

# Entertainment and Hospitality Policy

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Approved by:	General Manager Organisational Services
Date of Approval:	18 October 2023
Effective Date:	18 October 2023
Review Date:	18 October 2026
Version:	8

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## Head of Power

Section 196 of the *Local Government Regulation 2012* sets the parameters for a local government's expenditure on entertainment or hospitality and requires each local government to prepare and adopt an entertainment and hospitality policy.

## Policy Objective

To provide a framework for the management of entertainment and hospitality expenditure by staff and Councillors, in accordance with the parameters and requirements of the *Local Government Act 2009* and *Local Government Regulation 2012*.

## Policy Statement

Redland City Council, through its Corporate Plan, is committed to providing services that deliver our community's shared vision and collective aspirations; *Naturally wonderful lifestyle. Connected community. Embracing opportunities.* We are a values led organisation and our organisational values encapsulate what we care about, influence how we operate and support our mission: Make a difference, make it count.

Council is committed to:

- Expenditure on entertainment or hospitality being in accordance with the principles and requirements of the *Local Government Act 2009* and *Local Government Regulation 2012*.
- Detailing through approved guidelines and procedures, the types of entertainment or hospitality that Council considers to be in the public interest.
- Detailing through approved guidelines and procedures, the procedures and documentation for spending and approval of expenditure for entertainment or hospitality.

## Definitions

Nil

## Associated Documents

Entertainment and Hospitality Guideline ([A214675](#))  
Entertainment and Hospitality Procedure ([A251768](#))  
Corporate Procurement Policy ([A196635](#))  
Procurement and Contract Manual ([A214677](#))  
Expenses Reimbursement Provision Facilities for Councillors Policy ([A196648](#))

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## Document Control

Only Council can approve amendments to this document by resolution of a Council Meeting, with the exception of administrative amendments which can be approved by the relevant ELT member. Refer to *Policy Instrument Development Manual* for an explanation on administrative amendments ([A4063988](#)).

Any requests to change the content of this document must be forwarded to relevant Service Manager(s).

Approved documents must be submitted to the Corporate Meetings and Registers Team for registration.

## Version Information

Version number	Date	Key Changes
4	June 2013	The revised Policy is substantially the same with the only change being to update the legislation referenced, as the <i>Local Government (Finance, Plans and Reporting) Regulation 2010</i> has been repealed and the requirement to prepare an entertainment and hospitality policy is now listed under the <i>Local Government Regulation 2012</i> .
5	August 2016	Associated document references updated. <i>Local Government Act 2009</i> added to objective and clause 1.
6	October 2019	Administrative changes resulting from policy framework review.
7	March 2022	Administrative update to include reference to the new Corporate Plan
8	October 2023	Policy reviewed and no changes made. Review approved by General Manager Organisational Services.