

# Community Infrastructure Program Policy

Policy Identifier:	TRN-005-P
Approved by:	General Manager, Infrastructure & Operations
Date of Approval:	4 December 2023
Effective Date:	4 December 2023
Review Date:	4 December 2026
Version:	8

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## Head of Power

This Policy is consistent with the attributes of accountability, transparency, effectiveness, efficiency and sustainability as defined by the principles of the *Local Government Act 2009* (the Act) and supports Council's vision, corporate plans and strategies.

## Policy Objective

The objectives of the policy are to:

- Provide the Redland City Council (RCC) Mayor and Councillors the opportunity to augment and uplift capital works for the benefit of the community.
- Communicate the policy principles to support the initiation, planning, development and delivery stages of projects which constitute the Community Infrastructure Program (CIP).
- Ensure the fair, equitable and transparent allocation of CIP funds to facilitate the delivery of capital works for the Redlands Coast community.

## Policy Statement

Redland City Council, through its Corporate Plan, is committed to providing services that deliver our community's shared vision and collective aspirations; *Naturally wonderful lifestyle. Connected community. Embracing opportunities.* We are a values led organisation and our organisational values encapsulate what we care about, influence how we operate and support our mission: Make a difference, make it count.

Council is committed to:

- Providing the Redland City Council (RCC) Mayor and Councillors the opportunity to augment and uplift local infrastructure in a manner that complements capital infrastructure programs, plans, policies, and strategies, and delivers benefits for the community.
- Managing the annual CIP as a non-discretionary program.
- The annual CIP and budget allocation being approved by resolution of Council.
- Ensuring the annual CIP is developed and adopted as a function and component of the RCC annual capital prioritisation budget development, and related Portfolio Management Office process.
- Ensuring the Council resolution approving the annual CIP and budget allocation identifies the purpose, location, type and cost of each CIP project.
- Supporting CIP projects that facilitate opportunities for innovation, pilot projects and new approaches to the provision of local infrastructure.

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- Facilitating CIP projects that allow funding to be combined or consolidated across multiple divisions to deliver greater benefits to the community.
- Efficient and proactive planning and delivery of CIP projects in accordance with the requirements of the CIP guideline TRN-005-001-G.
- CIP projects that benefit, or are accessible to the local community, and are not used for the sole purpose of a community organisation, club, business, charity, not-for-profit or individual.
- Only using CIP funding for the planning, design, delivery and commissioning of CIP projects on Council owned or controlled land.

## Definitions

Term	Definition
CIP	The Community Infrastructure Program (CIP) is a program affording the Redland City Council Mayor and Councillors the opportunity to augment or uplift the amenity or functionality of Council assets, in a manner that supports Council's vision, corporate plans and strategies and align with its portfolio and asset management frameworks.
Council	Redland City Council
I&O	Infrastructure & Operations
Program	Programs are established to coordinate, direct and oversee the implementation of related projects for cohesion and management efficiency, leadership, direction and budget efficiencies.
PMO	Portfolio Management Office
RCC	Redland City Council

## Associated Documents

- TRN-005-P Community Infrastructure Program Guideline ([A2562946](#))  
 GTS-001-001-G Financial Assistance to the Community Sector Guideline ([A214635](#))  
 LSV-001-P Corporate Procurement Policy ([A196635](#))  
 OSM-001-A Public Open Space Administrative Directive ([A196601](#))  
 AST-002-A Asset and Service Management Administrative Directive ([A176110](#))  
 CPP-004-A Portfolio Management Administrative Directive ([A2676771](#))  
 CPP-002-A Capital Portfolio Prioritisation Administrative Directive ([A196556](#))

## Document Control

Only Council can approve amendments to this document by resolution of a Council Meeting, with the exception of administrative amendments which can be approved by the relevant ELT member. Refer to *Policy Instrument Development Manual* for an explanation on administrative amendments ([A4063988](#)).

Any requests to change the content of this document must be forwarded to relevant Service Manager(s). Approved documents must be submitted to the Corporate Meetings and Registers Team for registration.

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## Version Information

Version number	Date	Key Changes
1	August 2017	New policy
2	July 2018	Change of responsible Group to City Infrastructure
3	November 2019	Changes made as per Governance recommendations
4	December 2019	Readability (structure and order of paragraphs). No change to intent. Definitions added.
5	December 2020	Simplify and streamline policy. Stronger alignment with capital prioritisation processes.
6	March 2022	Administrative update to include reference to the new Corporate Plan
7	May 2023	Administrative update. Change of group owner to City Assets due to internal restructure.
8	November 2023	Reviewed with no change