

# Referral Agency Application

Schedule 9, Part 3, Division 2 of the Planning Regulation 2017 or as otherwise noted

This form should be used when the Planning Regulation 2017 Division 2 identifies Council as a 'referral agency' for certain building works. Select the reason(s) below for the building referral to Council.

## Planning and Engineering Referral Requests

<input type="checkbox"/> Schedule 10, Part 8	Building work on a Local Heritage Place		
<input type="checkbox"/> Table 3, Design & Siting	Building work which is accepted development in the City Plan but which does not comply with one or more acceptable solutions in the QDC MP1.1, MP1.2 or MP1.3.		
	<input type="checkbox"/> A1	Proposed road setback:	
	<input type="checkbox"/> A2	Proposed side/rear setback:	
	<input type="checkbox"/> A3	Proposed site cover:	
	<input type="checkbox"/> A4	Proposed building height:	
	<input type="checkbox"/> A5	Window	
	<input type="checkbox"/> A6	Wall	
	<input type="checkbox"/> A7	Height of structure within truncation area	
	<input type="checkbox"/> A8	Car parking	
	<input type="checkbox"/> A9	Outdoor living space	
	Building work which does not meet one or more acceptable outcomes within the City Plan identified as an 'alternative provision' to Performance Criteria P1, P2, P3, P4 or P7 within the QDC MP 1.1, MP1.2 or MP1.3.		
	<b>Dwelling/Domestic Additions</b>		
	<input type="checkbox"/> Setbacks	<input type="checkbox"/> Front <input type="checkbox"/> Side <input type="checkbox"/> Rear	Proposed: <input type="text"/>
	<input type="checkbox"/> Site Cover	Proposed:	<input type="text"/>
	<input type="checkbox"/> Height	Proposed:	<input type="text"/>
	<b>Domestic Outbuildings</b>		
	<input type="checkbox"/> Setbacks	<input type="checkbox"/> Front <input type="checkbox"/> Side <input type="checkbox"/> Rear	Proposed: <input type="text"/>
	<input type="checkbox"/> Site Cover	Proposed:	<input type="text"/>

<input type="checkbox"/> Table 8, Exempt MCU	Development identified as assessable under the City Plan but made exempt under Schedule 6 of the <i>Planning Regulation 2017</i>
<input type="checkbox"/> Division 3, Table 7 Build over/near infrastructure	Building work to which the QDC MP 1.4 applies in relation to a sewer, water main or stormwater drain and the building work: <input type="checkbox"/> Does not comply with an acceptable solution for a relevant performance criteria; or <input type="checkbox"/> Is for a class of structure for which the QDC MP 1.4 does not contain an acceptable solution
<input type="checkbox"/> Table 10	Building work which P12 of the QDC Part 4.1 applies if the building development application does not cover end of trip facilities under that item.
<input type="checkbox"/> Table 12, Flood Hazard Area	Building work to which the QDC MP3.5 applies in relation to a defined flood level and the building work: <input type="checkbox"/> Is sited lower than the defined flood level ; or <input type="checkbox"/> States a lower maximum flow velocity of water.

### Plumbing Referral Requests

<input type="checkbox"/> Table 11	Building work for a Class 1 building with an on-site wastewater management system which involves adding one or more bedrooms to the building.
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### Building Referral Requests

<input type="checkbox"/> Table 4	Building work required to ensure fire safety in particular budget accommodation buildings.
<input type="checkbox"/> Table 6	Building work for premises in which a residential service under the <i>Residential Services (Accreditation) Act 2002, Section 4</i> , is conducted or proposed to be conducted.
<input type="checkbox"/> Table 9	Building work for a temporary accommodation building if the QDC- Part 3.3 applies and the building work does not comply with acceptable solution A1.
<input type="checkbox"/> Table 1 <i>OR</i> <input type="checkbox"/> Table 7 Amenity and Aesthetics	Building work requiring assessment against Council's Amenity and Aesthetics Policy (LUP 001-P): <input type="checkbox"/> shipping container or railway carriage used for class 10a purposes ( <i>Table 1</i> ) <input type="checkbox"/> dwelling less than 60m <sup>2</sup> on Southern Moreton Bay Islands ( <i>Table 1</i> ) <input type="checkbox"/> single detached class 1a building transported and rebuilt within RCC ( <i>Table 7</i> ) <input type="checkbox"/> Secondary dwellings ( <i>Table 1</i> )

### Applicant Details

Name:		Phone:	
Email:			
Address:			

### Site Details

Address:			
Lot Number:		Plan Number:	

## Pre-Lodgement Response

Have you lodged this application with a building certifier?		<input type="checkbox"/> No <input type="checkbox"/> Yes – Please provide the details of your certifier below.	
Certifier name:		Application Number:	
Address:			
Email:		Phone:	
Have you attached a copy of the confirmation notice issued by your building certifier?		<input type="checkbox"/> No <input type="checkbox"/> Yes	
<i>Note: if you have lodged your application with a building certifier (other than council), you must provide a copy of the confirmation notice in accordance with Part 2 : Referral, Section 5.2 of the DA Rules.</i>			

**Where not adopting the accepted solution/s in the Queensland Development Code (QDC), demonstrate how the proposal will address the corresponding performance criteria.**

## Plan Requirements

<input type="checkbox"/>	<b>Site plan</b> , drawn to scale, showing all existing buildings, 1m contours, north point, all property boundaries and boundary setbacks to walls and fascia of proposed building/structure (if applicable).
<input type="checkbox"/>	<b>Floor plan</b> , drawn to scale, showing dimensions of proposed building/structure, layout and use of rooms (e.g. bedrooms), location of windows and doors and the like.
<input type="checkbox"/>	<b>Elevations</b> , drawn to scale, including a minimum of front and one side elevation showing overall/maximum height of structures from natural ground level and extent of any excavation and fill.
<input type="checkbox"/>	<b>Plumbing plan</b> , drawn to scale, showing the location of any bores, wells and retaining walls, type and location of current and proposed wastewater treatment system, including backup area (include separation and setback dimensions), calculations for additional primary disposal and backup area (include soil permeability test, soil type, design loading rate and additional loading on system in litres).
<input type="checkbox"/>	<b>For assessment against MP1.4 provide:</b>

	<ol style="list-style-type: none"> <li>1. Form 15 signed by an RPEQ which certifies that the proposed design complies with the QDC MP1.4 P1 and P2 and does not impose any loading on the sewer.             <ol style="list-style-type: none"> <li>a. If the proposal is for a lightweight structure (in accordance with the QDC MP1.4) RPEQ certification that this complies with the lightweight structure requirements is to be provided.</li> </ol> </li> <li>2. A plan view drawing certified by an RPEQ (<u>not</u> an architectural or planning drawing) which depicts the following:             <ol style="list-style-type: none"> <li>a. Proposed structure/s;</li> <li>b. Proposed footings set out clearly identifying any footings which do not comply with the QDC MP1.4 A1 and A2;</li> <li>c. Property boundaries;</li> <li>d. Existing sewer main (including dimensions depicting the alignment from boundaries);</li> <li>e. Existing sewer connection;</li> <li>f. Existing structures;</li> <li>g. All relevant dimensions, such as proposed and existing structures to boundaries, structure dimensions, dimensions of sewer main to proposed structures, dimensions of the sewer connection point to proposed structures (where &lt;1m);</li> <li>h. Any easements on the property;</li> <li>i. Any other infrastructure assets (private or public) which will be impacted by the design.</li> </ol> </li> <li>3. A sectional view drawing certified by an RPEQ which depicts the following:             <ol style="list-style-type: none"> <li>a. Existing surface level;</li> <li>b. Proposed surface level (if applicable);</li> <li>c. Sewer main;</li> <li>d. Sewer as constructed invert level (to be plotted from RCC records);</li> <li>e. Proposed structure/s;</li> <li>f. Proposed slabs;</li> <li>g. Proposed footings including footing type;</li> <li>h. Proposed footing depths – this <b>MUST</b> include the proposed final footing depth. This drawing must be able to be used for construction purposes and cannot require further calculation or investigation by others;</li> <li>i. Horizontal and vertical dimensions between footings and sewer main;</li> <li>j. Where multiple footings are proposed which are assessable under the QDC MP1.4 and require different depths or types, a separate drawing/detail is required for each;</li> <li>k. Standardised details and designs will not be accepted by RCC for assessment;</li> <li>l. Nominal dimensions will not be accepted by RCC for assessment. This assessment requires precise and calculated design drawings in order for Council to be confident that no loading will be exerted on the sewer main.</li> </ol> </li> </ol>
<input type="checkbox"/>	<b>For assessment against MP3.5 provide:</b> Construction plan, drawn to scale, for buildings in flood hazard areas.

## Submit

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17/05/2021

- in person at Council's [Customer Service Centres](#)
- by mail, PO Box 21, Cleveland Qld 4163
- by email to [rcc@redland.qld.gov.au](mailto:rcc@redland.qld.gov.au) or fax on (07) 3829 8765.

**Information Privacy Act 2009** – Redland City Council is collecting your personal information in order to process this application. The information will only be used by authorised Council Officers for the purpose

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of this application and ensuring our records are accurate. Your information will not be given to any other person or agency unless you have given us permission or we are required by law to do so.

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