



Redland
CITY COUNCIL

AGENDA

GENERAL MEETING

**Wednesday, 3 September 2014
commencing at 9.30am**

**The Council Chambers
35 Bloomfield Street
CLEVELAND QLD**

Table of Contents

Item	Subject	Page No
1	DECLARATION OF OPENING	1
2	RECORD OF ATTENDANCE AND LEAVE OF ABSENCE.....	1
3	DEVOTIONAL SEGMENT.....	1
4	RECOGNITION OF ACHIEVEMENT.....	1
5	RECEIPT AND CONFIRMATION OF MINUTES.....	1
5.1	GENERAL MEETING MINUTES 20 AUGUST 2014.....	1
6	MATTERS OUTSTANDING FROM PREVIOUS COUNCIL MEETING MINUTES.....	1
6.1	CLEVELAND AQUATIC CENTRE LEASE.....	1
6.2	NOTICE OF MOTION – CR OGILVIE	2
7	PUBLIC PARTICIPATION.....	2
8	PETITIONS AND PRESENTATIONS.....	2
9	MOTION TO ALTER THE ORDER OF BUSINESS	3
10	DECLARATION OF MATERIAL PERSONAL INTEREST OR CONFLICT OF INTEREST ON ANY ITEMS OF BUSINESS	3
11	REPORTS TO COUNCIL	5
11.1	PORTFOLIO 1 (CR MARK EDWARDS) OFFICE OF THE CEO (INCLUDING INTERNAL AUDIT)	5
11.1.1	EXTENSION OF AUDIT COMMITTEE EXTERNAL MEMBER APPOINTMENT	5
11.1.2	CARRYOVER BUDGET REVIEW 2013/14 TO 2014/15	7
11.2	PORTFOLIO 2 (MAYOR KAREN WILLIAMS) ORGANISATIONAL SERVICES (EXCLUDING INTERNAL AUDIT AND EMERGENCY MANAGEMENT)	11
11.2.1	COUNCILLORS' CODE OF CONDUCT	11
11.2.2	QUARTERLY CORPORATE PERFORMANCE REPORT	14
11.3	PORTFOLIO 3 (CR JULIE TALTY) CITY PLANNING AND ASSESSMENT	17

11.3.1	DECISIONS MADE UNDER DELEGATED AUTHORITY 03.08.2014 TO 16.08.2014	17
11.3.2	APPEALS LIST CURRENT AS AT 18 AUGUST 2014	19
12	MAYORAL MINUTE	22
13	NOTICES OF MOTION TO REPEAL OR AMEND RESOLUTIONS	22
14	NOTICES OF MOTION	22
14.1	NOTICE OF MOTION – CR EDWARDS	22
14.1.1	AMORTISATION OF SMBI INFRASTRUCTURE LOAN	22
14.2	NOTICE OF MOTION – CR EDWARDS	22
14.2.1	SUPPORT BAY ISLAND CHAMBER OF COMMERCE IN RENAMING RUSSELL ISLAND TO CANAIPA ISLAND.....	22
15	URGENT BUSINESS WITHOUT NOTICE	22
16	CLOSED SESSION	23
16.1	PORTFOLIO 2 (MAYOR KAREN WILLIAMS) ORGANISATIONAL SERVICES (EXCLUDING INTERNAL AUDIT AND EMERGENCY MANAGEMENT)	23
16.1.1	PRIORITY DEVELOPMENT AREAS: CONFIDENTIAL REPORT FROM THE EVALUATION PANEL.....	23
17	MEETING CLOSURE	23

The Mayor is the Chair of the General Meeting. The following Portfolios are included in the General Meeting and Council's nominated spokesperson for that portfolio as follows:

PORTFOLIO	SPOKESPERSON
1. Office of the CEO (including Internal Audit)	Cr Mark Edwards
2. Organisational Services (excluding Internal Audit and Emergency Management)	Mayor Williams
3. City Planning and Assessment	Cr Julie Talty
4. Community & Cultural Services, Environment and Regulation	Cr Lance Hewlett
5. Infrastructure & Operations	Cr Paul Gleeson
6. Emergency Management	Cr Alan Beard

1 DECLARATION OF OPENING

On establishing there is a quorum, the Mayor will declare the meeting open.

Recognition of the Traditional Owners

Council acknowledges the Quandamooka people who are the traditional custodians of the land on which we meet. Council also pays respect to their elders, past and present, and extend that respect to other indigenous Australians who are present.

2 RECORD OF ATTENDANCE AND LEAVE OF ABSENCE

Motion is required to approve leave of absence for any Councillor absent from today's meeting.

3 DEVOTIONAL SEGMENT

Member of the Ministers' Fellowship will lead Council in a brief devotional segment.

4 RECOGNITION OF ACHIEVEMENT

Mayor to present any recognition of achievement items.

5 RECEIPT AND CONFIRMATION OF MINUTES

5.1 GENERAL MEETING MINUTES 20 AUGUST 2014

Motion is required to confirm the Minutes of the General Meeting of Council held on 20 August 2014

6 MATTERS OUTSTANDING FROM PREVIOUS COUNCIL MEETING MINUTES

6.1 CLEVELAND AQUATIC CENTRE LEASE

At the General Meeting of 21 May 2014 (Item 16.1.1 refers) Council resolved "*That this item be deferred*".

This Item will be presented to a future General Meeting for consideration.

6.2 NOTICE OF MOTION – CR OGILVIE

At the General Meeting of 20 August 2014 (Item 14.2.1 refers) Council resolved as follows:

“That Council resolves to request a report on the following:

- 1. The feasibility of utilising direct wireless technology to enhance internet speeds in the Redlands; and*
- 2. The viability of provision of public wi-fi nodes in the Redlands business districts”*

A report will be presented to a future General Meeting for consideration.

7 PUBLIC PARTICIPATION

In accordance with s.42 Redland City Council Meetings – Standing Orders:

1. Council may by resolution set aside a maximum of 15 minutes to permit members of the public to address the local government on matters of public interest relating to local government. The time given to each member of the public for their address will not exceed 5 minutes and the maximum number of speakers will be decided by the Chairperson.
2. A member of the public wishing to attend and address a meeting may either:
 - (a) make a [Written Application](#) to address the meeting, which must be received by the Chief Executive Officer, no later than 4.30pm two days before the meeting; or
 - (b) make a request to the Chairperson at the commencement of the public participation period, when invited to do so by the Chairperson.
3. The right of any member of the public to address the local government is at the absolute discretion of Council. Priority will be given to persons who have made a written application to speak at a meeting, in accordance with Council’s Meetings Standing Orders.
4. If any address or comment made by a member of the public addressing a meeting is irrelevant, offensive, or unduly long, the Chairperson may require the person to cease their address.
5. Any person addressing a meeting will -
 - (a) unless they are incapacitated or it is otherwise unreasonable for them to do so, stand; and
 - (b) speak with decorum; and
 - (c) frame any remarks in respectful and courteous language.
6. If a person is considered by the local government, Mayor or Chairperson to be unsuitably dressed, the person may be directed to immediately withdraw from the meeting. Failure to comply with a direction may be considered an act of disorder.

8 PETITIONS AND PRESENTATIONS

Councillors may present petitions or make presentations under this section.

9 MOTION TO ALTER THE ORDER OF BUSINESS

The order of business may be altered for a particular meeting where the Councillors at that meeting pass a motion to that effect. Any motion to alter the order of business may be moved without notice.

10 DECLARATION OF MATERIAL PERSONAL INTEREST OR CONFLICT OF INTEREST ON ANY ITEMS OF BUSINESS

Councillors are reminded of their responsibilities in relation to a Councillor's material personal interest and conflict of interest at a meeting (for full details see sections 172 and 173 of the *Local Government Act 2009*). In summary:

If a Councillor has a material personal interest in a matter before the meeting:

The Councillor must—

- *inform the meeting of the Councillor's material personal interest in the matter; and*
- *leave the meeting room (including any area set aside for the public), and stay out of the meeting room while the matter is being discussed and voted on.*

The following information must be recorded in the minutes of the meeting, and on the local government's website—

- *the name of the Councillor who has the material personal interest, or possible material personal interest, in a matter;*
- *the nature of the material personal interest, or possible material personal interest, as described by the Councillor.*

A Councillor has a **material personal interest** in the matter if any of the following persons stands to gain a benefit, or suffer a loss, (either directly or indirectly) depending on the outcome of the consideration of the matter at the meeting—

- (a) the Councillor;
- (b) a spouse of the Councillor;
- (c) a parent, child or sibling of the Councillor;
- (d) a partner of the Councillor;
- (e) an employer (other than a government entity) of the Councillor;
- (f) an entity (other than a government entity) of which the Councillor is a member;
- (g) another person prescribed under a regulation.

If a Councillor has a conflict of interest (*a real conflict of interest*), or could reasonably be taken to have a conflict of interest (*a perceived conflict of interest*) in a matter before the meeting:

The Councillor must—

- *deal with the real conflict of interest or perceived conflict of interest in a transparent and accountable way.*
- *Inform the meeting of—*
 - (a) *the Councillor's personal interests in the matter; and*
 - (b) *if the Councillor participates in the meeting in relation to the matter, how the Councillor intends to deal with the real or perceived conflict of interest.*

The following must be recorded in the minutes of the meeting, and on the local government's website—

- (a) *the name of the Councillor who has the real or perceived conflict of interest;*
 - (b) *the nature of the personal interest, as described by the Councillor;*
-

- (c) *how the Councillor dealt with the real or perceived conflict of interest;*
- (d) *if the Councillor voted on the matter—how the Councillor voted on the matter;*
- (e) *how the majority of persons who were entitled to vote at the meeting voted on the matter.*

*A **conflict of interest** is a conflict between—*

- (a) *a Councillor's personal interests (including personal interests arising from the Councillor's relationships, for example); and*
- (b) *the public interest;*

that might lead to a decision that is contrary to the public interest.

11 REPORTS TO COUNCIL**11.1 PORTFOLIO 1 (CR MARK EDWARDS)****OFFICE OF THE CEO (INCLUDING INTERNAL AUDIT)****11.1.1 EXTENSION OF AUDIT COMMITTEE EXTERNAL MEMBER APPOINTMENT****Dataworks Filename: GOV Audit Committee****Authorising/Responsible Officer:****Nick Clarke
General Manager Organisational Services****Author:****Siggy Covill
Group Manager Internal Audit**

PURPOSE

The purpose of this report is to seek extension of the appointment of the external member to the Audit Committee, Mr Peter Dowling, for a four-year period from 1 December 2014 to 30 November 2018.

BACKGROUND

The Redland City Council Audit Committee Charter (Corporate POL-3008) requires that the Audit Committee comprise of two Councillors and two independent external appointees. The contract for one of the external members, Mr Peter Dowling, is due to expire on 30 November 2014 and extension is sought for a further four-year period. The contract of the other external appointee, Mr Virendra Dua, is still valid until 30 November 2016.

ISSUES

Mr Dowling has been on the Audit Committee for a period of two years and has proven to be a valuable and knowledgeable member of the committee due to his experience and membership on the audit committees of other local government and other organisations. If Council does not approve this extension, an expression of interest process will need to be engaged in to appoint an external Audit Committee member to ensure that the Audit Committee Charter is being complied with.

STRATEGIC IMPLICATIONS**Legislative Requirements**

Requirements of the *Local Government Act 2009* and *Local Government Regulation 2012* have been considered during the preparation of the report.

Risk Management

Having experienced external members on the Audit Committee reduces the risk and enhances the ability of Councillors to discharge their legal responsibility to exercise due care, diligence and skill in relation to compliance with applicable laws and policy.

Financial

The remuneration for the external Audit Committee members has been included in the budget for the FY 2014/2015 and will continue to be budgeted in future years.

People

There are no specific implications on people due to the content of this report.

Environmental

There are no environmental impacts as a result of this report.

Social

There are no social implications as a result of this report.

Alignment with Council's Policy and Plans

Relationship to Corporate Plan: 8. Inclusive and ethical governance

Deep engagement, quality leadership at all levels, transparent and accountable democratic processes and a spirit of partnership between the community and Council will enrich residents' participation in local decision making to achieve the community's Redlands 2030 vision and goals.

8.5 Be transparent and consistent in the way we manage the organisation, its risks and obligations and ensure we are delivering against our priorities.

CONSULTATION

Consultation has taken place with the Mayor and Councillor Mark Edwards, as current members of the Audit Committee.

OPTIONS

1. That Council accepts this report requesting the extension of the appointment of the current external Audit Committee member Mr Peter Dowling, for a four-year period from 1 December 2014 to 30 November 2018.
2. That Council not accepts this report and requests for an expression of interest process to be engaged in for the appointment of an external member to the Audit Committee.

OFFICER'S RECOMMENDATION

That Council resolves to accept this report requesting the extension of the appointment of the current external Audit Committee member Mr Peter Dowling, for a four-year period from 1 December 2014 to 30 November 2018.

11.1.2 CARRYOVER BUDGET REVIEW 2013/14 TO 2014/15**Dataworks Filename:** FM Carryover Budget Review**Attachment:** [Carryover Budget Review](#)**Authorising Officer:****Bill Lyon**
Chief Executive Officer**Responsible Officer:** Linnet Batz
Chief Financial Officer**Author:** Deborah Corbett-Hall
Service Manager Corporate Finance

PURPOSE

This report outlines the items requiring to be carried over financial years from 2013/14 to 2014/15 and presents the revised budgeted position of Council. In addition to the revised financial statements, the key financial ratios have been updated to demonstrate the inclusion of the carryover submissions to the originally adopted 2014/15 budget.

Attached to this report is:

- Revised Key Performance Indicators (KPIs) for 2014/15;
- Revised 2014/15 Statement of Comprehensive Income;
- Revised 2014/15 Statement of Cash Flows;
- Revised 2014/15 Statement of Financial Position;
- Revised 2014/15 Operating, Capital Funding and Other Items Statements; and
- Carryover submissions – summary report and detail listing.

It is proposed that Council resolve to adopt the revised budget for 2014/15 at Redland City Council (RCC) consolidated level. In addition to this and in accordance with the *Local Government Regulation 2012*, it is proposed that Council resolve to adopt the Redland Water and RedWaste commercial businesses financial statements that are presented in the attached documentation. The relevant pages are outlined within the Officer's Recommendation in this report.

BACKGROUND

Council adopted its 2014/15 budget at the Special Meeting on 26 June 2014. During the 2013/14 Third Quarter Budget Review in May 2014, there were a number of items identified as being required to be carried over to the new financial year to enable their completion. Further projects requiring funds to be carried over have been identified since that 2013/14 review due to circumstances unforeseen at the time.

The Budget and Systems Team compiled the attached document following the carryover creation and consultation process. In total, there are around 56 projects incomplete at the end of 2013/14 amounting to approximately \$4.5m in capital expenditure to be added to the adopted 2014/15 budget along with \$5.0m in operating goods and services - comprising in the main the Victoria Point and Toondah Harbour dredging expenditure which is offset by corresponding grants and subsidies.

ISSUES

The scope of this carryover budget review is pre-approved projects straddling the 2013/14 and 2014/15 financial year. Other budget adjustments will be made during the financial year – for example the changes adopted in the RedWaste commercial business unit and also carbon price refunds to ratepayers on 20 August 2014. The attached report does not include budget adjustments outside the carryover process and these other budget changes will be captured and reconciled as part of the monthly financial reports presented to Council.

The attached document presently forecasts reserve balances to exceed cash balances at 30 June 2015 – due in the main to the creation of two new reserves for the water business in the interests of transparency. The Executive Leadership Group is presently reviewing council's constrained cash reserves to ensure funds are being utilised where appropriate and reserves are not being constrained unnecessarily in accordance with Council's Constrained Cash Reserves Policy.

STRATEGIC IMPLICATIONS

Legislative Requirements

Section 170 of the Local Government Regulation 2012 permits a local government to amend the budget for a financial year at any time before the end of the financial year.

Risk Management

Council officers monitor budget to actual expenditure on a regular basis and council's financial performance and position is reported on a monthly basis. Council has already prioritised the carryover works as they commenced in the 2013/14 financial year and the deliverability of both operational and capital programs is under constant review by the Executive Leadership Group.

Financial

This recommendation requires a change to the current year's adopted budget and the accompanying attachments outline the major movements surrounding this review as well as the projected financial statements forecast to 30 June 2015.

This proposed budget review forecast will decrease the cash holding position for the year ending 30 June 2015 by \$9.5m consisting of \$4.5m in capital carryovers along with \$5.0m in operational carryovers (mainly dredging projects offset by revenue).

Overall this proposed budget review indicates that Council's forecast operating deficit will increase slightly from \$11.2m to \$11.5m. The Executive Leadership Group has been tasked with working with council officers during the first half of the financial year to prioritise works and find efficiencies offset the financial implications contained in this carryover review by the final quarter review in 2014/15. In other words, the financial impacts of this carryover review are anticipated to be fully offset before the close of the financial year.

People

Nil impact expected as the purpose of the attached report is to provide financial information to Council based on projects that have straddled the two financial years 2103/14 and 2014/15.

Environmental

Nil impact expected as the purpose of the attached report is to provide financial information to Council based on projects that have straddled the two financial years 2103/14 and 2014/15.

Social

Nil impact expected as the purpose of the attached report is to provide financial information to Council based on projects that have straddled the two financial years 2103/14 and 2014/15.

Alignment with Council's Policy and Plans

This report has a relationship with the following items of the Corporate Plan:

9. An efficient and effective organisation

Council is well respected and seen as an excellent organisation which manages resources in an efficient and effective way

- 9.5 Ensure robust long term financial planning is in place to protect the financial sustainability of Council
- 9.7 Develop our procurement practices to increase value for money within an effective governance framework

CONSULTATION

Group managers in consultation with the Executive Leadership Group undertook the development of this carryover budget review. Councillors reviewed the budget amendments in a workshop held with ELG on 19 August 2014.

OPTIONS

1. That Council resolves to:
 1. Adopt the Revised Budget for 2014/15 at Redland City Council consolidated level which refers to the following (refer attachment):
 - a) RCC Statement of Comprehensive Income – page 2;
 - b) RCC Budgeted Statement of Cash flows – page 3;
 - c) RCC Statement of Financial Position – page 4;
 - d) RCC Operating and Capital Funding Statement – page 5; and
 - e) To meet the requirements of the *Local Government Regulation 2012*, adopt the RedWaste and Redland Water Operating and Capital Funding Statements (pages 10 and 11 respectively); and
 2. Note that the Executive Leadership Group has been tasked with fully offsetting the financial impacts of this carryover review before the close of the financial year.
 2. That Council resolves to not adopt the revised budget for 2014/15 as presented in the Officer's Recommendation.
-

OFFICER'S RECOMMENDATION

That Council resolves to:

2. Adopt the Revised Budget for 2014/15 at Redland City Council consolidated level which refers to the following (refer attachment):
 - f) RCC Statement of Comprehensive Income – page 2;
 - g) RCC Budgeted Statement of Cash flows – page 3;
 - h) RCC Statement of Financial Position – page 4;
 - i) RCC Operating and Capital Funding Statement – page 5; and
 - j) To meet the requirements of the *Local Government Regulation 2012*, adopt the RedWaste and Redland Water Operating and Capital Funding Statements (pages 10 and 11 respectively); and
3. Note that the Executive Leadership Group has been tasked with fully offsetting the financial impacts of this carryover review before the close of the financial year.



Redland
CITY COUNCIL

**Carryover Budget Review
2013/14 to 2014/15**

Financial Stability and Sustainability Ratios	Original Budget 2014/15	Proposed Carryover Budget Review 2014/15
Level of dependence on General Rate Revenue Threshold set < 37.5%	34.8%	34.0%
Ability to pay our bills - Current Ratio Target between 1.1 and 4.1	2.94	2.63
Ability to repay our debt - Debt Servicing Ratio (%) Target less than or equal to 10%	3.52%	3.44%
Cash Balance \$M Target greater than or equal to \$40m	49.157	59.788
Cash Balances - cash capacity in months Target 3 to 4 months	3.06	3.63
Longer term financial stability - debt to asset ratio (%) Target less than or equal to 10%	2.58%	2.58%
Operating Performance Target greater than or equal to 20%	9.6%	7.2%
Operating Surplus Ratio Target between 0% and 10%	-4.96%	-4.97%
Net Financial Liabilities Target less than 60%	14.23%	6.91%
Interest Coverage Ratio Target between 0% and 5%**	-0.23%	-0.22%
Asset Sustainability Ratio Target greater than 90%	39.68%	45.52%
Asset Consumption Ratio Target between 40% and 80%	66.04%	66.04%

* The interest coverage ratio exceeds the target range when interest revenue is greater than interest expense (and the ratio is negative)

	Original Budget (\$000s)	Revised Budget as Adopted (\$000s)	Proposed Changes Carryover Budget Review (\$000s)	Proposed Revised Budget (\$000s)
Recurrent revenue				
Rates	81,366	81,366	0	81,366
Levies & utility charges	124,757	124,757	0	124,757
<i>Less: Pensioner Remissions</i>	(2,743)	(2,743)	0	(2,743)
Fees & charges	10,629	10,629	0	10,629
Operating grants & subsidies	3,983	3,983	4,776	8,759
Operating contributions & donations	260	260	0	260
Interest received	3,872	3,872	0	3,872
Other income	4,021	4,021	0	4,021
Total recurrent revenue	226,144	226,144	4,776	230,920
Capital revenue				
Grants, subsidies & contributions	15,050	15,050	150	15,200
Non-cash contributions	3,146	3,146	0	3,146
Total capital revenue	18,196	18,196	150	18,346
TOTAL REVENUE	244,340	244,340	4,926	249,266
Recurrent expenses				
Employee benefits	76,094	76,094	303	76,397
Goods and services	106,425	106,425	4,733	111,158
Finance costs	3,643	3,643	0	3,643
Depreciation and amortisation	51,209	51,209	0	51,209
Total recurrent expenses	237,370	237,370	5,036	242,406
Capital expenses				
(Gain)/Loss on disposal of non-current assets	(3,192)	(3,192)	0	(3,192)
Total capital expenses	(3,192)	(3,192)	0	(3,192)
TOTAL EXPENSES	234,178	234,178	5,036	239,215
NET RESULT	10,161	10,161	(110)	10,051
Other Comprehensive Income/(Loss)				
Increase/(decrease) in asset revaluation surplus	0	0	0	0
TOTAL COMPREHENSIVE INCOME	10,161	10,161	(110)	10,051

Statement of Cash Flows

Forecast for the year ending 30 June 2015

	Original Budgeted Cash Flow 2014/15 (\$000s)	Revised Budget Adj. Cash Opening Bal from 2013/14 (\$000s)	Proposed Movement Carryover Review (\$000s)	Proposed Budget 2014/15 (\$000s)
CASH FLOWS FROM OPERATING ACTIVITIES				
Rates Charges (net)	78,623	78,623	-	78,623
Utility Charges	111,427	111,427	-	111,427
Fees & Charges	10,879	10,879	-	10,879
Grants & Subsidies	3,983	3,983	-	3,983
Contributions	260	260	-	260
Other Revenue	4,021	4,021	-	4,021
Receipts from customers	209,192	209,192	-	209,192
Employee Costs	(79,473)	(79,473)	(303)	(79,776)
Materials & Services	(109,237)	(109,237)	(4,782)	(114,018)
Other Expenses	(596)	(596)	-	(596)
Payments to Suppliers and Employees	(189,306)	(189,306)	(5,085)	(194,391)
Interest Received	3,872	3,872	-	3,872
Borrowing Costs	(3,362)	(3,362)	-	(3,362)
Net Cash Outflow from Operating Activities	20,396	20,396	(5,085)	15,311
CASH FLOWS FROM INVESTING ACTIVITIES				
Payments - Property, Plant & Equipment	(61,899)	(61,899)	(4,519)	(66,418)
Proceeds - Capital Subsidies & Grants and Contributions	15,050	15,050	150	15,200
Proceeds - Sales of Property, Plant & Equipment	4,049	4,049	-	4,049
Net Cash Outflow from Investing Activities	(42,800)	(42,800)	(4,369)	(47,169)
CASH FLOWS FROM FINANCING ACTIVITIES				
Proceeds of Borrowings	-	-	-	-
Repayment of Borrowings	(4,589)	(4,589)	-	(4,589)
Net Cash Inflow from Financing Activities	(4,589)	(4,589)	-	(4,589)
Net Increase / (Decrease) in Cash Held	(26,993)	(26,993)	(9,454)	(36,446)
Cash at Beginning of Year	76,150	96,235		96,235
Cash at End of Financial Year	49,157	69,242	(9,454)	59,788

Note: This is a forecast based upon the unaudited closing balance of 2013/14 - opening balance 2014/15
The Cash at Beginning of Year for 2014/15 is taken from the current actual closing position of 2013/14

**Statement of Financial Position
Forecast as at 30 June 2015**

	Original Budget 2014/15 (\$000s)	Unaudited Actual Opening Balance * 2014/15 (\$000s)	Original Budgeted Movement 2014/15 (\$000s)	Carryover Budget Review Proposed Movements (\$000s)	Proposed Revised Budget 2014/15 (\$000s)
CURRENT ASSETS					
Cash & Investments	49,157	96,235	(26,993)	(9,454)	59,788
Accounts Receivable	34,311	26,407	13,380	-	39,787
Inventories	943	845	-	-	845
Prepaid Expenses	1,320	1,122	40	-	1,162
Assets - Held for Sale	467	354	-	-	354
Total Current Assets	86,198	124,962	(13,572)	(9,454)	101,936
NON-CURRENT ASSETS					
Property, Plant and Equipment	2,021,416	1,989,563	12,979	4,519	2,007,061
Total Non-Current Assets	2,021,416	1,989,563	12,979	4,519	2,007,061
TOTAL ASSETS	2,107,615	2,114,525	(594)	(4,935)	2,108,997
CURRENT LIABILITIES					
Accounts Payable	17,301	15,538	3,665	-	19,203
Employee Provisions	2,468	13,144	(3,942)	-	9,202
Loans	5,247	4,124	1,123	-	5,247
Provision for Rehabilitation	1,144	7,996	(6,465)	(49)	1,482
Other Liabilities	3,201	8,135	300	(4,776)	3,659
Total Current Liabilities	29,360	48,936	(5,319)	(4,825)	38,792
NON-CURRENT LIABILITIES					
Loans	49,149	54,860	(5,712)	-	49,148
Employee Provisions	10,998	1,737	276	-	2,013
Provision for Rehabilitation	28,189	27,460	-	-	27,460
Other Liabilities	693	478	-	-	478
Total Non-Current Liabilities	89,028	84,535	(5,436)	-	79,099
TOTAL LIABILITIES	118,388	133,471	(10,755)	(4,825)	117,891
NET ASSETS	1,989,227	1,981,054	10,161	(110)	1,991,106
COMMUNITY EQUITY					
Retained Earnings	1,943,304	1,910,943	13,819	1,176	1,925,938
Cash Constrained Reserves	45,923	70,112	(3,658)	(1,286)	65,168
TOTAL COMMUNITY EQUITY	1,989,227	1,981,054	10,161	(110)	1,991,106

* Please note - this is a forecast based upon the unaudited closing balance of 2013/14 - opening balance for 2014/15

	Original Budget (\$000s)	Revised Budget as Adopted (\$000s)	Proposed Changes Carryover Budget Review (\$000s)	Proposed Revised Budget (\$000s)
REVENUE				
Rates Charges	81,366	81,366	-	81,366
Levies & Utility Charges	124,757	124,757	-	124,757
<i>Less: Pensioner Remissions</i>	(2,743)	(2,743)	-	(2,743)
Fees & Charges	10,629	10,629	-	10,629
Operating Grants & Subsidies	3,983	3,983	4,776	8,759
Operating Contributions & Donations	260	260	-	260
Interest External	3,872	3,872	-	3,872
Other Revenue	4,021	4,021	-	4,021
Total Revenue	226,144	226,144	4,776	230,920
EXPENSES				
Employee Costs	76,094	76,094	303	76,397
Goods & Services	107,098	107,098	4,733	111,831
Finance Costs Other	281	281	-	281
Other Expenditure	315	315	-	315
Net Internal Costs	(988)	(988)	-	(988)
Total Expenses	182,799	182,799	5,036	187,835
Earnings before Interest, Tax and Depreciation (EBITD)	43,345	43,345	(260)	43,085
Interest expense	3,362	3,362	-	3,362
Depreciation	51,209	51,209	-	51,209
OPERATING SURPLUS/(DEFICIT)	(11,226)	(11,226)	(260)	(11,486)

	Original Budget (\$000s)	Revised Budget as Adopted (\$000s)	Proposed Changes Carryover Budget Review (\$000s)	Proposed Revised Budget (\$000s)
PROPOSED SOURCES OF CAPITAL FUNDING				
Capital Contributions & Donations	6,188	6,188	-	6,188
Capital Grants & Subsidies	8,862	8,862	150	9,012
Proceeds on Disposal of Non-Current Assets	4,049	4,049	-	4,049
Capital Transfers (to) From Reserves	4,602	4,602	1,092	5,694
Non-Cash Contributions	3,146	3,146	-	3,146
New Loans	-	-	-	-
Funding from General Revenue	42,787	42,787	3,277	46,063
Total Sources of Capital Funding	69,633	69,633	4,519	74,152
PROPOSED APPLICATION OF CAPITAL FUNDS				
Contributed Assets	3,146	3,146	-	3,146
Capitalised Goods & Services	56,263	56,263	4,519	60,782
Capitalised Employee Costs	5,636	5,636	-	5,636
Loan Redemption	4,589	4,589	-	4,589
Total Application of Capital Funds	69,633	69,633	4,519	74,152
OTHER BUDGETED ITEMS				
Transfers to Constrained Operating Reserves	(13,124)	(13,124)	-	(13,124)
Transfers from Constrained Operating Reserves	12,180	12,180	194	12,373
WDV of Assets Disposed	(857)	(857)	-	(857)
Tax and Dividends	-	-	-	-
Internal Capital Structure Financing	-	-	-	-



CEO Group

Operating Statement

Forecast for the year ending 30 June 2015

	Original Budget (\$000s)	Revised Budget as Adopted (\$000s)	Proposed Changes Carryover Budget Review (\$000s)	Proposed Revised Budget (\$000s)
REVENUE				
Rates Charges	81,366	81,366	-	81,366
Levies & Utility Charges	179	179	-	179
<i>Less: Pensioner Remissions</i>	(2,743)	(2,743)	-	(2,743)
Fees & Charges	740	740	-	740
Operating Grants & Subsidies	2,318	2,318	-	2,318
Operating Contributions & Donations	-	-	-	-
Interest External	3,084	3,084	-	3,084
Other Revenue	323	323	-	323
Total Revenue	85,267	85,267	-	85,267
EXPENSES				
Employee Costs	9,460	9,460	-	9,460
Goods & Services	3,631	3,631	-	3,631
Finance Costs Other	267	267	-	267
Other Expenditure	135	135	-	135
Net Internal Costs	(2,040)	(2,040)	-	(2,040)
Total Expenses	11,453	11,453	-	11,453
Earnings before Interest, Tax and Depreciation (EBITD)	73,815	73,815	-	73,815
Interest expense	3,320	3,320	-	3,320
Depreciation	8	8	-	8
OPERATING SURPLUS/(DEFICIT)	70,487	70,487	-	70,487

CEO Group

Capital Funding Statement

Forecast for the year ending 30 June 2015

	Original Budget (\$000s)	Revised Budget as Adopted (\$000s)	Proposed Changes Carryover Budget Review (\$000s)	Proposed Revised Budget (\$000s)
PROPOSED SOURCES OF CAPITAL FUNDING				
Capital Contributions & Donations	-	-	-	-
Capital Grants & Subsidies	-	-	-	-
Proceeds on Disposal of Non-Current Assets	2,000	2,000	-	2,000
Capital Transfers (to) From Reserves	483	483	-	483
Non-Cash Contributions	-	-	-	-
New Loans	-	-	-	-
Funding from General Revenue	2,037	2,037	-	2,037
Total Sources of Capital Funding	4,520	4,520	-	4,520
PROPOSED APPLICATION OF CAPITAL FUNDS				
Contributed Assets	-	-	-	-
Capitalised Goods & Services	-	-	-	-
Capitalised Employee Costs	-	-	-	-
Loan Redemption	4,520	4,520	-	4,520
Total Application of Capital Funds	4,520	4,520	-	4,520
OTHER BUDGETED ITEMS				
Transfers to Constrained Operating Reserves	(1,540)	(1,540)	-	(1,540)
Transfers from Constrained Operating Reserves	53	53	-	53
WDV of Assets Disposed	(820)	(820)	-	(820)
Tax and Dividends	(10,047)	(10,047)	-	(10,047)
Internal Capital Structure Financing	(22,214)	(22,214)	-	(22,214)

Organisational Services

Operating Statement

Forecast for the year ending 30 June 2015

	Original Budget (\$000s)	Revised Budget as Adopted (\$000s)	Proposed Changes Carryover Budget Review (\$000s)	Proposed Revised Budget (\$000s)
REVENUE				
Rates Charges	-	-	-	-
Levies & Utility Charges	-	-	-	-
<i>Less: Pensioner Remissions</i>	-	-	-	-
Fees & Charges	16	16	-	16
Operating Grants & Subsidies	70	70	-	70
Operating Contributions & Donations	-	-	-	-
Interest External	-	-	-	-
Other Revenue	75	75	-	75
Total Revenue	160	160	-	160
EXPENSES				
Employee Costs	12,808	12,808	-	12,808
Goods & Services	8,321	8,321	13	8,334
Finance Costs Other	10	10	-	10
Other Expenditure	36	36	-	36
Net Internal Costs	(11,820)	(11,820)	-	(11,820)
Total Expenses	9,355	9,355	13	9,368
Earnings before Interest, Tax and Depreciation (EBITD)	(9,195)	(9,195)	(13)	(9,208)
Interest expense	-	-	-	-
Depreciation	4,435	4,435	-	4,435
OPERATING SURPLUS/(DEFICIT)	(13,630)	(13,630)	(13)	(13,643)

Organisational Services

Capital Funding Statement

Forecast for the year ending 30 June 2015

	Original Budget (\$000s)	Revised Budget as Adopted (\$000s)	Proposed Changes Carryover Budget Review (\$000s)	Proposed Revised Budget (\$000s)
PROPOSED SOURCES OF CAPITAL FUNDING				
Capital Contributions & Donations	-	-	-	-
Capital Grants & Subsidies	-	-	50	50
Proceeds on Disposal of Non-Current Assets	2,049	2,049	-	2,049
Capital Transfers (to) From Reserves	31	31	-	31
Non-Cash Contributions	-	-	-	-
New Loans	-	-	-	-
Funding from General Revenue	3,877	3,877	449	4,326
Total Sources of Capital Funding	5,957	5,957	499	6,456
PROPOSED APPLICATION OF CAPITAL FUNDS				
Contributed Assets	-	-	-	-
Capitalised Goods & Services	5,957	5,957	499	6,456
Capitalised Employee Costs	-	-	-	-
Loan Redemption	-	-	-	-
Total Application of Capital Funds	5,957	5,957	499	6,456
OTHER BUDGETED ITEMS				
Transfers to Constrained Operating Reserves	-	-	-	-
Transfers from Constrained Operating Reserves	704	704	-	704
WDV of Assets Disposed	-	-	-	-
Tax and Dividends	-	-	-	-
Internal Capital Structure Financing	-	-	-	-

Customer & Community Services

Operating Statement

Forecast for the year ending 30 June 2015

	Original Budget (\$000s)	Revised Budget as Adopted (\$000s)	Proposed Changes Carryover Budget Review (\$000s)	Proposed Revised Budget (\$000s)
REVENUE				
Rates Charges	-	-	-	-
Levies & Utility Charges	-	-	-	-
<i>Less: Pensioner Remissions</i>	-	-	-	-
Fees & Charges	6,848	6,848	-	6,848
Operating Grants & Subsidies	1,510	1,510	-	1,510
Operating Contributions & Donations	-	-	-	-
Interest External	2	2	-	2
Other Revenue	1,083	1,083	-	1,083
Total Revenue	9,444	9,444	-	9,444
EXPENSES				
Employee Costs	27,564	27,564	-	27,564
Goods & Services	7,364	7,364	-	7,364
Finance Costs Other	3	3	-	3
Other Expenditure	144	144	-	144
Net Internal Costs	5,281	5,281	-	5,281
Total Expenses	40,356	40,356	-	40,356
Earnings before Interest, Tax and Depreciation (EBITD)	(30,912)	(30,912)	-	(30,912)
Interest expense	-	-	-	-
Depreciation	1,799	1,799	-	1,799
OPERATING SURPLUS/(DEFICIT)	(32,711)	(32,711)	-	(32,711)

Customer & Community Services

Capital Funding Statement

Forecast for the year ending 30 June 2015

	Original Budget (\$000s)	Revised Budget as Adopted (\$000s)	Proposed Changes Carryover Budget Review (\$000s)	Proposed Revised Budget (\$000s)
PROPOSED SOURCES OF CAPITAL FUNDING				
Capital Contributions & Donations	36	36	-	36
Capital Grants & Subsidies	645	645	-	645
Proceeds on Disposal of Non-Current Assets	-	-	-	-
Capital Transfers (to) From Reserves	(36)	(36)	-	(36)
Non-Cash Contributions	-	-	-	-
New Loans	-	-	-	-
Funding from General Revenue	1,738	1,738	44	1,782
Total Sources of Capital Funding	2,383	2,383	44	2,427
PROPOSED APPLICATION OF CAPITAL FUNDS				
Contributed Assets	-	-	-	-
Capitalised Goods & Services	2,383	2,383	44	2,427
Capitalised Employee Costs	-	-	-	-
Loan Redemption	-	-	-	-
Total Application of Capital Funds	2,383	2,383	44	2,427
OTHER BUDGETED ITEMS				
Transfers to Constrained Operating Reserves	-	-	-	-
Transfers from Constrained Operating Reserves	250	250	-	250
WDV of Assets Disposed	-	-	-	-
Tax and Dividends	-	-	-	-
Internal Capital Structure Financing	-	-	-	-

Infrastructure & Operations

(excl Redland Water & RedWaste)

Operating Statement

Forecast for the year ending 30 June 2015

	Original Budget (\$000s)	Revised Budget as Adopted (\$000s)	Proposed Changes Carryover Budget Review (\$000s)	Proposed Revised Budget (\$000s)
REVENUE				
Rates Charges	-	-	-	-
Levies & Utility Charges	13,354	13,354	-	13,354
<i>Less: Pensioner Remissions</i>	-	-	-	-
Fees & Charges	1,942	1,942	-	1,942
Operating Grants & Subsidies	85	85	4,776	4,861
Operating Contributions & Donations	260	260	-	260
Interest External	30	30	-	30
Other Revenue	929	929	-	929
Total Revenue	16,600	16,600	4,776	21,376
EXPENSES				
Employee Costs	17,581	17,581	303	17,884
Goods & Services	32,220	32,220	4,720	36,940
Finance Costs Other	-	-	-	-
Other Expenditure	-	-	-	-
Net Internal Costs	6,478	6,478	-	6,478
Total Expenses	56,279	56,279	5,023	61,302
Earnings before Interest, Tax and Depreciation (EBITD)	(39,680)	(39,680)	(246)	(39,926)
Interest expense	-	-	-	-
Depreciation	27,423	27,423	-	27,423
OPERATING SURPLUS/(DEFICIT)	(67,102)	(67,102)	(246)	(67,349)

Infrastructure & Operations

(excl Redland Water & RedWaste)

Capital Funding Statement

Forecast for the year ending 30 June 2015

	Original Budget (\$000s)	Revised Budget as Adopted (\$000s)	Proposed Changes Carryover Budget Review (\$000s)	Proposed Revised Budget (\$000s)
PROPOSED SOURCES OF CAPITAL FUNDING				
Capital Contributions & Donations	2,652	2,652	-	2,652
Capital Grants & Subsidies	8,217	8,217	100	8,317
Proceeds on Disposal of Non-Current Assets	-	-	-	-
Capital Transfers (to) From Reserves	3,377	3,377	750	4,127
Non-Cash Contributions	80	80	-	80
New Loans	-	-	-	-
Funding from General Revenue	25,018	25,018	2,782	27,800
Total Sources of Capital Funding	39,344	39,344	3,632	42,976
PROPOSED APPLICATION OF CAPITAL FUNDS				
Contributed Assets	80	80	-	80
Capitalised Goods & Services	34,027	34,027	3,632	37,659
Capitalised Employee Costs	5,237	5,237	-	5,237
Loan Redemption	-	-	-	-
Total Application of Capital Funds	39,344	39,344	3,632	42,976
OTHER BUDGETED ITEMS				
Transfers to Constrained Operating Reserves	(10,587)	(10,587)	-	(10,587)
Transfers from Constrained Operating Reserves	11,173	11,173	194	11,367
WDV of Assets Disposed	(37)	(37)	-	(37)
Tax and Dividends	-	-	-	-
Internal Capital Structure Financing	220	220	-	220



Redland Water

Operating Statement

Forecast for the year ending 30 June 2015

	Original Budget (\$000s)	Revised Budget as Adopted (\$000s)	Proposed Changes Carryover Budget Review (\$000s)	Proposed Revised Budget (\$000s)
REVENUE				
Rates Charges	-	-	-	-
Levies & Utility Charges	92,426	92,426	-	92,426
Less: Pensioner Remissions	-	-	-	-
Fees & Charges	760	760	-	760
Operating Grants & Subsidies	-	-	-	-
Operating Contributions & Donations	-	-	-	-
Interest External	613	613	-	613
Other Revenue	907	907	-	907
Total Revenue	94,706	94,706	-	94,706
EXPENSES				
Employee Costs	7,688	7,688	-	7,688
Goods & Services	39,032	39,032	-	39,032
Finance Costs Other	-	-	-	-
Other Expenditure	-	-	-	-
Net Internal Costs	2,436	2,436	-	2,436
Total Expenses	49,157	49,157	-	49,157
Earnings before Interest, Tax and Depreciation (EBITD)	45,550	45,550	-	45,550
Interest expense	-	-	-	-
Depreciation	16,987	16,987	-	16,987
OPERATING SURPLUS/(DEFICIT)	28,562	28,562	-	28,562

Redland Water

Capital Funding Statement

Forecast for the year ending 30 June 2015

	Original Budget (\$000s)	Revised Budget as Adopted (\$000s)	Proposed Changes Carryover Budget Review (\$000s)	Proposed Revised Budget (\$000s)
PROPOSED SOURCES OF CAPITAL FUNDING				
Capital Contributions & Donations	3,500	3,500	-	3,500
Capital Grants & Subsidies	-	-	-	-
Proceeds on Disposal of Non-Current Assets	-	-	-	-
Capital Transfers (to) From Reserves	234	234	342	576
Non-Cash Contributions	3,066	3,066	-	3,066
New Loans	-	-	-	-
Funding from General Revenue	10,048	10,048	2	10,050
Total Sources of Capital Funding	16,848	16,848	344	17,192
PROPOSED APPLICATION OF CAPITAL FUNDS				
Contributed Assets	3,066	3,066	-	3,066
Capitalised Goods & Services	13,383	13,383	344	13,727
Capitalised Employee Costs	399	399	-	399
Loan Redemption	-	-	-	-
Total Application of Capital Funds	16,848	16,848	344	17,192
OTHER BUDGETED ITEMS				
Transfers to Constrained Operating Reserves	-	-	-	-
Transfers from Constrained Operating Reserves	-	-	-	-
WDV of Assets Disposed	-	-	-	-
Tax and Dividends	8,197	8,197	-	8,197
Internal Capital Structure Financing	21,681	21,681	-	21,681



RedWaste

Operating Statement

Forecast for the year ending 30 June 2015

	Original Budget (\$000s)	Revised Budget as Adopted (\$000s)	Proposed Changes Carryover Budget Review (\$000s)	Proposed Revised Budget (\$000s)
REVENUE				
Rates Charges	-	-	-	-
Levies & Utility Charges	18,797	18,797	-	18,797
<i>Less: Pensioner Remissions</i>	-	-	-	-
Fees & Charges	323	323	-	323
Operating Grants & Subsidies	-	-	-	-
Operating Contributions & Donations	-	-	-	-
Interest External	142	142	-	142
Other Revenue	704	704	-	704
Total Revenue	19,967	19,967	-	19,967
EXPENSES				
Employee Costs	992	992	-	992
Goods & Services	16,531	16,531	-	16,531
Finance Costs Other	0	0	-	0
Other Expenditure	-	-	-	-
Net Internal Costs	(1,323)	(1,323)	-	(1,323)
Total Expenses	16,200	16,200	-	16,200
Earnings before Interest, Tax and Depreciation (EBITD)	3,767	3,767	-	3,767
Interest expense	42	42	-	42
Depreciation	556	556	-	556
OPERATING SURPLUS/(DEFICIT)	3,169	3,169	-	3,169

RedWaste

Capital Funding Statement

Forecast for the year ending 30 June 2015

	Original Budget (\$000s)	Revised Budget as Adopted (\$000s)	Proposed Changes Carryover Budget Review (\$000s)	Proposed Revised Budget (\$000s)
PROPOSED SOURCES OF CAPITAL FUNDING				
Capital Contributions & Donations	-	-	-	-
Capital Grants & Subsidies	-	-	-	-
Proceeds on Disposal of Non-Current Assets	-	-	-	-
Capital Transfers (to) From Reserves	513	513	-	513
Non-Cash Contributions	-	-	-	-
New Loans	-	-	-	-
Funding from General Revenue	69	69	-	69
Total Sources of Capital Funding	582	582	-	582
PROPOSED APPLICATION OF CAPITAL FUNDS				
Contributed Assets	-	-	-	-
Capitalised Goods & Services	513	513	-	513
Capitalised Employee Costs	-	-	-	-
Loan Redemption	69	69	-	69
Total Application of Capital Funds	582	582	-	582
OTHER BUDGETED ITEMS				
Transfers to Constrained Operating Reserves	(997)	(997)	-	(997)
Transfers from Constrained Operating Reserves	-	-	-	-
WDV of Assets Disposed	-	-	-	-
Tax and Dividends	1,851	1,851	-	1,851
Internal Capital Structure Financing	313	313	-	313



Infrastructure & Operations

(incl Redland Water & RedWaste)

Operating Statement

Forecast for the year ending 30 June 2015

	Original Budget (\$000s)	Revised Budget as Adopted (\$000s)	Proposed Changes Carryover Budget Review (\$000s)	Proposed Revised Budget (\$000s)
REVENUE				
Rates Charges	-	-	-	-
Levies & Utility Charges	124,578	124,578	-	124,578
Less: Pensioner Remissions	-	-	-	-
Fees & Charges	3,025	3,025	-	3,025
Operating Grants & Subsidies	85	85	4,776	4,861
Operating Contributions & Donations	260	260	-	260
Interest External	785	785	-	785
Other Revenue	2,540	2,540	-	2,540
Total Revenue	131,273	131,273	4,776	136,049
EXPENSES				
Employee Costs	26,261	26,261	303	26,564
Goods & Services	87,783	87,783	4,720	92,502
Finance Costs Other	0	0	-	0
Other Expenditure	-	-	-	-
Net Internal Costs	7,592	7,592	-	7,592
Total Expenses	121,636	121,636	5,023	126,659
Earnings before Interest, Tax and Depreciation (EBITD)	9,637	9,637	(246)	9,390
Interest expense	42	42	-	42
Depreciation	44,967	44,967	-	44,967
OPERATING SURPLUS/(DEFICIT)	(35,372)	(35,372)	(246)	(35,618)

Infrastructure & Operations

(incl Redland Water & RedWaste)

Capital Funding Statement

Forecast for the year ending 30 June 2015

	Original Budget (\$000s)	Revised Budget as Adopted (\$000s)	Proposed Changes Carryover Budget Review (\$000s)	Proposed Revised Budget (\$000s)
PROPOSED SOURCES OF CAPITAL FUNDING				
Capital Contributions & Donations	6,152	6,152	-	6,152
Capital Grants & Subsidies	8,217	8,217	100	8,317
Proceeds on Disposal of Non-Current Assets	-	-	-	-
Capital Transfers (to) From Reserves	4,124	4,124	1,092	5,217
Non-Cash Contributions	3,146	3,146	-	3,146
New Loans	-	-	-	-
Funding from General Revenue	35,135	35,135	2,784	37,918
Total Sources of Capital Funding	56,774	56,774	3,976	60,749
PROPOSED APPLICATION OF CAPITAL FUNDS				
Contributed Assets	3,146	3,146	-	3,146
Capitalised Goods & Services	47,924	47,924	3,976	51,899
Capitalised Employee Costs	5,636	5,636	-	5,636
Loan Redemption	69	69	-	69
Total Application of Capital Funds	56,774	56,774	3,976	60,749
OTHER BUDGETED ITEMS				
Transfers to Constrained Operating Reserves	(11,584)	(11,584)	-	(11,584)
Transfers from Constrained Operating Reserves	11,173	11,173	194	11,367
WDV of Assets Disposed	(37)	(37)	-	(37)
Tax and Dividends	10,047	10,047	-	10,047
Internal Capital Structure Financing	22,214	22,214	-	22,214



Redland City Council

2013/2014 to 2014/2015 Carryover Budget Review

Summary Submissions

	No of Submissions	Revenue	Operating Expenditure	Operating Costs associated with Capital	Capital Expenditure	Balance Sheet Adjustments	Reserves	Cash Impact
OPERATING & CAPITAL								
CEO Groups								
Carryover Submissions	0	0	0	0	0	0	0	0
Organisational Services								
Carryover Submissions	3	0	13,375	0	499,485	0	0	512,860
Community & Customer Services								
Carryover Submissions	4	0	0	0	43,743	0	0	43,743
Infrastructure & Operations								
Carryover Submissions	49	-4,926,309	4,969,951	52,820	3,975,839	4,824,809	-1,285,902	8,897,110
BUDGET REVIEW TOTAL	56	-4,926,309	4,983,326	52,820	4,519,067	4,824,809	-1,285,902	9,453,713



Redland City Council

2013/2014 to 2014/2015 Carryover Budget Review

Submission Number	Submission Description	Revenue	Operating Expenditure	Operating Costs associated with Capital Expenditure	Capital Expenditure	Balance Sheet Adjustments	Reserves	Cash Impact
<u>Organisational Services</u>								
1000-708	<p>Fleet replacement program – This submission relates to vehicles that were either ordered prior to the financial year end but were not delivered before 1st July 2014; or vehicles that were not ordered during the financial year due to delays caused by the business areas amending their specifications too late in the year for orders and deliveries to occur. The vehicles include: water crane truck (\$233,951); excavator (\$99,000); trailer (\$85,000); lawn mower (\$37,000); quad bikes and trailer (\$44,534). Total \$499,485. The Service Manager Fleet Services has now implemented a strategy to minimise the likelihood of such carryover requests next year.</p>	0	0	0	499,485	0	0	499,485
1000-100	<p>30036 - EMQ Community Resilience Project. Reallocate budget to 2014/15 year under the EMQ Resilience Grant. This is due to parts 2 and 3 of Disaster Plan being delayed as a result of the Stradbroke Fires and will not be ready for printing and on line services until around Sept 2014.</p>	0	13,375	0	0	0	0	13,375
ORGANISATIONAL SERVICES TOTAL SUBMISSIONS		0	13,375	0	499,485	0	0	512,860
<u>Community and Customer Services</u>								
2000-300	<p>40446 - Indigenous Recognition Statement. Carryover from 2013/14 to 2014/15. Project was delayed by QYAC Due to community consultation outcomes.</p>	0	0	0	15,000	0	0	15,000

Submission Number	Submission Description	Revenue	Operating Expenditure	Operating Costs associated with Capital Expenditure	Capital Expenditure	Balance Sheet Adjustments	Reserves	Cash Impact
2000-501	IndigiScapes Septic System Upgrade. Funds allocated for covering entrance to alleviate safety concerns over people slipping - delay in engineering report not initially required to be completed early in the new financial year.	0	0	0	10,650	0	0	10,650
2000-301	20611 - Relocation RPAC Box Office. Carryover from 2013/14 to 2014/15. Sundial café supplies received July 14 Work completed July.	0	0	0	10,533	0	0	10,533
2000-302	40803 - RPAC Replace Gallery Seating. Carryover from 2013/14 to 2014/15. Purchase of eight ottomans for RPAC - Awaiting arrival.	0	0	0	7,560	0	0	7,560
CUSTOMER & COMMUNITY SERVICES TOTAL SUBMISSIONS		0	0	0	43,743	0	0	43,743
Infrastructure and Operations								
3000-609	40420 Voyagers Crt, Raby Bay Revetment Wall upgrade. Project carryover. Project held up due to Geotechnical investigation delay. Final design generated from investigations.	0	0	0	750,000	0	0	750,000
3000-206	Corresponding entry	0	0	0	0	0	-750,000	0
3000-624	45398 Queen St, Cleveland. Project carryover. Delays due to flying fox approvals. Project completion 1st quarter.	0	0	0	533,849	0	0	533,849
3000-623	42107 Headland Park NSI. Project carryover. Delays due to design amendments. Project completion 1st quarter.	0	0	0	447,587	0	0	447,587
3000-622	42092 Mainroyal Crt. Project carryover. Project delayed due to tidal influences and issues with pile manufacture.	0	0	0	324,869	0	0	324,869
3000-303	62029 - Redland Mainland WSS Network. Transfer funds for remaining portion of the construction contract. Connection works to existing at Ney Rd project planned for the 2nd week in July. Connection work to existing at Banfield Lane project planned for the 4th week in July.	0	0	0	283,980	0	-283,980	283,980

Submission Number	Submission Description	Revenue	Operating Expenditure	Operating Costs associated with Capital Expenditure	Capital Expenditure	Balance Sheet Adjustments	Reserves	Cash Impact
3000-200	46249 - Seawall and Causeway Renewal - Junner St; Carryover Submission; Funds required to continue design work commenced in 2013/14.	0	0	0	271,773	0	0	271,773
3000-208	40259 Thompson's Beach Stage 1; Carryover Submission; Stage 1 completed under budget, Stage 2 for completion in 2014/15 and additional funds required for completion of works; Stage 2 (40732.204.0034.821601).	0	0	0	162,451	0	0	162,451
3000-616	40656 Shore St North, KC Cleveland. Project carryover. Delays due to design amendments. Project completion 1st quarter.	0	0	0	146,078	0	0	146,078
3000-207	40727 Traffic Calming Valantine Road; Carryover Submission; Carryover due to delays in assignment of funds secured at Q2 in 2013/14 for completion of project.	0	0	0	130,000	0	0	130,000
3000-615	40653 SES Shed Russell Island. Project carryover. Project delayed due to budget sourcing by client.	-50,000	0	0	105,546	0	0	55,546
3000-614	42318 William Street, Cleveland. Southern Ramp. Project carryover. Project delayed due to tidal influences. Project now complete. Remaining budget to be returned to DTMR, invoice pending approx \$17k.	0	0	0	96,747	0	0	96,747
3000-602	20063 Wellington Pt Village - Playground Shelter. Project carryover. Project delayed due to lead times on specific items.	0	0	0	68,097	0	0	68,097
3000-212	42330 Rehabilitate Avalon Road Footbridge; Carryover Submission; Project has started and is 30% complete. Geotechnical design has caused a delay in contract start. Expect completion by end of July. Orders already raised and partially delivered.	0	0	0	64,600	0	0	64,600

Submission Number	Submission Description	Revenue	Operating Expenditure	Operating Costs associated with Capital Expenditure	Capital Expenditure	Balance Sheet Adjustments	Reserves	Cash Impact
3000-619	40825 Capalaba Entry Feature. Project carryover. Awaiting lighting design and installation. Project completion 1st quarter.	0	0	52,820	60,252	0	0	113,072
3000-204	40398 - King Street Roundabout Road and Land Contribution; Carryover Submission; Final invoice from developer yet to be received for final payment.	0	0	0	60,000	0	0	60,000
3000-302	62225 - Kinross Rd MPA Network Expansion. Transfer funds for remaining portion of the construction contract. Connection works to the existing network planned for the 2nd week in July.	0	0	0	56,126	0	-56,126	56,126
3000-620	40826 Raby Bay Liberty Swing. Project carryover. Project commencement delayed by the client so that it can be installed closer to the opening date of 7th August.	0	0	0	54,997	0	0	54,997
3000-500	20056 - Community Infrastructure Fund. Carryover of Councillors unallocated capital funds for Divisions 5 & 10.	0	0	0	45,179	0	0	45,179
3000-617	40667 2013/14 Bus Stop Program - Design Disability Access. Project carryover. Delayed due to contractor availability. Project now complete.	0	0	0	33,622	0	0	33,622
3000-213	42178 Pathway Lighting; Carryover Submission; Orders have be incorrectly raised against street lighting instead of pathway lighting. Work is committed and partially complete.	0	0	0	31,482	0	0	31,482
3000-618	40824 Installation of Seating - Redland City. Project carryover. Project postponed until after 13/7/2014 televised football match.	0	0	0	29,079	0	0	29,079
3000-608	40371 Russell Tce, Macleay Is Sea Wall & Asbestos Capping. Project carry over. Design tender delayed - awaiting Council resolution. Design entirely in 2014/15.	0	0	0	28,206	0	0	28,206

Submission Number	Submission Description	Revenue	Operating Expenditure	Operating Costs associated with Capital Expenditure	Capital Expenditure	Balance Sheet Adjustments	Reserves	Cash Impact
3000-201	40567 - Seawall Renewal Wilson Esplanade; Carryover Submission; Funds to pay for coastal study currently underway and commitment in 2013/14.	0	0	0	22,635	0	0	22,635
3000-607	40209 Tennanne St Island Stg 1. Project carryover. Land actions underway. Budget to cover land actions only.	0	0	0	20,000	0	0	20,000
3000-610	40494 Collingwood & Spoonbill Streets. Project carryover of design budget. Awaiting outcome of community consultation prior to lighting, design commissioning. Construction planned and budgeted 2014/15.	0	0	0	18,700	0	0	18,700
3000-604	20196 Norfolk Beach, Coochiemudlo Is. Project carryover. Project delayed due to QYAC negotiations.	0	0	0	16,497	0	0	16,497
3000-606	40057 Upgrade Boat Ramp (Toe Plank) Russell Island. Carryover of remaining budget as project approved for reallocation to 2014/15 at 3rd quarter budget review. PDG handed back project and deferred to 2014/15. Funding allocation not received but to be invoiced on project completion.	0	0	0	15,862	0	0	15,862
3000-205	Corresponding entry	-100,000	0	0	0	0	0	-100,000
3000-210	40731 Main Road Pedestrian Crossing Improvements; Carryover Submission; Carryover due to delays in assignment of funds secured at Q2 in 2013/14 for completion of project.	0	0	0	15,000	0	0	15,000
3000-603	20170 Bailey Rd Park, Birkdale. Project carryover. Project delayed due to damage to soft fall by vandals.	0	0	0	14,043	0	0	14,043
3000-613	40608 Raby Bay Foreshore Park Shelter. Project carryover. Project delayed due to Building Approval delay.	0	0	0	13,816	0	0	13,816
3000-501	40471 - Cleveland Aquatic Centre Project. Carryover repair and replacement of lighting towers due to seasonal requirements.	0	0	0	13,240	0	0	13,240

Submission Number	Submission Description	Revenue	Operating Expenditure	Operating Costs associated with Capital Expenditure	Capital Expenditure	Balance Sheet Adjustments	Reserves	Cash Impact
3000-211	40292 Culvert Safety Fences; Carryover Submission; Program is 90% complete. Contractor availability has caused delays.	0	0	0	11,919	0	0	11,919
3000-621	40863 Fredericks Park Capalaba - fencing works. Project carryover. Project delayed due to contractor availability. Project now complete.	0	0	0	10,582	0	0	10,582
3000-612	40589 Bloomfield St Pedestrian Refuge. Project carryover of design budget. Delays due to lighting design completion 1st Qtr. Construction planned and budgeted 2014/15.	0	0	0	5,738	0	0	5,738
3000-601	20022 Animal Shelter Admin Ext. Project carryover. Project to be completed through Design and construction in 2014/15.	0	0	0	5,039	0	0	5,039
3000-209	40728 Wellington Point Reserve Carpark Information Signs; Carryover Submission; Carryover due to delays in assignment of funds secured at Q2 in 2013/14 for completion of project.	0	0	0	4,568	0	0	4,568
3000-301	62226 - Pt Lookout WSS Network Expansion. Transfer funds for remaining portion of the augmentation design to allow time for Redland Water review of draft designs.	0	0	0	3,680	0	-2,153	3,680
3000-605	30019 Dredging Victoria Pt, Southern Ramp Ferry Landing. Project carryover. Dredging as per permit requirement. Restrictions in regards to fish spawning. Transfer from unexpended operating grants to grants operational to complete 2014/15 works.	0	2,305,993	0	0	0	0	2,305,993
3000-215	Corresponding entry	-2,305,993	0	0	0	2,305,993	0	0
3000-600	10911 Toondah Harbour Dredging. Project carryover. Dredging as per permit requirement. Restrictions in regards to fish spawning. Transfer from unexpended operating grants to grants operational to complete 2014/15 works.	0	2,470,316	0	0	0	0	2,470,316
3000-214	Corresponding entry	-2,470,316	0	0	0	2,470,316	0	0

Submission Number	Submission Description	Revenue	Operating Expenditure	Operating Costs associated with Capital Expenditure	Capital Expenditure	Balance Sheet Adjustments	Reserves	Cash Impact
3000-203	30041 - Aquatic Paradise Dredge Planning; Carryover Submission; Undertaking dredging design, permitting and approvals, commenced in 2013/14, due for completion by December.	0	124,490	0	0	0	-124,490	124,490
3000-300	55073 - Birkdale Landfill Rehabilitation. Transfer remaining 2013/14 budget to 2014/15. Variations delayed completion. Reduced impact on construction budget. Maximise construction deliverables. Complex design. Consultation required with external parties which slows down process. Design completion 31 August.	0	-48,500	0	0	48,500	0	0
	Corresponding entry	0	48,500	0	0	0	0	48,500
3000-202	30111 - Pontoon Dredging at Weinam Creek; Carryover Submission; Sediment sampling and analysis underway, funds committed in 2013/14, due for completion by August.	0	69,153	0	0	0	-69,153	69,153
INFRASTRUCTURE & OPERATIONS TOTAL SUBMISSIONS		-4,926,309	4,969,951	52,820	3,975,839	4,824,809	-1,285,902	8,897,110
TOTAL SUBMISSIONS		-4,926,309	4,983,326	52,820	4,519,067	4,824,809	-1,285,902	9,453,713

11.2 PORTFOLIO 2 (MAYOR KAREN WILLIAMS)**ORGANISATIONAL SERVICES (EXCLUDING INTERNAL AUDIT AND EMERGENCY MANAGEMENT)****11.2.1 COUNCILLORS' CODE OF CONDUCT**

Datworks Filename: GOV Councillors – Code of Conduct

Attachments: [Code of Conduct for Councillors](#)
[Use of Social Media by Councillors](#)
[Guideline GL- 0248-007](#)

Responsible/Authorising Officer:



Nick Clarke
General Manager Organisational Services

Author:

Nick Clarke
General Manager Organisational Services

PURPOSE

The purpose of this report is to seek Council's adoption of a revised Code of Conduct for Councillors and a new Use of Social Media Guideline by Councillors Guideline.

BACKGROUND

The current Code of Conduct for Councillors is beyond its review date and requires amendment to align with recent legislative changes.

The recent rapid rise in the use of social media has raised many questions from councillors about their use of these facilities, both officially on behalf of Council and personally.

ISSUES

The Code of Conduct for Councillors has been entirely rewritten to include the major requirements of the *Local Government Act 2009* and other commonly used legislation, without being a definitive guide to all the requirements of the state and federal laws. It also aims to describe the key behaviours expected of professional full-time councillors in their roles as the effective 'board of directors' of Redland City Council.

The Code includes sections on key ethical and behavioural obligations; decision-making; contact with staff; use of entitlements; Council's policies, guidelines and procedures; consequences of failing to comply with the Code; and how complaints are dealt with.

In developing the new Code, other local governments' codes were reviewed as were other resources from the Local Government Association of Queensland and the former Crime and Misconduct Commission.

The Use of Social Media by Councillors Guideline is intended to assist councillors use social media effectively to share information and engage with their community. It also provides advice about some of the pitfalls that should be avoided when using social media.

STRATEGIC IMPLICATIONS

Legislative Requirements

Both documents as drafted are consistent with the *Local Government Act, 2009* and other relevant legislation.

Risk Management

The documents seek to advise councillors of what constitutes acceptable behaviour to minimise the risk of adverse consequences for individuals while also protecting the reputation of Council.

Financial

There are no financial implications.

People

Both documents seek to achieve a high level of respectful conduct between councillors and with other people.

Environmental

Both documents seek to achieve a high level of respectful conduct between councillors and with other people.

Social

The Use of Social Media by Councillors Guideline encourages the effective use of these media by councillors to engage with the community.

Alignment with Council's Policy and Plans

The recommendation supports the following strategies in the Corporate Plan 2010-15:

- 8.2 Provide accessible information through different media to let residents know about local issues and how to get involved in programs and make a positive contribution to their community.
- 9.4 Provide a safe place for staff to work in and support the health and wellbeing of our people.

CONSULTATION

The Executive Leadership Group has been consulted in the preparation of these documents. Councillors have also been invited to contribute.

OPTIONS

1. To adopt both documents with or without amendment.
2. To not adopt one or both documents and seek further changes or discussion.

OFFICER'S RECOMMENDATION

That Council resolves to:

- 1. Adopt the Code of Conduct for Councillors as attached to this report; and**
- 2. Adopt the Use of Social Media by Councillors Guideline (GL-0248-007) as attached to this report.**

DRAFT CODE OF CONDUCT FOR COUNCILLORS

1. Introduction

This Code of Conduct sets out the standards of behaviour expected of councillors of the Redland City Council.

The requirements of this Code are in addition to the roles, responsibilities and obligations of councillors as set out in the *Local Government Act 2009* (the Act) and the *Local Government Regulation 2012* (the Regulation). This Code has been adopted by resolution of Council. Council accordingly considers this Code to be a 'procedure', as that term is used in section 176(4) of the Act.

2. Key responsibilities of councillors under the *Local Government Act 2009**

- 2.1. To perform all responsibilities under the Act in accordance with the local government principles (s.4(1)):
 - (a) transparent and effective processes, and decision-making in the public interest; and
 - (b) sustainable development and management of assets and infrastructure, and delivery of effective services; and
 - (c) democratic representation, social inclusion and meaningful community engagement; and
 - (d) good governance of, and by, local government; and
 - (e) ethical and legal behaviour of councillors and local government employees.
- 2.2. To represent the current and future interests of the residents of the city (s.12(1)).
- 2.3. To ensure the local government discharges its responsibilities under the Act; achieves its corporate plan; and complies with all applicable laws (s.12(3)(a)).
- 2.4. To provide high quality leadership to the local government and to the community (s.12(3)(b)).
- 2.5. To participate in council meetings, policy development and decision-making for the benefit of the local government area (s.12 (3)(c)).
- 2.6. To be accountable to the community for the local government's performance (s.12 (3)(d)).
- 2.7. The mayor has additional responsibilities to: lead and manage meetings of the local government; prepare a budget to present to the local government; lead, manage and provide strategic direction to the CEO; direct the CEO and senior executive employees in accordance with the local government's policies; conduct the CEO's performance appraisals; provide information to the Minister upon request; be a member of each standing committee; and represent the local government at ceremonial or civic functions (s.12 (4)).
- 2.8. Abide by the caretaker period arrangements prior to a local government election (s.90A-90D).
- 2.9. Not to direct council staff (s.170(2)). Only the mayor may direct the CEO or senior executive employees (other members of the Executive Leadership Group) and then only in accordance with Council's policies.

- 2.10. To contact staff for assistance or information only in accordance with Council's approved acceptable requests guideline (s. 170A).
- 2.11. Not to use information acquired as a councillor to gain, directly or indirectly, a financial advantage for anyone; or to cause detriment to the local government (s.171(1)).
- 2.12. Not to release information the councillor knows, or should reasonably know, is information that is confidential to the local government (s.171(3)).
- 2.13. To correct and keep up to date the councillor's register of interests (s.171B) and as stipulated in Chapter 8, Part 5 and Schedule 5 of the Local Government Regulation 2012.
- 2.14. To disclose a material personal interest (s.172).
- 2.15. To declare conflicts and perceived conflicts of interest (s.173).
- 2.16. Not to give false or misleading information, either orally or in a document to anyone named under this section (s.234).

Councillors also have responsibilities under the Work Health & Safety Act 2011, including a general duty of any worker to take reasonable care for his/her safety; take reasonable care that his/her acts or omissions do not adversely affect the health and safety of others; comply with any reasonable instruction by the person conducting the business or undertaking; and co-operate with any reasonable policy or procedure relating to the health or safety of the workplace (s.28).

*This is not an exhaustive list. Councillors should maintain a good working knowledge of the Act and other legislation to the extent that they impose obligations on them. Examples include: Integrity Act 2009, Right to Information Act 2009, Local Government Electoral Act 2011 and the Public Sector Ethics Act 1994.

3. Key ethical and behavioural obligations

Councillors must:

- 3.1. ensure that their personal conduct does not reflect adversely on Council's reputation;
- 3.2. demonstrate respect for fellow councillors, council employees and members of the community;
- 3.3. commit to honest, fair and respectful engagement with the community;
- 3.4. conform to the requirements of Council's Meeting Policy (POL-3127) and its Meetings Standing Orders during formal meetings of the Council and its committees;
- 3.5. not communicate with the public on behalf of Council, through the media or otherwise, unless authorised to do so in accordance with Council's Media Relation Policy and Guideline (POL-3072 and GL-3072-001) and the Use of Social Media by Councillors Guideline (GL-0248-007); and must not commit Council to a position or outcome unless expressly authorised to do so;
- 3.6. when communicating to the public, through the media or otherwise, make it clear whether they are speaking on behalf of Council, or are expressing a personal opinion;
- 3.7. not provide information about Council to, or issue any instructions to any of Council's contractors or service providers;
- 3.8. refrain from harassing, intimidating or bullying another councillor, Council employee or any other person; and refrain from supporting anyone else who behaves in such a manner;
- 3.9. respect and protect the privacy and personal information of individuals; and

- 3.10. maintain a standard of dress that ensures a professional image of Council and ensures personal safety.

4. Decision-making

Councillors must:

- 4.1. respect different opinions and manage conflicting points of view by reasonable debate;
- 4.2. act in the public interest and make decisions solely in the public interest, representing the current and future interests of residents across the city;
- 4.3. represent all members of the community fairly, without discrimination or favour;
- 4.4. make decisions impartially and in a transparent manner;
- 4.5. not be improperly or inappropriately influenced by external parties; and
- 4.6. not offer any inducement, or threaten any consequence, in order to persuade another councillor to vote in a particular way on a particular matter.

Additionally, councillors are expected to:

- 4.7. prepare for meetings and workshops by allocating sufficient time to read and comprehend the information provided for that purpose;
- 4.8. attend all Council meetings unless given prior leave of absence and prioritise attendance at Councillor Workshops;
- 4.9. ensure that other personal business activities do not interfere with attendance at Council meetings and workshops;
- 4.10. be active participants in contributing to ideas generation, discussion and debate;
- 4.11. minimise distractions from phones and computers;
- 4.12. note that workshops are not decision-making forums and are held to inform, engage and consult with councillors prior to formal consideration of matters in a public forum; and
- 4.13. respect that all information presented and discussed at workshops is confidential unless specifically documented to the contrary.

(Note – ‘workshops’ includes councillor workshops and mayor/councillor meetings).

5. Contact with staff

The Acceptable Requests Guideline (GL-3125-002), adopted by Council pursuant to section 170A(6) of the Act, details the arrangements that apply to councillors seeking assistance or information from Council’s employees. Councillors should avoid seeking advice or information from staff who are not on the list attached to that Guideline. Councillors must also note section 170 of the Act and the requirement not to direct staff, or attempt to do so (see ‘key responsibilities of councillors’ above). Councillors should take particular care to frame requests for assistance or information in such a way that they cannot be interpreted as instructions, or as attempts to exert improper influence over a process or decision.

Contact with managers and staff should be restricted to normal business hours unless the matter is urgent, i.e. it is of such significance that its resolution cannot wait until business hours resume. In such cases, the published on-call procedures will be used.

Excessive and unnecessary copying of emails to groups of managers/staff should be avoided.

Unless specifically involved as a panel member of a staff recruitment process (such as required by section 196 of the Act – employing a senior executive employee), councillors are to distance themselves from such processes to avoid being perceived as using their office to improperly influence decisions relating to the employment or career advancement of Council staff.

6. Use of entitlements

Councillors must ensure that public resources are used prudently and only in the public interest. Council has adopted the Expenses Reimbursement and Provision of Facilities for Councillors Policy and Guideline (POL-3076 and GL-3076-001) which ensure that councillors have the facilities and support to perform their duties whilst also ensuring compliance with community expectations and statutory requirements.

Councillors must not use Council resources for personal benefit, nor for any purpose that is prohibited in any Council policy, guideline or procedure. This includes the use of Council equipment and facilities for electoral purposes, or enlisting Council employees to assist with a councillor's private business. Councillors must take all reasonable care of Council equipment and must not permit the misuse of equipment, facilities or other resources by any other person.

7. Council's policies, guidelines and procedures

To the extent that they are relevant, councillors must comply with Council's approved policies, guidelines and procedures.

8. Consequences of failing to comply with this Code

Section 176(4) of the Act provides:

(4) Inappropriate conduct is conduct that is not appropriate conduct for a representative of local government, but is not misconduct, including for example –
(a) a councillor failing to comply with the local government's procedures; or
(b) a councillor behaving in an offensive or disorderly way in a meeting of the local government or any of its committees.

A failure to comply with this code by a councillor (other than by the mayor or the deputy mayor) will be inappropriate conduct (as defined in section 176(4) of the Act) and render a councillor liable to disciplinary action prescribed by section 181(2) of the Act. Section 181(2) provides that the mayor may make either or both the following orders that the mayor considers appropriate in the circumstances:

- (a) an order reprimanding the councillor for the inappropriate conduct;*
- (b) an order that any repeat of the inappropriate conduct be referred to the regional conduct review panel as misconduct.*

Pursuant to section 181(3) of the Act, if the mayor makes three orders under section 181(2) of the Act about the same councillor within one year, the mayor must refer the repeated inappropriate conduct by the councillor to a regional conduct review panel or the tribunal.

A failure to comply with this code by the mayor or deputy mayor will also be considered inappropriate conduct but, by virtue of section 176C(3) of the Act, must be referred to the chief executive of the Department of Local Government.

While any failure to comply with any part of this Code may comprise an act of inappropriate conduct, some acts or omissions may also constitute misconduct or official misconduct depending on the circumstances relating to the acts or omissions (s.176(3) of the Act and s.15 *Crime and Misconduct Act 2001*.)

9. How complaints are dealt with

Complaints about the conduct and performance of councillors are dealt with according to the requirements of the Act. Details of the processes followed are contained in the Conduct and Performance of Councillors Policy and Guideline (POL-3096 and GL-3096-001) which have been adopted by Council.

DRAFT

Use of Social Media by Councillors

Scope

This guideline applies to all councillors.

Purpose

This guideline is to assist councillors to:

- Use social media effectively as a tool to share information and engage their electorate in a two-way conversation.
- Comply with their obligations under the *Local Government Act 2009*, the Code of Conduct for Councillors and other relevant Council policies and guidelines.

Definitions

Social media is a group of online applications such as social networking sites, forums, wikis, blogs, microblogs, video, photo and audio sharing sites that allow people to publish, share and discuss content. Examples include Facebook, Twitter, Instagram, YouTube and Flickr.

Defamation is the publication of material that is likely to lower a person in the estimation of others, or cause injury to a person's reputation by exposing them to hatred, contempt, or ridicule, and is without lawful excuse.

Actions and responsibilities

Below is a list of responsibilities for councillors when using social media. These responsibilities include and expand on those already existing within the Code of Conduct for Councillors and support the responsibilities and requirements of councillors as outlined in the *Local Government Act 2009* and other relevant Council policies.

Councillors must:

- Respect the democratic process and publicly represent Council decisions when speaking on behalf of Council.
- Only disclose and discuss publicly available information.
- When communicating with the public or media, make it clear when they are expressing a personal opinion and when they are speaking on behalf of Council.
- Ensure that all content published is accurate and not misleading.
- Comply with any corporate internal communication guidelines that have been approved by the Council's chief executive officer.
- Be polite and respectful to all people they interact with.
- Adhere to the Terms of Use of the relevant social media platform/website, as well as copyright, privacy, defamation, contempt of court, discrimination, harassment and other applicable laws.

Councillors must not:

- Post material that is offensive, obscene, defamatory, threatening, harassing, bullying, discriminatory, hateful, racist, sexist, infringes copyright, constitutes a contempt of court, breaches a Court suppression order, or is otherwise unlawful.
- Use, disclose or release any confidential or personal information obtained in their capacity as a councillor.
- Imply they are authorised to speak on behalf of council unless approved to do so.
- Use Redland City Council logos or insignia that may give the impression of official Council support or endorsement of their personal comment on non-council related issues.
- Make any comment or post any material that might otherwise cause damage to Council's reputation or bring it into disrepute.
- Publish video, photographs or audio of council staff on social media unless approval has been provided by the staff member and their group manager.
- Take or publish photos of children without the express permission of their parents based on an understanding of what the councillor intends to use the picture for.

Benefits of social media

Social media is free and accounts cost nothing. Social media allows councillors to:

- Have conversations with a range of people that they would never be able to physically meet and who do not traditionally seek out their local representatives.
- Find out what people are talking about locally, their concerns and interests.
- Find out about breaking news, the latest research or publication or the latest policy announcements from political parties.
- Make the electorate more aware of the work they do.
- Communicate immediately, pass on information and receive opinions in minutes.
- Promote their messages to the media instantly, wherever they are.
- Upload pictures and videos to show the role their role in local events - a picture tells a thousand words.
- Receive immediate feedback on ideas and modify proposals in line with local thinking.

Defamation

High profile defamation cases have highlighted the pitfalls associated with the use of social media, and councillors are urged to take extreme caution when using such sites. Councillors should never post anything that could be considered defamatory or allow others to post potentially defamatory comments on their sites. If such a situation occurs, the councillor should remove the post immediately and seek independent legal advice.

Reference Documents

This Guideline has been developed to support the application or administration of policy CCC-0248 Code of Conduct for Councillors.

CMR Team use only

Department: Organisational Services
Group: Communication, Engagement and Tourism
Approved by:
Date approved:

Effective date:
Version: 1.0
Review date:
Page: 2 of 3

guideline document

Associated Documents

- *Local Government Act 2009*
- POL-3037 Complaints Management Process Policy
- POL-3096 Conduct and Performance of Councillors Policy (3096)

Document Control

- Only the Council can approve amendments to this guideline. Please forward any requests to change the content of this document to the Manager Communication, Engagement & Tourism.
- Approved amended documents must be submitted to the Office of the Chief Executive Officer to place the document on the Policy, Guidelines and the Procedures Register.

Version Information *(bookmark)*

Version No.	Date	Key Changes
This document's Version Number	Date/Month changes are being made	New document

DRAFT

11.2.2 QUARTERLY CORPORATE PERFORMANCE REPORT**Dataworks Filename:** GOV Corporate Performance Reporting**Attachment:** [June 2014 Quarterly Operational Plan](#)**Authorising/Responsible Officer:****Nick Clarke**
General Manager Organisational Services**Author:****Trevor Green**
Principal Advisor Corporate and Democratic Governance**PURPOSE**

The purpose of this report is to provide a progress report against the Operational Plan 2013/14 for the fourth quarter, from 1 April to 30 June 2014. This report is the final report for the 2013/14 plan.

BACKGROUND

The *Local Government Act 2009* (the Act) requires Council to adopt an Operational Plan each year. The Operational Plan 2013/14 forms an important part of Council's strategic planning and sets out the work Council planned to deliver towards achievement of the Corporate Plan 2010-2015.

The Act also requires the Chief Executive Officer to present a written assessment of the Council's progress towards implementing the annual operational plan at meetings of Council, at least quarterly.

This report provides an end of year summary of the delivery of the 2013/14 plan.

ISSUES

The attached report provides a progress report against the Operational Plan 2013/14 for the fourth quarter, from 1 April to 30 June 2014. The report provides a status update for each project, together with a comment outlining progress for the quarter. It also provides an update on projects which were carried forward from the Operational Plan 2012/13, as they were not complete as at 30 June 2013. The information in the report has been provided by the Departments responsible for each project.

Projects	Number
Completed	31
Carried forward for ongoing monitoring	13
Included in Operational Plan 2014/15	7
Total	51

STRATEGIC IMPLICATIONS

Council's Operational Plan 2013/14 is an important statutory plan which sets out Council's plans to deliver the Corporate Plan 2010-2015 to achieve the vision, outcomes and goals of the Redlands 2030 Community Plan. The Operational Plan 2013/14 includes a wide range of projects which directly contribute to the delivery of Council's agreed outcomes. Tracking progress against this plan provides a useful assessment of Council's performance in delivering against its plans.

Legislative Requirements

The Local Government Regulation 2012 (section 174) states that "*the chief executive officer must present a written assessment of the local government's progress towards implementing the annual operational plan at meetings of the local government held at regular intervals not more than 3 months.*" Under the same section of the regulation, Council is allowed to amend the plan at any time before the end of the financial year.

Risk Management

The risk of not delivering against Council's operational plan is that Council does not achieve the commitments set out in the longer term corporate and community plans. Each project would have associated risks which would be managed by the relevant area of Council.

Financial

The Operational Plan 2013/14 is funded from the annual budget.

People

Projects listed in the Operational Plan 2013/14 are managed by the individual area in Council responsible for the project. The status and comments of projects in the attached report have been provided by the relevant officer for each project and compiled by Council's Corporate Governance Group. Although the delivery of the plan itself is dependent on staff resources and some projects relate to people issues, there are no direct impacts on people resulting from this report.

Environmental

Some projects within the Operational Plan 2013/14 directly contribute to Council's environmental commitments; however, this report does not have any direct environmental impacts.

Social

Some projects within the Operational Plan 2013/14 directly contribute to Council's social commitments; however, this report does not have any direct social impacts.

Alignment with Council's Policy and Plans

Council's Operational Plan 2013/14 outlines planned activities and projects against the nine outcomes in the Corporate Plan 2010-2015. As such, it is a key planning document and consistent with both the Corporate Plan 2010-2015 and the Redlands 2030 Community Plan.

CONSULTATION

The Corporate Governance Group has prepared the attached report in consultation with relevant officers and managers within Council. The status and comments have been provided by the officers involved in delivering the particular projects within the Operational Plan 2013/14.

OPTIONS

1. That Council notes the Quarterly / End of Year Operational Plan Performance Report.
2. That Council notes the Quarterly / End of Year Operational Plan Performance Report, but requests additional information to be provided after this meeting.

OFFICER'S RECOMMENDATION

That Council resolves to note the Quarterly / End of Year Operational Plan Performance Report.



Redland City Council

Operational Plan

Quarterly Performance Report

June 2014



Summary

Outcome	Complete	Cancelled	CFwd 13/14	OP 14/15	Total
1 Healthy natural environment	5	0	1	1	7
2 Green living	4	0	1	0	5
3 Embracing the bay	2	0	2	0	4
4 Quandamooka Country	3	0	1	0	4
5 Wise planning and design	6	0	2	1	9
6 Supportive and vibrant economy	3	0	1	1	5
7 Strong and connected communities	2	0	4	1	7
8 Inclusive and ethical governance	4	0	0	0	4
9 An efficient and effective organisation	2	0	1	3	6
Total:	31	0	13	7	51

CFwd 13/14: The project was not completed by Q4 in the Operational Plan 2013/14. This will continue to be monitored and included in quarterly reports until it is completed.

OP 14/15: The project forms part of the Operational Plan 2014/15.

1. Healthy natural environment

Strategies

- 1.1 *Increase biodiversity by taking informed action to protect, enhance and manage our local ecosystems*
- 1.2 *Stop the decline in population of the koala and other species at risk through advocacy, protecting and restoring vital habitat and increasing community engagement and action*
- 1.3 *Protect our natural environment by restoring degraded landscapes, contaminated land and managing fire, pests and other hazards*
- 1.4 *Improve residents' understanding, respect and enjoyment of the local environment through stewardship and partnerships*
- 1.5 *Coordinate effective management of the conservation estate on all (private and public) lands in Redlands, through a combination of incentives and various tenure and management arrangements to restore, maintain and plant new habitat*
- 1.6 *Address the decline in the health of Redlands waterways and improve water quality, aquatic populations and their biodiversity*

Project	Op Plan Ref	Lead	Status	Comment
S Manage and improve Redland waterways through a range of measures including removal of water weeds, planting of waterway buffers in riparian areas and treatment of erosion sites across the catchment	6	City Spaces	Completed	Waterweed maintenance has continued across 41 sites in the City. 123,040 plants were planted in conservation reserves in 13/14 in Link Rd, Ney Rd and Unwin Rd. Erosion control works completed at Glover Dr and within Eastern Escarpment Reserve at Sheldon. Six litter collections completed in the past 12 months with 65.23m ³ removed from 106 sites across the City.
S Protect and enhance local ecosystems through production of a Conservation Policy Map and Healthy Natural Environment Report	1	Environment & Regulation	Completed	Mapping and Healthy Natural Environment Report completed.
S Manage the koala population and other threatened species through a range of measures including increased habitat, community education and partnerships	2	Environment & Regulation	Completed	Council had more than 40 active bushcare groups throughout the quarter undertaking works in koala habitat areas. Eight new Koala Conservation Agreements were entered into as well as two new Land for Wildlife properties signed up. The Koala Community Planting in May was a huge success with 90 participants planting over 1,000 plants, including 90 koala food trees. This year's event was held at Main Street, Redland Bay.
S Implement Council's Pest Management Plan	4	Environment & Regulation	Completed	Working group met four times last financial year. Mapping work in progress as funding and resources allow.

1. Healthy natural environment

Project	Op Plan Ref	Lead	Status	Comment
S Manage the conservation estate by completing a review of Council's land holdings and making recommendations regarding acquisitions or disposals, through the development of a consolidated Healthy Natural Environment Policy and by developing a natural environment decision support system that integrates environmental data into Council's planning and decision making	5	Environment & Regulation	CFwd 13/14	Annual acquisition review completed August 2014. Properties for reassignment completed. Natural Environment Policy on hold - advised by General Manager. Continuing work on Natural Environment Decision System.
S Actively engage the community in the local environment through ongoing development of Council/private partnerships to improve environmental outcomes and work with volunteers to deliver programs that enhance community access, respect and enjoyment of the natural environment	7	Environment & Regulation	Completed	Council had more than 40 active bushcare groups throughout the quarter undertaking works in a wide variety of habitats and locations throughout the city. This represents more than 300 volunteers. 21 new properties joined one of our private property partnership programs (Land for Wildlife, Koala Conservation Agreement Program, Waterways Extension Program, Rural Support and Your Backyard Garden Program) while 70 visits were done with existing participants to support delivery of projects on site.
S Restore and enhance the environment through various means including Birkdale and Giles Road landfill capping, the installation of gas and groundwater wells at selected sites, a city wide risk rating review and funding prioritisation of all closed landfills	3	Water & Waste Infrastructure	OP 14/15	Most work has been completed with the capping of Birkdale landfill to commence in 14/15 following the design work undertaken in 13/14. Included in Operational Plan 2014/15 as project number 2.

2. Green living

Strategies

- 2.1 *Achieve sustainability through strong leadership and innovation, and by effective planning and managing our services, assets and resources*
- 2.2 *Promote, support and encourage commitment to green living in our community by improving residents' understanding of climate change and achieving greater water, energy and waste conservation and efficiency*
- 2.3 *Promote a 'go local' attitude towards working, socialising, shopping, playing and supporting local production of food*
- 2.4 *Provide and maintain safe and attractive routes for people to walk and cycle throughout the city and to connect to nearby regional centres*
- 2.5 *Achieve greater use of public transport by advocating for improved access to innovative and high quality services*
- 2.6 *Conserve energy and water, improve efficiency and reduce greenhouse gas emissions resulting from Council's energy consumption*
- 2.7 *Keep Redlands clean and green through programs that increase community participation in practical and positive local action to build a sense of ownership and an increasing pride in our city*
- 2.8 *Implement Council's waste management strategy by applying best practice principles in pricing, public awareness, resource management, recycling and recovery*
- 2.9 *Protect our community and the natural environment by managing environmental harm and nuisance caused by industry, business and development from past and present activities*

Project	Op Plan Ref	Lead	Status	Comment
S Promote public transport use through coordination of the Southern Moreton Bay Islands network integration with Translink, ongoing upgrades to bus stops across the city to improve disabled access and by commencing implementation of the Redlands Integrated Local Transport Plan Review	10	City Infrastructure	CFwd 13/14	Disability Discrimination Act compliance audit complete. Bus stop minimum boarding points 80% complete owing to contractor delays. Works to be completed Q1 2014/15
S Encourage opportunities for walking and cycling throughout the city through a range of programs including Cycling and Pedestrian (Active Transport) Strategy, Moreton Bay Cycleway, Parks and Trails Program and Redlands Cycling and Walking Guide	9	City Infrastructure	Completed	Construction completed at Moreton Bay Cycleway (MBC), Victoria Point (Point O'Haloran) and MBC Masthead Drv to Wharf St. Official opening of MBC Hilliards Creek. Review of SEQ Principal Cycleway Network - Redlands undertaken with Department of Transport and Main Roads. Cycling and Walking Guide print due late July/early August.

2. Green living

Project	Op Plan Ref	Lead	Status	Comment
S Organise Redlands 'Good Gardening Expo' to promote residents growing their own food and encourage residents to grow their own food	8	Environment & Regulation	Completed	Redlands Good Gardening Expo was held on Sunday 13 April. There were approximately 1,500 attendees, despite steady rain from about 10.30 am, with 20 stallholders contributing. Very positive feedback was received with this event becoming a key event in the calendar for the IndigiScapes Centre whilst meeting strategies for Green Living in the Corporate Plan.
S Evaluate and report on the feasibility of establishing a supply of compressed natural gas (CNG) to Council's South Street depot for fuelling vehicles.	11	Fleet Services	Completed	Completed Q1
S Deliver Council's Waste Management Strategy by investigating and reporting on the feasibility of a regional waste transfer station, investigating and reporting on the feasibility of an upgrade of Birkdale transfer station and by completing a new Solid Waste Strategy	12	Water & Waste Infrastructure	Completed	Completed Q3.

3. Embracing the bay

Strategies

- 3.1 *Address the social, cultural and economic needs of island communities by partnering with residents and other tiers of government to deliver infrastructure, facilities and services*
- 3.2 *Better manage our foreshores through coordinated planning with a special focus on resilience to the impacts of flooding and storm tides*
- 3.3 *Ensure the ongoing health of the bay by managing creeks, wetlands and storm water and by protecting natural areas surrounding the bay*
- 3.4 *Promote enjoyment of the bay by improving access for environmentally sensitive recreation activities, education, economic opportunities and ecotourism*
- 3.5 *Build partnerships with marine research, education institutions and the private sector to develop future research projects and education programs that will improve the health of the bay*
- 3.6 *Support management of the marine park and advocate for a new national park covering a substantial area of North Stradbroke Island*

Project	Op Plan Ref	Lead	Status	Comment
S Protect and manage foreshores through completion of a city wide coastal process study and development of a shoreline erosion management plan for Norfolk Beach, Coochiemudlo Island and Thorneside Esplanade	14	City Infrastructure	CFwd 13/14	City Wide Coastal Process Study postponed to future year. Steering Committee and Reference Groups for the Norfolk Beach Coastal Study will be established in next quarter. Management of Steering Committee/Reference Groups will be in-house through City Infrastructure Group Project Planning and Programming Unit.
S Maintain and enhance access to the bay through the finalisation of pre-planning for the Macleay Island car park and the maintenance of cross-bay transport links	15	City Infrastructure	Completed	Pre-planning complete. Council decision made. Detailed design to progress 2014/15 with Project Delivery Group (PDG) taking lead.
S Deliver key projects identified in the SMBI 2030 Community Plan (including SMBI Information and Communication Strategy, SMBI Land Exchange and SMBI Disaster Resilience Centre) and provide an annual progress report to the community	13	Community & Cultural Services	Completed	Delivered successful tourism workshop and ongoing economic development activity on SMBI.
S Implement the land exchange program and use other mechanisms including zoning, land acquisition and voluntary transfers to achieve more sustainable land use on Southern Moreton Bay Islands (carried forward 2012/13)	C/F	Environment & Regulation	CFwd 13/14	95% complete. Outstanding properties will be ongoing for several years.

4. Quandamooka Country

Strategies

- 4.1 *Improve community understanding and promote respect for the Quandamooka peoples' relationship with the land and waters of Redlands*
- 4.2 *Negotiate Council's rights and interests with respect to Native Title land with the Traditional Owners of the land through an Indigenous Land Use Agreement*
- 4.3 *Strengthen partnerships in natural and cultural resource management with local Aboriginal organisations, in particular management of the North Stradbroke Island holiday parks*
- 4.4 *Advocate for the application of Indigenous landscape values in state planning in line with DRO7 the SEQ Regional Plan and work with the local Aboriginal community to protect sites and landscapes of significance to their heritage and wellbeing*
- 4.5 *Work with local Traditional Owners and Elders and apply creative and educational techniques to improve employees', residents' and visitors' understanding of the heritage, achievements and aspirations of local Aboriginal people*
- 4.6 *Build on Council's partnership with local Aboriginal organisations to strengthen shared planning, service delivery, advocacy and decision making, using the Quandamooka Aboriginal Community Plan to guide our management of assets and services*
- 4.7 *Support the Quandamooka Forum in its negotiations with Queensland and Commonwealth Government*
- 4.8 *Acknowledge the living culture of local Aboriginal people by formally recognising Traditional Owners in Council ceremonies by observing cultural protocols, promoting traditional knowledge and increasing the profile of Aboriginal heritage through signage, cultural, tourism and community events*
- 4.9 *Work with Traditional Owners of North Stradbroke Island / Minjerribah to establish an Indigenous-focused knowledge centre in Dunwich to encourage local cultural and economic development opportunities and educate the wider community*

Project	Op Plan Ref	Lead	Status	Comment
§ Support community education and awareness through a range of programs including: review of communication material to ensure community have access to information about Quandamooka Country; and development and delivering a program of cultural awareness for Council staff, in consultation with the local Aboriginal community	19	Communication, Engagement & Tourism	Completed	Feature articles in May's 'Our Redlands' magazine.
§ Provide coordination and governance over implementation of Council's Indigenous Land Use Agreement (ILUA) in partnership with the Quandamooka people	16	Corporate Governance	Completed	The Consultative Committee met at Dunwich on North Stradbroke Island on 14 May. Meeting discussed Aboriginal Cultural Heritage, procurement matters, tourism and land use planning.
§ Develop a Cultural Heritage Policy and Guideline	17	Corporate Governance	CFwd 13/14	Cultural heritage training has been scheduled for 2014/15. Duty of care regarding cultural heritage has been identified and included in risk management register.

4. Quandamooka Country

Project	Op Plan Ref	Lead	Status	Comment
S Partner with local Aboriginal organisations through participation in the Quandamooka Forum, coordination of partnership activities with Council and other levels of government and monitoring progress of the new Quandamooka Aboriginal Community Plan	18	Corporate Governance	Completed	Redland City Council regularly participated in the Quandamooka Forum.

5. Wise planning and design

Strategies

- 5.1 *Prepare and put in place a new planning scheme for the Redlands that reflects the aspirations and expectations outlined in the Community Plan and Corporate Plans, state interests, recognised in the SEQ Regional Plan and the legal obligations of the Sustainable Planning Act 2009*
- 5.2 *Manage population growth in a compact settlement pattern, having defined the sustainable carrying capacity of the city and limits to population growth*
- 5.3 *Advocate strongly to all levels of government about the impacts of an increased population on the city and the region's liveability and natural systems*
- 5.4 *Review Council's and the community's climate change preparedness, ensuring all risks are understood and plans are activated to deal with expected outcomes*
- 5.5 *Plan and develop a network of accessible centres that provide a wide range of retail, commercial and community services along with local employment opportunities*
- 5.6 *Manage the built environment in a way that creates accessible and user-friendly spaces and maintains our local character and identity, ensuring all new developments use high quality design that reflects our sub-tropical climate, promotes health, community, harmony and wellbeing*
- 5.7 *Support a sustainable future for rural areas by developing and implementing a rural strategy that recognises the city's heritage, economic, environmental and scenic values and promotes sustainable rural industries and activities*
- 5.8 *Plan and advocate to connect the city's communities with improved public transport including a road, ferry, cycling and walking network that provides safe and efficient movement within the city and the region and supports physical activity; and promote efficient and environmentally responsible private transport*
- 5.9 *Promote housing diversity, choice and affordability to address the city's current and future needs, incorporating medium density housing within and around the city's centres and transport nodes*
- 5.10 *Maintain the quality and liveability of residential areas and protect natural resources*
- 5.11 *Provide for 'place making' throughout the city through creative and inclusive master planning, local area planning, public art and heritage planning and precinct character planning processes to manage development at a local level*
- 5.12 *Plan, provide and advocate for essential physical and social infrastructure that supports community wellbeing, and manage Council's existing infrastructure assets to ensure current service standards are maintained or improved*
- 5.13 *Enhance the city's liveability and enable people to enjoy outdoor activities, social gatherings and community events through planning, providing and managing high quality parks and open spaces*

Project	Op Plan Ref	Lead	Status	Comment
5 Progress the review of the Redlands Transport Plan	23	City Infrastructure	Completed	Completed Q1

5. Wise planning and design

Project	Op Plan Ref	Lead	Status	Comment
S Review Infrastructure Asset Management Plans for transport, marine and stormwater and review Council's Priority Infrastructure Plan	24	City Infrastructure	Completed	2014/15 reviews completed. State reforms introduced 4 July 2014 that allow current Priority Infrastructure Plan review to transition to a complying Local Government Infrastructure Plan (LGIP). Work has recommenced for a 2015/16 target delivery included in the Operational Plan 2014/15 as project number 17.
S Support 'place making' via a range of measures including: investigations of the Native Title 'land bank'; advocacy for a coordinated plan for North Stradbroke Island; review and incorporation of European cultural heritage into planning scheme; finalisation of local areas plans, structure plans and master plans; and support local entrepreneurs delivering place making	22	City Planning & Assessment	CFwd 13/14	Ongoing participation in State led ILUA including attendance and provision of comments on a Conceptual Land Use Plan for Pt. Lookout as part of ILUA. Meetings held with City Planning to determine local area planning requirements pre/post new Scheme. Workshop with Council proposing heritage framework on new City Plan and identifying the need to undertake a comprehensive heritage strategy post scheme.
S Undertake site assessments on 52 specific mainland parcels to consider conversion to commercial use as outlined in Council's Open Space Strategy	26	City Spaces	Completed	Project has been completed and the report handed to City Sport and Venues for implementation.
S Continue to implement Council's Open Space Strategy and undertake an assessment of existing open space for possible land use re-assignment	27	City Spaces	Completed	There have been two rounds of assessments. Both lists are with Strategic Planners for planning assessment.
S Develop strategic and heritage master plans for North Stradbroke Island cemeteries in partnership with the Community (carried forward 2012/13)	C/F	City Spaces	CFwd 13/14	Cemetery brief will be presented to ELG on 4 August 2014 and this will provide direction for the NSI approach.
S Prepare a new planning scheme compliant with the Sustainable Planning Act 2009 for first state interest review	20	Planning Scheme Review	OP 14/15	Councillor workshops held across planning themes to determine key strategic directions. New planning scheme drafted in accordance with Sustainable Planning Act under Queensland Planning Provisions for internal review and testing prior to submitting to Council for endorsement for 1st State Interest Review in next quarter. Included in the Operational Plan 2014/15 as project number 13.
S Promote accessible centres through a range of measures including: Cleveland CBD Revitalisation Strategy; priority development areas of Toondah Harbour, Weinam Creek and incorporation of Cleveland and Capalaba Master Plans into the draft Redlands Planning Scheme	21	Priority Development Area	Completed	Priority Development Areas (PDAs) came into effect 14 June 2014. Expression of interest campaign (Stage 2) for the PDAs has commenced. PDAs included in Operational Plan 2014/15 as projects 19 and 20 and Cleveland CBD revitalisation as project number 18.

5. Wise planning and design

Project	Op Plan Ref	Lead	Status	Comment
S Improve sewerage services at Dunwich and Victoria Point through a program to reline problem sewer mains	25	Water & Waste Operations	Completed	Victoria Pt program completed with initial wet weather event showing a reduction in inflow. Additional work program completed at Cleveland Pt including relining of individual property connections. Dunwich program included in future sewer upgrade works in place for 2014/15.

6. Supportive and vibrant economy

Strategies

- 6.1 *Bolster the local economy and local employment by providing business support to local companies, promoting social enterprise and providing opportunities for creativity, diversity and entrepreneurial activity*
- 6.2 *Market the distinctive image of the Redlands by encouraging low impact businesses that are knowledge-based and creative to establish in the city*
- 6.3 *Promote significant redevelopment of Cleveland and Capalaba as principal regional activity centres delivering mixed-use centres that provide opportunities for economic investment and local employment*
- 6.4 *Bring new business to the Redlands by promoting the city as a sustainable business locale, promoting Redland's advantages and advocating for the relocation of a major state government department*
- 6.5 *Develop partnerships with TAFE and other education providers to promote more tertiary education courses in the Redlands and training that supports local business needs*
- 6.6 *Promote Redlands as a high quality tourism destination and encourage the development of sustainable nature-based, heritage and eco tourism*

Project	Op Plan Ref	Lead	Status	Comment
S Engage with business leaders, the community and other stakeholders to review Council's Economic Development Strategy 2008-2012, deliver outcomes from the Council of Mayor's SEQ Economic Development Strategy in partnership with other SEQ Councils and finalise and commence implementation of the SMBI Community Economic Development Strategy	29	City Planning & Assessment	CFwd 13/14	Engagement program underway on Draft Redland City Economic Development Strategy 2014-2041. Timeframe for completion is approximately October 2014.
S Promote Cleveland and Capalaba as principal regional activity centres by commencing activation of the Capalaba Central Business District (CBD) Master Plan and implementing the Cleveland Central Business District (CBD) Activation Work Plan under the management of the Cleveland CBD Revitalisation Committee	30	City Planning & Assessment	OP 14/15	Cleveland CBD will be undertaken in conjunction with Priority Projects Team. Included in Operational Plan 2014/15 as project number 18.
S Investigate and report on Smart Work Centre options	31	City Planning & Assessment	Completed	Completed Q1
S Develop and implement a tourism development action plan	33	Communication, Engagement & Tourism	Completed	Updated Action Plan to align with the draft Economic Development Strategy, due for completion early 2014/15.
S Monitor and report on local procurement spending by Council	32	General Counsel	Completed	The local spend for Q4 was 22.65% which is up by 1.61% from Q3

7. Strong and connected communities

Strategies

- 7.1 *Promote festivals, events and activities for people to come together, developing connections and networks to improve community spirit and enhance 'sense of place'*
- 7.2 *Provide access to quality services, facilities and information that meet the needs of all age groups and communities, especially disadvantaged and vulnerable people*
- 7.3 *Increase community safety, health and wellbeing by planning and delivering programs, services, partnerships, regulations and education*
- 7.4 *Increase the participation of people from all age groups and backgrounds in local heritage, the arts and cultural expression*
- 7.5 *Increase the physical activity participation of residents and deliver programs and incentives that strengthen opportunities for sport and recreation*
- 7.6 *Provide practical programs, support and guidance to the community sector in its delivery of highly valued support services and community projects*
- 7.7 *Increase children and young people's active participation in community life and support their social, cultural and physical development*
- 7.8 *Support the Ageing Well in the Redlands Program, to enable active participation in all aspects of community life*
- 7.9 *Actively participate in multi-agency forums to support the health and wellbeing of Indigenous residents of the Redlands and work with Aboriginal and Torres Strait Island communities in the Redlands to develop initiatives that respond to their aspirations*
- 7.10 *Minimise the impact of disasters by improving community preparedness and our capacity to respond effectively to support the community when disasters occur*

Project	Op Plan Ref	Lead	Status	Comment
S Undertake business planning for cemeteries and report on outcomes	28	City Spaces	CFwd 13/14	Project commenced in 13/14 and carried over as a formal project for 14/15 financial year. Cemetery brief will be presented to ELG on 4 August 2014.
S Provide access to quality services by implementing the recommendations from the community halls review (e.g. booking and promotional efficiency program)	34	City Spaces	CFwd 13/14	This is a process of continuous improvement and building on the work done in 13/14. The new business goals for 14/15 are to develop standard operating procedures, improve our bookings and implement a marketing plan for halls. Embed customer service objectives into MyGoals.

7. Strong and connected communities

Project	Op Plan Ref	Lead	Status	Comment
S Increase community participation in recreational and other events by reviewing the operation of Redlands Showgrounds and implementing improvements and by facilitating increased community access to school facilities (e.g. pools, playing fields and halls)	38	City Spaces	CFwd 13/14	The sports field lighting is installed and ready for use at Victoria Point State High School however the noise fence is unable to be constructed at this time as there is conflicting DA requirements on the boundary with the Aged Care Residence and the school. To date issues have not been resolved with owners. Officers are working with both parties to reach an agreement. Meeting with Education Queensland Regional Manager 17 July 2014.
S Facilitate the Redlands Domestic Violence Consortium to advocate for a domestic violence service for the Redlands	36	Community & Cultural Services	Completed	Organised domestic and family violence candle lighting vigil in May, three action group meetings and a service providers network meeting in June. On track to encourage the improvement Redlands domestic and family violence services.
S Complete community and state government consultation and adopt local laws in accordance with the model local laws framework	35	Corporate Governance	OP 14/15	State Interest Check was completed in May 2014. Draft local laws will be taken back to Council on 30 June 2014 with a view to begin the official community engagement process. Included in Operational Plan 2014/15 as project number 21.
S Improve the preparedness and safety of the Redlands community, particularly those most vulnerable, by developing and commencing implementation of a Redlands Community Resilience Program	39	Emergency Management	CFwd 13/14	This will be an ongoing project. The strategy is complete, timelines for delivery established for 2014/15.
S Develop an environmental health report, policy and strategy to assess the state of community and environmental health in Redlands, establish a strategic approach to environmental health and target resources where they are most needed	37	Environment & Regulation	Completed	Completed Environmental Health Report.

8. Inclusive and ethical governance

Strategies

- 8.1 *Embed the visions and goals of the Redlands 2030 Community Plan into our planning, operations and culture and develop effective reporting and monitoring arrangements to show how we are progressing on implementation of the Community Plan and this Corporate Plan*
- 8.2 *Provide accessible information through different media to let residents know about local issues and how to get involved in programs and make a positive contribution to their community*
- 8.3 *Establish and maintain effective partnerships with local, regional and national organisations and governments to deliver the visions and goals of the community*
- 8.4 *Deliver broad, rich and deep engagement that reaches residents of all ages, backgrounds and locations, enabling them to contribute their views about plans and decisions affecting them and developing community leadership*
- 8.5 *Be transparent and consistent in the way we manage the organisation, its risks and obligations and ensure we are delivering against our priorities*
- 8.6 *Implement a comprehensive enterprise approach to risk management across the organisation*
- 8.7 *Ensure Council resource allocation is sustainable and delivers on Council and community priorities*
- 8.8 *Provide clear information to citizens about how rates, fees and charges are set and how Council intends to finance the delivery of the Community Plan and Corporate Plan*

Project	Op Plan Ref	Lead	Status	Comment
S Produce and publish an updated quarterly Council magazine and undertake planning for a comprehensive review of Council's websites	40	Communication, Engagement & Tourism	Completed	'Our Redlands' magazine distributed May 2014. Planning was undertaken for the new website. Development is included in Operational Plan 2014/15 as project number 30.
S Develop a communication plan for the Federal referendum on the constitutional recognition of local government and support Councillors with community engagement and awareness	41	Communication, Engagement & Tourism	Completed	Completed Q1.
S Complete a review of the CEO's delegations and prepare a report for Council to endorse delegations that are still necessary and/or propose new approaches to support robust and decisive decision making in the organisation that removes red tape and ensures legislative compliance	44	Corporate Governance	Completed	Project completed in Q3.

8. Inclusive and ethical governance

Project	Op Plan Ref	Lead	Status	Comment
S Deliver the internal audit plan focusing on significant operational risks of Council and report on progress	43	Internal Audit	Completed	Three reviews not completed will be included in next year's Internal Audit Plan. Working to the Internal Audit Plan is business as usual for the Internal Audit Group and progress is reported to the Audit Committee at every full meeting as well as monthly in the Internal Audit Scorecard.

9. An efficient and effective organisation

Strategies

- 9.1 *Deliver excellent leadership throughout the organisation for the benefit of the community*
- 9.2 *Recruit and retain high quality staff and promote the organisation as an employer of choice*
- 9.3 *Actively promote diversity in the workforce and ensure flexibility is incorporated into work practices to support staff in achieving a healthy work/life balance*
- 9.4 *Provide a safe place for staff to work in and support the health and wellbeing of our people*
- 9.5 *Ensure robust long term financial planning is in place to protect the financial sustainability of Council*
- 9.6 *Implement long term asset management planning that supports innovation and sustainability of service delivery, taking into account the community's aspirations and capacity to pay for desired service levels*
- 9.7 *Develop our procurement practices to increase value for money within an effective governance framework*
- 9.8 *Work 'smarter' across departments, in multi-disciplinary teams to achieve continuous improvement and effective co-ordination*
- 9.9 *Manage security of and access to Council information*
- 9.10 *Use information management, mapping and communication technology to meet Council and community expectations*
- 9.11 *Develop and improve systems to support modern and flexible delivery of services*

Project	Op Plan Ref	Lead	Status	Comment
S Deliver phase one of the Integrated Customer Contact Centre and prepare for the implementation of phase two	48	Community & Cultural Services	Completed	Phase 1 completed with Phase 2 commenced and on track for completion 1 August 2014.
S Integrate asset management plans into the ten year financial strategy so that asset management drivers are fully reflected in Council's financial planning	47	Corporate Governance	OP 14/15	In Q4 the Long Term Asset Services Management Plan was endorsed by the Asset Management Steering Committee for presentation to the Executive Leadership Group and Council. The Plan will enhance the asset management process through provision of improved prioritisation and integration of long term forecasting. A revised CAPEX process is being considered so that Asset Services Management Plan revisions for 2015/16 flow directly into the CAPEX program. Included in Operational 2014/15 item number 16.

9. An efficient and effective organisation

Project	Op Plan Ref	Lead	Status	Comment
§ Review Council's property portfolio and identify potential development projects, acquisition and disposal opportunities (carried forward 2012/13)	C/F	Environment & Regulation	CFwd 13/14	Annual Acquisition review completed August 2014. Properties for reassignment completed.
§ Implement a new individual performance management system	45	Human Resources	OP 14/15	Phase one completed. Phase two (appraisal) is included in the Operational Plan 2014/15 as project number 33.
§ Deliver project to reduce hazards of work	46	Human Resources	Completed	The Safety and Wellbeing Unit has delivered a project to manage hazards of work and has developed a system to work with the organisation on an ongoing basis to identify and manage emerging and changing hazards and analyse data from the Hazards of Work project to identify improvement opportunities.
§ Implement the Information Management Strategy	49	Information Management	OP 14/15	The EDRMS Project is on schedule (September 2014). The Property and Rates Project has been completed. Replacement activity - server, storage and network have been completed. Consolidation and standardisation is on schedule. Windows 7 upgrade is behind schedule due to resources being prioritised onto other projects/activities.

11.3 PORTFOLIO 3 (CR JULIE TALTY)**CITY PLANNING AND ASSESSMENT****11.3.1 DECISIONS MADE UNDER DELEGATED AUTHORITY 03.08.2014 TO 16.08.2014**

Datworks Filename: Reports to Council - Portfolio 7 Planning and Development

Attachment: [Decisions Made Under Delegated Authority 03- 08- 2014 to 16- 08- 2014](#)

Authorising Officer:



Louise Rusan
General Manager Community & Customer Services

Responsible Officer:

David Jeanes
Group Manager City Planning & Assessment

Author:

Debra Weeks
Group Support officer

PURPOSE

The purpose of this report is for Council to note that the decisions listed below were made under delegated authority for Category 1, 2 and 3 development applications.

This information is provided for public interest.

BACKGROUND

At the General Meeting of 27 July, 2011, Council resolved that development assessments be classified into the following four Categories:

Category 1 – Minor Complying Code Assessments and Compliance Assessments and associated administrative matters, including correspondence associated with the routine management of all development applications;

Category 2 – Complying Code Assessments and Compliance Assessments and Minor Impact Assessments;

Category 3 – Moderately Complex Code & Impact Assessments; and

Category 4 – Major and Significant Assessments.

The applications detailed in this report have been assessed under:-

- Category 1 criteria - defined as complying code and compliance assessable applications, including building works assessable against the planning scheme, and other applications of a minor nature, including all accelerated applications.
- Category 2 criteria - defined as complying code assessable and compliance assessable applications, including operational works, and Impact Assessable applications without submissions of objection. Also includes a number of process related delegations, including issuing planning certificates, approval of

works on and off maintenance and the release of bonds, and all other delegations not otherwise listed.

- Category 3 criteria that are defined as applications of a moderately complex nature, generally mainstream impact assessable applications and code assessable applications of a higher level of complexity. Impact applications may involve submissions objecting to the proposal readily addressable by reasonable and relevant conditions. Both may have minor level aspects outside a stated policy position that are subject to discretionary provisions of the Planning Scheme. Applications seeking approval of a plan of survey are included in this category. Applications can be referred to Development and Community Standards Committee for a decision.

OFFICER'S RECOMMENDATION

That Council resolves to note this report.

Decisions Made Under Delegated Authority 03.08.2014 to 09.08.2014

Application	Description	Category	Applicant	Property Address	Application Type	Decision Date	Decision	Division
Category 1								
BWP002450	Building Over/near relevant infrastructure - dwelling house and pool.	Category1	Bartley Burns Certifiers & Planners	44 Bell Street, Ormiston QLD 4160	Concurrence Agency Response	06/08/2014	Approved	1
BWP002443	Design and Siting - Outbuilding	Category1	The Certifier Pty Ltd	7 Lorikeet Drive, Thornlands QLD 4164	Concurrence Agency Response	05/08/2014	Approved	3
BWP002448	Design and Siting - Dwelling House	Category1	Bartley Burns Certifiers & Planners	8 Nadine Crescent, Thornlands QLD 4164	Concurrence Agency Response	07/08/2014	Approved	3
BWP001538	Domestic Additions	Category1	Rosalie Anne Howard	16 Browning Street, Russell Island QLD 4184	Code Assessment	07/08/2014	Extension to Relevant Period - Approved	5
MCU013285	Dwelling House - SMBI	Category1	Bay Island Designs	12 Leichhardt Terrace, Russell Island QLD 4184	Code Assessment	04/08/2014	Development Permit	5
MCU013291	Dwelling House - SMBI	Category1	Palew Constructions	32 Florence Street, Macleay Island QLD 4184	Code Assessment	04/08/2014	Development Permit	5
BWP002438	Design & Siting - Dwelling House and Carport	Category1	Michelle Pipkorn	47 Judith Street, Russell Island QLD 4184	Concurrence Agency Response	05/08/2014	Approved	5
BWP002444	Design & Siting - Dwelling House	Category1	Ann Rode	145-147 Cane Street, Redland Bay QLD 4165	Concurrence Agency Response	06/08/2014	Approved	5

Decisions Made Under Delegated Authority 03.08.2014 to 09.08.2014

MCU013235	Combined Display Dwelling & Estate Sales Office	Category1	Villa World Developments Pty Ltd	401-451 Redland Bay Road, Capalaba QLD 4157	Code Assessment	04/08/2014	Negotiated Decision - Development Permit	7
BWP002441	Design & Siting - Dwelling House	Category1	Building Code Approval Group Pty Ltd	23 Baywalk Place, Thorneside QLD 4158	Concurrence Agency Response	07/08/2014	Approved	10
MC012147	Multiple Dwellings x 4 units	Category2	Seng Long	175 Middle Street, Cleveland QLD 4163	Code Assessment	04/08/2014	Extension to Relevant Period - Approved	2
ROL005574	Standard Format - 2 into 4 Lots (2 additional)	Category2	Select Seven Pty Ltd As Trustee For Max Trust	9-11 Jason Street, Cleveland QLD 4163	Code Assessment	05/08/2014	Permissible Change - Development Permit	2

Category 2

OPW001684	Combined Operational and Landscaping Works - Multiple Dwelling (Smart EDA)	Category2	Pining For The Fjords Pty Ltd	194-196 James Street, Redland Bay QLD 4165	Compliance Assessment	08/08/2014	Compliance Certificate	5
OPW001592. 3	Operational Works - ROL - ERA - Stage 3 (22 lots)	Category2	Sheehy & Partners Pty Ltd	401-451 Redland Bay Road, Capalaba QLD 4157	Code Assessment	07/08/2014	Negotiated Decision - Development Permit	7


Decisions Made Under Delegated Authority 10.08.2014 to 16.08.2014

Application	Description	Category	Applicant	Property Address	Application Type	Decision Date	Decision	Division
Category 1								
BWP002459	Design & Siting - Additions to existing house	Category1	The Certifier Pty Ltd	38-40 Buckland Street, Wellington Point QLD 4160	Concurrence Agency Response	13/08/2014	Approved	1
BWP002475	Design & Siting- Domestic Outbuildings- Patio & Carport	Category1	Fastrack Building Certification	29-31 Marlborough Road, Wellington Point QLD 4160	Concurrence Agency Response	14/08/2014	Approved	1
BWP002458	Design & Siting - Additions to existing house,	Category1	Certifiers Queensland Pty Ltd	24A Compass Court, Cleveland QLD 4163	Concurrence Agency Response	13/08/2014	Approved	2
BWP002464	Design & Siting - Carport	Category1	Metropolitan Certification Services Pty Ltd	10 Vella Court, Cleveland QLD 4163	Concurrence Agency Response	13/08/2014	Approved	2
BWP002471	Building over/near relevant infrastructure - Dwelling House	Category1	The Certifier Pty Ltd	61 Princess Street, Cleveland QLD 4163	Concurrence Agency Response	13/08/2014	Approved	2
MCU013292	Combined - Dwelling House and Secondary Dwelling	Category1	ASI Planning	12 Majella Court, Thornlands QLD 4164	Code Assessment	15/08/2014	Development Permit	3
BWP002324	Domestic Outbuilding	Category1	Kim Barbara Hanson	12 Douglas Street, Russell Island QLD 4184	Code Assessment	12/08/2014	Development Permit	5
BWP002467	Design & Siting - Dwelling	Category1	Queensland One Homes (Qld) Pty Ltd	23 Fiddlewood Street, Victoria Point QLD 4165	Concurrence Agency Response	15/08/2014	Approved	5
BWP002429	Domestic Outbuilding	Category1	Nicholas Daunt	38B Avalon Road, Sheldon QLD 4157	Code Assessment	14/08/2014	Development Permit	6

Application	Description	Category	Applicant	Property Address	Application Type	Decision Date	Decision	Division
MCU013294	Home Business - Consultation (AeDA)	Category1	Inner Peace Healing For Life Pty Ltd	25 Thirlemere Road, Alexandra Hills QLD 4161	Code Assessment	12/08/2014	Development Permit	7
Category 2								
MC012024	Multiple Dwellings x 3	Category2	Ashcroft Architects Pty Ltd (Redland Bay)	18 Moore Street, Victoria Point QLD 4165	Code Assessment	15/08/2014	Permissible Change - Development Permit	4
MCU012935	Multiple Dwelling x 125	Category2	Ausbuild Plus Pty Ltd	344 Redland Bay Road, Thornlands QLD 4164	Code Assessment	12/08/2014	Permissible Change - Development Permit	4
OPW001695	Operational works - ROL 2 into 4	Category2	Bullfrog Constructions	23 Lawn Terrace, Capalaba QLD 4157	Code Assessment	13/08/2014	Development Permit	8
OPW001685	Operational Works – ROL 1 into 4 (Smart Eda)	Category2	Harvest Property Pty Ltd As Trustee Knobel Consulting Pty Ltd	Redlands Mobile Village, 22-34 Collingwood Road, Birkdale QLD 4159	Code Assessment	15/08/2014	Development Permit	10

11.3.2 APPEALS LIST CURRENT AS AT 18 AUGUST 2014

Datworks Filename: Reports to Council - Portfolio 7 Planning & Development

Authorising Officer: 
Louise Rusan
General Manager Community & Customer Services

Responsible Officer: **David Jeanes**
Group Manager City Planning & Assessment

Author: **Janice Johnston**
Acting Service Manager Planning Assessment

PURPOSE

The purpose of this report is for Council to note the current appeals.

BACKGROUND

Information on appeals may be found as follows:

1. Planning and Environment Court

- a) Information on current appeals and declarations with the Planning and Environment Court involving Redland City Council can be found at the District Court web site using the "Search civil files (eCourts) Party Search" service: <http://www.courts.qld.gov.au/esearching/party.asp>
- b) Judgements of the Planning and Environment Court can be viewed via the Supreme Court of Queensland Library web site under the Planning and Environment Court link: <http://www.sclqld.org.au/qjudgment/>

2. Department of State Development, Infrastructure and Planning (SDIP)

The DSDIP provides a Database of Appeals (<http://services.dip.qld.gov.au/appeals/>) that may be searched for past appeals and declarations heard by the Planning and Environment Court.

The database contains:

- A consolidated list of all appeals and declarations lodged in the Planning and Environment Courts across Queensland of which the Chief Executive has been notified.
- Information about the appeal or declaration, including the appeal number, name and year, the site address and local government.

ISSUES

1.	File Number:	Appeal 1963 of 2009 (MC010715)
	Applicant:	JT George Nominees P/L
	Application Details:	Preliminary Approval for MCU for neighbourhood centre, open space and residential uses (concept master plan). Cnr Taylor Rd & Woodlands Dve, Thornlands.
	Appeal Details:	Applicant appeal against refusal.
	Current Status:	The appellant has submitted amended plans to all parties. Council and co-respondents are considering the amended plans.
	Hearing Date:	Listed for review 1 October 2014.

2.	File Number:	Appeal 2675 of 2009. (MC010624)
	Applicant:	L M Wigan
	Application Details:	Material Change of Use for residential development (Res A & Res B) and preliminary approval for operational works 84-122 Taylor Road, Thornlands
	Appeal Details:	Applicant appeal against refusal.
	Current Status:	Preliminary point application was struck out by the Court and therefore the appeal process will continue. The appellant has submitted amended plans to all parties. Council and co-respondents are considering the amended plans.
	Hearing Date:	Listed for review 28 August 2014.

3.	File Number:	Appeal 4521 of 2013 (MCU012995)
	Applicant:	D Polzi and ML Polzi
	Application Details:	Material Change of Use for a Landscape Supply Depot
	Appeal Details:	Submitter appeal against development permit approval.
	Current Status:	Listed for review 05 November 2014.

4.	File Number:	Appeal 4564 of 2013 (ROL005669)
	Applicant:	Ausbuid Projects Pty Ltd
	Application Details:	Reconfiguration of Lots (6 into 259) and Material Change of Use (Dwelling Houses)
	Appeal Details:	Applicant appeal against refusal.
	Current Status:	Adjourned until 4 September 2014.

5.	File Number:	Appeal 1760 of 2014 (ROL005698)
	Applicant:	Ausbuild Pty Ltd
	Application Details:	Reconfiguration of Lots (8 lots) and Material Change of Use (Dwelling Houses)
	Appeal Details:	Applicant appeal against refusal.
	Current Status:	Mediation has been held. Next review date set for 5 September 2014.

6.	File Number:	Appeal 2630 of 2014 (MCU012906)
	Applicant:	Jackson & others
	Application Details:	Material Change of Use for a Cemetery
	Appeal Details:	Submitter appeal against approval.
	Current Status:	Appeal filed on 10 July 2014.

OFFICER'S RECOMMENDATION

That Council resolves to notes this report.

12 MAYORAL MINUTE

In accordance with s.35 *Redland City Council Meetings – Standing Orders*, the Mayor may put to the meeting a written motion called a ‘Mayoral Minute’, on any matter. Such motion may be put to the meeting without being seconded, may be put at that stage in the meeting considered appropriate by the Mayor and once passed becomes a resolution of Council.

13 NOTICES OF MOTION TO REPEAL OR AMEND RESOLUTIONS

In accordance with s.262 *Local Government Regulation 2012*.

14 NOTICES OF MOTION**14.1 NOTICE OF MOTION – CR EDWARDS****14.1.1 AMORTISATION OF SMBI INFRASTRUCTURE LOAN**

On 26 August 2014, in accordance with s.7(3) *Redland City Council Meetings – Standing Orders*, Cr Edwards gave notice that he intends to move as follows:

That Council resolves to:

- 1. Amortise the SMBI Infrastructure loan over four years instead of three, in order to provide accelerated infrastructure funding for island footpaths;**
- 2. Commence scoping work for construction of lower cost footpaths on islands major and road network; and**
- 3. Commence staged construction of work, in line with funding available.**

14.2 NOTICE OF MOTION – CR EDWARDS**14.2.1 SUPPORT BAY ISLAND CHAMBER OF COMMERCE IN RENAMING RUSSELL ISLAND TO CANAIPA ISLAND**

On 26 August 2014, in accordance with s.7(3) *Redland City Council Meetings – Standing Orders*, Cr Edwards gave notice that he intends to move as follows:

That Council resolves to:

- 1. Support the Bay Islands Chamber of Commerce proposal for the renaming of Russell Island to Canaipa Island;**
- 2. Acknowledge that for the Quandamooka people, the name of the island has always been Canaipa and is an extremely significant island specifically linked directly to a major dreaming story that connects the islands in Quandamooka (Moreton Bay) and the Quandamooka people advocate for all Moreton Bay Islands to be changed to their traditional names so that the dreaming story is respected and celebrated; and**
- 3. Provide a letter of support for the change, including acknowledgement that Council may need to reallocate location addresses and notify affected persons.**

15 URGENT BUSINESS WITHOUT NOTICE

16 CLOSED SESSION**16.1 PORTFOLIO 2 (MAYOR KAREN WILLIAMS)****ORGANISATIONAL SERVICES (EXCLUDING INTERNAL AUDIT AND EMERGENCY MANAGEMENT)****16.1.1 PRIORITY DEVELOPMENT AREAS: CONFIDENTIAL REPORT FROM THE EVALUATION PANEL****Datworks Filename:** LUP – Priority Development Areas (PDAs)**Responsible/Authorising Officer:****Nick Clarke
General Manager Organisational Services****Author:****Peter Kelley
Project Director Priority Development**

EXECUTIVE SUMMARY

Council or Committee has a broad power under Section 275(1) of the *Local Government Regulation 2012* to close a meeting to the public where there are genuine reasons why the discussion on a matter should be kept confidential.

OFFICER RECOMMENDATION

That the meeting be closed to the public to discuss this matter pursuant to Section 275(1) of the *Local Government Regulation 2012*.

The reason that is applicable in this instance is as follows:

"(h) other business for which a public discussion would be likely to prejudice the interests of the local government or someone else, or enable a person to gain a financial advantage."

17 MEETING CLOSURE