjerrabah).		
2016/17 Significant Activity	Significant Activity Description (What and How)		Key Accountability	Group Partners
#6.3.1	Support economic transition for North Stradbroke Island (NSI). a) Coordinate Council's role in the implementation of the State Government's NSI Economic Transition Strategy. b) Coordinate Council's input to State/QYAC land use planning for NSI. c) Deliver specific development projects in accordance with the Redland Investment Corporation Business Plan.		Community and Customer Services	<ul style="list-style-type: none"> ESMP CPA RIC

2020 Strategic Outcome	#6.4	Council receives a return on the community's investment in land to enhance economic and community outcomes.		
2016/17 Significant Activity	Significant Activity Description (What and How)		Key Accountability	Group Partners
#6.4.1	Develop strategic opportunities for Redland City Council land holdings. a) Identify catalyst projects which deliver economic and community benefit through internal and external collaboration.		Community and Customer Services	<ul style="list-style-type: none"> ESMP RIC
2020 Strategic Outcome	#6.5	Growth in key sectors identified in Council's Economic Development Framework is supported through the development and implementation of action plans by the Industry Economic Development Advisory Board.		
2016/17 Significant Activity	Significant Activity Description (What and How)		Key Accountability	Group Partners
#6.5.1	Develop action plans for key industry sectors. a) Engage the Economic Development Advisory Board and the business community to develop industry action plans.		Community and Customer Services	<ul style="list-style-type: none"> ESMP
2020 Strategic Outcome	#6.6	Development will be facilitated specifically in the Toondah Harbour Priority Development Area (PDA) and Weinam Creek PDA with a focus on economic growth.		
2016/17 Significant Activity	Significant Activity Description (What and How)		Key Accountability	Group Partners
#6.6.1	Facilitate process with Economic Development Queensland. a) Support the external joint venture to conduct an environmental impact assessment and community engagement for the Toondah Harbour PDA. b) Execute the Toondah Harbour PDA Management Agreement. c) Negotiate agreement with preferred developers for the Weinam Creek PDA.		Redland Investment Corporation	<ul style="list-style-type: none"> RIC

7 Strong and connected communities

Our health, wellbeing and strong community spirit will be supported by a full range of services, programs, organisations and facilities, and our values of caring and respect will extend to people of all ages, cultures, abilities and needs.

2020 Strategic Outcome	#7.1	Festivals, events and activities bring together and support greater connectivity between cross-sections of the community.		
2016/17 Significant Activity	Significant Activity Description (What and How)		Key Accountability	Group Partners
#7.1.1	Design and deliver an annual calendar with a range of festivals, events and activities across the city. a) Plan and deliver Council cultural and social events. b) Manage Council's grants and sponsorship program.		Community and Customer Services	<ul style="list-style-type: none"> CCS CET
#7.1.2	Develop a public art strategy for Council that maximises community benefits from grant funding and ensures a vibrant public art program across the city. a) Review current public art status and options. b) Undertake community consultation. c) Undertake consultation with key internal stakeholders including Councillors. d) Develop draft strategy. e) Obtain Council approval of strategy. f) Commence public art commission and installation.		Community and Customer Services	<ul style="list-style-type: none"> CCS
2020 Strategic Outcome	#7.2	Council maximises community benefit from the use of its parklands and facilities by improving access to, and the quality and shared use of, public spaces and facilities by groups for sporting, recreational and community activities.		
2016/17 Significant Activity	Significant Activity Description (What and How)		Key Accountability	Group Partners
#7.2.1	Plan for effective sport and recreation areas. a) Finalise the Sports and Facilities Demand Study and prioritise recommendations for implementation. b) Implement Venue Management System.		Infrastructure and Operations	<ul style="list-style-type: none"> CS IM
#7.2.2	Develop master plan for Cleveland skate park renewal. a) Consult with external stakeholders to identify and understand community needs. b) Develop master plan and undertake community consultation on the draft plan.		Infrastructure and Operations	<ul style="list-style-type: none"> CS
#7.2.3	Undertake planning to align library services to changing customer needs. a) Review and update Council's library strategy to support ongoing delivery of a contemporary, customer focused library service. b) Complete a review of Council's mobile library service ensuring ongoing delivery of a cost effective service that meets customer needs.		Community and Customer Services	<ul style="list-style-type: none"> CCS
2020 Strategic Outcome	#7.3	Council's assessment of community issues and needs provides timely opportunities to pursue grants and partnerships that realise long-term benefits.		
2016/17 Significant Activity	Significant Activity Description (What and How)		Key Accountability	Group Partners
#7.3.1	Partner with community organisations and the private sector to deliver social infrastructure supporting community needs. a) Develop grant funding applications for the Cleveland Community Hub. b) Partner with community service providers to develop detailed design of the Cleveland Community Hub. c) Support the non-for-profit sector to pursue youth crisis accommodation options for the Redlands.		Community and Customer Services	<ul style="list-style-type: none"> ESMP

2020 Strategic Outcome	#7.4	Council supports volunteerism and participation in civic projects through clear and supportive Council processes to reduce red-tape, and engage and recruit volunteers for Council projects.		
2016/17 Significant Activity	Significant Activity Description (What and How)		Key Accountability	Group Partners
#7.4.1	Provide opportunities for volunteers to participate in a range of existing Council projects and activities. a) Review and enhance current process for engaging and managing volunteers in Council projects. b) Develop options to standardise internal processes and improve efficiencies across Council.		Community and Customer Services	<ul style="list-style-type: none"> • CCS • ER • BT • CG • HR
2020 Strategic Outcome	#7.5	The community's preparedness for disasters is improved through community education, training and strong partnerships between Council and other agencies.		
2016/17 Significant Activity	Significant Activity Description (What and How)		Key Accountability	Group Partners
#7.5.1	Promotion and delivery of multi-agency education programs. a) Coordinate community education and training through the Local Disaster Management Group.		Organisational Services	<ul style="list-style-type: none"> • DPO

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8. Inclusive and ethical governance

Deep engagement, quality leadership at all levels, transparent and accountable democratic processes and a spirit of partnership between the community and Council will enrich residents' participation in local decision-making to achieve the community's Redlands 2030 vision and goals.

2020 Strategic Outcome	#8.1	Council's Information Management Strategy and technology systems are engineered to increase efficiency and provide excellent customer service outcomes.		
2016/17 Significant Activity	Significant Activity Description (What and How)		Key Accountability	Group Partners
#8.1.1	Implement Council's Information Management Strategy and Plans. a) Analyse and review current enterprise business architecture systems and determine business requirements. b) Enhance data management and develop tools within Council to provide accessible, accurate and timely data to assist with management of services and decision making. c) Utilise effective business analytics to provide meaningful and efficient business reporting.		Organisational Services	<ul style="list-style-type: none"> • IM • All groups
#8.1.2	Improve Council's e-service capability. a) Complete implementation of Council's website redevelopment project. b) Determine, update and maintain content and processes that enhance the customer experience. c) Encourage customer use of Council online services.		Organisational Services	<ul style="list-style-type: none"> • CET • All groups
2020 Strategic Outcome	#8.2	Council produces and delivers against sustainable financial forecasts as a result of best practice Capital and Asset Management Plans that guide project planning and service delivery across the city.		
2016/17 Significant Activity	Significant Activity Description (What and How)		Key Accountability	Group Partners
#8.2.1	Optimise Redland City Council's asset management capability. a) Create and understand Council's current asset maturity. b) Undertake phased improvement based on maturity assessment.		Executive Leadership Team	<ul style="list-style-type: none"> • All groups
#8.2.2	Improve Council's asset management governance. a) Review service levels. b) Monitor and review asset and service management plans for all asset classes to implement strategies that facilitate delivery of current and future capital and operational programs. c) Monitor and review asset and service management plans for other infrastructure services. d) Implement strategies that facilitate delivery of current and future capital and operational programs.		Infrastructure and Operations	<ul style="list-style-type: none"> • CI • CS • WWI • WWO • PDG • PMO • FS • IM
2020 Strategic Outcome	#8.3	Implementation of the Corporate Plan is well coordinated across Council and through a delivery mechanism that provides clear line of sight, accountability and performance measurement for all employees.		
2016/17 Significant Activity	Significant Activity Description (What and How)		Key Accountability	Group Partners
#8.3.1	Report and align Council activities to implement the Corporate Plan 2020 Outcomes. a) Continue to improve Council's corporate strategic and operational planning, review and reporting processes. b) Develop Council's enterprise portfolio management process.		Organisational Services	<ul style="list-style-type: none"> • CG • BT • PMO
#8.3.2	Align staff capability and performance to deliver the Corporate Plan 2020 Outcomes. a) Align performance management and people development to Council's strategic management framework and corporate vision, mission and values.		Human Resources	<ul style="list-style-type: none"> • All groups


2020 Strategic Outcome	#8.4	A continuous improvement focus underpins the organisation, creating a supportive environment for ideas and positive, well-managed change that enhance internal and external outcomes.	
2016/17 Significant Activity	Significant Activity Description (What and How)		Key Accountability
#8.4.1	Implement a continuous improvement framework. a) Deliver internal business transformation services. b) Implement the Project and Program Management Framework.		Organisational Services • BT • PMO
#8.4.2	Embed change management capability within continual improvement programs. a) Prioritise process and align to business transformation projects. b) Use change management methodologies to facilitate improvement projects.		Human Resources • HR • BT • PMO
#8.4.3	Align the organisational structure to meet with changing operational requirements. a) Deliver strategic workforce plans within identified areas.		Human Resources • All groups
#8.4.4	Drive innovation and improvement through capable leadership. a) Implement an Integrated Leadership Development Strategy (Phase 1) and Program.		Human Resources • All groups
#8.4.5	Improve organisational performance through employee feedback. a) Conduct MySay Survey. b) Analyse MySay data to assist groups to develop action plans. c) Coach and mentor groups to support delivery of action plans.		Human Resources • All groups
#8.4.6	Deliver a healthy and safe Redland City Council environment. a) Manage, coach and mentor Council staff with the implementation of the 2016/17 Redland City Council Safety Management Plan.		Human Resources • All groups
2020 Strategic Outcome	#8.5	Council uses meaningful tools to engage with the community on diverse issues so that the community is well informed and can contribute to decision making.	
2016/17 Significant Activity	Significant Activity Description (What and How)		Key Accountability
#8.5.1	Review Council's community engagement model and framework. a) Identify community needs, review Council service levels and priorities for community engagement. b) Develop new options for community engagement, for example digital participation and democracy. c) Revise and update Council's Community Engagement Policy and Strategy. d) Build an understanding and capacity for the community to participate in decision making processes. e) Implement Community Engagement Strategy.		Organisational Services • CET

GROUP PARTNER DEFINITIONS			
Business Transformation	BT	Financial Services	FS
City Infrastructure	CI	General Counsel	GC
City Planning and Assessment	CPA	Human Resources	HR
City Spaces	CS	Information Management	IM
Community and Cultural Services	CCS	Portfolio Management Office	PMO
Communication, Engagement and Tourism	CET	Project Delivery Group	PDG
Corporate Governance	CG	Redlands Investment Corporation	RIC
Disaster Planning and Operations	DPO	Water and Waste Infrastructure	WWI
Economic Sustainability and Major Projects	ESMP	Water and Waste Operations	WWO
Environment and Regulation	ER		

11.3 COMMUNITY & CUSTOMER SERVICES**11.3.1 DECISIONS MADE UNDER DELEGATED AUTHORITY FOR CATEGORY 1, 2 & 3 DEVELOPMENTS**

Objective Reference: A1807189
Reports and Attachments (Archives)

Attachment: [Decisions Made Under Delegated Authority 22.05.2016 to 04.06.2016](#)

Authorising Officer: 
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Responsible Officer: David Jeanes
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PURPOSE

The purpose of this report is for Council to note that the decisions listed below were made under delegated authority for Category 1, 2 and 3 development applications.

This information is provided for public interest.

BACKGROUND

At the General Meeting of 27 July, 2011, Council resolved that development assessments be classified into the following four Categories:

Category 1 – Minor Complying Code Assessments and Compliance Assessments and associated administrative matters, including correspondence associated with the routine management of all development applications;

Category 2 – Complying Code Assessments and Compliance Assessments and Minor Impact Assessments;

Category 3 – Moderately Complex Code & Impact Assessments; and

Category 4 – Major and Significant Assessments

The applications detailed in this report have been assessed under:-

- Category 1 criteria - defined as complying code and compliance assessable applications, including building works assessable against the planning scheme, and other applications of a minor nature, including all accelerated applications.
 - Category 2 criteria - defined as complying code assessable and compliance assessable applications, including operational works, and Impact Assessable applications without submissions of objection. Also includes a number of process related delegations, including issuing planning certificates, approval of works on and off maintenance and the release of bonds, and all other delegations not otherwise listed.
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- Category 3 criteria that are defined as applications of a moderately complex nature, generally mainstream impact assessable applications and code assessable applications of a higher level of complexity. Impact applications may involve submissions objecting to the proposal readily addressable by reasonable and relevant conditions. Both may have minor level aspects outside a stated policy position that are subject to discretionary provisions of the Planning Scheme. Applications seeking approval of a plan of survey are included in this category. Applications can be referred to General Meeting for a decision.

OFFICER'S RECOMMENDATION

That Council resolves to note this report.

Decisions Made Under Delegated Authority 22.05.2016 to 28.05.2016

Application	Description	Category	Applicant	Property Address	Application Type	Decision Date	Decision	Division
Category 1								
ROL006032	Standard Format: 1 into 2 Lots	Category1	Geraint Kevin Mathias	30-32 Nelson Street, Ormiston QLD 4160	Code Assessment	23/05/2016	Development Permit	1
BWP003548	Design & Siting - Dwelling Extension	Category1	Cyber Drafting & Design	40 Trafalgar Vale Avenue, Wellington Point QLD 4160	Concurrence Agency Response	23/05/2016	Approved	1
BWP003417	Pavilion and Retaining Structure	Category1	ASI Planning Jenny Maree Wilks Neil Richard Wilks	47 Anchorage Drive, Cleveland QLD 4163	Code Assessment	27/05/2016	Development Permit	2
BWP003553	Build Over Sewer - Dwelling House	Category1	Bartley Burns Certifiers & Planners	68 Harrington Boulevard, Thornlands QLD 4164	Concurrence Agency Response	25/05/2016	Approved	3
MCU013746	Home Business ADA	Category1	Christopher Raymond Hides	13 Macleay Place, Thornlands QLD 4164	Code Assessment	23/05/2016	Development Permit	3
BWP003563	Build Over Sewer	Category1	Bartley Burns Certifiers & Planners	37 Kalbarrie Terrace, Thornlands QLD 4164	Concurrence Agency Response	24/05/2016	Approved	3
MCU013679	Dwelling House SMBI Development	Category1	Carol A Thompson Clifford N Thompson	39 Coast Road, Macleay Island QLD 4184	Code Assessment	25/05/2016	Development Permit	5
OPW002032	Operational Works - Domestic Driveway	Category1	Adrian Peter Kunde Merrilyn Kunde	28 Huntly Place, Redland Bay QLD 4165	Code Assessment	23/05/2016	Development Permit	5
BWP003452	Design and Siting	Category1	Impact Homes Pty Ltd	28 Golden Wattle Avenue, Mount Cotton QLD 4165	Permissible Change	25/05/2016	Development Permit	6
MCU013714	Single Dwelling - Low set dwelling	Category1	Homes-R-Us (Australia) Pty Ltd	11 Beasley Drive, Redland Bay QLD 4165	Permissible Change	27/05/2016	Development Permit	6
BWP003536	Design & Siting - Garage	Category1	The Certifier Pty Ltd	12 Dunnart Street, Victoria Point QLD 4165	Concurrence Agency Response	23/05/2016	Approved	6
BWP003546	DESIGN AND SITING - DWELLING HOUSE	Category1	Coral Homes (Qld) Pty Ltd	26 Vanstone Way, Redland Bay QLD 4165	Concurrence Agency Response	23/05/2016	Approved	6

Application	Description	Category	Applicant	Property Address	Application Type	Decision Date	Decision	Division
BWP003551	Design & Siting - Additions	Category1	Redplan	10 Kurrewa Court, Victoria Point QLD 4165	Concurrence Agency Response	25/05/2016	Approved	6
ROL005926	Standard Format: 1 into 5 Lots	Category1	Bakdev Pty Ltd As Trustee	50 Bailey Road, Birkdale QLD 4159	Permissible Change	27/05/2016	Development Permit	8
MCU013723	Home Business- Furniture making	Category1	Andrew Hengstberger	384 Finucane Road, Alexandra Hills QLD 4161	Code Assessment	24/05/2016	Development Permit	8
Category 2								
OPW002026	Operational Work - filling and retaining under 1m at 5 Duchess	Category2	Janet Dawn Camilleri Lawrence Vincent Camilleri	5 Duchess Place, Cleveland QLD 4163	Code Assessment	27/05/2016	Development Permit	2
BWP003560	Build over Sewer	Category2	Bartley Burns Certifiers & Planners	159 Middle Street, Cleveland QLD 4163	Concurrence Agency Response	24/05/2016	Approved	2
BWP003542	Build over or near Infrastructure	Category2	Bartley Burns Certifiers & Planners	21 Kalbarrie Terrace, Thornlands QLD 4164	Concurrence Agency Response	24/05/2016	Approved	3
OPW002017	Operational Works – ROL 1 into 2	Category2	HCE Engineers	29 Eagle Street, Victoria Point QLD 4165	Code Assessment	23/05/2016	Development Permit	4
OPW002021	Landscaping Work - Multiple Dwellings x 13	Category2	Andrew Gold Landscape Architect	39-41 Surman Street East, Birkdale QLD 4159	Compliance Assessment	24/05/2016	Compliance Certificate	8

Decisions Made Under Delegated Authority 29.05.2016 to 04.06.2016

Application	Description	Category	Applicant	Property Address	Application Type	Decision Date	Decision	Division
Category 1								
MCU013704	Dual Occupancy	Category1	Dixon Homes Pty Ltd (Sherwood)	9 Kefford Street, Wellington Point QLD 4160	Code Assessment	1/06/2016	DevPermit1	1
ROL006034	Standard Format - 1 into 2 Lots	Category1	Suzanne Kate Hembrow	48-50 Gordon Street, Ormiston QLD 4160	Code Assessment	30/05/2016	DevPermit1	1
ROL006035	ROL- Standard Format - 1 into 2 Lots	Category1	Suzanne Kate Hembrow	48-50 Gordon Street, Ormiston QLD 4160	Code Assessment	30/05/2016	DevPermit1	1
BWP003555	Design & Siting - Additions to existing house	Category1	The Certifier Pty Ltd	8 Blake Street, Cleveland QLD 4163	ConRef	1/06/2016	Approved	2
BWP003561	Design & Siting - Bali Hut	Category1	Tropical Lifestyle	6 Sentinel Court, Cleveland QLD 4163	ConRef	30/05/2016	Approved	2
ROL006043	Standard Format: 1 into 2 Lots	Category1	The Certifier Pty Ltd	31 Gotha Street, Cleveland QLD 4163	Code Assessment	2/06/2016	DevPermit1	2
ROL006046	Standard Format : 1 into 2	Category1	Barbara Helen Scanlon	62 Peel Street, Redland Bay QLD 4165	Code Assessment	1/06/2016	DevPermit1	5
BWP003569	Design and Siting - Dwelling (Future Lot 66 Beachwood Street Redland Bay)	Category1	Baic	2 Beachwood Street, Redland Bay QLD 4165	ConRef	2/06/2016	Approved	6
BWP003538	Design & Siting - Carport	Category1	The Certifier Pty Ltd	2 Balsam Street, Redland Bay QLD 4165	ConRef	1/06/2016	Approved	6
BWP003570	Design and Siting - Dwelling	Category1	Baic	5 Tigerwood Place, Redland Bay QLD 4165	ConRef	2/06/2016	Approved	6
BWP003571	Design and Siting - Dwelling	Category1	Baic	77 Bankswood Drive, Redland Bay QLD 4165	ConRef	2/06/2016	Approved	6
BWP003562	Design and Siting - Shed and Carport	Category1	Strickland Certification Pty Ltd	3 Hixon Court, Alexandra Hills QLD 4161	ConRef	2/06/2016	Approved	7

Application	Description	Category	Applicant	Property Address	Application Type	Decision Date	Decision	Division
BWP003558	Design and Siting - Garage	Category1	Fastrack Building Certification	1 Kingsbury Court, Alexandra Hills QLD 4161	ConRef	3/06/2016	Approved	8
BWP003565	Design and Siting Carport	Category1	DBR Building Certification	699 Old Cleveland Road East, Wellington Point QLD 4160	ConRef	2/06/2016	Approved	8
BWP003573	Building Over/near relevant infrastructure - Carport	Category1	Ross S Notman	SEACREST VILLAS, 2/127 Allenby Road, Wellington Point QLD 4160	ConRef2	2/06/2016	Approved	8
ROL005926	Standard Format: 1 into 5 Lots	Category1	Bakdev Pty Ltd As Trustee	50 Bailey Road, Birkdale QLD 4159	Permissable Change	2/06/2016	DevPermit1	8
BWP003557	Design & Siting - Roofed Deck	Category1	Madonna Therese Camacho	35 Collingwood Road, Birkdale QLD 4159	ConRef	1/06/2016	Approved	10
BWP003574	Design & Siting - Dwelling	Category1	Clarendon Homes Qld Pty Ltd	11 Seaside Close, Thorneside QLD 4158	ConRef	2/06/2016	Approved	10
Category 2								
OPW001959	McKenzie Aged Care - stormwater application (relates to OPW001928)	Category2	WSP Structures	111-115 Smith Street, Cleveland QLD 4163	CompAss3	30/05/2016	CompCert	2
OPW002020	Pontoon and Walkway	Category2	Glenda Margaret Smith Neil Gregory Smith	1 Bonaventure Court, Cleveland QLD 4163	Code Assessment	30/05/2016	DevPermit1	2
OPW002024	Excavation and Fill - Multiple Dwelling x 12	Category2	RMA Engineers Pty Ltd	48-50 Little Shore Street, Cleveland QLD 4163	Code Assessment	31/05/2016	CompCert	2
OPW002025	Pontoon	Category2	Aqua Pontoons Pty Ltd	24 Voyagers Court, Cleveland QLD 4163	Code Assessment	30/05/2016	DevPermit1	2
OPW002029	Operational Works - Prescribed Tidal Works - Pontoon	Category2	Aqua Pontoons Pty Ltd	25 Masthead Drive, Cleveland QLD 4163	Code Assessment	30/05/2016	DevPermit1	2

Application	Description	Category	Applicant	Property Address	Application Type	Decision Date	Decision	Division
OPW002034	Operational Works - Pontoon System	Category2	Michael John Williams Robyn Williams	52 Plymouth Court, Cleveland QLD 4163	Code Assessment	31/05/2016	DevPermit1	2
MCU013637	Multiple Dwelling x 1	Category2	Wolter Consulting Group	The Boulevards Redland Bay, 35 Weinam Street, Redland Bay QLD 4165	Impact Assessment	3/06/2016	DevPermit1	5
ROL005888	Standard Format: 1 into 8 lots	Category2	AJS Surveys Pty Ltd	46 Birkdale Road, Birkdale QLD 4159	Code Assessment	31/05/2016	DevPermit1	10

11.3.2 APPEALS LIST CURRENT AS AT 8 JUNE 2016

Objective Reference: A1810825
Reports and Attachments (Archives)

Authorising Officer:



Louise Rusan
General Manager Community and Customer Services

Responsible Officer:

David Jeanes
Group Manager City Planning and Assessment

Report Author:

Kim Peeti
Acting Service Manager Planning Assessment

PURPOSE

The purpose of this report is for Council to note the current appeals.

BACKGROUND

Information on appeals may be found as follows:

1. Planning and Environment Court

- a) Information on current appeals and declarations with the Planning and Environment Court involving Redland City Council can be found at the District Court web site using the "Search civil files (eCourts) Party Search" service: <http://www.courts.qld.gov.au/esearching/party.asp>
- b) Judgements of the Planning and Environment Court can be viewed via the Supreme Court of Queensland Library web site under the Planning and Environment Court link: <http://www.sclqld.org.au/qjudgment/>

2. Department of Infrastructure, Local Government and Planning (DILGP)

The DILGP provides a Database of Appeals (<http://www.dlg.qld.gov.au/resources/tools/planning-and-environment-court-appeals-database.html>) that may be searched for past appeals and declarations heard by the Planning and Environment Court.

The database contains:

- A consolidated list of all appeals and declarations lodged in the Planning and Environment Courts across Queensland of which the Chief Executive has been notified.
- Information about the appeal or declaration, including the appeal number, name and year, the site address and local government.

ISSUES

1.	File Number:	Appeal 2675 of 2009. (MC010624)
Applicant:		L M Wigan
Application Details:		Material Change of Use for residential development (Res A & Res B) and preliminary approval for operational works. 84-122 Taylor Road, Thornlands.
Appeal Details:		Applicant appeal against refusal.
Current Status:		A minor change to the application was allowed by the Court on 4 November 2015. The matter is listed for review on 27 May 2016 with a mediation booked for 17 June 2016.

2.	File Number:	Appeals 178, 179, 180 & 181 of 2015 (ROL005722 – ROL005725 inclusive)
Applicant:		Villa World Development Pty Ltd
Application Details:		Reconfiguring a Lot - 1 into 37 lots (Stage 4), 1 into 32 lots (Stage 5), 1 into 32 lots (Stage 6) and 1 into 33 lots (Stage 7).
Appeal Details:		Applicant appeals against refusal of request for Negotiated Infrastructure Charges Notices.
Current Status:		Settled 2 June 2016.

3.	File Number:	Appeal 3641 of 2015 (MCU012812)
Applicant:		King of Gifts Pty Ltd and HTC Consulting Pty Ltd
Application Details:		Material Change of Use for Combined Service Station (including car wash) and Drive Through Restaurant 604-612 Redland Bay, Road, Alexandra Hills
Appeal Details:		Applicant appeal against refusal.
Current Status:		Appeal filed in Court on 16 September 2015. Without Prejudice meeting held December 2015. Direction orders obtained 18 February 2016. Mediation held on 9 March 2016 with matter listed for review 24 June 2016.

4.	File Number:	Appeal 4541 of 2015 (ROL005873)
Applicant:		Loncor Properties Pty Ltd
Application Details:		Reconfiguring a Lot (1 into 43 lots) 35-41 Wrightson Road, Thornlands
Appeal Details:		Applicant appeal against refusal.
Current Status:		Appeal filed in Court on 20 November 2015. Orders to progress to August 2016 hearing.

5.	File Number:	Appeals 4940 of 2015, 2 of 2016 and 44 of 2016 (MCU013296)
Applicant:		Lipoma Pty Ltd, Lanrex Pty Ltd and Victoria Point Lakeside Pty Ltd
Application Details:		Preliminary Approval for Material Change of Use for Mixed Use Development and Development Permit for Reconfiguring a Lot (1 into 2 lots) 128-144 Boundary Road, Thornlands
Appeal Details:		Submitter appeals against approval.
Current Status:		Appeals filed in Court on 18 December 2015, 4 January 2016 and 6 January 2016. Directions orders obtained 19 February 2016. Trial will be held in August 2016.

6.	File Number:	Appeal 2082 of 2016 (MCU013558)
Applicant:		John Munro Sinclair
Application Details:		Material Change of Use for Rooming Accommodation 4 Wardley Street, Capalaba
Appeal Details:		Applicant appeal against Council refusal.
Current Status:		Appeal filed in Court on 31 May 2016

OFFICER'S RECOMMENDATION

That Council resolves to note this report.

11.3.3 TOURISM ACCOMMODATION INCENTIVES PACKAGE EXTENSION

Objective Reference: A1813477
Reports and Attachments (Archives)

Authorising Officer:



Louise Rusan
General Manager Community and Customer
Services

Responsible Officer:

Kim Kerwin
Group Manager Economic Sustainability and
Major Projects

Report Author:

Craig Dickson
A/Principal Adviser Business Planning and
Improvement

PURPOSE

The purpose of this report is to seek Council's continuation of the Tourist Accommodation Incentives Package until 30 June 2017.

BACKGROUND

The Tourist Accommodation Incentives Package was endorsed through a resolution of Council on the 30 July 2014 and is due to conclude on 30 June, 2016. The Package is designed to stimulate investment and construction in tourist accommodation in the city, outside of the Toondah and Weinam Creek PDA sites and the Cleveland CBD Development Incentives Package area.

The Tourist Accommodation Incentives Package complements the Cleveland CBD Development Incentives Program which was extended by resolution of Council on 15 July 2015 to conclude on 30 June 2017. The following elements of the Cleveland CBD Development Incentives Package also apply to the Tourism Accommodation Incentives Package:

- Concession on infrastructure charges;
- Concession on development application fees;
- Rating and utility charge exemption during construction;
- Fast tracking of development applications.

ISSUES

Future growth in the tourism sector requires the continuation of investment in the expansion of tourism accommodation offerings in the city. The purpose of the proposed extension is to continue to build confidence, encourage investment and achieve this growth objective. If approved, the Package will continue to apply to the three defined uses under the Redland Planning Scheme of Bed and Breakfast, Tourist Accommodation and Tourist Park.

At the Council meeting of 27 January 2016 Council resolved to extend the funding for the Development Application Fee Concessions component of the Cleveland CBD

Development Incentives Program and Tourism Accommodation Incentives Package until expended, or the expiry of the program in June 2017 (whichever occurs first). This resolution however did not provide an extension to the package and only to the funding attached to it.

If extended, the Tourism Accommodation Incentives Package can continue to be promoted jointly with the Cleveland CBD Development Incentives Package as a means of encouraging development of the city's tourism accommodation offerings.

STRATEGIC IMPLICATIONS

Legislative Requirements

There are no legislative requirements that affect the outcome of this report.

Risk Management

- Perception from other industry sectors that an incentives package for tourism accommodation is too narrowly focussed, given the economic importance of other industry sectors in the city;
- Investors continue to bypass Redland City in favour of other areas of Southeast Queensland that offer potentially better ROI;
- Failure to work in partnership with the tourism business community, and other levels of government which will inhibit the success of the incentives package; and
- The above risk could be mitigated by industry engagement using the resources of the Communications, Engagement and Tourism team to re-communicate the package extension to industry.

Financial

Council resolved at its meeting on 27 January 2016 to endorse an additional \$400,000 in funding for the Development Application Fee Concessions component of the Cleveland CBD Development Incentives Program and Tourism Accommodation Incentives Package until expended, or the expiry of the program in June 2017 (whichever occurs first).

People

The extension of the Tourism Accommodation Incentives Package will require continued involvement of officers from across a number of departments to oversee implementation and to manage and process development applications. Officers from the following groups are likely to be affected:

- City Planning and Assessment;
- City Infrastructure; and
- Financial Services.

Environmental

Nil.

Social

A strong and vibrant economy allows a community to reinvest its wealth back into the society that helped contribute to that growth. The well-being of people, the environment and the economy are intricately linked. A strong and sustainable tourism sector will deliver benefits through all parts of the city's economy and across all demographic boundaries.

Alignment with Council's Policy and Plans

Relationship to Corporate Plan

The recommendation primarily supports Council's strategic priorities of delivering a supportive and vibrant economy, and strong and connected communities. In addition, the extension of the current Cleveland CBD Incentives Package to promote and facilitate tourist accommodation development will also:

- Provide opportunity for business investment and local employment;
- Promoting local jobs; and
- Strengthening the tourism industry.

CONSULTATION

The preparation of this report has been a collaborative effort between Officers from across the organisation including;

- Service Manager Planning Assessment.

OPTIONS

1. That Council resolves to endorse the continuation of the Tourism Accommodation Incentives Package for a period of one year from 1 July 2016 to June 30 2017, in accordance with established business rules and subject to the following:
 1. 100% infrastructure charges concession provided on a first come first served basis for material change of use development (involving building works);
 2. 100% development application fee concession provided on a first come first served basis for material change of use development (involving building works)
 3. Twenty business day priority assessment of development applications that are well made;
 4. Rating and utility charge concession during the construction phase for material change of use development (involving building work), pursuant to Part 10 of Chapter 4 of the *Local Government Regulation 2012*;
 5. Applicable outside the Cleveland CBD Incentives Area Map and the Toondah Harbour and Weinam Creek Priority Development Areas;
 6. Development must be assessed and determined to be compliant with the Redlands Planning Scheme and other relevant planning instruments; and
 7. Building work associated with material change of use development must be substantially complete by 30 June 2018.
2. That Council resolves to endorse the continuation of the Tourism Accommodation Incentives Package for a period of one year from 1 July 2016 to June 30 2017, with amendments to conditions.
3. That Council resolves not to endorse the continuation of the Tourism Accommodation Incentives Package.

OFFICER'S RECOMMENDATION

That Council resolves to endorse the continuation of the Tourism Accommodation Incentives Package for a period of one year from 1 July 2016 to June 30 2017, in accordance with established business rules and subject to the following:

1. 100% infrastructure charges concession provided on a first come first served basis for material change of use development (involving building works);
2. 100% development application fee concession provided on a first come first served basis for material change of use development (involving building works);
3. Twenty business day priority assessment of development applications that are well made;
4. Rating and utility charge concession during the construction phase for material change of use development (involving building work), pursuant to Part 10 of Chapter 4 of the *Local Government Regulation 2012*;
5. Applicable outside the Cleveland CBD Incentives Area Map and the Toondah Harbour and Weinam Creek Priority Development Areas;
6. Development must be assessed and determined to be compliant with the Redlands Planning Scheme and other relevant planning instruments; and
7. Building work associated with material change of use development must be substantially complete by 30 June 2018.

12 MAYORAL MINUTE

In accordance with s.22 of POL-3127 *Council Meeting Standing Orders*, the Mayor may put to the meeting a written motion called a 'Mayoral Minute', on any matter. Such motion may be put to the meeting without being seconded, may be put at that stage in the meeting considered appropriate by the Mayor and once passed becomes a resolution of Council.

13 NOTICES OF MOTION TO REPEAL OR AMEND RESOLUTIONS

In accordance with s.262 *Local Government Regulation 2012*.

14 NOTICES OF MOTION

In accordance with s.3(4) of POL-3127 *Council Meeting Standing Orders*

15 URGENT BUSINESS WITHOUT NOTICE

In accordance with s.26 of POL-3127 *Council Meeting Standing Orders*, a Councillor may bring forward an item of urgent business if the meeting resolves that the matter is urgent.

Urgent Business Checklist	YES	NO
To achieve an outcome, does this matter have to be dealt with at a general meeting of Council?		
Does this matter require a decision that only Council can make?		
Can the matter wait to be placed on the agenda for the next Council meeting?		
Is it in the public interest to raise this matter at this meeting?		
Can the matter be dealt with administratively?		
If the matter relates to a request for information, has the request been made to the CEO or to a General Manager previously?		

16 CLOSED SESSION**16.1 OFFICE OF CEO****16.1.1 AMENDMENTS TO 2016/2017 FEES AND CHARGES SCHEDULE**

Objective Reference: A1805088
Reports and Attachments (Archives)

Authorising/Responsible Officer:



Deborah Corbett-Hall
Chief Financial Officer

Report Author:

Julia Dyer
Senior Management Accountant

EXECUTIVE SUMMARY

Council or Committee has a broad power under Section 275(1) of the Local Government Regulation 2012 to close a meeting to the public where there are genuine reasons why the discussion on a matter should be kept confidential.

OFFICER'S RECOMMENDATION

That the meeting be closed to the public to discuss this matter pursuant to Section 275(1) of the *Local Government Regulation 2012*.

The reason that is applicable in this instance is as follows:

(c) the local government's budget

16.2 ORGANISATIONAL SERVICES**16.2.1 REDLAND CITY DISASTER MANAGEMENT PLAN – PART 5, REDLAND CITY DISASTER RECOVERY**

Objective Reference: A1814211
Reports and Attachments (Archives)

Authorising Officer: *J. Walker*
Tracey Walker
Acting General Manager Organisational Services

Responsible Officer: Nick Clarke
General Manager Organisational Services

Report Author: Mike Lollback
Manager Disaster Planning & Operations

EXECUTIVE SUMMARY

Council or Committee has a broad power under Section 275(1) of the Local Government Regulation 2012 to close a meeting to the public where there are genuine reasons why the discussion on a matter should be kept confidential.

OFFICER'S RECOMMENDATION

That the meeting be closed to the public to discuss this matter pursuant to Section 275(1) of the *Local Government Regulation 2012*.

The reason that is applicable in this instance is as follows:

(h) other business for which a public discussion would be likely to prejudice the interests of the local government or someone else, or enable a person to gain a financial advantage

16.3 COMMUNITY & CUSTOMER SERVICES**16.3.1 2016 SPONSORSHIP APPLICATION FOR REDFEST**

Objective Reference: A1804986
Reports and Attachments (Archives)

Authorising Officer:



Louise Rusan
General Manager Community & Customer
Services

Responsible Officer:

Luke Wallace
Acting Group Manager Community & Cultural
Services

Report Author:

Monique Whitewood
Acting Community Grants Coordinator

EXECUTIVE SUMMARY

Council or Committee has a broad power under Section 275(1) of the Local Government Regulation 2012 to close a meeting to the public where there are genuine reasons why the discussion on a matter should be kept confidential.

OFFICER'S RECOMMENDATION

That the meeting be closed to the public to discuss this matter pursuant to Section 275(1) of the *Local Government Regulation 2012*.

The reason that is applicable in this instance is as follows:

(h) other business for which a public discussion would be likely to prejudice the interests of the local government or someone else, or enable a person to gain a financial advantage

16.3.2 PURCHASE OF LAND FOR PARK PURPOSES

Objective Reference: A1795029
Reports and Attachments (Archives)



Authorising Officer:
Louise Rusan
General Manager Community and Customer Services

Responsible Officer: Gary Photinos
Group Manager Environment and Regulation

Report Authors: Gary Photinos
Group Manager Environment and Regulation
Angela Wright
Principal Adviser Policy and Strategy

EXECUTIVE SUMMARY

Council or Committee has a broad power under Section 275(1) of the Local Government Regulation 2012 to close a meeting to the public where there are genuine reasons why the discussion on a matter should be kept confidential.

OFFICER'S RECOMMENDATION

That the meeting be closed to the public to discuss this matter pursuant to Section 275(1) of the *Local Government Regulation 2012*.

The reason that is applicable in this instance is as follows:

(h) other business for which a public discussion would be likely to prejudice the interests of the local government or someone else, or enable a person to gain a financial advantage

17 MEETING CLOSURE